



**AGENDA
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 2, 2015
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
7:00 PM**

CALL TO ORDER

INVOCATION

Recess REGULAR MEETING and call to order PUBLIC HEARING

PUBLIC HEARING

None

Close PUBLIC HEARING and Reconvene REGULAR MEETING

PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM". Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

PRESENTATIONS

1. Proclamation recognizing Juneteenth Day in Elgin.
Amy Miller, Community Development Director (Pages 4-5)
2. Proclamation recognizing Western Days Week in Elgin.
Amy Miller, Community Development Director (Pages 6-7)
3. CAPCOG Air Quality program presentation.
Fred Blood, Air Quality Program Specialist, CAPCOG (Page 8)
Amy Miller, Community Development Director

REPORTS

1. Monthly Department Reports for April 2015
Kerry Lacy, City Manager (Pages 9-32)

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. Approval of minutes of the regular council meeting and public hearing May 5, 2015.
Lucretia Alvarez, City Secretary (Pages 33-38)
2. Approval of minutes of the special council meeting May 19, 2015.
Lucretia Alvarez, City Secretary (Pages 39-44)
3. Approval of waiving the open container ordinance on Main Street from Second Street to Brenham Street; and on Second Street, First Street, Depot Street, Central Avenue, Austin Street, Brenham Street from Main Street to Avenue C; and on Avenue C from Brenham Street to Central Avenue on 2nd Thursdays July 9, August 13, September 10, October 8, November 12, December 10 from 5pm to 8pm for Sip Shop and Stroll.
Amy Miller, Community Development Director (Page 45-46)

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and action to consider authorizing and approving the installation of a four way stop at the intersection of Martin Luther King and East Alamo.
Jessica Bega, Council Member Ward 1 (Page 47)
2. Discussion and action to consider a proposed Frontier Crossing Master Sign Plan.
Gary Cooke, Planning & Development Director (Pages 48-63)

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

Recess the Regular Council meeting and call to order Executive Session in a closed session.

None

Adjourn Executive Session and call public back in to Reconvene Regular Council meeting.

RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session.

ANNOUNCEMENTS

ADJOURNMENT

NOTICE

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight hours notice when possible.

I, Lucretia Alvarez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Thursday, May 28, 2015 before 3:00 p.m. in accordance with Chapter 551 of the Texas Government Code.

Lucretia Alvarez
Lucretia Alvarez, City Secretary



COUNCIL MEETING: June 2, 2015

ITEM: 1. Proclamation recognizing Juneteenth Day in Elgin.

RESOURCE PERSON(S): Amy Miller, Community Development Director (Pages 4-5)

SUMMARY: The Elgin Juneteenth Organization coordinates the Juneteenth Festival in Elgin on the 2nd Saturday of June. Events include a street dance, parade, and festival in Veterans Memorial Park. Juneteenth celebrations throughout Texas recognize the anniversary of Abraham Lincoln's Emancipation Proclamation on January 1, 1863 reaching Texas residents June 19, 1865.

RECOMMENDATION(S): Present proclamation to Elgin Juneteenth Organization representatives and have a picture.

ATTACHMENT: 1-Juneteenth Proclamation

PROCLAMATION

WHEREAS, the Emancipation Proclamation was signed into law by President Abraham Lincoln on January 1, 1863; and,

WHEREAS, Texans did not receive word of this proclamation until June 19, 1865, when Major Gordon Granger sailed into Galveston and issued a general order declaring that “in accordance with a proclamation from the Executive of the United States, all slaves are free”; and

WHEREAS, this year the Elgin Juneteenth Parade will be held on Saturday, June 13th in conjunction with a variety of other events in historic downtown Elgin; and

WHEREAS, the Elgin Juneteenth Organization desires to continue the observance and commemoration of Emancipation Day in Elgin, Texas by joining with the City of Elgin for the anniversary of the Emancipation message reaching Texas; and

WHEREAS, the 2015 National Theme for Juneteenth is:

"Together we will see Juneteenth Independence Day become a National Holiday in America!"

WHEREAS, The 2015 Theme in Elgin, Texas is:

"Let's Put Unity Back Into Community"

NOW, THEREFORE, I, Marc Holm, Mayor of the City of Elgin, Bastrop County, Texas proclaim June 13th, 2015 as

JUNETEENTH DAY in ELGIN

And urge all citizens to participate in the observance of Juneteenth by participating in the annual Juneteenth parade and other festivities celebrating the proud heritage of African Americans.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the City of Elgin, Texas to be affixed this 2nd day of June 2015.

Marc Holm, Mayor



COUNCIL MEETING: June 2, 2015

ITEM: 2. Proclamation recognizing Western Days Week in Elgin.

RESOURCE PERSON(S): Amy Miller, Community Development Director (Pages 6-7)

SUMMARY: The Elgin Chamber of Commerce organizes the week long Western Days celebration with the support of dozens of volunteers and local business sponsors to celebrate the heritage of Elgin. Events will be held June 22 through June 27, 2015 in Elgin Memorial Park, downtown Elgin and other central locations.

RECOMMENDATION(S): Present the proclamation to Elgin Chamber of Commerce representatives and take a picture.

ATTACHMENT: 1-Western Days 2015

PROCLAMATION

WHEREAS, the Western Days Festival has been the main fundraiser for the Elgin Chamber of Commerce, an organization that tirelessly promotes our community throughout the State; and

WHEREAS, the Western Days Festival includes a week of activities and celebrations, including the Miss Western Days Pageant, Tiny Tot Pageant, Carnival, Dance, Parade, Live Music, Arts and Crafts, Delicious Food, Entertainment, Washer, Horseshoe and Softball tournaments, just to name a few, and

WHEREAS, the Western Days Festival is a celebration of the spirit and tradition of our community, which represents the very essence of the fabric of our community; and

WHEREAS, the Western Days Festival draws thousands of people back to Elgin every year to celebrate their heritage, to enjoy family and class reunions, and

WHEREAS, this week marks the 46th anniversary of the Western Days Festival and

WHEREAS, the Annual Western Days Festival should be recognized and heralded for strengthening the character of our community,

NOW, THEREFORE, I, Marc Holm, Mayor of the City of Elgin, do here by proclaim this, the fourth week of June, 2015 be known as “Western Days Week” in Elgin, Texas and call upon the people of Elgin to join their friends and neighbors throughout this community in celebrating the spirit and heritage of our town.

Marc Holm, Mayor
City of Elgin, Texas
June 2, 2015



COUNCIL MEETING: June 2, 2015

ITEM: 3. CAPCOG Air Quality program presentation.

RESOURCE PERSON(S): Fred Blood, Air Quality Program Specialist, CAPCOG (Page 8)
Amy Miller, Community Development Director

SUMMARY: Elgin participates in the Central Texas Clean Air Coalition through CAPCOG. The presentation will share an update on ozone levels in Central Texas, proposed EPA standards and how those changes may affect Central Texas.

RECOMMENDATION(S): Fred will share a PowerPoint presentation with the council and audience.

ATTACHMENT:



COUNCIL MEETING: June 2, 2015

ITEM: 1. Monthly Department Reports for April 2015

RESOURCE PERSON(S): Kerry Lacy, City Manager (Pages 9-32)

SUMMARY: Monthly Department Reports for April 2015 are for informational purposes only and no action is required by Council.

RECOMMENDATION(S): NA

ATTACHMENT:

- 1-Public Works Monthly Report**
- 2-Elgin Main Street Program Monthly Report**
- 3-PCD Monthly Report**
- 4-Utility Billing Monthly Report**
- 5-Building, Development, and Code Enforcement Monthly Report**
- 6-Library Monthly Report**
- 7-Municipal Court Monthly Report**
- 8-Elgin Police Department Monthly Report**
- 9-Elgin Economic Development Corporation Monthly Report**
- 10-Parks & Recreation Monthly Report**
- 11-Water/Wastewater Monthly Report**

Public Works- April - 2015

Lawn Maintenance – City Owned Buildings:

Elgin Public Library
City Hall
Elgin Police Department
Elgin Industrial Park
Greater Elgin Chamber of Commerce
Elgin Museum

Grounds Maintenance- Parks:

Elgin Memorial Park
Veterans Memorial Park
Thomas Memorial Park
Morris Memorial Park
Goins Picnic Area
Shenandoah Greenbelt / Soccer Fields

Miscellaneous:

Roy Rivers Road project was completed.
Shenandoah Trail Project reached substantial completion with continued weather delays.
Street reconstruction on the 2015 Street Paving Project is ongoing and experiencing weather delays. Storm sewer pipe installation and drainage work continued with a targeted June completion of the drainage portion of the project.

Right of Way and Easement mowing – ongoing.

Special Events:

Farmers Market – Placed and removed advertisement signs 3 times.
Easter egg Hunt – Placed and removed signs

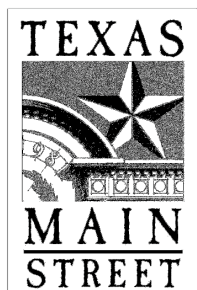
Trees and Brush:

Trimmed trees and brush on Ballpark Road
Trimmed brush on Brown Street
Trimmed brush on Church Street
Cleared right of way for power pole and power line installation on the Morris Memorial Park restroom project.

Joe Parten

Director, Public Works

City of Elgin
1137 Swenson Blvd
PO Box 591, Elgin, TX 78621
512-281-0119 ext 107
Fax 512-285-4267
www.elgintx.com



MONTHLY REPORT

The Monthly Report is **due no later than the 10th of each month**. Please use electronic version, type or print legibly. This report is designed to help you keep track of your program's incremental progress. Please share it with your board. The report also helps us keep up to date on the activities of the programs in the large Texas Main Street network. **The report should only take you 15 to 30 minutes to complete each month. Even if your program does not follow the traditional Four Point framework, you should still be achieving overall Main Street goals by completing projects in the Four Point focus areas so please include your activities within each area as appropriate.**

CITY: Elgin

MONTH: April 2015

DATE SUBMITTED: May 10, 2015

1. Please list **meeting dates** and **activities** for the following committees:

ORGANIZATION: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
April -15	Set editorial for summer issue – feature article on 101 North Main Street and Allan Tolbert the new owner. Major renovation Plans for Historic preservation month include Tax credit seminar in Elgin May 5, event with chamber Thursday May 7, and Local Lore on May 2 with dedication of Washington School landmark. Proclamation too. Envision Elgin meeting on April 30 had Catherin Sak, president of Texas Downtown Association as the featured speaker

PROMOTION:

Meeting Dates:	Update on projects or activities
3-26-15	Sip Shop Stroll planning –artists from the Elgin Art Association will be available in May and June to demonstrate and sell their work at participating businesses. Balloons mark participating vendors. Taste the Town – planned for April 30 – Elgin Caregivers fundraising event held throughout downtown. Health Rodeo on April 11 well attended. Art Studio Tour and Pearls of Youth art show April 18-19 very well attended, good traffic flow among locations. Set for 3 rd Saturday next year. Purple and White Jubilee Saturday April 25 street dance on Depot Street, and a reception at Railroad Ranch. Brought folks home for the weekend. Upcoming – Local Lore on May 2 Music series starts May 15 through June 22

DESIGN:

Meeting Dates:	Update on projects or activities
3-25-15	TXDOT will be doing work on ADA ramps this summer. Looking at Texas Parks & Wildlife grant for part of the park master plan.

ECONOMIC RESTRUCTURING:

Meeting Dates:	Update on projects or activities
3-24-15	Tax credits seminar to be held May 5, 2015 at 8:30am at Fleming Community Center Old Sweetie's at 400 North Main Street sold to Nathan Mackay to open as a BBQ Soul food live music joint this summer. City Café is under contract. Would be occupied with multiple small businesses Franden Building at Main Street and 2 nd Street has contract pending. Presented a request for a Local First or shop local campaign to the EDC to be implemented in partnership with the Main Street board EDC and Chamber.

2. Program Commentary (*list critical issues, problems, and successes of the past month*):

Sip, Shop, Stroll is getting stores to be more creative and creating chances for new people to come downtown. this event will be extended to Friday nights for the music series in May and June.

3. Outlook (*list goals and challenges of the future*):

Working with property owners to apply or tax credits.

Continuing to grow Sip, Shop, Stroll attendance and participation.

4. Do you have any plans for upcoming public improvement projects (i.e. infrastructure, streetscapes)? If so, please describe the project and funding sources.

TXDOT will complete ADA Ramp improvements this summer at 2nd street, First Street, Depot Street, Central and Austin Streets. Elgin is approved for a Texas Capital Fund grant for sidewalks that will target work at Austin Street and Avenue C as well as a few ramps in other parts of downtown. Union Pacific Property – a master plan was approved by Council that would transform the area into a public park with areas for an arbor, water plaza, pavilion, public restrooms, and more.

5. Suggestions for Texas Main Street Center (*list suggestions on services or training topics; new resources; questions*):

I am attending a class in May about selling the tax credits but I believe this is the area where owners will need more help to make connections.

6. If there is a newsworthy event or announcement that would be appropriate for the *Main Street Matters* e-newsletter, please email kimberly.klein@thc.state.tx.us with the information (with "For Main Street Matters" in the Subject line.)

Thursday, May 14 – Sip, Shop & Stroll

5pm-8pm, Historical Downtown Elgin

Saturday, May 2 – Local Lore

10am-1pm, Downtown Elgin

Local Landmark Presentation of historical Booker T Washington School at the old site, followed by reception at the Depot Museum

Thursday, May 14 – Sip, Shop & Stroll

5pm-8pm, Historical Downtown Elgin

Music in the parks each week includes extended Sip Shop and Stroll – every Friday from 5- 8

Friday, May 15 – Music in the Park, Sponsored by Friends of Elgin Parks

Beto y los Fairlaines

8:00pm, Veterans' Memorial Park, Friends of Elgin Parks

Friday, May 22 – Music in the Park, Sponsored by Friends of Elgin Parks

Chubby Knuckle Choir

8:00pm, Veterans' Memorial Park, Friends of Elgin Parks
Friday, May 29 – Music in the Park, Sponsored by Friends of Elgin Parks
Patty Finney and Friends
8:00pm, Veterans' Memorial Park, Friends of Elgin Parks
Friday, June 5 – Music in the Park, Sponsored by Friends of Elgin Parks
Weldon Henson
8:00pm, Veterans' Memorial Park, Friends of Elgin Parks
Thursday, June 11 – Sip, Shop & Stroll
5pm-8pm, Historical Downtown Elgin
Friday, June 12 – Juneteenth Street Dance
8pm-12am, Depot Street, Downtown
Saturday, June 13 – Juneteenth Parade & Celebration
10am-6pm Veterans' Memorial Park, Downtown
Friday, June 19 – Music in the Park, Sponsored by Friends of Elgin Parks
Damn Torpedoes
8:00pm, Veterans' Memorial Park, Friends of Elgin Parks
Monday, June 22-Saturday, June 27 – Western Days
Visit www.elgintxchamber.com to learn more
Elgin Memorial Park & Downtown



Memorandum

To: Kerry Lacy, City Manager
From: Amy Miller, Community Development Director
Date: May 10, 2015

Re: Parks & Community Development Department report **April 2015**

Projects

Preparation of sidewalk grant application with CAMPO for new sidewalk on County Line Road, FM 1100 and Hwy 95 North.
Interview with Bastrop 365
Saratoga arms park land dedication.
Develop buy local campaign with EDC and Chamber
Website redesign, coordinate content, pictures, overall layout adjustments.
FM 1100 Engineering and Right of Way, grant administration
Washington School Marker Dedication program planning etc.
Hogeye Festival planning and layout adjustments for 2015.
Summer recreation & pool staffing planning
Budget requests for 2015-2016
Shenandoah Trail TPWD grant administration.
Envision Elgin meeting with Presenter from Texas Downtown Association
Art Studio Tour and Pearls of Youth Art Show with Lone Star Car club cruise-in April 18-19, very well attended.
Sip, Shop, Stroll - Businesses to stay open 'til 8pm and offer specials, samples, live music, every 2nd Thursday.
Implementing Local Lore event on Saturday, May 2 with Elgin Historical Association.
Working with the Sustainable Food Center, to offer the Happy Kitchen program in Elgin.
City of Elgin E-News, City of Elgin Facebook page, Hogeye Facebook Page, Visit Elgin Facebook page

Boards & Committees, Seminars

CAMPO TAC meeting
Historic Review Board
Main Street Board
Parks & Recreation Advisory Board
Promotion Tourism committee
Organization Committee (Downtown 78621)
Design Committee
Business Retention & Recruitment Committee
Hogeye Festival Committee
City Council meeting

Upcoming events

Tax credit seminar in Elgin by the Texas Historic Commission May 5 at 8:30am

Sip, Shop & Stroll events 2nd Thursdays through June

Local Lore and dedication of an Elgin Local Landmark marker for the Washington School - May 2

Music in the Parks Series at Veteran's Memorial Park starting at 8pm

Friday, May 15...Beto y los Fairlanes

Friday, May 22....Chubby Knuckle Choir

Friday, May 29....Patty Finney and Friends

Friday, June 5..... Weldon Henson

Friday, June 19....Damn Torpedoes - Tom Petty Cover Band

Juneteenth Festival, Friday and Saturday June 12 and 13

Western Days Festival week of June 22-27

Saturday July 4 parade and program in Veterans' Memorial Park

UTILITY BILLING 2015**April**

Billed out	\$360,922.35	
Past due notices	674	\$74,184.90
Work orders-Cut offs	53	
Disconnected for non pmt	50	
Extension to pay 1st	45	
Extension due for disconnect	3	
Meter tamper fee	0	
After Hour turn on	2	
Accounts set to final	4	for non pmt

*Submitted by:
Dodie Thomas
Utility Billing Supervisor
Customer Service/A/R Supervisor
512-285-5721 office*

Monthly Report to Administrative Manager
Building Department
For the Month of APRIL 2015

Type of Inspections:	April 14	April 15	Fiscal Yr. To Date	Calendar Yr. To Date
Building	10	60	245	187
Electrical	24	55	258	211
Plumbing	13	81	316	206
Gas	16	28	126	117
Mechanical	6	24	109	85
TOTAL	69	248	1054	806
Building Permits	10	28	138	75
Value	\$61,875	\$3,306,496.00	\$14,054,594.44	\$8,163,164.44
Fees	\$895.88	\$21,501.35	\$93,759.45	\$53,296.55
Electrical Permits	5	21	110	68
Fees	\$730	\$3,910.00	\$20,007.50	\$12,257.50
Plumbing Permits	3	22	121	72
Fees	\$275	\$4,010.00	\$22,672.50	\$13,530.00
Gas Permits	4	17	108	64
Fees	\$255	\$1,997.50	\$12,225.00	\$7,487.50
Mechanical Permits	3	12	92	51
Fees	\$550	\$1,932.50	\$15,462.50	\$8,392.50
Total All Fees	\$2,705.88	\$33,351.35	\$164,126.95	\$94,964.05

April 2015
Building Permits

Number of Permits			Type/Classification		Permit Fees		Valuation	
April 14	April 15				April 14	April 15	April 14	April 15
	19		New Single Family			\$16,538.30		\$2,339,779.00
			New Duplex					
			New Manufactured					
			New Multi-Family					
			New Commercial					
			New Industrial					
			New Swimming Pools					
			Moving Permit					
	2		New Signs		\$255.75	\$192.50	\$13,300	\$11,079.00
	6		Residential		\$445.50	\$707.25	\$36,075	\$55,638.00
	1		Non-Residential		\$194.63	\$4,063.30	\$12,500	\$900,000.00
			Demolitions					
	28				\$895.88	\$21,501.35	\$61,875	\$3,306,496.00
BOA* Request			None					
Zoning Request			509 MLK SP Renewal 5yrs	Childcare center				
Code Enforcement			ACTIVE	ACTIVE	CLOSED	CLOSED		
			April 14	April 15	April 14	April 15		
Abandoned/Junked			1		2			
Vehicle Control					1	1		
Permits								
Environmental					2	10		
Code					7	2		
Health and Sanitation			2	5	2	2		
Bill Signs					4	13		
Property Maintenance					17			
Life Structures				2	2	1		
Water/Sewer					3	1		
Fencing			1	2	9	6		
Total			4	9	49	36		

*Zoning Board of Adjustments

Submitted By: Jim Cazares

Date: May 7, 2015

Library Report for April 2015

Circulation was down 14% from the previous April.

Collection size is up over 500 items from this time last year.

Continuing Education: Assistant librarian went to the TLA library conference in Austin. Library director walked the exhibit floor one day and attended the Bluebonnet luncheon. The conference is the 3rd largest in the world.

Grants: The library has funds to purchase mulch, stepping stones, edging, etc. with a Lowes gift card as part of the Native Plant Demonstration Garden (Wildcat garden) grant with Keep Bastrop County Beautiful. The Friends of the Library are searching for a “wildcat” statue for the Wildcat native and adapted plants garden.

Staff is short as Melissa Lipiec has transferred to Planning and Zoning office. We have suspended computer classes until we have a circulation clerk in place and trained for the position.

Technology upgrade: We have plans in place with the E-rate discount to replace router and switches and add ups (uninterruptable power supply) for computer network in 2016. We currently receive an 80% discount in the form of a rebate for internet and telephone services.

Volunteers are helping to maintain the circulation desk until a new circulation clerk.

Categories	Units	Apr. '14	Apr. '15	Fiscal YTD'14	Fiscal YTD '15
Total Circulation		7,887	6,905	52,960	52,536
+ or - Same month previous year	Percent	6%+	14%-		
Additions					
Interlibrary Loans	Each	4	5	20	15
New Patrons	Each	66	101	538	577
Collection					
Items Added	Each	363	341	1,822	2,431
Items Withdrawn	Each	376	139	2,322	1,962
Total Collection	Each	37,747	38,200	37,747	38,200
General Statistics					
Gate Count	Each	4,481	3,878	31,645	28,646
Hours Open	Hours	171	163	1,124	1,115
Library Tours	Each	4	4	6	6
Program Visitors	Each	643	495	3,666	3,604
Public Computer Use	Hours	735	825	5,210	4,774
Patrons using computers	Each	827	711	4,791	4,367
Volunteer Hours	Each	515	358	2,696	2,571
Receipts					
		\$13,469	\$902	\$28,009	\$13,520
Civic Center Use					
City	Each	3	2	20	20
Library	Each	13	19	99	97
Public Rental	Each	3	2	21	15
Other - not for profit	Each	5	5	49	57
Total Civic Center Use		24	28	189	189

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month April

Year 2015

Municipal Court for the City CITY OF ELGIN

Presiding Judge Larry Dunne

If new, date assumed office

Court Mailing Address P.O. BOX 591

City ELGIN

, TX Zip 7-8621

Phone Number (512) 281-0318

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by Lillie Griffin

Date May 20, 2015

Phone Number (512) 281-0318

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION

P O BOX 12066

AUSTIN, TX

CRIMINAL SECTION

City of CITY OF ELGIN
Month April Year 2015

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	12,688	12	0	2	2,489	38
a. Active Cases	8,887	10	0	2	1,333	22
b. Inactive Cases	3,801	2	0	0	1,156	16
2. New Cases Filed	153	0	0	0	54	0
3. Cases Reactivated	14	0	0	0	8	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	9,054	10	0	2	1,395	22
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	73	0	0	0	17	5
b. Dismissed by Prosecution	4	0	0	0	13	0
7. Dispositions at Trial:						
a: Convictions						
1) <i>Guilty Plea or Nolo Contendere</i>	17	0	0	0	15	12
2) <i>By the Court</i>	0	0	0	0	0	0
3) <i>By the Jury</i>	0	0	0	0	0	0
b: Acquittals:						
1) <i>By the Court</i>	0	0	0	0	0	0
2) <i>By the Jury</i>	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	9					
b: After Deferred Disposition	1	0	0	0	4	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	0					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	8	0	0	0	3	0
10. Total Cases Disposed	112	0	0	0	52	17
11. Cases Placed On Inactive Status	23	0	0	0	11	1
12. Total Cases Pending End of Month:	12,729	12	0	2	2,491	21
a: Active Cases	8,919	10	0	2	1,332	4
b: Inactive Cases	3,810	2	0	0	1,159	17
13. Show Cause Hearings Held	54	0	0	0	22	2
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court CITY OF ELGIN		TOTAL
Month April	Year 2015	
1. Transportation Code Cases Filed		0
2. Non-Driving Alcoholic Beverage Code Cases Filed		0
3. Driving Under the Influence of Alcohol Cases Filed		0
4. Drug Paraphernalia Cases Filed		0
5. Tobacco Cases Filed		0
6. Failure to Attend School Cases Filed		1
7. Education Code (Except Failure to Attend) Cases Filed		0
8. Violation of Local Daytime Curfew Ordinance Cases Filed		0
9. All Other Non-Traffic Fine-Only Filed		1
10. Transfer to Juvenile Court:		0
a. Mandatory Transfer		
b. Discretionary Transfer		0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)		0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)		0
13. Juvenile Statement Magistrate Warning:		0
a. Warnings Administered		
b. Statements Certified		0
14. Detention Hearings Held		0
15. Orders for Non-Secure Custody Issued		0
16. Parent Contributing to Nonattendance Cases Filed		0

ADDITIONAL ACTIVITY

Court CITY OF ELGIN		Number Given	Number Requests For Counsel
Month April	Year 2015		
1. Magistrate Warnings:			
a. Class C Misdemeanors		8	
b. Class A and B Misdemeanors		8	
c. Felonies		5	
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			35
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			49
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held			0
12. Disposition of Stolen Property Hearings Held			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			4
16. Cases in Which Fine and Court Costs Waived for Indigency			2
17. Amount of Fines and Court Costs Waived for Indigency			\$264.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			\$16,716.76

ELGIN POLICE DEPARTMENT
MONTHLY REPORT APRIL 2015

CATEGORY	Apr-15	14-Apr	13-Apr	12-Apr	11-Apr	10-Apr
Calls for Service						
Total Calls for Service	915	881	686	584	793	695
Police calls	625	677	614	477	501	447
Fire calls	40	34	16	32	57	23
Animal calls	104	131	48	2	43	7
Activity logs	118	188	176	61	185	197
City calls	28	9	3	11	6	9
Offense Reports						
Total Offense Reports	54	70	86	70	70	47
Active (Open) cases	19	20	29	20	22	31
Cases Inactivated	6	14	18	11	19	10
Cases Closed	1	6	2	8	4	6
Documentation (no crime)	0	2	4	1	5	0
Other	0	1	1	2	2	3
Unfounded	0	0	1	2	1	3
Referred to other agency	1	0	1	2	0	0
Citations						
Total Citations	322	426	357	284	326	185
Citations for violations	203	165	181	144	156	133
Warnings	119	261	176	140	170	52
Collisions						
Total Accidents	34	26	35	34	23	28
Major accidents (with injury)	4	3	3	2	2	1
Minor accidents (no injury)	26	16	27	25	20	25
Leaving the scene accidents	4	7	5	7	1	2
Alarms						
Business alarms	12	8	8	5	15	8
Residential alarms	15	6	8	6	4	9
Fire alarms	5	4	0	1	5	5
Arrests						
Felony arrests	2	9	4	5	3	10
Misdemeanor arrests	24	17	21	19	9	18
Other arrests	2	3	8	0	8	0
Animal Control						
Total Animal Control calls	104	149	47	2	43	7
Animal Cruelty calls	0	0	0	0	0	0
Canine Impounds	8	18	19	0	12	0
Feline Impounds	7	14	0	0	1	0
Citations issued	8	1	1	0	2	1
Bite Cases	4	2	2	0	0	0
Dead animal calls	4	16	1	0	5	0
Wildlife calls	6	10	2	0	0	0
Rabies cases	1	0	0	0	0	0

TO: Elgin City Council and City Manager

RE: Economic Development Corp. Monthly Report by Joe Newman

Date: Tuesday, June 2, 2015 council meeting

- I was asked to speak to the House of Representatives Committee on Economic & Small Business Development at the Capitol. Several members of the Texas Economic Development Council addressed the state reps and urged them to stop eroding the original intent of the economic development sales tax. Many groups want the ED tax to fund firetrucks, libraries, sewer systems, colleges and other items that don't create or retain primary jobs. All three bills were left pending in committee and may never make it into law.
- The Elgin EDC Board of Directors met and discussed funding several projects and heard a presentation from a prospective company. Gena Carter presented the board with a "Shop At Home" marketing campaign that will partner with the Chamber of Commerce and Downtown Business Alliance. Next the board voted for the preliminary grant request from Eva Mae's Kitchen Café (across from City Hall). The board also agreed to purchase a new computer system and software so that Sheri Mac can start helping to redesign the City & EEDC's new website.
- A nice crowd turned out for our seminar on State & Federal Tax Credits. This program could help fund needed improvements in some of our historic downtown buildings.
- The Sales Tax Allocations were up 5.25% for May.
- The Elgin Business Retention Committee met and discussed the Buy Local campaign, master plan for the former Union Pacific property downtown and various business/development updates.
- The BastropElginSmithvilleTexas Chambers of Commerce held their annual BEST Mixer at Baxter's Restaurant. Chamber members came from all over the county to socialize and network with one another.
- The Capitol Area Economic Development District group met in Austin and adopted the 2015-2020 Comprehensive Economic Development Strategy for the region. The group then heard an interesting presentation from Craig Eissler, the GIS program manager. Texas EDC's CEO, Carlton Schwab, gave the group an update on pending legislation. Mayor Holm is chair of the committee.
- I attended the Institute for Real Estate Management (IREM) luncheon in Austin and heard Dr. Lloyd Potter, the State Demographer, explain his predictions of explosive growth in Central Texas. The slideshow can be found at: <http://www.iremaustin.org/irem/FileContents.phx?fileid=bdadbfea-ea00-48fe-b7db-47d101d75e5f>

If anyone needs specific information or hear unfounded rumors, please don't hesitate to contact me.

Please let me know if I can be of any assistance whatsoever.

THANKS!

Joe Newman

Elgin Economic Development Corporation, Cell: 512-581-2332

Michael Gonzalez
Parks and Recreation Program Manager
mgonzalez@ci.elgin.tx.us 512-285-6190



April Parks Summary 2015	
Facility	Number of uses
Park/ Pavilion Rental	13
Ball Field Rental	90
Fleming Community Center	60
Deposits	\$876.25

Projects:

This April the Fleming Center hosted the Teen Employment Academy. The program was put on in partnership with the Bastrop YMCA and local area businesses. Every Thursday for 4 weeks students were able to hear from local business managers about what they are looking for in new employees. The Students also had an opportunity to get tips on how to act in an interview. After the positive response to this program we plan to hold this event again next year before our summer hiring process.

The Parks Department is working with potential lifeguards and volunteers to put together summer park programing for the month of June. Construction on the pool has had some delays due to weather and other factors. In an effort to provide recreation programing and offer jobs to potential lifeguards we are putting together a summer recreation program throughout the parks

Due to a heavy amount of rainfall in the area both the Shenandoah trail and the Morris Park restroom project are going to be delayed. The entire Elgin area has experienced some amount of flooding and the parks are no different. We will be working with the public works department to get all of our parks cleaned up.

Emily Brown the Chair of Elgin parks and Recreation Advisory board is working with myself as well as volunteers to promote an adult kickball league. We expect to start team sign ups in June and the season will get started in late summer.

Goals for April 2015

- Monitor and report on Morris Park and Shenandoah Park construction projects
- Finish programing for summer events.
- Hire, train and staff lifeguards

Monthly Reports April 2015

Department 023 Water Treatment

Well # 10	9,975,000 Gallons
Well # 11	0 Gallons
Well # 14	17,482,000 Gallons
Well # 15	0 Gallons
Water loss due to leaks or flushing	100,000 Gallons
Total Water Pumped	27,357,000 Gallons

Chemicals Used

Chlorine	662 Pounds
Sequest	300 Pounds

Distribution Samples

Bacteriological Samples Taken	11
Average Chlorine Residual	1.94 mg/l
Violations	0

Department 024 Distribution

Line Repairs/New installations

Main Line Breaks	0
Service Line Breaks	6
Miscellaneous Repairs/Complaint Calls	3
New Connections/Taps	0
Installation of New Water Main	0

Department 026 Wastewater

Collections

Backups

Main Lines	3
Service Lines	15
After Hours Call-Outs	3

Line Repairs/New Installations

Curb Side Cleanout Caps Replaced	0
Curb Side Cleanouts Installed	0
Main Line Repairs	1
New Main Line Installed	160 ft
New Taps Installed	0
Lines TV'd	0
Manholes Installed/Repaired	2

Lift Station Maintenance/Repairs

Hour Meter Reads/Daily Site Checks	9 Daily
Pumps Pulled	4
Pumps Installed	0
Pumps De-raged	2
Motors Pulled	0
Motors Installed	0
Electrical Issues (Repair/Replace Parts)	1
Floats Cleaned/Replaced	3
Grass/Weed Maintenance	5
After Hours Call Outs	15

Wastewater Treatment Plant**Maintenance/Repairs**

Pumps Pulled	1
Pumps Installed	1
Motors Pulled	0
Motors Installed	0
Control System/Electrical Repairs	4
Cleaned Wet Well Floats	2
Miscellaneous Repairs	16
After Hours Call-Outs	6

Chemicals Used

Alum/Gallons	4,000
Bleach 10%/ Gallons	2,000
Polymer/ 55 gallon drums	2

Monthly Plant Flows and Test Results

Minimum Daily Flow	587,000 Gallons
Maximum Daily Flow	942,300 Gallons
Average Daily Flow	646,600 Gallons
Total Monthly Flow	20,043,700 Gallons

Effluent DO (Dissolved Oxygen) Average	7.85
Effluent Chlorine Residual Average	1.76 mg/l
Effluent pH Average	7.26
Total Phosphorus Average	0.133
CBOD (Carbonaceous Biochemical Oxygen Demand) Average	4.15
TSS (Total Suspended Solids) Average	1.9
Ammonia/Nitrates Average	0.192

Remarks



COUNCIL MEETING: June 2, 2015

ITEM: 1. Approval of minutes of the regular council meeting and public hearing May 5, 2015.

RESOURCE PERSON(S): Lucretia Alvarez, City Secretary (Pages 33-38)

SUMMARY: Presented for review and approval are the minutes of the regular council meeting May 5, 2015.

RECOMMENDATION(S): Approve the minutes of the regular council meeting May 5, 2015.

ATTACHMENT: 1-Minutes of regular meeting May 5, 2015

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 5, 2015 AT 7:00 P.M.
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET**

CALL TO ORDER

Mayor Marc Holm called the meeting to order at 7:00 p.m. with all members present except Council Member Craig Fromme.

Marc Holm, Mayor
Chris Cannon, Mayor Pro-Tem
Keith Joesel, Council Member
Sue Brashar, Council Member
Edward Maldonado, Council Member
Juan Gonzalez, Council Member
Mary Penson, Council Member
Jessica Bega, Council Member
Craig Fromme, Council Member (absent)
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

INVOCATION

Council Member Mary Penson gave the invocation.

Regular meeting was recessed at 7:12 p.m. and the PUBLIC HEARING was called to order at 7:12 p.m.

PUBLIC HEARING

1. Proposed zoning change request from Rosanna Abreo for property located at 509 Martin Luther King Boulevard from R-2 residential to S-P specific use permit for five (5) years.
Gary N. Cooke, Planning and Development Director

There were none present to comment. Mr. Cooke clarified this is the third renewal for this property.

Mayor Marc Holm Closed the PUBLIC HEARING at 7:14 p.m. and reconvened the regular meeting at 7:14 p.m.

PUBLIC COMMENT

Shenna Niesen, 602 East Ninth Street, Elgin, Texas 78621 stated she witnesses cars driving fast from the Little League baseball field on Ninth Street in front of her house. There is also a rodent problem in a neighboring lot, and she had cats to help with that problem, but some of her cats have disappeared.

PRESENTATIONS

1. Presentation of Employee of the Second Quarter 2015.

Sandy Ott, Library Director

Mayor Marc Holm and Sandy Ott presented the award to Sargeant David Gerloff.

2. Proclamation recognizing National Preservation Month May 2015.
Amy Miller, Community Development Director

Mayor Marc Holm presented the proclamation to Amy Miller.

3. Proclamation recognizing Municipal Clerks Week May 3-9, 2015.
Lucretia Alvarez, City Secretary

Mayor Marc Holm presented the proclamation to Lucretia Alvarez.

4. Proclamation recognizing National Police Week May 10-16, 2015 and recognizing May 15, 2015 as National Police Memorial Day.
Chris Bratton, Chief of Police

Mayor Marc Holm presented the proclamation to Chief Chris Bratton.

REPORTS

1. Monthly Reports for February 2015
Kerry Lacy, City Manager

CONSENT AGENDA

Mayor Pro-Tem Chris Cannon made a motion to approve the Consent Agenda as presented, Council Member Mary Penson seconded, and motion passed unanimously.

1. Approval of minutes of the regular council meeting and public hearing April 7, 2015.
Lucretia Alvarez, City Secretary
2. Approval of a proposed Resolution extending the contract period with Republic Services an additional two (2) years.
Kerry Lacy, City Manager
3. Approval of street closure for Juneteenth Festival Street Dance Friday, June 12, 2015 from 4 p.m. to midnight.
Amy Miller, Community Development Director
4. Approval of street closures for Juneteenth Festival Parade Saturday, June 13, 2015 from 9 a.m. to noon.
Amy Miller, Community Development Director
5. Approval of waiving open container ordinance for the Juneteenth Festival Street Dance on Friday, June 12 from 8 p.m. to midnight and on Saturday, June 13 from 10 a.m. to 6 p.m. for the Juneteenth Festival on Depot Street and in Veterans Memorial Park.
Amy Miller, Community Development Director
6. Approval of waiving the open container ordinance for the Western Days Festival on Friday, June

26 from 4 p.m. to 12:15 a.m. and on Saturday, June 27 from 8 a.m. to 8 p.m. in Elgin Memorial Park.

Amy Miller, Community Development Director

7. Approval of street closures for the Western Days Festival Parade on Saturday, June 27, 2015 from 9 a.m. to 1 p.m.

Amy Miller, Community Development Director

UNFINISHED BUSINESS

1. Discussion and action to consider the proposed 2015 involuntary annexation public hearings, June 10 and June 17, 2015, and directing the Planning and Development Department to prepare a service plan that provides for extension of full municipal services to the area to be annexed.
Gary N. Cooke, Planning and Development Director

Mayor Pro-Tem Chris Cannon made a motion to call for the 2015 involuntary annexation public hearings, June 10 and June 17, 2015, and directing the Planning and Development Department to prepare a service plan that provides for extension of full municipal services to the area to be annexed, Council Member Sue Brashar seconded, and motion passed unanimously.

NEW BUSINESS

1. Discussion and action to consider an Ordinance for a zoning change request from Rosanna Abreo for the property located at 509 MLK Blvd from R-2 residential to S-P specific use permit for five (5) years.
Gary N. Cooke, Planning and Development Director

Council Member Edward Maldonado made a motion to approve zoning change from Abreo as presented, Council Member Juan Gonzalez seconded, and motion passed unanimously.

2. Discussion and action to consider an Ordinance adopting the 2006 International Building Code for the Historic District of Elgin, to apply to existing structures only.
Gary N. Cooke, Planning & Development Director
Amy Miller, Community Development Director

Mayor Pro-Tem Chris Cannon made a motion to adopt Ordinance 2015-05-05-21 as presented, Council Member Keith Joesel seconded, and motion passed unanimously.

ORDINANCE NO. 2015-05-05-21

AN ORDINANCE AMENDING THE CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, CHAPTER 6, SECTION 6.27; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

3. Discussion and action to consider accepting Second Quarter Investment Report for Fiscal Year 2015.

Buck LaQuey, Finance Director
Laura Schwartz, Purchasing Agent and Finance Assistant

Council Member Sue Brashar made a motion to accept the Second Quarter Investment Report, Council Member Edward Maldonado seconded, and motion passed unanimously.

4. Discussion and action to consider accepting the Second Quarter Financial Report for Fiscal Year 2015.
Buck LaQuey, Finance Director
Laura Schwartz, Purchasing Agent and Finance Assistant

Council Member Keith Joesel made a motion to accept the Second Quarter Financial Report, Council Member Mary Penson seconded, and motion passed unanimously.

5. Discussion and action to consider Request for Proposal 2015-01 Vehicle and Equipment Repair and Maintenance Services.
Laura Schwartz, Purchasing Agent and Finance Assistant

Mayor Pro-Tem Chris Cannon made a motion to approve the Request for Proposal 2015-01 Vehicle and Equipment Repair and Maintenance Services, Council Member Sue Brashar seconded, and motion passed unanimously.

6. Discussion and action to consider Request for Qualifications 2015-02 Financial Audit Services.
Laura Schwartz, Purchasing Agent and Finance Assistant

Council Member Keith Joesel made a motion to approve the Request for Qualifications 2015-02 Financial Audit Services, Mayor Pro-Tem Chris Cannon seconded, and motion passed unanimously.

7. Discussion and action to consider Request for Proposal 2015-03 for Bank Depository Services.
Laura Schwartz, Purchasing Agent and Purchasing Agent

Mayor Pro-Tem Chris Cannon made a motion to approve the Proposal 2015-03 for Bank Depository Services, Council Member Keith Joesel seconded, and motion passed unanimously.

8. Discussion and action to consider adoption of a Resolution that would suspend the proposed rate increase from CenterPoint Energy Entex, South Texas Division until after July 14, 2015.
Kerry Lacy, City Manager

Mayor Pro-Tem Chris Cannon made a motion to adopt Resolution 2015-05-05-04 as presented, Council Member Sue Brashar seconded, and motion passed unanimously.

RESOLUTION NO. 2015-05-05-04

A RESOLUTION BY THE CITY OF ELGIN, TEXAS, ("CITY") RESPONDING TO THE APPLICATION OF CENTERPOINT ENERGY ENTEX, SOUTH TEXAS DIVISION TO INCREASE RATES UNDER THE GAS RELIABILITY INFRASTRUCTURE PROGRAM; SUSPENDING THE EFFECTIVE DATE OF THIS

RATE APPLICATION FOR FORTY-FIVE DAYS; DETERMINING THAT THE MEETING AT WHICH THE RESOLUTION WAS ADOPTED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING SUCH OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

9. Discussion and action to consider authorizing the City Manager to apply for a grant from the USDA Agricultural Marketing Service under the Local Foods Promotion Program (LFPP) to begin implementation of the Elgin Local Food Business Center.
Sue Beckwith, Grants Administrator

Council Member Jessica Bega made a motion to authorize the City Manager to apply for the grant as presented, Council Member Mary Penson seconded, and motion passed unanimously.

EXECUTIVE SESSION

None

ANNOUNCEMENTS

- Chamber of Commerce lunch Thursday at the library
- Relay for Life Friday night 6:00 p.m. to midnight at Elgin High School
- Teacher Appreciation Week is this week

ADJOURNMENT

Mayor Marc Holm adjourned the meeting at 8:07 p.m.

MARC HOLM
Mayor of Elgin, Texas

ATTEST:

LUCRETIA ALVAREZ
City Secretary of Elgin, Texas



COUNCIL MEETING: June 2, 2015

ITEM: 2. Approval of minutes of the special council meeting May 19, 2015.

RESOURCE PERSON(S): Lucretia Alvarez, City Secretary (Pages 39-44)

SUMMARY: Presented for review and approval are the minutes of the special council meeting May 19, 2015.

RECOMMENDATION(S): Approve the minutes of the regular council meeting May 19, 2015.

ATTACHMENT: 1-Minuters of Special Meeting May 19, 2015

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 19, 2015 AT 7:00 P.M.
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET**

CALL TO ORDER

Mayor Marc Holm called the meeting to order at 7:07 p.m. with all members present except Council Member Craig Fromme.

Marc Holm, Mayor
Chris Cannon, Mayor Pro-Tem
Keith Joesel, Council Member
Sue Brashar, Council Member
Edward Maldonado, Council Member
Juan Gonzalez, Council Member
Mary Penson, Council Member
Jessica Bega, Council Member
Craig Fromme, Council Member (absent)
Kerry Lacy, City Manager
Lucretia Alvarez, City Secretary

PUBLIC HEARING

NONE

PUBLIC COMMENT

NONE

PRESENTATIONS

NONE

REPORTS

NONE

CONSENT AGENDA

NONE

UNFINISHED BUSINESS

NONE

NEW BUSINESS

1. Discussion and action regarding Resolution 2015-05-19-05 to canvass the returns and declare the results of the General Election held May 9, 2015.
Lucretia Alvarez, City Secretary

Mayor Pro-Tem Chris Cannon made a motion to approve Resolution 2015-05-19-05 to canvass the returns and declare the results of the General Election held May 9, 2015, Council Member Sue Brashar seconded and motion passed unanimously.

RESOLUTION NO. 2015-05-19-05

A RESOLUTION AND ORDER CANVASSING THE RETURNS AND DECLARING RESULTS OF THE CITY OF ELGIN GENERAL ELECTION

WHEREAS, general election was held on the 9th day of May, 2015 for the purpose of electing the hereinafter officials; and

WHEREAS, the returns of that election have been considered; and

WHEREAS, it appears from said return, duly and legally made that there were cast at said election 112 valid and legal votes; and

WHEREAS, the candidate(s) running for **Ward 2** in said election received the following votes:

<u>Juan Gonzalez</u>	66 Votes
Candidate Name	

<u>Skyler Maldonado</u>	10 Votes
Candidate Name	

<u>Bettye Lofton</u>	36 Votes
Candidate Name	

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

That said election was duly called; that notice of said Election was given in accordance with the law, and that said election was held in accordance with the law; and that Juan Gonzalez was duly elected as Council Member Ward 2 and is hereby declared duly elected to said respective office, subject to the taking of their oaths by law of the State of Texas.

READ, RESOLVED and APPROVED this the 19th day of May, 2015.

ATTEST:	<u>/S/MARC HOLM</u>
	MARC HOLM, MAYOR

<u>/S/LUCRETIA ALVAREZ</u>
Lucretia Alvarez, City Secretary

2. Discussion and action regarding Resolution 2015-05-19-06 to canvass the returns and declare the results of the Special Election held May 9, 2015.
Lucretia Alvarez, City Secretary

Mayor Pro-Tem Chris Cannon made a motion to approve Resolution 2015-05-19-06 to canvass the returns and declare the results of the Special Election held May 9, 2015, Council Member Sue Brashar seconded and motion passed unanimously.

RESOLUTION NO. 2015-05-19-06

**A RESOLUTION AND ORDER CANVASSING THE RETURNS AND
DECLARING RESULTS OF THE CITY OF ELGIN SPECIAL ELECTION**

WHEREAS, special election was held on the 9th day of May, 2015 for the purpose of amending Article II of the City Charter of Elgin; and

WHEREAS, the returns of that election have been considered; and

WHEREAS, it appears from said return, duly and legally made that there were cast at said election 384 valid and legal votes: and

WHEREAS, the amendment of Elgin's City Charter, Article II in said election received the following votes:

The City has the power to spend taxpayer money to construct and maintain streets, roads, highways, bike trails, sidewalks and mass transit facilities, except that no taxpayer money may be spent on or contractually pledged to any passenger train project unless a public bus line shall have first demonstrated a need for train service by having 500 intercity boardings in Elgin per weekday, averaged over three months, connecting to the City of Austin.

Shall the above described charter amendment be adopted?

Yes 241 Votes

No 143 Votes

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

That said election was duly called; that notice of said Election was given in accordance with the law, and that said election was held in accordance with the law; and that the new language be adopted into the Elgin City Charter.

READ, RESOLVED and APPROVED this the 19th day of May, 2015.

ATTEST:

/S/MARC HOLM
MARC HOLM, MAYOR

/S/LUCRETIA ALVAREZ
Lucretia Alvarez, City Secretary

3. Swearing in of Newly Elected Council Members.
Lucretia Alvarez, City Secretary

Council members were sworn into office by City Secretary Lucretia Alvarez, and presented certificates of office by Mayor Marc Holm.

4. Discussion and action to appoint one council member to the Board of Directors of the Elgin Economic Development Corporation.
Kerry Lacy, City Manager

Keith Joesel made a motion to appoint Chris Cannon to the Board of Directors of the Elgin Economic Development Corporation, Council Member Jessica Bega seconded and motion passed unanimously.

5. Discussion and action to appoint or reappoint members to the Board of Directors of the Elgin Economic Development Corporation.
Kerry Lacy, City Manager

Council Member Juan Gonzalez made a motion to reappoint Jeff Carter and S.H. McShan, and to appoint Cody Mauck to the Board of Directors of the Elgin Economic Development Corporation, Council Member Sue Brashar seconded and motion passed unanimously.

6. Discussion and action to consider a proposed location for the Recreation/Shelter Center Project funded by Bastrop County and the City of Elgin.
Kerry Lacy, City Manager

Mayor Pro-Tem Chris Cannon made a motion to propose the Highway 95 Ball Field as the location for the Recreation/Shelter Center Project funded by Bastrop County and the City of Elgin Council Member Edward Maldonado seconded and motion passed unanimously.

EXECUTIVE SESSION

NONE

ANNOUNCEMENTS

- TML Region 10 meeting in College Station Tuesday, June 9, 2015
- Community Wide Clean Up Saturday, May 30, 2025

- Music in the Park this Friday, May 22, 2015

ADJOURNMENT

Mayor Marc Holm adjourned the meeting at 7:55 p.m.

MARC HOLM
Mayor of Elgin, Texas

ATTEST:

LUCRETIA ALVAREZ
City Secretary of Elgin, Texas

DRAFT



COUNCIL MEETING: June 2, 2015

ITEM: 3. _____ Approval of waiving the open container ordinance on Main Street from Second Street to Brenham Street; and on Second Street, First Street, Depot Street, Central Avenue, Austin Street, Brenham Street from Main Street to Avenue C; and on Avenue C from Brenham Street to Central Avenue on 2nd Thursdays July 9, August 13, September 10, October 8, November 12, December 10 from 5pm to 8pm for Sip Shop and Stroll.

RESOURCE PERSON(S): Amy Miller, Community Development Director (Page 45-46)

SUMMARY: The Elgin Main Street Board and Elgin Chamber of Commerce request waiving the open container ordinance for Sip Shop and Stroll, a recurring 2nd Thursday community event free to the public that promotes shopping and dining in Downtown Elgin. The businesses provide a variety of special promotions for the evening including live music, wine, beer or mead tastings, sweet and savory snacks, and store specials. The Main Street Board and Chamber of Commerce coordinate promotion and advertising.

RECOMMENDATION(S): Approve request waiving the open container ordinance on Main Street from 2nd Street to Brenham Street, 2nd Street, First Street, Depot Street, Central Avenue, Austin Street, Brenham Street from Main Street to Avenue C and Avenue C from Brenham Street to Central Avenue on 2nd Thursdays July 9, August 13, September 10, October 8, November 12, December 10 from 5pm to 8pm for Sip Shop and Stroll.

ATTACHMENT:



COUNCIL MEETING: June 2, 2015

ITEM: 1. Discussion and action to consider authorizing and approving the installation of a four way stop at the intersection of Martin Luther King and East Alamo.

RESOURCE PERSON(S): Jessica Bega, Council Member Ward 1 (Page 47)

SUMMARY: Council Member Bega is requesting Council to authorize and approve the installation of a four way stop at the intersection of MLK and East Alamo.

RECOMMENDATION(S): Installation of traffic control signs and devices takes council authorization prior to installation.

ATTACHMENT:



COUNCIL MEETING: June 2, 2015

ITEM: 2. Discussion and action to consider a proposed Frontier Crossing Master Sign Plan.

RESOURCE PERSON(S): Gary Cooke, Planning & Development Director (Pages 48-63)

SUMMARY: Frontier Crossing Master Sign Plan request as presented.

RECOMMENDATION(S): Staff recommends approval of the Frontier Crossing Master Sign Plan

ATTACHMENT:

- 1-Master Sign Plan Ordinance
- 2-Frontier Crossing Comprehensive Sign Plan
- 3-Sign allowance comparisons for Frontier Crossing
- 4-Presentation of Frontier Crossing Comprehensive Sign Plan

ORDINANCE NO. 2012-11-06-25

AN ORDINANCE AMENDING CHAPTER 4, CODE OF ORDINANCES, REGULATION OF SIGNS, PROVIDING FOR THE APPROVAL OF MASTER SIGN PLANS, PROVIDING A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF ELGIN, TEXAS:

Article I.

That Chapter 4, Section 15. C. Code of Ordinances, City of Elgin, Texas, is hereby amended to include the following definition:

C. DEFINITIONS

Master Sign Plan: A Master Sign Plan may be submitted for a non-residential development in commercial and industrial districts for tracts larger than ten acres as part of a required site plan submission, a building addition to an existing site or a revision to an approved site plan. A Master Sign Plan shall include all proposed signs and sign locations for the entire non-residential development. A Master Sign Plan shall be approved by the City Council at a regularly-scheduled meeting.

ARTICLE II.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter thereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

READ, PASSED, and ADOPTED on this the 6th day of November, 2012.

CITY OF ELGIN, TEXAS

By: Marc Holm

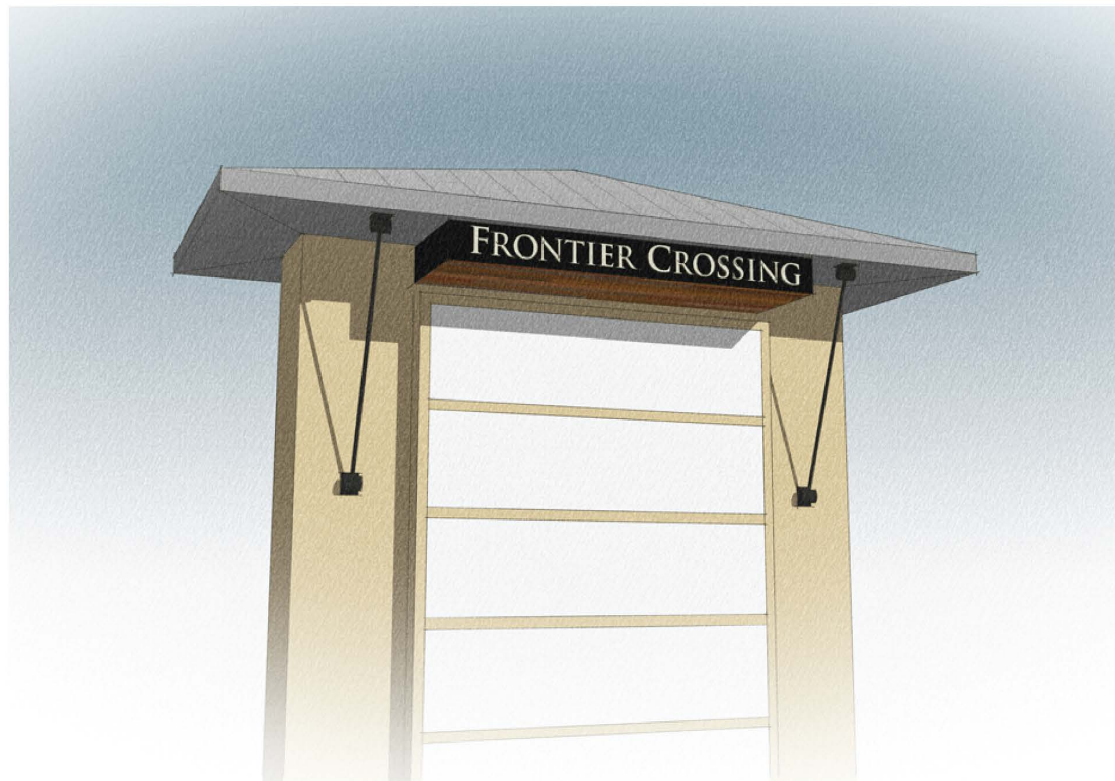
Marc Holm, Mayor

ATTEST:

Shirley Garvel

Shirley Garvel, City Secretary





FRONTIER CROSSING

COMPREHENSIVE SIGN PLAN

2015

HWY. 290 EAST

ELGIN, TEXAS

PREPARED BY



FRONTIER CROSSING

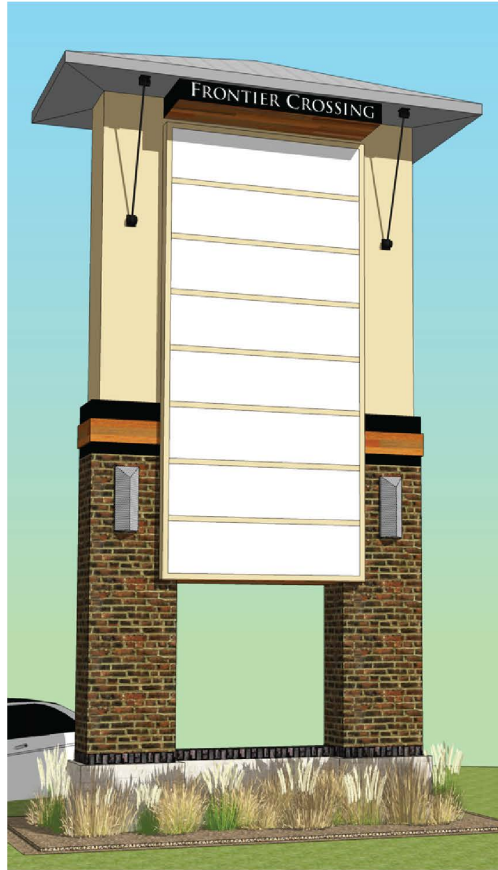
PACKAGE CONTENTS:

- PRIMARY ILLUMINATED PYLON SIGN
- SECONDARY ILLUMINATED PYLON SIGNS
 - MULTIPLE-TENANT
 - SINGLE-TENANT
- NON-ILLUMINATED DIRECTIONAL SIGNS
- TENANT-SPACE CHANNEL LETTERS
 - FRONT ELEVATION
- TENANT-SPACE CHANNEL LETTERS
 - REAR ELEVATION
- SITE PLAN / SIGN LOCATOR

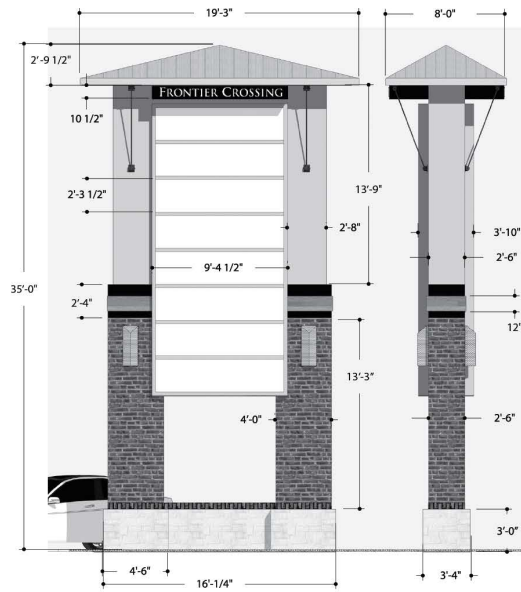


FRONTIER CROSSING / MAIN PYLON / ELGIN, TEXAS

A MAIN PYLON
Scale: 1/8" = 1'



- Fabricate and install one (1) double sided internally illuminated pylon sign built to UL specs;
- Welded tubular steel framework with .090 aluminum plate;
- Double steel-pole supports set in 3000 psi concrete to grade;
- Main cabinet to have white #7328 plex panels overlaid with 3M™ translucent vinyls per client;
- Main cabinet lamped with high-output fluorescents;
- Title cabinet (at top) to have a routed alum. face backed with clear push-thru plex letters / backed with white diffuser film second surface; White h.o. fluorescent illumination;
- Underside section of title cabinets to have exterior-grade wood laminate;
- Elgin Brick veneer over pole covers per builder's spec;
- Austin white limestone veneer base;
- Aluminum lap-seam roof structure finished per builder's Galvalume color;
- Four (4) aluminum mesh sconces with white LED illumination; 12" x 34" x 8" deep;
- Decorative turnbuckles and
- Aluminum mid-sections on pole-covers to be finished MP black w/ wood laminate collars;
- Electrical requirement: 120v to be supplied at sign location by others;



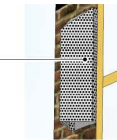
ALUM. CABINET
PUSH-THRU PLEX
WOOD LAMINATE
WHITE PLEX PANELS



ELGIN BRICK
/ PER BUILDER
ELGIN BRICK
/ PER BUILDER
AUSTIN WHITE
LIMESTONE



ALUM. LAPSEAM ROOF
PER BUILDER'S
GALVALUME COLOR



ALUM. MESH /SCONCE
W/ WHITE LED ILLUM.



FRONTIER CROSSING
ELGIN, TEXAS

Start Date: 4/3/2015
Last Revision: 4/14/15
Job#: 92J6854
Drawing #: 92J6854AV151

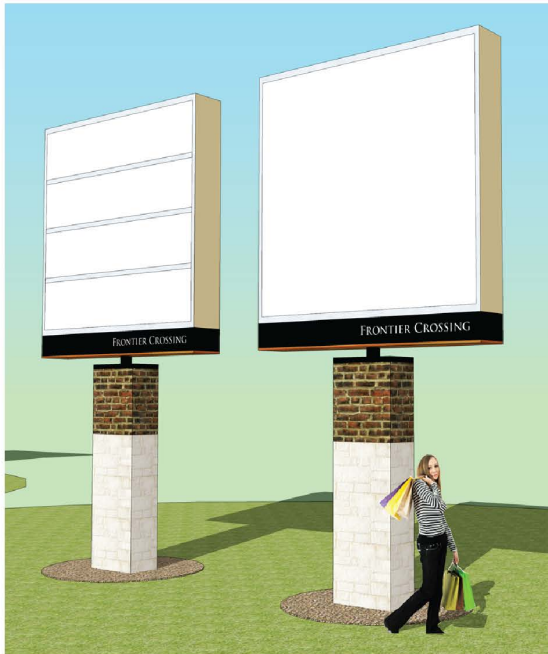
Design Rep.
BEN ANGLIN
Sales Rep.
BOB STROBECK

REVISIONS

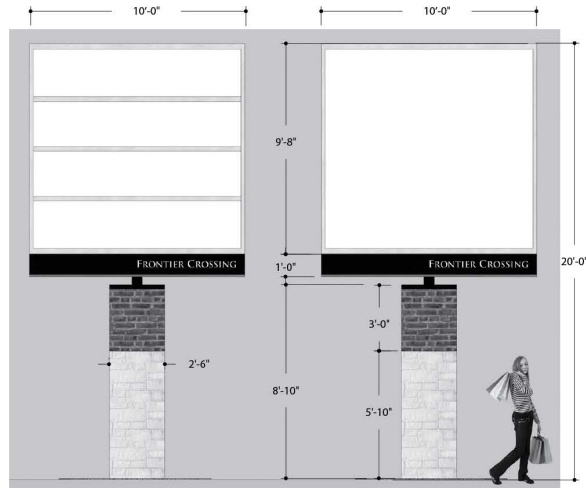
1	MM/DD/YY	
2	---	---
3	---	---
4	---	---
5	---	---

A 001

B SECONDARY PYLONS
Scale: 1/8" = 1'

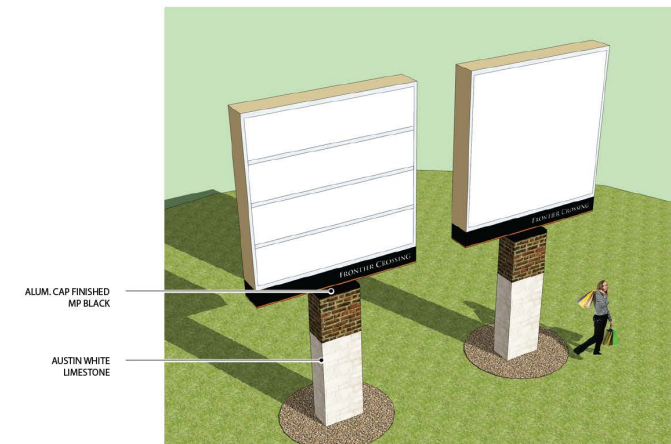
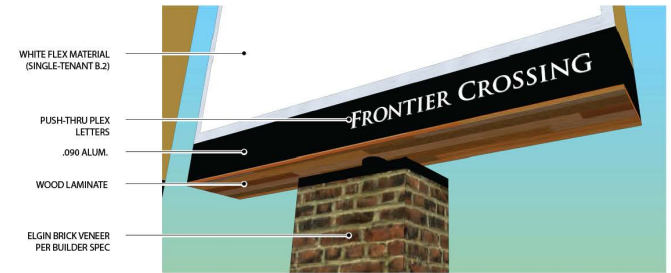


- Fabricate and install two (2) double sided internally illuminated pylon signs built to UL specs;
- Welded tubular steel framework with .090 aluminum plate;
- Single steel-pole supports set in 3000 psi concrete to grade;
- Multi-tenant cabinet [B.1] to have white #7328 plex panels overlaid with 3M™ translucent vinyls per client; Single-tenant cabinet [B.2] to have white flex-face(s);
- Cabinets lamped with high-output white fluorescents;
- Title (at bottom): Routed alum. face backed with clear push-thru plex letters / backed with white diffuser film second surface;
- Underside section of cabinets to have exterior-grade wood laminate;
- Elgin Brick veneer over pole covers per builder's spec;
- Austin white limestone veneer base;
- Aluminum cap over brick finished MP black;
- Electrical requirement: 120v to be supplied at sign location by others;



B.1 SECONDARY B.1 / MULTI-TENANT
Scale: 3/16" = 1'

B.2 SECONDARY B.1 / SINGLE-TENANT
Scale: 3/16" = 1'

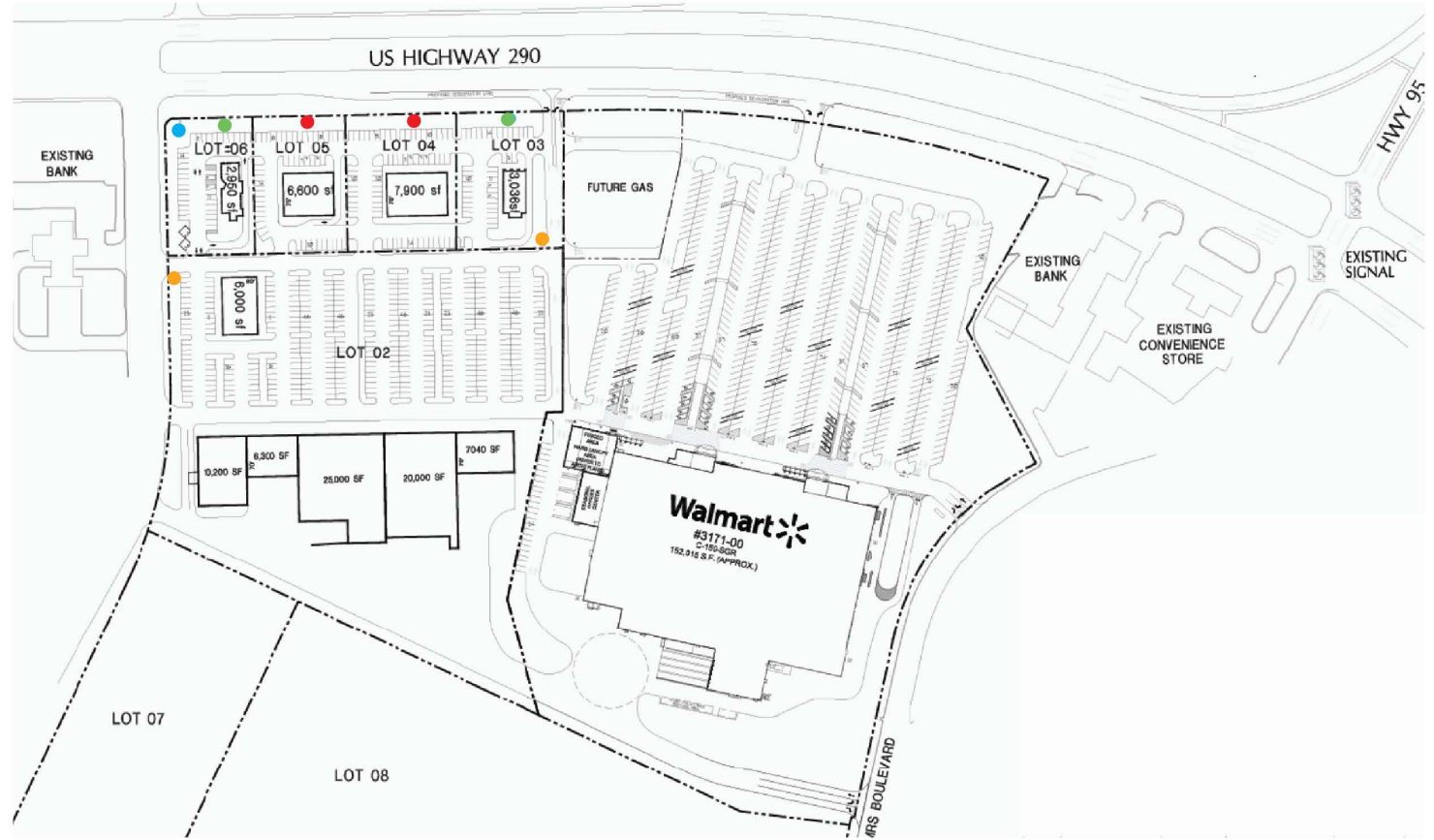
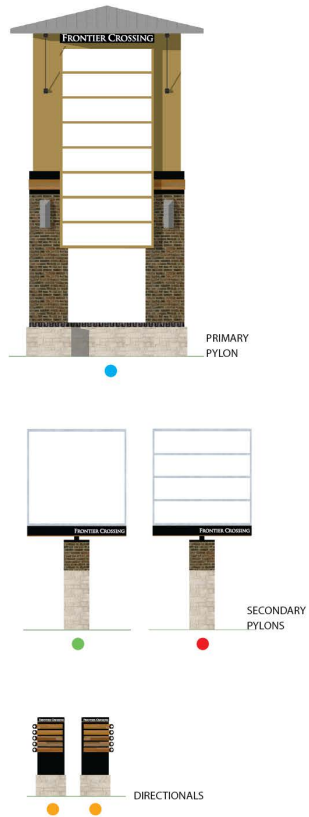


REVISIONS

1	MM/DD/YY	
2	---	---
3	---	---
4	---	---
5	---	---

FRONTIER CROSSING / SITE MAP - LOCATOR / ELGIN, TEXAS

A LOCATOR
Scale: NTS



FRONTIER CROSSING
ELGIN, TEXAS

Start Date: 4/3/2015
Last Revision:
Job#: 92J6854
Drawing #: 92J6854ABCDV151/
SITEMAP

Design Rep.
BEN ANGLIN
Sales Rep.
BOB STROBECK

REVISIONS

MM/DD/YY	
1	
2	
3	
4	
5	

A 001

Frontier Crossing Sign Criteria

Wall Sign Specifications and Allowances

The following sign criteria have been established to assist tenants in complying with their leases. These basic standards have been made to govern the design, fabrication and installation of tenant signs and is intended to afford all tenants with good visual identification, both day and night, and to protect against poorly designed and badly proportioned signing.

SUBMISSION REQUIREMENTS

Tenant shall give this exhibit with the accompanying drawings to its sign company (the "Sign Company") to serve as a guide in preparing design and cost estimates for Tenant's sign at the Premises.

The Sign Company shall submit two (2) copies of Tenant's sign drawings to Landlord for written approval prior to fabrication of Tenant's sign.

LIABILITIES/ RESPONSIBILITIES/ LIMITATIONS

Tenant shall be liable and shall bear all costs associated with the removal of and/or correction of any sign, sign installation or damage to the Center by a sign that does not conform to the sign criteria described in the Exhibit.

All signs shall be constructed and installed at Tenant's expense.

All permits for signs and sign installation shall be obtained by Tenant.

All signs shall be fabricated and installed in strict compliance with the Frontier Crossing Comprehensive Sign Plan of the City of Elgin .

THE FOLLOWING SIGNS ARE SPECIFICALLY PROHIBITED

1. Temporary trailer signs.
2. Marquee signs.
3. Iridescent painted signs.
4. Dayglo colors.
5. Signs which make or create noise.
6. Box type signs.
7. Banner flags or pendants.
8. "Sandwich" or easel/portable signs.

SPECIFICATIONS

All signs are to be in the form of internally illuminated plex face channel letters.

For INLINE 4000sf or smaller tenant spaces

Letter Height:

Not to exceed 30" (as shown on Exhibit) – Front Elevation*

Not to exceed 24" (as shown on Exhibit) – Back wall and side wall elevation *

Letter Spread:

Not to exceed length of 75% of storefront (Example: a storefront measuring 20'-0" in width can have a sign length not exceeding 15'-0" if approved by local code.)

Sign Area:

TOTAL LF STOREFRONT ELEVATION WIDTH X 2.0 = maximum sign area

Index for tenant spaces GREATER than 4000sf (see below)

4,001-10,000sf – maximum letter height 48"

10,001-15,000sf – maximum letter height 48"

15,001-25,000sf – maximum letter height 60"

* Logos may be allowed on all buildings and may exceed maximum letter height by a factor of 1.5. Total sign area including logo may not exceed the maximum sign area allowed per elevation.

All signs shall fully comply with applicable city ordinances, codes and sign criteria.

Number of signs allowed :

- a. Each tenant will be allowed one (1) wall sign per each elevation assigned to that space. Maximum of four (4) elevations. All sign placements to be approved by Landlord.

Design:

- a. All designs are subject to Landlord approval.
- b. Letter style may be selected by Tenant, provided the channel letters built will meet UL standards.

Construction: (see attached drawing):

- a. CHANNEL LETTER: construction will consist of .080" aluminum backer and 0.063" aluminum 5" side returns. Each channel letter must have weep holes.
- b. LETTER FACES: 3/16" acrylic faces in the color of choice.
- c. ILLUMINATION: Internal illumination shall consist of LED modules powered by 60w/120v power supplies.
- d. All signs to be UL certified
- e. All signs shall fully comply with applicable city ordinances, codes and sign criteria.
- f. No signage to have fastening bolts or exposed fasteners, which are visible from the front, bottom, or sides of letter enclosures.

Mounting and Power

- a. All signs are to be electrified using Tenant's power but must be wired to switch on/off concurrently with Landlord's sign/soft light circuit. This ensures that all tenant signs will become illuminated at the same time.
- b. All signs and connections shall be soundly constructed and secured and be weather tight. All signs shall be mounted with good quality. Workmanship: The Landlord reserves the right to be the sole judge of whether quality workmanship has been achieved. Sign mounting must comply with the applicable city ordinances, codes and sign criteria.
- c. All fasteners, screws, bolts, etc. used in the fabrication and mounting of signs must be rust proof.
- d. Any damage done to any part of the building during the mounting or removal of signs shall be promptly repaired to "like new condition" by Tenant at Tenant's expense.

Other Signage:

- a. Any other signage must be approved by Landlord.

All proposed sign shop drawings must be submitted to Landlord for review and approval at least 30 days prior to construction and installation. **Actual physical location to be approved by landlord prior to installation.**

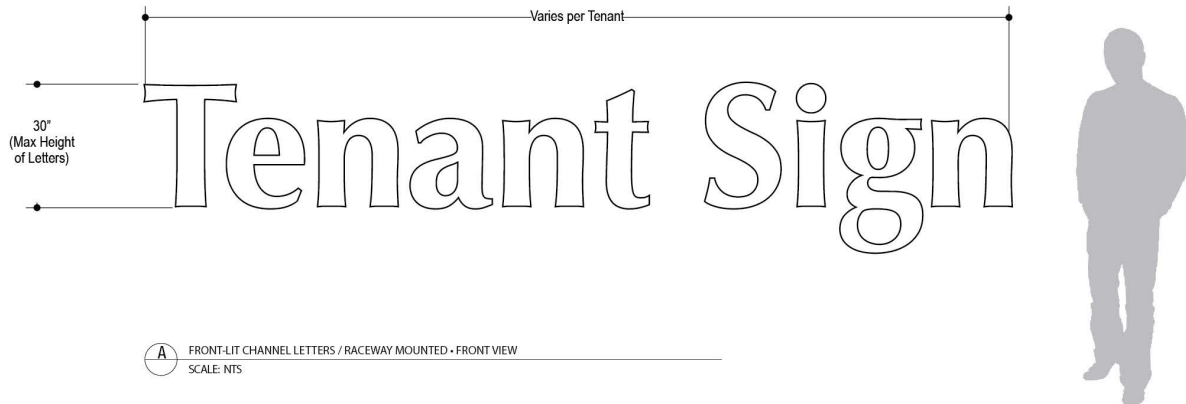
For any technical or specification questions, please contact Bob Strobeck at:

FSG Signs

Cell (512) 940-5725 Office (512) 494-0002 Ext 19141

Bob.strobeck@fsgi.com

FRONT ELEVATION



QUANTITY: ONE (1) set

Max. Allowed Height: Letters- 30"

Overall Length: Varies per Tenant. Not to exceed city sign code.

Total Sq.Ft.: Varies per Tenant. Not to exceed city sign code.

Returns: Black Gloss

Trimcap: Black Jewelite

Face: 7328 White Plex

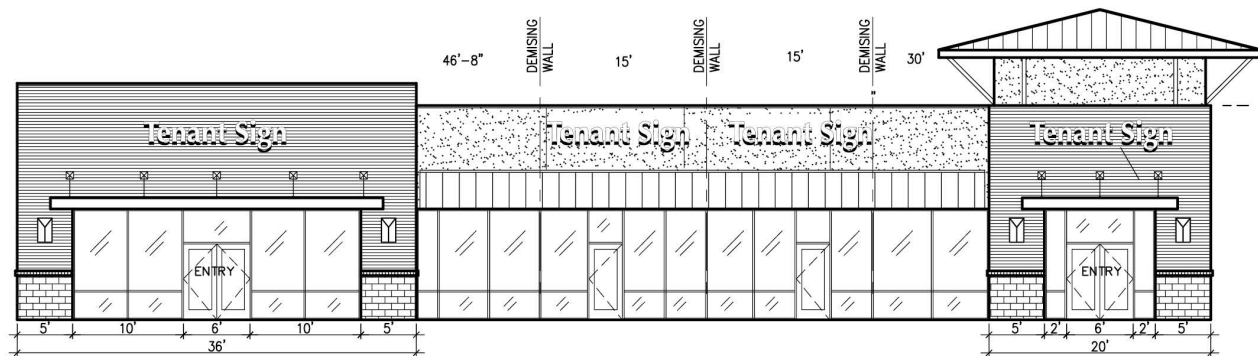
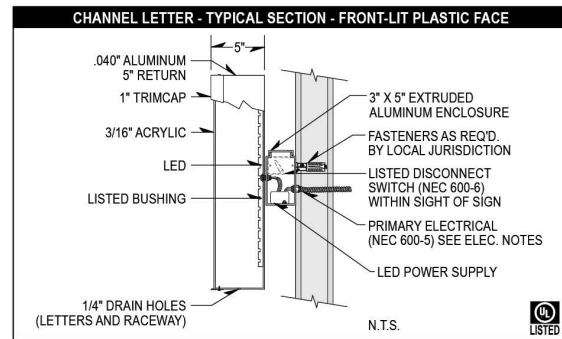
First-surface translucent vinyl: per client artwork

Raceway: Painted to match Building, TBD

Illumination: WHITE LEDs

NOTES:

- Wireway Mounted
- WHITE interiors for increased illumination
- All paint two-stage automotive polyurethane



REVISIONS

MM/DD/YY	
1	
2	
3	
4	
5	

REAR ELEVATION



A FRONT-LIT CHANNEL LETTERS / RACEWAY MOUNTED - FRONT VIEW
SCALE: NTS

QUANTITY: ONE (1) set

Max. Allowed Height: Letters- 24"

Overall Length: Varies per Tenant. Not to exceed city sign code

Total Sq.Ft.: Varies per Tenant. Not to exceed city sign code.

Returns: Black Gloss

Trimcap: Black Jewelite

Face: 7328 White Plex

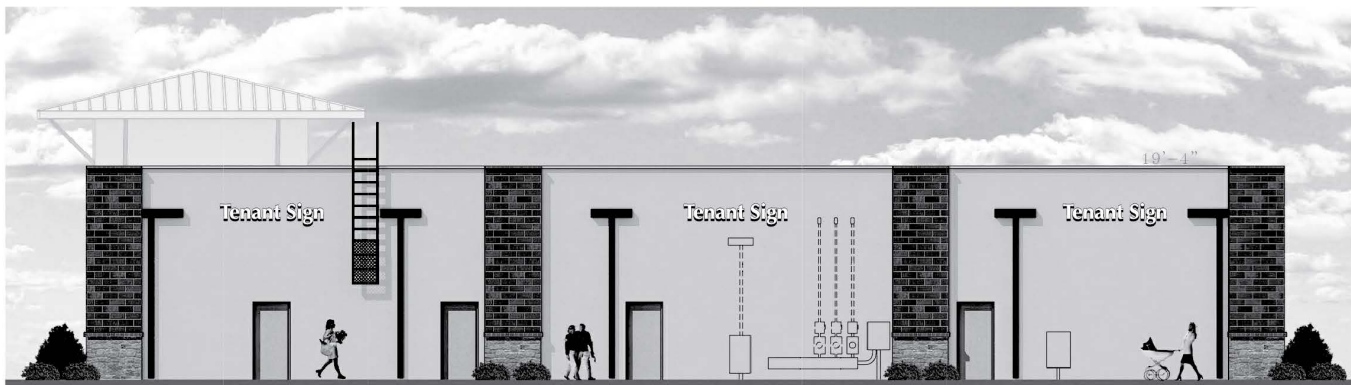
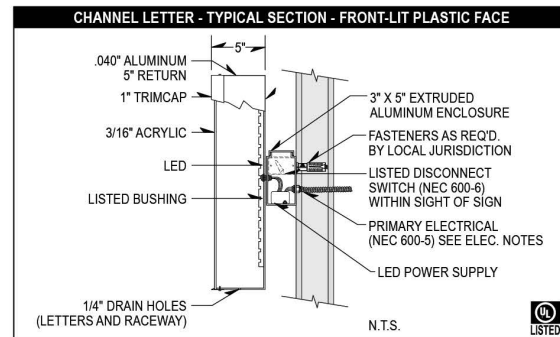
First-surface translucent vinyl: TBD, per client artwork

Raceway: Painted to match Building, TBD

Illumination: WHITE LEDs

NOTES:

- Wireway Mounted
- WHITE interiors for increased illumination
- All paint two-stage automotive polyurethane



REVISIONS

	MM/DD/YY	
1		
2		
3		

Sign allowance comparisons for Frontier Crossing

City of Elgin Sign Ordinance – Shopping Centers section

Wall signs maximum allowed per tenant bldg. elevation

- 1.5 times each two linear feet of tenant building frontage
- maximum allowable sign area is 100sf for all wall signs per elevation
- Example:
 - 50 foot tenant space width X .50 = 25 lf X 1.5 factor = 37.5 sf of sign area

Free standing signs facing Hwy 290 E

- one (1) freestanding sign per street frontage with a maximum of two (2)
- 150 sf maximum sign area
- 40 feet maximum height

Frontier Crossing Comprehensive Sign Plan

Wall signs maximum allowed per tenant bldg. elevation

- 2.0 times each one linear foot of tenant building elevation
- maximum sign letter height determined by size of tenant space
- Sign may not exceed 75% of tenant building elevation
- Example:
 - 50 foot tenant space width X 1.0 = 50 lf X 2.0 factor = 100 sf of sign area
 - Note: the sign area of tenant signs will be limited by the allowable letter height and the 75% allowable width noted in sign criteria

Free standing signs facing Hwy 290 E

- one (1) Multi tenant center sign
- 168 sf sign face area
- 35 feet overall height

Four (4) Pad use signs facing 290 E

- 106 sf sign face area each
- 20 feet median overall height (will adjust height and setbacks of each sign to allow for optimum site visibility)

Presentation of Frontier Crossing Comprehensive Sign Plan – Summary

The attached Comprehensive Sign Plan includes the following:

- A. Primary project pylon sign – 1 each
Height is 35' OAH vs. 40' allowed by city code
Sign area is 168 square feet vs. 150 square feet by code
- B. Secondary Pad business pylon signs – 4 each
Height 20' OAH vs. 40' allowed by city code
Sign area is 106 square feet vs. 150 square feet by code

Number of signs - Requesting one for each pad use for a total of four (4).
This exceeds the allowable number of free standing signs per code.

Exact placement of each sign will be determined to allow best visibility.
Will use setback and height variations approved by the city.

Note: The approval by the City of Elgin for the added signs is subject to the approval by Walmart.

- C. Tenant wall signs – allowed on front, rear, and side elevations with property owner prior approval.
Our specific written sign criteria will be used to coordinate all tenant wall signs. Only individual channel letter type signs will be allowed.
No box type signs will be allowed.
Logos will be allowed with owner approval.

Wall sign size – Our calculation for wall sign area is:
Width of tenant space X 2 = maximum sign area allowed. (for end cap users
The length of the side elevation may be added to the front for sign calculation).

Note: There is a not to exceed letter height table and a width limitation of 75% of store wall width.
All back wall signs are limited to a 24" letter height.

As in most centers, the larger anchor tenant spaces will be allowed greater sign area and letter height.

- D. Directional signs
Height -8'10" . This allows for 8-10 directional info panels
Non illuminated
Quantity 2-3 as needed.