



ELGIN HISTORIC REVIEW BOARD

AGENDA

WEDNESDAY JUNE 28, 2023

7:30 AM

404 NORTH MAIN STREET, ELGIN PUBLIC LIBRARY

MOLLY ALEXANDER, CHAIR, ED RIVERS, ROBERT RYLAND, SKIE O 'MAHONEY,
MICAH ERWIN, JAKE CARTER, CYNTHIA BURCHFIELD, BARRY BARKER, SHERRI RICHARDSON

- 1) Call to Order
- 2) Welcome
- 3) Public Comment

Individuals may request to speak on items on the agenda, and items not on the agenda, Speaker comments are limited to three (3) minutes. No formal action can be taken on items not posted on the agenda. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any board member, Council Member, member of Staff, other individual or group.

- 4) Approve Minutes
 - a) May 24th, 2023
- 5) Memo from Staff
- 6) Discussion and Possible Action
 - a. 109 Central Avenue sign application Elgin Meadery
 - b. Elgin Police Department Building 204 Depot Street new construction
 - c. 200 Block Depot Street Streetscape
 - d. Veterans Memorial Park Expansion 205 block new construction
- 7) Announcements
 - a. Sip, Shop & Stroll July 13th, August 10th, September 14th
 - b. Peterson Brothers and The Thomas Family in concert June 30 at Veterans Memorial Park 6pm.
 - c. Saturday, July 1 Fireworks with the Elgin VFW
- 8) Adjourn

Certification:

I certify that the above notice was posted on the bulletin board at Elgin City Hall Annex
in the City of Elgin, Texas on or before 5:00pm June 23, 2023.

Andrea C Taylor

Andrea C Taylor, Administrative Assistant for Community Services Division

Notice of Possible Quorum: City Council, City of Elgin, Texas. This notice is posted in order to meet the requirements of the Open Meetings Act, in the event that the number of City Council members present at the event makes the Act applicable.

NOTICE OF ASSISTANCE AT A PUBLIC MEETING

The City of Elgin is committed to compliance with the Americans with Disability Act. The Elgin Public Library is wheelchair accessible and special marked parking is available in front of the building. Persons with disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512-229-3222). Please provide forty-eight (48) hours' notice when feasible.

TO: Historic Review Board
FROM: Amy Miller, Community Services Director
RE: Board meeting June 28, 2023
DATE: June 22, 2023

109 Central Avenue sign application

202 Depot Street Elgin Police Department, new construction –

Veterans Memorial Park Expansion new construction Update: City going out for bids and expecting to award contract in August.

ANNOUNCEMENTS

Sip, Shop & Stroll July 13th, August 10, September 14 October 12 November 9 December 14
Peterson Brothers June 30 with the Thomas Family and the Elgin Gospel Choir 6pm Veterans
Memorial Park

Resources:

Secretary of interior: <https://www.nps.gov/tps/standards.htm> Sources:

Preservation briefs: <https://www.nps.gov/tps/how-to-preserve/briefs.htm>

Do business downtown: <https://www.elgintx.com/208/Do-Business-Downtown>

sign requirements for size, placement, material and quantity. Resource:

https://library.municode.com/tx/elgin/codes/code_of_ordinances?nodeId=PTIICOOR_CH32SI_ARTVIIISIHIDIHILA

sidewalk dining information –

https://library.municode.com/tx/elgin/codes/code_of_ordinances?nodeId=PTIICOOR_CH34STS_IOTPUPL_ARTIVDIMEOB_S34-101SICA

Paving materials information

https://library.municode.com/tx/elgin/codes/code_of_ordinances?nodeId=PTIICOOR_CH46ZO_ARTIVZ_ODIRE_DIV7GECODI_S46-394DOOV



Elgin Historic Review Board Meeting Minutes

Wednesday May 24, 2023

City Hall Annex, 310 North Main Street

Elgin, Texas 78621

Members Attending: Sherri Richardson, Jake Carter, Skie O'Mahoney, Robert Ryland, Micah Erwin at 7:36 AM. Ed Rivers at 7:40 AM.

Absent: Barry Barker, Molly Alexander (out of town), Cynthia Burchfield.

Staff Attending: Amy Miller

1) **Call to Order:** The meeting was called to order by Jake Carter at 7:36 AM.

2) **Approve Minutes**

a) Meeting from April 26th meeting approved by a motion from Robert Ryland, seconded by Sheri Richardson and approved unanimously.

3) **Discussion and Possible Action**

a) Sec. 46-394. - Downtown Overlay Paving materials

Discussion regarding ways to contain crushed granite besides concrete. Suggestion made that accommodating language be included. Jake Carter made a motion to add language regarding the retention of crushed granite that it may be contained with a retaining boarder of concrete, steel, or masonry. Ed Rivers seconded Jake's motion; motion is approved unanimously.

b) 107 Central Avenue, Outdoor Seating

Board member Micah Erwin abstained from this application vote and completed a form for abstaining. Application to improve the vacant lot adjacent to 109 Central Avenue. Improved area to provide seating for the Lightnin' Bar and the Elgin Meadery. The lot would be paved with crushed granite, add wood picnic tables, metal fencing material COR-TEN steel/weathering steel that will not be painted. The fence material will include a metal edge to keep the crushed granite in the patio area. The area of the lot adjacent to the sidewalk will have mulch/flower bed. Metal threshold to remain in place and not be covered with materials. Food truck to be located at rear of lot. Dumpster adjacent to alley. Handicap ramp at rear of lot to be pressure treated 2x6' decking (wood.) Robert Ryland motions to approve application, Ed Rivers seconded the motion, approved by all except, Micah Erwin who abstained from the vote.

c) 109 Central Avenue sign application Smith's Backyard BBQ

Sign in glass door – left door at entrance. Smith's Backyard BBQ sign to be 20" wide 10" tall door glass is 30.5 width x 81" tall. Ed Rivers motions to approve, Micah Erwin seconded the motion, and it is approved unanimously.

d) 202 Depot Street Elgin Police Department

New construction – site preparation continues.

e) Veterans memorial Park Expansion

New construction Update: Studio 1619 has provided 90% plans for Block A. Progressing on schedule.

4) Announcements

- a) Sip, Shop & Stroll June 8th, July 13th, August 10, September 14 October 12 November 9
December 14
- b) Music in the Park, Fridays in April and May
- c) May is National Preservation Month
- d) Rotary Club Summer Reading Program

5) Adjourned at 8:10 AM.

ATTEST:

Chairperson



ELGIN HISTORIC REVIEW BOARD

APPLICATION FOR REVIEW OF MODIFICATIONS TO HISTORICALLY DESIGNATED PROPERTIES

The Elgin Historic Review Board meets on the 4th Wednesday of the month. Applications must be submitted ten (10) days prior to the meeting date.

Date Submitted _____

APPLICANT INFORMATION

Applicant is:

☐ Building Owner ☒ Business Owner ☐ Contractor

Applicant Name Micah Erwin

Applicant Signature Micah A Erwin

BUILDING INFORMATION

Name of Building _____

Physical Address 109 central ave ste a

Owner Name Allan Tolbert

Owner Mailing Address 1126 Swanson Blvd, A

Owner Phone # (512) -619-6658 Elgin, TX

Property Owner Signature [Signature] Date Approved 6/13/23

BUSINESS INFORMATION

Business Name Elgin Meadery

Bus. Owner Name Micah Erwin

Bus. Mailing Address 806 n ave h, elgin tx 78621

Bus. Phone # (512) 771-0248

Email Address micaherwin@gmail.com

CONTRACTOR INFORMATION

Contr. Name Texas Sign and Banner Texas

Contr. Address 1103 Main Street

Bastrop, TX 78602

Contr. Phone # (512) 221-1117

OTHER CONTACT INFORMATION

SIGN APPLICATION INFORMATION

Sign Type ☐ Projection ☒ Flat Mount ☐ Window

Temporary Banner ☐

Sign Dimensions 6 x 3 = 18 sq ft

Projection Sign (sq ft x 2) Total sq ft _____

☐ Building Front Linear Feet _____
meets standards ☐ yes ☐ no

☐ Window Dimensions _____ x _____ = _____ sq ft
_____ % Coverage; meets standards ☐ yes ☐ no

Intended and desired starting and completion date of alteration or repairs.

Start 6/29/23 Complete 6/29/23

Description of proposed external alteration or repair (use additional paper if needed)

Drawing/ sketch of the proposed external alteration (use additional paper if needed).
Please provide current photos of property.



CERTIFICATE OF APPROPRIATENESS

☐ Approved ☐ Rejected ☐ Modified

(Building Permit Attached)

Chairman/Vice Chairman Signature _____ Date _____

Building Official or Designee Signature _____ Date _____

Date(s) Reviewed by Board _____

City Of Elgin Code Chapter 1 Section 5, page 42, states in part "...violations shall be fined \$2000 per day," Each day a violation occurs is a separate violation. Failure to have projects reviewed and failure to follow an approved application constitutes a violation.

Application fee \$50

Temporary Banner fee \$25
Payable to The City of Elgin

P.O. Box 591

Elgin, TX 78621

For questions call (512) 281-0119 or email

amy.miller@elgintexas.gov
david.harrell@elgintexas.gov

