

Elgin Historic Review Board Agenda Wednesday, April 27, 2022

7:30 am

404 North Main Street Elgin Public Library

**Molly Alexander, Chair, Ed Rivers, Robert Ryland, Skie O 'Mahoney,
Micah Erwin, Jake Carter, Cynthia Burchfield, Barry Barker, Sherri Richardson**

1. CALL TO ORDER
2. WELCOME
3. PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda. Speaker comments are limited to three (3) minutes. No formal action can be taken on items not posted on the agenda. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any board member, Council Member, member of Staff, other individual or group.

4. MINUTES

4.I. Minutes 3-32-2022

Documents:

[HRB MINUTES 3-23-2022.DOCX](#)

5. Memo From Staff

Documents:

[HRB MEMO 4-27-2022.PDF](#)

6. NEW BUSINESS

6.I. 101 South Main Street

Documents:

[101 S. MAIN-PAVILION RR \(003\).PDF](#)

6.II. 32 North Main Street

6.III. 110 South Main Street

Documents:

[101 S. MAIN-PAVILION RR \(003\).PDF](#)

[110 S. MAIN.JPG](#)

6.IV. 200 Block Depot Street

6.V. 117 Central Avenue

Documents:

[117 CENTRAL AVE.PDF](#)

6.VI. Sign Ordinance Amendment- Storefront Window Signs

7. ANNOUNCEMENTS

7.I. Announcements

1. Downtown Sidewalk project
2. CARTS
3. Police Department Renovation & New Construction
4. Public Art Walk
5. Explore Elgin Art Culture Sat. May 21
6. Elgin Sesquicentennial Event Schedule

8. ADJOURNMENT

Certification:

I certify that the above notice was posted on the bulletin board at Elgin City Hall Annex

in the City of Elgin, Texas on or before 5:00pm Thursday, April 21 , 2022.

La'Richer Parks, Community Services Admin. Assistant

Notice of Possible Quorum: City Council, City of Elgin, Texas. This notice is posted in order to meet the requirements of the Open Meetings Act, in the event that the number of City Council members present at the event makes the Act applicable.

NOTICE OF ASSISTANCE AT A PUBLIC MEETING

The City of Elgin is committed to compliance with the Americans with Disability Act. The Elgin Public Library is wheelchair accessible and special marked parking is available in front of the building. Persons with disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight (48) hours' notice when feasible



Historic Review Board MINUTES
Wednesday March 23, 2022
Elgin Public Library

Attending: Barry Barker, Sherri Richardson, Cynthia Burchfield, Jake Carter and Skie O'Mahoney. Robert Ryland arrives at 8:11am.

Absent: Ed Rivers, Molly Alexander and Micah Erwin

Staff: Amy Miller, Community Services Director

Called at 7:35 am by Jake Carter

Public Comment- None.

Minutes: Barry Barker moves to approve February 24th minutes. 2nd by Skie O'Mahoney. Passed unanimously.

Board Terms and Conditions- New ordinance – if your term expired December 31, 2021, city council extended it through June. City council will consider applications after May election. IF your term is expiring you need to submit an application to be considered for serving another term. Thank you, each board member, for your service.

200 Depot Street, Advocacy Outreach Mural-Public art plan. Funded by advocacy outreach

Meets what HRB reviews. Placement and historic preservation does it impact a historic structure like painting a brick wall. This does not have any negative impact on the historic structure it will be placed on an existing wooden fence. The HRB can approve the proposed placement for the art. Resources: Downtown Elgin Public Art Plan
Sherri Richardson moves to approve as submitted. 2nd by Barry Barker. Passed unanimously.

114 Depot Street- Façade: Front painting the existing woodwork Charcoal black for all wood trim. New lights three can lights metal. Rear facade. Bricked in windows. Use planters and metal frame to grow vines to cover the bricked area. Door replacing metal frame with wood door that has five frosted light / glass panels. Wood area of door will be same paint color as front facade The overall brick remains in place and will not be painted. Sherri Richardson moves approve. 2nd by Barry Barker. Passed unanimously. **Resources:** Secretary of interior: <https://www.nps.gov/tps/standards.htm>

Preservation briefs: <https://www.nps.gov/tps/how-to-preserve/briefs.htm>

Sign: flat mount 6" tall metal letters mounted individually below the stars in the canopy.

5x4= 2 sq. ft. building linear ft 25'. Complies with ordinance.

Barry Barker moved to approve. 2nd by Skie O'Mahoney. Passed unanimously.

Resource: Sign ordinance

https://library.municode.com/tx/elgin/codes/code_of_ordinances?nodeId=PTIICOOR_CH32SI_ARTVIISIHIDIHILA

31 N. Main Street- Rear addition that faces first street this is not original to the building. It's not historic and the transom windows are not historic. Wood frame metal clad new windows multiple panels. Fill the original window area
Sherri Richardson moves to approve. 2nd by Cynthia Burchfield. Passed unanimously.

Resources:

Secretary of interior: <https://www.nps.gov/tps/standards.htm>

Preservation briefs: <https://www.nps.gov/tps/how-to-preserve/briefs.htm>

106 North Main- The owl facade is in process.

Veteran's Memorial Park- Amy provided an update to the board. Site plan for review and approval. Specific construction plans will be submitted for each block. Rob Ryland moves approve site plan. 2nd by Skie O'Mahoney. Passed unanimously.

Announcements:

- Downtown Sidewalk project
- CARTS
- Police Department Renovation & New Construction
- Public Art Walk
- Explore Elgin Art Culture Sat. May 21
- Elgin Sesquicentennial Event Schedule

Judy Maetszchk Campbell with First Presbyterian church shared the plans that they are developing for the lot the church owns at Main Street and Lexington. The lot would be developed with a new building just under 5,000 sq ft for the Elgin Community Cupboard and Emergency housing and classroom space. This building will have a coffee shop/ snack bar. The rest of the lot will include playground area for all abilities, gathering space, small splash pad area. The church is working with the community services division of the city to coordinate this project with the veterans park and other park projects in the community.

Etx150.com

Adjourned 8:52am

APPROVED:

ATTEST:

TO: Historic Review Board
FROM: Amy Miller, Community Services Director
RE: Board meeting April 20, 2022
DATE April 19, 2022

Applications for Review April 20, 2022

101 South Main Street

Restroom facility - Elgin's Backyard is adding restroom facility to replace the porto lets. This was reviewed and approved previously by HRB.

32 N Main Street

Façade application to be submitted for a future meeting

110 S Main Street

Sign application – blade or projection sign application for Austin Title

One primary sign, a blade sign, is presented. It is smaller than the size allowed for the 50 feet linear storefront. The sign is compliant for size, placement – this sign meets ordinance requirements.

Resource: Sign ordinance

https://library.municode.com/tx/elgin/codes/code_of_ordinances?nodeId=PTIICOOR_CH32SI_ARTVIISI_HIDIHILA

200 Block Depot Street

New construction of Elgin Police Department in 200 block of Depot Street. Exterior concept and placement provided for initial review. A formal application will be submitted as the design progresses.

117 Central Avenue

replacing interior floor and associated floor joists. Exposed entry way area will remove the existing tile, and replace with poured concrete

Resources:

Secretary of interior: <https://www.nps.gov/tps/standards.htm>

Preservation briefs: <https://www.nps.gov/tps/how-to-preserve/briefs.htm>

Sign Ordinance Amendment

https://library.municode.com/tx/elgin/codes/code_of_ordinances?nodeId=PTIICOOR_CH32SI_ARTVIISI_HIDIHILA

Sec 32-320

Window signs must be painted with an accent color. A window sign may only display the business name, the individual's name for professional practitioners, physical address, web address and phone number. Windows may be temporarily painted with additional colors and information for seasonal or special community occasions, including, but not limited to, holidays and school related events.

REVISED 32-320 PROPOSED

Window signs must be professionally produced and installed vinyl or hand painted. A window sign may display the business logo and marketing tagline. Windows may be temporarily painted with additional colors and information for seasonal or special community occasions, including, but not limited to, holidays and school related events.

The rest of the ordinance remains addressing size – 30% of the window area and that two window signs are allowed

CLARIFICATION _ previous amendment for vinyl signs-

32-321 allows for vinyl-

(b) Mounting materials may include wood, metal, masonry, glass, or signboard. Application materials may include paint, vinyl, or metal

Resource: Sign ordinance

https://library.municode.com/tx/elgin/codes/code_of_ordinances?nodeId=PTIICOOR_CH32SI_ARTVIISI_HIDIHILA

Other Resources

Do business downtown: <https://www.elgintx.com/208/Do-Business-Downtown>



ELGIN HISTORIC REVIEW BOARD

APPLICATION FOR REVIEW OF MODIFICATIONS TO HISTORICALLY DESIGNATED PROPERTIES

The Elgin Historic Review Board meets on the 4th Tuesday of the month. Applications must be submitted ten (10) days prior to the meeting date.

Date Submitted: 9/7/2017

APPLICANT INFORMATION Applicant is:

☒ Building Owner ☐ Business Owner ☐ Contractor

Applicant Name Edgar Lopez

Applicant Signature Edgar Lopez

BUILDING INFORMATION

Name of Building Hakuna Matata

Physical Address 101 S main street

Owner Name Edgar Lopez

Owner Mailing Address P.O. Box 883

Owner Phone # (512) 844-4739

Property Owner Signature Edgar Lopez Date Approved 1/1

BUSINESS INFORMATION

Business Name Hakuna Matata

Bus. Owner Name Edgar Lopez

Bus. Mailing Address P.O. Box 883 Elgin TX 78641

Bus. Phone # (512) 285 6015

Email Address hakunamatataelgin@yahoo.com

CONTRACTOR INFORMATION

Contr. Name _____

Contr. Address _____

Contr. Phone # () _____

OTHER CONTACT INFORMATION

SIGN APPLICATION INFORMATION

Sign Type ☐ Projection ☐ Flat Mount ☐ Window

Sign Dimensions _____ x _____ = _____ sq ft

Projection Sign (sq ft x 2) Total sq ft _____

☐ Building Front Linear Feet _____ meets standards ☐ yes ☐ no

☐ Window Dimensions _____ x _____ = _____ sq ft
% Coverage; meets standards ☐ yes ☐ no

Use next column or additional paper to provide sign wording, materials, colors, mounting specifications, etc. If possible include pictures of building with sign location indicated and sketch or print of sign design.

Intended and desired starting and completion date of alteration or repairs.

Start Immediately Complete 10/26/2017

Description of proposed external alteration or repair (use additional paper if needed)

Drawing/ sketch of the proposed external alteration (use additional paper if needed). Please provide current photos of property.

(PBR) Roof Panels

Steel roof
trusses 30x40
Sq. tubes

Bathrooms
Wall 4" metal studs
1.5 PBR Metal Panels 12x6x8
4" steel mill channel frame
metal doors

CERTIFICATE OF APPROPRIATENESS

☒ Approved ☐ Rejected ☐ Modified

(Building Permit Attached)

Mary Durand 9/11/17
Chairman/Vice Chairman Signature Date

Amy S Miller 9/11/17
Building Official or Designee Signature Date

Date(s) Reviewed by Board 9/11/17

City Of Elgin Code Chapter 1 Section 5, page 42, states in part "...violations shall be fined \$2000 per day," Each day a violation occurs is a separate violation. Failure to have projects reviewed and failure to follow an approved application constitutes a violation.

For questions call (512) 281-0119 or write to gcooke@ci.elgin.tx.us & amiller@ci.elgin.tx.us

63-1 4145

- GRANTING DRIVERS A
- PARKING ONLY EMPLOYERS

ENTER YOUR NAME...

GRANDLOW MEADOWS . . .

STENCE WEDS
SECURITY

PEACE AND
SECURITY

AESTHETICS

• **•**

things:

-174'-11 1/2"

U.S. Navy

101 SOUTH MAIN STREET

CHANGE ORANGE THROUGH

214-113/4.

Jose Lopez

Top View

4x4x1/4 sq. tubes

410'

Steel roof

Trusses

2x10 Purlins

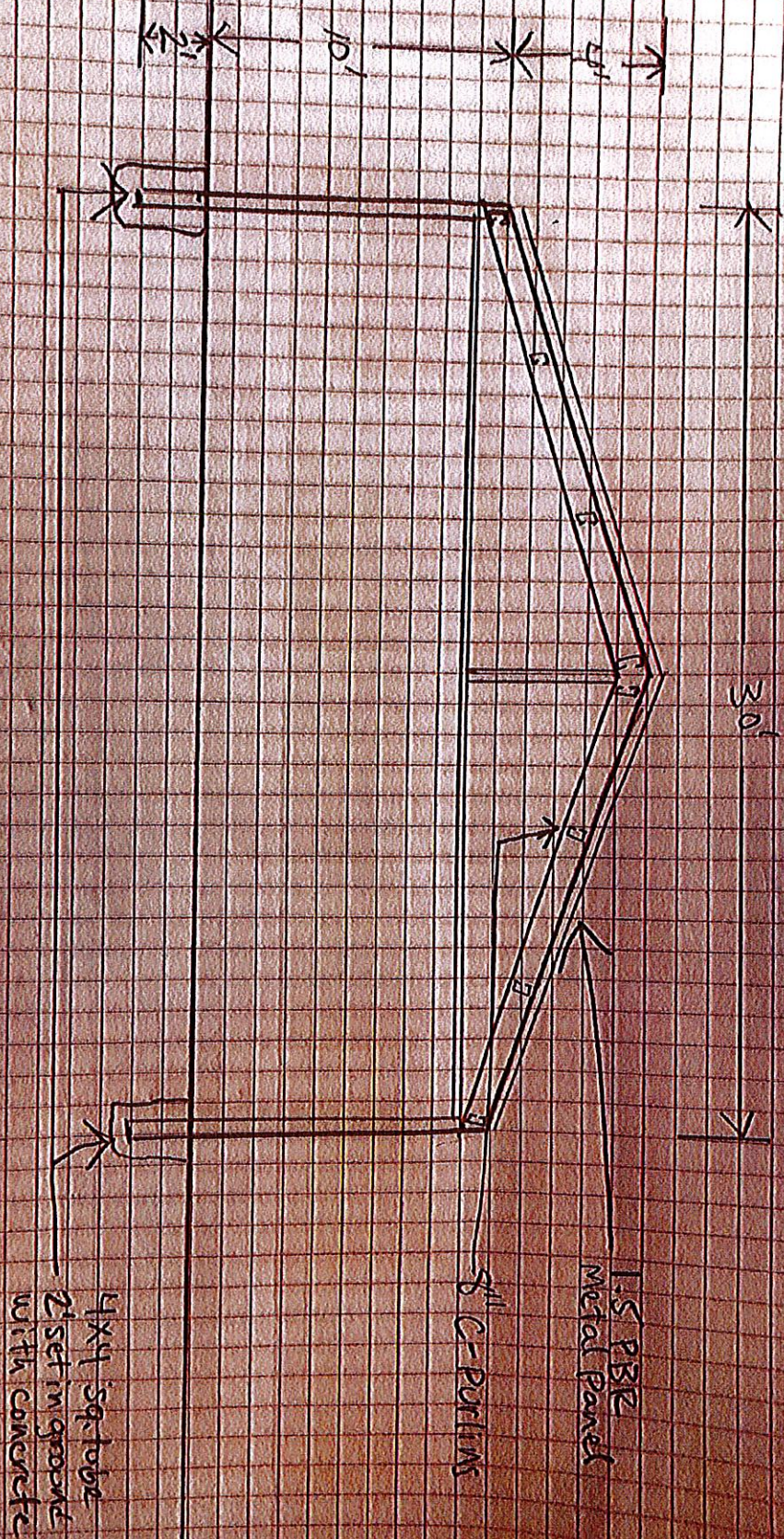
2x10 Purlins

2x10 Purlins

13'-4" 13'-4" 13'-4" 13'-4"

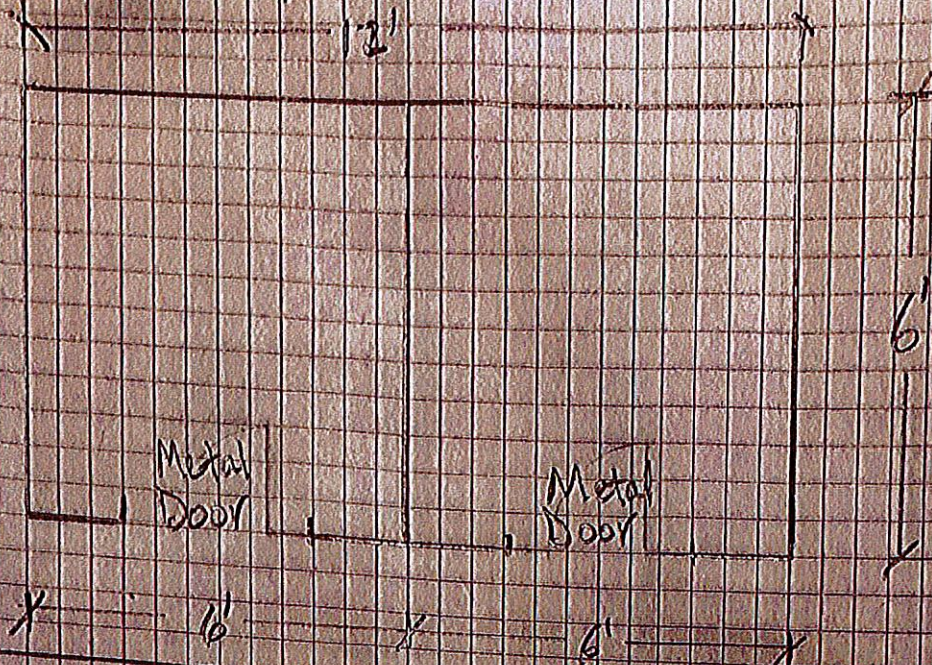
30'



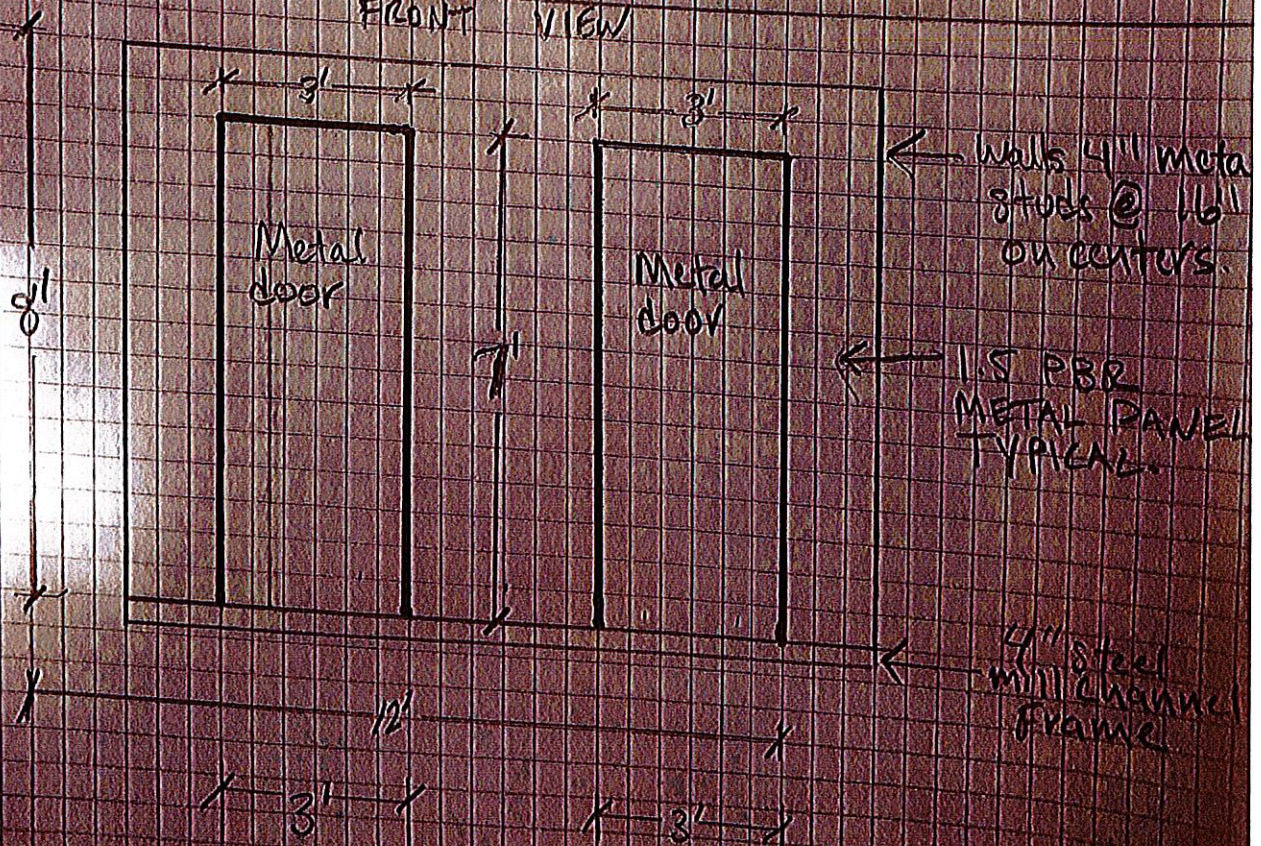


FRONT VIEW

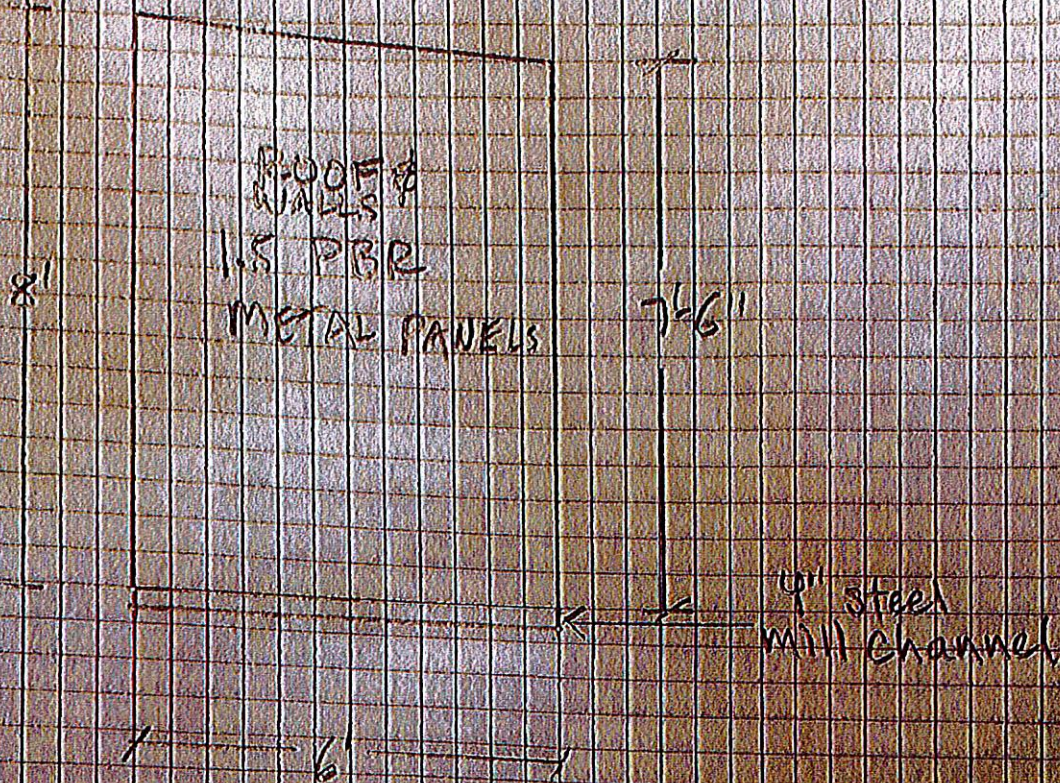
TOP VIEW



FRONT VIEW



SIDE VIEW





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Contr. Address _____

Contr. Phone # () _____

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trusses 30x40
Sq. tubes

Bathrooms
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1.5 PBR Metal Panels 12x6x8
4" steel mill channel frame
metal doors

CERTIFICATE OF APPROPRIATENESS

☒ Approved ☐ Rejected ☐ Modified

(Building Permit Attached)

Mary Durand 9/11/17
Chairman/Vice Chairman Signature Date

Amy S Miller 9/11/17
Building Official or Designee Signature Date

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63-1 4795

- GRANTING DRIVERS A
- PARKING ONLY EMPLOYERS

ENTER YOUR NAME...

GRANDLOW MEADOWS . . .

Wiederholung

ALBANY
STATE WEDS

PEACE, ORDER
SECURITY

—RESTROOM—

o/c

CHARGE: ORANGE THRU

101 SOUTH MAIN STREET

214-1134-

174'-11 1/2" -

2015

Jose Lopez

Top View

4x4x1/4 sq. tubes

410'

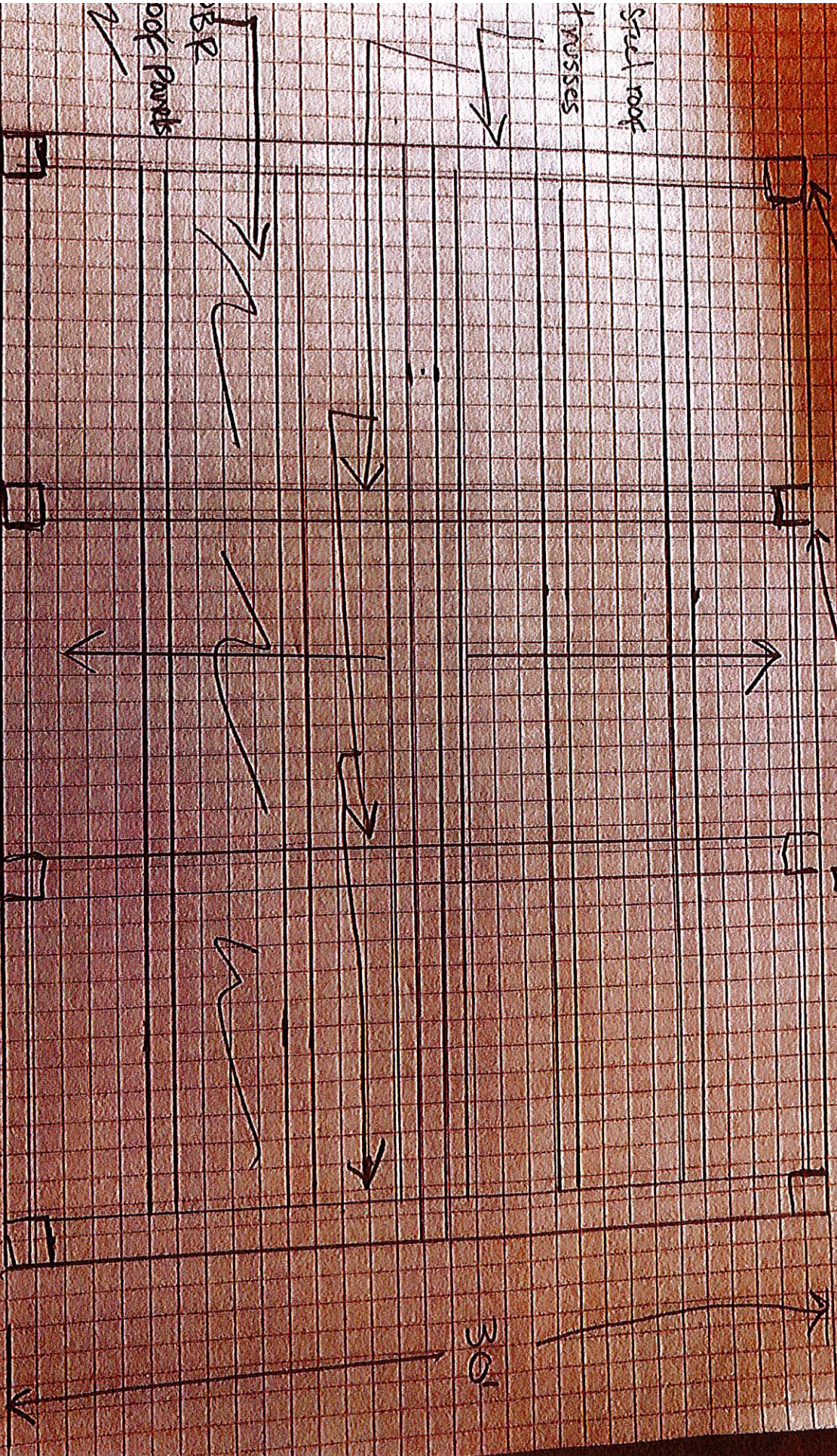
Steel roof

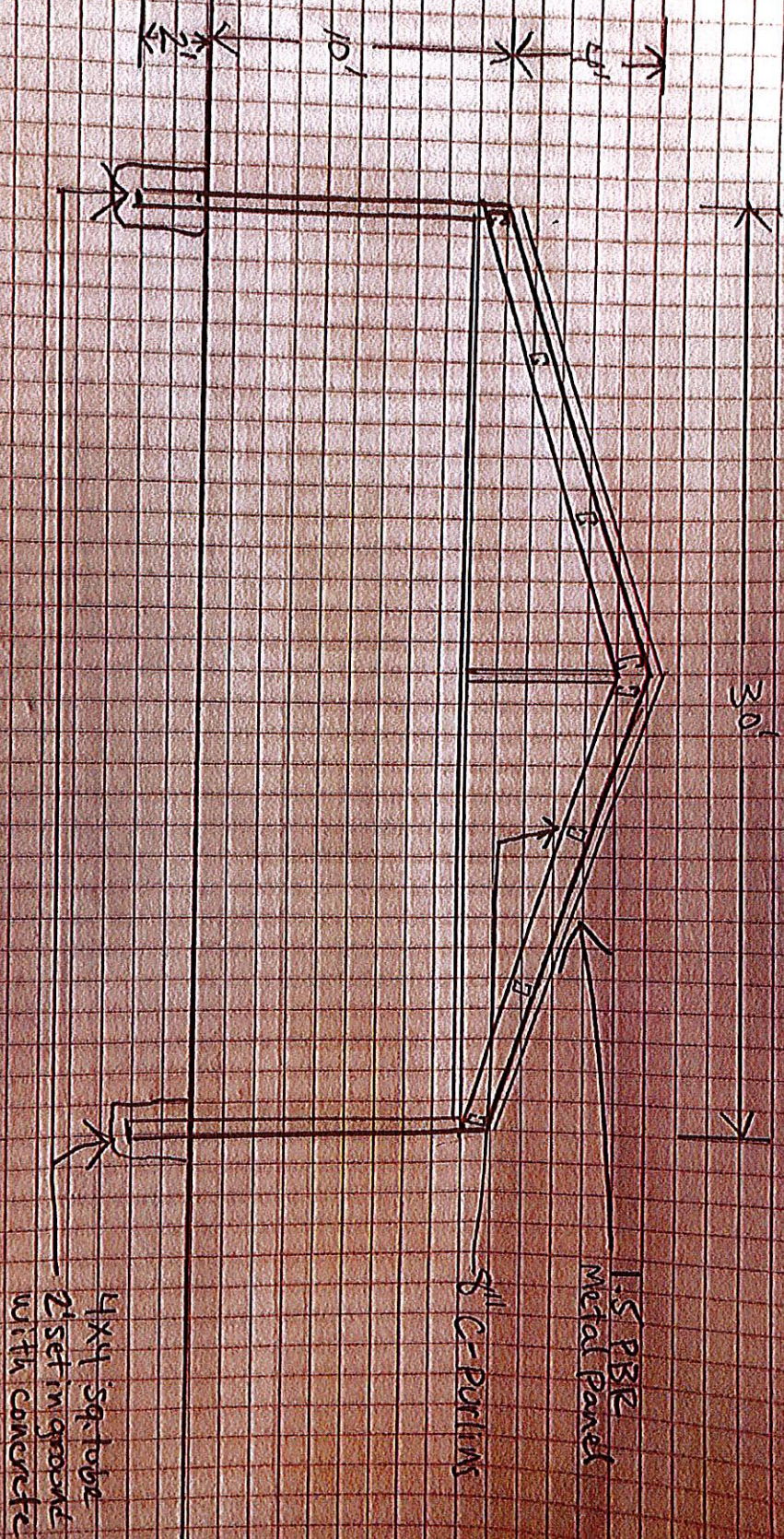
Trusses

2x10
Joist Panels

30'

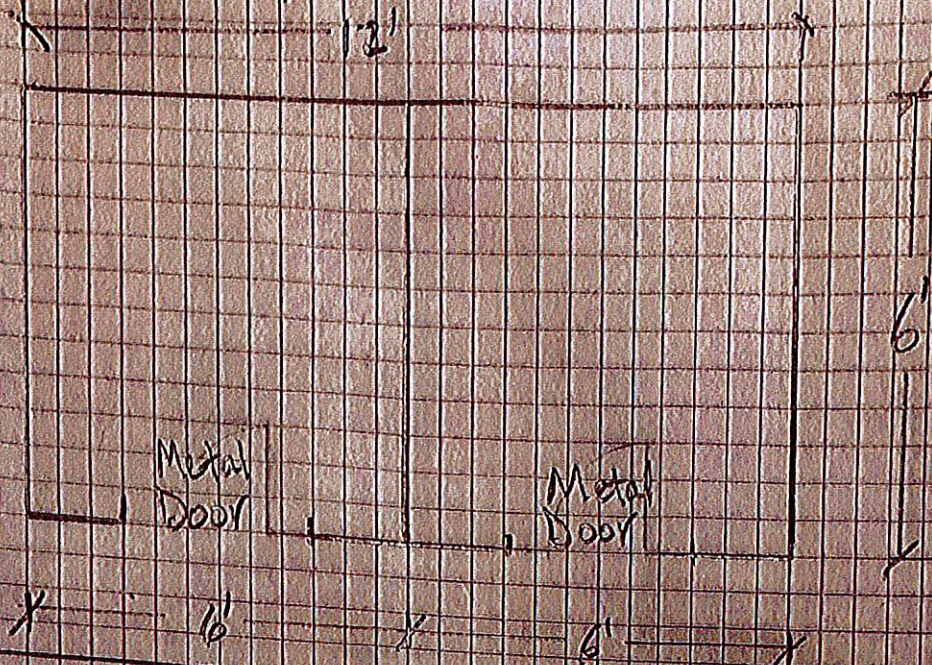
13'-4" 13'-4" 13'-4" 13'-4"



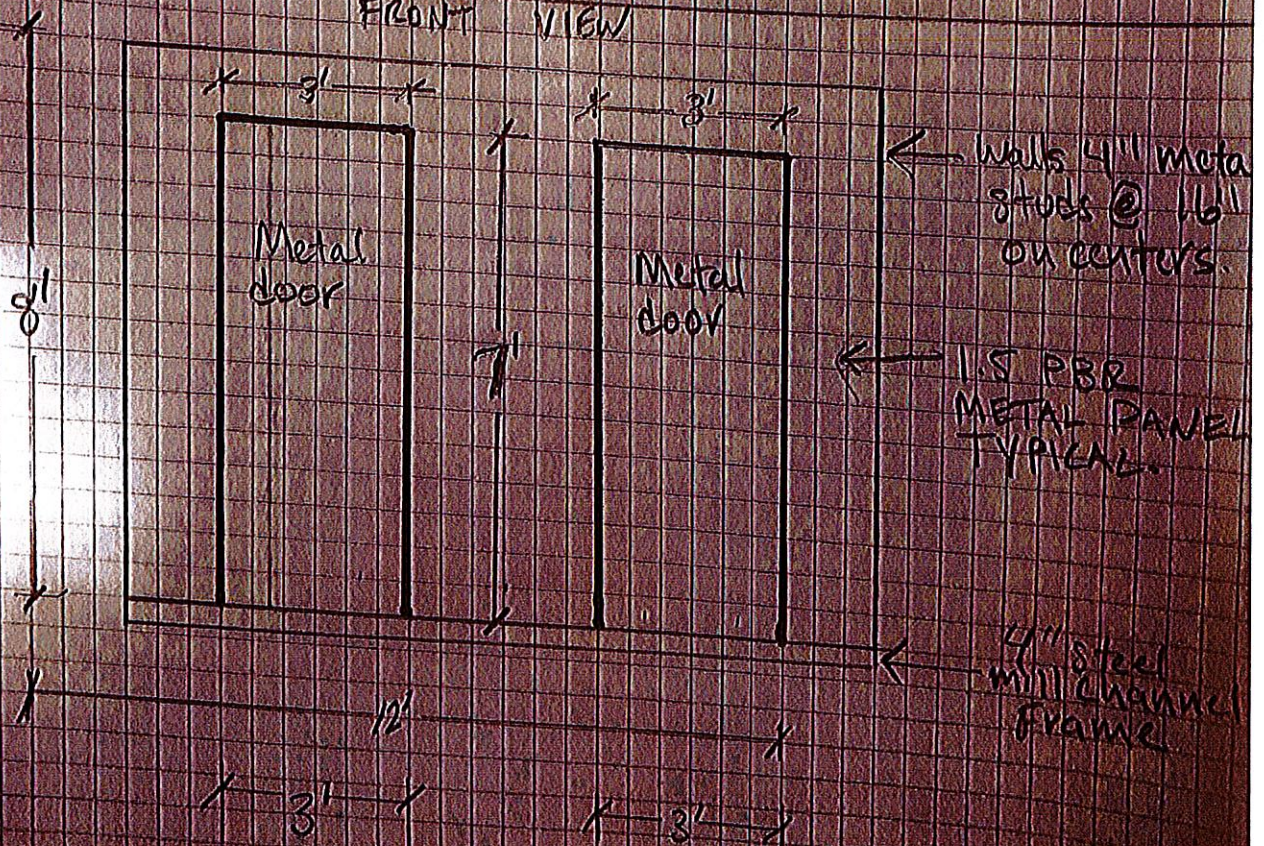


FRONT VIEW

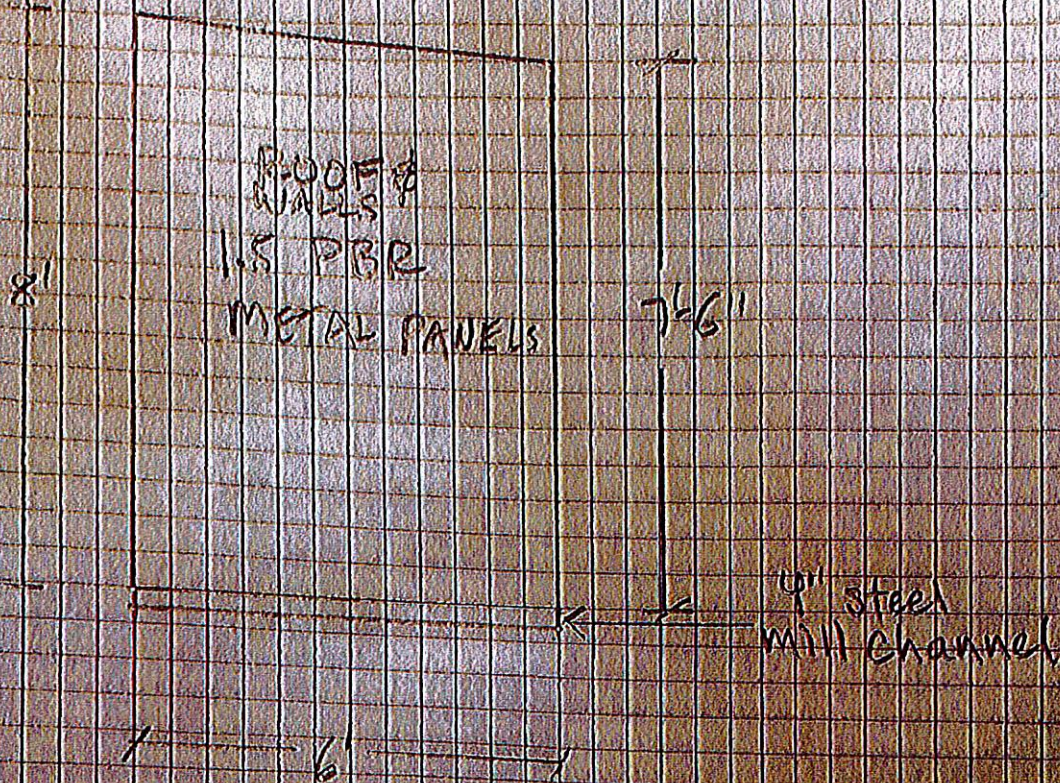
TOP VIEW



FRONT VIEW



SIDE VIEW





CAPITALTEXA

14.5



ELGIN HISTORIC REVIEW BOARD

APPLICATION FOR REVIEW OF MODIFICATIONS TO HISTORICALLY DESIGNATED PROPERTIES

The Elgin Historic Review Board meets on the 4th Tuesday of the month. Applications must be submitted ten (10) days prior to the meeting date.

Date Submitted: 4/8/22

APPLICANT INFORMATION Applicant is:

☒ Building Owner ☐ Business Owner ☐ Contractor

Applicant Name Murry Woods

Applicant Signature [Signature]

BUILDING INFORMATION

Name of Building N/A

Physical Address 117 Central Ave

Owner Name Murry Woods

Owner Mailing Address 275 FM 1704 Elgin

Owner Phone # (512) 632-1569

Property Owner Signature [Signature] Date Approved 1/1

BUSINESS INFORMATION

Business Name tenant

Bus. Owner Name Karen Bernstein

Bus. Mailing Address 117 Central Ave

Bus. Phone # (512) 814-9659

Email Address _____

CONTRACTOR INFORMATION

Contr. Name Emidio Zavala

Contr. Address _____

Contr. Phone # (512) 945-6988

OTHER CONTACT INFORMATION

SIGN APPLICATION INFORMATION

Sign Type ☐ Projection ☐ Flat Mount ☐ Window

Temporary Banner ☐

Sign Dimensions _____ x _____ = _____ sq ft

Projection Sign (sq ft x 2) Total sq ft _____

☐ Building Front Linear Feet _____

meets standards ☐ yes ☐ no

☐ Window Dimensions _____ x _____ = _____ sq ft

_____ % Coverage; meets standards ☐ yes ☐ no

Intended and desired starting and completion date of alteration or repairs.

Start 5/1/22 Complete 5/5/22

Description of proposed external alteration or repair (use additional paper if needed)

Install Hogeye graphics throughout downtown
Repair recessed entry,
with concrete

Drawing/ sketch of the proposed external alteration (use additional paper if needed).
Please provide current photos of property.

CERTIFICATE OF APPROPRIATENESS

☐ Approved ☐ Rejected ☐ Modified

(Building Permit Attached)

Chairman/Vice Chairman Signature _____ Date _____

Building Official or Designee Signature _____ Date _____

Date(s) Reviewed by Board _____

City Of Elgin Code Chapter 1 Section 5, page 42, states in part "...violations shall be fined \$2000 per day," Each day a violation occurs is a separate violation. Failure to have projects reviewed and failure to follow an approved application constitutes a violation.

Application fee \$50

Temporary Banner fee \$25

Payable to The City of Elgin

P.O. Box 591

Elgin, TX 78621

For questions call (512) 281-0119 or write to
dharrell@ci.elgin.tx.us & amiller@ci.elgin.tx.us



BMW Realty

BMW REALTY

www.bmwrealtyaustin.com~Tel.512-632-1569 ~
bmw.realty@gmail.com

4/8/22

Dear Sir/Madam,

I would like to get a permit to repair the piers/joists under the front recessed entry of my building located at 117 central ave.

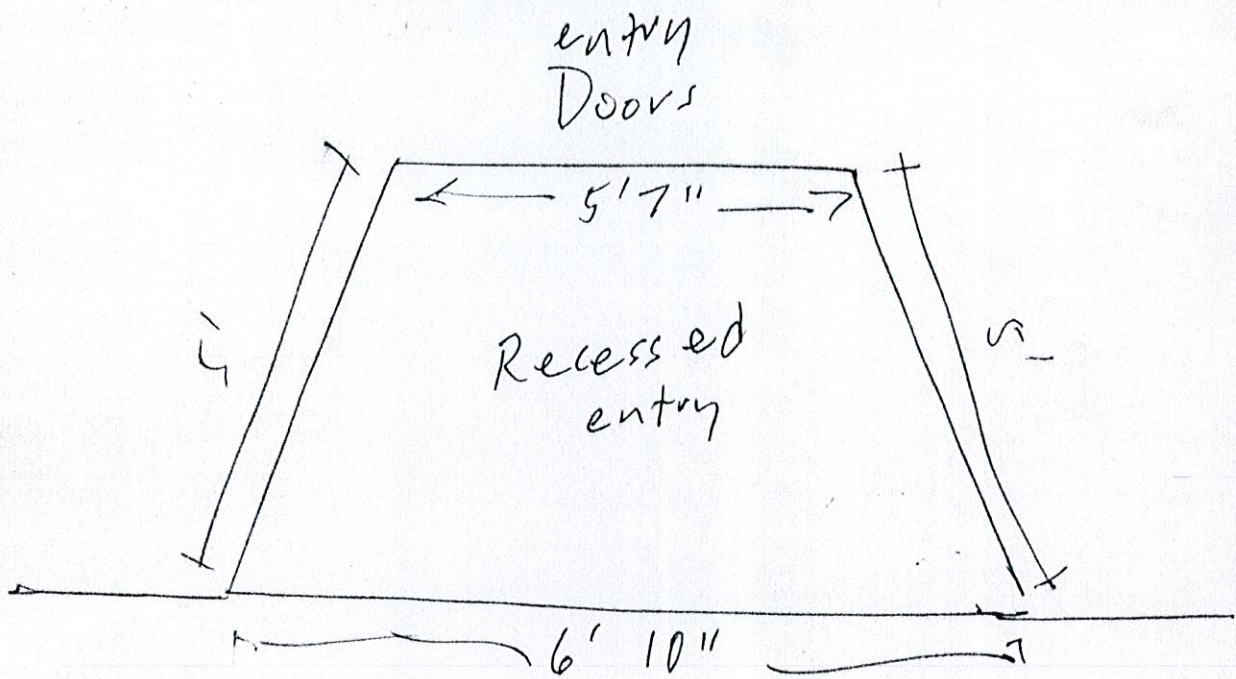
I would need to remove the title floor to access the piers below, repair them and any damaged floor joists and rebuild the recessed entry by pouring concrete.

Thank you for your consideration

Sincerely,

Murry Woods

legal name on deed: Boyce M. Woods, Jr



Street & (Central Ave)

