

Elgin Historic Review Board

Agenda

**TUESDAY March 23,
2021**

8:00am

*Go To meeting call – Email
community@ci.elgin.tx.us
for meeting call information or
contact the City Secretary asanchez@ci.elgin.tx.us
or call 512-801-5748*

**Molly Alexander, Chair, Ed Rivers, Robert Ryland, Skie O 'Mahoney,
Micah Erwin, Jake Carter, Cynthia Burchfield, Barry Barker, Sherri Richardson**

1. CALL TO ORDER
2. WELCOME
3. PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, Speaker comments are limited to three (3) minutes. No formal action can be taken on items not posted on the agenda. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any board member, Council Member, member of Staff, other individual or group.

4. MINUTES

4.I. March 4, 2021 Minutes

Documents:

[HRB MINUTES 3-4-2021.PDF](#)

5. NEW BUSINESS

5.I. 119 N. Main Street- Sew Many Things

Documents:

[119 N. MAIN ST. SEW MANY THINGS.PDF](#)

5.II. 119 N. Main Street- Texas Horsemen

Documents:

[119 N. MAIN ST. TX HORSEMENS.PDF](#)

5.III. 110-112 N. Main Street

Documents:

[100-102 N. MAIN STREET.PDF](#)

5.IV. Alley Improvements

5.V. Veterans Memorial Park Expansion

Documents:

[VETERANS PARK DRAFT 4_PAGE_3.JPG](#)
[VETERANS PARK DRAFT 4_PAGE_4.JPG](#)

5.VI. TDA Downtown Sidewalk Project

Documents:

[TDA DOWNTOWN SIDEWALKSPROJECT.JPG](#)

5.VII. CARTS Transit Stop

6. ANNOUNCEMENTS

7. ADJOURNMENT

Certification:

I certify that the above notice was posted on the bulletin board at Elgin City Hall Annex

in the City of Elgin, Texas on or before 5:30pm Friday, March 19, 2021.

La'Richer Parks, Community Services Admin. Assistant

Notice of Possible Quorum: City Council, City of Elgin, Texas. This notice is posted in order to meet the requirements of the Open Meetings Act, in the event that the number of City Council members present at the event makes the Act applicable.

NOTICE OF ASSISTANCE AT A PUBLIC MEETING

The City of Elgin is committed to compliance with the Americans with Disability Act. The City Hall Annex is wheelchair accessible and special marked parking is available in front of the building. Persons with disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight (48) hours' notice when feasible.



HISTORIC REVIEW BOARD MINUTES
THURSDAY, MARCH 4, 2021
VIRTUAL GO TO MEETING

Attending: Molly Alexander, Ed Rivers, Sherri Richardson, Barry Barker, Cynthia Burchfield, Skie O'Mahoney (8:30am) and Micah Erwin (8:30 am)

Absent: Jake Carter (absent due to new baby) and Robert Ryland

Staff: Amy Miller, Community Services Director and La'Richer Parks, Administrative Assistant

Guest: Charlie Melanson, architect

Called at 8:15 am by Molly Alexander.

Public Comment- None.

Welcome- New board members-Sherri Richardson and Barry Barker

Minutes- Minutes from 2020 were provided to the board: May 7, May 28, August 25, September 22, October 20 and November 17. Ed Rivers moves to approve. 2nd by Cynthia Burchfield. Passed unanimously.

206 Depot Street façade application, Amy Miller provided an overview of the property: The Poth building owned by the City of Elgin is a Butler glazed tile and scratch brick industrial style building at the corner of Depot Street and Avenue B. Architect for the project, Charlie Melanson provided an explanation of the exterior elevations for the building renovation. On the North elevation facing the alley, the large existing opening that is plywood and a single frame door will be a uniform storefront with three equal partitions functional double doors, a transom and a canopy. The asbestos siding on the exterior will be removed and abated, hardiplank type siding will be installed in a pattern similar to the original siding. Brick will be cleaned and repointed Rotted fascia and wood trim will be replaced throughout with wood. Windows on the east and west elevations are missing and or not salvageable and will be replaced with a two over two wood frame configuration. South elevation facing Depot Street will have the original steel frame windows rebuilt, new full light door installed retaining existing glass block sidelights, transom window above door and a metal frame canopy. Ed River moves to approve application as presented. 2nd by Cynthia Burchfield. Passed unanimously.

Molly turns meeting over to Ed Rivers.

20 North Main- Presented by Molly Alexander owner of 18 N Main Street and G&M Drygoods. G& M Drygoods, sidewalk dining application, Business is considering additions that would need sidewalk dining. possible future outdoor seating/dining expansion. Furniture would be small metal bistro style table and chairs in blue. Board discussed sidewalk dining ordinance and guidelines. The ordinance regulates size, placement, materials. This application is compliant with the requirements. Cynthia Burchfield moves to approve as presented. 2nd by Sherri Richards. Molly abstained. Motion passed.

Ed River turns the meeting back over to Molly.

Downtown Planters- Amy presents application to the board from the Main Street Board Design Committee. The Design Committee would like to adopt the planter at the corner near 32 N. Main and explore the possibility of painting it as a pilot public art project. The work would be done by Ashley Smith owner of The Clever Tiger. This would be a trial to see if the planters could be painted and how the community responds to it. Board discussed concerns about color schemes, appropriateness of project and how this fit in the Downtown Elgin Public Art Plan. AS part of that plan, public art in the historic district is to be reviewed by the Historic Review Board. The board is generally tasked with responding to the impact on historic structures, not the art itself. Using infrastructure within the district such as planters, benches, trash cans, and transformer boxes is commonplace. Molly turns meeting over to Ed Rivers at 9:05am. This is a pilot project to see if and how this might work in the district on one planter. The Design team and Main Street Board would need to compose an overall plan and garner public input before bringing additional requests to the board for consideration. Cynthia Burchfield moves to approve the pilot planter program to have Ashley Smith paint the planter at 32 N. Main 2nd by Barry Barker. Passed unanimously.

Veterans Park Expansion- Amy Miller shares the Park expansion Plan and the background on the plan with the board. Recommendation in the Sustainable Places plan adopted by City Council in 2015 included purchasing this ten acres fo railroad right of way from Union Pacific Railroad, and developing it as community parks space with a transit stop in the future. This plan showed a general linear park space and transit stop. The Parks & Recreation Advisory Board spent 2020 developing a master parks plan which is in final stages of review and public input before presentation to council. The elements in the Veterans park Expansion plan presented here reflect the priorities and needs expressed by the public in that plan. The plan includes in Veterans park, repair existing sidewalks, from Avenue C to Avenue B a dancing water plaza, green lawn, playscape with shade cover and concession stand, from Avenue B o Avenue A, dog park, sensory park area, and skatepark area. Along all railroad right of way from Avenue C to Avenue A north and south sides, vegetative fencing. The CARTS transit stop at Avenue C and Central which is under construction and will provide public restrooms would include additional reduced pervious cover sustainable parking. Micah Erwin moves to accept the project plan. 2nd by Barry Barker. Passed unanimously.
Cynthia left meeting at 9:25am

Announcements- None

Adjourned 9:33 am

APPROVED:

ATTEST:



ELGIN HISTORIC REVIEW BOARD

APPLICATION FOR REVIEW OF MODIFICATIONS TO HISTORICALLY DESIGNATED PROPERTIES

The Elgin Historic Review Board meets on the 4th Tuesday of the month. Applications must be submitted ten (10) days prior to the meeting date.

Date Submitted: 3-11-2021

APPLICANT INFORMATION

Applicant is:

☐ Building Owner ☒ Business Owner ☐ Contractor

Applicant Name Dianne Dignen

Applicant Signature Dianne Dignen

BUILDING INFORMATION

Name of Building Owen & Bogart

Physical Address 119 North Main

Owner Name Mark Owen / Ernie Bogart

Owner Mailing Address PO Box 690

Owner Phone # (512) 281-3326

Owen & Bogart

Property Owner Signature Mark Owen Date Approved 3/11/21

BUSINESS INFORMATION

Business Name Sow Many Things

Bus. Owner Name Dianne Dignen

Bus. Mailing Address PO Box 690

Bus. Phone # (512) 285-3696

Email Address m2.ripastitch@yahoo

CONTRACTOR INFORMATION

Contr. Name Jason Dahlke

Contr. Address Elgin Jason L. Dahlke

Contr. Phone # (512) 937-0805 Gmail

OTHER CONTACT INFORMATION

SIGN APPLICATION INFORMATION

Sign Type ☐ Projection ☐ Flat Mount ☒ Window

Sign Dimensions _____ x _____ = _____ sq ft

Projection Sign (sq ft x 2) Total sq ft _____

☐ Building Front Linear Feet _____ meets standards ☐ yes ☐ no

☐ Window Dimensions 4 x 4 = 16 sq ft
< 30 % Coverage; meets standards ☒ yes ☐ no

Use next column or additional paper to provide sign wording, materials, colors, mounting specifications, etc. If possible include pictures of building with sign location indicated and sketch or print of sign design.

Intended and desired starting and completion date of alteration or repairs.

Start April 2021 Complete _____

Description of proposed external alteration or repair (use additional paper if needed)

Drawing/ sketch of the proposed external alteration (use additional paper if needed). Please provide current photos of property.

CERTIFICATE OF APPROPRIATENESS

☐ Approved ☐ Rejected ☐ Modified

(Building Permit Attached)

Chairman/Vice Chairman Signature _____ Date _____

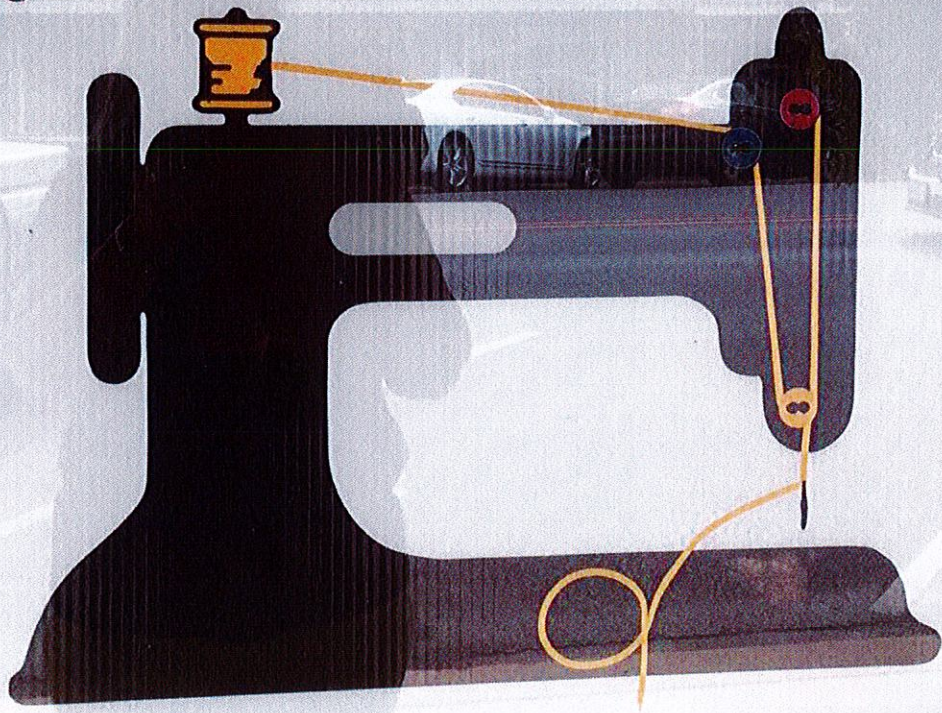
Building Official or Designee Signature _____ Date _____

Date(s) Reviewed by Board _____

City Of Elgin Code Chapter 1 Section 5, page 42, states in part "...violations shall be fined \$2000 per day." Each day a violation occurs is a separate violation. Failure to have projects reviewed and failure to follow an approved application constitutes a violation.

For questions call (512) 281-0119 or write to mlipiec@ci.elgin.tx.us & amiller@ci.elgin.tx.us

Sew Many Things







ELGIN HISTORIC REVIEW BOARD

APPLICATION FOR REVIEW OF MODIFICATIONS TO HISTORICALLY DESIGNATED PROPERTIES

The Elgin Historic Review Board meets on the 4th Tuesday of the month. Applications must be submitted ten (10) days prior to the meeting date.

Date Submitted: 3/10/2021

APPLICANT INFORMATION Applicant is:

☐ Building Owner ☒ Business Owner ☐ Contractor

Applicant Name Texas Horsemen's Partnership LLP

Applicant Signature _____

BUILDING INFORMATION

Name of Building Owen & Bogart

Physical Address 119 N Main St., Elgin, TX 78621

Owner Name Mark Owen

Owner Mailing Address PO Box 690, Elgin, TX 78621

Owner Phone # (512) 281-3326

Avenue & Bogart
Mark Owen 3/11/21
Property Owner Signature Date Approved

BUSINESS INFORMATION

Business Name Texas Horsemen's Partnership LLP

Bus. Owner Name _____

Bus. Mailing Address PO Box 471, Elgin, TX 78621

Bus. Phone # (512) 467-9799

Email Address cmartin@texashorsemen.com

CONTRACTOR INFORMATION

Contr. Name Jason Dahlke

Contr. Address Elgin, TX jason.l.dahlke@gmail.com

Contr. Phone # (512) 937-0865

OTHER CONTACT INFORMATION

SIGN APPLICATION INFORMATION

Sign Type ☐ Projection ☐ Flat Mount ☒ Window

Sign Dimensions _____ x _____ = _____ sq ft

Projection Sign (sq ft x 2) Total sq ft _____

☐ Building Front Linear Feet _____
meets standards ☐ yes ☐ no

☒ Window Dimensions 4 x 4 = 16 sq ft
<30% Coverage; meets standards ☒ yes ☐ no

Use next column or additional paper to provide sign wording, materials, colors, mounting specifications, etc. If possible include pictures of building with sign location indicated and sketch or print of sign design.

Intended and desired starting and completion date of alteration or repairs.

Start March 2021 Complete March 2021

Description of proposed external alteration or repair (use additional paper if needed)

See attached Logo. Lettering will be white with black outline and gold with black outline.

Logo will be centered on the window.

Drawing/ sketch of the proposed external alteration (use additional paper if needed). Please provide current photos of property.

CERTIFICATE OF APPROPRIATENESS

☐ Approved ☐ Rejected ☐ Modified

(Building Permit Attached)

Chairman/Vice Chairman Signature _____ Date _____

Building Official or Designee Signature _____ Date _____

Date(s) Reviewed by Board _____

City Of Elgin Code Chapter 1 Section 5, page 42, states in part "...violations shall be fined \$2000 per day," Each day a violation occurs is a separate violation. Failure to have projects reviewed and failure to follow an approved application constitutes a violation.

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mlipiec@ci.elgin.tx.us & amiller@ci.elgin.tx.us



T E X A S
H O R S E M E N ' S
P A R T N E R S H I P





ELGIN HISTORIC REVIEW BOARD

APPLICATION FOR REVIEW OF MODIFICATIONS TO HISTORICALLY DESIGNATED PROPERTIES

The Elgin Historic Review Board meets on the 4th Tuesday of the month. Applications must be submitted ten (10) days prior to the meeting date.

Date Submitted: 03-17-2021

APPLICANT INFORMATION

Applicant is:

☒ Building Owner ☐ Business Owner ☐ Contractor

Applicant Name Keith Snowden

Applicant Signature [Signature]

BUILDING INFORMATION

Name of Building _____

Physical Address 100-102 N. Main Street

Owner Name Keith Snowden

Owner Mailing Address P.O. Box 118 Elgin TX

Owner Phone # (512) 797-5731

Property Owner Signature [Signature] Date Approved _____

BUSINESS INFORMATION

Business Name _____

Bus. Owner Name _____

Bus. Mailing Address _____

Bus. Phone # () _____

Email Address _____

CONTRACTOR INFORMATION

Contr. Name Dismales Awning

Contr. Address 1055 S. meadows Dr. Austin

Contr. Phone # (512) 835-6158 78758

OTHER CONTACT INFORMATION

512-470-6692

SIGN APPLICATION INFORMATION

Sign Type ☐ Projection ☐ Flat Mount ☐ Window

☐ Temporary Banner

Sign Dimensions _____ x _____ = _____ sq ft

Projection Sign (sq ft x 2) Total sq ft _____

☐ Building Front Linear Feet _____
meets standards ☐ yes ☐ no

☐ Window Dimensions _____ x _____ = _____ sq ft
% Coverage; meets standards ☐ yes ☐ no

Intended and desired starting and completion date of alteration or repairs.

Start _____ Complete _____

Description of proposed external alteration or repair (use additional paper if needed)

Canvas canopy to replace existing canvas canopy
100 N. Main black with black stitching
102 N. Main black with gold stitching

Drawing/ sketch of the proposed external alteration (use additional paper if needed).

Please provide current photos of property.

CERTIFICATE OF APPROPRIATENESS

☐ Approved ☐ Rejected ☐ Modified

(Building Permit Attached)

Chairman/Vice Chairman Signature _____ Date _____

Building Official or Designee Signature _____ Date _____

Date(s) Reviewed by Board _____

City Of Elgin Code Chapter 1 Section 5, page 42, states in part "...violations shall be fined \$2000 per day," Each day a violation occurs is a separate violation. Failure to have projects reviewed and failure to follow an approved application constitutes a violation.

Application fee \$50
Temporary Banner fee \$25
Payable to The City of Elgin
P.O. Box 591
Elgin, TX 78621

For questions call (512) 281-0119 or write to
dharrell@ci.elgin.tx.us & amiller@ci.elgin.tx.us

5978

88-2554/1149

SNOWDEN VENTURES LTD
P.O. BOX 718
ELGIN, TX 78621

DATE 3-18-21

® CHECK ARMOR
FRAUD PREVENTION

PAY
TO THE
ORDER OF

City of Elgin

\$ 50.00
DOLLARS

Photo
Safe
Deposit
®
Details on back



Frontier Bank
of Texas
512-281-1500

1213 Hwy 290
Elgin, TX 78621

FOR Permit Fee 100 N. Main

With 2 checks

⑈005978⑈ ⑆114925547⑈

20000099⑈

Veterans' Memorial

DRAFT OVERVIEW

KEY:



SIDEWALK



VEGETATION



PARK BENCH

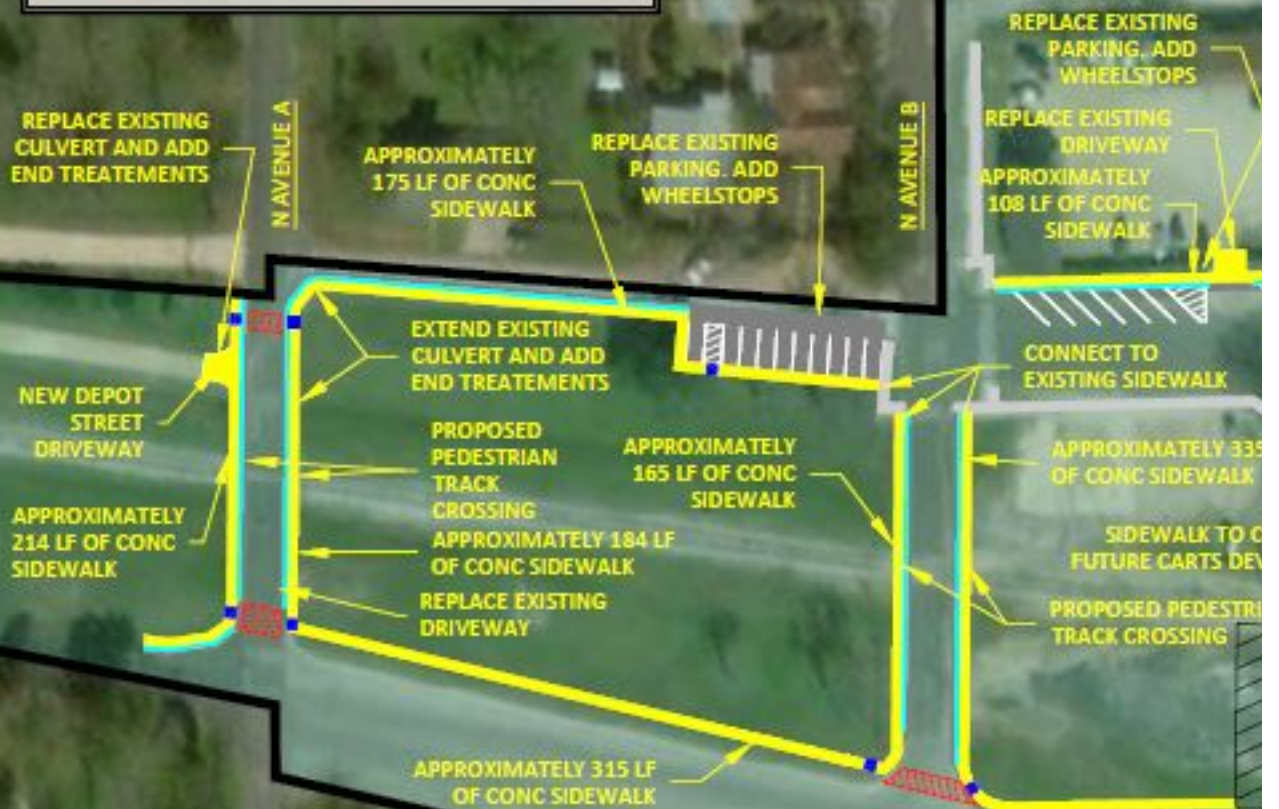


BUTLER



Veter

Elgin Main Street Sidewalks



LEGEND

- PROPOSED SIDEWALK
- PROPOSED CROSSWALK
- PROPOSED ADA RAMP
- PROPOSED CURB/GUTTER
- ASPHALT REPAIR
- MAIN STREET AREA
- EXISTING SIDEWALK

