



Elgin Historic Review Board Agenda

Tuesday September 22, 2020

8:00am

Go To meeting call – Email community@ci.elgin.tx.us

for meeting call information or

contact the City Secretary asanchez@ci.elgin.tx.us

or call 512-801-5748

1. CALL TO ORDER

2. WELCOME

3. PUBLIC COMMENT

4. MINUTES

4.I. HRB Minutes 8-25-2020

Documents:

[HRB MINUTES 8-25-2020.PDF](#)

5. NEW BUSINESS

5.I. 201 N. Main Street, Firewild Catering, Sign Application

5.II. 108 Depot Street, Open Door Ministries, Sign Application

Documents:

[108 DEPOT ST.PDF](#)

[ELGIN OPEN DOOR MISSIONS 2.JPG](#)

[ELGIN OPEN DOOR MISSIONS.JPG](#)

[100 BLOCK DEPOT STREET.JPG](#)

5.III. Alleys

5.IV. CARTS Transit Stop

6. ANNOUNCEMENTS

6.I. Census

7. ADJOURNMENT

Certification:

I certify that the above notice was posted on the bulletin board at Elgin City Hall Annex
in the City of Elgin, Texas on or before 5:00pm Friday, September 18, 2020.
La'Richer Parks Community Services Administrative Assistant

Notice of Possible Quorum: City Council, City of Elgin, Texas. This notice is posted in order to meet the requirements of the Open Meetings Act, in the event that the number of City Council members present at the event makes the Act applicable.

NOTICE OF ASSISTANCE AT A PUBLIC MEETING

The City of Elgin is committed to compliance with the Americans with Disability Act. The City Hall Annex is wheelchair accessible and special marked parking is available in front of the building. Persons with disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight (48) hours' notice when feasible.

HRB August 25, 2020

Melissa Cole called to order 8:07 am

Attending: Skie O'Mahoney, Micah Erwin, Jake Carter , Melissa Cole, Phillip Garwood, Cynthia Burchfield, Rob Ryland

Absent: Molly Alexander and Ed Rivers

Staff: Amy Miller, Community Services Director

No public comment

Minutes July 28 Jake moves to approve 2nd Micah pass unanimously

Sidewalk Dining 201 N Main Street - black metal chairs and tables. Pedestrian access will be preserved meets ordinance requirements. Phillip Garwood moves to approve Jake Carter 2nd passed unanimously

Façade paint colors for 201 N Main Street - Barnwood grey on wood door and wood trim. Most of the storefront is aluminum frame doors and windows so there's limited area to be painted. Jake moves to approve barnwood grey. Phillip 2nd pass unanimously

Sidewalk Dining for Chemn Café 114 N Main Street one blue metal table and chairs bistro style, one black metal table and chairs, high top style. Pedestrian access of the sidewalk will be preserved. meets ordinance requirements. Rob Ryland moves to approve 2nd by Skie 'Mahoney Passed unanimously

Due to COVID19 City is not charging the fee for sidewalk dining applications and has worked with these businesses to implement while under review. The ordinance requires that a sign be placed in the windows that they are applying for a sidewalk dining permit. Sign will be placed this week.

Downtown Alleys – Paving and improving the alleys in downtown has been in the City of Elgin 5 Year plan and is moving up on the priority list to address implementing it moving forward. This year the city has hired an engineer to start working on plans. The HRB and MSB Will be involved in reviewing those plans. Amy has been working with a couple small groups of business and property owners to walk the alleys and look at concerns moving forward. There are some drainage issues. The city has utilities under the alleys water and wastewater that would be replaced before any paving occurred. One significant issue that will be addressed is trash removal. There are dozens of blue trash carts in the alleys which make it cluttered, encourage dumping and are unsightly. The city is assessing what service is currently provided downtown and what some options may be to offer central dumpsters at a reduced cost that tenants would take their trash to. These would be locking dumpsters and tenants would have a code for a combination lock. There are overhead utility lines in the alleys. City staff met with

Oncor to talk about this. They will provide a plan for burying the lines, but this is very expensive and they will not cover it all.

Announcements – Bartlett Texas is considering establishing a historic district and doing more economic development in the context of historic preservation. Amy will be speaking to their city council and ED board on Thursday evening. Please share your thoughts via email about the importance of historic preservation and how it affects economic development. The City has placed 114 Depot Street for Sale. The RFP for that property is available online at www.elgintx.com. Remember to complete the census at www.my2020census.gov

Adjourned 8:33am



ELGIN HISTORIC REVIEW BOARD

APPLICATION FOR REVIEW OF MODIFICATIONS TO HISTORICALLY DESIGNATED PROPERTIES

The Elgin Historic Review Board meets on the 4th Tuesday of the month. Applications must be submitted ten (10) days prior to the meeting date.

Date Submitted: 8-17-20

APPLICANT INFORMATION

Applicant is:

☐ Building Owner ☒ Business Owner ☐ Contractor

Applicant Name Irene Marapao

Applicant Signature Irene Marapao

BUILDING INFORMATION

Name of Building _____

Physical Address 108 Depot St., Elgin, TX 78621

Owner Name Jimmy Ferguson ? Cindy Ferguson

Owner Mailing Address _____

Owner Phone # () _____

Property Owner Signature _____ Date Approved 8/17/20

BUSINESS INFORMATION

Business Name Elgin Open Door Missions

Bus. Owner Name Irene Marapao

Bus. Mailing Address 108 Depot St, Elgin, TX 78621

Bus. Phone # (512) 285-6027

Email Address elginopendoormissions@gmail.com

CONTRACTOR INFORMATION

Contr. Name _____

Contr. Address _____

Contr. Phone # () _____

OTHER CONTACT INFORMATION

SIGN APPLICATION INFORMATION

Sign Type ☐ Projection ☒ Flat Mount ☒ Window

Temporary Banner ☐

Sign Dimensions _____ x _____ = _____ sq ft

Projection Sign (sq ft x 2) Total sq ft _____

☐ Building Front Linear Feet _____ meets standards ☐ yes ☐ no

☐ Window Dimensions _____ x _____ = _____ sq ft
% Coverage; meets standards ☐ yes ☐ no

Intended and desired starting and completion date of alteration or repairs.

Start _____ Complete _____

Description of proposed external alteration or repair (use additional paper if needed)

Drawing/ sketch of the proposed external alteration (use additional paper if needed).
Please provide current photos of property.

CERTIFICATE OF APPROPRIATENESS

☐ Approved ☐ Rejected ☐ Modified
(Building Permit Attached)

Chairman/Vice Chairman Signature _____ Date _____

Building Official or Designee Signature _____ Date _____

Date(s) Reviewed by Board _____

City Of Elgin Code Chapter 1 Section 5, page 42, states in part "...violations shall be fined \$2000 per day," Each day a violation occurs is a separate violation. Failure to have projects reviewed and failure to follow an approved application constitutes a violation.

Application fee \$50
Temporary Banner fee \$25
Payable to The City of Elgin

P.O. Box 591

Elgin, TX 78621

For questions call (512) 281-0119 or write to
धारrell@ci.elgin.tx.us & amiller@ci.elgin.tx.us



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