Historic Review Board MINUTES
Tuesday July 11, 2017
City Hall Annex, 310 North Main Street Elgin Texas 78621

Attending: Allan Tolbert, Philip Kost, Emily Koller, Molly Alexander, Melissa Cole and Ed Rivers.
Absent: Melissa Ladd
Staff: Amy Miller, Community Development Director
Called at 7:33 am by Molly Alexander
Public Comment- None

Minutes- Emily Koller moves to approve the minutes for May 23rd. Allan Tolbert 2nd. Passes unanimously.

11 North Main Street- All City Real Estate Projection and Storefront window signs. Projection sign to be installed with existing projection sign hardware, replacing the sign for All Star Pest control. MDO sign material 25 sq. ft. total for 34 linear feet of storefront. White sign with black lettering ALL CITY Real Estate LTD.CO. listing, buying, leasing Professional Real Estate services. A projection sign is a primary sign and up to two primary signs may be placed on a property. The projection sign meets ordinance requirements for size and placement. Store front sign- 36x18 total 4.5 sq. ft. Melissa Cole moves to approve projection & Storefront window signs. Ed Rivers 2nd. Passes unanimously.

11 North Main Street- ETX Travel-window sign. Sign is 4.5 square feet in red blue and white vinyl lettering on glass. The window sign presented is using less than 30% of the window area. The ordinance allows for two storefront window signs per property. Second storefront window sign in graphic is placed slightly lower then All City. Board suggests that the two signs line up height wise so they are both equally visible. Ultimately, they should consult with their sign installer about placement. Ed Rivers moves to approve sign as presented. Allan Tolbert 2nd. Passes unanimously.

15 North Main Street Farmers Insurance- Projection sign to be mounted using existing sign hardware. MDO sign with vinyl lettering Farmers Insurance O'Mahoney Agency, blue red and white lettering with company logo. 2'x3' for 12 sq. ft. total. Building lease space has linear feet of 19'6". A projection sign is a primary sign and up to two primary signs may be placed on a property. The projection sign meets ordinance requirements for size and placement. Storefront window sign white vinyl lettering 2.5 sq. ft., less than 30% coverage. The window sign presented is using less than 30% of the window area. The ordinance allows for two storefront window signs per property. Melissa Cole moves to approve as submitted. Emily Kost 2nd. Passes unanimously.

112 North Main Street Colorworks Salon- No application provided by the applicant.

103 North Main Street- Luigi's rear façade**-** Metal tie rod suspended canopy with metal framework and metal roofing material. 11 linear feet long to cover the entrance and walk in cooler. To be installed above the curved brick at top of rear entrance. Canopy will not be full length of building because previous owner installed a loft structure to hold the HVAC units and this structure blocks extending the canopy to full length of building. Tie Rod canopy metal frame. 11ft. left to right, potentially 20 ft. deep. Board concerned this depth may need pole support to be stable – that is a lot deeper than canopy on front of building. Ed Rivers moves to approve as submitted. Allan Tolbert 2nd. Molly Alexander voted no. Molly's concern was - Not sure a building permit could be issued for the canopy and would like to have had information related to qualifying for a building permit. All other board members voted yes.

Announcements-

Sip, Shop & Stroll on second Thursdays of the month from 5-8pm in Downtown This week on July 13 there's live music and a book signing. The theme in August is National S'more day and back to school for teachers….

Adjourned 8:15 am

APPROVED: ATTEST:

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