Historic Review Board MINUTES
Tuesday January 24, 2017
City Hall Annex, 310 North Main Street Elgin Texas 78621

Attending: Allan Tolbert, Melissa Cole, Emily Koller, Molly Alexander, Philip Kost, and Ed Rivers.
Absent: Melissa Ladd and Margo Sawyer
Staff: Amy Miller, Community Development Director

Called at 7:33 am by Molly Alexander
Public Comment- None

Melissa Cole moves to approve the minutes for December 14, 2016. Allan Tolbert 2nd. Pass unanimously.

Bike racks- Amy Miller presented application from the Main Street board for bike racks downtown. Simple black metal u-shape bike racks. One installed at 101 North Main Street as a test site, picture provided. MSB recommended the bike rack as a new piece of street furniture. Discussion about the bike racks, color and placement. Placement depends on sidewalk space. We have to maintain minimum distance for pedestrian path. The bike rack will hold more bikes if placed parallel to the street. This bike rack comes from the manufacturer in black. General comment that the color of street furniture is green, black works too, Main Street may want to look at paint color and consider if change may be warranted in the future. Ed moves to approve bike racks. Melissa Cole 2nd. Pass unanimously. There is an overall planning meeting related to bikes-bike lanes and pedestrian travel with CAMPO Wednesday, January 25, 2017 at Fleming community Center from 4 to 7.

Preservation training by Maddie Clites with the Texas Historic Commission-Tools for Review: There is a webinar available online called Interpreting the Secretary of the Interior's Standards, that's about 45 minutes long. This is available anytime. Maddie presented information generally outlined below:

Signage- Signage should not distract from character defining features. Check old photos, postcards for sign style. Look at all four tools.

Paint color- Our guidelines refer to a Benjamin Moore palate. This was adopted about fifteen years ago when we had a local supplier. The board has not used a specific paint palate or brand of paint for at least 15 years. Remember with paint on and buildings the following: 1st choice - do not paint brick, 2nd choice if the brick has been painted work with the owner to consider options for removal of the paint. and 3rd parts of building must be painted like the wood storefront trim, doors and window frames.

For future applications, it may be helpful to add a map that shows where the building is located. What if any other city code affects the project? Gary Cooke, the Planning & Development Director staffs this board with Amy Miller the community Development Director and he covers overall code review.

The local State Historic Preservation Officer (Amy Miller) and the Historic Review Board are relied on to know and advocate for the architecture.

Future meeting Amy to bring recommendations for signage on canopies. Look at TX Beer Company sign in Taylor. Galveston is a good resource for signs. Look at paint palate.

HRB meeting times- Keep at fourth Tuesday at 7:30am, too many schedule conflicts to move it.

Announcements-

Sip, Shop & Stoll second Thursdays of the month from 5-8pm in Downtown
Elgin Farmers' Market on every Saturday 9am-1pm in Veteran's Memorial Park

Adjourned 7:57am.

APPROVED: ATTEST:

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