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Elgin Economic Development Corporation

EDC Regular Meeting Minutes

Tuesday, April 13th, 2021 at 4:00 p.m.

Internet Video Conference Due to COVID -19 Pandemic

Board Members:
Bryan Bracewell - President, Cody Mauck – Vice President, S.H. McShan - Secretary, Molly Alexander, Sue Brashar, Vicki Dumbeck, Forest Dennis

Attending: Bryan Bracewell, S.H. McShan, Cody Mauck (arrived at 4:08 PM), Vicki Dumbeck and Forest Dennis
Absent: Molly Alexander, Sue Brashar
Staff: Owen Rock, Brooke Vega

I. **Call to Order** - The meeting was called to order at 4:01PM by Bryan Bracewell

II. **Approval of Minutes from the March 9th, 2021 Meeting**
Dumbeck motioned to approve the minutes, McShan seconded. Motion passed unanimously.

III. **Approval of Minutes from the March 22nd, 2021 Meeting Retreat**
Dennis motioned to approve the minutes, McShan seconded. Motion passed unanimously.

IV. **Approval of Minutes from the March 29th, 2021 Meeting Retreat**
Dennis motioned to approve the minutes, McShan seconded. Motion passed unanimously.

V. **Public Comments** – No public comments

VI. **Financial Report – Updated Financial Report – EDC Director**
Owen presented a financial report to the board.

VII. **Discussion and Possible Action to approve the appointment of Bryan Bracewell, Cody Mauck, Forest Dennis, Sandy Menley and Dorothy McCarther to the Design Review Committee for the Elgin Business Park III**
Dumbeck motioned to approve to appointment of Bryan Bracewell, Cody Mauck, Forest Dennis, Sandy Menley and Dorothy McCarther to the Design Review Committee for the Elgin Business Park III. Dennis seconded. Motion passed unanimously.

VIII. **Discussion and Possible Action to review the Draft Summary Report of the EDC 2021 Retreat**
No Action taken

IX. **Discussion and Possible Action to approve the extension of a sewer and water line along Roy Rivers Road to the railroad tracks in the amount of $146,082.40**
Dumbeck motioned to approve the extension of a sewer and water line along Roy Rivers Road to the railroad tracks in the amount of $146,082.40. Dennis seconded. Motion passed unanimously.

X. **Discussion and Possible Action to approve a Letter of Intent between Car-Lane Manufacturing Company and the Elgin Economic Development Corporation**
Dumbeck motioned to approve a Letter of Intent between Car-Lane Manufacturing Company and the Elgin EDC. Dennis seconded. Motion passed unanimously.

XI. **Executive Session - The Elgin Economic Development Corporation Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following: Section 551.072 - Deliberation about real property and/or potential sales, acquisitions, exchanges, leases, dispositions, incentives, or values of real property. Section 551.074 Personnel Matters.**

The board went into executive session at 4:09PM.

XII. **Reconvene - The Elgin Economic Development Corporation Board of Directors will reconvene into Open Session to discuss, consider and/or take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.**

The board came out of executive session at 4:38 PM.

XIII. **Announcements** – No announcements

XIV. **Adjournment** – The meeting adjourned at 4:57 PM.

ATTEST:	APPROVED:
S.H. McShan	
S.H. McShan, Secretary	Bryan Bracewell, President