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Elgin Economic Development Corporation

EDC Regular Meeting Minutes

Wednesday, September 16th, 2020 at 4:30 p.m.

Internet Video Conference Due to COVID -19 Pandemic

Board Members:

Bryan Bracewell - President, Cody Mauck – Vice President, S.H. McShan - Secretary, Molly Alexander, Jessica Bega, Vicki Dumbeck, Sue Brashar

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Attending: Bryan Bracewell, Sue Brashar, S.H. McShan, Vicki Dumbeck, Molly Alexander arrived at 5:54 PM, Cody Mauck arrived at 5:57 PM

Absent: Jessican Bega

Staff: Owen Rock, Brooke Vega

I. **Call to Order -** The Meeting was called to order at 4:36 PM by Bryan Bracewell.

II. **Approval of Minutes from the August 8th EDC Meeting**

Brashar motioned to approve the minutes, seconded by Dumbeck. Motion passed 4-0.

III. **Public Comments** - No public comments

IV. **Financial Report – Updated Financial Report – EDC Director**

Owen presented a financial report to the board. Dumbeck motioned to approve the EDC budget for 2021, McShan seconded. Motion passed 4-0.

V. **Strategic Goals Update – EDC Director**

Update was presented by Owen

VI. **Discussion and Possible Action to approve a Resolution approving the Agreement with YERICO Manufacturing Inc.**

Brashar motioned to approve the Resolution approving the Agreement with YERICO Manufacturing Inc. as presented with the lot locations, McShan seconded. Motion passed 4-0.

VII. **Discussion and Possible Action to approve a Resolution to Grant YERICO Manufacturing Inc. five acres located in the Elgin Business Park III and for the Board President to sign all documents related to the grant and the closing of the property**

Dumbeck motioned to approve a Resolution to grant YERICO Manufacturing Inc. five acres located in the Elgin Business Park III and for the President to sign all documents related to the grant and the closing of the property, Brashar seconded. Motion passed 4-0.

VIII. **Discussion and Possible Action to approve a Resolution to approve the EDC Director to sign all documents related to getting utilities connected to 228 Littig Road, Elgin TX**

Dumbeck motioned to approve a Resolution to approve the EDC Director to sign all documents related to getting utilities connected to 228 Littig Road, Elgin TX, Brashar seconded. Motion passed 4-0.

IX. **Discussion and Possible Action to approve a Real Estate Agreement with CBRE to market and sell EDC property in the Elgin Business Park III and property located along Roy Rivers Road**

Brashar motioned to approve a Real Estate Agreement with CBRE to market and sell EDC property in the Elgin Business Park III and property located along Roy Rivers Road, McShan Seconded. Motion passes 4-0.

X. **Discussion and Possible Action to approve a Production Vendor Agreement with The Range in the amount of $6,000**

Dumbeck motioned to approve a Production Vendor Agreement with The Range in the amount of $6,000, McShan seconded. Motion passed 4-0.

XI. **Discussion and Possible Action to approve a Videography Services Agreement with Hayli Rudolph Productions in the amount of $1,200**

Brashar motioned to approve a Videography Services Agreement with Hayli Rudolph Productions in the amount of $1,200, McShan seconded. Motion passed 4-0.

XII. **Discussion and Possible Action to approve a Letter of Intent from Allan Tolbert and Cody Mauck for property located in the Elgin Business Park III**

This item was moved to executive session.

XIII. **Executive Session - The Elgin Economic Development Corporation Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following: Section 551.072 - Deliberation about real property and/or potential sales, acquisitions, exchanges, leases, dispositions, incentives or values of real property. Section 551.074 Personnel Matters.**

The board went into executive session at 5:22 PM.

XIV. **Reconvene - The Elgin Economic Development Corporation Board of Directors will reconvene into Open Session to discuss, consider and/or take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.**

The board came out of executive session at 5:54 PM. Alexander joined the meeting at 5:54 PM. Dumbeck motioned to approve the LIO with Mauck and Tolbert and to negotiate a contract, Brashar seconded. Alexander abstained. Motion passed 4-0. Cody Mauck Joined the meetings at 5:57 PM after this item was appoved

XV. **Announcements**. – No announcements.

XVI. **Adjournment** – The meeting adjourned at 6:00 PM.

ATTEST:

S.H. McShan

S.H. McShan, Secretary

APPROVED:

Bryan Bracewell, President