EDC Regular Meeting Minutes

Thursday, November 13th, 2018 at 6:30 p.m.

City Hall Annex, 310 North Main Street,
Elgin, Texas 78621

Board Members:
Jeff Carter - President, Bryan Bracewell – Vice President, S.H. McShan - Secretary,
Molly Alexander, Jessica Bega, Sue Brashar, & Cody Mauck

Attending: Jeff Carter, S.H. McShan, Molly Alexander (Entered at 6:39), Jessica Bega, Cody Mauck, Bryan Bracewell

Absent: Sue Brashar

Staff: Owen Rock, Nathalie Santana

I. **Call to Order** The Meeting was called to order at 6:30 by Jeff Carter

II. **Approval of Minutes from the August 16, 2018 EDC Meetings** – Jessica motioned to approve the minutes, seconded by McShan, passed unanimously

III. **Public Comments** - No public comments

IV. **Financial Report** – The Financial Report was presented by Owen Rock

V. **Discussion and Possible Action to approve board terms and appointments for 2019** – The Board discussed the terms and appointments for 2019. No action was taken.

VI. **Discussion and Possible Action to approve the Declaration of Protective and Restrictive Covenants for the Highway 290 Business Park**
The Board discussed the Declaration of Protective and Restrictive Covenants. The Board decided to review the document and to give the Director any comments they may have. The document will be approved in a future meeting. No action was taken.

VII. **Discussion and Possible Action to approve the job description for the Economic Development Business Recruitment & Retention Manager**
The job description was discussed, and some comments were noted. The Director will update the description and bring it to a future meeting for approval. No action was taken.

VIII. **Discussion and Possible Action to approve a proposal with Cobalt Real Estate Development for real estate services for the approximately 80 acres owned by the EDC**

The Board discussed putting together a request for proposal for the 80 acres. No action was taken.

IX. **Discussion and Possible Action to approve meeting dates for 2019**

The Board discussed the meeting dates for next year to keep it as it is. No action was taken.

X. **Executive Session - The Elgin Economic Development Corporation Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following: Section 551.072 - Deliberation about real property and/or potential sales, acquisitions, exchanges, leases, dispositions, incentives or values of real property. Section 551.074 Personnel Matters**

Board moved into Executive Session at 6:49 pm.

XI. Reconvene - The Elgin Economic Development Corporation Board of Directors will reconvene into Open Session to discuss, consider and/or take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

XII. The board reconvened into regular session at 7:32 pm.

XIII. **Announcements**. – Carter stated that S'mores in the Park was happening at Veteran's Park that night.

XIV. **Adjournment** – The meeting adjourned at 7:34 pm.

ATTEST:

S.H. McShan

S.H. McShan, Secretary

APPROVED:

Jeff Carter, President