

Agenda – EDC Regular Meeting

perfectly situated...

Elgin Economic Development Corporation

Tuesday, October 17, 2017 at 6:30 p.m.

City Hall Annex, 310 North Main Street,
Elgin, Texas 78621

Board Members:

Jeff Carter - President, Bryan Bracewell – Vice President, S.H. McShan - Secretary,
Molly Alexander, Jessica Bega, Sue Brashar & Cody Mauck

- I. Call to Order
- II. Approval of Minutes from the August 29, 2017 EDC Special Meeting
- III. Public Comments - No discussion or action will occur beyond what is allowed by Texas Open Meetings Act
- IV. Presentation by Sue Beckwith on the ELF Project
- V. Discussion and Possible Action to consider approving payment of a Mega Grant for Allan Tolbert, for improvements performed at 30 N. Main Street, in the amount of \$25,000.
- VI. Discussion and possible action to consider funding and identify property for the Elgin Local Foods project
- VII. Executive Session - The Elgin Economic Development Corporation Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following: Section 551.072 - Deliberation about real property and/or potential sales, acquisitions, exchanges, leases, dispositions, incentives or values of real property. Section 551.074 Personnel Matters.
- VIII. Reconvene - The Elgin Economic Development Corporation Board of Directors will reconvene into Open Session to discuss, consider and/or take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.
- IX. Announcements.
- X. Adjournment

CERTIFICATION

I certify that the above notice for an Elgin EDC meeting was posted on the bulletin board at the City Hall of Elgin, Texas on or before, 5pm, Friday, August 11th, 2017


Renee Anderson, Executive Assistant

NOTICE OF ASSISTANCE AT A PUBLIC MEETING

The City of Elgin is committed to compliance with the Americans with Disability Act. The Council Chambers are wheelchair accessible and special marked parking is available in front of the building. Persons with disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight (48) hours notice when feasible.



EDC Regular Meeting Minutes

Tuesday, August 29, 2017 at 6:30 p.m.

City Hall Annex, 310 North Main Street,
Elgin, Texas 78621

Board Members:

Jeff Carter - President, Bryan Bracewell - Vice President, S.H. McShan - Secretary,
Molly Alexander, Jessica Bega, Sue Brashar & Cody Mauck

Attending: Jeff Carter, Sue Brashar, S.H. McShan, Jessica Bega

Absent: Bryan Bracewell, Molly Alexander, Cody Mauck

Staff: Owen Rock, Renee Anderson

- I. **Call to Order** The meeting was called to order at 6:30pm by Jeff Carter.
- II. **Approval of Minutes from the August 15, 2017 EDC Board Meeting** - Sue Brashar moved to approve the minutes, seconded by S.H. McShan, passed unanimously.
- III. **Public Comments** - No discussion or action will occur beyond what is allowed by Texas Open Meetings Act.
- IV. **Discussion and possible action to consider approving the proposed 2017/2018 EDC budget** - Sue Brashar moved to approve the proposed 2017/2018 EDC budget, seconded by S.H. McShan, passed unanimously.
- V. **Discussion and possible action to consider approving an Economic Development Agreement with BFB Elgin Retail Partners, LLC to construct approximately 47,000 square feet of new retail space on approximately 5.4 acres of land.** - Sue Brashar motioned to consider approving an Economic Development Agreement with BFB Retailer Partners, LLC to construct approximately 47,000 square feet of new retail space on approximately 5.4 acres of land, seconded by Jessica Bega, passed unanimously.
The Board moved into Executive Session at 6:46pm.
- VI. **Executive Session - The Elgin Economic Development Corporation Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following: Section 551.072 - Deliberation about real property and/or potential sales, acquisitions, exchanges, leases, dispositions, incentives or values of real property. Section 551.074 Personnel Matters.**
- VII. **Reconvene - The Elgin Economic Development Corporation Board of Directors will reconvene into Open Session to discuss, consider and/or take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.**
The Board reconvened into regular session at 7:08 pm.
No Action was taken.
- VIII. **Announcements.**
Owen Rock reminded the Board that he would be on vacation from September 11th to September 15th.
- IX. **Adjournment**
The meeting was adjourned at 7:10pm.

ATTEST:

APPROVED:

S.H. McShan, Secretary

Jeff Carter, President

30 North Main Expenses - Allan Tolbert

Date	Company	Service	amount
11/7/16	Charles Melanson Architec LLC	Structure	\$ 9,238.58
12/21/16	Builder's First Source	Doors	\$ 4,987.75
3/29/17	Lugo's Plumbing Services	Plumbing	\$ 8,000.00
5/30/17	Lugo's Plumbing Services	Plumbing	\$ 7,000.00
3/23/17	Lugo's Plumbing Services	Plumbing	\$ 10,000.00
3/24/17	25175Orchard Mechanical	HVAC	\$ 25,175.00
12/21/16	Builder's First Source	Windows	\$ 20,585.68
2/27/17	Builders First Source	Windows/Doors	\$ 19,680.84
3/1/16	Choice Consulting	Consulting	\$ <u>2,350.00</u>
			\$ 107,017.85