EDC Special Meeting Minutes

Tuesday, June 13, 2017 at 6:30 p.m

City Hall Annex, 310 North Main Street,
Elgin, Texas 78621

Elgin TEXAS perfectly situated... Elgin Economic Development Corporation

Board Members:
Jeff Carter - President, Bryan Bracewell - Vice President, S.H. McShan - Secretary,
Molly Alexander, Jessica Bega, Sue Brashar & Cody Mauck

Attending: Jeff Carter, Molly Alexander, Sue Brashar, S.H. McShan, Jessica Bega

Absent: Cody Mauck, Bryan Bracewell

Staff: Owen Rock, Buck LaQuey, Renee Anderson, Sue Beckwith

I. **Call to Order** The meeting was called to order at 6:30pm by Jeff Carter.

II. **Approval of Minutes from the May 30, 2017 EEDC Board Meeting** Sue Brashar moved to approve minutes, seconded by S.H. McShan, passed unanimously.

III. **Public Comments** - No discussion or action will occur beyond what is allowed by Texas Open Meetings Act.

IV. **Financial Report** The financial report was presented by Owen Rock.

V. **Election of Officers for June 2017 to May 2018 Elgin EDC Board.** Molly Alexander motioned to approve the Board to reappoint the incumbents Jeff Carter - President, Bryan Bracewell - Vice President, and S.H. McShan - Secretary for the term of June 2017 to May 2018 for the Elgin EDC Board, seconded by Jessica Bega, passed unanimously.

VI. **Presentation by Sue Beckwith on the Elf Business Plan** Sue Beckwith and Owen Rock presented a business plan to develop a commercial kitchen and business incubator to provide jobs in Elgin.

VII. **Discussion and Possible Action to consider approving the Elf Business Plan and direct staff to identify funding for the Elf.** Molly Alexander motioned to approve the Elf Business Plan and directed staff to identify funding for the Elf, seconded by Sue Brashar, passed unanimously.

VIII. **Discussion and Possible Action to consider approving payment of a Mega Grant for Allan Tolbert, for improvements performed at 114-116 N. Main Street, in the amount of $25,000.** Sue Brashar moved to approve the payment of a Mega Grant for Allan Tolbert for improvements performed at 114-116 N. Main Street in the amount of $25,000, seconded by S.H. McShan, passed unanimously.

IX. **Discussion and Possible Action to consider approving payment of a Mega Grant for Allan Tolbert, for improvements performed at 109 Central Ave, in the amount of $25,000.** Sue Brashar moved to approve the payment of a Mega Grant for Allan Tolbert for improvements performed at 109 Central Ave in the amount of $25,000, seconded by S.H. McShan, passed unanimously.

X. **Discussion and Possible Action to consider approval of an easement to Oncor on a tract of land owned by the EDC adjacent to Saratoga Farms.** Molly Alexander motioned to approve the easement to Oncor on a tract of land owned by the EDC adjacent to Saratoga Farms, seconded by Sue Brashar, passed unanimously.

XI. **Discussion and possible action to consider a Certificate for Resolution to approve the President of the EDC to sign all documents related to the sale and closing of 1.176 acres in the Elgin Business Park to Allan Tolbert.**

The Board moved into Executive Session to discuss the above resolution to consider a Certificate for Resolution to approve the President of the EDC to sign all documents related to the sale and closing of 1.176 acres in the Elgin Business Park to Allan Tolbert.

The Board moved into executive session at 7:36pm.

XII. Executive Session - The Elgin Economic Development Corporation Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following: Section 551.072 - Deliberation about real property and/or potential sales, acquisitions, exchanges, leases, dispositions, incentives or values of real property. Section 551.074 Personnel Matters.

XIII. Reconvene - The Elgin Economic Development Corporation Board of Directors will reconvene into Open Session to discuss, consider and/or take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

The Board reconvened into regular session at 7:52pm.

No Action was taken as the resolution was worded incorrectly.

XIV. Announcements.

No announcements

XV. Adjournment

The meeting was adjourned at 7:53pm.

ATTEST: S.H. McShan

S.H. McShan, Secretary

APPROVED:

Jeff Carter, President