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Elgin Economic Development Corporation

EDC Meeting Minutes

Tuesday, March 14, 2017 at 6:30 p.m

City Hall Annex, 310 North Main Street,
Elgin, Texas 78621

Board Members:
Jeff Carter - President, Bryan Bracewell - Vice President, S.H. McShan - Secretary, Molly Alexander, Jessica Bega, Sue Brashar & Cody Mauck

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Attending: Jeff Carter, Molly Alexander, Cody Mauck, Sue Brashar, SH McShan

Absent: Jessica Bega, Bryan Bracewill

Staff: Owen Rock, Kimberly Rogers

I. **Call to Order** - The meeting was called to order at 6:33pm by Jeff Carter.

I. **Approval of Minutes from the February 14, 2017 EEDC Board Meeting** – Brasher moved to approve minutes, second by Cody Mauck, passed unanimously.

II. **Public Comments - No discussion or action will occur beyond what is allowed by Texas Open Meetings Act**.

Sue Beckwith discussed developing a commercial kitchen and business incubator to provide jobs in Elgin. Preparing a business plan for the next meeting.

III. **Financial Report-** Owen Rock presented financial reports and summary.

IV. **Discussion and Possible Action to approve the second and final payment to ATX Jerky in the amount of $7,500 from the Job Creation Grant Program.**

Owen introduced owner as a follow-up on the grant funding for this year. Greg Brown with ATX Jerky explained the 25% increase in sales. He stated that the extra capital enabled him to hire 4 full-time employees and new equipment. The owner mentioned the good partnership with EDC. ~~Molly~~ Owen confirmed that all quarterly taxes were up-to-date. Alexander motioned to approve payments on the grant funding. Second by McShan, passed unanimously.

V. **Discussion and Possible Action to approve a Phase 1 environmental for property located on highway 290 contingent upon the EDC Board approving a purchase agreement.**

Owen opened with the printed proposal from Phase Engineering and TRC. Alexander and Carter agreed to defer and move into Executive Session.

The board entered into Executive Session at 6:50pm.

VI. **Executive Session - The Elgin Economic Development Corporation Board of Directors will meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, to discuss the following: Section 551.072 - Deliberation about real property and/or potential sales, acquisitions, exchanges, leases, dispositions, incentives or values of real property. Section 551.074 Personnel Matters**.

Reconvene - The Elgin Economic Development Corporation Board of Directors will reconvene into Open Session to discuss, consider and/or take any action necessary related to the executive session noted herein, or regular agenda items, noted above, and/or related items.

The Board reconvened into regular session at 7:35pm. Action and motion requested to sign contract for the Hwy. 290 property. McShan motioned to sign contract and purchase the property. Brasher second, passed unanimously. The motion to purchase 60.803 Acres of land passes.

Alexander motioned to accept the Phase 1 Site Assessment for 1950.00. Mauck seconded, passed unanimously. Motion passes.

VII. **Announcements**-

Owen informed the council he will be attending the Trade Show at SXSW.

VIII. **Adjournment-** The meeting was adjourned at 7:40pm.

ATTEST: ______________________
S.H. McShan, Secretary

APPROVED: ______________________
Jeff Carter, President