AGENDA
ELGIN CITY COUNCIL REGULAR MEETING
TUESDAY, MARCH 9, 2021
ELGIN PUBLIC LIBRARY CIVIC CENTER COUNCIL CHAMBERS
404 NORTH MAIN STREET
7:00 PM

Pursuant to the suspension of various provisions of the Texas Open Meetings Act implemented by Governor Greg Abbott on March 16, 2020 due to the Coronavirus Disease (COVID-19), the Elgin City Council will be conducting its meeting in person and members of the public may attend the meeting, but overall attendance may be limited due to social distancing requirements. Members of the public may also watch the virtual meeting at https://www.youtube.com/channel/UC3OGBV_IoV0Nr3AqM1jJTzA

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **INVOCATION**

IV. **PLEDGE OF ALLEGIANCE**

V. **PUBLIC COMMENT**

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM." Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

VI. **CITY MANAGERS REPORT**

1. **Monthly Reports By Departments January 2021**

Documents:

01 EXSUM MONTHLY REPORTS BY DEPARTMENT JAN 2021.PDF
02 MONTHLY REPORT JANUARY DATA.PDF

2. **General Activity Report And/Or Project Update**

Documents:

EXSUMMARY - GENERAL ACTIVITY REPORT.PDF

VII. **CONSENT AGENDA**

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of theses items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. **City Council Meeting Minutes - February 2, 2021**
City Council Meeting Minutes - February 2, 2021

Documents:

EXSUMMARY SHEET MINUTES.PDF
02-02-21 CITY COUNCIL VIRTUAL MEETING MINUTES.PDF

2. **AN ORDINANCE ACKNOWLEDGING RECEIPT OF "CERTIFICATE OF UNOPPOSED STATUS" PURSUANT TO SECTION 2.052 TEXAS ELECTION CODE; DECLARING UNOPPOSED CANDIDATES TO BE ELECTED TO THEIR RESPECTIVE OFFICES AND CANCELLING THE MAY 1, 2021 GENERAL ELECTION FOR WARD 4; AND CANCELLING THE MAY 1, 2021 SPECIAL ELECTION FOR WARD 3 AND DECLARING THE UNOPPOSED CANDIDATE TO BE ELECTED TO THE RESPECTIVE OFFICE; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES**

Documents:

EXSUMMARY COVER SHEET ELECTION PDF.PDF
ORDINANCE CANCELLING ELECTION FOR WARDS 3 AND 4.PDF

3. **AN ORDINANCE VACATING, ABANDONING, AND CLOSING TWO (2) TWENTY (20) FOOT ALLEYS WITHIN THE CITY OF ELGIN, TEXAS, PURSUANT TO SECTION 311.007, TEXAS TRANSPORTATION CODE, V.A.T.S., PROVIDING FOR A SAVINGS CLAUSE AND REPEALING**

CONFLICTING ORDINANCES AND RESOLUTIONS.

Documents:

COUNCIL COVERSHEET.PDF
ABANDONMENT OF PUBILC ALLEY ORDINANCE.PDF
EXHIBIT A.PDF

4. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE A SERVICE AGREEMENT WITH SPECTRUM ENTERPRISE TO PROVIDE FIBER INTERNET AND ETHERNET SERVICE TO THE ELGIN POLICE DEPARTMENT AT 202 DEPOT STREET, ELGIN, TEXAS; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT.**

Documents:

01 EXSUM AUTHORIZE SPECTRUM AGREEMENT.PDF
02 RES WITH EXHIBIT A SPECTRUM SERVICE ORDER.PDF

VIII. NEW BUSINESS

1. **(Consideration For Possible Termination Or Re-Enactment) PURSUANT TO ARTICLE III, SECTION 13 OF THE ELGIN HOME RULE CHARTER, THIS IS AN EMERGENCY ORDINANCE DECLARING THAT A PUBLIC HEALTH EMERGENCY EXISTS BECAUSE OF THE WORLD-WIDE COVID-19 PANDEMIC; ESTABLISHING REQUIREMENTS RELATED TO THE POSTING OF A PUBLIC NOTICE BY COMMERCIAL ENTITIES AND THE WEARING OF FACE COVERINGS AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS**

Documents:

EXSUMMARY - FACE COVERING ORDINANCE4.PDF
ORDFACECOVERINGS11921.PDF
EXECUTIVE ORDER GA-34.PDF

2. **RESOLUTION AUTHORIZING PROCEEDING WITH ISSUANCE OF CERTIFICATES OF OBLIGATIONS AND FURTHER DIRECTING THE PUBLICATION OF NOTICE OF INTENTION TO ISSUE CITY OF ELGIN, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION**

Documents:

01 EXEC SUMMARY NOI BOND ISSUE CO 2021.PDF
02 NOI RESOLUTION 3-4-21.PDF

3. **RESOLUTION EXPRESSING OFFICIAL INTENT TO REIMBURSE FOR CERTAIN COSTS OF CURRENT AND FUTURE CAPITAL PROJECTS**

Documents:

02 REIMBURSEMENT RESOLUTION 3-3-2021.PDF
01 EXEC SUMMARY REIMBURSEMENT RESOLUTION.PDF

4. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO AWARD A BID FOR THE WASTEWATER TREATMENT PLANT EXPANSION PROJECT TO CSA CONSTRUCTION, INC. OF HOUSTON, TEXAS; AND MAKING CERTAIN FINDINGS RELATED THERETO**

Documents:

01 EXEC SUMMARY AWARD BID FOR WWTP EXPANSION.PDF
RESAUTH WWTP321.PDF
03 CSA LETTER HOLD BID.PDF
BID AWARD RECOMMENDATION - ELGIN WWTP EXPANSION.PDF

5. **Appointment Of A New Member To The Building Standards Commission For A Partial Term.**

Documents:

COUNCIL COVERSHEET.PDF
MEMO STYLE.PDF

6. **Council To Discuss Asking Public To Nominate Businesses/Individuals For Letters Of Appreciation From City Of Elgin To Those Who Went Above And Beyond To Help During February Weather Crisis – Mayor Ramirez**

Documents:

EX SUMMARY - RAMIREZ ITEM.PDF

IX. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

X. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XI. ANNOUNCEMENTS

XII. ADJOURMENT

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council

Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, March 5, 2021, in accordance with Chapter 551 of the Texas Government Code.

_____

Amelia Sanchez, City Secretary

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: **Departmental Monthly Report – Period ending Jan 31, 2021**

DEPARTMENT: Administration

PROPOSED ACTION: No action required on this item.

BACKGROUND: Monthly Reports by Department

Attached is the Monthly Operations Report as of January 31, 2020 representing changes in work load indicators for January 2020 and January 2021 and Year-to-Date.

HR
Municipal Court
Development Services
Library
Rec Center
Public Works
Water
Wastewater.
Trash Collect
Police

BUDGET/FINANCIAL IMPACT:

None

RECOMMENDATION: These reports are informational only and no action is required.

ATTACHMENTS: Summary Report of Operations – For the month of January 2021.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} This is a routine procedural item, and no presentation is planned for this meeting.
{ } Staff will provide brief comments and answer questions on this item at the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the Department Heads at their earliest convenience.

Monthly Report of Operations

As of Jan 31, 2020

Administration	Jan '19	Jan '20	%	YTD 1-31-19	YTD 1-31-20	%
Human Resources						
Total FTE - Filled Positions	95.0	100.5	6%			
Vacancies - all funds	-	6	0%			
New Hires	3	0	0%	17	8	-53%
Separations	3	1	-67%	9	7	-22%
Muncipal Court						
Total Active Cases Pending (beg. of Month)	16,237	15,865	-2%			
New Cases Filed (incl reactivation of inactive)	330	57	-83%	1,398	346	-75%
# of Magistrations	28	26	-7%	132	104	-21%
Total Cases Disposed of	637	57	-91%	1,496	355	-76%
Cases placed on Inactive Status	95	-	0%	425	4	-99%
Total Active Cases Pending (end of Month)	15,969	15,853	-1%	15,969	15,853	-1%
Fines Collected	$ 43,511	$ 16,382	-62%	$ 207,521	$ 78,356	-62%
Retained by City	$ 34,323	$ 14,465	-58%	$ 148,442	$ 71,663	-52%

Development Services	Jan '19	Jan '20	%	YTD 1-31-19	YTD 1-31-20	%
Construction Permits (all types)	51	159	212%	227	604	166%
Revenue from Bldg. Permits	$ 11,015	$ 61,500	458%	$ 58,346	$ 248,432	326%
Inspections (all types)	216	532	380%	805	2,770	244%
Revenue from Inspections	$ 21,238	$ 101,942	0%	$ 95,697	$ 361,659	278%
Housing Plats approved (number of lots)	252	-	0%	252	281	12%

Community Services	Jan '19	Jan '20	%	YTD 1-31-19	YTD 1-31-20	%
Library-						
Materials circulated	6,195	3,648	-41%	11,667	8,308	-29%
# Visitors (incl. Progs)	3,816	1,329	-65%	7,597	3,713	-51%
Public Computer Use hrs.	362	5	-99%	654	44	-93%
Public Computer Use Persons	566	8	-99%	1,052	96	-91%
Civic Center - Rentals (all)	36	2	-94%	63	3	-95%
Recreation Program -						
Annual Memberships	11	2	-82%	21	2	-90%
Monthly Rec Memberships	200	34	-83%	335	54	-84%
Facility Rental Fleming Center	10	0	0%	28	-	-100%
Facility Rental Recreation Center	4	0	0%	14	-	-100%
Sponsored Events	$ 404	102.2	-75%	689	131	-81%

Public Works	Jan '19	Jan '20	%	YTD 1-31-19	YTD 1-31-20	%
Streets:						
Lane miles Inventoried	57.8	57.8	0%	58	58	0%
Pot holes patched - Square Yards	90.9	24	-74%	91	115	26%
Wide Area patching/renovation - SY	33.33	0	0%	98	33	-66%
Lane Miles Overlayed'	0	0	0%	-	-	0%
Drainage:						
Linear feet of drains cleaned	14,420	16,600	15%	53,652	36,778	-31%
# Culverts Cleared	-	-	0%	4	-	-100%
Parks:						
Acres Mowed/maintained	-	300	0%	N/A	508	0%
Reserved Park Facilities	-	-	0%	N/A	44	0%
# Organized Sports Events	-	-	0%	N/A	93	0%

Monthly Report of Operations

As of Jan 31, 2020

Utilities	Jan '19	Jan '20	%	YTD 1-31-19	YTD 1-31-20	%
Water System:						
# Customers	3,356	3,454	3%	YOY Increase 98	Increase FY	49
Amount Billed	$ 230,005	$ 235,475	2%	$ 954,155	$ 1,002,088	5%
Meters Replaced	20	69	245%	187	348	86%
# Leaks Repaired	-	-	0%	40	3	-93%
Vol. water produced (x1,000 gallons)	31,280	26,951	-14%	125,695	120,659	-4%
Main Line Breaks	-	2	0%	10	5	-50%
Service Line Breaks	1	1	0%	19	13	-32%
Wastewater System:						
# Customers	3,871	4,059	5%	YOY Increase 26	Increase FY	141
Amount Billed	$ 192,637	$ 199,392	4%	$ 766,308	$ 792,609	3%
Main Lines repaired	3	-	0%	9	3	-67%
Lines replaced (Linear Feet.)	60	16	-73%	87	16	-82%
Manholes Cleaned	4	6	50%	8	25	213%
Average Daily Flow (MGD)	0.5598	0.5202	-7%	0.5295	0.5558	5%
Total Monthly Flow (MGD)	17.3524	16.1269	-7%	16.414	16.887	3%
Trash Collection:						
# Customers	3,193	3,327	4%	YOY Increase 134	Increase FY	74
Amount Billed	$ 103,276	$ 108,536	5%	$ 399,211	$ 423,089	6%

Police Department	Jan '19	Jan '20	%	YTD 1-31-19	YTD 1-31-20	%
Part I Index Offenses						
Murder (# Victims)	-	-	0%	3	-	-100%
Rape(# Victims)	1	-	0%	3	1	-67%
Robbery (# Victims)	2	-	0%	4	1	-75%
Aggrivated Assault (# Victims)	-	-	0%	2	3	50%
Total Violent Index Crimes*	3	-	0%	12	5	-58%
Burglary (# premises entered)	4	1	-75%	9	8	-11%
Theft (# offenses)	12	4	-67%	43	34	-21%
Auto Theft (#vehicles)	1	2	100%	2	5	150%
Arson (# premises)	-	-	0%	-	-	0%
Total Property Index Crimes*	17	7	-59%	54	47	-13%
Total Part I Index Crimes*	20	7	-65%	66	52	-21%
Part II Index Offenses						
Other Assaults	4	12	200%	24	27	13%
Weapons	-	-	0%	-	4	0%
Narcotics	2	-	0%	9	14	56%
DUI	1	6	500%	12	20	67%
All Other Part II Offenses	42	61	45%	168	182	8%
Total Part II Index Crimes*	49	79	61%	213	247	16%
Total All Index Crimes*	69	86	25%	279	299	7%

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: General Activity Report and/or Project Update

DEPARTMENT: City Manager/Staff

PROPOSED ACTION:
No Council action proposed or requested; This item is to allow for general update and/or activities report relating to various on-going city projects or issues.

BACKGROUND:
This item is to provide opportunities for miscellaneous updates and comments by the staff; and general Q&A with the City Council relative to on-going projects and/or issues.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:
N/A

ATTACHMENTS:
None.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: City Council Regular Meeting Minutes –February 2, 2021

DEPARTMENT: Administration

PROPOSED ACTION:

Review and approve the City Council Regular Meeting Minutes - February 2, 2021

BACKGROUND:

N/A

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Approval of the City Council Regular Meeting Minutes –February 2, 2021

ATTACHMENTS: City Council Regular Meeting Minutes –February 2, 2021

{ }Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

MINUTES
ELGIN CITY COUNCIL VIRTUAL REGULAR MEETING
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
FEBRUARY 2, 2021

CALL TO ORDER

Mayor Ramirez called the meeting to order at 6:01 p.m.

ROLL CALL

Present: Ron Ramirez, Mayor
Sue Brashar, Mayor Pro Tem
Mary Penson, Council Member
Jessica Bega, Council Member
Juan Gonzalez, Council Member
Thomas Ibis, Council Member
Alvis Prince, Council Member
Forest Dennis, Council Member

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
David Harrell, Planning Director
Patrick South, Chief of Police
Pamela Sanders, HR Director
Owen Rock, EDC Director
Brooke Vega, EDC Staff
Amy Miller, Community Development Director

Mayor Ramirez stated that Council Member Arreaga had notified him that she would not be in attendance.

Council Member Bega moved to excuse Council Member Arreaga's absence. Council Member Penson seconds the motion. Motion carried 8-0.

INVOCATION

Council Member Penson gave the invocation.

PUBLIC COMMENT

There were no Public Comments.

PRESENTATION

1. PROCLAMATION NATIONAL BLACK HISTORY MONTH.

2. PROCLAMATION APRIL FAIR HOUSING MONTH.

Mayor Ramirez read the Proclamations for Black History Month and April Fair Housing Month.

CITY MANAGERS REPORT

1. Presentation on EDC new Marketing Materials.

EDC Director Owen Rock and Assistant Brooke Vega provided a presentation on the new EDC Marketing Materials.

2. General Activity Report and/or Project Update.

City Manager Thomas Mattis stated that the Covid -19 situation continued to be manageable from an operational standpoint, and as expected after the holidays there was an upturn in cases but were seeing things level off. He stated that he and the Mayor were working with the team in Bastrop County and discussing having a pod here in Elgin at the Rec Center as a point of distribution and hoping to get our utility workers vaccinated.
Mr. Mattis stated that they were working on the neighborhood traffic and safety issues on projects the Council approved and had met with TXDOT on the other two that went very well.
Mr. Mattis mentioned that development is moving forward, and that Trinity Ranch, a 1700 home MUD Development had gone to the Planning Commission and the preliminary plat was approved with the condition that the traffic impact analysis be worked out between the city, county and state due to all of the road impacts.

CONSENT AGENDA

1. City Council Meeting Minutes – January 19, 2021.

2. RESOLUTION OF CITY OF ELGIN TEXAS, ADOPTING REQUIRED CIVIL RIGHTS POLICIES FOR THE 2020 TEXAS CAPITAL FUND MAIN STREET PROGRAM CONTRACT 7220042.

3. RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING SIGNATORIES FOR THE 2020 TEXAS MAIN STREET PROGRAM CONTRACT 7220042.

4. RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACT FOR TXDOT TRANSPORTATION ENHANCEMENT GRANT.

5. RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING THE AWARD OF ENGINEERING SERVICES CONTRACT FOR THE TXDOT TRANSPORTATION ENHANCEMENT GRANT.

Mayor Pro Tem Brashar pulls Item 1 from Consent Agenda.

Mayor Pro Tem Brashar moved to approve the Consent Agenda items 2, 3, 4 and 5. Council Member Dennis seconds the motion. Motion carried 8-0.

Mayor Pro Tem Brashar stated that in the minutes the letter C was left out after South Avenue in the discussion for road projects 3 and 4, and with that correction, Mayor Pro Tem Brashar moved to approve the January 19, 2021 meeting minutes. Council Member Penson seconds the motion. Motion carried 8-0.

NEW BUSINESS

1. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A GENERAL AND SPECIAL ELECTION ON MAY 1, 2021 FOR THE PURPOSE OF ELECTING CERTAIN CITY OFFICIALS; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATING TO SUCH CITY ELECTION

Council Member Dennis moved to approve the Ordinance as presented. Council Member Penson seconds the motion. Motion carried 8-0.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS EVIDENCING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT, AND MAKING CERTAIN FINDINGS RELATED THERETO.

This item was tabled, and no action taken.

3. CONSIDERATION OF POSSIBLE APPOINTMENTS TO THE PARKS & RECREATION ADVISORY BOARD AND THE HISTORIC REVIEW BOARD.

Mayor Pro Tem Brashar moved to appoint Nicholas Arthur and Jessica Hunziker to the Parks & Rec Advisory Board and re-appoint Cynthia Burchfield to the Historic Review Board. Council Member Penson seconds the motion. Motion carried 8-0.

4. School Zone Safety on County Line Road - Councilmember Ibis.

Council Member Ibis expressed his concerns for no school zone flashing beacons on County Line Road for the High School or Neidig Elementary like there are for the Middle School as well as

there not being continuous sidewalks connecting Elgin High School to Homestead or Eagles Landing that are the closest neighborhoods within walking distance to Elgin High School.

This item was for discussion only and no action was taken.

ADJOURNMENT

Mayor Ramirez adjourned the City Council Meeting at 7:16 pm.

_____
Ron M. Ramirez, Mayor

ATTEST:

_____
Amelia Sanchez, City Secretary

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: **AN ORDINANCE ACKNOWLEDGING RECEIPT OF "CERTIFICATE OF UNOPPOSED STATUS" PURSUANT TO SECTION 2.052 TEXAS ELECTION CODE; DECLARING UNOPPOSED CANDIDATES TO BE ELECTED TO THEIR RESPECTIVE OFFICES AND CANCELLING THE MAY 1, 2021 WARD 3 SPECIAL ELECTION AND GENERAL ELECTION FOR WARD 4; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES**

DEPARTMENT:
Administration

PROPOSED ACTION:
Review Ordinance declaring unopposed candidate to be elected to their respective offices and cancelling the May 1, 2021 Special Election for Ward 3, and the General Election for Ward 4.

BACKGROUND:
The City of Elgin General Election for electing Council Members to expiring terms in Wards 4 and the Special Election for Ward 3 to be held on May 1, 2021 will be cancelled for Wards 3 and 4 due to unopposed status.

BUDGET/FINANCIAL IMPACT:
Funding for this item was {X} included { } not included in the current-year budget { } N/A

RECOMMENDATION:
Approval of the Ordinance

ATTACHMENTS:
Ordinance
Certificate of Unopposed Status Exhibit (A)

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{ } Staff will provide brief comments and answer questions on this item at the meeting.
{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO.

AN ORDINANCE ACKNOWLEDGING RECEIPT OF "CERTIFICATE OF UNOPPOSED STATUS" PURSUANT TO SECTION 2.052 TEXAS ELECTION CODE; DECLARING UNOPPOSED CANDIDATES TO BE ELECTED TO THEIR RESPECTIVE OFFICES AND CANCELLING THE MAY 1, 2021 GENERAL ELECTION FOR WARD 4; AND CANCELLING THE MAY 1, 2021 SPECIAL ELECTION FOR WARD 3 AND DECLARING THE UNOPPOSED CANDIDATE TO BE ELECTEDTO THE RESPECTIVE OFFICE; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES

WHEREAS, pursuant to Section 2.052 Texas Election Code, the City Secretary, who is also the authority responsible for having the official ballot for City Council elections prepared, has certified in writing that certain candidates are unopposed in the May 1, 2021, general and special election, and

WHEREAS, Section 2.053 Texas Election Code provides that upon receipt of such a certificate that the Council may declare each unopposed candidate elected to the office and cancel the election, Now Therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ELGIN, TEXAS:

The Elgin City Council hereby acknowledges receipt of a Certificate of Unopposed Status from the City Secretary that certain candidates whose names were to appear on the ballot for the May 1, 2021, City General and Special Election for Wards 3 and 4 are each unopposed. A copy of such Certificate is ordered to be attached to this ordinance as Exhibit "A".

II.

Pursuant to Section 2.053 Texas Election Code, the City Council hereby declares that the following unopposed candidates are elected to their respective offices, and shall be issued certificates of election following the time the election would have been canvassed:

a) Thomas Ibis — Council Member Ward 3

b) Forest Dennis — Council Member Ward 4

III.

The May 1, 2021, general and special city election for Wards 3 and 4 is canceled, and the City Secretary is directed to cause a copy of this ordinance to be posted on Election Day at each polling location used or that would have been used in the election.

IV.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

READ, PASSED AND ADOPTED on this the 9th day of March 2021.

_____
Ron M. Ramirez, Mayor

ATTEST:

_____
Amelia Sanchez, City Secretary

Exhibit “A”

CERTIFICATE OF UNOPPOSED STATUS

I, Amelia Sanchez, City Secretary for the City of Elgin, Texas, and being also the authority responsible for having the official ballot prepared for the City Council elections, do hereby certify, pursuant to Section 2.052 Texas Election Code, that certain candidates in Wards 3 and 4, whose names are to appear on the ballot for the May 1, 2021 City General and Special Election are unopposed. I further certify that no person has made a declaration of write-in candidacy. The unopposed candidates and their respective offices are as follows:

	Candidates:	**Office:**
a)	Thomas Ibis	Council Member Ward 3
b)	Forest L. Dennis	Council Member Ward 4

Signed and certified this the 9th day of March 2021.

_____

Amelia Sanchez, City Secretary

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: AN ORDINANCE VACATING, ABANDONING, AND CLOSING TWO (2) TWENTY (20) FOOT ALLEYS WITHIN THE CITY OF ELGIN, TEXAS, PURSANT TO SECTION 311.007, TEXAS TRANSPORTATION CODE, V.A.T.S., PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

DEPARTMENT: Development Services

PROPOSED ACTION: Consideration of a new Ordinance correcting two (2) scriveners' errors in an originally approved Ordinance.

BACKGROUND: Originally an Ordinance was passed on Sept. 9, 2016 approving the vacation, abandonment, and closing of two (2) unopened alleyways in the existing town plat. It was recently discovered that two (2) scriveners errors existing in that Ordinance. The scrivener's errors referenced "Lots 8-9" and are located within the second WHEREAS and subsection I. These have been corrected with the attached Ordinance where it references the correct "Lots 6 and 9". The attached ordinance is verbatim of the originally approved ordinance, excepting the two (2) corrections.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

ATTACHMENTS: Ordinance with Exhibit "A"

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{ } Staff will provide brief comments and answer questions on this item at the meeting.
{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. 2021-03-09-??

AN ORDINANCE VACATING, ABANDONING, AND CLOSING TWO (2) TWENTY (20) FOOT ALLEYS WITHIN THE CITY OF ELGIN, TEXAS, PURSANT TO SECTION 311.007, TEXAS TRANSPORTATION CODE, V.A.T.S., PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

WHEREAS, Section 311.007, Transportation Code, V.A.T.S., allows a home-rule municipality to vacate, abandon, or close a street or an alley; and

WHEREAS, the City of Elgin desires to vacate, abandon, and close a north-and-south twenty (20) foot public alleyway situated between Lots 7 and 8, Block 21, Town of Elgin and Lots 6 and 9, Block 21, Town of Elgin, a subdivision of Bastrop County, Texas, as described in Exhibit "A"; and

WHEREAS, the City of Elgin desires to vacate, abandon, and close a west-and-east twenty (20) foot public alleyway situated between Lots 1-5, Block 21, Town of Elgin and Lots 6 and 9, Block 21, Town of Elgin, a subdivision of Bastrop County, Texas, as described in Exhibit "A";

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ELGIN, TEXAS, THAT:

I.

That the north-and-south twenty (20) foot public alleyway situated between Lots 7 and 8, Block 21, Town of Elgin and Lots 6 and 9, Block 21, Town of Elgin, a subdivision of Bastrop County, Texas, as described in Exhibit "A", be hereby vacated, abandoned, and closed, insofar as the right, title, or easement of the public is concerned; and

That the west-and-east twenty (20) foot public alleyway situated between Lots 1-5, Block 21, Town of Elgin and Lots 6 and 9, Block 21, Town of Elgin, a subdivision of Bastrop County, Texas, as described in Exhibit "A", be hereby vacated, abandoned, and closed, insofar as the right, title, or easement of the public is concerned; and

II.

That the abandonment provided herein shall extend only to the public right, title, or easement in and to the tracts of land described in Paragraph I of this ordinance for the purpose of using same as an alley, and shall be construed only to pertain to that interest the governing body of the City of Elgin may legally and lawfully abandon. Nothing in this ordinance shall be construed to abandon or otherwise affect the interest of the City of Elgin or the public in easements within the subject area related to public utilities, if any, located within the alleyway.

III.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this Ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

By motion duly made, seconded, and passed with an affirmative vote of all the Council members present, the requirement for reading of this ordinance on two (2) separate days was dispensed with.

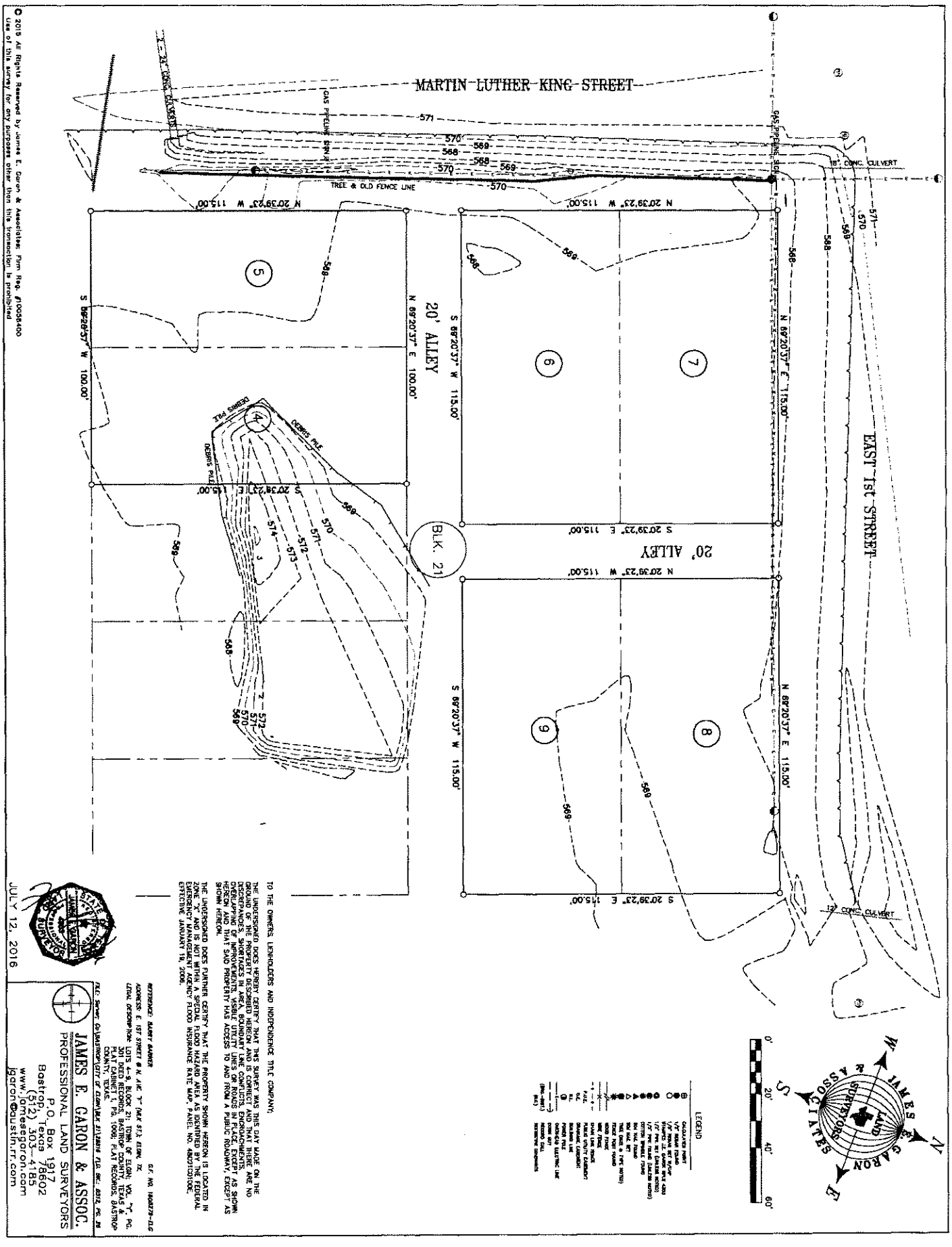
READ, **PASSED**, and **ADOPTED** on first (1st) reading this the 16th day of February 2021.

_____
Ron M. Ramirez, Mayor

ATTEST:

_____
Amelia Sanchez, City Secretary

EXHIBIT "A"



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Use of this survey for any purposes other than this transaction is prohibited

TO THE OWNERS, LIENHOLDERS AND INDEPENDENCE TITLE COMPANY:

THE UNDERSIGNED DOES HEREBY CERTIFY THAT THIS SURVEY WAS THIS DAY MADE ON THE GROUND OF THE PROPERTY DESCRIBED HEREON AND IS CORRECT AND THAT THERE ARE NO DISCREPANCIES, SHORTAGES IN AREA, BOUNDARY LINE CONFLICTS, ENCROACHMENTS, OVERLAPPING OF IMPROVEMENTS, VISIBLE UTILITY EASEMENTS AND ROADWAYS, AS SHOWN HEREON AND THAT SAID PROPERTY HAS ACCESS TO AND FROM A PUBLIC ROADWAY, EXCEPT AS SHOWN HEREON.

THE UNDERSIGNED DOES FURTHER CERTIFY THAT THE PROPERTY SHOWN HEREON IS LOCATED IN ZONE "X" (UNSHADED) AREAS AS IDENTIFIED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP, PANEL NO. 480703 0010C, EFFECTIVE JANUARY 19, 2006.

JULY 12, 2016

REFERENCE: BARRY GARNER G.F. NO. 160827B-CLE

ADDRESS: E 1ST STREET @ N AVE "I" (MAP 97), ELGIN, TX

LEGAL DESCRIPTION: LOTS 4-9, BLOCK 21, TOWN OF ELGIN, VOL. "I", PG. 1, PLAT RECORDS, BASTROP COUNTY, TEXAS & LOTS 4-9, BLOCK 21, TOWN OF ELGIN, VOL. "A", PG. 1, PLAT CABINET A, PG. 1008, PLAT RECORDS, BASTROP COUNTY, TEXAS.

FILE: Survey Q:\BASTROP\CITY OF ELGIN\BLK 21\2016 FLD. SRV. 8X12.PC, JG

JAMES E. GARON & ASSOC.
PROFESSIONAL LAND SURVEYORS
P.O. Box 1917
Bastrop, Texas 78602
(512) 303-4185
www.jamesegaron.com
jgaron@austin.rr.com

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE A SERVICE AGREEMENT WITH SPECTRUM ENTERPRISE TO PROVIDE FIBER INTERNET AND ETHERNET SERVICE TO THE ELGIN POLICE DEPARTMENT AT 202 DEPOT STREET, ELGIN, TEXAS; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT.

DEPARTMENT: Finance

PROPOSED ACTION: Authorize Mayor to Execute the Agreement as presented..

BACKGROUND:

The City entered into an agreement three years ago with Spectrum Enterprise to provide internet service to the Police Department located at 202 Depot St. The agreement is set to expire this month. In the intervening period, Spectrum has extended its fiber network to make it possible to provider fiber service to the Police Department. Use of fiber will allow an increase from 50 Mbps to 100 Mbps at a cost of less than half of what has been paid in the past, if the term of the agreement is for 60 months.

Should the service be moved, the City would only be charged the cost of the move but the monthly fee would continue at the agreed upon rate to the end of the term (60 months).

BUDGET/FINANCIAL IMPACT:

Approval of this Agreement will result in an upgrade in service at approximately half the price.

RECOMMENDATION: Recommended for acceptance

ATTACHMENTS: A copy of the Resolution authorizing the Agreement between City and Spectrum including a copy of the service order contained in Exhibit A.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{ X } Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO: _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE A SERVICE AGREEMENT WITH SPECTRUM ENTERPRISE TO PROVIDE FIBER INTERNET AND ETHERNET SERVICE TO THE ELGIN POLICE DEPARTMENT AT 202 DEPOT STREET, ELGIN, TEXAS; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT.

WHEREAS, the City entered into an agreement with Spectrum Enterprise to provide internet and ethernet services for the Elgin Police Department in February of 2018; and

WHEREAS, the initial agreement is set expire this month and Spectrum Enterprise has offered to provide fiber service to said location; and

WHEREAS, the service proposed to be provided by Spectrum includes an upgrade from 50 Mbps to 100Mbps at a cost that is $509.30 below the current price of $1,069.30 per month; and

WHEREAS, the terms and conditions of the proposed scope of services are documented in the Customer Service Order, attached hereto as ATTACHMENT A;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS THAT:

The City Council approves entering into the Service Agreement with Spectrum Enterprise as shown in Exhibit A and that the Mayor is authorized on behalf of the City to execute said Agreement which is incorporated herein for all purposes and Spectrum shall provide said services as described therein.

APPROVED AND RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS ON THIS **9th** DAY OF **MARCH**, 2021.

_____

Ron Ramirez, Mayor

ATTEST:

_____

Amelia Sanchez, City Secretary

EXHIBIT A

Spectrum ENTERPRISE

Fiber Internet and Ethernet Service Order Information For 202 Depot St Elgin TX 78621

Site Name	Address Location	Location Type	Bandwidth
	202 Depot St Elgin, TX 78621		
	202 Depot St Elgin, TX 78621		

Current Services and Monthly charges At 202 Depot St , Elgin TX 78621

Description	Quantity	Sales Price	Monthly Recurring Total
Did 20	1	$3.00	$3.00
E Pri Slc	1	$37.50	$37.50
Pri Order	4	$0.00	$0.00
Qlbc VIP1	1	$0.00	$0.00
Qlcallrid	4	$0.00	$0.00
Qldprtoff	1	$0.00	$0.00
Qlunliml1	1	$54.95	$54.95
Qlunliml2	1	$54.95	$54.95
Qlunliml3	1	$54.95	$54.95
Qlunliml5	1	$54.95	$54.95
Bc Trk Tns	18	$0.00	$0.00
D3 Cleanup	1	$0.00	$0.00
Ql Dirlist	4	$0.00	$0.00
Qlacct Lvl	1	$0.00	$0.00
Qlbcaccttn	1	$0.00	$0.00
Qlbcvoipon	1	$0.00	$0.00
Qn Bcp5Yl1	4	$0.00	$0.00
Trunk E911	22	$0.00	$0.00
Comml Accnt	1	$0.00	$0.00
29 Static IP	1	$80.00	$80.00
BC PRI TRUNK	1	$345.00	$345.00
DO NOT PRINT	1	$0.00	$0.00
Data Term - 3 YR	2	$0.00	$0.00
Ethernet ELAN HUB	1	$0.00	$0.00
Trunk-MAIN NUMBER	1	$0.00	$0.00
Ethernet Intrastate	1	$375.00	$375.00
DID BLOCK 20 NUMBERS	3	$3.00	$9.00
PRIoFiber Alcatel Tags	1	$0.00	$0.00
***Total**			**$1,069.30**

*Prices do not include taxes and fees.

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Spectrum ENTERPRISE

New and Revised Services and Monthly Charges At 202 Depot St , Elgin TX 78621				
Description	**Quantity**	**Sales Price**	**Monthly Recurring Total**	**Contract Term**
Fiber Internet 100Mbps	1	$560.00	$560.00	60 Months
***Total**			**$560.00**	
*Prices do not include taxes and fees.				

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Spectrum ENTERPRISE

Special Terms

Electronic Signature Disclosure

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

Authorized Signature for Customer

Printed Name and Title

Date Signed

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Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: (Consideration for Possible Termination or Re-enactment) PURSUANT TO ARTICLE III, SECTION 13 OF THE ELGIN HOME RULE CHARTER, THIS IS AN EMERGENCY ORDINANCE DECLARING THAT A PUBLIC HEALTH EMERGENCY EXISTS BECAUSE OF THE WORLD-WIDE COVID-19 PANDEMIC; ESTABLISHING REQUIREMENTS RELATED TO THE POSTING OF A PUBLIC NOTICE BY COMMERCIAL ENTITIES AND THE WEARING OF FACE COVERINGS: PROVIDING FOR A SAVINGS CLAUSE: REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS

DEPARTMENT: City Manager

PROPOSED ACTION:
Consideration of possible termination or re-enactment of the City's Ordinance requiring individuals to wear face coverings in response to safety concerns related to the COVID-19 pandemic.

BACKGROUND:
Discussed at previous meetings; On March 13, 2020 the Governor of Texas issued a disaster proclamation that COVID-19 coronavirus poses an imminent threat of disaster for all citizens.

The Governor also announced that according to his interpretation of his executive orders, "local governments can require stores and businesses to require masks" and that every city is authorized to impose this "requirement on business operations."

On July 1, 2020, the City Council passed Ordinance No. 2020-07-01-21 requiring all persons to wear a face covering when (a) inside a building open to the public or (b) outside with a group of people where it is difficult to keep six feet apart (standard social distancing). All commercial entities were also required to post a public notice that all employees & visitors are required to wear face coverings.

Subsequent to that action by Council, Governor Abbott issued Executive Order No. 29 making these requirements mandatory of all Texans.

On November 24, 2020, the City Council reaffirmed & extended these requirements for an additional sixty (60) days. On January 19, 2021, the Council again extended the requirements for an additional sixty days (with said Ordinance as currently adopted expiring on March 24, 2021).

On March 2, 2021, Governor Abbott issued Executive Order No. 34 lifting the statewide mandates for face coverings beginning March 10.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {x} N/A

RECOMMENDATION:
Consideration of possible termination or re-enactment of city mandate requiring individuals to wear face coverings in response to COVID-19 safety concerns as described; and routine direction to staff, if any.

ATTACHMENTS: (1) Face Covering Ordinance, (2) Governor's Executive Order No. 34

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. _____

PURSUANT TO ARTICLE III, SECTION 13 OF THE ELGIN HOME RULE CHARTER, THIS IS AN EMERGENCY ORDINANCE DECLARING THAT A PUBLIC HEALTH EMERGENCY EXISTS BECAUSE OF THE WORLD-WIDE COVID-19 PANDEMIC; ESTABLISHING REQUIREMENTS RELATED TO THE POSTING OF A PUBLIC NOTICE BY COMMERCIAL ENTITIES AND THE WEARING OF FACE COVERINGS AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

I. DECLARATION OF PUBLIC HEALTH EMERGENCY

Section 1.01 - Pursuant Article III, Sec. 13 of the Elgin Home Rule Charter and Section 122.006 of the Texas Local Government Code, the City Council hereby declares that a public health emergency exists in the City of Elgin because of the world-wide novel coronavirus ("COVID-19 ") pandemic.

Section 1.02 - On March 13, 2020 Greg Abbott, Governor of Texas issued a disaster proclamation that COVID-19 poses an imminent threat of disaster for all counties in Texas.

Section 1.03 - The Commissioner of the Texas Department of State Health Services has determined that COVID-19 continues to represent a public health disaster.

Section 1.04 - On June 17, 2020, Governor Abbott publicly announced that according to his interpretation of his executive orders, "local governments can require stores and businesses to require masks" and further that every city and county is authorized to impose this "requirement on business operations."

Section 1.05 - On July 1, 2020, the Elgin City Council unanimously adopted Ordinance No. 2020-07-01-21, requiring all persons ten (10) years of age or older to wear a face covering over their nose and mouth and all commercial entities open to the public to post a public notice that all employees and visitors are required to wear face coverings and all persons to wear a face covering when inside a building open to the public or when outside where social distancing cannot be achieved.

Section 1.06 - On July 3, 2020, Governor Abbott issued Executive Order GA29 which states, in part, that "Every person in Texas shall wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household;

Section 1.07 - On November 24, 2020, the Elgin City Council unanimously reaffirmed its commitment to requiring face coverings and all commercial entities open to the public to post a public notice that all are required to wear face coverings when inside a building open to the public through the unanimous adoption of Ordinance No. _____.

II. MANDATORY NOTICE FOR COMMERCIAL ENTITIES

Section 2.01 - Effective as of 11:59 p.m. on January 23, 2021, and continuing through 11:59p.m. on March 24, 2021, all commercial entities in the city that provide goods or services directly to the public shall post a notice to the public that all employees and visitors to the commercial entity's business premises or other facilities, are required to wear face coverings when in an area or performing an activity which will necessarily involve close contact or proximity to co-workers or the public, where six feet of separation is not feasible.

Section 2.02 - The aforesaid notice shall be posted in a conspicuous location sufficient to provide notice to employees and visitors of the health and safety requirements.

Section 2.03 - A sample Health and Safety Notice containing the minimum requirements is attached as Exhibit A and may be used by a commercial entity. A commercial entity may add its own additional requirements as determined by the entity.

III. MANDATORY FACE COVERINGS FOR INDIVIDUALS

Section 3.01 - Except as provided below, as of 11:59 p.m. on January 23, 2021, and continuing through 11:59p.m. on March 24, 2021, all persons ten (10) years of age or older shall wear a face covering over their nose and mouth when:

a) inside a commercial entity or other building open to the public, where it is difficult to keep six feet away from other persons or where working in areas that involve proximity with other people or co-workers; or

b) outside with a group of people where it is difficult to keep six feet away from other persons in the group.

Section 3.02 - The requirement to wear face coverings does not apply to the following situations:

a) When exercising or engaging in physical activity;

b) When in a building that requires security surveillance or screening, such as banks;

c) While consuming food or drink;

d) When doing so poses a greater mental or physical health, safety, or security risk;

e) When outside with a group of only members of a single household; or

f) When other mitigation strategy, such as plexiglass provides adequate separation.

IV. PENALTIES

Section 4.01 - For the first instance that a person is determined to have violated any provision of this Ordinance, the penalty shall be a verbal or written warning.

Section 4.02 - Any person found guilty of violating this ordinance after previously receiving a warning, shall be punished by a fine not exceeding $200.00 for each violation.

V. EXPIRATION DATE

Section 5.01 - Pursuant to Art. III, Sec. 13 of the Elgin Home Rule Charter, this Emergency Ordinance shall be automatically repealed on the sixty-first day following the day of its adoption, unless terminated sooner, or re-enacted by the Council.

VI.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Emergency Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Emergency Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

By motion duly made, seconded and passed with an affirmative vote by _____ of the Council members present, this Emergency Ordinance was

READ, **PASSED**, and **ADOPTED** on first reading this 19th day of January, 2021.

_____
RON M. RAMIREZ, Mayor
City of Elgin, Texas

ATTEST:

_____
Amelia Sanchez, City Secretary

GOVERNOR GREG ABBOTT

March 2, 2021

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
1:15 PM O'CLOCK
MAR 02 2021
Secretary of State

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

> Executive Order No. GA-34 relating to the opening of Texas in response to the COVID-19 disaster.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,

Gregory S. Davidson
Executive Clerk to the Governor

GSD/gsd

Attachment

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
March 2, 2021

EXECUTIVE ORDER
GA 34

Relating to the opening of Texas in response to the COVID-19 disaster.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, I issued Executive Order GA-08 on March 19, 2020, mandating social-distancing restrictions in accordance with guidelines promulgated by President Donald J. Trump and the Centers for Disease Control and Prevention (CDC); and

WHEREAS, I subsequently issued a series of superseding executive orders aiming to achieve the least restrictive means of combatting the evolving threat to public health by adjusting social-distancing restrictions while implementing a safe, strategic plan to reopen Texas; and

WHEREAS, under Executive Order GA-32, in effect since October 14, 2020, most establishments have been able to operate up to at least 75 percent of total occupancy, except in some areas with high hospitalizations as defined in that order, where most establishments have been able to operate up to at least 50 percent of total occupancy; and

WHEREAS, I also issued Executive Order GA-29, regarding the use of face coverings to control the spread of COVID-19, and a series of executive orders, most recently GA-31, limiting certain medical surgeries and procedures; and

WHEREAS, COVID-19 hospitalizations and the rate of new COVID-19 cases have steadily declined due to the millions of Texans who have voluntarily been vaccinated, many more who are otherwise immune, improved medical treatments for COVID-19 patients, abundant supplies of testing and personal protective equipment, and Texans' adherence to safe practices like social distancing, hand sanitizing, and use of face coverings; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting … the dangers to the state and people presented by

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
1:15pm O'CLOCK

MAR 0 2 2021

disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;"

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, and in accordance with guidance from medical advisors, do hereby order the following on a statewide basis effective at 12:01 a.m. on March 10, 2021:

1. In all counties not in an area with high hospitalizations as defined below:
   a. there are no COVID-19-related operating limits for any business or other establishment; and
   b. individuals are strongly encouraged to wear face coverings over the nose and mouth wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, but no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering.

   "Area with high hospitalizations" means any Trauma Service Area that has had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity exceeds 15 percent, until such time as the Trauma Service Area has seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity is 15 percent or less. A current list of areas with high hospitalizations will be maintained at www.dshs.texas.gov/ga3031.

2. In any county located in an area with high hospitalizations as defined above:
   a. there are no state-imposed COVID-19-related operating limits for any business or other establishment;
   b. there is no state-imposed requirement to wear a face covering; and
   c. the county judge may use COVID-19-related mitigation strategies; *provided, however, that*:
      i. business and other establishments may not be required to operate at less than 50 percent of total occupancy, with no operating limits allowed to be imposed for religious services (including those conducted in churches, congregations, and houses of worship), public and private schools and institutions of higher education, and child-care services;
      ii. no jurisdiction may impose confinement in jail as a penalty for violating any order issued in response to COVID-19; and
      iii. no jurisdiction may impose a penalty of any kind for failure to wear a face covering or failure to mandate that customers or employees wear face coverings, except that a legally authorized official may act to enforce trespassing laws and remove violators at the request of a business establishment or other property owner.

3. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) is strongly encouraged to use good-faith efforts and available resources to follow the Texas Department of State Health Services (DSHS) health recommendations, found at www.dshs.texas.gov/coronavirus.

4. Nothing in this executive order precludes businesses or other establishments from requiring employees or customers to follow additional hygiene measures, including the wearing of a face covering.

5. Nursing homes, state supported living centers, assisted living facilities, and long-

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
1:15PM O'CLOCK

MAR 0 2 2021

term care facilities should follow guidance from the Texas Health and Human Services Commission (HHSC) regarding visitations, and should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.

6. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency. Private schools and institutions of higher education are encouraged to establish similar standards.
7. County and municipal jails should follow guidance from the Texas Commission on Jail Standards regarding visitations.
8. Executive Orders GA-17, GA-25, GA-29, and GA-31 are rescinded in their entirety.
9. This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order or allows gatherings restricted by this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.
10. All existing state executive orders relating to COVID-19 are amended to eliminate confinement in jail as an available penalty for violating the executive orders. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes Executive Orders GA-17, GA-25, GA-29, GA-31, and GA-32, but does not supersede Executive Orders GA-10 or GA-13. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.

Given under my hand this the 2nd day of March, 2021.

GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE SECRETARY OF STATE
1:15pm O'CLOCK

MAR 0 2 2021

ATTESTED BY:

RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
1:15pm O'CLOCK

MAR 0 2 2021

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: RESOLUTION AUTHORIZING PROCEEDING WITH ISSUANCE OF CERTIFICATES OF OBLIGATIONS AND FURTHER DIRECTING THE PUBLICATION OF NOTICE OF INTENTION TO ISSUE CITY OF ELGIN, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION

DEPARTMENT: City Manager

PROPOSED ACTION: Approve Resolution Authorizing issuance of new debt instrument.

BACKGROUND: With adoption of this Resolution, the City will initiate the first step in issuing debt instruments that will be used to finance a variety of improvements, renovations and/or new infrastructure features that are needed to enhance delivery of services to the citizens of Elgin in the future. Prior to consideration of the Resolution, staff will present a summary of projects proposed for inclusion in the Bond issue and discuss with Council the final projects to be included and their approximate costs to determine the final amount of debt to be issued.

Pursuant to provisions of the Certificate of Obligation Act of 1971, Section 271.041 et seq., Local Government Code, as amended (the "Act"), for the purpose of financing the "Project(s)", the City Council is required to adopt a Notice of Intent Resolution that specifies the not to exceed amount of the Bonds. In addition, Section 271.041 et seq., Local Government Code, the City Council is also required to publish a notice of its intention to issue the Certificates which includes (i) the time and place tentatively set for the passage of the order authorizing the issuance of the Certificates, (ii) the maximum amount and purpose of the Certificates to be authorized; and (iii) the manner in which the Certificates will be paid.

The Resolution presented here, satisfies these statutory requirements.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { }included { }not included in the current-year budget {X } N/A

RECOMMENTATION:

Staff Recommends adoption of Resolution as Submitted.

ATTACHMENTS:

Resolution .

{X} Staff will be making a detailed presentation on this agenda item at the meeting.
{ } Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. 2021-_-_-__

RESOLUTION AUTHORIZING PROCEEDING WITH ISSUANCE OF CERTIFICATES OF OBLIGATIONS AND FURTHER DIRECTING THE PUBLICATION OF NOTICE OF INTENTION TO ISSUE CITY OF ELGIN, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION

THE STATE OF TEXAS §
§
COUNTIES OF BASTROP AND TRAVIS §

WHEREAS, the City Council (the "Council") of the City of Elgin, Texas (the "City") has determined it to be in the City's best interest to issue certificates of obligation (the "Certificates") for paying all or a portion of the City's contractual obligations incurred or to be incurred for (i) constructing, improving and equipping City park and recreational facilities; (ii) constructing, improving, extending, expanding, upgrading and/or developing streets, roads, bridges, trails, sidewalks, intersections and related costs including water, wastewater and drainage improvements, utility relocation, signage, landscaping, irrigation and purchasing any necessary rights-of-way including County Line road widening project, constructing and renovating downtown sidewalks and paving downtown alleyways; (iii) constructing, improving, extending, refurbishing, weatherizing and equipping the City's water and wastewater system including the wastewater treatment plant expansion, additional wastewater lines, lift stations and pumps, replacement of water storage facilities, water wells and refurbishment of water storage tanks; (iv) constructing, improving, renovating, demolishing and equipping City buildings/facilities including a new City Hall Annex located close to or in proximity to the current City Hall, renovation and expansion of current police station, renovation of the building located at 202 Depot Street and demolition of the building located at 202A Depot Street; and (v) professional services including fiscal, engineering, architectural and legal fees and such other costs incurred in connection therewith including the costs of issuing the Certificates (collectively the "Project"); and

WHEREAS, the Council has deemed it advisable to give notice of intention to issue the Certificates in a maximum aggregate principal amount not to exceed $_____ pursuant to the provisions of the Certificate of Obligation Act of 1971, Section 271.041 et seq., Local Government Code, as amended (the "Act"), for the purpose of financing the Project; and

WHEREAS, prior to the issuance of the Certificates, the Council is required under Section 271.041 et seq., Local Government Code to publish notice of its intention to issue the Certificates in a newspaper of general circulation in the City, the notice stating: (i) the time and place tentatively set for the passage of the order authorizing the issuance of the Certificates, (ii) the maximum amount and purpose of the Certificates to be authorized; and (iii) the manner in which the Certificates will be paid; and

WHEREAS, the meeting at which this Resolution is adopted was open to the public and public notice of the time, place and purpose of the meeting was given, all as required by Chapter 551, Government Code, as amended.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

1. Attached hereto as Exhibit "A" is a form of the Notice of Intention (the "Notice") to Issue the Certificates, the form and substance of which is hereby adopted and approved with such changes as approved by the City Manager.

2. Bond Counsel for the City shall cause the Notice to be published in substantially the form attached hereto, in a newspaper of general circulation in the City, on the same day in each of two consecutive weeks, the date of the first publication to be at least 46 days prior to the time set for the final passage of the order authorizing issuance of the Certificates as shown in the Notice.

The Director of Finance to the City shall cause the Notice to be published on the City's website at least 46 days prior to the time set for the final passage of the order authorizing issuance of the Certificates and continuously until the final passage of the order authorizing issuance of the Certificates.

3. The Director of Finance, Financial Advisor and Bond Counsel to the City are authorized to proceed with preparing the necessary bond and offering documents to effectuate the sale of the Certificates, including making application to appropriate rating agencies and bond insurers, if applicable.

4. This Resolution shall become effective immediately upon adoption. The City Secretary is hereby authorized and directed to execute the certificate to which this Resolution is attached on behalf of the City and the Mayor, City Secretary, the City Manager and Director of Finance are further authorized to do any and all things proper and necessary to carry out the intent of this Resolution including approving appropriate changes to the Notice and approving the final form of any Preliminary Official Statement for distribution to the market in connection with the sale of the Certificates.

5. The City hereby authorizes the disbursement of a fee equal to the lesser of (i) one-tenth of one percent of the principal amount of each series of the obligations being issued or (ii) $9,500 per series, provided that such fee shall not be less than $750, to the Attorney General of Texas Public Finance Division for payment of the examination fee charged by the State of Texas for the Attorney General's review and approval of public securities and credit agreements, as required by Section 1202.004 of the Texas Government Code. The appropriate member of the City's staff is hereby instructed to take the necessary measures to make this payment. The City is also authorized to reimburse the appropriate City funds for such payment from proceeds of the obligations.

[Execution Page Follows]

PASSED, APPROVED AND EFFECTIVE THIS MARCH 9, 2021.

_____
Ron M. Ramirez, Mayor
City of Elgin, Texas

ATTEST:

_____
Amelia Sanchez, City Secretary
City of Elgin, Texas

[SEAL]

EXHIBIT "A"

**NOTICE OF INTENTION REGARDING
THE ISSUANCE OF ONE OR MORE SERIES OF THE
CITY OF ELGIN, TEXAS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION**

NOTICE is hereby given that it is the intention of the City Council of the City of Elgin, Texas to issue one or more series of interest bearing certificates of obligation of the City entitled "City of Elgin, Texas Combination Tax and Revenue Certificates of Obligation" (the "Certificates") for the purpose of providing funds for paying contractual obligations incurred or to be incurred by the City for: (i) constructing, improving and equipping City park and recreational facilities; (ii) constructing, improving, extending, expanding, upgrading and/or developing streets, roads, bridges, trails, sidewalks, intersections and related costs including water, wastewater and drainage improvements, utility relocation, signage, landscaping, irrigation and purchasing any necessary rights-of-way including County Line road widening project, constructing and renovating downtown sidewalks and paving downtown alleyways; (iii) constructing, improving, extending, refurbishing, weatherizing and equipping the City's water and wastewater system including the wastewater treatment plant expansion, additional wastewater lines, lift stations and pumps, replacement of water storage facilities, water wells and refurbishment of water storage tanks; (iv) constructing, improving, renovating, demolishing and equipping City buildings/facilities including a new City Hall Annex located close to or in proximity to the current City Hall, renovation and expansion of current police station, renovation of the building located at 202 Depot Street and demolition of the building located at 202A Depot Street; and (v) professional services including fiscal, engineering, architectural and legal fees and such other costs incurred in connection therewith including the costs of issuing the Certificates. The City Council tentatively proposes to consider for first and final reading at a meeting to commence at 7:00 p.m. on the 20th day of April, 2021 at its regular meeting place in City Hall, 310 North Main Street, Elgin, Texas, the passage of an ordinance authorizing the issuance of the Certificates. The maximum amount of the Certificates that may be authorized for such purpose is $_____. The City Council presently proposes to provide for the payment of such Certificates from the levy and collection of ad valorem taxes upon all taxable property within the City as provided by law and from the surplus revenues of the City's utility system in an amount not to exceed $1,000, remaining after payment of all operation and maintenance expenses thereof, and all debt service, reserve and other requirements in connection with all of the City's revenue bonds or other obligations (now or hereafter outstanding) which are payable from all or any part of the net revenues of the City's utility system. The following information is required pursuant to Texas Local Government Code, Section 271.049(b)(4): As of March 9, 2021, principal of all outstanding debt obligations of the City is $_____. As of March 9, 2021, combined principal and interest required to pay all outstanding debt obligations of the City on time and in full is $_____. The maximum principal amount of the Certificates to be authorized is $_____. The estimated combined principal and interest required to pay the Certificates to be authorized on time and in full is $_____. The estimated interest rate for the Certificates to be authorized is____%. Such estimate takes into account a number of factors, including the issuance schedule, maturity schedule and the expected bond ratings of the proposed bonds. Such estimated maximum interest rate is provided as a matter of information but is not a limitation on the interest rate at which the certificates, of any series thereof, may be sold. The maximum maturity date of the Certificates to be authorized is _____.

CITY OF ELGIN, TEXAS

RESOLUTION NO. _____

RESOLUTION EXPRESSING OFFICIAL INTENT TO REIMBURSE FOR CERTAIN COSTS OF CURRENT AND FUTURE CAPITAL PROJECTS

WHEREAS, the City Council of the City of Elgin, Texas (the "City") expects to pay expenditures in connection with the project described on Exhibit "A" attached hereto (the "Project") prior to the issuance of obligations to finance the Project; and

WHEREAS, the City finds, considers and declares that the reimbursement of the City for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the City and, as such, chooses to declare its intention, in accordance with the provisions of Section 1.150-2 of the Treasury Regulations, to reimburse itself for such payments at such time as it issues obligations to finance the Project;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN:

Section 1. The City reasonably expects to incur debt, as one or more separate series of various types of obligations, with an aggregate maximum principal amount not to exceed $_____ for the purpose of paying the costs of the Project.

Section 2. All costs to be reimbursed pursuant hereto will be capital expenditures. No tax-exempt obligations will be issued by the City in furtherance of this Resolution after a date which is later than 18 months after the later of (1) the date the expenditures are paid or (2) the date on which the property, with respect to which such expenditures were made, is placed in service.

Section 3. The foregoing notwithstanding, no tax-exempt obligation will be issued pursuant to this Resolution more than three years after the date any expenditure which is to be reimbursed is paid.

PASSED, APPROVED AND EFFECTIVE this 9th day of March, 2021.

_____
Ron M. Ramirez, Mayor
City of Elgin, Texas

ATTEST:

_____
Amelia Sanchez, City Secretary
City of Elgin, Texas

[CITY SEAL]

EXHIBIT A

Reimbursement for costs and expenses related to (i) refurbishment of Elm Creek Lift Station, (ii) refurbishment of water storage tanks, and (iii) payment of professional services in connection therewith including legal, fiscal, engineering fees and other related costs.

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: RESOLUTION EXPRESSING OFFICIAL INTENT TO REIMBURSE FOR CERTAIN COSTS OF CURRENT AND FUTURE CAPITAL PROJECTS

DEPARTMENT: City Manager

PROPOSED ACTION: Approve Resolution to authorize reimbursement of current and future Capital Costs.

BACKGROUND: The Resolution to be considered here is simply to authorize the City to reimburse itself for expenditures that will have been paid prior to receipt of the proceeds from sale of the series 2021 Bonds.

Pursuant to Section 1.150-2 of the Treasury Regulations, the City is required to formally declare that reimbursement of the City for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the City and, as such, chooses to declare its intention, in accordance with the provisions of the regulation cited above, to reimburse itself for such payments at such time as it issues obligations to finance the Project;

The Resolution presented here, satisfies this Treasury Regulation.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { }included { }not included in the current-year budget {X } N/A

RECOMMENTATION:

Staff recommends adoption of the Resolution as submitted. .

ATTACHMENTS:

Resolution to reimbursement of costs.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Elgin City Council Meeting
Agenda Item Executive Summary

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO AWARD A BID FOR THE WASTEWATER TREATMENT PLANT EXPANSION PROJECT TO CSA CONSTRUCTION, INC. OF HOUSTON, TEXAS; AND MAKING CERTAIN FINDINGS RELATED THERETO.

DEPARTMENT: Public Works

PROPOSED ACTION: Approve Resolution to authorize the City Manager to award a bid to CSA Construction Inc and negotiate terms of an agreement for construction related to the expansion of the City's Wastewater Treatment Plant.

BACKGROUND: The Elgin Wastewater Treatment Plant is the sole treatment plant for the City, serving the entire population of the City and some residents in its ETJ. This plant has not had any major improvements since 2001. The processing capacity for this plant is 1MGD (million gallons a day) and the expansion would double the capacity to 2MGD. Under guidelines set by TCEQ the City is required to expand the capacity of the plant when the current facility reaches 75% capacity. Inasmuch as we have reached this threshold and to accommodate future development needs, this plant expansion is necessary. Advertisements for formal bids were sent out last fall and seven (7) sealed bids were received at Elgin City Hall on November 20, 2020 at 11:00 A.M. for the above-referenced project. The base bid amount ranged from $14,570,000.00 from CSA Construction, Inc. of Houston to $19,266,604.00 from Thalle Construction Company of Alvarado. The construction completion period is seven hundred thirty (730) consecutive calendar days. It is recommended that CSA Construction, Inc. be awarded the construction project in the amount of $15,570,000.00. TRC conducted reference checks on projects supplied by the contractor and found that CSA Construction, Inc. has completed similar projects to the satisfaction of the Owners and Engineers. The Contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond and Payment Bond to the City.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included {X } not included in the current-year budget { }
N/A Funding for this item will come from City issued Certificates of Obligation.

RECOMMENTATION:

Staff recommends that CSA Construction Inc, be awarded the work described in the attached bid tabulation.

ATTACHMENTS:

Resolution to award bid, Bid tabulation and recommendation from TRC Engineers.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{ X } Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO AWARD A BID FOR THE WASTEWATER TREATMENT PLANT EXPANSION PROJECT TO CSA CONSTRUCTION, INC. OF HOUSTON, TEXAS; AND MAKING CERTAIN FINDINGS RELATED THERETO.

WHEREAS, the City of Elgin Wastewater Treatment Plant is a one (1) million gallon per day treatment facility that was built in 2000 and is considered to an essential part of the City's critical infrastructure supporting the wastewater treatment system; and,

WHEREAS, expansion of the wastewater system is now essential to meet the growing needs of the community and the project that is the subject matter of this Resolution will facilitate much-needed improvements to the overall wastewater treatment system; and,

WHEREAS, city staff has completed a public bidding process, fully vetted bids received, and has determined *CSA Construction Company*, Inc. of Houston, Texas has submitted the lowest and best bid.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS THAT:

Section 1. Findings. The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Authorization. The City Manager is hereby authorized to finalize negotiations and execute an agreement with *CSA Construction Company*, Inc. of Houston, Texas, in the amount of $14,570,000.00 for the Wastewater Treatment Plant Expansion Project, a copy of the bid tabulation and City Engineer's recommendation regarding same being attached hereto and marked Exhibit A; and made part of this Resolution as if copied verbatim herein.

Section 3. Project Change Orders. Through the approval of this Resolution, the City Manager is further authorized to approve project contract change orders in a total amount not to exceed 25% of the approved contract as stated above.

Section 4. Future Budget Amendment. The City Council does also hereby acknowledge that this item was not specifically included or approved within the *FY20-21 City of Elgin Annual Operating Budget*; and that said budget will be amended at a future date to formally appropriate funds for this item. It is anticipated that said funding will come through proceeds of a pending debt instrument.

Section 5. Open Meetings. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 4. This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED this 9th day of March 2021

_____
RON M. RAMIREZ, Mayor
City of Elgin, Texas

ATTEST:

_____
AMELIA SANCHEZ, City Secretary

CSA Construction, Inc. / General Contractors

713/686-8868 Phone
713/686-8889 Fax

2314 McAllister Road
Houston, Texas 77092

February 11, 2021

VIA EMAIL cbell@trccompanies.com

TRC Companies
505 E Huntland Drive, Suite 250
Austin, Texas 78752

ATTN: Craig Bell, PE

RE: City of Elgin WWTP Expansion

Per your request via email dated Thursday, February 11, 2021, CSA Construction will agree to hold our bid until March 9, 2021 for the City of Elgin WWTP Expansion Project.

Sincerely,

George Craig
Vice President
CSA Construction, Inc.

505 East Huntland Drive
Suite 250
Austin, Texas 78752

T 512.454.8716
TRCcompanies.com
T.B.P.E. #F-8632

January 6, 2021

Honorable Ron Ramirez, Mayor and City Council
City of Elgin
310 North Main
Elgin, Texas 78621

Attn: Mr. Thomas Mattis, City Manager

RE: Wastewater Treatment Plant Expansion Project
Bid Recommendation

Dear Mayor Ramirez and Council Members:

Seven (7) sealed bids were received at Elgin City Hall on November 20, 2020 at 11:00 A.M. for the above-referenced project. The base bid amount ranged from $14,570,000.00 from CSA Construction, Inc. of Houston to $19,266,604.00 from Thalle Construction Company of Alvarado. A detailed bid tabulation is attached for your reference. The construction completion period is seven hundred thirty (730) consecutive calendar days.

The project consists of increasing the plant's average daily flow capacity to 2.0 MGD and includes:

1. Raw Sewage Lift Station Expansion and Pump Replacement
2. Aeration Basin Aerator Replacement
3. Aeration Basin RAS Pump Replacement
4. New Final Clarifier Flow Split Box
5. New Final Clarifier
6. New Chlorine Basin Flow Split Box
7. New Chlorine Basin
8. New Tertiary Filter
9. New Effluent Pipe and Outfall Structure
10. New Aerobic Digester with Aeration Equipment and Blowers
11. Sludge Thickener Equipment Replacement
12. New Sludge Belt Filter Press with Metal Roof
13. Sludge Pump Building
14. Chemical Feed Systems
15. New Non-Potable Water Pumps and Controls
16. New Operations Building with Laboratory, Offices and Vehicle Storage
17. New Emergency Electrical Generator
18. Access Road Modifications/Improvements
19. General Site Work Including Grading and Drainage Facilities

The project bid included ten (10) additive alternate bid items totaling $1,000,000 (bid amount from the low bidder). Per discussions with City Staff, these items are not scheduled for award at this time but some or all of the items may be awarded at a later date. For this event, the low bidder (CSA Construction, Inc.) has agreed to hold the bid cost of these items until August 1, 2021. Attached is a letter from CSA confirming this.

It is recommended that CSA Construction, Inc. be awarded the construction project (base bid) in the amount of $14,570,000.00. TRC conducted reference checks on projects supplied by the contractor and found that CSA Construction, Inc. has completed the projects to the satisfaction of the Owners and Engineers. The Contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond and Payment Bond to the City.

If you have any other questions or comments, please do not hesitate to contact this office.

Sincerely,

K. Beau Perry, P.E.
Vice President - CES

Attachment: Bid Tabulation
CSA Construction, Inc. Letter
Contractor Reference Check

CITY OF ELGIN
WWTP Expansion
Bid Tabulation
November 20, 2020 - 11:00 AM

				CSA Construction, Inc. 2314 McAllister Road Houston, TX 77092		Matous Construction, Ltd. 8602 North Highway 317 Belton, TX 76513		Bar Constructors, Inc. 805 Katy Street Lancaster, TX 75146	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
	BASE BID PROPOSAL								
P.1	Performance and Payment Bonds	1	LS	$150,000.00	$150,000.00	$150,000.00	$150,000.00	$160,000.00	$160,000.00
P.2	Mobilization and De-mobilization	1	LS	$500,000.00	$500,000.00	$700,000.00	$700,000.00	$37,000.00	$37,000.00
P.3	WWTP Construction	1	LS	$13,113,464.00	$13,113,464.00	$12,498,160.00	$12,498,160.00	$13,490,000.00	$13,490,000.00
P.4	Operations Building	1	LS	$500,000.00	$500,000.00	$975,000.00	$975,000.00	$1,251,000.00	$1,251,000.00
P.5	OSHA Requirements	1	LS	$2,000.00	$2,000.00	$16,000.00	$16,000.00	$7,000.00	$7,000.00
P.6	Storm Water Pollution Prevention Plan	1	LS	$5,000.00	$5,000.00	$8,000.00	$8,000.00	$16,200.00	$16,200.00
P.7	Seal Chlorine Basin Divider Walls	600	SF	$20.00	$12,000.00	$40.00	$24,000.00	$38.00	$22,800.00
P.8	Coating Chlorine Basin Interior Walls/Slabs	10,942	SF	$8.00	$87,536.00	$20.00	$218,840.00	$10.50	$114,891.00
P.9	Securiy System	1	LS	$45,000.00	$45,000.00	$45,000.00	$45,000.00	$45,000.00	$45,000.00
P.10	Bid Allowance - Incidental Items	1	LS	$100,000.00	$100,000.00	$100,000.00	$100,000.00	$100,000.00	$100,000.00
P.11	Bid Allowance - Asbestos/Lead Paint Assessment	1	LS	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
P.12	Bid Allowance - Asbestos Abatement	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
P.13	Bid Allowance - Electric Utility	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
	TOTAL BASE BID PROPOSAL				**$14,570,000.00**		**$14,790,000.00**		**$15,298,891.00**
	ADDITIVE ALTERNATE BID ITEMS								
P.A.1	Flow Meters on Influent Pipes	1	LS	$32,000.00	$32,000.00	$31,000.00	$31,000.00	$28,000.00	$28,000.00
P.A.2	Pipe Rack Building	1	LS	$177,000.00	$177,000.00	$197,000.00	$197,000.00	$162,000.00	$162,000.00
P.A.3	Filling Sludge Thickener Abandoned Basins	1	LS	$11,000.00	$11,000.00	$10,000.00	$10,000.00	$4,600.00	$4,600.00
P.A.4	Demo Filter Waste Valve Vaults/Piping	1	LS	$8,000.00	$8,000.00	$5,000.00	$5,000.00	$2,800.00	$2,800.00
P.A.5	Coating Interior Clarifier Concrete Effluent Troughs	1,550	SF	$20.00	$31,000.00	$19.00	$29,450.00	$24.00	$37,200.00
P.A.6	Aeration Basin Dissolved Oxygen Probes	1	LS	$64,000.00	$64,000.00	$65,000.00	$65,000.00	$60,000.00	$60,000.00
P.A.7	Replace Tertiary Filters Control Panels/Filter Media	1	LS	$148,000.00	$148,000.00	$156,000.00	$156,000.00	$109,000.00	$109,000.00
P.A.8	Replace Traveling Bridge Filters Carriages/Filter Media	1	LS	$485,000.00	$485,000.00	$520,000.00	$520,000.00	$412,000.00	$412,000.00
P.A.9	Bid Allowance - Rehab Mechanical Bar Screen	1	LS	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00
P.A.10	Coating Manholes	60	VF	$400.00	$24,000.00	$310.00	$18,600.00	$238.00	$14,280.00
	TOTAL ALTERNATE BID ITEMS				**$1,000,000.00**		**$1,052,050.00**		**$849,880.00**
	TOTAL BASE BID & ALTERNATE BID ITEMS				**$15,570,000.00**		**$15,842,050.00**		**$16,148,771.00**

CITY OF ELGIN
WWTP Expansion
Bid Tabulation
November 20, 2020 - 11:00 AM

				Flintco Industrial 2950 North Loop W, Suite 450 Houston, TX 77092		Associated Construction Partners, Ltd. 215 W Bandera Road, Suite 114-461 Boerne, TX 78006	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
	BASE BID PROPOSAL						
P.1	Performance and Payment Bonds	1	LS	$101,000.00	$101,000.00	$200,000.00	$200,000.00
P.2	Mobilization and De-mobilization	1	LS	$650,000.00	$650,000.00	$800,000.00	$800,000.00
P.3	WWTP Construction	1	LS	$14,352,700.00	$14,352,700.00	$14,140,000.00	$14,140,000.00
P.4	Operations Building	1	LS	$1,139,000.00	$1,139,000.00	$1,000,000.00	$1,000,000.00
P.5	OSHA Requirements	1	LS	$1,000.00	$1,000.00	$65,000.00	$65,000.00
P.6	Storm Water Pollution Prevention Plan	1	LS	$22,500.00	$22,500.00	$15,000.00	$15,000.00
P.7	Seal Chlorine Basin Divider Walls	600	SF	$35.83	$21,498.00	$50.00	$30,000.00
P.8	Coating Chlorine Basin Interior Walls/Slabs	10,942	SF	$23.57	$257,902.94	$30.00	$328,260.00
P.9	Securiy System	1	LS	$45,000.00	$45,000.00	$45,000.00	$45,000.00
P.10	Bid Allowance - Incidental Items	1	LS	$100,000.00	$100,000.00	$100,000.00	$100,000.00
P.11	Bid Allowance - Asbestos/Lead Paint Assessment	1	LS	$5,000.00	$5,000.00	$5,000.00	$5,000.00
P.12	Bid Allowance - Asbestos Abatement	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00
P.13	Bid Allowance - Electric Utility	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00
	TOTAL BASE BID PROPOSAL				**$16,745,600.94**		**$16,778,260.00**
	ADDITIVE ALTERNATE BID ITEMS						
P.A.1	Flow Meters on Influent Pipes	1	LS	$31,000.00	$31,000.00	$25,000.00	$25,000.00
P.A.2	Pipe Rack Building	1	LS	$203,500.00	$203,500.00	$172,000.00	$172,000.00
P.A.3	Filling Sludge Thickener Abandoned Basins	1	LS	$9,300.00	$9,300.00	$30,000.00	$30,000.00
P.A.4	Demo Filter Waste Valve Vaults/Piping	1	LS	$6,000.00	$6,000.00	$10,000.00	$10,000.00
P.A.5	Coating Interior Clarifier Concrete Effluent Troughs	1,550	SF	$21.61	$33,495.50	$45.00	$69,750.00
P.A.6	Aeration Basin Dissolved Oxygen Probes	1	LS	$63,000.00	$63,000.00	$44,800.00	$44,800.00
P.A.7	Replace Tertiary Filters Control Panels/Filter Media	1	LS	$122,500.00	$122,500.00	$256,500.00	$256,500.00
P.A.8	Replace Traveling Bridge Filters Carriages/Filter Media	1	LS	$417,500.00	$417,500.00	$501,500.00	$501,500.00
P.A.9	Bid Allowance - Rehab Mechanical Bar Screen	1	LS	$20,000.00	$20,000.00	$20,000.00	$20,000.00
P.A.10	Coating Manholes	60	VF	$516.67	$31,000.20	$400.00	$24,000.00
	TOTAL ALTERNATE BID ITEMS				**$937,295.70**		**$1,153,550.00**
	TOTAL BASE BID & ALTERNATE BID ITEMS				**$17,682,896.64**		**$17,931,810.00**

CITY OF ELGIN
WWTP Expansion
Bid Tabulation
November 20, 2020 - 11:00 AM

				Excel Construction Services, LLC 1202 Leander Drive Leander, TX 78641		Thalle Construction Company 10110 FM 917 Alvarado, TX 76009	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
	BASE BID PROPOSAL						
P.1	Performance and Payment Bonds	1	LS	$140,000.00	$140,000.00	$135,000.00	$135,000.00
P.2	Mobilization and De-mobilization	1	LS	$800,000.00	$800,000.00	$800,000.00	$800,000.00
P.3	WWTP Construction	1	LS	$14,285,422.00	$14,285,422.00	$17,330,000.00	$17,330,000.00
P.4	Operations Building	1	LS	$1,150,000.00	$1,150,000.00	$650,000.00	$650,000.00
P.5	OSHA Requirements	1	LS	$80,000.00	$80,000.00	$5,000.00	$5,000.00
P.6	Storm Water Pollution Prevention Plan	1	LS	$15,000.00	$15,000.00	$7,500.00	$7,500.00
P.7	Seal Chlorine Basin Divider Walls	600	SF	$16.00	$9,600.00	$13.00	$7,800.00
P.8	Coating Chlorine Basin Interior Walls/Slabs	10,942	SF	$9.00	$98,478.00	$12.00	$131,304.00
P.9	Securiy System	1	LS	$45,000.00	$45,000.00	$45,000.00	$45,000.00
P.10	Bid Allowance - Incidental Items	1	LS	$100,000.00	$100,000.00	$100,000.00	$100,000.00
P.11	Bid Allowance - Asbestos/Lead Paint Assessment	1	LS	$5,000.00	$5,000.00	$5,000.00	$5,000.00
P.12	Bid Allowance - Asbestos Abatement	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00
P.13	Bid Allowance - Electric Utility	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00
	TOTAL BASE BID PROPOSAL				**$16,778,500.00**		**$19,266,604.00**
	ADDITIVE ALTERNATE BID ITEMS						
P.A.1	Flow Meters on Influent Pipes	1	LS	$98,000.00	$98,000.00	$60,000.00	$60,000.00
P.A.2	Pipe Rack Building	1	LS	$343,000.00	$343,000.00	$200,000.00	$200,000.00
P.A.3	Filling Sludge Thickener Abandoned Basins	1	LS	$21,600.00	$21,600.00	$60,000.00	$60,000.00
P.A.4	Demo Filter Waste Valve Vaults/Piping	1	LS	$7,500.00	$7,500.00	$5,000.00	$5,000.00
P.A.5	Coating Interior Clarifier Concrete Effluent Troughs	1,550	SF	$19.50	$30,225.00	$17.00	$26,350.00
P.A.6	Aeration Basin Dissolved Oxygen Probes	1	LS	$127,900.00	$127,900.00	$135,000.00	$135,000.00
P.A.7	Replace Tertiary Filters Control Panels/Filter Media	1	LS	$208,600.00	$208,600.00	$7,500.00	$7,500.00
P.A.8	Replace Traveling Bridge Filters Carriages/Filter Media	1	LS	$639,900.00	$639,900.00	$125,000.00	$125,000.00
P.A.9	Bid Allowance - Rehab Mechanical Bar Screen	1	LS	$24,000.00	$24,000.00	$20,000.00	$20,000.00
P.A.10	Coating Manholes	60	VF	$350.00	$21,000.00	$300.00	$18,000.00
	TOTAL ALTERNATE BID ITEMS				**$1,521,725.00**		**$656,850.00**
	TOTAL BASE BID & ALTERNATE BID ITEMS				**$18,300,225.00**		**$19,923,454.00**

CSA Construction, Inc. / General Contractors

713/686-8868 Phone
713/686-8889 Fax

2314 McAllister Road
Houston, Texas 77092

December 17, 2020

VIA EMAIL cbell@trccompanies.com

TRC Companies
505 E Huntland Drive, Suite 250
Austin, Texas 78752

ATTN: Craig Bell, PE

RE: City of Elgin WWTP Expansion

CSA Construction, Inc. will agree to hold our bid day costs for the 10 (ten) additive alternate bid items until August 1, 2021 per your request via email dated December 16, 2020.

Regarding alternate bid items PA7 and PA8, please understand that these are both longer lead items with regards to preparation of submittals and subsequent delivery of process equipment after approval of submittals. If the City of Elgin chooses to proceed with PA7 or PA8, we request a mutual understanding that due to submittal preparation and review time and the volatile market, deliveries could possibly take longer or be delayed. As such, we may request additional time to ensure the alternate chosen would be completed on time.

Sincerely,

George Craig
Vice President
CSA Construction, Inc.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: CSA Construction, Inc

CONTACT INFO: 713 – 686 - 8868

AREA(S) OF WORK:

__X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

__X__ **OTHER:** Structural Excavation

REFERENCE: CDM Smith; Allen Woelke

CONTACT INFO: 512 – 346 - 1100

DATE OF INTERVIEW: 11/30/2020

1. Project Time:

    a. Was the construction started and completed on time?
    It was started & completed on time.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

    c. Were there any significant delays or work stoppages?
    No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
It was very wet during the project construction period, only extension was for rainy days.

e. Other?
Nothing else.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
It was only change order (there was no increase in net total). There was an allowance in the contract, scope was added by the owner.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No.

c. Did the contractor pay his sub-contractors timely?
As far as he knows, yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Expanding from 1.5 MGD to 3 MGD, new lift station, deep screen in front of lift station, lift station (went from 3 pumps to 6 pumps), 2 aeration basins, expanded UV area, 2 final clarifiers, expanded effluent filters.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Yes, they did.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    No.

    d. Did the contractor cleanup his work site sufficiently?
    Yes, it was kept in an orderly condition.

    e. Was there excessive personnel turnover for the contractor's field workers?
    Not that he is aware of. Superintendent was the same. Project Manager was also the same.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    The electrical and instrumentation was sub contracted out.

    b. Did the contractor do the utilities or sub contract them out?
    Utilities was done themselves to his knowledge.

    c. Did the contractor do the roadway work or sub contract it out?
    Roadway work was a combination. Paving was sub contracted out. Base work was done themselves. (To his knowledge)

7. Would you hire this contractor again?
    Yes, they have them currently working on another project.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: CSA Construction, Inc

CONTACT INFO: 713 – 686 - 8868

AREA(S) OF WORK:

__X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

__X__ **OTHER:** Structural Excavation

REFERENCE: Carollo Engineers; Leon Allen

CONTACT INFO: 512 – 567 - 7286

DATE OF INTERVIEW: 12/08/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

    c. Were there any significant delays or work stoppages?
    No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No, he gave clients what he knew they wanted even though they didn't specifically ask for them.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
Not to his knowledge. There was an inspector on site who always review them

c. Did the contractor pay his sub-contractors timely?
Yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No, worked very well with clients.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Modernized & improved the treatment process.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No. There was an injury that occurred. Something slipped on the cable & something fell on an employee. No citation. Worker came back to work.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Yes, very well.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    No

    d. Did the contractor cleanup his work site sufficiently?
    Yes, did an excellent job.

    e. Was there excessive personnel turnover for the contractor's field workers?
    No, kept steady crew.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    Does not recall, but a substantial amount of work done by the contractor (>51 % required by Carollo Engineers.)

    b. Did the contractor do the utilities or sub contract them out?
    Sub contracted them out.

    c. Did the contractor do the roadway work or sub contract it out?
    Sub contracted that out.

7. Would you hire this contractor again?
    Yes, would love to have them again.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: CSA Construction, Inc

CONTACT INFO: 713 – 686 - 8868

AREA(S) OF WORK:

__X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

__X__ **OTHER:** Structural Excavation

REFERENCE: A&S Engineers Inc; James Ainsworth

CONTACT INFO: 713 – 942 – 2700; 713 – 927 - 7929

DATE OF INTERVIEW: 12/08/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

    c. Were there any significant delays or work stoppages?
    No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No. Change orders were based on work requests from the owner.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No.

c. Did the contractor pay his sub-contractors timely?
Yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Contractor does WWTP Expansions.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No.

5. General Problems/Issues:

a. Did the contractor work well with the City/Engineer staffs?
Yes.

b. Were there any significant issues with the contractor's employees dealing with the public?
No.

c. Were there many complaints from the residents regarding the contractor?
No

d. Did the contractor cleanup his work site sufficiently?
Yes.

e. Was there excessive personnel turnover for the contractor's field workers?
None detected.

f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
No.

6. General:

a. How much of the work was self performed versus sub contracted out?
Virtually all self performed.

b. Did the contractor do the utilities or sub contract them out?
N/A for utilities – self installed all yard piping.

c. Did the contractor do the roadway work or sub contract it out?
Handle site paving.

7. Would you hire this contractor again?
Absolutely.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: CSA Construction, Inc

CONTACT INFO: 713 – 686 - 8868

AREA(S) OF WORK:

__X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

__X__ **OTHER:** Structural Excavation

REFERENCE: CDM Smith; Jennifer Harrison

CONTACT INFO: 713 – 423 – 7331

DATE OF INTERVIEW: 12/09/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No. Weather affected work time.

    c. Were there any significant delays or work stoppages?
    No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
Not that she is aware of. Full time resident engineer onsite.

c. Did the contractor pay his sub-contractors timely?
Yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
Not that she ever saw.

e. Other?
There did a good job working within budget. There was not a large amount of change order.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
WW Improvement project, built new headwork structure & UV Structure, worked around existing structures.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Yes.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    No

    d. Did the contractor cleanup his work site sufficiently?
    Yes.

    e. Was there excessive personnel turnover for the contractor's field workers?
    No.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    Majority was self performed. Electrical was sub contracted out

    b. Did the contractor do the utilities or sub contract them out?
    Utilities was self performed.

    c. Did the contractor do the roadway work or sub contract it out?
    There was no roadway work in project scope.

7. Would you hire this contractor again?
    Yes, we would.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: CSA Construction, Inc

CONTACT INFO: 713 – 686 - 8868

AREA(S) OF WORK:

__X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

__X__ **OTHER:** Structural Excavation

REFERENCE: Separation Processes; James Vickers

CONTACT INFO: 760 – 415 - 3803

DATE OF INTERVIEW: 12/09/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

    c. Were there any significant delays or work stoppages?
    No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No.

c. Did the contractor pay his sub-contractors timely?
He does not know but there was never a complaint.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Constructed sedimentation basins.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No.

5. General Problems/Issues:

a. Did the contractor work well with the City/Engineer staffs?
Yes.

b. Were there any significant issues with the contractor's employees dealing with the public?
No.

c. Were there many complaints from the residents regarding the contractor?
No

d. Did the contractor cleanup his work site sufficiently?
Yes.

e. Was there excessive personnel turnover for the contractor's field workers?
No.

f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
No.

6. General:

a. How much of the work was self performed versus sub contracted out?
Majority was self performed. 30% - 40% was sub contracted out, mostly electrical.

b. Did the contractor do the utilities or sub contract them out?
No significant utility work involved with the project.

c. Did the contractor do the roadway work or sub contract it out?
Sub contracted out some roadway work. Roadway work was nominal.

7. Would you hire this contractor again?
Yes, they did a good job.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Matous Construction, LTD

CONTACT INFO: 254 – 780 - 1400

AREA(S) OF WORK:

___ UTILITIES

___ CONCRETE

_____ ROADWAY & TRANSPORTATION

__X__ GENERAL CONSTRUCTION

___ OTHER: _____

REFERENCE: CP&Y; Lindsay Webb

CONTACT INFO: 512 – 705 - 0104

DATE OF INTERVIEW: 11/30/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Started on time. Anticipate completion on time.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    TBD; don't imagine it being a problem.

    c. Were there any significant delays or work stoppages?
    No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No. They received additional time due to change orders from owner.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
Change order due to unforeseen conditions at the beginning of project (was surprise to everyone).

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
Have not heard of any issues but not involved in pay application process.

c. Did the contractor pay his sub-contractors timely?
As far as she knows. Not really involved.

d. Were there any liens placed on the project from vendors or sub-contractors?
None that she knows of.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Rehabbing an existing facility.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
Nothing with the public. Little safety issues throughout the project. Was able to resolve immediately an issue that occurs, was not life threatening.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Yes, they have been great to work with.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    No

    d. Did the contractor cleanup his work site sufficiently?
    Yes.

    e. Was there excessive personnel turnover for the contractor's field workers?
    Not that she knows of.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    Electrical & Instrumentation was sub contracted out with other small things here & there. Matous did the bulk of the project.

    b. Did the contractor do the utilities or sub contract them out?
    Very little piping but was done by contractor.

    c. Did the contractor do the roadway work or sub contract it out?
    Very little pavement involved. Just some concrete work (containment) done by contractor.

7. Would you hire this contractor again?
    Yes, absolutely.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Matous Construction, LTD

CONTACT INFO: 254 – 780 - 1400

AREA(S) OF WORK:

___ UTILITIES

___ CONCRETE

_____ ROADWAY & TRANSPORTATION

__X__ GENERAL CONSTRUCTION

___ OTHER: _____

REFERENCE: City of Austin; Steve Parks

CONTACT INFO: 512 – 974 – 3576

DATE OF INTERVIEW: 12/1/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    Reach final completion on time.

    c. Were there any significant delays or work stoppages?
    No, they performed well. Work was added to the scope. Owner requested additions.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No. Rain days were worked into the schedule. If the additional work required time, time was given.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No, all owner requested change.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No, all a lump sum. Inspectors worked with contractors. No disagreement.

c. Did the contractor pay his sub-contractors timely?
Yes, they never heard any sub-contractors regarding claims.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No, they stayed withing accepted budget.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Gravity filters for 75 MGD plants, took out the existing gravity filters & replaced with cloth, replaced blowers with a full blower system for the whole plant, co-ordination of shut downs were handled very well.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
Nothing from the public. Had safety representatives that did weekly inspections, had no major issues, just small things (ie. a ladder was not tied off).

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Yes, they worked very well with the rest of the project teams.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    No

    d. Did the contractor cleanup his work site sufficiently?
    Yes, a very good job was done.

    e. Was there excessive personnel turnover for the contractor's field workers?
    No, nothing like that was noticed. No issues.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    None that he knows of. They worked very well with liaison team.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    50% or more was sub contracted out. City tries to actively sub contract out.

    b. Did the contractor do the utilities or sub contract them out?
    Did most of the utility work.

    c. Did the contractor do the roadway work or sub contract it out?
    Sub contracted out the paving but prep work was done by the contractor.

7. Would you hire this contractor again?
    Absolutely, looking forward to opportunity to work with them again.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Matous Construction, LTD

CONTACT INFO: 254 – 780 - 1400

AREA(S) OF WORK: ___ **UTILITIES** * generally do their own utilities

___ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

__X__ **GENERAL CONSTRUCTION**

___ **OTHER:** _____

REFERENCE: City of Austin; James King

CONTACT INFO: 512 – 657 – 4053

DATE OF INTERVIEW: 12/3/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

    c. Were there any significant delays or work stoppages?
    No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
All change order requested by the owner.

e. Other?
They have been amazing.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No, just additional scope from owner.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No.

c. Did the contractor pay his sub-contractors timely?
Yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
Not on behalf on Matous but just under state law against sub contractors. Once given to Matous was taken care of immediately.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Planning out digestor, onsite treatment plant rehabilitation, medium size treatment plant, large filter project.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
Never.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Absolutely.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    Never.

    d. Did the contractor cleanup his work site sufficiently?
    Yes.

    e. Was there excessive personnel turnover for the contractor's field workers?
    No.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    Major parts were self performed.

    b. Did the contractor do the utilities or sub contract them out?
    They generally do their own utilities. They can also do their own civil work.

    c. Did the contractor do the roadway work or sub contract it out?
    Generally subcontract. They may do the curb, but it is generally sub contracted out.

7. Would you hire this contractor again?
    Absolutely!

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Matous Construction, LTD

CONTACT INFO: 254 – 780 - 1400

AREA(S) OF WORK:

___ UTILITIES

___ CONCRETE

_____ ROADWAY & TRANSPORTATION

__X__ GENERAL CONSTRUCTION

___ OTHER: _____

REFERENCE: Steger Bizzell; Curtis R. Steger

CONTACT INFO: 512 – 657 – 4053

DATE OF INTERVIEW: 12/9/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    He does not recall a lag.

    c. Were there any significant delays or work stoppages?
    None that he recalls.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No.

e. Other?
No. They consistently do quality work.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No.

c. Did the contractor pay his sub-contractors timely?
Yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Screen, headworks & equalization basin in Western Bastrop.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No.

5. General Problems/Issues:

a. Did the contractor work well with the City/Engineer staffs?
Yes.

b. Were there any significant issues with the contractor's employees dealing with the public?
No.

c. Were there many complaints from the residents regarding the contractor?
No.

d. Did the contractor cleanup his work site sufficiently?
Yes.

e. Was there excessive personnel turnover for the contractor's field workers?
No.

f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
No.

6. General:

a. How much of the work was self performed versus sub contracted out?
All was self performed (less than 10% sub contracted out). Electrical was sub contracted out.

b. Did the contractor do the utilities or sub contract them out?
Utilities was self performed.

c. Did the contractor do the roadway work or sub contract it out?
No roadway work. Just spreading gravel which they did themselves.

7. Would you hire this contractor again?
Yes, absolutely.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Matous Construction, LTD

CONTACT INFO: 254 – 780 - 1400

AREA(S) OF WORK:

__ __ **UTILITIES**

__ __ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

__X__ **GENERAL CONSTRUCTION**

__ __ **OTHER:** _____

REFERENCE: Hanks Engineering; Ken Hanks

CONTACT INFO: 512 – 744 – 5349

DATE OF INTERVIEW: 12/9/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

    c. Were there any significant delays or work stoppages?
    A couple. There was an issue with an existing scrapper for a thickener.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
He does not know. Has not heard of anything on that issue.

c. Did the contractor pay his sub-contractors timely?
Yes; he has not heard anything to state otherwise.

d. Were there any liens placed on the project from vendors or sub-contractors?
Did not hear of any.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
South Austin Regional WWTP: Sludge thickener rehab, reworking of 4 thickener basins, demolished old basin structure, built in new basin structure, odor control.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No, he has not heard anything negative.

5. General Problems/Issues:

a. Did the contractor work well with the City/Engineer staffs?
Yes.

b. Were there any significant issues with the contractor's employees dealing with the public?
No.

c. Were there many complaints from the residents regarding the contractor?
No.

d. Did the contractor cleanup his work site sufficiently?
Yes.

e. Was there excessive personnel turnover for the contractor's field workers?
No.

f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
Not that he knows of. His communications with them were pretty good.

6. General:

a. How much of the work was self performed versus sub contracted out?
A large portion was self performed. Electrical and rebar tying was sub contracted out

b. Did the contractor do the utilities or sub contract them out?
There was not a lot of utilities work here. Matous does utilities work.

c. Did the contractor do the roadway work or sub contract it out?
He does not know.

7. Would you hire this contractor again?
Absolutely.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Bar Constructors, Inc

CONTACT INFO: 972-227-3287

AREA(S) OF WORK: __X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

_____ **OTHER:** All civil & mechanical work, pipe laying, clearing, final grading

REFERENCE: JQ Infrastructure, LLC ; Chris Story

CONTACT INFO: 214-623-5810

DATE OF INTERVIEW: 12/3/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

c. Were there any significant delays or work stoppages?

No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No. Only due to additional scope from owner.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No, there was money still left over.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No.

c. Did the contractor pay his sub-contractors timely?
No complaints. Does not know the answer to that.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No, they were very flexible.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
From 200 to 250 MGD: Raw influent pump station with pipe running underneath the most congested part of Dallas.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
None.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Extremely well.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    Not in a residential area. No.

    d. Did the contractor cleanup his work site sufficiently?
    Yes, no complaints were had.

    e. Was there excessive personnel turnover for the contractor's field workers?
    No, superintendent was constant 2 work crews.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    Electrical & Instrumentation was sub contracted out (10-15% sub contracted out.)

    b. Did the contractor do the utilities or sub contract them out?
    They did all the utility work.
    Refurbishment of the pumps was sub contracted out.

    c. Did the contractor do the roadway work or sub contract it out?
    They did what little roadway work there was themselves.

7. Would you hire this contractor again?
    Yes, absolutely.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Bar Constructors, Inc

CONTACT INFO: 972 – 227 - 3287

AREA(S) OF WORK: __X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

_____ **OTHER:** All civil & mechanical work, pipe laying, clearing, final grading

REFERENCE: City of Dallas; Dan Nolen

CONTACT INFO: 214 – 617 - 0379

DATE OF INTERVIEW: 12/3/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

c. Were there any significant delays or work stoppages?

No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No, just work orders from the owner.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No.

c. Did the contractor pay his sub-contractors timely?
Yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No, they were within budget.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Pump station that ties directly into the treatment plant & they did work in the plant.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No, they were prepared.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Really well. Yes.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    Not at all.

    c. Were there many complaints from the residents regarding the contractor?
    Not many residents around. No complaints.

    d. Did the contractor cleanup his work site sufficiently?
    Yes.

    e. Was there excessive personnel turnover for the contractor's field workers?
    No.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    75% was self performed.

    b. Did the contractor do the utilities or sub contract them out?
    There was not many utilities in this project.

    c. Did the contractor do the roadway work or sub contract it out?
    They did the parking lot work. So self performed.

7. Would you hire this contractor again?
    Definitely.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Bar Constructors, Inc

CONTACT INFO: 972 – 227 - 3287

AREA(S) OF WORK: __X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

_____ **OTHER:** All civil & mechanical work, pipe laying, clearing, final grading

REFERENCE: Enprotec/Hibbs & Todd, Inc; Jordan Hibbs

CONTACT INFO: 325 – 370 - 7361

DATE OF INTERVIEW: 12/9/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

c. Were there any significant delays or work stoppages?

No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No.

c. Did the contractor pay his sub-contractors timely?
Yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
New MBR Wastewater plant.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Yes.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    No.

    d. Did the contractor cleanup his work site sufficiently?
    Yes.

    e. Was there excessive personnel turnover for the contractor's field workers?
    No.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    Bar Constructors was a sub contractor to the main contractor of the project.

    b. Did the contractor do the utilities or sub contract them out?
    Utilities was self performed.

    c. Did the contractor do the roadway work or sub contract it out?
    Was sub contracted out.

7. Would you hire this contractor again?
    Yes.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Bar Constructors, Inc

CONTACT INFO: 972 – 227 - 3287

AREA(S) OF WORK: __X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

_____ **OTHER:** All civil & mechanical work, pipe laying, clearing, final grading

REFERENCE: Billingsley Company; Steve Jones

CONTACT INFO: 214 – 676 - 7451

DATE OF INTERVIEW: 12/9/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes, completed early.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

c. Were there any significant delays or work stoppages?

Problems while excavating (concrete plant supplied bad concrete had to replace concrete.)

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
They had some ideas on how to make things work if they could get an engineer to do it. It helped save time after the excavation issues. They did not create any problems that required extra cost.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No, it was an open book. A three-way contract between the city, Billingsley Company & Bar Constructors.

c. Did the contractor pay his sub-contractors timely?
Yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
No.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Built with capacity to add another pumping system to them. Plant built in anticipation of future expansion.

4. Safety:

    a. Were there any safety issues for the contractor's employees or safety issues with the public?
    No. They were very safety conscious.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Yes. Bar Constructors also has engineers on staff.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    No.

    d. Did the contractor cleanup his work site sufficiently?
    Yes, absolutely. Site was neat & orderly throughout.

    e. Was there excessive personnel turnover for the contractor's field workers?
    No. No turnovers at all.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    They do majority of the work themselves.

    b. Did the contractor do the utilities or sub contract them out?
    Electrical work was sub contracted out. Pipe fitting & pumps was done by Bar Constructors

    c. Did the contractor do the roadway work or sub contract it out?
    Was sub contracted out. RPMX did roadway work.

7. Would you hire this contractor again?

Yes, absolutely.

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: City of Elgin WWTP Expansion, 270972

CONTRACTOR: Bar Constructors, Inc

CONTACT INFO: 972 – 227 - 3287

AREA(S) OF WORK: __X__ **UTILITIES**

__X__ **CONCRETE**

_____ **ROADWAY & TRANSPORTATION**

_____ **GENERAL CONSTRUCTION**

_____ **OTHER:** All civil & mechanical work, pipe laying, clearing, final grading

REFERENCE: SCWD; Kevin Taylor

CONTACT INFO: 254 – 897 - 4141

DATE OF INTERVIEW: 12/10/2020

1. Project Time:

    a. Was the construction started and completed on time?
    Yes.

    b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?
    No.

c. Were there any significant delays or work stoppages?

No.

d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?
No.

e. Other?
No.

2. Project Budget:

a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?
No.

b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?
No.

c. Did the contractor pay his sub-contractors timely?
Yes.

d. Were there any liens placed on the project from vendors or sub-contractors?
None that he can remember.

e. Other?
No.

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).
Built treatment plant.

4. Safety:

a. Were there any safety issues for the contractor's employees or safety issues with the public?
No.

5. General Problems/Issues:

    a. Did the contractor work well with the City/Engineer staffs?
    Yes.

    b. Were there any significant issues with the contractor's employees dealing with the public?
    No.

    c. Were there many complaints from the residents regarding the contractor?
    No.

    d. Did the contractor cleanup his work site sufficiently?
    Yes.

    e. Was there excessive personnel turnover for the contractor's field workers?
    No.

    f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
    No.

6. General:

    a. How much of the work was self performed versus sub contracted out?
    50% was self performed.

    b. Did the contractor do the utilities or sub contract them out?
    Most of utilities was self performed.

    c. Did the contractor do the roadway work or sub contract it out?
    Self performed.

7. Would you hire this contractor again?
    Yes.

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: Appointment of a new member to the Building Standards Commission for a partial term.

DEPARTMENT: Development Services.

PROPOSED ACTION: Determine appointment of David Lanford as a new member of the Building Standards Commission for a partial term which would expire on 12-31-2022.

BACKGROUND: The Building Standards Commission currently has three (3) vacancies and is not functional as there are only two (2) of five (5) active members. With this appointment the Board would have the minimum necessary to conduct business. One of its main purposes is determination of an unsafe building and mandating removal/repair of buildings in accordance with State law and judicial precedence. Mr. Lanford is currently on the Planning & Zoning Commission and brings building related and City board experience as well.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Appointment of David Lanford to the Building Standards Commission for a partial term.

ATTACHMENTS: Application.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item, and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

David Harrell

Subject: RE: Online Form Submittal: Application for Community Boards

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, January 6, 2021 8:14 PM
To: Amelia Sanchez <asanchez@ci.elgin.tx.us>
Subject: Online Form Submittal: Application for Community Boards

CAUTION: This email originated from outside of the City of Elgin. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Application for Community Boards

Step 1

First Name	David
Last Name	Lanford
Telephone	512-281-4011
Telephone	308
Telephone	512-308-7664
Address	710 S Main St
City	Elgin, TX
State	TX
Zip Code	78621
Mailing Address	710 S. Main St
City	Elgin,
State	TX
Zip Code	748621
Email Address	Dlanford@gmail.com
Is email a way of contacting you promptly?	Yes
If not, how?	text if urgent

Which of the Following Boards or Commissions Would You Like to Serve On	Planning and Zoning Commission, Building Standards Commission
If you apply for multiple boards/commissions, please rank your preferences as 1st, 2nd, 3rd, etc.	currently on Planning and Zoning Building Standards
Why do you want to serve on this board?	I have experience in building and David Harrell asked for volunteers.
	(Section Break)
Occupation and/or Area(s) of Expertise	Retired General Contractor, New homes, remodeling
Education	Reagan HS, Austin, Panamerican College, Central Texas College, UT

Additional Information

(1) Do you reside within the City Limits of Elgin?	Yes
If yes, Council Ward:	1?
(2) Do you reside within the Elgin Independent School District?	Yes
(3) Are you a registered Voter?	Yes
(4) For at least the preceding twelve (12) months	
I am a registered voter of the city who has resided within the corporate limits of the City of Elgin; or,	Yes
I am an owner of real property within the corporate limits of the City of Elgin; or,	Yes
I am an owner of a business located within the corporate limits of the City of Elgin.	No
(5) I have no delinquent City of Elgin taxes, utilities, or other City assessments; and have no pending claim against the City.	Yes

(6) I receive no compensation from nor am I employed by, nor hold any other position with, the City of Elgin government.	Yes
(7) Are you currently serving on any other City Board/Commission/Committee?	Yes
If yes, please indicate name:	P & Z
(8) Do you or your employer have any business dealings with the City of Elgin that might present a conflict of interest?	No
If yes, please explain:	*Field not completed.*

Board members are required to participate in training and obtain a certificate of completion for the Texas Open Meetings Act and Public Information Act within 90 days after date of appointment.

I have read, understand, accept all Elgin City Code requirements relative to my proposed membership to the City of Elgin Board and/or Commission for which I am applying; and, based on my understanding of those requirements, hereby represent that I am fully qualified to serve accordingly.	DSL

Completing and submitting this application does not guarantee your placement on a city board. Your application will be reviewed and kept on file for 2 years for possible placement of an opening on a Board or Commission.

Signature of Applicant	David S Lanford
Date	1/6/2021

Email not displaying correctly? View it in your browser.

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: Council to discuss asking public to nominate Businesses/Individuals for Letters of Appreciation from City of Elgin to those who went above and beyond to help during February weather crisis – *Mayor Ramirez*

DEPARTMENT: N/A

PROPOSED ACTION:
No Council action proposed by staff; This item has been placed on the agenda at the request of Mayor Ramirez for consideration of the agenda topic as stated.

BACKGROUND:
No additional information available at this time. The agenda item as stated is deemed self-explanatory.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:
Consideration of Mayor Ramirez's agenda item as stated.

ATTACHMENTS:
None

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.