

MINUTES
ELGIN CITY COUNCIL REGULAR MEETING
ELGIN PUBLIC LIBRARY CIVIC CENTER COUNCIL CHAMBERS
404 NORTH MAIN STREET
DECEMBER 15, 2020

CALL TO ORDER

Mayor Ramirez called the meeting to order at 7:02 p.m.

ROLL CALL

Present: Ron Ramirez, Mayor
Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Juan Gonzalez, Council Member
Sue Brashar, Council Member
Forest Dennis, Council Member

Mayor Ramirez stated that Council Members Arreaga and Penson had notified him that they would not be in attendance tonight, but that Council Member Penson would be on the telephone and asked for a motion to excuse Council Member Arreaga's absence.

Council Member Brashar moved to excuse Council Member Arreaga's absence. Council Member Gonzalez seconds the motion. Motion carried 5-0.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
Amy Miller, Community
Owen Rock, EDC Director
David Harrell, Planning Director
Patrick South, Chief of Police
Pam Sanders, HR Director
Beau Perry, City Engineer

INVOCATION

Council Member Gonzalez gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Ramirez led the Pledge of Allegiance to the United States and Texas Flag.

PUBLIC HEARING

1. Second Public Hearing - A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING A STRATEGIC PARTNERSHIP AGREEMENT WITH THE ALTESSA MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO.

Mayor Ramirez opened the Public Hearing at 7:05 pm.

With no none wishing to speak Mayor Ramirez closed the Public Hearing at 7:05 pm.

PUBLIC COMMENT

Crystal Jackson spoke and stated that over her 10-year career at the Elgin Police Department she had made many mistakes but always owned up to them and was dedicated to teaching new dispatchers not to make those mistakes. She stated that she held many roles during that time and often took assignments not under her purview because of her dedication to the department and community. She stated she was present on March 20, 2020 when dispatch received two phone calls from Franklin and Roberson County complaining of one of our unmarked vehicles driving recklessly and endangering citizens on wet roadways. She stated that during an IA investigation of those calls being released to the Concerned Citizens of Elgin group Chief South asked her to admit she had made a mistake which she refused to do although she was fired. She stated all anybody wants is for Chief South to admit he too has made mistakes and be accountable as well. She stated that the Council had not held him accountable for his unbecoming conduct and instead pledged their support of City Manager Thomas Mattis ignoring his conduct.

CITY MANAGERS REPORT

1. Review of Storm Water Drainage Projects included within the Five-Year Capital Plan.

City Manager Thomas Mattis spoke and stated this would be a quick review of the storm water drainage projects that are included in the five-year capital plan. He stated that the City Engineer Beau Perry would go over the status of projects that have been around a long time and the plans moving forward.

City Engineer Beau Perry spoke and stated that some of the projects in the Capital Plan city staff could potentially address and complete these projects that were presented to Council in 2016, and when the city has opportunities for grant funding that incorporate or encompass some of these drainage projects. Mr. Perry pointed out the areas on a map that were being discussed and stated that they had gone through and done a drainage study and came up with multiples ways to address the drainage issues. He stated that when grants come up, they are generally based on community wide benefit, but that these projects had never been prioritized so a plan was needed to have all of the preliminary engineering done and determine which city staff can do and prioritize it to be

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part of the maintenance schedule from city staff versus which ones go out for public bid with a contractor.

City Manager Thomas Mattis stated that staff needed help from Council to establish priorities. Discussion only no action taken.

2. Update on potential Neighborhood Traffic & Safety Upgrades at certain locations throughout the city.

City Manager Thomas Mattis stated that this item was a follow up on a conversation that they had last time about the neighborhood traffic and safety upgrades. He stated that a public meeting had been held and a few residents from the areas had come in and given some input. He stated that at this point further guidance from Council was needed about what or what not to do on these projects. He stated he did not expect any action tonight but just wanted to make sure there was no need for any more information to be generated by staff and they would come back with this after the first of the year. Mayor Ramirez and Council discussed how to proceed with getting everyone's opinion and it was decided that everyone put down their preference of these projects in writing and submit them to the City Manager or Mayor by the end of December.

3. (Discussion Only) Appointment/Re-Appointment of Members to City Boards and Commissions.

City Manager Thomas Mattis stated this was just a reminder that the appointments to the Boards and Commissions would be coming up on January 5th

4. Departmental Monthly Reports – November

Council Member Gonzalez asked if there were 17 vacancies in November. HR Director Pam Sanders responded that she did not have the report with her, and Mr. Mattis stated that staff would revise the report and get it back to Council.

5. General Activity Report and/or Project Update.

Mr. Mattis stated that Amy Miller was going to speak about notification of a half a million-dollar sidewalk grant improvement project the city got.

Amy Miller stated that this was through the Texas Department of Agriculture and the program is community development block grant funds that they disburse through the Texas Capital Fund Main Street Program so projects have to be in the historic district and in our case, we compete with other Texas Main Street cities. Mrs. Miller spoke about all of the different location's sidewalks would go and create connectivity throughout the city.

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Police Chief South spoke about the Blue Santa program and stated that earlier they were not sure if they would even have it this year, but that donations were up this year and it was all fun Christmas stuff as well as some gift cards.

CONSENT AGENDA

1. City Council Meeting Minutes.

City Council Special Meeting Minutes – November 17, 2020 and City Council Regular Meeting Minutes – November 24, 2020.

2. AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP FOR THE CITY OF ELGIN, TEXAS AS REQUIRED UNDER CHAPTER 46 ZONING, ARTICLE I IN GENERAL, SECTION 46-3 ZONING DISTRICT MAP AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES.

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE A REAL ESTATE CONTRACT WITH FRED D. HOOPER AND MARY HOOPER TO ACQUIRE CERTAIN REAL PROPERTY FOR THE LOCATION OF THE 1704 WASTEWATER LIFT STATION AND MAKING CERTAIN FINDINGS RELATED THERETO

4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE AN ENCROACHMENT AGREEMENT WITH THE ELGIN OPERA HOUSE TO ALLOW AN ENCROACHMENT ON OR OVER A CITY RIGHT OF WAY AND MAKING CERTAIN FINDINGS RELATED THERETO.

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN TO APPROVE AN ENGAGEMENT LETTER WITH BROOKSWATSON & COMPANY TO PROVIDE AUDIT SERVICES FOR THE PERIOD ENDING SEPTEMBER 30, 2020.

Council Member Brashar moved to approve items 1-5 on the Consent Agenda. Council Member Gonzalez seconds the motion. Motion carried 6-0.

NEW BUSINESS

1. Election of the Mayor Pro-Tem by City Council.

Council Member Dennis moved to appoint Council Member Brashar as Mayor Pro Tem. Council Member Gonzalez seconds the motion. Motion carried 6-0.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE DEVELOPMENT AND CONSENT AGREEMENT WITH CLAYTON PROPERTIES GROUP, INC. DBA BROHN HOMES AND

THE ALTESSA MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO.

Council Member Dennis moved to approve the Resolution as presented. Council Member Gonzalez seconds the motion. Motion carried 6-0.

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING A STRATEGIC PARTNERSHIP AGREEMENT WITH THE ALTESSA MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO.

Council Member Brashar moved to approve the Resolution as presented. Council Member Dennis seconds the motion. Motion carried 6-0.

4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE THE ALTESSA MUD WASTEWATER SERVICE AGREEMENT WITH CLAYTON PROPERTIES GROUP, INC. DBA BROHN HOMES AND THE ALTESSA MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO.

Council Member Penson moved to approve the Resolution as presented. Council Member Brashar seconds the motion. Motion carried 6-0.

5. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH TRC ENGINEERS INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE ELEVATED WATER STORAGE TANK NO. 2 REPAINT PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO.

Council Member Brashar moved to approve the Resolution as presented. Council Member Gonzalez seconds the motion. Motion carried 6-0.

6. Discussion and Possible Direction to staff regarding the Distribution of Community Non-Profit Support Funding as included in the FY2020-21 Annual Operating Budget.

Council Member Dennis moved to table this item. Council Member Brashar seconds the motion. Motion carried 6-0.

7. AN ORDINANCE SETTING THE TIME AND PLACE OF THE REGULAR MONTHLY MEETING OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS PROVIDING FINDINGS OF FACT; AND PROVIDING FOR A SAVINGS CLAUSE.

Council Member Gonzalez moved to approve the Ordinance as presented. Council Member Penson seconds the motion. Motion carried 6-0.

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EXECUTIVE SESSION

Mayor Ramirez convened into Executive Session with a 5-minute break.

Mayor Ramirez convened into Executive Session at 8:53 pm

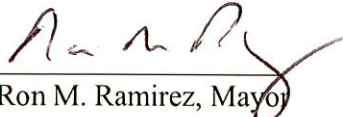
1. Adjourn into Executive Session Pursuant to Section §551.074 Personnel Matters: To Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee To-Wit: Possible Interim Appointment(S) to Vacant Ward 3 Council Seat(S).

RECONVENE

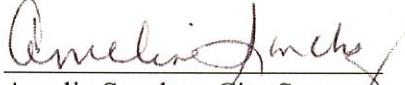
Mayor Ramirez reconvened into the regular meeting at 9:33 pm.

ADJOURNMENT

Mayor Ramirez adjourned the City Council Meeting at 9:35 pm.


Ron M. Ramirez, Mayor

ATTEST:


Amelia Sanchez, City Secretary