AGENDA
ELGIN CITY COUNCIL REGULAR MEETING
TUESDAY, DECEMBER 15, 2020
ELGIN PUBLIC LIBRARY CIVIC CENTER COUNCIL CHAMBERS
404 NORTH MAIN STREET
7:00 PM

Pursuant to the suspension of various provisions of the Texas Open Meetings Act implemented by Governor Greg Abbott on March 16, 2020 due to the Coronavirus Disease (COVID-19), the Elgin City Council will be conducting its meeting in person and members of the public may attend the meeting, but overall attendance may be limited due to social distancing requirements. Members of the public may also watch the virtual meeting at https://www.youtube.com/channel/UC3OGBV_loV0Nr3AqM1jJTzA

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **INVOCATION**

IV. **PLEDGE OF ALLEGIANCE**

V. **PUBLIC HEARING**

1. **Second Public Hearing - A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING A STRATEGIC PARTNERSHIP AGREEMENT WITH THE ALTESSA MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO**

   Documents:

   EXSUMMARY - PUBLIC HEARING ALTESSA SPA.PDF
   ALTESSA STRATEGIC PARTNERSHIP AGREEMENTFINAL.PDF

VI. **PUBLIC COMMENT**

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM." Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

VII. **CITY MANAGERS REPORT**

1. **Review Of Storm Water Drainage Projects Included Within The Five-Year Capital Plan**

   Documents:

   EX SUMMARY - STORMWATER PROJS UPDATE.PDF

2. **Update On Potential Neighborhood Traffic & Safety Upgrades At Certain Locations Throughout The City.**

   Documents:

   EX SUMMARY - TRAFFIC CALMING REPORT2.PDF

3. **(Discussion Only) Appointment/Re-Appointment Of Members To City Boards And Commissions**

   Documents:

   EX-SUMMARY BOARDS AND COMMISSIONS.PDF
   MEMO BOARDS AND COMMISSIONS LIST TO COUNCIL (002) UPDATED 2.PDF
   ORD2017-10-10-19 RULES AND PROCEDURES FOR BOARDS AND COMMISSIONS (002).PDF
   BARRY BARKER.PDF
   MONICA NAVA.PDF
   WALTON QUINN.PDF
   YENIFERIBARRA.PDF
   SARAH GUDENKAUF.PDF
   C GANDIA.PDF
   JESSICA HUNZIKER.PDF
   KATHERINE SALMON.PDF
   KRYSTAL CARLSON.PDF
   MALORIE HARROD.PDF
   NICHOLAS ARTHUR.PDF
   RANDALL KRAPF.PDF

CFARNSWORTH.PDF
ASHLEY DAHLKE.PDF
LEE MARTSCHING 1.PDF
MARLA JENSEN.PDF

4. **Departmental Monthly Report – Period Ending Nov 31, 2020**

Documents:

01 EXSUM MONTHLY REPORTS BY DEPARTMENTOCT 2020.PDF
MONTHLY REPORT OF OPERATION - NOV 2020 DATA.PDF

5. **General Activity Report And/Or Project Update**

Documents:

EXSUMMARY - GENERAL ACTIVITY REPORT.PDF

VIII. CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of theses items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. **City Council Meeting Minutes**

- City Council Special Meeting Minutes - November 17, 2020
- City Council Regular Meeting Minutes - November 24, 2020

Documents:

EXSUMMARY SHEET MINUTES.PDF
CITY COUNCIL SPECIAL MEETING 11-17-2020.PDF
CITY COUNCIL REGULAR MEETING 11-24-20.PDF

2. **AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP FOR THE CITY OF ELGIN, TEXAS AS REQUIRED UNDER CHAPTER 46 ZONING, ARTICLE I IN GENERAL, SECTION 46-3 ZONING DISTRICT MAP AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES.**

Documents:

COUNCIL COVERSHEET.PDF
PROPOSED ORDINANCE.PDF
EXHIBIT A.PDF

3. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE A REAL ESTATE CONTRACT WITH FRED D. HOOPER AND MARY HOOPER TO AQUIRE CERTAIN REAL PROPERTY FOR THE LOCATION OF THE 1704 WASTEWATER LIFT STATION AND MAKING CERTAIN FINDINGS RELATED THERETO**

Documents:

01 EXSUM HOOPER CONTRACTFOR COUNCIL_.PDF
01 RESOLUTION AUTHORIZING PURCHASE OF LAND FOR SEWER LIFT STATION.PDF

4. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE AN ENCROACHMENT AGREEMENT WITH THE ELGIN OPERA HOUSE TO ALLOW AN ENCROACHMENT ON OR OVER A CITY RIGHT OF WAY AND MAKING CERTAIN FINDINGS RELATED THERETO.**

Documents:

COUNCIL COVERSHEET.PDF
EXHIBIT A - ENCROACHMENT AGREEMENT PACKAGE.PDF

5. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN TO APPROVE AN ENGAGEMENT LETTER WITH BROOKSWATSON & COMPANY TO PROVIDE AUDIT SERVICES FOR THE PERIOD ENDING SEPTEMBER 30, 2020**

Documents:

EX SUM APPROVAL OF AUDIT ENGAGEMENT LETTER FOR YEAR ENDING 9-30-2020.PDF
RES2018-6-5-63 AUDIT AGREEMENT WITH BROOKSWATSON ASSOC WITH EXHIBIT.PDF
BWC ENGAGEMENT LETTER 2020 SIGN COPY.PDF

IX. NEW BUSINESS

1. **Election Of The Mayor Pro-Tem By City Council**

Documents:

EXSUMMARY - MAYOR PRO TEM.PDF

2. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE DEVELOPMENT AND CONSENT AGREEMENT WITH CLAYTON PROPERTIES GROUP, INC. DBA BROHN HOMES AND THE ALTESSA MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO**

Documents:

EX SUMMARY - ALTESSA 1ST AMENDMENT.PDF
RESOALTESSADA1STAMEND1220.PDF
ALTESSA FIRST AMENDMENT TO DEVELOPMENT AGREEMENT.PDF

3. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING A STRATEGIC PARTNERSHIP AGREEMENT WITH THE ALTESSA MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO**

Documents:

EXSUMMARY - ALTESSA SPA.PDF
RESOALTESSASPA1220.PDF
ALTESSA STRATEGIC PARTNERSHIP AGREEMENTFINAL.PDF

4. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE THE ALTESSA MUD WASTEWATER SERVICE AGREEMENT WITH CLAYTON PROPERTIES GROUP, INC. DBA BROHN HOMES AND THE ALTESSA MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO**

Documents:

EX SUMMARY - ALTESSA MUD WWAGR.PDF
RESOALTESSAWWAGR1220.PDF
ALTESSA WASTEWATER SERVICE AGREEMENTFINAL.PDF

5. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH TRC ENGINEERS INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE ELEVATED WATER STORAGE TANK NO. 2 REPAINT PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO**

Documents:

EX SUMMARY - TRC ELEVATED TANK NO 2.PDF
RESOTRCNO2ELEVATEDTANK1220.PDF
TRC PROPOSAL - ELEVATED TANK REPAINT.PDF

6. **Discussion And Possible Direction To Staff Regarding The Distribution Of Community Non-Profit Support Funding As Included In The FY2020-21 Annual Operating Budget**

Documents:

EX SUMMARY - NONPROFIT FUNDING.PDF
SUE BRASHAR SCORE SHEET.PDF
BRASHAR SCORE QUESTIONS AND COMMENTS SHEETS.PDF
JUAN GONZALEZ SCORE SHEET.PDF
JUAN GONZALEZ SCORE QUESTIONS AND COMMENTS SHEETS.PDF

7. **AN ORDINANCE SETTING THE TIME AND PLACE OF THE REGULAR MONTHLY MEETING OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS PROVIDING FINDINGS OF FACT; AND PROVIDING FOR A SAVINGS CLAUSE**

Documents:

EXSUMMARY - ANNUAL CCMEETING SCHEDULE.PDF
ORDCCMTGSCHED1220.PDF

X. **EXECUTIVE SESSION**

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

1. **Adjourn Into Executive Session Pursuant To Section §551.074 Personnel Matters: To Deliberate The Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Or Dismissal Of A Public Officer Or Employee To-Wit: Possible Interim Appointment(S) To Vacant Ward 3 Council Seat(S)**

Documents:

EXSUMMARY - EXECUTIVE SESSION1220.PDF

XI. **RECONVENE**

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XII. **ANNOUNCEMENTS**

XIII. **ADJOURMENT**

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, December 11, 2020 in accordance with Chapter 551 of the Texas Government Code.

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Amelia Sanchez, City Secretary