



AGENDA
ELGIN CITY COUNCIL REGULAR MEETING
TUESDAY, NOVEMBER 24, 2020
ELGIN PUBLIC LIBRARY CIVIC CENTER COUNCIL CHAMBERS
404 NORTH MAIN STREET
7:00 PM

Pursuant to the suspension of various provisions of the Texas Open Meetings Act implemented by Governor Greg Abbott on March 16, 2020 due to the Coronavirus Disease (COVID-19), the Elgin City Council will be conducting its meeting in person and members of the public may attend the meeting, but overall attendance may be limited due to social distancing requirements. Members of the public may also watch the virtual meeting at https://www.youtube.com/channel/UC3OGBV_IoV0Nr3AqM1jJTzA

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM." Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

VI. PRESENTATION

1. Presentation Of The Annual Audit Report For The Period Ending September 30, 2019 By BrooksWatson & Co. PLLC

Documents:

[EX SUMMARY - AUDIT PRESENTATION.PDF](#)

VII. CITY MANAGERS REPORT

1. Review Of Potential Neighborhood Traffic & Safety Upgrades At Certain Locations Throughout The City.

Documents:

[EX SUMMARY - TRAFFIC CALMING REPORT.PDF](#)

2. Update On City Marshal Operations

Documents:

[EX SUMMARY - MARSHAL UPDATE.PDF](#)

3. Review And Discussion Of Upcoming City Council Meeting Schedule

Documents:

[EXSUMMARY - MEETING SCHEDULE.PDF](#)

4. Review And Discussion Of Process For (A) Election Of Mayor Pro-Tem, (B) Appointments To City Boards & Commissions, And (C) Possible Appointment(S) To Vacant Ward 3 Council Seat(S)

Documents:

[EX SUMMARY - DISCUSS APPOINTMENTS.PDF](#)
[MEMBOARDSCOMM102020.PDF](#)

5. General Activity Report And/Or Project Update

Documents:

[EXSUMMARY - GENERAL ACTIVITY REPORT.PDF](#)

6. Departmental Monthly Reports - October

Documents:

[01 EXSUM MONTHLY REPORTS BY DEPARTMENTOCT 2020.PDF](#)
[02 MONTHLY REPORTS OCT DATA FY2020-21.PDF](#)

VIII. CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. City Council Meeting Minutes

- City Council Meeting Minutes - September 22, 2020
- City Council Meeting Minutes - October 13, 2020
- City Council Meeting Minutes - October 27, 2020

Documents:

[EXSUMMARY SHEET MINUTES.PDF](#)
[CITY COUNCIL REGULAR MEETING 09-22-20.PDF](#)
[CITY COUNCIL VIRTUAL -IN PERSON MEETING MINUTES 10-13-20.PDF](#)
[CITY COUNCIL REGULAR VIRTUAL MEETING 10-27-2020.PDF](#)

IX. NEW BUSINESS

1. PURSUANT TO ARTICLE III, SECTION 13 OF THE ELGIN HOME RULE CHARTER, THIS IS AN EMERGENCY ORDINANCE DECLARING THAT A PUBLIC HEALTH EMERGENCY EXISTS BECAUSE OF THE WORLD-WIDE COVID-19 PANDEMIC; ESTABLISHING REQUIREMENTS RELATED TO THE POSTING OF A PUBLIC NOTICE BY COMMERCIAL ENTITIES AND THE WEARING OF FACE COVERINGS AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS

Documents:

[EXSUMMARY - FACE COVERING ORDINANCE2.PDF](#)
[ORDFACECOVERINGS112420.PDF](#)

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH TRC ENGINEERS INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE COUNTY LINE ROAD ROADWAY AND DRAINAGE PROJECT, PHASE 1 AND MAKING CERTAIN FINDINGS RELATED THERETO

Documents:

[EX SUMMARY - TRC COUNTY LINE RD.PDF](#)
[RESOTRCCOUNTYLINERDPHASEONE1120.PDF](#)
[TRC PROPOSAL - COUNTY LINE ROAD.PDF](#)

3. A RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING THE AWARD OF AN ENGINEERING SERVICE PROVIDER CONTRACT FOR THE TEXAS DEPARTMENT OF AGRICULTURE 2021/2022 FY COMMUNITY DEVELOPEMNT BLOCK GRANT STATEWIDE COMPETITION.

Documents:

[01 EXSUMMARY AWARD TX21-22 GRANT ENGINEERING BID.PDF](#)
[RESOLUTION AWARDDING ENGINEERING SERVICES TX21-22 GRANT.PDF](#)

4. RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE ELGIN ECONOMIC DEVELOPMENT CORPORATION APPLICATION FOR A LOAN OF \$2,087,000 FROM FIRST NATIONAL BANK AND TO APPROVE THE EDC DIRECTOR TO SIGN ALL DOCUMENTS RELATED TO THE LOAN

Documents:

[EXSUMMARY EDC.PDF](#)
[RESOLUTION FOR EDC LOAN AND DIRECTOR SIGNS DOCUMENTS.PDF](#)
[EDC MINUTES 8.11.2020.PDF](#)

5. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN ELGIN PARK TERMS OF USE AGREEMENT WITH THE ELGIN FARMERS' MARKET; AND PROVIDING FOR RELATED MATTERS

Documents:

[EXECUTIVE SUMMARY PARKS USE AGREEMENT FOR FARMERS MARKET.PDF](#)
[RESOFARMERSMKT1120.PDF](#)
[TERMS OF USE AGREEMENT FARMERS MARKET2020-2021.PDF](#)

6. A RESOLUTION OF THE CITY OF ELGIN, TEXAS ESTABLISHING OFFICIAL CITY OF ELGIN HOLIDAYS FOR THE PERIOD OF OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021; AND PROVIDING FOR RELATED MATTERS.

Documents:

[EX SUMMARY - HOLIDAY SCHEDULE2021.PDF](#)
[RESHOLIDAYSCHED.PDF](#)

7. AN ORDINANCE AMENDING CHAPTER 44, ARTICLE II CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, BY AMENDING DIVISION ONE, RESIDENTIAL REQUIREMENTS, NON-RESIDENTIAL AND MULTIFAMILY RESIDENTIAL REQUIREMENTS, AND IRRIGATION; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.

Documents:

[COUNCIL COVERSHEET.PDF](#)
[STAFF REPORT.PDF](#)
[LANDSCAPE CODE CHANGE ORDINANCE.PDF](#)

X. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

XI. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XII. ANNOUNCEMENTS

XIII. ADJOURNMENT

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, November 20, 2020, in accordance with Chapter 551 of the Texas Government Code.

Amelia Sanchez, City Secretary