

MINUTES
ELGIN CITY COUNCIL SPECIAL VIRTUAL-IN PERSON MEETING
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
September 8, 2020

CALL TO ORDER

Mayor Cannon called the meeting to order at 7:01 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Sue Brashar, Council Member
Juan Gonzalez, Council Member
Susie Arreaga, Council Member (Virtual)
Brad Jones, Council Member

Mayor Canon certified there was a quorum and stated that Council Member Lopez, and Council Member Dennis had notified him that they would not be in attendance, and that Council Member Dennis might possibly join the meeting virtually.

Council Member Penson moved to excuse Council Member Lopez and Council Member Dennis. Council Member Brashar seconds the motion. Motion carried 7-0.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
Pam Sanders, HR Director

INVOCATION

Council Member Penson gave the invocation.

PUBLIC HEARING

Mayor Cannon recessed the regular meeting and opened the Public Hearing at 7:05 pm.

1. Public Hearing on the Proposed FY20-21 Annual Budget and Ad Valorem (Property) Tax Rate for the City of Elgin.

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City Manager Thomas Mattis spoke and stated that he had a short presentation that would cover the other items on the agenda. He stated that there were a couple of slight changes made and wanted that on the record as part of the public hearing, and noted this was the second public hearing on the budget and the tax rate although only one is required. He stated that as discussed before having two public meetings provided opportunities for the public to speak. He stated the budget is just over 18 million proposed expenditures for all funds and all operations. Mr. Mattis stated that the general fund provides for basic services and the fund is primarily supported by property tax and sales tax. He stated that over 50% of the general fund is funded through local tax dollars and that is where basic services come from and nine and a half million general funds revenue were anticipated for next year. He stated there was a change made in the proposed tax rate and reduced the tax rate from what was originally anticipated and maintaining the same tax rate as in the past number of years. He stated that with this tax rate this year any property owner maintains the same valuation on their property next year as they did this past year they will have a reduction in their city portion of the property taxes. He stated that nearly 70% of the budget goes to public safety and public works which also includes parks and maintenance as well as building maintenance, so out of the nine and a half million almost three quarters of that goes to those basic services. Mr. Mattis stated that a couple of the changes were that when the budget was first presented the EDC's budget was not completed or included in the budget and that now the Board had approved and recommended their budget and that was one of the changes in the budget. The other change was the reclassification and pay plan that Council had previously been briefed on and would be the formal approval and adoption of a cash classification pay plan. Mr. Mattis stated these changes would be in the final budget document.

Mayor Cannon closed the Public Hearing and reconvened the regular meeting at 7:21 pm.

PUBLIC COMMENT

There were no public comments.

CITY MANAGERS REPORT

1. Review And Discussion Of The Proposed City Of Elgin FY20-21 Annual Operating Budget As Presented By The City Manager, Including But Not Limited To Possible Discussion Of All Departments, Operations, Functions, Personnel, Infrastructure, Facilities, Taxes, And Tax Rates; And All Revenues, And Expenditures Related Thereto
2. Review and Discussion of Schedule for Adoption of the FY2020-21 Annual Budget and Property Tax Rate.

City Manager Thomas stated he had nothing to add unless anyone had any comments or questions. Council Member Gonzalez asked about a part time EDC position and Mr. Mattis stated that it had started as a shared position between staff in the general fund and then it has since transferred to a full time position paid by the EDC. He also asked what happened to the City Marshall. Mr. Mattis stated that it was hard to staff that position and that the Police Department is now doing that job.

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Council Member Gonzalez asked about if the Lieutenant and Assistant Chief positions at the Police Department had been combined so now there were two Commanders. Charles Cunningham stated that the Assistant Chief and a Lieutenant were reclassified so there were now two.

Mayor Pro Tem Bega asked about the line item for street improvements of \$15,000 and asked what was going to be done with that amount. City Manager Thomas stated that it was for crack and seal and \$149,000 for street maintenance that includes supplies and materials. He stated that the streets to be sealed would be determined later and brought back for Council approval.

Council Member Gonzalez asked who besides the City Manager got a car allowance. Mr. Mattis stated that nobody did due to the reclassification where car allowances were eliminated and incorporated into their pay so that employees would not take a hit financially.

2. General Activity Report and/or Project Update.

City Manager Thomas Mattis stated that on Friday of this week staff would be reassessing the deadline on the Covid-19 Management Plan but did not know if any changes would be made but welcomed any input from Council.

NEW BUSINESS

1. AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ELGIN, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

Council Member Brashar moved to approve the Ordinance as presented. Council Member Penson seconds the motion. Motion carried 7-0.

2. AN ORDINANCE LEVYING AD VALOREM TAXES FOR MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ELGIN, TEXAS, FOR THE 2020-21 FISCAL YEAR; AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE 2020 TAX YEAR AND PROVIDING FOR AN EFFECTIVE DATE.

Council Member Penson moved that the City of Elgin property tax rate be increased by the adoption of a tax rate of \$0.635663/\$100 valuation, which is effectively a 2.26 percent increase in the tax rate. Mayor Pro Tem Bega seconds the motion. Motion carried 7-0.

Mayor Cannon recessed the regular meeting at 7:44 pm. and called for a 5-minute break.

Mayor Cannon Convened into Executive Session at 7:53 pm.

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EXECUTIVE SESSION

Convene into Executive Session Pursuant to Section 551.004 Personnel Matters to deliberate the Appointment, Employment, Evaluation, Reassignment of Duties, Discipline or Dismissal of a Public Officer or Employee.

Council Member Jones left the Executive Session at 9:07 pm.

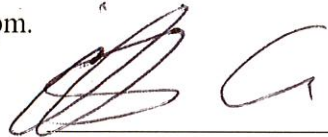
RECONVENE

Mayor Cannon reconvened into the regular meeting at 10:03 pm.

No action was taken during Executive Session.

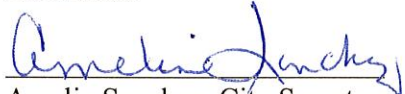
ADJOURNMENT

Mayor Cannon adjourned the City Council Meeting at 10:03 pm.

A handwritten signature in black ink, appearing to read 'Chris Cannon', written over a horizontal line.

Chris Cannon, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Amelia Sanchez', written over a horizontal line.
Amelia Sanchez, City Secretary