

MINUTES  
ELGIN CITY COUNCIL REGULAR VIRTUAL MEETING  
ELGIN PUBLIC LIBRARY ANNEX, 404 NORTH MAIN STREET  
September 1, 2020

**CALL TO ORDER**

Mayor Cannon called the meeting to order at 7:01 p.m.

**ROLL CALL**

Present: Chris Cannon, Mayor  
Jessica Bega, Mayor Pro Tem  
Daniel Lopez, Council Member  
Mary Penson, Council Member (Virtual)  
Sue Brashar, Council Member (Virtual)  
Juan Gonzalez, Council Member (Virtual)

Mayor Canon certified there was a quorum and that Council Member Arreaga, Council Member Jones and Council Member Dennis had notified him that they would not be in attendance.

Council Member Brashar moved to excuse Council Member Arreaga, Council Member Jones and Council Member Dennis. Council Member Penson seconds the motion. Motion carried 6-0.

**Staff:** Thomas L. Mattis, City Manager  
Charles Cunningham, Finance Director  
Michael Gonzalez, Parks Director  
Amy Miller, Community (Virtual)  
Owen Rock, EDC Director  
David Harrell, Planning Director  
Pam Sanders, HR Director  
Patrick South, Police Chief (Virtual)

**INVOCATION**

Council Member Lopez gave the invocation.

**PUBLIC COMMENT**

There were no public comments.

**PUBLIC HEARING**

Mayor Cannon recessed the regular meeting and opened the Public Hearing at 7:05 pm.

## CITY COUNCIL VIRTUAL/IN PERSON REGULAR MEETING

September 1, 2020 – Page 2

Elgin Public Library Annex Council Chambers

1. Public Hearing on the Proposed FY20-21 Annual Budget and Ad Valorem (Property) Tax Rate for the City of Elgin
2. Public Hearing on an Ordinance Amending Chapter 46, Article IV, Code of Ordinances, City of Elgin, Texas by Amending Division 9, "I" General Industrial District; And Providing for a Savings Clause and Repealing Conflicting Ordinances or Resolutions.
3. Public Hearing on an Ordinance Amending the Official Zoning Map of the City of Elgin, Texas Adopted in Chapter 46, Section 46-3, Revised Code of Ordinances, City of Elgin, Texas, 2013 and making this Amendment a Part of Said Official Zoning Map, To Wit: To Rezone to "I" General Industrial District the Property Being Approximately 66.22 Acres in Elgin Business Park Part III, Block A, Lot 2 & the Property Being 14.73 Acres out of the A59 Elizabeth Standifer Survey, Said Tracts Being more Particularly Described in Exhibits "A – C"; And Providing For a Savings Clause and Repealing Conflicting Ordinances and Resolutions.

Mayor Cannon stated that with no one signed up to speak during the Public Hearing he would close the Public Hearing at 7:10 pm.

### **PUBLIC COMMENT**

Cheryl Reese spoke and asked that the city consider new holidays and wanted to bring their attention that Smithville had already incorporated Juneteenth as a city holiday, a paid holiday for their employees, as well as Bastrop looking into it to add it to theirs. She stated our community was growing and was very diverse, and also added in her email to Council she added Cinco de Mayo, as well as looking at Chinese New Year's day and asked and Council consider looking at those holidays to be added to the city calendar to be celebrated.

### **CITY MANAGERS REPORT**

1. Update on City of Elgin Coronavirus (COVID-19 Pandemic Response and/or Impacts. City Manager Thomas Mattis stated that this item was a review of our current status there was nothing new to report on the Coronavirus response. He stated the city extended a modified Threat Level IV to September 11<sup>th</sup> and would continue city operations with most public buildings closed to the public but continuing to operate effectively. He stated that there continued to be development interests and projects moving forward and the city was not seeing any slow down on the business side. Mr. Mattis stated that the pool had closed early due to lifeguards not reporting to work and did not have the staff to stay open until Labor Day. He stated they continued to try to find different ways to open up the rec center safely and a little more accessible including the exercise room.

2. Review and Discussion of Schedule for Adoption of the FY2020-21 Annual Budget and Property Tax Rate.

CITY COUNCIL VIRTUAL/IN PERSON REGULAR MEETING  
September 1, 2020 – Page 3  
Elgin Public Library Annex Council Chambers

City Manager Thomas Mattis stated that the next discussion item was moving forward with the adoption of the budget and property tax rate. He stated one of the biggest challenges was understanding and getting a clarification with the adoption of our property tax rate in compliance with the new law that was implemented last year. He stated that the hearing held tonight was in compliance with the law but upon further research the new law infers that the Council is required to formally adopt the tax rate within seven days of the hearing on the tax rate. He stated that meant there would need to be a meeting next week to adopt the tax rate and the budget, but if Council wanted more discussion on the budget or opportunities for the public to speak then they could have a work session next week and then another meeting on the 15<sup>th</sup> to adopt the budget.

Council Member Lopez moved to set September 8<sup>th</sup> at 7:00 pm at 404 North Main Street in Elgin, Texas to have an agenda item to set the tax rate for FY 20-21 annual budget. Mayor Pro Tem Bega second the motion. Motion carried 6-0.

3. Departmental Monthly Reports – July.

There were no questions or comments on the reports.

4. General Activity Report and/or Project Update.

City Manager Thomas Mattis stated that there had been some nice events in town with the Circle Brewery groundbreaking and the commemorating of the baseball memorabilia at the rec center.

**NEW BUSINESS**

1. A RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING THE AWARD OF AN ENGINEERING SERVICE PROVIDER CONTRACT FOR PROVIDING PLANNING, ENGINEERING, SURVEYING, GEOTECHNICAL BIDDING AND CONSTRUCTION SUPERVISION SERVICES RELATIVE TO THE COUNTY LINE ROAD RECONSTRUCTION AND IMPROVEMENT PHASE I PROJECT.

Council Member Penson moved to approve the Resolution as presented. Council Member Lopez seconds the motion. Motion carried 6-0.

2. CONSIDER/ADOPT A CITIZENS PARTICIPATION PLAN FOR THE TEXAS GENERAL LAND OFFICE MITIGATION STATE COMPETITION FOR 2015, 2016, AND HURRICANE HARVEY GRANT(S), (GLO-MIT).

Mayor Pro Tem Bega moved to approve a Citizens Participation Plan as presented. Council Member Lopez seconds the motion. Motion carried 6-0.

CITY COUNCIL VIRTUAL/IN PERSON REGULAR MEETING

September 1, 2020 – Page 4

Elgin Public Library Annex Council Chambers

3. AN ORDINANCE AMENDING CHAPTER 46, ARTICLE IV, CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, BY AMENDING DIVISION 9, "I" GENERAL INDUSTRIAL DISTRICT; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.

Council Member Brashar moved to approve the Ordinance as presented. Council Member Lopez seconds the motion. Motion carried 6-0

4. AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID OFFICIAL ZONING MAP, TO WIT: TO REZONE TO "I" GENERAL INDUSTRIAL DISTRICT THE PROPERTY BEING APPROXIMATELY 66.22 ACRES IN ELGIN BUSINESS PARK PART III, BLOCK A, LOT 2 & THE PROPERTY BEING 14.73 ACRES OUT OF THE A59 ELIZABETH STANDIFER SURVEY, SAID TRACTS BEING MORE PATRICULARLY DESCRIBED IN EXHIBITS "A" – "C"; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS

Council Member Lopez moved to approve the Ordinance as presented. Mayor Pro Tem Bega seconds the motion. Motion carried 6-0.

**ANNOUNCEMENTS**

Amy Miller mentioned that we are in the final weeks of the census and asked everyone to encourage people to participate in completing the census and reach out to organizations in the community.

Mayor Cannon recessed the regular meeting at 7:42 pm with a 5-minute break.

Mayor Cannon stated item 5 would be voted on after the Executive Session.

Mayor Cannon opened the Executive Session at 7:50

**EXECUTIVE SESSION**

1. Adjourn Into Executive Session Pursuant To (1) Section §551.072 Deliberations About Real Property: To Receive A Staff Briefing And Deliberate The Purchase, Exchange, Lease, Or Value Of Certain Real Property Located On Within The City Of Elgin Business Park; And (2) Section § 551.087 Deliberation Regarding Economic Development Negotiations: To Deliberate The Offer Of A Financial Or Other Incentive To A Business Prospect

**RECONVENE**

Mayor Cannon reconvened into the regular meeting at 8:07 pm

CITY COUNCIL VIRTUAL/IN PERSON REGULAR MEETING

September 1, 2020 – Page 5

Elgin Public Library Annex Council Chambers

5. RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING AN ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF THE ELGIN ECONOMIC DEVELOPMENT CORPORATION AND YERICO MANUFACTURING, INC AND AUTHORIZING THE MAYOR TO APPROVE THE AGREEMENT.

Council Member Lopez moved to approve the Resolution as presented. Council Member Brashar seconds the motion. Motion carried 6-0.

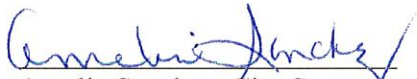
**ADJOURNMENT**

Mayor Cannon adjourned the City Council Meeting at 8:08 pm.

A handwritten signature in black ink, appearing to read 'Chris Cannon', written over a horizontal line.

Chris Cannon, Mayor

**ATTEST:**

A handwritten signature in blue ink, appearing to read 'Amelia Sanchez', written over a horizontal line.  
Amelia Sanchez, City Secretary