



AGENDA
ELGIN CITY COUNCIL
VIRTUAL REGULAR MEETING
TUESDAY, AUGUST 18, 2020
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
6:00 PM

In accordance with social distancing guidelines, the City Council meeting will not be open to the public. Council Members will attend virtually. The meeting will be streamed live at https://www.youtube.com/channel/UC3OGBV_l6V0Nr3AqM1jJTzA

Members of the public wishing to submit their written comments on a listed agenda item must submit their comments by emailing asanchez@ci.elgin.tx.us by 6:00 pm August 17, 2020, or calling 512-229-3222.

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM." Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

V. PRESENTATION

1. PROCLAMATION FREDA PIERCE DAY

Documents:

[EXECUTIVE SUMMARY FREDA PROCLAMATION.PDF](#)
[PROCLAMATION FREDA PIERCE DAY.PDF](#)

VI. CITY MANAGERS REPORT

1. Update On City Of Elgin Coronavirus (COVID-19) Pandemic Response And/Or Impacts

Documents:

[EXSUMMARY - CORONAVIRUS REPORT 4.PDF](#)
[MEM4LEVEL72920.PDF](#)
[COVID19PLAN320.PDF](#)

2. Review And Discussion Of Schedule For Adoption Of The FY2020-21 Annual Budget And Property Tax Rate

Documents:

[EXSUMMARY - BUDGET SCHEDULE.PDF](#)
[MEMBUDGCAL61120.PDF](#)

3. General Activity Report And/Or Project Update

Documents:

[EXSUMMARY - GENERAL ACTIVITY REPORT.PDF](#)

VII. CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. City Council Virtual Regular Meeting Minutes - July 21, 2020 And August 4, 2020

Documents:

[EXSUMMARY SHEET MINUTES.PDF](#)
[CITY COUNCIL VIRTUAL MEETING MINUTES 07-21-2020.PDF](#)
[CITY COUNCIL VIRTUAL MEETING MINUTES 08-04-20.PDF](#)

VIII. NEW BUSINESS

1. Consider Setting A Date Of September 1, 2020 For A Public Hearing On Tax Increase And Vote On A Proposed Tax Rate Of .635663 Per \$100 Valuation.

Documents:

[01 EXSUM TAX RATE HEARING.PDF](#)
[NOTICE OF PUBLIC HEARING ON TAX RATE.PDF](#)

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, ESTABLISHING A SOCIAL MEDIA COMMENTING POLICY FOR ALL CITY PLATFORMS INCLUDING FACEBOOK AND TWITTER: AND PROVIDING FOR RELATED MATTERS

Documents:

[EX SUMMARY - SOCILA MEDIA COMMENTING.PDF](#)
[RESSOCIALMEDIA820.PDF](#)
[SOCIAL MEDIA COMMENTING POLICY.PDF](#)

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AWARDDING A BID FOR THE FM 1704 WASTEWATER EXTENSION PROJECT TO M&C FONSECA CONSTRUCTION COMPANY AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME IN AN AMOUNT NOT TO EXCEED \$1,976,345.00 FOR CONSTRUCTION OF WASTWATER FACILITIES STIPULATED IN THE BID AND MAKING CERTAIN FINDINGS RELATED THERETO.

Documents:

[01 EXSUM AWARD BID TO FONSECA CONSTRUCTION.PDF](#)
[02 RESOLUTION AWARDDING BID AND AUTHORIZING EXECUTION OF AGREEMENT.PDF](#)
[ATTACHMENT A BID AWARD RECOMMENDATION - ELGIN FM 1704 WW EXTENSION.PDF](#)

4. A RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING THE AWARD OF AN ENGINEERING SERVICE PROVIDER CONTRACT FOR THE TEXAS GENERAL LAND OFFICE CDBG-MITIGATION 2015-2016-HURRICANE HARVEY COMPETITION GRANT.

Documents:

[01 EXSUMMARY AWARD GLO ENGINEERING BID.PDF](#)
[RESOLUTION AWARDDING ENGINEERING SERVICES GLO-MIT GRANT.PDF](#)

IX. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

X. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XI. ANNOUNCEMENTS

XII. ADJOURNMENT

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, August 14, 2020, in accordance with Chapter 551 of the Texas Government Code.

Amelia Sanchez, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: PROCLAMATION FREDA PIERCE DAY

DEPARTMENT: Community Services

PROPOSED ACTION: Present proclamation.

BACKGROUND

Freda Pierce is retiring with 35 years of service to the City of Elgin. Proclamation attached recognizes her service.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {X} included { } not included in the current-year budget { } N/A

RECOMMENDATION:

ATTACHMENTS:

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X } Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

PROCLAMATION FREDA PIERCE DAY

Whereas, Freda Pierce started working for the City of Elgin in March 1984 managing all utility billing and collections, served as the dispatcher for utility and street crews, conducted city and county tax collections; and

Whereas, after 25 years of service, she continued her service at the Elgin Public Library where she handled circulation, collection management, interlibrary loans, and daily cash receipts and bank deposits, and;

Whereas, she has worked in each city hall location starting with 114 Depot Street, then 202 Depot Street, 310 North Main Street and finally the Elgin Public Library at 404 North Main Street; and

Whereas, she helped update 202 Depot Street and 310 North Main Street for city offices when those moves occurred; and

Whereas, her work started with an NCR billing machine, entering every meter reading by hand, transitioned to an IBM System 32 computer which was the size of an entire desk, then an IBM System 36 with a new program, and through her work continued to adapt to new technology and software for the city; and

Whereas, Freda was a dedicated public servant meeting new challenges and providing excellent service to our community; and

Whereas, Freda is retiring from the City of Elgin with thirty-five years of service;

Now, therefore, I, Chris Cannon, Mayor of the City of Elgin, Bastrop County, Texas proclaim August 21, 2020 as

FREDA PIERCE DAY

In witness whereof, I have set my hand and caused the seal of the City of Elgin, Texas to be affixed this 18th day of August 2020.

Chris Cannon, Mayor



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Update on City of Elgin Coronavirus (COVID-19) Pandemic Response and/or Impacts

DEPARTMENT: City Manager

PROPOSED ACTION:

No Council action proposed, requested, or believed necessary at this time; This item is for a briefing and general discussion with the City Council as to on-going operational response to the COVID-19 coronavirus.

BACKGROUND:

This item is for an informational report and general discussion of the City's on-going response to the Coronavirus from the

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Review and discussion of City on-going response to the Coronavirus Pandemic; and direction to staff, if any, regarding same.

ATTACHMENTS:

City of Elgin Coronavirus (COVID-19) Readiness Plan
7/29/20 Staff Memorandum

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Memorandum

Date: July 29, 2020

To: Department Heads

Subject: Coronavirus (COVID-19) Readiness Plan
Update – Modified Level IV Status



Due to overall circumstances and current status of Coronavirus cases in Elgin, Bastrop County, and Texas in general, City of Elgin operations will maintain its current *modified Threat Level IV* of the Coronavirus (COVID-19) Readiness Plan through at least **Friday, August 21** - at which time we will again reassess general conditions.

The basic protocols for the current *modified Threat Level IV* are described below. City Hall, Elgin Police Department, Municipal Court, and Library will remain closed to the general public; the Recreation Center, Swimming Pool, and City Parks will remain open to the public on a very limited and controlled basis. Social distancing and face coverings will continue to be required.

Department heads are to continue to monitor operations to assure the continuous provision of city services in an effective manner that is safe and responsive to both our residents and city employees.

Threat Level IV (as modified) – Normal Conditions - *Operations as usual but emphasis on hygiene and vigilance until threat is totally dissipated. All prior operational practices and protocols will be maintained except as otherwise noted below:*

CITY HALL

- (a) *Closed to the general public.* In-person utility payments can be made at the drive-thru window during normal business hours. Court Fines can be paid by Money Order or Cashier Check and may be dropped off at the drive-thru window.
- (b) Full staffing, as well as routine operations and services, will be maintained.
- (c) General no-visitor policy; Only authorized employees permitted in City Hall.
- (d) Exceptions to the no-visitor policy permitted when related to essential services. In such instances, authorized visitors are required to wear face covering upon entry.
- (e) Face covering and social distancing protocols to be maintained at all times.
- (f) Appropriate & effective use of face coverings by employees & authorized visitors required.
- (g) Engagement of Development Services staff by appointment only and on-line interaction will be strongly encouraged.

CITY HALL ANNEX

- (a) Municipal Court offices *closed to the general public.*
- (b) Court staff available for consultation by phone or e-mail during normal business hours.
- (c) Full staffing, as well as routine operations and services, will be maintained.
- (d) Same operational protocols as for City Hall.
- (e) City Council Chambers available for small, in-person staff meetings conforming with social distancing standards.

EPD STATION

- (a) *Closed to the general public.*

ADMINISTRATION

- (a) *City Council Meetings by teleconference only* (with plan to go to in-person meetings ASAP).
- (b) Commissions, boards, & advisory groups meet as needed, and only through teleconferencing.

COMMUNITY LIBRARY

- (a) *Closed to the general public.*
- (b) Sidewalk Deliveries Program continues (9:00am to 4:00pm, M-F)
- (c) Social distancing protocols to be maintained at all times.
- (d) Face covering and social distancing protocols to be maintained at all times.

RECREATION CENTER

- (a) Partial opening with very limited and controlled use.
- (b) Fitness room remains closed
- (c) Protective screens at all public counter space
- (d) Social distancing maintained with spacing markers provided.
- (e) Face covering and social distancing protocols to be maintained at all times.

FLEMING CENTER

- (a) Closed through July (City resources not available to maintain appropriate sanitization)

SWIMMING POOL

- (a) *Open to general public for limited use.*
- (b) Face covering and social distancing protocols to be maintained at all times.
- (c) Pool divided into three (3) lanes with lap lane lines - kiddie pool open
- (d) Families/groups can reserve exclusive use for up to sixty (60) minutes
- (e) Pool capacity limited to maximum of twenty (20) persons.

CITY PARKS

- (a) *All facilities open to the public with social distancing*
- (b) Face covering and social distancing protocols to be maintained at all times.
- (c) Playground equipment, sports courts, and pavilions open for general use with social distancing and at user's risk (City resources not available to assure on-going sanitization of equipment).
- (d) Restrooms closed (City resources not available to maintain appropriate sanitization)

EMPLOYEE PRACTICES

- (a) Full staffing in all departments, as well as routine operations and services, will be maintained.
- (b) Face covering and social distancing protocols to be maintained at all times.
- (c) Employees directed to not report to work if sick or show signs or symptoms of illness.
- (d) Virtual and/or on-line remote meetings encouraged in all settings.

All are encouraged to do their part to help slow the spread of COVID-19 by staying home when sick or exhibiting symptoms of illness, wearing cloth face coverings, practicing social distancing, making only essential trips from home, not gathering in groups more than ten, and washing hands frequently.

Let me know if you have any questions or comments.



Thomas L. Mattis
City Manager



City of Elgin

Office of the City Manager

City Hall • 310 North Main Street • P.O. Box 591
Elgin, Texas 78621

CITY OF ELGIN

CORONAVIRUS (COVID-19) READINESS PLAN

March 18, 2020

The following plan has been developed to generally define the role of city operations and prepare the general citizenry for the potential impacts of the Coronavirus (COVID-19) Pandemic. The contents herein are a summary of more detailed plans that have been prepared for each organizational unit. City staff continues to monitor information provided by the Texas Department of State Health Services (DSHS), who is working closely with the Centers for Disease Control and Prevention (CDC) in monitoring this new disease that is causing an outbreak of respiratory illness worldwide.

Through the combined efforts of all city staff and departments, this plan has been developed to create a comprehensive *City of Elgin* response to the current pandemic that anticipates future scenarios and builds public confidence in our responding to this event appropriately. At the same time, the staff has also remained focused on not encouraging an overreaction to the situation.

It's assumed that most already have a tacit understanding of the basic Coronavirus Pandemic situation. If however, more basic information about the virus is desired, please refer to the DSHS website at <https://dshs.texas.gov/coronavirus/>

While the immediate Coronavirus risk to most Texans and Elginites remains low, steps are being taken to limit the spread of the virus, mitigate health and economic risk. City staff remains in touch with all appropriate local health authorities as well as county, state, and federal health agencies regarding the COVID-19 virus. We have also maintained regular, direct contact with the Bastrop County Judge, the City of Bastrop, the City of Smithville, and Travis County to properly coordinate consistent local efforts. We continue to seek the most up-to-date information in our efforts to help everyone stay informed and healthy.

The DSHS provides daily reports on additional cases of the Coronavirus and, as of the above date, reports a total of eighty-three (83) cases in Texas. Locally, four (4) of those cases have been attributed to being in Travis County and one (1) in Hays County. **There have been NO CASES of COVID-19 reported yet in Bastrop County and/or the City of Elgin.**

In reviewing the Readiness Threat Levels, it is important to note the following general conditions:

- The Levels provide a general plan for response; however, certain conditions may exist that could call for an advancement of response activity in individual situations or departments.
- While there are certain items listed therein as it relates to the Elgin Police Department, the EPD will strive to maintain routine operations and staffing throughout the event, with minimal, adverse impact on routine public safety services.

- Due to the critical nature of water and wastewater operations, particular emphasis has been placed on keeping treatment plant operations continuing irrespective of the Threat Level achieved.
- Trash & Recycling Curbside Collection services are also anticipated to maintain routine operations and staffing throughout the event.

Coronavirus Readiness Levels

Threat Level IV - Normal Conditions - Operations as usual but emphasis on hygiene and vigilance until threat is totally dissipated.

I. Employee Practices:

- (a) Wash hands often with soap and water or an alcohol-based hand sanitizer.
- (b) Avoid touching your eyes, nose, and mouth with unwashed hands.
- (c) Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- (d) Flu shots encouraged.

II. Operational Accommodations

- (a) Clean and disinfect workstations and frequently touched objects and surfaces.
- (b) Wipe down all counter spaces a minimum of two (2) times per day.
- (c) Monitor threat level conditions.
- (d) Follow normal operating procedures but focus on execution of critical issues to ensure continuing compliance with law.
- (e) All employees exhibiting flu-like symptoms are required to stay home.
- (f) Authorize changes to normal work schedule as necessary.
- (g) Encourage minimal participation at City Council Meetings, educating attendees to be mindful of recommended social distancing.

RECREATION CENTER

- (a) Cancel or reschedule all Spring Break and group programming
- (b) Modify senior programming to utilize social distancing of participants and limit contact to communal objects.
- (c) Cancel Passive Senior Programming for the month of March
- (d) Cancel programming and large-scale events at Elgin Recreation Center
- (e) Reschedule Community Movie Night
- (f) Reschedule Educational Sessions
- (g) Cancel fitness classes at instructor's discretion

III. Communications

- (a) Maintain routine updates of changing conditions to Council and/or staff as needed
- (b) Convene targeted staff members for meetings as needed to communicate changes in threat levels or discuss and solve any emerging operational issues.

- (c) Utilize City website, social media, and Elgin Courier to disseminate updated information to the general public.
- (d) Provide notice of changing Recreation Program conditions as needed
- (e) Monitor and respond to inquiries and/or notices on social media as appropriate.

Threat Level III – Increased Readiness - Increased response as appropriate if there is a greater than the normal threat of a contagious disease event. Initial conditions include confirmed cases and/or quarantine of unconfirmed instances within the Austin MSA and/or central Texas area.

I. *Continue all measures implemented under Level IV*

II. *Employee Practices:*

- (a) Practice social distancing (avoid an area within six-foot distance of others).
- (b) Self-quarantine, if possible.
- (c) All at-risk employees encouraged to work remotely or under staggered shifts.

III. *Operational Accommodations:*

GENERAL

- (a) Cancel/postpone all travel and training that is not necessary to facilitate immediate operational needs
- (b) If staffing becomes limited, arrange for coverage of critical duties and responsibilities
- (c) Monitor media to keep abreast of progress of pandemic at national, state, local level.

ADMINISTRATION

- (a) Schedule/conduct frequent staff meetings for updates on issues.
- (b) Reduce City Council Meeting schedule to one (1) per month
- (c) Coordinate time and attendance through HR for tracking purposes
- (d) Identify essential staff/operations

PUBLIC WORKS/UTILITIES

- (a) Begin rotation of maintenance crews; limit number of employees working at one time

COMMUNITY SERVICES

- (a) Cancel all programming through April 8 including Downtown Scoops, Local Lore and Sip Shop & Stroll.
- (b) Coordinate with Advocacy Outreach and Community Cupboard
- (c) Continue promoting Census 2020
- (d) Reschedule Friends of Elgin Parks Music in the Park Fridays
- (e) Develop strategy for or plans for Hip Hop Shop (Easter Weekend)
- (f) Develop strategy for or Plans for Art Studio Tour (May 29-30)
- (g) Cancel production of Spring issue Downtown 78621
- (h) Cancel event marketing and paid advertising for events
- (i) Work with Elgin Historical Association to determine appropriate the Depot Museum operational plan.

RECREATION CENTER

- (a) Cancel all fitness classes and additional programs
- (b) Cancel all private rentals, including all park facilities

LIBRARY

- (a) Establish limit of five (5) patrons at a time to search for and check out books
- (b) Cancel all spring break programming, and all regular programming
- (c) Social distancing computer use - five (5) workstations available to the public.
- (d) Rearrange employee work areas to maintain a 6-ft distance from others & the public.
- (e) Move Library Advisory Board meetings to Civic Center room
- (f) Friends of Elgin Library meetings will be electronic or use social distancing.

III. Communications

- (a) E-mail notice of changing conditions as needed to Council and/or staff.
- (b) Update COVID-19 link on City Website daily or as significant issues arise.
- (c) Update closure notices daily on web page and social media.
- (d) Collect links to Notices and announcements from staff as submitted.
- (e) Post links concerning COVID-19 from other local, state, federal agencies.

Threat Level II – High Readiness – Increased response as appropriate if there is an increased risk of a contagious disease incident. Initial conditions may include a number of confirmed cases within Bastrop County and/or eastern Travis County.

I. Continue all measures implemented under Levels III and IV**II. Employee Practices:**

- (a) Suspend all vacation requests.
- (b) All at risk, non-essential staff placed on admin leave or work remotely, if applicable
- (c) All non-essential staff encouraged to work remotely or staggered schedules
- (d) Arrange work areas to encourage social distance in the workspace

III. Operational Accommodations:ADMINISTRATION

- (a) City Hall closed to the general public; with Utility payments received at the drive-thru and Court payments at the City Hall Annex
- (b) Municipal Court canceled until further notice.
- (c) Reduce City Council Meeting schedule to as-needed Special Meetings.
- (d) Cancel or delay all non-essential meetings of City boards and advisory groups (Library Advisory Board, Parks & Recreation Advisory Board, TIRZ Board of Directors, Public Safety Advisory Committee, and Main Street Board of Directors).
- (e) Reduce schedule of mandatory City boards and advisory groups to as-needed only (Planning & Zoning Commission, Board of Adjustment, Economic Development Corporation Board of Directors, Historic Review Board, and Building Standards Commission).

POLICE

- (a) Identify leadership personnel to staff the Emergency Operations Center (EOC)
- (b) Create schedule for personnel to work at the EOC
- (c) Brief EOC personnel on current law enforcement operations
- (d) Front lobby of the EPD station closed to the general public.
- (e) Communications personnel sequestered
- (f) All walk-in complaints handled by on-duty patrol personnel
- (g) Identify and/or create potential day-care locations for dependents of emergency personnel who are deemed to be essential personnel

PUBLIC WORKS/UTILITIES

- (a) Initiate skeleton maintenance crews to begin. Crews working will put in normal 8-hour
- (b) No new construction projects, water, and/or sewer taps
- (c) Only required work will be done for necessary treatment plant operations

COMMUNITY SERVICES

- (a) Cancel all programming
- (b) Work with Juneteenth Festival Committee and Elgin Chamber of Commerce to develop plan for rescheduling June events
- (c) Develop plan for Hogeye Festival
- (d) Assess need and feasibility of staff support for mental health calls or coordinating mental health calls with volunteers

RECREATION CENTER

- (a) Close the Recreation Center to the general public
- (b) Coordinate with EPD opening of an Emergency Operations Center (EOC)
- (c) Continue staffing to ensure that Facility is ready to reopen and/or open as an emergency shelter

LIBRARY

- (a) Close the Library to the general public
- (b) Cancel all programming

IV. Communications

- (a) Conduct conference calls with the Mayor, City Council, and key staff members as warranted to provide updates on threat status and resolve emerging issues.
- (b) Enhance contact with school administration, fire department, county officials and state agencies as appropriate.
- (c) Prepare and ensure publishing of announcements for canceling City sponsored public meetings and or gatherings.
- (d) Coordinate and direct updates of social media outlets with webmaster

Threat Level I – Maximum Readiness – Increased response when there is a significant possibility of a contagious disease event within the city or immediately surrounding area. Initial conditions include confirmed case(s) of a contagious disease in the City of Elgin.

I. *Continue all measures implemented under Levels II, III, and IV*

II. *Employee Practices:*

- (a) Only authorized, essential staff report to work
- (b) Provide support to all Emergency Management operations as needed.

III. *Operational Accommodations:*

- (a) Close all city-owned buildings and facilities to the general public.
- (b) Maintain only essential city operations – Police, Water, Wastewater, Trash & Recycling and Administration

ADMINISTRATION

- (a) Reduce City Council Meeting schedule to Emergency Meetings only.
- (b) Cancel all non-essential meetings of City boards and advisory groups

POLICE

- (a) Open Emergency Operations Center (EOC) at the Recreation Center.
- (b) Alert staff of emergency operations. Notify identified essential personnel for increased staffing during primary vulnerability period
- (c) Activate minimum staffing plan for essential personnel and telecommuting for non-essential personnel
- (d) Place CID personnel in patrol rotation. Non-violent CID cases suspended.
- (e) Place executive staff in patrol rotation when not assigned to EOC
- (f) Initiate childcare plan for essential personnel
- (g) Initiate revised policy for response to calls for service:
- (h) Implement altered work schedules

PUBLIC WORKS/UTILITIES

- (a) One maintenance employee on call for each department

LIBRARY

- (a) Closed to the public and/or all patrons until further notice.
- (b) Implement organizational and facility deep cleaning

IV. *Communications*

- (a) Keep Council advised by e-mail of operational issues or changes in threat levels.
- (b) Conduct conference calls with key staff members to provide updates on threat status and resolve emerging issues.
- (c) Keep in reasonably frequent contact with school administration, fire department, county officials and state agencies as appropriate.
- (d) Issue public warnings and provide public information as necessary.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Review and discussion of schedule for adoption of the FY2020-21 Annual Budget and Property Tax Rate

DEPARTMENT: City Manager

PROPOSED ACTION:

No Council action proposed or requested at this time.

BACKGROUND:

This item is for general review and discussion of the currently planned schedule moving forward with deliberations and adoption of the FY20-21 Annual Budget and associated Property for all city funds for the ensuing fiscal year, which begins October 1, 2020.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Consideration of the schedule for adoption of the FY2020-21 Annual Budget and Property Tax Rate; and direction to staff, if any, as appropriate

ATTACHMENTS:

Memorandum – Budget Calendar

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Memorandum

Date: June 11, 2020

To: Mayor and City Council
Department Heads

Subject: Calendar for Formulation and Adoption of
FY20-21 Annual Operating Budget and
2020 Five-Year Capital Plan - **REVISED**



Following is a projected schedule relating to the development and formal adoption of the *2020 Five-Year Capital Plan* and the *FY2020-21 Annual Operating Budget* for the City of Elgin in accordance with the City Charter and applicable state law:

APRIL

Wednesday, April 29, 2020.....Briefing of departmental staff by City Manager and Director of Finance on the budget development process



MAY

Friday, May 8, 2020Deadline for submission of departmental requests for inclusion in the Proposed *2020 Five-Year Capital Plan (5YRCP)*

Monday, May 11 through

Friday, May 22, 2020..... Review and consideration of departmental 5YRCP requests by City Manager, Director of Finance, and applicable Department Heads (as needed)

Friday, May 22, 2020..... Deadline for submission of departmental requests for funding **program changes** within the Proposed *FY2020-21 Annual Operating Budget*



JUNE

Tuesday, June 16, 2020.....**Presentation of Proposed 2020 Five-Year Capital Plan to Mayor and City Council by City Manager**
(Regular Council Meeting)

Tuesday, June 23, 2020.....City Council 5YRCP Review/ Work Session (*tentative**)
(Special Called Meeting)

Monday, June 15 through

Friday, July 17, 2020.....Review and consideration of program change requests and straight-line budget projections by City Manager, Director of Finance, and applicable Department Heads (as needed)



JULY

Tuesday, July 21, 2020..... Public Hearing on Proposed *2020 Five Year Capital Plan*
(Regular Council Meeting)

AUGUST

Tuesday, August 4, 2020.....Presentation of Proposed FY2020-21 Annual Operating Budget to Mayor & City Council by City Manager
(Regular Council Meeting)

....Resolution formally adopting the 2020 Five-Year Capital Plan

....Set dates for public hearings on tax rate.

Wednesday, August 5, 2020.....Publish General Budget Summary

Tuesday, August 11, 2020.....Council Budget Review/ Work Session (tentative*)

Wednesday, August 12, 2020.....Publish Effective Property Tax Rate & Rollback Calculation

.... Publish Notice of 1st Public Hearing on Tax Rate and Budget

Tuesday, August 25, 2020.....Council Budget Review/ Work Session (tentative*)

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SEPTEMBER

Tuesday, September 1, 2020.....First Public Hearing on Tax Rate and Proposed FY2020-21 Annual Budget
(Regular Council Meeting)

Tuesday, September 8, 2020.....Council Budget Review/ Work Session (tentative*)

Tuesday, September 15, 2020.....Second Public Hearing on Proposed Tax Rate and Budget
(Regular Council Meeting)

...**First Reading** of Appropriations Ordinance Adopting FY2020-21 Annual Operating Budget and Tax Rate

Tuesday, September 22, 2020.....Second Reading and Final Adoption of Appropriations Ordinance and Tax Rate Ordinance for FY 2019-20
(Special Called Council Meeting)

Sunday, September 27, 2020.....Deadline established by City Charter for final adoption of FY2020-21 Annual Operating Budget
("The budget shall be finally adopted not later than three {3} calendar days prior to the end of the fiscal year")

+++++

OCTOBER

Thursday October 1, 2020.....Beginning of FY2020-21 Fiscal Year

Please let me know at your earliest convenience if you have any comments or questions; or require additional information regarding the budget development process.



Thomas L. Mattis
City Manager

***Tentative dates for Council Budget Work Sessions. Actual number and schedule for work sessions to be determined by City Council.**



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: General Activity Report and/or Project Update

DEPARTMENT: City Manager/Staff

PROPOSED ACTION:

No Council action proposed or requested; This item is to allow for general update and/or activities report relating to various on-going city projects or issues.

BACKGROUND:

This item is to provide opportunities for miscellaneous updates and comments by the staff; and general Q&A with the City Council relative to on-going projects and/or issues.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X}
N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

None.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: City Council Virtual Regular Meeting Minutes –July 21, 2020 and August 4, 2020.

DEPARTMENT: Administration

PROPOSED ACTION:

Review and approve the July 21, 2020 and August 4, 2020 Meeting Minutes.

BACKGROUND:

N/A

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Approval of the July 21, 2020 and August 4, 2020 Meeting Minutes.

ATTACHMENTS: July 21, 2020 and August 4, 2020 Meeting Minutes.

{ }Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{X}This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

MINUTES
ELGIN CITY COUNCIL REGULAR VIRTUAL MEETING
CITY COUNCIL CHAMBERS ANNEX, 310 NORTH MAIN STREET
Tuesday, July 21, 2020

CALL TO ORDER

Mayor Cannon called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Sue Brashar, Council Member
Forest Dennis, Council Member
Susie Arreaga, Council Member
Juan Gonzalez, Council Member

Mayor Canon certified there was a quorum and that Council Members Jones and Lopez had notified him that they would not be in attendance.

Council Member Brashar moved to excuse both Council Members Jones and Lopez. Council Member Penson seconds the motion. Motion carried 7-0.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
Patrick South, Chief of Police
Amy Miller, Community
David Harrell, Planning Director
Pam Sanders, HR Manager
Beau Perry, City Engineer

INVOCATION

Council Member Penson gave the invocation.

PUBLIC HEARING

1. Public Hearing on the Proposed 2020 Five-Year Capital Plan.

Mayor Cannon recessed the Regular Meeting and opened the Public Hearing at 6:03 pm.

There were no speakers during the Public Hearing.

Mayor Cannon closed the Public Hearing at 6:06 pm and re-opened the Regular Meeting.

PUBLIC COMMENT

There were no public comments.

CITY MANAGERS REPORT

1. Update on City of Elgin Coronavirus (COVID-19 Pandemic Response and/or Impacts.

City Manager Thomas Mattis stated that there was nothing new to report on the Coronavirus response and remained at a modified Threat Level IV. He stated that nearly all buildings remained closed to the public but have continued activity at the swimming pool, limited access at the library and making the parks as accessible as possible while keeping employees safe.

2. Review of City Bulk Trash Collection Services and Policies.

Mr. Mattis stated he had received some phone calls regarding bulk trash during this time when people are staying home and cleaning out their garages with more bulk trash in some areas. Dodie Navejas, Utility Supervisor, discussed some of the issues in years past regarding bulk trash pickup being serviced every other week with bulk trash left out before the scheduled pickup day. She stated the current schedule runs one week each quarter in March, June, September and December and she spoke about the process of notifying someone why their trash was not picked up. She stated that she had a bulk Trash “do’s and don’ts” flyer mailed to all residential customers years ago and something that possibly should be done again to re-educate customers.

3. Departmental Monthly Reports – June.

There were no questions or comments regarding the Departmental Monthly Reports.

4. General Activity Report and/or Project Update.

City Manager Thomas Mattis stated that the city was in the process of accepting proposals to consider selling the Community Cupboard Building at 114 Depot Street and that this had been discussed before about finding another location for them and have that building as another store front commercial building downtown. He stated that included in the Five-Year Plan was to remodel the Poth Building and so the plan would be to sell the Community Building that would generate money to remodel and restore the Poth Building and put the Cupboard folks in that building.

Mr. Mattis asked Police Chief South to speak about the Black Lives Matter movement.

CITY COUNCIL VIRTUAL SPECIAL MEETING

July 21, 2020 – Page 3

City Annex Council Chambers

Chief South spoke and stated that about a month ago there was a meeting but before that he met with several Pastors and the request was to be more involved with the policy making in the Police Department. He stated that it was not so much to dictate but to talk and have input into what was occurring. He stated that the first meeting they set some rules and bylaws, when to meet and basic things they wanted to do. He stated the main goal was to have minority community representation to have input on not just the policies of the Police Department but significant issues that occur within the Police Department.

CONSENT AGENDA

1. City Council Emergency Special Virtual Meeting Minutes – July 1, 2020.

Council Member Penson moved to approve the July 1, 2020 meeting minutes. Council Member Dennis seconds the motion. Motion carried 7-0.

NEW BUSINESS

1. Review and Discussion of the Proposed City of Elgin 2020 Five-Year Capital Plan (5YRCP).

City Manager Thomas Mattis stated that staff was ready to answer any questions Council had. He stated the new items being proposed for funding in next years budget would be the most important, and if Council were supportive then staff would be building the operating budget around these assumptions. He stated there was 18 million in total being in the budget over the next year and that a number of those funds would come from the different areas and in particular a big portion from grant funds. He stated that the wastewater treatment plant expansion is anticipated in the next fiscal year which would be the biggest portion of it. He stated Council Member Gonzalez had a couple of questions and one was about downtown alleys and why only certain alleys were considered. He stated this project was in the process, with very preliminary engineering and that the concept was based on the idea that within the downtown area due to all of the development and combined with the residential element that is growing in the downtown area that a look at dramatically improving these alley ways by more than just repaving what is there. He stated there are drainage and access problems and the goal would be to make these alleys almost a second front door to the businesses and residential.

Mr. Mattis stated that another discussion with Council Member Gonzalez that needed clarification was about the two plans having to do with sidewalks, if you compare last years plan with this years plan some of the projects have changed. He stated that the one in particular was a project in the 2019 plan that was the S Main Street sidewalk that does not show up in the 2020 plan, but part of that is that the city got a big grant to do some of those projects.

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AWARDING BIDS FOR PURCHASE OF PLAYGROUND EQUIPMENT AND SURFACING OF SAME IN ELGIN MEMORIAL PARK; AUTHORIZING STAFF TO REQUEST BIDS FOR

CITY COUNCIL VIRTUAL SPECIAL MEETING

July 21, 2020 – Page 4

City Annex Council Chambers

ROAD AND TRAIL IMPROVEMENTS IN THE PARK AS WELL AS NEW RESTROOMS; AND APPROVING CERTAIN AMENITY ENHANCEMENTS AS PART OF A PARK REJUVENATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.

Council Member Penson moved to approve the Resolution as presented awarding the bids recommended by staff. Council Member Dennis seconds the motion. Motion carried 7-0.

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AUTHORIZING EXECUTION OF A LEASE WITH CAPITAL AREA RURAL TRANSIT AUTHORITY (CARTS) FOR 201 CENTRAL AVENUE.

No action was taken on this item.

4. Reappointment of three Members to the Tax Increment Reinvestment Zone Board of Directors along with an Alternate.

- Mayor Chris Cannon
- Council Member Sue Brashar
- Council Member Jessica Bega
- Susie Arreaga (Alternate)

Council Member Penson moved to re-appoint the three members to the Tax Increment Zone Board of Directors and Susie Arreaga as the alternate. Council Member Brashar seconds the motion. Motion carried 7-0.

5. CONSIDER AND APPROVE A CONTRACT WITH BASTROP COUNTY FOR ELECTION SERVICES AND AGREEMENT TO CONDUCT JOINT ELECTION.

Council Member Penson moved to approve the Resolution as presented. Council Member Dennis seconds the motion. Motion carried 7-0.

6. INTERLOCAL COOPERATIVE AGREEMENT BETWEEN BASTROP COUNTY, TEXAS AND THE CITY OF ELGIN, TEXAS PROVIDING THE TERMS PURSUANT TO WHICH THE COUNTY WILL SELL PROPERTY TO THE CITY; AND OTHER MATTERS IN CONNECTION THEREWITH.

Council Member Penson moved to approve the Interlocal Agreement with Bastrop County for the property. Council Member Dennis seconds the motion. Motion carried 7-0.

Mayor Cannon adjourned the meeting at 7:36 pm.

Mayor Cannon stated there would be a break and convene into Executive Session at 7:42

CITY COUNCIL VIRTUAL SPECIAL MEETING

July 21, 2020 – Page 6

City Annex Council Chambers

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

1. Adjourn into Executive Session Pursuant to Section §551.071 Consultations with Attorney; To Deliberate with Legal Counsel Regarding the Trinity Ranch MUD Development Agreement

No action was taken during Executive Session.

Mayor Cannon re-convened the regular meeting at 8:24 pm.

ADJOURNMENT

Mayor Pro Tem Bega adjourned the City Council Meeting at 8:25pm.

Chris Cannon, Mayor

ATTEST:

Amelia Sanchez, City Secretary

MINUTES
ELGIN CITY COUNCIL REGULAR VIRTUAL MEETING
CITY COUNCIL CHAMBERS ANNEX, 310 NORTH MAIN STREET
August 4, 2020

CALL TO ORDER

Mayor Cannon called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Susie Arreaga, Council Member
Juan Gonzalez, Council Member
Brad Jones, Council Member
Sue Brashar, Council Member
Forest Dennis, Council Member

Mayor Canon certified there was a quorum and that Council Member Lopez was absent.

Council Member Penson moved to excuse Council Member Lopez. Council Member Dennis seconds the motion. Motion carried 8-0.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
Amy Miller, Community
David Harrell, Planning Director
Pam Sanders, HR Manager

INVOCATION

Council Member Penson gave the invocation.

PUBLIC HEARING

Mayor Cannon recessed the Regular Meeting and opened the Public Hearing at 6:03 pm.

1. Project # 202000338: Public Hearing on an Ordinance Granting a Specific Use Permit for a Medical Facility Use on Property Located at 902 W. 2nd St in A18 BURLESON, JONATHAN, ACRES 17.8900, (HIGH SCHOOL), being Approximately 17.89 Acres, City of

CITY COUNCIL VIRTUAL REGULAR MEETING

August 4, 2020 – Page 2

City Annex Council Chambers

Elgin, Bastrop County, Texas; and Providing for a Savings Clause and Repealing Conflicting Ordinances and Resolutions.

City Manager Thomas Mattis stated that the following emails were received:

From Robert Allen:

Members of Council,

I realize that the special use request is a fait accompli by this time as I have rarely seen a Council force the abandonment of this much investment in a project even when the investment was made illegally and never when even the most tentative of permission was obtained. Watching the traffic going past my home on Robin Street to the campus, however, I wished to express my gratitude to the Council, and the P&Z Commission before them, that the traffic impacts to the neighborhood were at least recognized and taken seriously by Council and Commission in their discussions. I am glad that the Commission took up my suggestions regarding limiting parking on W. 10th alongside the campus that I trust will be included in the final measure to be passed by Council as it impacts both safety and infrastructure protection. I still believe that there was a better place on the lot for the building to be sited but the tardiness of the application did not leave time for consideration of alternatives, nor even the most minor of delays caused by a glitch in agenda postings. I do not wish to leave with my opposition being expressed to the activity the special use request is for, rather my opposition has been, and is, to the specific location which is not the most advantageous for the activity and is the among the most problematic for neighborhood. I only wish that the ISD had considered the neighborhood when selecting the location on the campus and had a more robust community engagement.

From Angela Bailey:

To whom it may concern:

While I have no specific objections to the clinic proposed, I do have questions about traffic flow in that area. The reopening of the flex campus appears likely to add additional traffic problems in an area that is already congested during school opening and closing hours. What plans exist to alleviate or control traffic patterns in this area to ensure student safety as well as access to homes on the surrounding streets?

From RR Allen to Planning and Zoning Commission:

City of Elgin Planning & Zoning Commission,

My name is Robert Allen and I reside at 104 Robin Street. I oppose the granting of the special use request for a number of reasons.

1. The intensification of overall activity on the site by the proposed use is not compatible with the adjacent residential neighborhood. As long as the medical use was occupying

CITY COUNCIL VIRTUAL REGULAR MEETING

August 4, 2020 – Page 3

City Annex Council Chambers

unused space in the existing school building and the activity was entirely focused away from the neighborhood with all traffic for the medical use entering and exiting from the W. 2nd St. collector, there was no net impact on the neighborhood. The residents of the cemetery were unlikely to be bothered. The current proposal completely changes that.

2. The proposed location forces additional traffic down the local streets in the residential area. I know from experience and years of observation that contrary to logic, a significant portion of the traffic accessing the west side of the school site travels down Robin Street, sometimes at speeds that are in excess of the posted limit, other times at speeds that may not be technically in excess of the posted limit but that are nonetheless inappropriate for a one block-long residential side street where kids, people walking their pets and/or their babies, and old people like me are trying to walk around and live their lives.

3. Although looking at a map it may look like the site is close to the highway and other commercial zoning, the practical reality is that it is isolated from highway traffic and other commercial uses. Despite staff's comments about commercial/industrial type uses on the site, which are just school support services that are not open to the public and not subject to zoning control, almost all one can see when standing on the site of the proposed medical use are school things, churches, a very well-maintained vacant lot that is overflow parking for the Lutheran church, and houses. Part of the convenience store at the intersection of W. 11th and Highway 290 is visible at the end of Lark St. The tops of the light standards in the HEB parking lot are visible and at certain spots the HEB sign and parts of its roof can be seen. Highway 290 can be seen, but because of the grade separation, it cannot be accessed and it and the Lutheran church block most view of the commercial activity along the highway. The Lutheran church is in commercial zoning, but shows no sign of planning to move. Incrementally locating a public use activity in the middle of an area with no other public use is not a proper application of special use permits.

4. It is unclear where the additional parking spaces would be located or how the immediate site would drain. It appears likely that some folks will choose to park along W. 10th St. As W. 10 St. has no curb and gutter the drainage is already bad and has recently been made worse by the installation of the AT&T cable to the school. Parking along W. 10th St. would cause deterioration of the road edges on both side and increase maintenance costs for the City of Elgin. The pavement is fairly narrow and any parking that took up even part of the pavement could easily cause occasional congestion, especially if there were more traffic activity in the immediate vicinity. A considerable amount of traffic uses Lark Street and W. 10th as a bypass to get around the four-way stop at W. 2nd St. and W. 11th St. If that traffic starts experiencing congestion due to parking along W. 10th, some of it will likely revert to coming down Robin St. as it did before Lark St. was given a good smooth pavement a few years ago. There are still too many folks that use Robin St. to avoid the four-way stop if they see any traffic at it once they come around the curve on W. 11th St. These folks are usually in a hurry and we don't need any more vehicles in a hurry added back onto Robin St.

CITY COUNCIL VIRTUAL REGULAR MEETING

August 4, 2020 – Page 4

City Annex Council Chambers

5. Medical use special permits in residential zones are normally only used to allow nursing homes to exist in residential type settings or occasionally to allow doctor's offices as adaptive reuse of large residential buildings, especially on busy streets that have become somewhat undesirable for standard residential purposes. Plunking down prefab medical office buildings in residential zoning is not really an appropriate application of the special permit. It is allowed by the ordinance but so is allowing a motor raceway in residential zoning. Would any of you want that? I cannot imagine how that ever got in ordinance. Now I note that while a motor raceway can receive a special use permit in any district a horse track apparently cannot. A store selling beer can receive a special use permit in any district but if the store does not sell beer it fails to qualify. Apparently the writers of the ordinance liked to drink beer and drive fast. Perhaps they were NASCAR fans. The special use portion of the Elgin Zoning Ordinance really needs some work.

6. If it is imperative to have the medical use on this site, it would be more appropriate to site it on the north side of the lot next to where the technology office is. Of course, the school district, as most districts in my experience have done, chose to do what is most convenient for them without regard to the surrounding neighborhood. School districts, both boards and administrative staff, tend to have a very narrow focus and are unaccustomed to being subject to zoning considerations. In this case, the specific use request has been left to the last minute, with no time to implement alternate considerations. The very tone of the application is such that if their request, as submitted, is not approved then the medical use will go away to the detriment of the community thereby putting the onus on the City to approve the request. This is an improper way to do business. If the request had been submitted in a timely manner, and the ISD knew in plenty of time that they needed to move the medical use, then a more appropriate location could have been negotiated in time for any necessary utilities to be extended.

If this request is approved, the City of Elgin should at least mitigate the traffic effect on the residents of Robin Street by installing speed humps to prevent additional traffic from traveling at an unsafe speed down Robin Street. I have previously appeared before the City Council, with the support of all the residents of Robin Street to request this.

Mayor Cannon closed the Public Hearing at 6:04 pm and re-opened the Regular Meeting.

PUBLIC COMMENT

There were no public comments.

CITY MANAGERS REPORT

1. Update on City of Elgin Coronavirus (COVID-19 Pandemic Response and/or Impacts.

CITY COUNCIL VIRTUAL REGULAR MEETING

August 4, 2020 – Page 5

City Annex Council Chambers

City Manager Thomas Mattis stated that there was nothing new to report on the Coronavirus response and remained at a modified Threat Level IV. He stated he left this item on the agenda for questions or comments from Council and that on August 31st staff would reassess the situation. He stated he had received information that the County would be opening a testing site at Seton Elgin.

2. Quarterly Financial Report - Third Quarter 19-20 April – June.

Finance Director Charles Cunningham stated he was available for comments or questions.

3. General Activity Report and/or Project Update.

City Manager Thomas Mattis stated that he had no reports.

CONSENT AGENDA

1. City Council Virtual Regular Meeting Minutes – August 4, 2020.

Council Member Penson moved to approve the August 4, 2020 meeting minutes. Council Member Arreaga seconds the motion. Motion carried 8-0.

NEW BUSINESS

1. Project #202000338: An Ordinance Granting A Specific Use Permit For A Medical Facility Use On Property Located At 902 W. 2nd St In A18 BURLESON, JONATHAN, ACRES 17.8900, (HIGH SCHOOL), Being Approximately 17.89 Acres, City Of Elgin, Bastrop County, Texas; And Providing For A Savings Clause And Repealing Conflicting Ordinances And Resolutions.

Council Member Dennis moved to approve the Ordinance as presented. Council Member Dennis restates the motion to include the stipulation from P&Z. Council Member Jones seconds the motion and seconds the amended motion. Motion carried 8-0.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING A DEVELOPMENT AND CONSENT AGREEMENT WITH BASTROP TRINITY INVESTORS, LLC, BTR DEVELOPMENT, INC., ELGIN MUNICIPAL UTILITY DISTRICT NO. 1 AND ELGIN MUNICIPAL UTILITY DISTRICT NO. 2 AND MAKING CERTAIN FINDINGS RELATED THERETO

Council Member Penson moved to approve the Resolution as presented. Council Member Jones seconds the motion. Motion carried 8-0.

CITY COUNCIL VIRTUAL REGULAR MEETING

August 4, 2020 – Page 6

City Annex Council Chambers

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING AND ADOPTING THE 2020 FIVE-YEAR CAPITAL IMPROVEMENT PLAN, A REPORT ON ANTICIPATED CAPITAL EXPENDITURES AND PROJECTS FOR ALL MUNICIPAL OPERATIONS FROM OCTOBER 2020 THROUGH SEPTEMBER 2025; AND PROVIDING FOR RELATED MATTERS.

Mayor Pro Tem Bega moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried 8-0

4. CONSIDER A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AUTHORIZING EXECUTION OF A LEASE WITH CAPITAL AREA RURAL TRANSIT AUTHORITY (CARTS) FOR 201 CENTRAL AVENUE.

Council Member Brashar moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried 8-0.

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FINANCIAL ASSISTANCE FROM THE STATE INFRASTRUCTURE BANK COVID-19 RESPONSE; AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE APPLICATION FOR FINANCIAL ASSISTANCE FROM THE STATE INFRASTRUCTURE BANK COVID-19 AND MAKING CERTAIN FINDINGS RELATED THERETO

Council Member Dennis moved to approve the Resolution as presented. Council Member Brashar seconds the motion. Motion carried 8-0.

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE MAIN STREET FUND; AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

Council Member Penson moved to approve the Resolution as presented. Mayor Pro Tem Bega seconds the motion. Motion carried 8-0.

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, DETERMINING THAT AN AREA OF THE CITY CONTAINS CONDITIONS WHICH ARE DETRIMENTAL TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND CONSTITUTES A BLIGHTED AREA.

CITY COUNCIL VIRTUAL REGULAR MEETING

August 4, 2020 – Page 7

City Annex Council Chambers

Council Member Penson moved to approve the Resolution as presented. Mayor Pro Tem Bega seconds the motion. Motion carried 8-0.

8. A RESOLUTION TO ALLOW FOR AN EXTENSION OF THE APPROVED DEVELOPMENT AGREEMENT BETWEEN THE CITY AND NOVINGER RESOURCES, INC. IN ACCORDANCE WITH SECTION 6.01 OF THE DEVELOPMENT AGREEMENT.

Council Member Penson moved to approve the Resolution as presented. Council Member Arreaga seconds the motion. Motion carried 8-0

9. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, AMENDING ORDINANCE NO. 2020-01-21-04, THE ORDER OF THE MAY 2, 2020 ELECTION TO BE HELD ON NOVEMBER 3, 2020 FOR THE PURPOSE OF ELECTING CERTAIN OFFICIALS.

Council Member Brashar moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried 8-0

10. Presentation of the Proposed FY2020-21 City of Elgin Annual Operating Budget.

City Manager Thomas Mattis stated that the budget is a zero-based balanced budget and a comprehensive review of existing programs, operations, and services. He stated this budget had no proposed increase in property taxes or basic utility rates, no deficit spending or utilization of fund balance for operating expenses. He stated that all fund expenditures were under 19 million dollars. Mr. Mattis stated that the City of Elgin finds itself in unique and unprecedented times entering the new fiscal year with the growth from a small rural town to a full service city with four projects in construction now and 3 more beginning soon which will result in over 3800 new homes at total build-out. Mr. Mattis stated that the city has faced various challenges over the past four year but due to decisions made by the Council these issues have been addressed and the city operations are on sound financial ground, and anticipated the current fiscal year to end with and operating surplus in both the General and Utility Funds. Mr. Mattis discussed all of the General Funds Revenues, and new to the budget, the Internal Services Department to distribute existing operational resources related to information technology and facilities management, staffing of 6 proposed positions, employee compensation, utility rates and Capital Projects /Debt Planning. (complete copy of proposed budget is on the city website.)

ANNOUNCEMENTS

City Manager Thomas Mattis mentioned the Circle Brewery groundbreaking on August 21st and hoped all could attend.

CITY COUNCIL VIRTUAL REGUALR MEETING

August 4, 2020 – Page 8

City Annex Council Chambers

ADJOURNMENT

Mayor Cannon adjourned the City Council Meeting at 7:16 pm.

Chris Cannon, Mayor

ATTEST:

Amelia Sanchez, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Consider setting a date of September 1, 2020 for a Public Hearing on Tax Increase and vote on a proposed tax rate of .635663 per \$100 valuation.

DEPARTMENT: Finance

PROPOSED ACTION: Consider setting the date of September 1st, 2020 for a Public Hearing on a proposed tax rate that is below the 2019 tax rate but above the No-new Revenue Tax Rate. Vote on the proposed tax rate of .635663 per \$100 valuation.

BACKGROUND: The 86th State Legislature passed Senate Bill 2 that radically changed the procedures and impact on how cities and counties propose and consider their tax rate that is set each year in the budget process. Cosmetic changes included changing the names of two of the terms that define tax rate setting thresholds which consisted of substituting “No New Revenue”(NNR) for the former “Effective Tax Rate” and “Voter Approval Rate” (VAR) for the “Rollback Rate”. While cities were able to increase or in Elgin’s case maintain the previous year’s tax rate without a mandatory election unless citizen’s petitioned to require an election, SB2 sets a cap of 3.5% over the previous year’s collection amount unless a mandated election is conducted.

A new feature is a *Di Minimis* rate that allows up to a \$500,000 increase in revenue over the previous year but would require an election before it could be approved. The attached NOTICE OF PUBLIC HEARING ON TAX RATE INCREASE, describes the actions needed by the City Council to comply with Provisions of SB 2. The remaining question will be whether the Public Hearing must be in-person or can be held virtually?

BUDGET/FINANCIAL IMPACT: Approving a rate just below the Voter Approval Rate or 0.635663 per \$100 will avoid the expense of an election but also decrease anticipated revenue for next year’s budget by approximately \$ 81,128.00.

RECOMMENDATION: Approve setting date and time and a “Proposed Tax Rate” of 0.635663.

ATTACHMENTS: NOTICE OF PUBLIC HEARING ON TAX RATE INCREASE

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } This is a routine procedural item and no presentation is planned for this meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of .635663 per \$100 valuation has been proposed by the governing body of City of Elgin.

PROPOSED TAX RATE	\$0.635663 per \$100
NO-NEW REVENUE TAX RATE	\$0.596735 per \$100
VOTER-APPROVAL TAX RATE	\$0.635670 per \$100
DE MINIMIS RATE	\$0.701065 per \$100

The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for City of Elgin from the same properties in both the 2019 tax year and the 2020 tax year.

The voter-approval tax rate is the highest tax rate that City of Elgin may adopt without holding an election to seek voter approval of the rate, unless the de minimis rate for City of Elgin exceeds the voter-approval tax rate for City of Elgin

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate for City of Elgin, the rate that will raise \$500,000, and the current debt rate for City of Elgin

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Elgin is proposing to increase property taxes for the 2020 tax year.

A public hearing on the proposed tax rate will be held on September 01, 2020 at 7:00pm at Civic Center 404 N. Main St. Elgin TX 78621.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Elgin is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the of City of Elgin at their offices or by attending the public meeting mentioned above.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

The members of the governing body voted on the proposed tax increase as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Elgin last year to the taxes proposed to be imposed on the average residence homestead by City of Elgin this year:

	2019	2020	Change	
Total Tax Rate (per \$100 of value)	\$0.656920	\$0.635663	decrease of	-\$0.021257 OR -3.24%
Average homestead taxable value	\$154,424	\$163,492	increase of	5.87%
Tax on average homestead	\$1,014	\$1,039	increase of	\$25 OR 2.44%
Total tax levy on all properties	\$4,043,423	\$4,000,821	increase of	-\$42,602 OR -1.05%

For assistance with tax calculations, please contact the tax assessor for City of Elgin at (512) 229-3214 or ccunningham@ci.elgin.tx.us, or visit elgintx.com for more information.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A RESOLUTION OF THE CITY OF ELGIN, TEXAS, ESTABLISHING A SOCIAL MEDIA COMMENTING POLICY FOR ALL CITY PLATFORMS INCLUDING FACEBOOK AND TWITTER: AND PROVIDING FOR RELATED MATTERS

DEPARTMENT: City Manager

PROPOSED ACTION: Approval of a Resolution authorizing and creating a Social Media Commenting Policy for the City of Elgin.

BACKGROUND: As the we strive to encourage and maintain an active and open dialogue with the general public, the City of Elgin has developed multiple social media accounts to further connect with its citizenry. However, as both the City and the public have become more active in this regard, we have experienced a few isolated cases where offense language and/or inappropriate subject matter have been posted on City accounts.

It is therefore appropriate (and a routine practice for most local governments) to establish basic rules and a formal policy regarding social media commenting on City platforms; and to authorize the staff to take appropriate action where violations of said policy occur.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Approval of the Resolution as presented authorizing and creating a Social Media Commenting Policy for the City of Elgin; and additional direction to staff by Council, if any, regarding same.

ATTACHMENTS: (1) Resolution (2) Proposed Social Media Commenting Policy

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF ELGIN, TEXAS,
ESTABLISHING A SOCIAL MEDIA COMMENTING
POLICY FOR ALL CITY PLATFORMS INCLUDING
FACEBOOK AND TWITTER: AND PROVIDING FOR
RELATED MATTERS**

WHEREAS, the City of Elgin has multiple social media accounts to further connect with the general public; and,

WHEREAS, the Mayor and City Council are desirous of promoting effective communication and maintaining a respectful dialogue in the social media sphere; and

WHEREAS, establishing basic commenting and moderation rules for the City of Elgin platforms will maintain a productive and open forum on social media for community discussion.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, BASTROP COUNTY, TEXAS, THAT:

Section 1. Findings. The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Social Media Commenting Policy. The Mayor and City Council do hereby approve and create a *Social Media Commenting Policy* for the City of Elgin; a copy of which is attached hereto and marked Exhibit A; and made part of this Resolution as if copied verbatim herein.

Section 3. Open Meetings. That it is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code.

PASSED AND ADOPTED this 18th day of August, 2020

CHRIS CANNON, Mayor
City of Egin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary



City of Elgin

Office of the City Manager

City Hall • 310 North Main Street • P.O. Box 591
Elgin, Texas 78621

Social Media Commenting Policy

August 18, 2020

The City of Elgin has multiple social media accounts to further connect with the general public.

We wish to promote effective communication and maintain a respectful dialogue in the social media sphere. In that spirit, our commenting and moderation rules will maintain a productive and open forum for community discussion. Our social media channels are intended for community discussion among Elgin residents and property owners, but non-residents are also welcome to comment.

Facebook Comments Moderation Policy

Moderators may remove or redirect comments that contain:

- Content that is off topic or not within the scope of responsibilities of the City of Elgin (or the specific departmental page)
- Abusive, profane or insulting language
- Attacks on individual character or to the personality of individuals
- Commercial endorsements of products, services, organizations or other entities
- Sexual content
- Political endorsements of parties, candidates or groups
- Content that infringes on copyrights
- Substantially repetitive content
- Solicitations of funds
- Speculative comments on any ongoing investigation
- Content that implies, promotes or encourages illegal activity

Individuals may be banned from our Facebook pages for actions contrary to these rules.

Twitter Moderation Policy

Moderators may block individuals from following City accounts if they reply to our tweets with tweets that contain the following:

- Content that is off topic or not within the scope of responsibilities of the City of Elgin (or the specific departmental account)
- Abusive, profane or insulting language
- Attacks on individual character or to the personality of individuals
- Commercial endorsements of products, services, organizations or other entities
- Sexual content
- Political endorsements of parties, candidates or groups
- Content that infringes on copyrights
- Substantially repetitive content
- Solicitations of funds
- Speculative comments on any ongoing investigation
- Content that implies, promotes or encourages illegal activity

Comments on Facebook and Twitter are not deemed to be official public testimony concerning any project or program for which the City is required to hold a public hearing. Expressing an opinion there is for discussion only and is not a substitute for a formal statement in a public hearing process.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AWARDING A BID FOR THE FM 1704 WASTEWATER EXTENSION PROJECT TO M&C FONSECA CONSTRUCTION COMPANY AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME IN AN AMOUNT NOT TO EXCEED \$1,976,345.00 FOR CONSTRUCTION OF WASTEWATER FACILITIES STIPULATED IN THE BID AND MAKING CERTAIN FINDINGS RELATED THERETO.

DEPARTMENT: Public Works

PROPOSED ACTION: Consider approval of the resolution authorizing an agreement with M&C Fonseca Co. INC and authorizing the City Manager to negotiate and execute change orders not to exceed twenty five percent of the project cost.

BACKGROUND: In December of 2015, the City completed an annexation of certain real property located on the southeast side of town, with the total of all such property annexed being 131 acres that contained a variety of existing land uses. In February, 2020 the City Council took action to dis-annex a portion of the newly annexed area.

The City is required to provide sewer services to the remaining area that was originally annexed in 2015 and was not dis-annexed in 2020. Following Council's direction in February 2020, TRC Engineers completed the design for extending wastewater service to this area. TRC assisted the City in Advertising for proposals reviewing qualifications for each contractor and ultimately providing a recommendation for the project. Fourteen (14) sealed bids were received at Elgin City Hall on August 4, 2020 at 11:00 A.M. for the above-referenced project.

BUDGET/FINANCIAL IMPACT: Funding from 2016 CO.

RECOMMENDATION: Consider approval of the resolution awarding the contract bid to M&C Fonseca Construction and authorizing the Mayor to execute the contractual agreement negotiated with the contractor by the City's Engineer.

ATTACHMENTS: Resolution awarding the bid to M&C Fonseca Construction and authorizing the Mayor to execute the contract once it is negotiated. The Recommendation Letter and Bid Tabulation from TRC Engineers is included in the Resolution as Attachment A.

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } This is a routine procedural item and no presentation is planned for this meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AWARDED A BID FOR THE FM 1704 WASTEWATER EXTENSION PROJECT TO M&C FONSECA CONSTRUCTION COMPANY AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME IN AN AMOUNT NOT TO EXCEED \$1,976,345.00 FOR CONSTRUCTION OF WASTEWATER FACILITIES STIPULATED IN THE BID AND MAKING CERTAIN FINDINGS RELATED THERETO.

WHEREAS, construction of certain wastewater facilities consisting of approximately 5,630 linear feet of 6" C-900 PVC force main, 1,048 linear feet of new 10" SDR-26 PVC wastewater lines and 5,353 linear feet of new 12" SDR-26 PVC wastewater lines, a new duplex lift station, and twenty new manholes to service the residential properties adjacent to FM 1704, are required to be completed as stipulated in state law governing annexations; and

WHEREAS, the City's Engineer requested and received 14 sealed bids on said project, summarized, evaluated and made a recommendation as to the best bid as documented in Attachment A to this Resolution; and

WHEREAS, the City's Engineer will negotiate a contract containing the terms and conditions of the project in accordance with requirements of same, in an amount not-to exceed the bid price of \$1,976,345.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS THAT:

Section 1. Findings. The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Award of Bid. The City Council hereby awards the bid for the FM 1704 Wastewater Extension Project to M&C Fonseca Construction Co. in the amount of \$1,976,345.00, to construct the wastewater facilities as defined in Attachment A, that is included here for all purposes.

Section 3. Authorization. The Mayor is hereby authorized to execute an agreement with M&C Fonseca Construction Company in an amount not to exceed \$1,976,345.00 to construct wastewater extension services as provided in Attachment A.

Section 4. Authorization. The City Manager is authorized to approve and execute change orders as needed, up to a cumulative maximum amount of 25% of the final contracted price.

Section 5. Open Meetings. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted

and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 6. Effective Date. This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED this 18th day of August, 2020.

CHRIS CANNON, Mayor
City of Egin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary

ATTACHMENT A



ATTACHMENT A
505 East Huntland Drive
Suite 250
Austin, Texas 78752

T 512.454.8716
TRCcompanies.com
T.B.P.E. #F-8632

August 12, 2020

Honorable Chris Cannon, Mayor and City Council
City of Elgin
310 North Main
Elgin, Texas 78621

Attn: Mr. Thomas Mattis, City Manager

**RE: FM 1704 Wastewater Extension
Bid Recommendation**

Dear Mayor Cannon and Council Members:

Fourteen (14) sealed bids were received at Elgin City Hall on August 4, 2020 at 11:00 A.M. for the above-referenced project. The bids ranged from \$1,895,550.00 from QA Construction Services, Inc. of Austin, Texas to \$3,631,889.00 from Patin Construction, LLC of Taylor, Texas. A detailed bid tabulation is attached for your reference. The construction completion period is one hundred eighty (180) consecutive calendar days.

The project consists of the installation of a new duplex lift station, one precast concrete valve vault, twenty new manholes, approximately 5,630 linear feet of new 6" C-900 PVC force main, approximately 1,048 linear feet of new 10" SDR-26 PVC wastewater lines, and approximately 5,353 linear feet of new 12" SDR-26 PVC wastewater lines. This lift station and collection system will service the residential properties adjacent to FM 1704.

It is recommended that M&C Fonseca Construction Co., Inc. be awarded the construction project in the amount of \$1,976,345.00. M&C Fonseca Construction Co., Inc. is the 2nd lowest bidder and is being recommended due to the references and qualification provided by the lowest bidder. TRC conducted reference checks on projects supplied by the contractor and found that M&C Fonseca Construction Co., Inc. has completed the projects to the satisfaction of the Owners and Engineers. The Contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond and Payment Bond to the City.

If you have any other questions or comments, please do not hesitate to contact this office.

Sincerely,

K. Beau Perry, P.E.
Vice President

cc: Michael Gonzalez, City of Elgin

Attachment: Bid Tabulation and Contractor Reference Check

City of Elgin
FM 1704 Wastewater Extension
Bid Tabulation
August 4, 2020 - 11:00 AM

ATTACHMENT A



				QA Construction Services, Inc. 5811 Blue Bluff Road Austin, TX 78724		M&C Fonseca Construction Co. 1901 Prairie Creek Rd Granite Shoals, TX 78654		D Guerra Construction LLC 3610 FM 969 Austin, TX 78724		Atlas Construction, Corp. 316 Sunset Drive Granite Shoals, TX 78654	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
BASE BID PROPOSAL											
P.1	FM 1704 Lift Station	1	L.S.	\$550,000.00	\$550,000.00	\$400,000.00	\$400,000.00	\$390,000.00	\$390,000.00	\$200,000.00	\$200,000.00
P.2	3/4" Water Meter	1	L.S.	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$2,750.00	\$2,750.00	\$5,000.00	\$5,000.00
P.3	8" Concrete Fence w/ 16' Gate	160	L.F.	\$300.00	\$48,000.00	\$210.00	\$33,600.00	\$200.00	\$32,000.00	\$165.00	\$26,400.00
P.4	12" CMP w/ SET	44	L.F.	\$205.00	\$9,020.00	\$57.00	\$2,508.00	\$70.00	\$3,080.00	\$110.00	\$4,840.00
P.5	14' Tube Gate	1	E.A.	\$2,800.00	\$2,800.00	\$2,500.00	\$2,500.00	\$4,250.00	\$4,250.00	\$15,000.00	\$15,000.00
P.6	R/R Existing Barbed Wire Fence	40	L.F.	\$16.00	\$640.00	\$18.00	\$720.00	\$20.00	\$800.00	\$75.00	\$3,000.00
P.7	LS Gravel Surface w/ Geotextile Fabric	123	S.Y.	\$35.00	\$4,305.00	\$15.00	\$1,845.00	\$52.00	\$6,396.00	\$100.00	\$12,300.00
P.8	12' Access Road	124	S.Y.	\$45.00	\$5,580.00	\$18.00	\$2,232.00	\$42.00	\$5,208.00	\$50.00	\$6,200.00
P.9	6" C-900 Forcemain	5,302	L.F.	\$40.00	\$212,080.00	\$25.00	\$132,550.00	\$34.00	\$180,268.00	\$32.00	\$169,664.00
P.10	6" C-900 Forcemain by BORE, no casing.	329	L.F.	\$140.00	\$46,060.00	\$250.00	\$82,250.00	\$107.50	\$35,367.50	\$250.00	\$82,250.00
P.11	6" MJ Gate Valve	3	E.A.	\$1,600.00	\$4,800.00	\$1,800.00	\$5,400.00	\$950.00	\$2,850.00	\$2,500.00	\$7,500.00
P.12	2" Combination Air Valve Assembly	1	E.A.	\$6,500.00	\$6,500.00	\$4,500.00	\$4,500.00	\$5,100.00	\$5,100.00	\$5,500.00	\$5,500.00
P.13	10" SDR-26 Sewer Line - 0'-6' Cut	116	L.F.	\$45.00	\$5,220.00	\$70.00	\$8,120.00	\$85.50	\$9,918.00	\$75.00	\$8,700.00
P.14	10" SDR-26 Sewer Line - 10'-14' Cut	68	L.F.	\$49.00	\$3,332.00	\$80.00	\$5,440.00	\$87.00	\$5,916.00	\$85.00	\$5,780.00
P.15	10" SDR-26 Sewer Line - 14'-18' Cut	653	L.F.	\$58.00	\$37,874.00	\$90.00	\$58,770.00	\$98.00	\$63,994.00	\$95.00	\$62,035.00
P.16	10" SDR-26 Sewer Line - 18'-22' Cut	211	L.F.	\$65.00	\$13,715.00	\$100.00	\$21,100.00	\$114.00	\$24,054.00	\$125.00	\$26,375.00
P.17	12" SDR-26 Sewer Line - 0'-6' Cut	88	L.F.	\$51.00	\$4,488.00	\$75.00	\$6,600.00	\$88.50	\$7,788.00	\$78.00	\$6,864.00
P.18	12" SDR-26 Sewer Line - 6'-10' Cut	1,605	L.F.	\$55.00	\$88,275.00	\$85.00	\$136,425.00	\$89.50	\$143,647.50	\$82.00	\$131,610.00
P.19	12" SDR-26 Sewer Line - 10'-14' Cut	715	L.F.	\$62.00	\$44,330.00	\$90.00	\$64,350.00	\$101.00	\$72,215.00	\$90.00	\$64,350.00
P.20	12" SDR-26 Sewer Line - 14'-18' Cut	364	L.F.	\$70.00	\$25,480.00	\$100.00	\$36,400.00	\$117.00	\$42,588.00	\$105.00	\$38,220.00
P.21	12" SDR-26 Sewer Line - 18'-22' Cut	1,142	L.F.	\$80.00	\$91,360.00	\$115.00	\$131,330.00	\$117.00	\$133,614.00	\$125.00	\$142,750.00
P.22	12" SDR-26 Sewer Line - 22'-26' Cut	230	L.F.	\$90.00	\$20,700.00	\$130.00	\$29,900.00	\$203.00	\$46,690.00	\$175.00	\$40,250.00
P.23	12" SDR-26, BORE w/ 24"OD x 1/4" Wall Smooth Steel Casing	50	L.F.	\$400.00	\$20,000.00	\$330.00	\$16,500.00	\$425.00	\$21,250.00	\$350.00	\$17,500.00
P.24	12" SDR-26, BORE w/ no casing	1,163	L.F.	\$250.00	\$290,750.00	\$330.00	\$383,790.00	\$210.50	\$244,811.50	\$225.00	\$261,675.00
P.25	4" Service Connections	29	E.A.	\$2,200.00	\$63,800.00	\$1,100.00	\$31,900.00	\$2,000.00	\$58,000.00	\$2,250.00	\$65,250.00
P.26	4' Diameter Standard Depth Manhole	15	E.A.	\$4,500.00	\$67,500.00	\$4,000.00	\$60,000.00	\$5,000.00	\$75,000.00	\$7,800.00	\$117,000.00
P.27	4' Diameter Standard Depth Manhole Extra Depth	47	E.A.	\$235.00	\$11,045.00	\$175.00	\$8,225.00	\$315.00	\$14,805.00	\$500.00	\$23,500.00
P.28	5' Diameter Standard Depth Manhole w/ 4ft Riser	5	V.F.	\$6,500.00	\$32,500.00	\$5,500.00	\$27,500.00	\$6,000.00	\$30,000.00	\$11,500.00	\$57,500.00
P.29	4' Dia. Manhole Riser, 5'x4' transition w/24" concentric cone.	65	V.F.	\$250.00	\$16,250.00	\$215.00	\$13,975.00	\$350.00	\$22,750.00	\$500.00	\$32,500.00
P.30	Raven Series 405 MH Lining	230	V.F.	\$125.00	\$28,750.00	\$150.00	\$34,500.00	\$145.00	\$33,350.00	\$500.00	\$115,000.00
P.31	Pavement Repair	33	L.F.	\$125.00	\$4,125.00	\$55.00	\$1,815.00	\$80.00	\$2,640.00	\$65.00	\$2,145.00
P.32	6" FM Connection to MH	1	E.A.	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$2,350.00	\$2,350.00	\$10,000.00	\$10,000.00
P.33	Removal of Cleanout/10" WW Line Connection	1	E.A.	\$800.00	\$800.00	\$1,800.00	\$1,800.00	\$1,450.00	\$1,450.00	\$12,500.00	\$12,500.00
P.34	Video/DVD Wastewater Line	6,400	L.F.	\$2.00	\$12,800.00	\$1.75	\$11,200.00	\$2.00	\$12,800.00	\$2.00	\$12,800.00
P.35	Rock Filter Dams	29	E.A.	\$35.00	\$1,015.00	\$400.00	\$11,600.00	\$2,500.00	\$72,500.00	\$125.00	\$3,625.00
P.36	Silt Fencing	1,561	L.F.	\$3.50	\$5,463.50	\$5.00	\$7,805.00	\$2.00	\$3,122.00	\$5.00	\$7,805.00
P.37	Concrete Washout Pit	1	E.A.	\$1,200.00	\$1,200.00	\$600.00	\$600.00	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00
P.38	Tree Protection	4	E.A.	\$150.00	\$600.00	\$100.00	\$400.00	\$200.00	\$800.00	\$1,250.00	\$5,000.00
P.39	Seeding (Hydro-mulching)	1,387	S.Y.	\$1.00	\$1,387.00	\$2.50	\$3,467.50	\$1.00	\$1,387.00	\$5.00	\$6,935.00
P.40	TxDOT Traffic Control Plan	1	L.S.	\$12,500.00	\$12,500.00	\$65,000.00	\$65,000.00	\$8,000.00	\$8,000.00	\$25,000.00	\$25,000.00
P.41	OSHA Protection	10,491	L.F.	\$1.50	\$15,736.50	\$2.50	\$26,227.50	\$5.00	\$52,455.00	\$5.00	\$52,455.00
P.42	SW3P	1	L.S.	\$3,500.00	\$3,500.00	\$4,500.00	\$4,500.00	\$1,500.00	\$1,500.00	\$15,000.00	\$15,000.00
P.43	R/R Existing Signs	4	E.A.	\$275.00	\$1,100.00	\$250.00	\$1,000.00	\$600.00	\$2,400.00	\$1,500.00	\$6,000.00
P.44	Mobilization/De-Mobilization	1	L.S.	\$75,169.00	\$75,169.00	\$95,000.00	\$95,000.00	\$130,000.00	\$130,000.00	\$200,000.00	\$200,000.00
TOTAL BASE BID				\$1,895,550.00		\$1,976,345.00		\$2,012,364.50		\$2,115,278.00	

City of Elgin
FM 1704 Wastewater Extension
Bid Tabulation
August 4, 2020 - 11:00 AM

ATTACHMENT A



QRO MEX Construction 2801 Prairie Creek Rd Granite Shoals, TX 78654	Nelson Lewis, Inc. 450 FM 1431 East Marble Falls, TX 78654	Smith Contracting CO. 15308 Ginger St Austin, TX 78728	JM Pipeline, LLC P.O. Box 8614 Marble Falls, TX 78654
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Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
BASE BID PROPOSAL											
P.1	FM 1704 Lift Station	1	L.S.	\$495,000.00	\$495,000.00	\$700,000.00	\$700,000.00	\$550,000.00	\$550,000.00	\$610,000.00	\$610,000.00
P.2	3/4" Water Meter	1	L.S.	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$2,500.00	\$2,500.00
P.3	8' Concrete Fence w/ 16' Gate	160	L.F.	\$260.00	\$41,600.00	\$250.00	\$40,000.00	\$210.00	\$33,600.00	\$250.00	\$40,000.00
P.4	12" CMP w/ SET	44	L.F.	\$225.00	\$9,900.00	\$250.00	\$11,000.00	\$115.00	\$5,060.00	\$125.00	\$5,500.00
P.5	14' Tube Gate	1	E.A.	\$4,500.00	\$4,500.00	\$2,000.00	\$2,000.00	\$1,700.00	\$1,700.00	\$600.00	\$600.00
P.6	R/R Existing Barbed Wire Fence	40	L.F.	\$25.00	\$1,000.00	\$80.00	\$3,200.00	\$25.00	\$1,000.00	\$35.00	\$1,400.00
P.7	LS Gravel Surface w/ Geotextile Fabric	123	S.Y.	\$35.00	\$4,305.00	\$40.00	\$4,920.00	\$20.00	\$2,460.00	\$55.00	\$6,765.00
P.8	12' Access Road	124	S.Y.	\$80.00	\$9,920.00	\$30.00	\$3,720.00	\$40.00	\$4,960.00	\$35.00	\$4,340.00
P.9	6" C-900 Forcemain	5,302	L.F.	\$34.00	\$180,268.00	\$28.00	\$148,456.00	\$36.00	\$190,872.00	\$32.00	\$169,664.00
P.10	6" C-900 Forcemain by BORE, no casing.	329	L.F.	\$160.00	\$52,640.00	\$150.00	\$49,350.00	\$170.00	\$55,930.00	\$240.00	\$78,960.00
P.11	6" MJ Gate Valve	3	E.A.	\$1,250.00	\$3,750.00	\$1,300.00	\$3,900.00	\$1,500.00	\$4,500.00	\$1,500.00	\$4,500.00
P.12	2" Combination Air Valve Assembly	1	E.A.	\$4,250.00	\$4,250.00	\$7,000.00	\$7,000.00	\$5,800.00	\$5,800.00	\$8,000.00	\$8,000.00
P.13	10" SDR-26 Sewer Line - 0'-6' Cut	116	L.F.	\$45.00	\$5,220.00	\$50.00	\$5,800.00	\$50.00	\$5,800.00	\$90.00	\$10,440.00
P.14	10" SDR-26 Sewer Line - 10'-14' Cut	68	L.F.	\$45.00	\$3,060.00	\$75.00	\$5,100.00	\$54.00	\$3,672.00	\$100.00	\$6,800.00
P.15	10" SDR-26 Sewer Line - 14'-18' Cut	653	L.F.	\$68.00	\$44,404.00	\$90.00	\$58,770.00	\$60.00	\$39,180.00	\$113.00	\$73,789.00
P.16	10" SDR-26 Sewer Line - 18'-22' Cut	211	L.F.	\$75.00	\$15,825.00	\$115.00	\$24,265.00	\$80.00	\$16,880.00	\$125.00	\$26,375.00
P.17	12" SDR-26 Sewer Line - 0'-6' Cut	88	L.F.	\$48.00	\$4,224.00	\$62.00	\$5,456.00	\$54.00	\$4,752.00	\$95.00	\$8,360.00
P.18	12" SDR-26 Sewer Line - 6'-10' Cut	1,605	L.F.	\$60.00	\$96,300.00	\$78.00	\$125,190.00	\$56.00	\$89,880.00	\$106.00	\$170,130.00
P.19	12" SDR-26 Sewer Line - 10'-14' Cut	715	L.F.	\$70.00	\$50,050.00	\$87.00	\$62,205.00	\$58.00	\$41,470.00	\$119.00	\$85,085.00
P.20	12" SDR-26 Sewer Line - 14'-18' Cut	364	L.F.	\$80.00	\$29,120.00	\$110.00	\$40,040.00	\$74.00	\$26,936.00	\$131.00	\$47,684.00
P.21	12" SDR-26 Sewer Line - 18'-22' Cut	1,142	L.F.	\$90.00	\$102,780.00	\$125.00	\$142,750.00	\$95.00	\$108,490.00	\$145.00	\$165,590.00
P.22	12" SDR-26 Sewer Line - 22'-26' Cut	230	L.F.	\$95.00	\$21,850.00	\$180.00	\$41,400.00	\$140.00	\$32,200.00	\$155.00	\$35,650.00
P.23	12" SDR-26, BORE w/ 24"OD x 1/4" Wall Smooth Steel Casing	50	L.F.	\$340.00	\$17,000.00	\$330.00	\$16,500.00	\$625.00	\$31,250.00	\$400.00	\$20,000.00
P.24	12" SDR-26, BORE w/ no casing	1,163	L.F.	\$300.00	\$348,900.00	\$330.00	\$383,790.00	\$550.00	\$639,650.00	\$300.00	\$348,900.00
P.25	4" Service Connections	29	E.A.	\$3,500.00	\$101,500.00	\$2,400.00	\$69,600.00	\$1,600.00	\$46,400.00	\$1,700.00	\$49,300.00
P.26	4' Diameter Standard Depth Manhole	15	E.A.	\$7,000.00	\$105,000.00	\$4,000.00	\$60,000.00	\$5,500.00	\$82,500.00	\$6,000.00	\$90,000.00
P.27	4' Diameter Standard Depth Manhole Extra Depth	47	E.A.	\$350.00	\$16,450.00	\$180.00	\$8,460.00	\$320.00	\$15,040.00	\$150.00	\$7,050.00
P.28	5' Diameter Standard Depth Manhole w/ 4ft Riser	5	V.F.	\$6,850.00	\$34,250.00	\$5,500.00	\$27,500.00	\$6,700.00	\$33,500.00	\$7,000.00	\$35,000.00
P.29	4' Dia. Manhole Riser, 5'x4' transition w/24" concentric cone.	65	V.F.	\$350.00	\$22,750.00	\$225.00	\$14,625.00	\$360.00	\$23,400.00	\$225.00	\$14,625.00
P.30	Raven Series 405 MH Lining	230	V.F.	\$160.00	\$36,800.00	\$140.00	\$32,200.00	\$124.00	\$28,520.00	\$160.00	\$36,800.00
P.31	Pavement Repair	33	L.F.	\$35.00	\$1,155.00	\$40.00	\$1,320.00	\$250.00	\$8,250.00	\$75.00	\$2,475.00
P.32	6" FM Connection to MH	1	E.A.	\$2,500.00	\$2,500.00	\$1,200.00	\$1,200.00	\$1,400.00	\$1,400.00	\$3,000.00	\$3,000.00
P.33	Removal of Cleanout/10" WW Line Connection	1	E.A.	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
P.34	Video/DVD Wastewater Line	6,400	L.F.	\$5.00	\$32,000.00	\$1.20	\$7,680.00	\$1.25	\$8,000.00	\$3.00	\$19,200.00
P.35	Rock Filter Dams	29	E.A.	\$750.00	\$21,750.00	\$100.00	\$2,900.00	\$350.00	\$10,150.00	\$150.00	\$4,350.00
P.36	Silt Fencing	1,561	L.F.	\$3.00	\$4,683.00	\$4.00	\$6,244.00	\$2.35	\$3,668.35	\$3.00	\$4,683.00
P.37	Concrete Washout Pit	1	E.A.	\$1,500.00	\$1,500.00	\$300.00	\$300.00	\$1,700.00	\$1,700.00	\$1,500.00	\$1,500.00
P.38	Tree Protection	4	E.A.	\$550.00	\$2,200.00	\$400.00	\$1,600.00	\$250.00	\$1,000.00	\$500.00	\$2,000.00
P.39	Seeding (Hydro-mulching)	1,387	S.Y.	\$1.00	\$1,387.00	\$3.00	\$4,161.00	\$1.75	\$2,427.25	\$3.00	\$4,161.00
P.40	TxDOT Traffic Control Plan	1	L.S.	\$40,000.00	\$40,000.00	\$50,000.00	\$50,000.00	\$8,000.00	\$8,000.00	\$85,000.00	\$85,000.00
P.41	OSHA Protection	10,491	L.F.	\$3.00	\$31,473.00	\$3.00	\$31,473.00	\$1.00	\$10,491.00	\$5.00	\$52,455.00
P.42	SW3P	1	L.S.	\$15,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$5,000.00	\$5,000.00
P.43	R/R Existing Signs	4	E.A.	\$1,500.00	\$6,000.00	\$400.00	\$1,600.00	\$600.00	\$2,400.00	\$200.00	\$800.00
P.44	Mobilization/De-Mobilization	1	L.S.	\$138,500.00	\$138,500.00	\$115,000.00	\$115,000.00	\$175,000.00	\$175,000.00	\$87,000.00	\$87,000.00
TOTAL BASE BID				\$2,166,764.00		\$2,331,175.00		\$2,367,888.60		\$2,437,431.00	

City of Elgin
FM 1704 Wastewater Extension
Bid Tabulation
August 4, 2020 - 11:00 AM

ATTACHMENT A



				Bell Contractor, Inc. 3082 W. HWY 190 Belton, TX 76513		Cash Consturction 217 Kingston Lacy Blvd Pflugerville, TX 78691		Black Rock Construction 1475 Heritage PKWY #113 Mansfield, TX 76063		Royal Vista 350 Country Rd. 260 Liberty Hill, TX 78642	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
BASE BID PROPOSAL											
P.1	FM 1704 Lift Station	1	L.S.	\$491,865.85	\$491,865.85	\$530,000.00	\$530,000.00	\$530,000.00	\$530,000.00	\$610,000.00	\$610,000.00
P.2	3/4" Water Meter	1	L.S.	\$3,017.03	\$3,017.03	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00
P.3	8' Concrete Fence w/ 16' Gate	160	L.F.	\$215.05	\$34,408.00	\$200.00	\$32,000.00	\$223.00	\$35,680.00	\$350.00	\$56,000.00
P.4	12" CMP w/ SET	44	L.F.	\$124.86	\$5,493.84	\$150.00	\$6,600.00	\$110.00	\$4,840.00	\$75.00	\$3,300.00
P.5	14' Tube Gate	1	E.A.	\$4,255.00	\$4,255.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$4,500.00	\$4,500.00
P.6	R/R Exisiting Barbed Wire Fence	40	L.F.	\$19.55	\$782.00	\$10.00	\$400.00	\$100.00	\$4,000.00	\$30.00	\$1,200.00
P.7	LS Gravel Surface w/ Geotextile Fabric	123	S.Y.	\$37.60	\$4,624.80	\$12.00	\$1,476.00	\$50.00	\$6,150.00	\$80.00	\$9,840.00
P.8	12' Access Road	124	S.Y.	\$41.05	\$5,090.20	\$25.00	\$3,100.00	\$32.00	\$3,968.00	\$60.00	\$7,440.00
P.9	6" C-900 Forcemain	5,302	L.F.	\$64.34	\$341,130.68	\$31.00	\$164,362.00	\$48.00	\$254,496.00	\$50.00	\$265,100.00
P.10	6" C-900 Forcemain by BORE, no casing.	329	L.F.	\$150.46	\$49,501.34	\$690.00	\$227,010.00	\$212.00	\$69,748.00	\$550.00	\$180,950.00
P.11	6" MJ Gate Valve	3	E.A.	\$1,175.30	\$3,525.90	\$1,400.00	\$4,200.00	\$1,460.00	\$4,380.00	\$1,200.00	\$3,600.00
P.12	2" Combination Air Valve Assembly	1	E.A.	\$7,402.39	\$7,402.39	\$5,200.00	\$5,200.00	\$11,450.00	\$11,450.00	\$8,000.00	\$8,000.00
P.13	10" SDR-26 Sewer Line - 0'-6' Cut	116	L.F.	\$54.71	\$6,346.36	\$48.00	\$5,568.00	\$115.00	\$13,340.00	\$70.00	\$8,120.00
P.14	10" SDR-26 Sewer Line - 10'-14' Cut	68	L.F.	\$56.54	\$3,844.72	\$50.00	\$3,400.00	\$136.00	\$9,248.00	\$90.00	\$6,120.00
P.15	10" SDR-26 Sewer Line - 14'-18' Cut	653	L.F.	\$68.38	\$44,652.14	\$56.00	\$36,568.00	\$136.00	\$88,808.00	\$115.00	\$75,095.00
P.16	10" SDR-26 Sewer Line - 18'-22' Cut	211	L.F.	\$86.08	\$18,162.88	\$63.00	\$13,293.00	\$160.00	\$33,760.00	\$140.00	\$29,540.00
P.17	12" SDR-26 Sewer Line - 0'-6' Cut	88	L.F.	\$55.66	\$4,898.08	\$52.00	\$4,576.00	\$125.00	\$11,000.00	\$80.00	\$7,040.00
P.18	12" SDR-26 Sewer Line - 6'-10' Cut	1,605	L.F.	\$64.81	\$104,020.05	\$54.00	\$86,670.00	\$120.00	\$192,600.00	\$100.00	\$160,500.00
P.19	12" SDR-26 Sewer Line - 10'-14' Cut	715	L.F.	\$87.97	\$62,898.55	\$57.00	\$40,755.00	\$130.00	\$92,950.00	\$110.00	\$78,650.00
P.20	12" SDR-26 Sewer Line - 14'-18' Cut	364	L.F.	\$99.27	\$36,134.28	\$64.00	\$23,296.00	\$140.00	\$50,960.00	\$125.00	\$45,500.00
P.21	12" SDR-26 Sewer Line - 18'-22' Cut	1,142	L.F.	\$122.33	\$139,700.86	\$135.00	\$154,170.00	\$150.00	\$171,300.00	\$135.00	\$154,170.00
P.22	12" SDR-26 Sewer Line - 22'-26' Cut	230	L.F.	\$168.65	\$38,789.50	\$267.00	\$61,410.00	\$195.00	\$44,850.00	\$155.00	\$35,650.00
P.23	12" SDR-26, BORE w/ 24"OD x 1/4" Wall Smooth Steel Casing	50	L.F.	\$339.43	\$16,971.50	\$770.00	\$38,500.00	\$400.00	\$20,000.00	\$700.00	\$35,000.00
P.24	12" SDR-26, BORE w/ no casing	1,163	L.F.	\$307.43	\$357,541.09	\$692.00	\$804,796.00	\$425.00	\$494,275.00	\$595.00	\$691,985.00
P.25	4" Service Connections	29	E.A.	\$2,297.97	\$66,641.13	\$1,200.00	\$34,800.00	\$2,400.00	\$69,600.00	\$1,700.00	\$49,300.00
P.26	4' Diameter Standard Depth Manhole	15	E.A.	\$7,506.70	\$112,600.50	\$4,100.00	\$61,500.00	\$7,490.00	\$112,350.00	\$4,100.00	\$61,500.00
P.27	4' Diameter Standard Depth Manhole Extra Depth	47	E.A.	\$471.27	\$22,149.69	\$185.00	\$8,695.00	\$330.00	\$15,510.00	\$150.00	\$7,050.00
P.28	5' Diameter Standard Depth Manhole w/ 4ft Riser	5	V.F.	\$9,783.01	\$48,915.05	\$5,600.00	\$28,000.00	\$7,955.00	\$39,775.00	\$5,500.00	\$27,500.00
P.29	4' Dia. Manhole Riser, 5'x4' transition w/24" concentric cone.	65	V.F.	\$373.75	\$24,293.75	\$233.00	\$15,145.00	\$255.00	\$16,575.00	\$300.00	\$19,500.00
P.30	Raven Series 405 MH Lining	230	V.F.	\$139.15	\$32,004.50	\$130.00	\$29,900.00	\$110.00	\$25,300.00	\$135.00	\$31,050.00
P.31	Pavement Repair	33	L.F.	\$109.43	\$3,611.19	\$150.00	\$4,950.00	\$190.00	\$6,270.00	\$50.00	\$1,650.00
P.32	6" FM Connection to MH	1	E.A.	\$2,760.00	\$2,760.00	\$2,800.00	\$2,800.00	\$1,500.00	\$1,500.00	\$2,100.00	\$2,100.00
P.33	Removal of Cleanout/10" WW Line Connection	1	E.A.	\$4,600.00	\$4,600.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00
P.34	Video/DVD Wastewater Line	6,400	L.F.	\$1.04	\$6,656.00	\$1.00	\$6,400.00	\$3.00	\$19,200.00	\$3.00	\$19,200.00
P.35	Rock Filter Dams	29	E.A.	\$230.00	\$6,670.00	\$400.00	\$11,600.00	\$450.00	\$13,050.00	\$500.00	\$14,500.00
P.36	Silt Fencing	1,561	L.F.	\$1.73	\$2,700.53	\$2.50	\$3,902.50	\$3.00	\$4,683.00	\$3.00	\$4,683.00
P.37	Concrete Washout Pit	1	E.A.	\$2,875.00	\$2,875.00	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	\$1,900.00	\$1,900.00
P.38	Tree Protection	4	E.A.	\$345.00	\$1,380.00	\$120.00	\$480.00	\$750.00	\$3,000.00	\$1,200.00	\$4,800.00
P.39	Seeding (Hydro-mulching)	1,387	S.Y.	\$5.75	\$7,975.25	\$0.80	\$1,109.60	\$3.00	\$4,161.00	\$3.00	\$4,161.00
P.40	TxDOT Traffic Control Plan	1	L.S.	\$232,875.00	\$232,875.00	\$30,000.00	\$30,000.00	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00
P.41	OSHA Protection	10,491	L.F.	\$6.08	\$63,785.28	\$1.00	\$10,491.00	\$1.00	\$10,491.00	\$5.00	\$52,455.00
P.42	SW3P	1	L.S.	\$20,125.00	\$20,125.00	\$8,700.00	\$8,700.00	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00
P.43	R/R Exisiting Signs	4	E.A.	\$575.00	\$2,300.00	\$300.00	\$1,200.00	\$2,000.00	\$8,000.00	\$500.00	\$2,000.00
P.44	Mobilization/De-Mobilization	1	L.S.	\$110,834.18	\$110,834.18	\$74,100.41	\$74,100.41	\$195,000.00	\$195,000.00	\$75,000.00	\$75,000.00
TOTAL BASE BID				\$2,560,809.09		\$2,589,823.51		\$2,718,768.00		\$2,897,649.00	

City of Elgin
FM 1704 Wastewater Extension
Bid Tabulation
August 4, 2020 - 11:00 AM

ATTACHMENT A



				Skyblue Utilities P.O Box 1001 Kingsland, TX 78639		Patin Construction 3800 W. 2nd Street Taylor, TX 76574	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
BASE BID PROPOSAL							
P.1	FM 1704 Lift Station	1	L.S.	\$851,411.52	\$851,411.52	\$720,000.00	\$720,000.00
P.2	3/4" Water Meter	1	L.S.	\$4,719.07	\$4,719.07	\$2,500.00	\$2,500.00
P.3	8' Concrete Fence w/ 16' Gate	160	L.F.	\$146.25	\$23,400.00	\$250.00	\$40,000.00
P.4	12" CMP w/ SET	44	L.F.	\$268.95	\$11,833.80	\$70.00	\$3,080.00
P.5	14' Tube Gate	1	E.A.	\$2,040.00	\$2,040.00	\$7,500.00	\$7,500.00
P.6	R/R Existing Barbed Wire Fence	40	L.F.	\$15.00	\$600.00	\$30.00	\$1,200.00
P.7	LS Gravel Surface w/ Geotextile Fabric	123	S.Y.	\$43.20	\$5,313.60	\$20.00	\$2,460.00
P.8	12' Access Road	124	S.Y.	\$86.40	\$10,713.60	\$25.00	\$3,100.00
P.9	6" C-900 Forcemain	5,302	L.F.	\$48.32	\$256,192.64	\$70.00	\$371,140.00
P.10	6" C-900 Forcemain by BORE, no casing.	329	L.F.	\$117.16	\$38,545.64	\$750.00	\$246,750.00
P.11	6" MJ Gate Valve	3	E.A.	\$1,422.00	\$4,266.00	\$1,500.00	\$4,500.00
P.12	2" Combination Air Valve Assembly	1	E.A.	\$13,668.29	\$13,668.29	\$10,000.00	\$10,000.00
P.13	10" SDR-26 Sewer Line - 0'-6' Cut	116	L.F.	\$61.24	\$7,103.84	\$70.00	\$8,120.00
P.14	10" SDR-26 Sewer Line - 10'-14' Cut	68	L.F.	\$70.80	\$4,814.40	\$75.00	\$5,100.00
P.15	10" SDR-26 Sewer Line - 14'-18' Cut	653	L.F.	\$102.41	\$66,873.73	\$80.00	\$52,240.00
P.16	10" SDR-26 Sewer Line - 18'-22' Cut	211	L.F.	\$140.13	\$29,567.43	\$100.00	\$21,100.00
P.17	12" SDR-26 Sewer Line - 0'-6' Cut	88	L.F.	\$66.24	\$5,829.12	\$70.00	\$6,160.00
P.18	12" SDR-26 Sewer Line - 6'-10' Cut	1,605	L.F.	\$75.80	\$121,659.00	\$75.00	\$120,375.00
P.19	12" SDR-26 Sewer Line - 10'-14' Cut	715	L.F.	\$107.41	\$76,798.15	\$80.00	\$57,200.00
P.20	12" SDR-26 Sewer Line - 14'-18' Cut	364	L.F.	\$142.13	\$51,735.32	\$100.00	\$36,400.00
P.21	12" SDR-26 Sewer Line - 18'-22' Cut	1,142	L.F.	\$179.37	\$204,840.54	\$150.00	\$171,300.00
P.22	12" SDR-26 Sewer Line - 22'-26' Cut	230	L.F.	\$268.26	\$61,699.80	\$200.00	\$46,000.00
P.23	12" SDR-26, BORE w/ 24"OD x 1/4" Wall Smooth Steel Casing	50	L.F.	\$536.94	\$26,847.00	\$750.00	\$37,500.00
P.24	12" SDR-26, BORE w/ no casing	1,163	L.F.	\$535.17	\$622,402.71	\$750.00	\$872,250.00
P.25	4" Service Connections	29	E.A.	\$8,978.69	\$260,382.01	\$10,000.00	\$290,000.00
P.26	4' Diameter Standard Depth Manhole	15	E.A.	\$4,474.70	\$67,120.50	\$5,000.00	\$75,000.00
P.27	4' Diameter Standard Depth Manhole Extra Depth	47	E.A.	\$2,501.90	\$117,589.30	\$500.00	\$23,500.00
P.28	5' Diameter Standard Depth Manhole w/ 4ft Riser	5	V.F.	\$5,645.90	\$28,229.50	\$5,500.00	\$27,500.00
P.29	4' Dia. Manhole Riser, 5'x4' transition w/24" concentric cone.	65	V.F.	\$508.43	\$33,047.95	\$500.00	\$32,500.00
P.30	Raven Series 405 MH Lining	230	V.F.	\$168.00	\$38,640.00	\$125.00	\$28,750.00
P.31	Pavement Repair	33	L.F.	\$30.95	\$1,021.35	\$250.00	\$8,250.00
P.32	6" FM Connection to MH	1	E.A.	\$5,937.60	\$5,937.60	\$5,000.00	\$5,000.00
P.33	Removal of Cleanout/10" WW Line Connection	1	E.A.	\$5,137.20	\$5,137.20	\$5,000.00	\$5,000.00
P.34	Video/DVD Wastewater Line	6,400	L.F.	\$1.44	\$9,216.00	\$1.20	\$7,680.00
P.35	Rock Filter Dams	29	E.A.	\$864.00	\$25,056.00	\$50.00	\$1,450.00
P.36	Silt Fencing	1,561	L.F.	\$3.00	\$4,683.00	\$3.00	\$4,683.00
P.37	Concrete Washout Pit	1	E.A.	\$1,680.00	\$1,680.00	\$750.00	\$750.00
P.38	Tree Protection	4	E.A.	\$480.00	\$1,920.00	\$500.00	\$2,000.00
P.39	Seeding (Hydro-mulching)	1,387	S.Y.	\$1.50	\$2,080.50	\$1.00	\$1,387.00
P.40	TxDOT Traffic Control Plan	1	L.S.	\$21,600.00	\$21,600.00	\$45,000.00	\$45,000.00
P.41	OSHA Protection	10,491	L.F.	\$1.68	\$17,624.88	\$4.00	\$41,964.00
P.42	SW3P	1	L.S.	\$2,640.00	\$2,640.00	\$3,500.00	\$3,500.00
P.43	R/R Existing Signs	4	E.A.	\$900.00	\$3,600.00	\$500.00	\$2,000.00
P.44	Mobilization/De-Mobilization	1	L.S.	\$100,193.61	\$100,193.61	\$180,000.00	\$180,000.00
TOTAL BASE BID				\$3,250,274.60		\$3,631,889.00	

ATTACHMENT A

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: _____ FM 1704 Wastewater Extension 387573 _____

CONTRACTOR: _____ M&C Fonseca Construction _____

CONTACT INFO: _____ Matias Fonseca 830-596-1741 _____

AREA(S) OF WORK: __X__ UTILITIES

 __X__ CONCRETE

 _____ ROADWAY & TRANSPORTATION

 _____ GENERAL CONSTRUCTION

 _____ OTHER: _____

REFERENCE: _W. Lower Line Sewer Replacement – City of La Grange – Strand Associates_

CONTACT INFO: ____ Holly Janecka 979-836-7937 _____

DATE OF INTERVIEW: _____ 08/05/2020 10:00am _____

1. Project Time:

- a. Was the construction started and completed on time?

Yes. Few issues to commence but was due to shop drawings being incorrect and manufacture response time but contractor was responsive and communicated well.

- b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?

No

ATTACHMENT A

- c. Were there any significant delays or work stoppages?

None

- d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?

No

- e. Other?

2. Project Budget:

- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?

Few changes initiated by City but contractor responded promptly and there were no issues with costs, etc.

- b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?

none

- c. Did the contractor pay his sub-contractors timely?

No subs to the knowledge of engineer.

- d. Were there any liens placed on the project from vendors or sub-contractors?

None

- e. Other?

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).

24" main sewer line replacement that tied into WWTP. Approximate depth 10 ft with open-cut. Similar value.

4. Safety:

- a. Were there any safety issues for the contractor's employees or safety issues with the public?

None

ATTACHMENT A

5. General Problems/Issues:

- a. Did the contractor work well with the City/Engineer staffs?
Very well
- b. Were there any significant issues with the contractor's employees dealing with the public?
None
- c. Were there many complaints from the residents regarding the contractor?
None
- d. Did the contractor cleanup his work site sufficiently?
Yes, City was happy
- e. Was there excessive personnel turnover for the contractor's field workers?
Not to engineer's knowledge
- f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?
No

6. General:

- a. How much of the work was self performed versus sub contracted out?
All self-performed
- b. Did the contractor do the utilities or sub contract them out?
Contractor
- c. Did the contractor do the roadway work or sub contract it out?
Contractor

7. Would you hire this contractor again?

Yes. Responsive, responsible, great communication.

ATTACHMENT A

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: _____ FM 1704 Wastewater Extension 387573 _____

CONTRACTOR: _____ M&C Fonseca Construction _____

CONTACT INFO: _____ Matias Fonseca 830-596-1741 _____

AREA(S) OF WORK: __X__ UTILITIES

 __X__ CONCRETE

 _____ ROADWAY & TRANSPORTATION

 _____ GENERAL CONSTRUCTION

 _____ OTHER: _____

REFERENCE: _Atascosa River sewer Phase 3 – City of Pleasanton _

CONTACT INFO: ____ John Metting (City Engineer) 830-569-3867 Ext. 227 _____

DATE OF INTERVIEW: _____ 08/05/2020 11:00am _____

1. Project Time:

- a. Was the construction started and completed on time?

Yes.

- b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?

No

- c. Were there any significant delays or work stoppages?

ATTACHMENT A

None

- d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?

No

- e. Other?

2. Project Budget:

- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?

No change orders. On the contrary, Contractor had been pulled on after City fired previous contractor and picked up the work for the same bid price and request no additional funds, even with having to take out and replace the work from the previous contractor (pipe, backfill, bedding, etc.). Did the work very well.

- b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?

none

- c. Did the contractor pay his sub-contractors timely?

No subs.

- d. Were there any liens placed on the project from vendors or sub-contractors?

None

- e. Other?

- 3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).

24" and an 18" line. 1 Hwy crossing with steel casing on 24" about 15ft deep and another for the 18" also close to 15ft deep and approx. 200ft length of crossing. 2nd crossing was difficult as thick roots were encountered and grade was being thrown off but the contractor work well to mediate the problem and get the job done correctly to satisfy the City.

- 4. Safety:

ATTACHMENT A

- a. Were there any safety issues for the contractor's employees or safety issues with the public?

None

5. General Problems/Issues:

- a. Did the contractor work well with the City/Engineer staffs?

Very well

- b. Were there any significant issues with the contractor's employees dealing with the public?

None

- c. Were there many complaints from the residents regarding the contractor?

None

- d. Did the contractor cleanup his work site sufficiently?

Yes, City was happy.

- e. Was there excessive personnel turnover for the contractor's field workers?

Not to engineer's knowledge

- f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?

No

6. General:

- a. How much of the work was self performed versus sub contracted out?

All self-performed

- b. Did the contractor do the utilities or sub contract them out?

Contractor

- c. Did the contractor do the roadway work or sub contract it out?

Contractor

7. Would you hire this contractor again?

Yes. Would hire again and has worked well with the City for many years. Usually a POC for the City and hired to fix/remediate issues with water/ww lines.

ATTACHMENT A

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: _____ **FM 1704 Wastewater Extension 387573** _____

CONTRACTOR: _____ **M&C Fonseca Construction** _____

CONTACT INFO: _____ **Matias Fonseca 830-596-1741** _____

AREA(S) OF WORK: ___X___ **UTILITIES**

 ___X___ **CONCRETE**

 _____ **ROADWAY & TRANSPORTATION**

 _____ **GENERAL CONSTRUCTION**

 _____ **OTHER:** _____

REFERENCE: _Huber Road 24" Sanitary Sewer Line – City of Seguin – TRC Engineers_

CONTACT INFO: ___Kim Culp TRC_____

DATE OF INTERVIEW: _____ **08/05/2020 10:45am** _____

Conducted brief interview with Kim. The project involved installation of sewer line within TxDOT ROW with 2 bores and 1 steel casing requirement at approx. 20ft deep to cross Huber Road.

Kim stated that the project was smooth and straight forward. No issues with the contractor. The last bore had room for open cut but contractor just bored the entire length at no additional costs.

Kim would work with the contractor again as well as recommend them.

ATTACHMENT A

CONTRACTOR REFERENCE QUESTIONS

PROJECT NAME & NUMBER: _____ FM 1704 Wastewater Extension 387573 _____

CONTRACTOR: _____ M&C Fonseca Construction _____

CONTACT INFO: _____ Matias Fonseca 830-596-1741 _____

AREA(S) OF WORK: __X__ UTILITIES

 __X__ CONCRETE

 _____ ROADWAY & TRANSPORTATION

 _____ GENERAL CONSTRUCTION

 _____ OTHER: _____

REFERENCE: _16" Water Line Improvements - City of Bastrop – BEFCO Engineering_

CONTACT INFO: ____ Tim Sanders/Chad 979-968-6474 _____

DATE OF INTERVIEW: _____ 08/05/2020 10:30am _____

1. Project Time:

- a. Was the construction started and completed on time?

Yes.

- b. Did the contractor reach substantial completion on time, but took an extended period of time to reach final completion?

No

- c. Were there any significant delays or work stoppages?

ATTACHMENT A

None

- d. Did the contractor request project time extensions unrelated to rain days or additional work requested by the Owner?

No

- e. Other?

2. Project Budget:

- a. Were there excessive change orders unrelated to engineering design errors or additional work requests from the Owner?

None by contractor. Change orders were handled promptly and contractor was very fair on costs.

- b. Were there any issues with payment quantities on monthly pay requests that did not match actual field conditions?

none

- c. Did the contractor pay his sub-contractors timely?

No subs; all in-house

- d. Were there any liens placed on the project from vendors or sub-contractors?

None

- e. Other?

3. Was the project that the contractor did for the reference similar in nature to the proposed project (type of construction, depth of utilities, etc.).

16" line installation via open-cut and bores. 1 river crossing about 20 ft below the service but HDPE. One railroad crossing with steel encasement a little >20ft deep and about 200ft of length traversed. RR design requirements had engineer design line as sanitary sewer would be designed in order to permit crossing. Had to work around major fiber optic lines here as well.

4. Safety:

- a. Were there any safety issues for the contractor's employees or safety issues with the public?

ATTACHMENT A

None

5. General Problems/Issues:

- a. Did the contractor work well with the City/Engineer staffs?

Very well

- b. Were there any significant issues with the contractor's employees dealing with the public?

None

- c. Were there many complaints from the residents regarding the contractor?

None

- d. Did the contractor cleanup his work site sufficiently?

Yes

- e. Was there excessive personnel turnover for the contractor's field workers?

Not to engineer's knowledge

- f. Were there any communication issues with the contractor's employees (ie. unable to speak English)?

No

6. General:

- a. How much of the work was self performed versus sub contracted out?

All in-house

- b. Did the contractor do the utilities or sub contract them out?

Contractor

- c. Did the contractor do the roadway work or sub contract it out?

Contractor

7. Would you hire this contractor again?

Yes. They have worked with on many projects and have some ongoing as well.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A RESOLUTION OF CITY OF ELGIN TEXAS, AUTHORIZING THE AWARD OF AN ENGINEERING SERVICE PROVIDER CONTRACT FOR THE TEXAS GENERAL LAND OFFICE CDBG-MITIGATION 2015-2016-HURRICANE HARVEY COMPETITION GRANT.

DEPARTMENT: Finance

PROPOSED ACTION: Consider and Adopt Resolution authorizing the award of the bid for GLO CDBG Mitigation services to TRC Engineering.

BACKGROUND The City is responding to an invitation from GLO to propose projects that would help cities in the following three separate categories:

- 2015 Floods State Mitigation Competition: Provide funds to cities, to address risks in the 2015 Floods HUD MID and State MID areas. Examples of projects include flood control and drainage improvements, infrastructure improvements, green infrastructure, public facilities, and buyouts.
- 2016 Floods State Mitigation Competition: Provide funds to cities to address risks in the 2016 Floods HUD MID and State MID areas. Examples of projects include flood control and drainage improvements, infrastructure improvements, green infrastructure, public facilities, and buyouts.
- Hazard Mitigation: The Texas Division of Emergency Management has called for, selected, and prioritized a variety of local mitigation projects through FEMA's Hazard Mitigation Grand Program (HMGP). This supplemental helps fund HMGP CDBG-MIT eligible projects that were selected but unable to receive funding in Hurricane Harvey impacted areas.

Eligibility for applying for grants under these programs requires the engagement of an Engineering firm to help with project definition and design. Bids were sought from eligible Engineering firms and TRC was the best qualified firm for this job.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Approval of the Resolution to select TRC Engineering as the firm

ATTACHMENTS: Resolution

{X} Staff will provide brief comments and answer questions on this item at the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. _____

**A RESOLUTION OF CITY OF ELGIN TEXAS,
AUTHORIZING THE AWARD OF AN
ENGINEERING SERVICE PROVIDER CONTRACT
FOR THE TEXAS GENERAL LAND OFFICE CDBG-
MITIGATION 2015-2016-HURRICANE HARVEY
COMPETITION GRANT.**

WHEREAS, Texas General Land Office CDBG-Mitigation Grant contract requires qualified Engineering/Architectural/Surveying Firm to prepare all preliminary and final design plans and specifications, and to conduct all necessary interim and final inspection for application implementation and completion of Texas General Land Office CDBG-Mitigation Grant;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with Texas General Land Office requirements;

WHEREAS, a total of 6 (six) proposals were received by the due date and each reviewed to determine the most qualified and responsive providers for engineering services;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Findings. The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Award : That TRC Engineers be awarded a contract to provide Texas General Land Office-Mitigation Grant application and project-related **engineering services**.

Section 3. Contract Negotiations: That any and all contracts or commitments made with the above-named services provider is dependent upon successful negotiation of a contract with the service provider;

Section 4. Authorization: That the City Council of the City of Elgin authorizes the Mayor to execute the contract with TRC Engineers for this Project.

Section 5. Open Meetings. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 6. Effective Date. This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED this 18th day of August, 2020.

CHRIS CANNON, Mayor
City of Egin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary