MINUTES
ELGIN CITY COUNCIL REGULAR VIRTUAL MEETING
CITY COUNCIL CHAMBERS ANNEX, 310 NORTH MAIN STREET
Tuesday, July 21, 2020

CALL TO ORDER

Mayor Cannon called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Sue Brashar, Council Member
Forest Dennis, Council Member
Susie Arreaga, Council Member
Juan Gonzalez, Council Member

Mayor Canon certified there was a quorum and that Council Members Jones and Lopez had notified him that they would not be in attendance.

Council Member Brashar moved to excuse both Council Members Jones and Lopez. Council Member Penson seconds the motion. Motion carried 7-0.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
Patrick South, Chief of Police
Amy Miller, Community
David Harrell, Planning Director
Pam Sanders, HR Manager
Beau Perry, City Engineer

INVOCATION

Council Member Penson gave the invocation.

PUBLIC HEARING

1. Public Hearing on the Proposed 2020 Five-Year Capital Plan.

Mayor Cannon recessed the Regular Meeting and opened the Public Hearing at 6:03 pm.

There were no speakers during the Public Hearing.

Mayor Cannon closed the Public Hearing at 6:06 pm and re-opened the Regular Meeting.

PUBLIC COMMENT

There were no public comments.

CITY MANAGERS REPORT

1. Update on City of Elgin Coronavirus (COVID-19 Pandemic Response and/or Impacts.

City Manager Thomas Mattis stated that there was nothing new to report on the Coronavirus response and remained at a modified Threat Level IV. He stated that nearly all buildings remained closed to the public but have continued activity at the swimming pool, limited access at the library and making the parks as accessible as possible while keeping employees safe.

2. Review of City Bulk Trash Collection Services and Policies.

Mr. Mattis stated he had received some phone calls regarding bulk trash during this time when people are staying home and cleaning out their garages with more bulk trash in some areas. Dodie Navejas, Utility Supervisor, discussed some of the issues in years past regarding bulk trash pickup being serviced every other week with bulk trash left out before the scheduled pickup day. She stated the current schedule runs one week each quarter in March, June, September and December and she spoke about the process of notifying someone why their trash was not picked up. She stated that she had a bulk Trash "do's and don'ts "flyer mailed to all residential customers years ago and something that possibly should be done again to re-educate customers.

3. Departmental Monthly Reports – June.

There were no questions or comments regarding the Departmental Monthly Reports.

4. General Activity Report and/or Project Update.

City Manager Thomas Mattis stated that the city was in the process of accepting proposals to consider selling the Community Cupboard Building at 114 Depot Street and that this had been discussed before about finding another location for them and have that building as another store front commercial building downtown. He stated that included in the Five-Year Plan was to remodel the Poth Building and so the plan would be to sell the Community Building that would generate money to remodel and restore the Poth Building and put the Cupboard folks in that building.

Mr. Mattis asked Police Chief South to speak about the Black Lives Matter movement.

Chief South spoke and stated that about a month ago there was a meeting but before that he met with several Pastors and the request was to be more involved with the policy making in the Police Department. He stated that it was not so much to dictate but to talk and have input into what was occurring. He stated that the first meeting they set some rules and bylaws, when to meet and basic things they wanted to do. He stated the main goal was to have minority community representation to have input on not just the policies of the Police Department but significant issues that occur within the Police Department.

CONSENT AGENDA

1. City Council Emergency Special Virtual Meeting Minutes – July 1, 2020.

Council Member Penson moved to approve the July 1, 2020 meeting minutes. Council Member Dennis seconds the motion. Motion carried 7-0.

NEW BUSINESS

1. Review and Discussion of the Proposed City of Elgin 2020 Five-Year Capital Plan (5YRCP).

City Manager Thomas Mattis stated that staff was ready to answer any questions Council had. He stated the new items being proposed for funding in next years budget would be the most important, and if Council were supportive then staff would be building the operating budget around these assumptions. He stated there was 18 million in total being in the budget over the next year and that a number of those funds would come from the different areas and in particular a big portion from grant funds. He stated that the wastewater treatment plant expansion is anticipated in the next fiscal year which would be the biggest portion of it. He stated Council Member Gonzalez had a couple of questions and one was about downtown alleys and why only certain alleys were considered. He stated this project was in the process, with very preliminary engineering and that the concept was based on the idea that within the downtown area due to all of the development and combined with the residential element that is growing in the downtown area that a look at dramatically improving these alley ways by more than just repaving what is there. He stated there are drainage and access problems and the goal would be to make these alleys almost a second front door to the businesses and residential.
Mr. Mattis stated that another discussion with Council Member Gonzalez that needed clarification was about the two plans having to do with sidewalks, if you compare last years plan with this years plan some of the projects have changed. He stated that the one in particular was a project in the 2019 plan that was the S Main Street sidewalk that does not show up in the 2020 plan, but part of that is that the city got a big grant to do some of those projects.

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AWARDING BIDS FOR PURCHASE OF PLAYGROUND EQUIPMENT AND SURFACING OF SAME IN ELGIN MEMORIAL PARK; AUTHORIZING STAFF TO REQUEST BIDS FOR

ROAD AND TRAIL IMPROVEMENTS IN THE PARK AS WELL AS NEW RESTROOMS; AND APPROVING CERTAIN AMENITY ENHANCEMENTS AS PART OF A PARK REJUVENATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.

Council Member Penson moved to approve the Resolution as presented awarding the bids recommended by staff. Council Member Dennis seconds the motion. Motion carried 7-0.

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AUTHORIZING EXECUTION OF A LEASE WITH CAPITAL AREA RURAL TRANSIT AUTHORITY (CARTS) FOR 201 CENTRAL AVENUE.

No action was taken on this item.

4. Reappointment of three Members to the Tax Increment Reinvestment Zone Board of Directors along with an Alternate.

- Mayor Chris Cannon
- Council Member Sue Brashar
- Council Member Jessica Bega
- Susie Arreaga (Alternate)

Council Member Penson moved to re-appoint the three members to the Tax Increment Zone Board of Directors and Susie Arreaga as the alternate. Council Member Brashar seconds the motion. Motion carried 7-0.

5. CONSIDER AND APPROVE A CONTRACT WITH BASTROP COUNTY FOR ELECTION SERVICES AND AGREEMENT TO CONDUCT JOINT ELECTION.

Council Member Penson moved to approve the Resolution as presented. Council Member Dennis seconds the motion. Motion carried 7-0.

6. INTERLOCAL COOPERATIVE AGREEMENT BETWEEN BASTROP COUNTY, TEXAS AND THE CITY OF ELGIN, TEXAS PROVIDING THE TERMS PURSUANT TO WHICH THE COUNTY WILL SELL PROPERTY TO THE CITY; AND OTHER MATTERS IN CONNECTION THEREWITH.

Council Member Penson moved to approve the Interlocal Agreement with Bastrop County for the property. Council Member Dennis seconds the motion. Motion carried 7-0.

Mayor Cannon adjourned the meeting at 7:36 pm.

Mayor Cannon stated there would be a break and convene into Executive Session at 7:42

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

1. Adjourn into Executive Session Pursuant to Section §551.071 Consultations with Attorney; To Deliberate with Legal Counsel Regarding the Trinity Ranch MUD Development Agreement

No action was taken during Executive Session.

Mayor Cannon re-convened the regular meeting at 8:24 pm.

ADJOURNMENT

Mayor Pro Tem Bega adjourned the City Council Meeting at 8:25pm.

Chris Cannon, Mayor

ATTEST:

Amelia Sanchez, City Secretary