

MINUTES
ELGIN CITY COUNCILSPECIAL VIRTUAL MEETING
CITY COUNCIL CHAMBERS ANNEX, 310 NORTH MAIN STREET
TUESDAY, MAY 12, 2020

CALL TO ORDER

Mayor Cannon called the meeting to order at 6:02 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Daniel Lopez, Council Member
Sue Brashar, Council Member
Forest Dennis, Council Member
Susie Arreaga, Council Member
Juan Gonzalez, Council Member

Mayor Canon certified there was a quorum and stated that Council Member Jones was absent. Council Member Brashar moved to excuse Council Members Jones. Council Member Dennis seconds the motion. Motion carried 8-0.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
Patrick South, Chief of Police
Amy Miller, Community
David Harrell, Planning Director

INVOCATION

Council Member Lopez gave the invocation.

Mayor Cannon opened the Public Hearing at 6:04 PM.

PUBLIC HEARING

1. Public Hearing on an Ordinance Amending Section 36.12 Acceptance of Subdivision Infrastructure; Repealing all other Ordinances and Parts of Ordinances in Conflict Therewith; And Providing a Savings Clause and Repealing Conflicting Ordinances and Resolutions.

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City Annex Council Chambers

There were no speakers during the Public Hearing. Mayor Cannon reconvened the meeting at 6:06 pm.

PUBLIC COMMENT

There were no public comments.

Council Member Brashar notified Mayor Cannon that Council Member Jones had joined the meeting at 6:04 pm.

CITY MANAGERS REPORT

1. Update on City of Elgin Coronavirus (COVID-19 Pandemic Response and/or Impacts.

City Manager Thomas Mattis provided a report on returning city operations to normal levels. He stated that the Governor's Executive Order GA-18 includes stay home/work home language as previous orders. He stated that Monday, June 1st all employees would be welcomed back to help implement protocols and operational practices as described in Threat Level III (modified). Mr. Mattis stated that while staff will continue to monitor conditions daily, the overall operational status of the city services will not be reviewed and/or considered for modification again until the end of May and that a detailed memo was included in the agenda packet. Mr. Mattis spoke about a Covid-19 Emergency Grant Program that the Economic Development Corporation had made available to 19 local businesses, and that the Main Street program also provided 13 one hundred-dollar grants to businesses in town. He stated that projects the city had been working on over the last few months had not slowed up much with commercial development coming forward. Mr. Mattis stated that through the month of June the Council meetings would be virtual and online and he wanted to make sure everyone agreed. He stated that staff was hopeful that the upgrades to convert the Civic Center to permanent Council Chambers can be done in time for the first meeting in July. Mr. Mattis asked Amy Miller to offer some comments as Public Information Officer, followed by the Chief of Police Patrick South. Amy Miller spoke and stated that there was continued information provided on the Covid-19 website to both individuals and employers and businesses in the community. She stated she would encourage everyone to visit the Governor's strike force to re-open-Texas website which provides a variety of various levels of detailed information. She stated they were still asking people to do social distancing, to do self-screenings and to stay home if you are sick or symptoms of being ill, wash your hands, use face coverings, avoid groups of more than five people and if you are over 65 years of age simply stay home. Chief South spoke and stated that there were two dash boards that he followed regularly, one from Bastrop County and TSHS in Texas. He stated that we currently have 116 cases listed in Bastrop County and 117 in TSHS. TSHS has 73 active cases with 44 recovered. He stated there are 53 households in Bastrop County that have been reported with Covid, 45 cases are in Elgin with

individuals in 22 households. He stated looking at this in our overall population that results in only 23% of our overall population in this city affected by the virus.

2. 2nd Quarter Investment - Report March 2020.

Finance Director Charles Cunningham spoke briefly on the 2nd Quarter Investment Report.

3. Department Monthly Reports.

There were no questions or comments on the Department Reports.

CONSENT AGENDA

1. City Council Virtual Special Meeting Minutes – April 23, 2020.

Council Member Brashar moved to approve the April 23rd meeting minutes with amendments. Council Member Penson seconds the motion. Motion carried 8-0.

NEW BUSINESS

1. AN ORDINANCE ANNEXING ADJACENT AND CONTIGUOUS TERRITORY TO THE CITY OF ELGIN, TEXAS, TO WIT: 18.00 ACRES OF LAND, LYING IN AND BEING SITUATED OUT OF THE HENRY MARTIN SURVEY, ABSTRACT 518 IN TRAVIS COUNTY TEXAS AND BEING FULLY DESCRIBED IN EXHIBIT "A", ATTACHED HERETO; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

Council Member Penson moved to approve the Ordinance as presented. Council Member Lopez seconds the motion. Motion carried 8-0. Council Member Jones was muted, and no vote heard.

2. AN ORDINANCE ASSIGNING NEWLY ANNEXED PROPERTY TO CITY COUNCIL WARD AREA NO. 3; PROVIDING FOR A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.

Council Member Lopez moved to approve the Ordinance as presented. Mayor Pro Tem Bega seconds the motion. Motion carried 8-0.

3. REVIEW, DISCUSSION AND CONSIDERATION OF A COST SHARING AGREEMENT BETWEEN THE CITY OF ELGIN ("CITY") AND RANCH ROAD PEPPERGRASS LLC ("DEVELOPER") REGARDING RELOCATION AND CONSTRUCTION OF A 15" WASTEWATER LINE IN THE PEPPERGRASS SUBDIVISION.

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Council Member Brashar moved to approve a Cost Sharing Agreement with Ranch Road Peppergrass LLC for a 15" WW Line as presented. Council Member Dennis seconds the motion. Motion carried 8-0.

4. REVIEW, DISCUSSION AND CONSIDERATION OF A COST SHARING AGREEMENT BETWEEN THE CITY OF ELGIN ("CITY") AND RANCH ROAD PEPPERGRASS LLC ("DEVELOPER") REGARDING CONSTRUCTION OF A 60" STORM DRAINAGE LINE IN THE PEPPERGRASS SUBDIVISION.

Council Member Penson moved to approve a Cost Sharing Agreement with Ranch Road Peppergrass LLC for a 60" Storm Drainage Line as presented. Mayor Pro Tem Bega seconds the motion. Motion carried 8-0.

5. AN ORDINANCE AMENDING SECTION 36.12 ACCEPTANCE OF SUBDIVISION INFRASTRUCTURE; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE.

Council Member Dennis moved to approve the Ordinance as presented. Council Member Penson seconds the motion. Motion carried 8-0.

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE A LEASE PURCHASE AGREEMENT TO FINANCE ACQUISITION OF HARDWARE AND SOFTWARE TO AUTOMATE DOCUMENT IMAGING, DATA HOSTING AND RETRIEVAL SERVICES FOR CITY DOCUMENTS GENERATED BY ALL DEPARTMENTS IN CONDUCTING DAY TO DAY OPERATIONS; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT.

Mayor Pro Tem Bega moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried. 8-0.

ANNOUNCEMENTS

Mayor Cannon offered thoughts and prayers to Council Member Brashar and family on the loss of her brother and long-time city employee Doug Prinz.

City Manager Thomas Mattis mentioned the City Council meeting schedule, with a meeting on June 2nd, and June 16th with a work session for the 5-Year Plan on June 9th.

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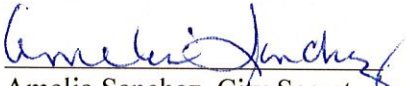
ADJOURNMENT

Mayor Cannon adjourned the City Council Meeting at 6:56 pm.



Chris Cannon, Mayor

ATTEST:


Amelia Sanchez, City Secretary