AGENDA
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 15, 2019
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
7:00 PM

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **INVOCATION**

IV. **PLEDGE OF ALLEGIANCE**

V. **PUBLIC HEARING**

1. **Public Hearing On A Specific Use Permit Request For 176 VFW Rd.**

   Documents:

   PUBLIC HEARING COVERSHEET.PDF

2. **Public Hearing On A Ordinance Amending Chapter 46, Article II, Division 3, Section 46-85 (Board Of Adjustment) Membership, Appointments, General Powers, Etc. In Order To Reduce Membership From Seven (7) Regular Members To Five (5) Regular Members Plus One (1) Senior Alternate Member And One (1) Junior Alternate Member, Prescribe Order Of Automatic Elevation, And When The Regular, Junior Alternate, And Senior Alternate Members Can And Cannot Vote For An Item Before The Board Of Adjustment; Repealing All Other Ordinances And Parts Of Ordinances In Conflict Therewith; And Providing For A Savings Clause.**

   Documents:

   PUBLIC HEARING COVERSHEET.PDF

3. **Public Hearing - A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING A STRATEGIC PARTNERSHIP AGREEMENT WITH THE BRICKSTON MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO**

VI. **PUBLIC COMMENT**

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM." Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

VII. **CITY MANAGERS REPORT**

1. **Update And Discussion Of The Bastrop-Travis Counties Emergency Services District No. 1 Proposed New Local Sales And Use Tax Set For The November 5 Ballot**

   Documents:

   EX SUMMARY - ESD SALES TAX.PDF

2. **Update On Various Issues Associated With An Area In The Southeast Quadrant Of The City Annexed In 2015 ("Annexed Area") And Related Matters**

   Documents:

   EX SUMMARY - ANNEXED AREA5.PDF
   TRC PROPOSAL - FM 1704 WW EXTENSION91219.PDF
   ANNEX AREA MAP1.PDF

3. **General Activity Report And/Or Project Update**

   Documents:

   EXSUMMARY - GENERAL ACTIVITY REPORT.PDF

4. **Departmental Monthly Reports - August 2019**

   Documents:

   EXSUMMARY COVER SHEET DEPARTMENTAL REPORTS.PDF
   COMMUNITY DEVELOPMENT - AUGUST 2019.PDF

COURT MONTHLY REPORT - AUGUST 2019.PDF
LIBRARY REPORT FOR AUGUST 2019.PDF
MAIN STREET - AUGUST 2019.PDF
PARKS REPORT - AUGUST 2019.PDF
PLANNING AUGUST 2019 MONTHLY REPORT.PDF
POLICE MONTHLY REPORT - SEPT 2019.PDF
PW AUGUST 2019 REPORT.PDF
UTILITY BILLING REPORT - AUGUST 2019.PDF
WATER UTILITY REPORT - AUGUST.PDF

VIII. CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of theses items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. **PROCLAMATION FOR 32ND ANNUAL HOGEYE FESTIVAL.**

   Documents:

   EXECUTIVE SUMMARY PROCLAMATION HOGEYE.PDF
   PROCLAMATION HOGEYE 2019.PDF

2. **City Council Regular Meeting Minutes –September 3, 2019, September 17, 2019, Special Meeting - September 24, 2019 And City Council Workshop Meeting - July 24, 2019.**

   Documents:

   EXSUMMARY SHEET MINUTES.PDF
   CITY COUNCIL MEETING MINUTES 09-03-19.PDF
   CITY COUNCIL MINUTES W ATTACHMENTS 9-17-19.PDF
   CITY COUNCIL SPECIAL MEETING MINUTES 9-24-19.PDF
   CITY COUNCIL WORKSHOP MINUTES 7-24-19.PDF

IX. NEW BUSINESS

1. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN ELGIN PARK TERMS OF USE AGREEMENT WITH THE ELGIN FARMERS' MARKET; AND PROVIDING FOR RELATED MATTERS.**

   Documents:

   EXECUTIVE SUMMARY FARMERS MARKET TERMS AGREEMENT.PDF
   RESOFARMERSMKT1019.PDF
   TERMS OF USE AGREEMENT FARMERS MARKET.PDF

2. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AUTHORIZING A MASTER SIGNAGE PLAN FOR ASCENSION SETON LOCATED AT 200 ROY RIVERS ROAD (ELGIN BUSINESS PARK II, BLOCK B, LOT 3).**

   Documents:

   COUNCIL COVERSHEET.PDF
   APPLICANT NARRATIVE.PDF
   SIGNAGE MASTER PLAN RESOLUTION.PDF
   EXHIBIT A.PDF

3. **AN ORDINANCE AMENDING CHAPTER 42, ARTICLE IV. SOLID WASTE, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, , BY AMENDING CHAPTER 42 AND ADOPTING SECTION 42-277 REGARDING TRASH COLLECTION BY THE CITY; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE**

   Documents:

   EX SUMMARY - GONZALEZ ITEM_TRASH CARTS.PDF
   ORDTRASH CART REMOVAL919.PDF

4. **AN ORDINANCE AMENDING CHAPTER 46, ARTICLE II, DIVISION 3, SECTION 46-85 (BOARD OF ADJUSTMENT) MEMBERSHIP, APPOINTMENTS, GENERAL POWERS, ETC. IN ORDER TO REDUCE MEMBERSHIP FROM SEVEN (7) REGULAR MEMBERS TO FIVE (5) REGULAR MEMBERS PLUS ONE (1) SENIOR ALTERNATE MEMBER AND ONE (1) JUNIOR ALTERNATE MEMBER, PRESCRIBE ORDER OF AUTOMATIC ELEVATION, AND WHEN THE REGULAR, JUNIOR ALTERNATE, AND SENIOR ALTERNATE MEMBERS CAN AND CANNOT VOTE FOR AN ITEM BEFORE THE BOARD OF ADJUSTMENT; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE**

   Documents:

   ORDINANCE FOR BOA ALTERNATES COVER SHEET.PDF
   ORDINANCE FOR BOA ALTERNATES.PDF
   PLANNING ZONING COMMISSION MINUTES.PDF

5. **Discussion And Possible Action To Appoint New Members To Serve On The Board Of Adjustment**

   Documents:

   EXSUMMARY APPOINTMENTS BOA.PDF
   DARREN MOGONYE.PDF
   STEPHEN KYLBERG.PDF

6. **AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO CONSTRUCT A 220 FOOT SELF-SUPPORTING TOWER (224 FOOT TO HIGHEST**

APPURTENANCE), A 100 FOOT BY 100 FOOT FENCED COMPOUND, ACCESS ROAD, AND NECESSARY UTILITY INFRASTRUCTURE AT THE PROPERTY LOCATED AT 176 VFW ROAD IN THOMAS GARRETSON SUBDIVISION, LOT A-178, BEING APPROXIMATELY 0.2296 ACRES, CITY OF ELGIN, BASTROP COUNTY, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

Documents:

176 VFW ROAD EXSUMMARY COVER SHEET.PDF
MAP PACKET.PDF
ORDINANCE PACKET.PDF
PLANNING ZONING COMMISSION MINUTES.PDF

7. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS NOMINATING UP TO FIVE PEOPLE TO SERVE ON THE BOARD OF THE BASTROP CENTRAL APPRAISAL DISTRICT; AND PROVIDING FOR RELATED MATTERS.**

Documents:

EXSUMMARY COVER SHEET NOMINATION BCAD.PDF
BCAD ELECTION NOMINATION RESOLUTION.PDF

X. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

XI. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XII. ANNOUNCEMENTS

XIII. ADJOURMENT

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, October 11, 2019, in accordance with Chapter 551 of the Texas Government Code.

_____
Amelia Sanchez, City Secretary

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: Public hearing on a Specific Use Permit request for 176 VFW Rd.

DEPARTMENT: Planning and Development

PROPOSED ACTION:
No Council action proposed or requested at this time; this item is to allow for public comments on the requested Specific Use Permit at 176 VFW Rd. for the proposed self-supporting tower, fenced compound, access road, and necessary utility infrastructure

BACKGROUND:
The Planning & Zoning Commission held the first of two public hearings on the requested Specific Use Permit on September 23, 2019. This is the second of the required public hearings.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:
Receive public comments regarding this issue.

ATTACHMENTS:
None

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: Public hearing on a ordinance amending Chapter 46, Article II, Division 3, Section 46-85 (Board of Adjustment) Membership, Appointments, General Powers, Etc. in order to reduce membership from seven (7) regular members to five (5) regular members plus one (1) senior alternate member and one (1) junior alternate member, prescribe order of automatic elevation, and when the regular, junior alternate, and senior alternate members can and cannot vote for an item before the Board of Adjustment; repealing all other ordinances and parts of ordinances in conflict therewith; and providing for a savings clause.

DEPARTMENT: Planning and Development

PROPOSED ACTION:
No Council action proposed or requested at this time; this item is to allow for public comments on the requested zoning ordinance change.

BACKGROUND:
The Planning & Zoning Commission held the first of two public hearings on the requested ordinance change on September 23, 2019. This is the second of the required public hearings.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:
Receive public comments regarding this issue.

ATTACHMENTS:
None

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: Update and discussion of the Bastrop-Travis Counties Emergency Services District No. 1 proposed new local sales and use tax set for the November 5 ballot.

DEPARTMENT: City Manager

PROPOSED ACTION: No Council action proposed or requested at this time; This item is to provide Council with a general update and allow general discussion on the item as described.

BACKGROUND:

Discussed at last meeting; the Bastrop-Travis Counties Emergency Services District No. 1 are asking voters to establish a new tax that will prevent the City of Elgin from collecting much-needed future sales tax from new development

In Texas, Sales & Use Tax cannot exceed a total of 8.25%. Of that amount, the State keeps 6.25% and local entities can share up to the additional 2%. Typical of most areas in Texas, the local 2.0% Sales & Use Tax collected in Elgin is distributed as follows: Bastrop County - 0.50%, City of Elgin - 1.50% (with .50% of that amount being devoted to the City Economic Development Corporation).

However, the proposed ballot issue – "*The adoption of a local sales and use tax in Bastrop-Travis Counties Emergency Services District No. 1 at a rate not to exceed two percent (2.0%) in any location in the District."* - would prevent the City of Elgin from collecting any new sales tax revenues within developing areas that are not currently located within the city limits (as the District completely surrounds the City).

All future goals for economic development to support an enhanced quality of life for the growing Elgin community, its citizens and businesses, is largely dependent upon robust future sales tax revenues, including areas beyond the current city limits

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Review and discussion as described above; and direction to staff, if any, as appropriate.

ATTACHMENTS: Bastrop-Travis Counties Emergency Services District No. 1 proposed new local sales and use tax information/fact sheet

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: Update on various issues associated with an area in the southeast quadrant of the City annexed in 2015 ("Annexed Area") and related matters

DEPARTMENT:
City Manager

PROPOSED ACTION:
No Council action is requested or anticipated at this time. This item is to allow for an update by staff to Council regarding the project as described.

BACKGROUND:
Discussed at previous meetings; In December of 2015, the City completed an annexation of certain real property that is located on the southeast side of town. The total of all such property annexed at that time was 131 acres that contained a variety of existing land uses.

One, if not the, primary objectives of the annexation then was to prevent further expansion of the City of Bastrop's jurisdiction. Aggressive annexation by other cities in the area was also common at that time; and it was also thought at the time that growth and development was imminent for that area.

Given the timing of the annexation, the City is now faced with issues related to the extension of sanitary sewer services and achieving substantial compliance with applicable law by the end of calendar year 2020.

In support of the staff recommendation, City Council has authorized moving forward with a plan to de-annex their properties located in "Area 3", while extending sanitary sewer services to "Area 2".

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:
No Council action is requested or anticipated at this time; other than routine direction to staff, if any.

ATTACHMENTS:
Map
TRC memorandum

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

505 East Huntland Drive
Suite 250
Austin, Texas 78752

T 512.454.8716
TRCcompanies.com
T.B.P.E. #F-8632

September 12, 2019

Mr. Thomas Mattis, City Manager
City of Elgin
310 North Main
Elgin, Texas 78621

RE: City of Elgin FM 1704 Wastewater Extension
Engineering Services Proposal

Dear Mr. Mattis:

TRC Engineers, Inc. (TRC) has prepared this Proposed Engineering Letter of Agreement for professional engineering services for the proposed FM 1704 Wastewater Extension to serve the area known as Annexation Area #2.

The project consists of approximately 6,250 linear feet of 8" and 12" wastewater gravity main, one new wastewater lift station, and 6,125 linear feet of 8" wastewater force main. The proposed improvements will extend wastewater service to recently annexed areas to the south of Elgin along FM 1704. The new wastewater facilities will collect by gravity main to a new lift station, and then discharge via force main into a new manhole on the existing 10" gravity wastewater main located on Terra Drive. The gravity wastewater main will begin approximately 500 feet south of Terra Dr at its intersection with FM 1704, and extend approximately 6,250 linear feet to the south along FM 1704, and across to the south of Little Sandy Creek. The proposed lift station will be located north of Little Sandy Creek and will allow gravity collection from the south of Little Sandy Creek.

TRC will perform the following Scope of Work:

SCOPE OF WORK

A. Preliminary Phase

1. Provide necessary field topographical data for the project limits. Research property ownership along the proposed gravity and force main alignments, and lift station site. The right of way will be determined based on monuments and record research.

2. Furnish the Owner preliminary data, including preliminary layouts and preliminary cost estimates.

3. Perform an investigation of the natural resources within the proposed project area to identify existing conditions and determine the presence of sensitive natural resources.

4. Perform a background review of existing and available data to determine the potential for protected species to occur within the project area.

5. Conduct a survey concurrent with the waters of the U.S. Delineation for T&E species habitat, vegetation communities, and other sensitive natural resources that may be present within or adjacent to the project area.

6. Perform a review to identify existing conditions and identify documented cultural resources within the area of potential effect that could potentially be impacted by the proposed work.

B. Design Phase

1. Prepare construction plans and specifications for the wastewater improvements project including the proposed 6,250 LF of 8" and 12" gravity wastewater main, one wastewater lift station, and 6,125 LF of 8" force main.

2. Prepare 20' temporary construction easement metes and bounds for ten (10) properties.

3. Prepare metes and bounds description and exhibit to be used in the acquisition of the proposed lift station site.

4. Submittal to Texas Commission Environmental Quality (TCEQ).

5. Submit draft plans to City for review and comments prior to bidding.

6. Furnish to the Owner three (3) copies of approved plans and bidding specifications.

C. Construction Phase

1. Assist the City in bid process including preparation of advertisement document, assist the City in the opening and tabulation of bids, prepare award recommendation letter and prepare construction contract documents.

2. Assist Owner during construction consisting of preconstruction meeting attendance, contractor correspondence, submittal review, pay request review, periodic site visits (maximum of 12), final inspection, preparation of contractor punch list and record drawing preparation.

Assumptions:

As the basis for the preparation for this proposal and the associated cost of service, the following assumptions were made which, if found to be incorrect may result in additional compensation:

- The City will provide access agreements for access to all private properties (if necessary).
- TRC will coordinate with Texas One Call and the City of Elgin for all subsurface locations within the proposed project.

Exclusions:

The following items are specifically excluded from the scope of work:

- Design of improvements or relocations for gas lines, telephone lines or other franchise utilities.
- Construction staking.
- Continuous construction inspection.
- Detailed title search or title policy.
- Attendance at or preparation for condemnation hearings.
- Easements (not mentioned above) or plat documents, landowner contact or easement negotiations.
- Archaeological surveys (if applicable).
- Endangered species mitigations plans/cost (if applicable).
- Detailed ESA compliance documentation for a NWP 12 PCN submittal package (may be required).
- Clean Water Act Section 401 compliance.
- Clean Water Act Section 404 individual permit.
- Design of bank stabilization (if applicable).
- Trenching equipment needed for THC field survey (if applicable). It is assumed the City of Elgin forces will provide and operate the equipment.

Compensation for Services:

TRC will provide the professional engineering services as outlined herein and within the Master Services Agreement executed between the City and TRC, for a total fee as follows:

Surveying:	$	24,900.00
Temporary Easements ($1200 per each):	$	12,000.00
Geotech (Alliance):	$	7,950.00
Environmental:	$	9,400.00
Engineering Design:	$	175,300.00
Bidding Services:	$	11,490.00
Construction Administration:	$	38,750.00
Total:	**$**	**279,790.00**

This fee includes labor and material costs associated with the Scope of Work identified above.

TRC's fee above is based on a continuous flow of work. Any delays or restrictions, caused by customer or customer's sub consultants, which result in idle-time or inefficiencies, could be cause for additional compensation.

The payment schedule will be via progress billing.

Changes in scope, including additional scenarios or modification to the scenarios identified above will be evaluated for additional services and/or materials cost through a formal change order process, which results in approval of the additional cost prior to executing the additional work.

Fees for services quoted in this Letter of Agreement are valid for a period of time not to exceed 60 days from the date of this letter.

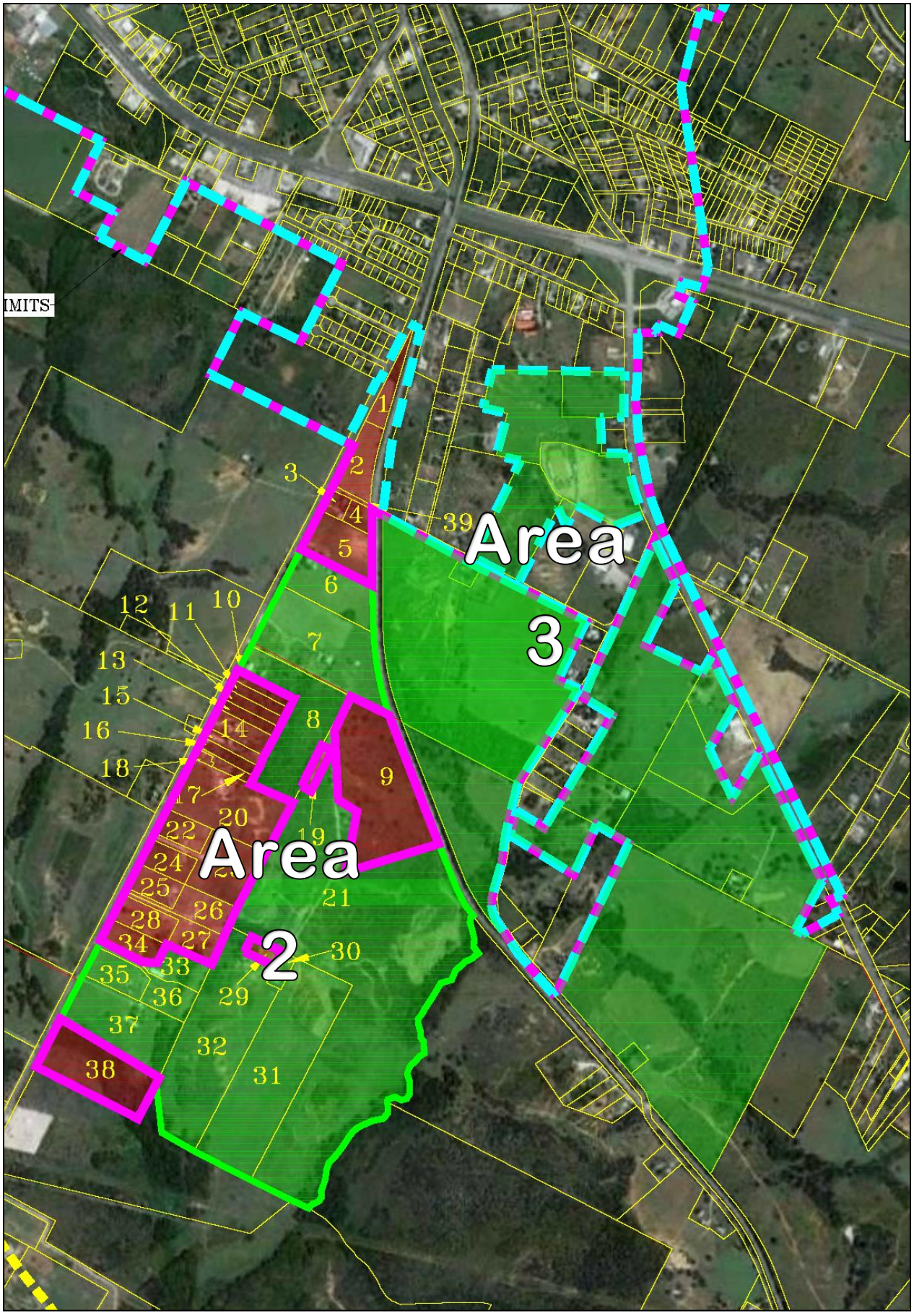
We appreciate the opportunity to assist with this project and are available to proceed immediately with your written approval. Please review this Letter of Agreement and, upon acceptance, sign in the space provided below, returning a copy for our files.

CITY OF ELGIN

By:_____
Mr. Thomas Mattis
City Manager

TRC ENGINEERS, Inc.

By:_____
K. Beau Perry, P.E.
Vice President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Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: General Activity Report and/or Project Update

DEPARTMENT: City Manager/Staff

PROPOSED ACTION:
No Council action proposed or requested; This item is to allow for general update and/or activities report relating to various on-going city projects or issues.

BACKGROUND:
This item is to provide opportunities for miscellaneous updates and comments by the staff; and general Q&A with the City Council relative to on-going projects and/or issues.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:
N/A

ATTACHMENTS:
None.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: Departmental Monthly Reports- August

DEPARTMENT: Administration

PROPOSED ACTION: No action is required on this item.

BACKGROUND: Monthly Reports by Department.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: These reports are informational only and no action is required.

ATTACHMENTS: Reports by Department: Community Development, MainStreet, Library, Police Department, Public Works, Planning, Parks , Water Dept., Utility Billing, and Municipal Court.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{ } Staff will provide brief comments and answer questions on this item at the meeting.
{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

MEMORANDUM

To: Tom Mattis, City Manager
From: Amy Miller, Community Development Director
Date: September 10, 2019
RE: Community Development Department Report August 2019

New to downtown – Second Wind Antiques and Collectibles opened at 109 Depot Street next to Lucy's kitchen. Sterling and Associates opened at 103 East First Street. The Elgin Downtown Public Art Plan was named a finalist for Downtown Spirit award with the Texas Downtown Association. Architecturally appropriate approved windows were installed at 18 North Main Street. The Main Street program secured 34 sponsors for the Hogeye Festival with approximately $39,000 in contributions. In-Kind sponsorships are in process. The festival will be October 24 – 26 and includes the addition of two bands, The Shop Dawgz and Must be Judged, on Thursday evening with the Hogeye Stroll. Volunteer recruitment continued to secure the over 100 hogunteers who are needed to implement the festival. Main Street program finalized an $18,000 plan for replacing the lights that outline the roofline of buildings downtown and approved $5000 towards the project in Fiscal year 2018-2019 with plans to approve phase 2 in fall 2019 and phase 3 in 2020. Main Street board met with Elgin Farmers Market and reviewed proposed lease options for the downtown area.

Projects

- Completed and submitted the Safe Routes to School grant.
- Website redesign work continued.
- Working with Elgin Farmers Market to develop a lease agreement for location in downtown area.
- Downtown 78621 Fall Winter issue editorial completed.
- Sip Shop and Stroll included a school supply Drive for Elgin and McDade ISDs and had great attendance despite the heat of summer weather.
- Hogeye Festival planning –logistics team, Sponsorships launch
- Working on Shared Use parking agreement with Texas Department of Human Services.
- Capital Metro Green Line strategic planning meetings.
- MOKAN Corridor Study and Regional Arterial Study with CAMPO in final phases of development.
- Dine Elgin concluded with support from more than a dozen restaurants in the community.
- Historic Preservation Strategic plan under development.
- Met with potential buyers and realtors for properties downtown.
- Met with property owners about renovation plans and possible tenants.
- Met with business owners seeking lease space.
- Social Media: Facebook - visitelgintx, Instagram – visitelgintx

Boards & Committees, Seminars

CAMPO Technical Advisory committee
MOKAN Study technical committee
Regional Arterials Study technical committee
Main Street Board
Hogeye Festival Committee
Promotion Tourism Committee
Design Committee
Business Retention Recruitment Committee

Upcoming Events

Sip Shop & Stroll September 12
Homecoming-Pep Rally & Community Parade Oct. 2
Hogeye Festival October 24 – 26
Safe Trick or Treat Trail October 31
Veterans Appreciation Parade November 1
Shop Small Saturday November 30
Home for the Holidays December
Holiday by the Tracks and The Hot Cocoa Stroll December 7th —
Art of Giving December 14th
Holiday Sweater December 21st –
Black Friday Sale November 29th
After Christmas Sale December 28th

Elgin Main Street Program

VISION STATEMENT: We envision a revitalized and active historic downtown destination with warm hearted friendly people and vital businesses, where ethnic and cultural diversity are celebrated.

MISSION STATEMENT: We will enhance downtown vibrancy through historic preservation and mixed use and pedestrian friendly development, by strategically implementing the National Main Street Four Point Approach of: Design, Organization, Promotion and Economic Restructuring

CORE VALUES (if you have done this): Through a strong belief that historic preservation of our irreplaceable cultural resources in the historic downtown district is vital to the revitalization and economic success of our community, we are committed to supporting responsible repurposing of historic structures and new construction that supports mixed use development through partnerships and a persistent effort to support community focused development and promotions.

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month August Year 2019

Municipal Court for the City CITY OF ELGIN

Presiding Judge Amanda Carter

If new, date assumed office

Court Mailing Address P.O. BOX 591

City ELGIN , TX Zip 7-8621

Phone Number (512) 281-0318

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by Yadira Duque

Date Sep 25, 2019 Phone Number (512) 281-0318

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
FAX: (512) 936-2423

CRIMINAL SECTION

City of CITY OF ELGIN

Month August Year 2019

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	13,363	18	0	2	2,628	26
a. Active Cases	10,133	15	0	2	1,448	11
b. Inactive Cases	3,230	3	0	0	1,180	15
2. New Cases Filed	336	6	0	0	94	0
3. Cases Reactivated	27	0	0	0	16	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	10,496	21	0	2	1,558	11
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	154	1	0	0	43	0
b. Dismissed by Prosecution	10	0	0	0	3	0
7. Dispositions at Trial:						
a: Convictions						
1) Guilty Plea or Nolo Contendere	12	1	0	0	12	4
2) By the Court	2	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b: Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	23					
b: After Deferred Disposition	5	0	0	0	1	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	2					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	20	0	0	0	3	0
10. Total Cases Disposed	228	2	0	0	62	4
11. Cases Placed On Inactive Status	128	2	0	0	47	0
12. Total Cases Pending End of Month:	13,471	22	0	2	2,660	22
a: Active Cases	10,140	17	0	2	1,449	7
b: Inactive Cases	3,331	5	0	0	1,211	15
13. Show Cause Hearings Held	26	0	0	0	16	9
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0
b: Without Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court CITY OF ELGIN Month August Year 2019	TOTAL
1. Transportation Code Cases Filed	9
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	1
9. All Other Non-Traffic Fine-Only Filed	0
10. Transfer to Juvenile Court: a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning: a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court CITY OF ELGIN Month August Year 2019	Number Given	Number Requests For Counsel
1. Magistrate Warnings: a. Class C Misdemeanors	17	
b. Class A and B Misdemeanors	12	8
c. Felonies	9	7
		TOTAL
2. Arrest Warrants Issued: a. Class C Misdemeanors		177
b. Class A and B Misdemeanors		2
c. Felonies		1
3. Capiases Pro Fine Issued		5
4. Search Warrants Issued		0
5. Warrants for Fire, Health and Code Inspections Filed		0
6. Examining Trials Conducted		0
7. Emergency Mental Health Hearings Held		0
8. Magistrate's Orders for Emergency Protection Issued		0
9. Magistrate's Orders for Ignition Interlock Device Issued		1
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
11. Driver's License Denial, Revocation or Suspension Hearings Held		0
12. Disposition of Stolen Property Hearings Held		0
13. Peace Bond Hearings Held		0
14. Cases in Which Fine and Court Costs Satisfied by Community Service: a. Partial Satisfaction		1
b. Full Satisfaction		4
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		15
16. Cases in Which Fine and Court Costs Waived for Indigency		4
17. Amount of Fines and Court Costs Waived for Indigency		$2,359.00
18. Fines, Court Costs and Other Amounts Collected: a. Kept by City		$35,986.00
b. Remitted to State		$20,713.86
c. Total		$56,699.86

Library Report for City Council - August 2019

Circulation was down 8% with the collection 240 items larger than last year.

Friends of the Elgin Library held a literary event on August 11 with local western adventure author Easy Jackson who has written A bad place to die and A season in hell. She has penned Treasure Hunt in Tie Town about McDade as V.J. Rose and is also known as Vickie Rose. The Friends annual potluck planning meeting was August 28 and the Grown Up Game Gala on August 30.

Grants: TSLAC has awarded a Special Projects grant for "Read To Me" which will help parents to prepare their four-year-old children for kindergarden.
The library received a $500. grant from the American Society of Radiologic Technologists (asrt) National Library Partnership for books about radiological technology, medical imaging, and radiation therapy. They provide a book list to choose from.

Programs: Old Fogey's Tea was a huge success partly because we had a literary themed ice breaker. Most of the attendees were members of the two adult book clubs the library has with the book discussions lasted much longer than planned.

Categories	Units	Aug. '18	Aug. '19	Fiscal YTD '18	Fiscal YTD '19
Total Circulation		8,252	7,622	83,692	74,178
+ or - Same month previous year	Percent	9%-	8%-		
Additions					
Interlibrary Loans	Each	20	8	178	123
New Patrons	Each	119	113	963	858
Collection					
Items Added	Each	265	255	2,489	2,868
Items Withdrawn	Each	195	126	3,227	3,990
Total Collection	Each	36,951	37,191	36,951	37,191
General Statistics					
Gate Count	Each	4,867	3,965	39,394	43,054
Hours Open	Hours	185	177	1,811	1,815
Library Tours	Each	0	34	1	280
Program Visitors	Each	335	225	4,431	5,591
Public Computer Use	Hours	565	430	5,013	4,170
Patrons using computers	Each	784	723	7,157	6,581
Volunteer Hours	Each	145	149	1,513	1,894
Receipts					
		$2,123	$2,087	$26,131	$25,979
Civic Center Use					
City	Each	6	4	99	47
Library	Each	22	15	255	249

Public Rental	Each	5	2	44	47
Other - not for profit	Each	1	6	38	65
Total Civic Center Use		34	27	436	408

MONTHLY ACTIVITY REPORT

For the local program, monthly reports are a way to track and document progress of both the program and the downtown revitalization effort. It is also an effective tool to use for updating the board on the program's overall activities and for communicating your progress to stakeholders, such as City Council and other funding entities. For the state office, monthly reports help us provide more direct and effective services by giving us a way to spot trends, challenges, issues etc. The report should reflect BOTH the work of staff and volunteers. While not all programs use the traditional four-committee structure any longer, the work of all programs should still be able to be reflected in the four-point categories below.

The Monthly Report is **due by the 10th of each month.** Please use this electronic version and email to mainstreet-reports@thc.texas.gov

CITY: _____Elgin _____
MONTH/YEAR: ___August 2019 _____
DATE SUBMITTED: ___9-10-2019 _____

MAIN STREET BOARD: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
August 22 , 2019	Board reviewed a proposal from the Elgin Farmers Market requesting use of Veterans Memorial Park weekly on Thursday evenings for a farmers market. The market has been operating in the Depot Museum parking lot during Sip Shop & Stroll this summer. Board expressed support for having a farmers market downtown. Suggested that the market consider using the Depot Museum parking lot for nine months of the year and the Veterans park for the hottest months June July and August. Board approved $2000 for KXAN Advertising of the Hogeye Festival (Previous budget was $1600) This includes additional 5 second spots. Board decided to get Sip Shop and Stroll banners to sell to businesses to post on Sip Shop days rather than balloons. Businesses had indicated support for this change. Determined to wait until spring when key properties are available to be promoted for an Imagine the Possibilities tour.

ORGANIZATION: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
August 28 , 2019	Finalized all editorial for Downtown 78621 fall winter issue. Worked with Jean to develop a new historic preservation survey that will be rolled out in September.

PROMOTION:

Meeting Dates:	
August 8, 2019	.
	Hogeye Festival – Sponsorships led by Theresa McShan – great

Email to: Mainstreet-reports@thc.texas.gov

	response New sponsorships with Circle Brew and Brickston. Logistics team planned storage and sign clean up for September. Finalizing graphics and print materials. Shirts to be ordered before September 12. Al print materials to be in by September 20

DESIGN:

Meeting Dates:	Update on projects or activities
August 13, 2019	Melissa Ladd agreed to chair the committee. Focused on finishing the 116 Depot and 28 N Main Murals in September. Received a presentation from Heather Miller for a mural for her Girl Scout Gold Award project.

ECONOMIC VITALITY/DOWNTOWN ECONOMIC DEVELOPMENT:

Meeting Dates:	Update on projects or activities
August 1, 2019	Finalized plans for Texas Treasures award program with Modern Dry Cleaners including Senator Watson and Representative Cyrier to attend for Thursday September 19 at 3pm Presentation for new teacher and staff promotion for August 2 was very well received. Determined we should hold the Imagine the Possibilities tour until spring when key properties like 110 South Main Street can be showcased.

1. Program Commentary *(list critical issues, problems, and successes/completed projects of the past month):*
2. Outlook. *Goals and challenges; plans for upcoming major projects such as public improvements etc.:*
3. Suggestions for Texas Main Street Center *(list suggestions on services or training topics; new resources; questions):*
4. Main Street in the News. *We would love to spotlight your upcoming events in our Main Street Matters e-newsletter, please email* **Mainstreet-reports@thc.texas.gov** *with the information. We ask that you do not send in events that have already taken place, send in future events for as many months as possible.*

Sip Shop & Stroll September 12
Homecoming-Pep Rally & Community Parade Oct. 2
Hogeye Festival October 24 – 26
Safe Trick or Treat Trail October 31
Veterans Appreciation Parade November 1
Shop Small Saturday November 30
Home for the Holidays December

Elgin Main Street

VISION STATEMENT: We envision a revitalized and active historic downtown destination with warm hearted friendly people and vital businesses, where ethnic and cultural diversity are celebrated.
MISSION STATEMENT: We will enhance downtown vibrancy through historic preservation and mixed use and pedestrian friendly development, by strategically implementing the National Main Street Four Point Approach of: Design, Organization, Promotion and Economic Restructuring
CORE VALUES (if you have done this): Through a strong belief that historic preservation of our irreplaceable cultural resources in the historic downtown district is vital to the revitalization and economic success of our community, we are committed to supporting responsible repurposing of historic structures and new construction that supports mixed use development through partnerships and a persistent effort to support community focused development and promotions.

Michael Gonzalez
Parks and Recreation Director
mgonzalez@ci.elgin.tx.us 512-285-6434

August 2019 Parks Report- Michael

Facility and Park Activity Summary	Number of uses August 2019		
	June	July	August
Park/ Pavilion Rental	9	11	4
Ball Field Rental	31	13	10
Fleming Community Center/ Rec Center rentals	37	61	31
Monthly Rec Memberships	224	201	180
Yearly Rec Membership	18	7	10
Pool Entries	2,246	2,903	1,353
Deposits	$22,116.80	$17,195.75	$12,380

Michael Gonzalez

The Parks Department is proud to be working towards efficient maintenance programs. Recently our team made repairs and upgrades to the irrigation system at Veterans' Memorial in an effort to maintain healthy turf. In the long run, healthy turf is easier and cost less to maintain than weeds and seasonal grasses. This same approach is being applied to out maintenance operations in every park. What we are looking for is long term results that ultimately save the department on expenses and extensive labor.

The challenge in creating this type of work schedule is that there are some up front cost and labor initiatives. Getting past these first initial challenges should pave the way for easier task later on.

Our plan to get these objectives done is to prepare out in advance all the labor-intensive projects we have coming up and assign them to the work week to fit between our essential job functions.

By planning the work, creating a clear vision on where we want the department to go, I feel that can maximize our work output and ultimately improve more park areas for Elgin residents. We are excited to finish our work plan and implement this strategy.

August Happenings:

At the beginning of August we published and released our Fall/Winter Program Guide that covers events October – January including kickball and basketball leagues, special thematic events and the announcement of our big Texas Arbor Day celebration where we'll be planting new trees to accomplish our goal of a "Park of All Seasons" in Elgin Memorial Park.

In the month of August we hosted a Scavenger Hunt through Main Street during Sip, Shop and Stroll to highlight our new local businesses and bring attention to the Parks & Recreation Haunted Escape Room at the Fleming Center. Our Escape Room was the first of it's kind and drew 9 people over two sessions (we allowed 4-6 people per session) bringing in a total of $96 in ticket sales.

At the end of the month we began our Trash Art Week where we partnered with Clever Tiger Art Gallery and Elgin Beta Space & Maker's Network to host recycled craft days leading up to our Trash Art Competition. We had 22 unique recycled art pieces submitted to the competition made by participants aged 2 to 65. The art was then displayed in the Elgin Recreation Center so everyone could see how creative our community is.

Morris Memorial Pool moved from Regular Season Hours to Late Summer Hours with the beginning of the school season, however we managed to maintain regular water aerobics sessions through the end of August to avoid disrupting our seniors' workout schedule.

Joseph Williams – Parks Superintendent

In the month of August, we started irrigation work and finished work on the softball field at Memorial Park. The new sod was watered and fertilized to have it ready by the time the fall season started at the end of the month. Everything went according to plan and the erosion issue that we have been having on the field should be much better although we have had no rain to check. We started work on Veterans park irrigation which has not worked in over a decade. This project is extensive due to the lack of use and the multiple line breaks over the years. So far, we have encountered 10 breaks in water lines and multiple breaks in control wires along with the central controller not working. All materials have been purchased and the system should be up and running by the first week of September if everything goes well and we find no other problems. Mowing has been cut back due to the lack of rain or irrigation in the parks. The areas that have irrigation have had the systems checked and any issues have been fixed. The parks that do have irrigation are on a weekly trim schedule.

Goals for <u>September 2019</u>

- Prepare for fall special Events
- Winterize the pool and equipment
- Resurface the gym floor at the Rec Center

Monthly Report to Administrative Manager
Building Department
For the Month of August 2019

Type of Inspections	Aug-18	Aug-19	Fiscal Yr. To Date	Calendar Yr. To Date
Building	77	72	699	453
Electrical	45	52	470	323
Plumbing	102	100	558	411
Gas	3	0	50	36
Mechanical	25	30	275	195
TOTAL	252	254	2052	1418
Building				
Permits	23	21	202	166
Value	$ 2,143,730.00	$ 1,167,614.00	$ 14,775,403.62	$ 10,163,455.17
Fees	$ 15,068.94	$ 13,171.41	$ 116,442.30	$ 98,692.35
Electrical				
Permits	15	23	139	114
Fees	$ 2,690.00	$ 3,775.00	$ 24,645.00	$ 20,775.00
Plumbing				
Permits	12	13	126	84
Fees	$ 2,450.00	$ 2,800.00	$ 21,290.00	$ 16,670.00
Gas				
Permits	2	9	39	30
Fees	$ 300.00	$ 1,160.00	$ 4,290.00	$ 3,370.00
Mechanical				
Permits	12	12	91	74
Fees	$ 2,420.00	$ 2,060.00	$ 19,100.00	$ 12,880.00
Total All Fees	$ 22,928.94	$ 22,966.41	$ 185,767.30	$ 152,387.35

August 2019
Building Permits

Number of Permits		Type/Classification	Permit Fees		Valuation	
Aug-18	Aug-19		Aug-18	Aug-19	Aug-18	Aug-19
9	10	New Single Family	$ 8,675.82	$ 11,544.17	$ 1,108,760.00	$ 1,058,945.00
		New Duplex				
		New Manufactured				
		New Multi-Family				
		New Commercial				
1		New Industrial	$ 5,736.50		$ 1,250,000.00	
	1	New Swimming Pools		$ 387.38		$ 36,777.00
		Moving Permit				
3	3	New Signs	$ -	$ 87.74	$ 335.00	$ 4,000.00
6	7	Residential	$ 532.56	$ 1,152.12	$ 36,635.00	$ 67,892.00
1		Non-Residential	$ 124.06		$ 18,000.00	
3	1	Demolitions	WAIVED	WAIVED	$ -	$ -
23	22		$ 15,068.94	$ 13,171.41	$ 2,413,730.00	$ 1,167,614.00

*BOA Request	None
**BSC Requests	None
P & Z Request	No Quorum

*Board of Adjustments **Building Standards Commission

Submitted By: David Harrell and Melissa Lipiec

Date: September 12, 2019

Elgin Police Department

Sept – 2019

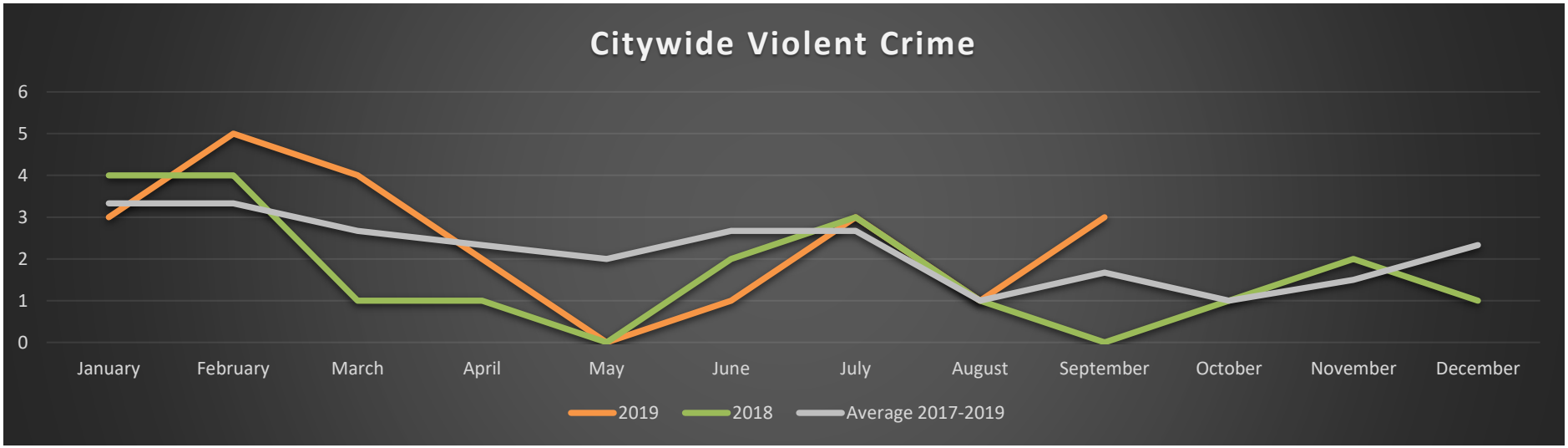
Monthly Report

Elgin Police Department

Citywide Monthly Crime Reports - September 2019

Violent Crime

Offense Category	MTD	MTD LM	MTD %	MTD LY	MTD % LY	YTD	YTD LY	YTD % LY	CR YTD	CR YTD%
Homicide	0	0	nc	0	nc	0	1	-100%	0	0%
Rape/Sexual Assault	1	0	100%	0	100%	7	2	500%	5	71%
Business Robbery	1	0	100%	0	100%	4	2	100%	2	50%
Individual Robbery	0	1	-100%	0	nc	4	3	33%	4	100%
Agg Assault - No FV	0	0	nc	0	nc	4	2	100%	3	75%
Agg Assault - FV	1	0	100%	0	100%	3	6	-300%	3	100%
Total	**3**	**1**	**200%**	**0**	**300%**	**22**	**16**	**38%**	**17**	**77%**



Elgin Police Department

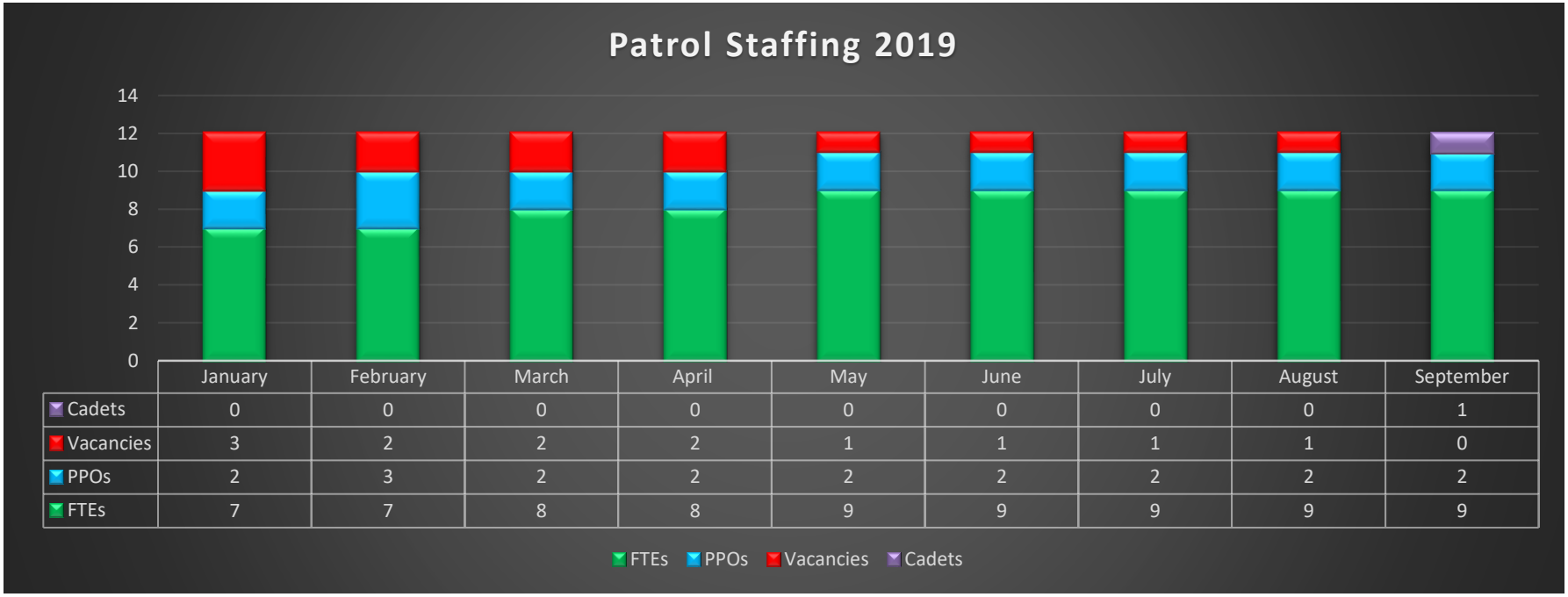
Citywide Monthly Crime Reports - September 2019

Property Crime

Offense Category	MTD	MTD LM	MTD %	MTD LY	MTD % LY	YTD	YTD LY	YTD % LY	CR YTD	CR YTD%
Burglary Non Residence	4	1	300%	1	300%	12	12	0%	0	0%
Burglary Residence	2	2	nc	1	100%	18	19	-5%	5	28%
Auto Theft	1	2	-100%	2	-50%	7	12	-42%	3	43%
BOV	0	1	-100%	1	-100%	8	21	-62%	6	75%
Other Theft	5	12	-58%	8	-38%	67	52	29%	39	58%
Total	**12**	**18**	**-33%**	**13**	**-8%**	**112**	**116**	**-3%**	**53**	**46%**

Elgin Police Department

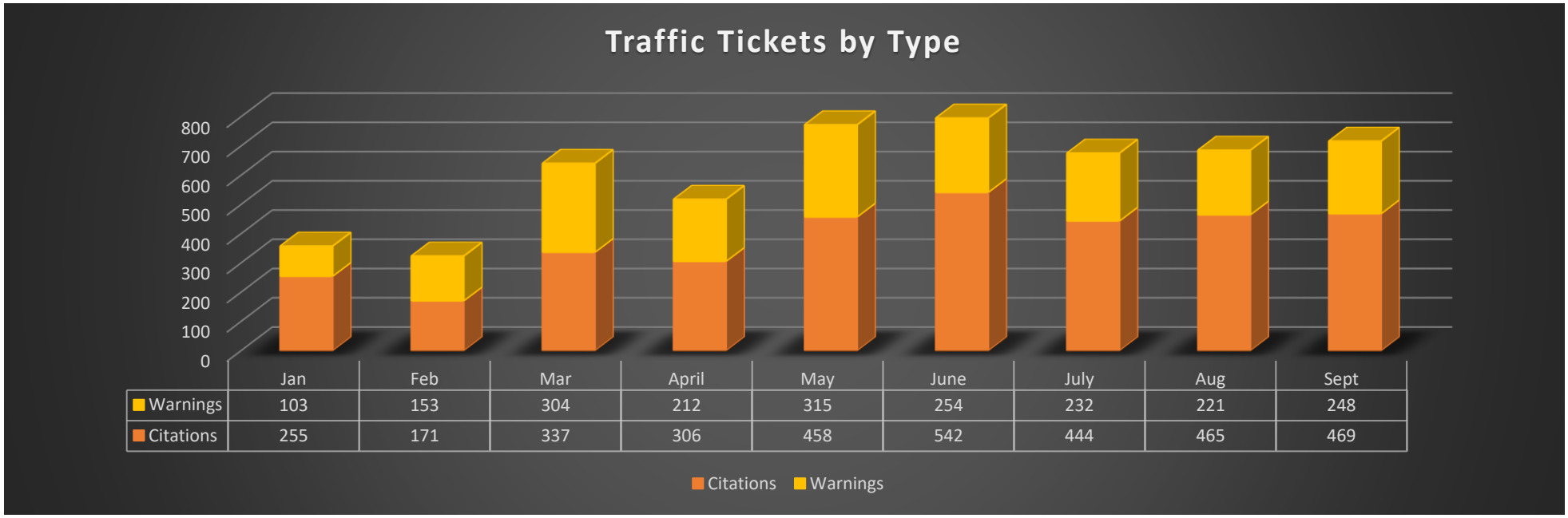
Patrol Staffing – 2019



	January	February	March	April	May	June	July	August	September
Cadets	0	0	0	0	0	0	0	0	1
Vacancies	3	2	2	2	1	1	1	1	0
PPOs	2	3	2	2	2	2	2	2	2
FTEs	7	7	8	8	9	9	9	9	9

Elgin Police Department

Citywide Monthly Traffic Tickets – Year to Date 2019 (Violations)



	Jan	Feb	Mar	April	May	June	July	Aug	Sept
Warnings	103	153	304	212	315	254	232	221	248
Citations	255	171	337	306	458	542	444	465	469

Note: 122% increase from 2018 during the same period. This data will differ from Racial Profiling Data (includes traffic stops and all other citations).

Elgin Police Department

Citywide Call Analysis and Committed Time – Year to Date 2019

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	**Ave**
Dispatched calls	382	305	386	470	424	418	431	401	656	**430**
Self-Initiated calls	874	594	941	770	1142	924	828	917	652	**849**
Total Calls	**1256**	**899**	**1327**	**1240**	**1566**	**1342**	**1259**	**1318**	**1308**	**1,279**

										Ave
Total Time on Calls	30,908	19,060	25,924	26,688	37,091	41,944	23,999	30,050	42,542	**30,912**
Committed Time	69%	47%	58%	62%	83%	97%	54%	67%	98%	**71%**

Currently the average committed time for 2019 is **71%**. This is equal to **17 out of 24 hours per day** that are dedicated to responding to calls for service and self-initiated activities such as traffic stops, on sight incidents, etc. Best practices for staffing models indicate any amount of committed time over 60% is indicative of understaffing within an organization. Results of an increasing committed time percentage can lead to an increase in response times, availability of officers, employee fatigue and overall service levels to the community.

If current trends continue the number of officer FTEs will need to increase to maintain current service levels and performance.

Public Works – August – 2019

Right of Way and Easement mowing and maintenance:

TX DOT Right of Way maintenance, City of Elgin Right of Way shredding, mowing, and maintenance is ongoing.

Sign replacement:

Replaced stop signs:
- El Paso Street at South Avenue C
- Williams Street at West Cleveland Street

Permanent Street, utility cut repairs, pothole repairs:

Level up:
- Taylor Lane

Patches:
- Raymond Johnson Road
- North Avenue C at State Highway 95 North
- West Cleveland Street
- West Alamo Street
- Jackson Street

Multiple pothole patches and saw cut around town

Curb, Gutters, Drains, and Ditch Cleaning

Ditch cleaning:
- County Line Road

Ditch cleaning and culvert installation:
- Taylor Lane

Curb and Gutters:
- Brown Street
- Martin Luther King Boulevard
- West Brenham Street from South Avenue B to Williams Street
- South Avenue A from West Brenham to West Alamo Street

Cleaned concrete drainage channel:
- US 290 to West Alamo Street

Cleaned concrete traffic barrier on US 290 under FM 1704 – Elgin PD assisted with traffic control

Paint Striped:

Martin Luther King
- 7 - crosswalks

County Line Road
- 6 - Crosswalks and 3 stop bars

East Brenham Street
- 1 - stop bar

East Alamo Street
- 2 - crosswalks

Trees and Brush:

Trimmed brush and limbs:
Lexington Road and North Avenue C
Removed hanging limb:
Lexington Road and North Avenue E
Trimmed low limbs:
West 10th Street at West 2nd Street
Cardinal Street
Trimmed low limbs hitting trash truck:
Harris street
Trimmed brush and low limbs:
Brown Street at Martin Luther King Boulevard
Trimmed 2 trees Old McDade Road

Dumped Debris Removal:

Removed dumped brush in drainage behind Shenandoah

Miscellaneous:

Preventative maintenance:
Mowers
Removed dumped trash on County line road

Saratoga Farms Subdivision Section 6:

Substantially complete.

Lee Dildy Boulevard/Roy Rivers Road Phase 2:

Construction underway – Excavation for detention pond 95% complete
Subgrade preparation

Homestead Subdivision:

Construction underway – Excavation for roadways
Utility installation

Acknowledgments:

Public Works currently has one (1) Equipment Operator position open and recently filled one (1) Equipment Operator position.

Joe Parten
Director, Public Works
City of Elgin

UTILITY BILLING REPORT	August 2019	
Billed out	$541,291.15	
Past due notices	656	$91,052.21
Work orders-Cut offs	55	
Disconnected for non pmt	51	
Extension to pay 1st	52	
Extension due for disconnect	6	
Meter tamper fee	0	
After Hour turn on	0	
Accounts set to final	6	for non pmt
Leak Adjustments	4	

METER REPORT		
WORK ORDERS	**COMPLETED**	**INCOMPLETE**
START READ	43	5
FINAL READ	44	1
TRANSFERS / IN AND OUT	6	0
CTO'S / DISCONNECT NON-PMT	54	0
SET METER	3	4
METER REPLACEMENTS	32	96
VISUAL READS	18	0
FAILURE TO READ (MOBILE MISS)	106	0
RE READS	59	0
WL / CHECK FOR WATER LEAK	4	5
METERS DATA LOGGED	23	15
MISCELLANEOUS	7	13
TOTAL NUMBER OF WORK ORDERS	**399**	**139**
CURB STOPS - JOHN CALHOUN		
BROKEN CURB STOPS	1	34
SERVICE LINE REPAIR		
MAIN BREAK		
SEWER LINE REPAIR		
TOTAL NUMBER OF WORK ORDER	**1**	**34**
BULK WATER		
PURCHASES	**16**	
TRIPS/GALLONS	**28/11,520**	
TOTAL COLLECTED	**$69.84**	

Dodie Navejas, Utility Billing Supervisor *310 N. Main Street*
Customer Service/A/R Supervisor *512-229-3220 office*

Monthly Reports August 2019

Department 023 Water Treatment

Well # 10	0 Gallons
Well # 16	25,600,000 Gallons
Well # 14	0 Gallons
Well # 15	28,630,000 Gallons
Water loss due to leaks or flushing	300,000 Gallons
Total Water Pumped	**46,163,000 Gallons**

Chemicals Used

Chlorine	1352 Pounds
Seaquest	200 Gallons

Distribution Samples

Bacteriological Samples Taken	11
Average Chlorine Residual	1.83 mg/l
Violations	0

Department 024 Distribution

Line Repairs/New installations

Main Line Breaks	3
Service Line Breaks	2
Miscellaneous Repairs/Complaint Calls	16
New Connections/Taps	3
Installation of New Water Main	0

Department 026 Wastewater

Collections

Backups

Main Lines	7
Service Lines	4
After Hours Call-Outs	4

Line Repairs/New Installations

Curb Side Cleanout Caps Replaced	2
Curb Side Cleanouts Installed	2
Main Line Repairs	0
New Main Line Installed	0
New Taps Installed	2
Lines TV'd	4
Manholes Installed/Repaired	0

Lift Station Maintenance/Repairs

Hour Meter Reads/Daily Site Checks	10 Daily
Pumps Pulled	0
Pumps Installed	0
Pumps De-raged	3
Motors Pulled	0
Motors Installed	0
Electrical Issues (Repair/Replace Parts)	0
Floats Cleaned/Replaced	0
Grass/Weed Maintenance	9
After Hours Call Outs	2

Wastewater Treatment Plant

Maintenance/Repairs

Pumps Pulled	0
Pumps Installed	0
Motors Pulled	0
Motors Installed	0
Control System/Electrical Repairs	1
Cleaned Wet Well Floats	1
Miscellaneous Repairs	10
After Hours Call-Outs	0

Chemicals Used

Alum/Gallons	4,000
Bleach 10%/ Gallons	2,000
Polymer/ 55 gallon drums	2

Monthly Plant Flows and Test Results

Minimum Daily Flow	453,200 Gallons
Maximum Daily Flow	558,300 Gallons
Average Daily Flow	513,900 Gallons
Total Monthly Flow	15,932,200 Gallons

Effluent DO (Dissolved Oxygen) Average	6.2
Effluent Chlorine Residual Average	1.94 mg/l
Effluent pH Average	7.4
Total Phosphorus Average	0.254
CBOD (Carbonaceous Biochemical Oxygen Demand) Average	2.366
TSS (Total Suspended Solids) Average	1.6
Ammonia/Nitrates Average	0.434

Remarks :

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: PROCLAMATION FOR 32nd ANNUAL HOGEYE FESTIVAL.

DEPARTMENT: Community Services

PROPOSED ACTION: Approve proclamation for 32nd Annual Hogeye Festival and have a photo with hogunteers.

BACKGROUND:
The City of Elgin and the Elgin Main Street Board work with community volunteers, business sponsors, and local groups to produce the Hogeye Festival. Celebrations include the Hogeye Stroll Thursday, October 24 with the Hogalicious Dessert Contest, Pearls Before Swine Art Show, The Shop Dawgz and Must be Judged; the Free Friday Night Street Dance with Kenny Orts and No Chance, and on Saturday, October 26 the Gordon Swenson Memorial BBQ Pork Cook-off, Cow Patty Bingo, live music on three stages, Lindsy Kay Wing Memorial Children's Costume Pet Parade, handmade arts and crafts, Road Hog Car Show, a carnival, activities for children, Old Iron Farm Equipment Exhibit, In a Pig's Eye Corn Hole Tournament and many more fun activities. Main Street utilizes the proceeds from the festival to fund promotional events throughout the year including the expenses of the festival itself, technical design advice for downtown business sand property owners, support for the Downtown 78621 publication, marketing, business retention and recruitment efforts, technical training for business owners, public art and infrastructure improvements.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Approve proclamation for 32nd Annual Hogeye Festival and have a photo with hogunteers.

ATTACHMENTS:
{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Proclamation

Whereas, the Annual Hogeye Festival was named for a small hamlet and stage stop called Hogeye which disappeared after the railroad came and Elgin was formed in 1872; and

Whereas, the hog theme is the centerpiece of this downtown community celebration; and

Whereas, Elgin has been recognized as a National Main Street Community every year since 1999, and

Whereas, the State Legislature has declared Elgin the Sausage Capital of Texas for its prodigious supply of outstanding sausage – over 3 million pounds annually; and

Whereas, this is the 32nd year for Elgin to host The Best Little Pig Gig in Texas; and

Whereas, more than 20,000 people join in this celebration of "A Time for Warm Hearts and Hot Guts" from across the Great State of Texas and all over the world, and

Whereas, community volunteers, business sponsors, the Elgin Main Street Board and the City of Elgin produce this hometown celebration including the Hogeye Stroll Thursday, October 24 with the Hogalicious Dessert Contest, Pearls Before Swine Art Show, The Shop Dawgz and Must be Judged; the Free Friday Night Street Dance with Kenny Orts and No Chance, and on Saturday, October 26 the Gordon Swenson Memorial BBQ Pork Cook-off, Cow Patty Bingo, live music on three stages, Lindsy Kay Wing Memorial Children's Costume Pet Parade, handmade arts and crafts, Road Hog Car Show, a carnival, activities for children, Old Iron Farm Equipment Exhibit, In a Pig's Eye Corn Hole Tournament and many more fun activities;

Now, Therefore, in official recognition whereof, this the 15th day of October 2019, I declare **October 24– 26th Hogeye Festival Weekend in Elgin, Texas** and encourage all citizens to share and enjoy this community celebration.

_____

CHRIS CANNON, MAYOR
City of Elgin, Texas

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: City Council Regular Meeting Minutes –September 3, 2019, September 17, 2019, Special Meeting - September 24, 2019 and City Council Workshop Meeting - July 24, 2019.

DEPARTMENT: Administration

PROPOSED ACTION:

Review and approve the City Council Regular Meeting Minutes –September 3, 2019, September 17, 2019, Special Meeting - September 24, 2019 and City Council Workshop Meeting - July 24, 2019.

BACKGROUND:

N/A

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Approval of the City Council Regular Meeting Minutes –September 3, 2019, September 17, 2019, Special Meeting - September 24, 2019 and City Council Workshop Meeting - July 24, 2019.

ATTACHMENTS: City Council Regular Meeting Minutes –September 3, 2019, September 17, 2019, Special Meeting - September 24, 2019 and City Council Workshop Meeting - July 24, 2019.

{ }Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
TUESDAY, SEPTEMBER 3, 2019

CALL TO ORDER

Mayor Cannon called the meeting to order at 7:01 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Daniel Lopez, Council Member
Brad Jones, Council Member
Forest Dennis, Council Member
Susie Arreaga, Council Member
Juan Gonzalez, Council Member

Mayor Cannon certified there was a quorum.
Mayor Cannon asked that the record reflect that Council Member Brashar was absent and notified the City Manager that she would not attend due to illness.
Council Member Dennis moved to excuse Council Member Brashar's absence. Council Member Lopez seconds the motion. Motion carried. 8-0.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
Sandy Ott, Library Director
Patrick South, Chief of Police
Amy Miller, Community

INVOCATION

Council Member Penson gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Cannon led the Pledge of Allegiance to the United States and Texas Flag.

Mayor Cannon recessed the Regular Meeting and opened the Public Hearing at 7:04 pm.

PUBLIC HEARING

1. Public Hearing on the Proposed FY 2019-20 Annual Budget and Ad Valorem (Property) Tax Rate for the City of Elgin.

With no one wishing to speak, Mayor Cannon closed the Public Hearing at 7:05 pm.

PUBLIC COMMENT

Mayor Cannon opened Public Comments.

Randy Krapf spoke and stated that he was surprised to see a Jim Crow era Hwy marker honoring the former President of the confederacy at the intersection of Main Street and Taylor Street. He stated that many of these had been removed since 2015 per the Southern Poverty Law Center. He stated that TXDOT does keep records of memorial highways but does not designate them. He stated that TXDOT did confirm that both Main Street and Taylor Road are TXDOT R.O.W. and that the Jefferson Davis Hwy Marker is not TXDOT property and TXDOT was not involved nor does it have any record of its erection on its R.O.W. He asked city leaders if this highway marker is the best representation of our city and asked that the request be made to TxDot to have the marker removed.

With no one wishing to speak Mayor Cannon closed Public Comments.

PRESENTATION

1. Employee of the Third Quarter.

Sandy Ott Library Director presented John Stabile with the Employee of the Third Quarter.

CITY MANAGER'S REPORT

1. FY19-20 School Resource Officer Services – EPD Chief South.

Chief South stated that the annual school Resource Officer contract was discussed briefly last year and that the city at that time was recovering about 43% of the actual costs to the city for that program. He stated that now the city recovers the average costs for the full positions including salary and benefits for that group, vehicles, and the time and weeks of service committed for the school district, with the amount coming to $111,000 plus $5000 with the canines for a total of $116,000.

2. Update on Various Issues Associated with an Area in the Southeast Quadrant of the City Annexed in 2015 ("Annexed Area") and Related Matters.

City Manager Thomas Mattis stated that there was still work being done on Area 3 with the Attorney, but it was hard to find a case law regarding de-annexing property. He stated that something would be coming to Council in the next couple of months, but most certainly by the end of the year.

3. General Activity Report and/or Project Update.

City Manager Thomas Mattis stated that he had an update to the marker spoken about earlier in Public Comment. He stated that it seemed the marker outdates just about everybody being connected to the city today and to TXDOT. He stated there was no one with knowledge about when or how it happened or the town's involvement having to do with that marker. He stated that it is a marker but had heard it being referred to as a confederate monument. He stated that what he could report to Council was that TXDOT was very interested in not trying to rehash why it is there but to move forward. He stated that in dealing with TXDOT he thought it was an issue that they would have to acknowledge responsibility for, but they did not and their position was that they do not own the marker, therefore, they are not responsible for it, and because they don't own it they cannot authorize its removal. He stated that they did acknowledge that it is in their right of way and no one can touch it without their approval. He stated what they could do is to approve the city going on their right of way doing the work themselves, and that he had made a written request and had gotten written authorization from TXDOT to proceed in that manner if that is what the city wants to do.

Mr. Mattis stated that Chief Taylor wanted to give everyone a heads up that starting tomorrow the junk car initiative moves into patrol district 4, that is in southeast quadrant of the city.

4. Departmental Monthly Reports – July.

There were no questions on the monthly reports.

CONSENT AGENDA

1. City Council Workshop Minutes - June 18, 2019 And City Council Regular Meeting Minutes August 6, 2019.

Council Member Penson moved to approve the Consent Agenda. Mayor Pro Tem Bega seconds the motion. Motion carried 8-0.

NEW BUSINESS

1. CONSIDER A REQUEST FROM ELGIN ISD FOR STREET CLOSURES FOR THE HOMECOMING COMMUNITY PARADE & PEP RALLY.

Council Member Penson moved to approve the street closures for the Homecoming Community Parade and Pep Rally. Council Member Lopez seconds the motion. Motion carried 8-0.

2. CONSIDER WAIVING FEES FOR COSTS ASSOCIATED WITH STREET CLOSURES AND PARK RENTAL FOR THE ELGIN ISD HOMECOMING COMMUNITY PARADE AND PEP RALLY ON WEDNESDAY, OCTOBER 2, 2019

Council Member Lopez moved to approve waving the fees for costs associated with the Parade and Pep Rally. Council Member Jones seconds the motion. Motion carried 8-0.

3. AN ORDINANCE AMENDING CHAPTER 42, ARTICLE IV. SOLID WASTE, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, BY AMENDING CHAPTER 42 AND ADOPTING SECTION 42-277 REGARDING TRASH COLLECTION BY THE CITY; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

No action was taken on this item.

4. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE ACCEPTANCE OF A GRANT(GAG-20005) FROM THE TEXAS STATE LIBRARY & ARCHIVE COMMISSION IN THE AMOUNT OF $24,724.00 AND AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT

Council Member Penson moved to approve the Resolution as presented. Council Member Lopez seconds the motion. Motion carried 8-0.

5. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE RENEWAL OF AN AGREEMENT WITH STW INC. TO PROVIDE SOFTWARE AND MAINTENANCE SERVICES FOR THE CITY'S FINANCIAL AND BUDGETARY/ACCOUNTING SOFTWARE FOR A TERM OF ONE YEAR; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT.

Mayor Pro Tem Bega moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried 8-0.

6. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE AN AGREEMENT WITH ON-TECHNOLOGY TO PROVIDE INFRASTRUCTURE DEVELOPMENT, NETWORK MAINTENANCE AND SUPPORT SERVICES FOR THE CITY'S COMPUTER SYSTEMS FOR A PERIOD OF THIRTY-SIX (36) MONTHS; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT

Council Member Dennis moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried 8-0.

7. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE AN AGREEMENT WITH DAHILL OFFICE TECHNOLOGY CORPORATION TO LEASE A TOTAL OF THREE COPIERS FOR A PERIOD OF SIXTY (60) MONTHS; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT

Council Member Penson moved to approve the Resolution as presented. Council Member Lopez seconds the motion. Motion carried 8-0.

8. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING AN AFFADAVIT FOR A SCRIVENERS ERROR CORRECTING THE SPELLING OF "ADIRONDAK PASS" TO "ADIRONDACK PASS" ON SHEET 1 OF THE FINAL PLAT IN THE LINEAR FOOTAGE OF RIGHT-OF-WAY TABLE, SHEET 1 OF THE FINAL PLAT IN THE RIGHT-OF-WAY EXHIBIT, & SHEET 2 OF THE FINAL PLAT AS LISTED IN LOTS NUMBER 1 & 6 BY THE ORIGINAL SURVEYOR OF SARATOGA FARMS SUBDIVISION, SECTION FIVE FINAL PLAT

Council Member Penson moved to approve the Resolution as presented. Council Member Lopez seconds the motion. Motion carried 8-0.

9. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING AN AFFADAVIT FOR A SCRIVENERS ERROR CORRECTING THE SPELLING OF "SCHYYLERVILEE DRIVE" TO "SCHUYLERVILLE DRIVE" ON SHEET 1 OF THE FINAL PLAT IN THE LINEAR FOOTAGE OF RIGHT-OF-WAY TABLE, SHEET 1 OF THE FINAL PLAT IN THE RIGHT-OF-WAY EXHIBIT, & SHEET 3 OF THE FINAL PLAT AS LISTED IN LOTS NUMBER 1 & 4 BY THE ORIGINAL SURVEYOR OF SARATOGA FARMS SUBDIVISION, SECTION FOUR FINAL PLAT.

Council Member Lopez moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried 8-0.

ANNOUNCEMENTS

Mayor Pro Tem Bega announced a community clean-up on Saturday, and Amy Miller mentioned a celebration on September 10th for Modern Cleaners 50 year in independent business.

ADJOURNMENT

Mayor Cannon adjourned the City Council Meeting at 8:21 p.m.

_____
Chris Cannon, Mayor

ATTEST:

_____
Amelia Sanchez, City Secretary

MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
TUESDAY, SEPTEMBER 17, 2019

CALL TO ORDER

Mayor Cannon called the meeting to order at 7:04 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Daniel Lopez, Council Member
Juan Gonzalez, Council Member
Sue Brashar, Council Member

Staff: Thomas Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
David Harrell, Planning Director
Patrick South, Police Chief
Amy Miller, Community Development Director

Mayor Cannon certified there was a quorum.

Mayor Cannon asked that the record reflect that Council Member Jones, Council Member Dennis and Council Member Arreaga were absent and notified the Mayor that they would not attend due to work travel and child illness.

Council Member Penson moved to excuse Council Member's Jones, Dennis and Arreaga's absence. Council Member Lopez seconds the motion. Motion carried. 6-0.

INVOCATION

Council Member Penson gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Cannon led the Pledge of Allegiance to the United States and Texas Flag.

PUBLIC COMMENT

Mayor Cannon opened Public Comments and asked if anyone was in attendance to speak on the budget.

With no one wishing to speak, Mayor Cannon closed Public Comments.

PRESENTATION

1. Presentation of the Annual Audit Report for the Period Ending September 30, 2018 by BrooksWatson &Co. PLLC.

City Manager Thomas Mattis stated that this item was scheduled, but there were a couple of issues that came up at the last minute so they would be pushing the presentation to next week.

CITY MANAGERS REPORT

1. Review and Discussion of Upcoming City Council Meeting Schedule.

City Manager Thomas Mattis stated that a special meeting would be held next week, Tuesday the 24th for the final adoption of the Budget and Tax Rate. He stated that October 1st would be the regular scheduled meeting but that would be National Night Out, and the following Tuesday would be the night before the TML Conference that most of Council and some staff would be attending. He suggested moving the regular meeting to October 15th with only one meeting in October and getting back to the regular schedule in November. Mayor Cannon stated they would vote on that next week.

2. General Activity Report and/or Project Update.

City Manager Thomas Mattis stated that he had a meeting with the School Board and gave them a briefing on the growth and development that is anticipated in the coming years and they were very receptive and supportive. He stated they were appreciative to the Council being sensitive to the issues they must address.

Mr. Mattis stated they were hearing more discussion about Cap Metro and the Commuter Rail project that would come to Elgin, and he had met with the toll road people about planning related to the extension of the toll road down Manor that would serve the transportation needs with the growth in the community. He stated that the good news about Cap Metro was that Travis County had set aside some funds and is spearheading an effort to help Cap Metro develop a plan and move those issues forward about the future of the green line. He stated it was made clear that the Council is very supportive developing the project and doing our part to make that happen. Mr. Mattis stated that he had heard from Seton and they were trying to schedule their opening.

NEW BUSINESS

1. Discussion and Possible Direction to Staff Regarding the Highway Marker Currently Located within the Texas Department of Transportation (TxDOT) Right-Of-Way at the Intersection of Main Street and Taylor Road – Mayor Cannon.

Mayor Cannon stated that this item was put on the agenda due to conversations on social media and correspondence to his office, as well as to other Council Members about the marker in the ROW portion of Main Street and Taylor Road.

He stated that staff had gotten information from TXDOT that would give the city the ability to remove that marker in the event that Council sought one direction or another but had not been vetted by this Board and the information had not been discussed.

Comments from citizen's that signed up to speak.

1. Dr. Patricia Alford spoke and stated that her concerns were that anything placed on city or state property should represent everyone, what we believe and feel, and once that marker was approved it opened the way for other markers. She stated in the community she lived in represented many ethnic groups, not just any particular group, and while something may be history, there are things we do not want to advertise and make people feel a certain way and asked Council not to allow the placement of the marker.

2. Bailey Braden spoke and stated she had attended the last meeting a couple of weeks ago regarding this issue and comments were made about not knowing the marker was there, but she had lived here about seven years and had noticed it shortly after. She stated she and her husband walk to the park and see it all the time and they do not want it there but they felt that because they were renters they did not have a right to say anything, but now that it had been brought up and there was more community support they felt they did have the right to say something. She stated other people felt like she and her husband did, and that it was upsetting walking by it and asked the Council to consider removing it.

3. Dorothy Norred, President of the Texas Division of the United Daughters of the Confederacy, stated she was here to speak on the Jefferson Davis marker on Main and Taylor Road. She stated that the small piece of land the marker is on was once called the Jefferson Davis Park. She stated the marker was placed by William Owen's Chapter of the United Daughters of the Confederacy that was based here in Elgin. She stated the chapter was named after William Owens, a confederate veteran who lived with his family in Elgin, and that he and his wife and families are all buried in the Elgin cemetery. She stated that the marker is the property of the Texas Division of the United Daughters of the Confederacy and that they were given permission to place it in its current location in 1937. She stated the marker has been in this location for the past 82 years, their organization checks on it weekly, and would like for the marker to remain where it has been.

She stated that because the marker is their property, they wanted to be consulted prior to any action taken to have it moved or removed. She stated they had no advance notice that this marker was in peril and at this time did not have funds in their budget to find another location. She stated that if the City Council votes to have it removed, they are asking that the City Council postpone making a decision concerning this marker, and they would be more than happy to discuss this with TXDOT who owns the land that the marker is on and will work with the City Council to come to an agreeable conclusion.

4. Cristin Embree spoke and stated she had been a resident for seven years and walked past that monument many times, and as a historical archeologist she has an interest in understanding the history and context of this marker. She stated it was news to her that this was on the agenda until yesterday and was concerned it was on the agenda, although listed non-descriptive because members of the public who had not read the Courier would not know there was action proposed for a confederate marker. She stated she had worked with the Daughters of the Republic of Texas and other organizations and has a deep respect for the history but was urging City Council to open this to public discussion and not make a decision at this point without further discussion from the community. She stated she found in her research, Elgin was not the first little town to engage discussion on this particular Jefferson Davis highway markers and that Texas is leading in taking a look at these markers, what it means to people in the past and how people interpret it today. She stated that as a historian she would like there to be some sort of advisory council.

5.Dick Miller spoke and stated that on both sides of his family he is a southerner and because of his age he grew up in a separate and unequal culture. He stated that as a country, one of our greatest problem now is to overcome our separate and unequal past and move on to a future together. He stated that tonight the City Council is being asked to deal with a small reminder of our separate past. He stated a marker that was put up before he was even born by the United Daughters of the Confederacy and that he did not know anything about this marker or why it was set up or supposed to celebrate. He stated he did know that the Daughters of the Confederacy is an organization that remembers a past that was separate and unequal. He stated that a separate and unequal past can be a barrier to our going forward together, which we have to do. He stated we need to do this and did not think we needed to keep this marker as a reminder as our separated and unequal past.

6. Myriene Jack spoke and stated she was a historian and had lived in Texas as far back as the Texas Revolution. She stated that what was important to her and for her to ask the Council to consider is why is it important to remove a monument that has been established for over 80 years, and do we think that with the removal it will destroy or remove the feelings of hate toward one another. She stated that it would not and would cause more bad feelings between people, and it was hard to forget politicians who made Jim Crow Laws and those laws were well established in the minds of people who have and still have control over every one of us. She asked what removing a monument was going to do, and that it would not change hate.

She stated a monument is a stone with history written on it and there to remind us about political history and the reasons for bad laws made by politicians. She stated it is there to remind us of politicians that were in control of our history of slavery, it is there to serve as a reminder what we as human beings have gone through and not to continue making laws that continue to encourage hate toward one another. She stated that this monument should stay in its place not to remind us of a President that is considered a hero, but a President that was a politician who was just a man in control of the minds of people at that time. She stated that she wished Council would consider leaving the monument there to remind us that it is a stone of history and not a stone of hate.

Mayor Cannon called Sandra Giarrusso to speak next. She stated she was yielding her time to another speaker.

7. Byron Lawhorn spoke and stated that that his ancestors came to Texas before the Texas Revolution and his ancestor Thomas Nash came to Texas with a black wife to Gonzalez, Texas before Elgin existed. He stated that Elgin did not exist until after the Civil War and the monument did not represent real history but represented an attempt by the United Daughters of the Confederacy that was a child organization of the KKK. He stated that they may preach love and togetherness now, but their initial mission was not that. He stated that the monument was placed there as a racist statement and if you know the history of central Texas you will know that the placement of I35 was a racist statement. He stated that the only history that it represents is a reiteration post slavery, a reiteration the we still dominate and that is why he believed it should be removed. He stated that his ancestor Robert Houston was Sam Houston's grandfather and his cousin six times removed or so. He stated that the day before Texas voted to secede and to join the Confederate States, he gave a speech in Bastrop and he convinced the residents of Bastrop to vote against secession. He stated that we have a history here and understand our Tejano population has helped fight for Texas' liberty, and we understand the hard work the black people that we brought here to do our work for us; and that we should honor them in this town, and we cannot pass up an opportunity in Elgin's history to unite us and bring us together instead of letting a marker of division stand. He stated Elgin needs to look good in Central Texas to look like a united community and not have this blow up outside of our community. He thought the best course of action would be to swiftly, quietly remove it and do what we can to donated to their cause somewhere else or to a museum.

8. Debbie Wahrmund spoke and stated she has lived in this area around forty years and is still learning about the history, and thinks it is marvelous and important that we talk about the monument. She stated she had not noticed it because it was covered in leaves and if someone was checking on it, they would have pruned it a little bit. She stated she did not think it was necessary to leave the marker in its current place in order to learn and enjoy the history and context because that was what it was missing. She stated that by removing the cloak from the past we can build a great, united Elgin.

9. Randall Krapf spoke and stated he had spoken previously at the last meeting but wanted to add a few things. He wanted to reiterate that TXDOT had confirmed the Jefferson Davis Hwy name was never officially adopted or recognized by the State, the marker is not their property or involved with this; it does not have any record of its erection on its ROW, or on the TX Historical Commission's list of markers and therefore is not protected, and TXDOT has authorized the City to remove it if the City wishes. Mr. Krapf provided reading material on the group behind Confederate monuments that also built a memorial to the Klan, the Texas Ordinance of Secession, How Confederate propaganda ended up in the South's schoolbooks, articles by the Southern Poverty Law Center, and about Texas State University removing a Confederate monument. He stated he would like to ask the City leaders if this highway marker honoring the former Confederate President erected by the Daughters of the Confederacy during the shameful Jim Crow era is the best representation of our city today; as made newly visible on Main Street, our parade route, and only blocks from our largest parks hosting festivals for locals, visitors, and new residents. He urged the City Council to vote to remove this marker or add context confirming we no longer honor and support Confederate ideas.

Mayor Cannon stated that he would open discussion with the Council and that everyone had learned quite a bit with both sides having a healthy conversation. He stated that from a standpoint of the city, nothing had been found to prove its existence and the agenda item as listed is compliant with the law and that was as much as the city had to do officially.

City Manager Thomas Mattis spoke and stated that he wanted to give some information to the Council based on some of the comments that were made. He stated that this item was appropriately listed on the agenda as Mayor Cannon stated. He stated that by true definition that the marker was a highway marker viewed that way by TXDOT and under their rules they do not considerate a monument, they don't consider it a Confederate one. He stated that TXDOT had told the city in writing that they reached out to the Historic Commission and were told specifically that this marker is not part of the Historic Commission Marker Program and the Texas Historic Commission has no authority over that marker. He stated that as the Mayor said it is important to note there was no evidence he found that indicates that the city ever gave any approval to that marker being in that location. He stated that as in any state, TXDOT has exclusive unabated control of the ROW anywhere at any time. He stated that there is nothing that goes in the ROW even in the city limits the city has any control over, this was an issue controlled by TXDOT and approved by TXDOT, and it exists there today only because TXDOT approved it. He stated TXDOT has given the city authorization, in writing, to remove the marker and yet they have taken no responsibility for it but at the same time they believe anybody must have their approval or permission to do anything with it. He stated that to his knowledge and interaction with staff, there was never any kind of orchestrated effort on city staff's part to clear the brush there so it could somehow be seen.

Mayor Cannon asked for comments from the Council.

Mayor Pro Tem Bega stated that she was uncomfortable making any kind of decision this evening. She stated that not all the Council was present and the decision should be made by each member. She stated that she liked the idea of getting the citizen's involved to form an advisory committee. She stated they had heard from one person at the last meeting and then today from many folks. She stated she did not feel enough time had been spent on learning and if this is who represents everyone, then she wasn't sure they could make their decision in that manner by just accommodating a few. She stated she did not know if she liked being put in a position where they were caught off guard and this was not something they had known or sat on for a long time. She stated she needed to learn more to make an informed decision and it wasn't enough to hear from one person at one meeting and a few at the next.

Council Member Brashar stated that she agreed with what Mayor Pro Tem Bega said and she didn't believe it is a true representation of everybody because it wasn't broadcasted out to the city. She stated that if it was decided to take the monument down then she did think they needed to respect the Daughters of the Confederacy, since it is theirs, and work with them in getting it out correctly and the way they see fit because it is their marker.

Mayor Cannon stated there are legalities in removing the marker since it is not city property. Mayor Cannon stated that his recommendation would be to take no action tonight and have an ad hoc or action committee for discussion at a later time.

Council Member Penson stated that there had been a lot of discussion on social media and it was not very pleasant, and she did not know if some of those persons were in attendance that posted the negative comments. She stated she agreed coming back to it or forming a committee to be looked at deeper. She stated that tonight they had learned a lot of things since this was brought to their attention, she had read a whole lot and this highway marker wasn't marking anything so it could go a lot of ways. She stated she wanted to be respectful to everyone's feelings and come to a conclusion that everyone can live with.

Mayor Cannon stated that this item would be on the next regular meeting on October 15th.

Council Member Lopez asked that if Council could get a timeline of when the marker was placed.

Mayor Cannon stated that so far, he did not know of any factual timeline, but they could come up with something based on facts so far. Mayor Cannon stated they would continue with the agenda with no action on this item. Mayor Cannon recessed for a five-minute break.

Mayor Cannon reconvened the meeting at 8:07 p.m. and asked that the record reflect that the room had been alleviated to about 60% once we got to the budget.

2. (FIRST READING) AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY

OF ELGIN, TEXAS, FOR THE 2019-20 FISCAL YEAR; AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE 2019 TAX YEAR.

First Reading as required, of An Ordinance levying Ad Valorem Taxes for the Maintenance and Operation of the Municipal Government of the City of Elgin for the 2019-20 Fiscal Year. No action taken.

3. (FIRST READING) AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ELGIN, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

First Reading as required of An Ordinance Approving and Adopting a Budget for the City of Elgin beginning October 1, 2019 and ending September 30, 2020. City Manager Thomas Mattis stated there were a few final tweaks that Charles Cunningham passed out (Copy of modifications attached) and to get it on the record that a few adjustments were made and to document these changes; although they were not significant they wanted it to be clear and on the record before Council finally adopts the budget. No action taken.

4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE MAYOR EXECUTE AN AGREEMENT WITH AMANDA CARTER OF ELGIN, TEXAS APPOINTING HER AS JUDGE OF THE CITY OF ELGIN MUNICIPAL COURT IN ACCORDANCE WITH THE CITY CHARTER; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.

Council Member Brashar moved to approve the Resolution as presented. Council Member Lopez seconds the motion. Motion carried 6-0.

ANNOUNCEMENTS

Amy Miller mentioned that on Thursday, September 19 Modern Cleaners would be celebrating for more than 50 years in operation with Senator Watson attending.

ADJOURNMENT

Mayor Cannon adjourned the City Council Meeting at 8:31 p.m.

_____
Chris Cannon, Mayor

ATTEST:

_____
Amelia Sanchez, City Secretary

Modifications to Originally Proposed Budget

	Page
1. Amendments to "Authorized Positions"	1.
2. Revised EDC Proposed Budget FY 2019-20	2.
3. Proposed TIRZ # 1 Operating Budget	4.

Changes from Originally Proposed Budget

Executive

Authorized Positions	Grade	Number of Employees			Full Time Equiv. Positions		
		2018-19		2019-20	2018-19		2019-20
		Adopted	Amend	Proposed	Adopt	Amend	Proposed
Executive Assistant	-	1	1	1	0.50	0.50	0.00
Total		**1**	**1**	**1**	**0.50**	**0.50**	**0.00**

Patrol Division

Authorized Positions	Grade	Number of Employees			Full Time Equiv. Positions		
		2018-19		2019-20	2018-19		2019-20
		Adopted	Amend	Proposed	Adopt	Amend	Proposed
Officer		14	14	13	14	14	13
Cadet	-	0	0	1	0	0	1
Total		**0**	**0**	**1**	**0.00**	**0.00**	**1.00**

ELGIN ECONOMIC DEVELOPMENT CORPORATION

FY 2019-20 Proposed Operating Budget

Operations (Cont.)	FY 2017-18	FY 2018-19			FY 2019-20			
	Actual	Adopted	Amend.#1 5-14-19	Y-T-D Actual 5-31-2019	Straight Line	Program Change	Proposed Total	% Inc/ (Dec)
Services/Other Charges								
Marketing/ Advertising	23,137	-	-	5,395	20,000	-	20,000	0%
Consulting Services	37,665	10,000	10,000	325	10,000	-	10,000	0%
Business Assistance *	105,050	-	-	-	-	-	-	0%
Business Park Maint.	1,040	-	-	-	-	-	-	0%
Telephone	7,952	7,000	7,000	5,008	7,000	-	7,000	0%
Electric	1,317	584	984	726	1,000	-	1,000	2%
It/Software/Hardware	3,346	2,700	3,200	2,074	2,000	2,000	4,000	25%
Eng. & Consultant Serv.	42,632	20,000	20,000	-	10,000	-	10,000	-50%
Legal Services	7,198	5,000	1,000	380	1,000	-	1,000	0%
Travel Training	1,984	5,000	5,000	629	5,000	-	5,000	0%
Land Purchase/Reimburse	200		748	248	50,000	-	50,000	0%
Contract Services	0	-	6,034	6,034	-	-	-	-100%
Memberships	4,981	5,000	5,000	1,142	5,000	-	5,000	0%
Employee Bond	280	250	250	-	250	-	250	0%
Subtotal	236,782	55,534	59,216	21,961	111,250	2,000	113,250	91%
Transfer Out CO 2016 **	-	-	913,636	913,636	-	-	-	-100%
Total Op.Expenditures and Transfers Out	406,762	304,780	1,166,133	1,036,885	262,151	56,953	319,104	-73%

Business Recruit./ Retention Prog.	FY 2017-18	FY 2018-19 Expenditure			FY 2019-20 Expenditures			
	Actual Expenditure	Adopted	Amend.#1 5-14-19	Y-T-D Actual 5-31-2019	Straight Line	Program Change	Proposed Total	% Inc/ (Dec)
EXPENDITURES								
Marketing Retention								
Recruitment- Marketing	-	111,603	34,917	627	50,000	-	50,000	43%
Recruitment Incentives	-	171,461	100,000	58,000	100,000	-	100,000	0%
Bus. Expansion- Incentives	-	14,696	14,696	-	15,000	-	15,000	2%
Bus. Expansion- Infrastructu	-	51,438	51,438	-	60,000	-	60,000	17%
Retention- Marketing	-	29,393	29,393	-	30,000	-	30,000	2%
Retention	-	36,741	36,741	-	37,000	-	37,000	1%
Subtotal	-	415,332	267,185	58,627	292,000	-	292,000	9%
Total Bus. Recruit/Retention		415,332	267,185	58,627	292,000	-	292,000	9%
Debt Service								
2007 Ref Bond Principal	50,000	50,000	50,000	-	50,000	-	50,000	0%
2007 Ref Bond Interest	16,926	14,756	14,756	7,378	12,586	-	12,586	-15%
2007 Ref Bond Pay Agent	250	250	250	-	250	-	250	0%
Subtotal	67,176	65,006	65,006	7,378	62,836	-	62,836	-3%
Total EEDC Expend.	**473,938**	**785,118**	**1,498,324**	**1,102,890**	**616,987**	**56,953**	**673,940**	-55%

ELGIN ECONOMIC DEVELOPMENT CORPORATION

FY 2019-20 Proposed Operating Budget

Operations	FY 2017-18	FY 2018-19			FY 2019-20			
	Actual	Adopted	Amend.#1 5-14-19	Y-T-D Actual 5-31-2019	Straight Line	Program Change	Proposed Total	% Inc/ (Dec)
REVENUE								
Sales Tax	728,583	780,118	772,317	493,802	810,025	-	810,025	5%
Interest Income	7,402	5,000	11,000	9,522	12,000	-	12,000	9%
Lease Revenue	-	-	-	-	-	-	-	0%
Sale of Land	-	-	913,636	913,636	-	-	-	-100%
Total Fund Revenue	735,985	785,118	1,696,953	1,416,960	822,025	-	822,025	-52%
EXPENDITURES								
Salaries and Benefits								
Salary	119,324	177,736	148,338	73,954	106,207	37,655	143,862	-3%
Performance Bonus	5,000	-		-	-	-	-	0%
Longevity	115	175	175	175	235	-	235	34%
Overtime	154	275	275		-	270	270	-2%
Social Security	9,483	14,275	8,167	5,599	8,754	2,899	11,653	43%
Retirement	19,127	26,515	17,324	11,262	15,950	5,283	21,233	23%
Group Insurance	6,685	18,745	7,616	4,552	8,507	8,507	17,014	123%
Workers Comp	517	800	443	333	478	169	647	46%
Unemployment	231	425	425	237	170	170	340	-20%
Car Allowance	7,303	7,200	7,200	4,579	7,200	-	7,200	0%
Subtotal	167,939	246,146	189,963	100,692	147,501	54,953	202,454	7%
Supplies and Materials								
Supplies	1,460	700	700	187	500	-	500	-29%
Postage	-	400	400	-	400	-	400	0%
Printing Publishing	581	2,000	2,218	409	2,500	-	2,500	13%
Subtotal	2,041	3,100	3,318	596	3,400	-	3,400	2%

Estimated Revenue and Proposed Appropriations
Fiscal Year 2019-20

TIRZ # 1 Operating & Debt Service Fund	FY 2017-18	FY 2018-19			FY 2019-20			
	Actual	Adopted	Amend.#1 5-14-19	Y-T-D Actual 5 31-2019	Straight Line	Program Change	Proposed Total	% Inc/ (Dec)
Taxes								
City of Elgin	135,262	176,380	176,380	176,380	174,543	-	174,543	-1%
Bastrop County	84,963	88,467	88,467	401,620	89,778	-	89,778	1%
Interest Income	11,118	20,000	9,577	30,112	5,000	-	5,000	-48%
Subtotal	231,344	284,847	274,424	608,113	269,321	-	269,321	-2%
TOTAL	231,344	284,847	274,424	608,113	269,321	-	269,321	-2%
Expenditures								
Operating Charges								
Utilities-Electric	-	994	735	735	1,200	-	1,200	63%
Legal Services	-	-	440	440	500	-	500	14%
Engineering	-	-	-	-	-	-	-	0%
Subtotal	-	994	1,175	1,175	1,700	-	1,700	45%
Debt Service								
Pay Agent Fee TIRZ CO	-	-	-	-	-	-	-	
Principal TIRZ CO	-	90,000	90,000	90,000	40,000	-	40,000	-56%
Interest TIRZ CO	-	65,439	65,439	65,439	216,569	-	216,569	231%
Subtotal	-	155,439	155,439	155,439	256,569	-	256,569	65%
TOTAL	-	156,433	156,614	156,614	258,269	-	258,269	65%

MINUTES
ELGIN CITY COUNCIL
SPECIAL MEETING
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
TUESDAY, SEPTEMBER 24, 2019

CALL TO ORDER

Mayor Pro Tem Bega called the meeting to order at 7:03 p.m.

ROLL CALL

Present: Jessica Bega, Mayor Pro Tem
Mary Penson, Council Member
Daniel Lopez, Council Member
Brad Jones, Council Member
Forest Dennis, Council Member
Sue Brashar, Council Member
Susie Arreaga, Council Member
Juan Gonzalez, Council Member

Mayor Pro Tem certified there was a quorum and stated that Mayor Cannon was ill and not attending the meeting.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Michael Gonzalez, Parks Director
David Harrell, Planning Director
Patrick South, Chief of Police
Amy Miller, Community

INVOCATION

Council Member Penson gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Bega led the Pledge of Allegiance to the United States and Texas Flag.

PUBLIC HEARING

Mayor Pro Tem Bega recessed the Regular Meeting and opened the Public Hearing at 7:06 pm.

1. Public Hearing on the Proposed FY 2019-20 Annual Budget and Ad Valorem (Property) Tax Rate for the City of Elgin.

With no one wishing to speak, Mayor Pro Tem Bega closed the Public Hearing at 7:07 pm.

PUBLIC COMMENT

Mayor Pro Tem Bega opened Public Comments.

With no one wishing to speak, Mayor Pro Tem Bega closed Public Comments.

PRESENTATION

1. Presentation of the Annual Audit Report for the Period Ending September 30, 2018 by BrooksWatson & Co. PLLC

Mike Brooks with BrooksWatson & Co. provided a presentation of the Annual Audit Report for the period ending September 30, 2019.

CONSENT AGENDA

1. REQUEST FOR STREET CLOSURES FOR THE SAFE TRICK OR TREAT TRAIL THURSDAY OCTOBER 31.

2. REQUEST FOR STREET CLOSURE FOR THE HOGEYE STROLL OCTOBER 24, 2019.

3. City Council Workshop Meeting Minutes - August 27, 2019.

Council Member Penson moved to approve the Consent Agenda. Council Member Dennis seconds the motion. Motion carried 8-0.

NEW BUSINESS

1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING A COST PARTICIPATION AGREEMENT REGARDING THE CONSTRUCTION OF COUNTY LINE ROAD WITH LGI-HOMES-TEXAS, LLC AND MAKING CERTAIN FINDINGS RELATED THERETO.

Council Member Brashar moved to approve the contract as presented. Council Member Penson seconds the motion. Motion carried 8-0.

2. (SECOND READING) AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ELGIN, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, IN ACCORDANCE WITH THE LOCAL GOVT

CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

Council Member Brashar moved that the Fiscal Year 2019-20 Operating Budget be adopted as proposed with revisions as stated regarding the:
a. Cover page
b. Authorized Position Listing
c. Addition of the Budget or the EDC and
d. Addition of the Budget for the TIRZ #1 as previously introduced and reviewed. Council Member Lopez seconds the motion. Motion carried 8-0.

3. (SECOND READING) AN ORDINANCE LEVYING AD VALOREM TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ELGIN, TEXAS, FOR THE 2019-20 FISCAL YEAR; AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE 2019 TAX YEAR.

Council Member Dennis moved that the property tax rate be increased by the adoption of a tax rate of .0656916, which is effectively a 12.33 percent increase in the tax rate. Council Member Brashar seconds the motion. Motion carried 8-0.

4. AN ORDINANCE TO ESTABLISH A COMPREHENSIVE SCHEDULE OF FEES AND CHARGES NECESSARY TO GENERATE FUNDING FOR GENERAL AND SPECIFIC OPERATIONS REQUIRED TO SATISFY SERVICE NEEDS OF THE CITY; TO AMEND ORDINANCE 2013-12-03-30 AND SUBSEQUENT AMENDMENTS TO THAT ORDINANCE; ESTABLISH NEW CATEGORIES OF FEES AND CHARGES; REVISE EXISTING RATES; RECONFIRM EXISTING RATES; PROVIDE FOR A SAVINGS CLAUSE; REPEAL CONFLICTING ORDINANCES OR RESOLUTIONS; AND PROVIDE THAT THIS ORDINANCE SHALL BECOME EFFECTIVE AS STATED HEREIN.

Council Member Brashar moved to approve the Ordinance as presented. Council Member Penson seconds the motion. Motion carried 8-0.

5. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND AS WELL AS ALL OTHER FUNDS THAT PROVIDE FOR THE PAYMENT OF OPERATING AND CAPITAL EXPENDITURES AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY AS ORGINALLY ADOPTED BY ORDINANCE NO. 2018-9-25-38 ADOPTED SEPTEMBER 25, 2018 AND AS AMENDED BY ADOPTION OF ORDINANCE NO.

2019-05-15-34 ON MAY 15, 2019; IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH, AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

Council Member Brashar moved to approve the Ordinance as presented. Council Member Lopez seconds the motion. Motion carried 8-0.

EXECUTIVE SESSION

1. Adjourn into Executive Session Pursuant to Section §551.074 Personnel Matters: To Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee.

Mayor Pro Tem Bega recessed the Special City Council Meeting and convened into Executive Session at 7:50 p.m.

RECONVENE

Mayor Pro Tem Bega reconvened into the Special City Council Meeting at 8:05 p.m. No action was taken in Executive Session.

ADJOURNMENT

Mayor Pro Tem Bega adjourned the City Council Meeting at 8:07 p.m.

_____
Chris Cannon, Mayor

ATTEST:

_____
Amelia Sanchez, City Secretary

MINUTES
ELGIN CITY COUNCIL
WORKSHOP MEETING
WEDNESDAY JULY 24, 2019
CITY OF ELGIN RECREATION CENTER, 361 N HWY 95

CALL TO ORDER

Mayor Cannon called the meeting to order at 6:08 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Jessica Bega, Mayor Pro Tem
Juan Gonzalez, Council Member
Mary Penson, Council Member
Susie Arreaga, Council Member
Daniel Lopez, Council Member
Brad Jones, Council Member
Sue Brashar, Council Member
Forest Dennis, Council Member

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Pam Sanders, Human Resources

Mayor Cannon certified that there was a quorum.

GENERAL DISCUSSION

1. Review and Discussion of the Proposed City of Elgin 2019-2020 Annual Budget and Related Matters, Including but Not Limited to Possible Discussion of All Departments, Operations, Revenues, Expenditures, Functions, Personnel, Infrastructure, Facilities, Taxes, and Tax Rates Related Thereto.

City Manager Thomas Mattis stated that it was a work session and no motions or votes would be taken, but this was for the Council to hear some general ideas and give their feedback individually and noted of who says yes or no. He stated that as they could see, there were no final numbers or details, but there were some big issues to be put forward and get some feedback.
Mr. Mattis stated that the Mayor had asked him to work on putting together a City Council orientation process document, and that he understood some prior Managers had done this.

Mayor Cannon stated that there had not ever been a formal process at all. Mr. Mattis stated his approach had always been to reach out to people individually and let them guide that process. Mr. Mattis stated that he would like to schedule a tour of all the city facilities for anyone interested and asked that they let him know who would like to participate.
Mr. Mattis stated there were three basic topics they would be going through. He stated the re-organization project was something they had been working on the last couple of years, trying to get jobs and departments aligned in an effective professional way and responsive to the operation we are now. He stated that although there would be job titles and position changes, there would not be any adverse impact on any individual. Mr. Mattis stated the next item was revenue; this year as we prepare for the property tax caps that will come into play, next year the focus was on fee structures and shifting cost from where we used to absorb costs in the general fund, now it is a fee based structure. He stated that the third item that came up every year was employee paid benefits and taking a more comprehensive approach.

Charles Cunningham Finance Director spoke about the re-organizational structures, providing a current organization chart and one that was proposed. He stated that currently the City Manager has several departments that report to him, and each one of these have had direct access to the City Manager. He stated managing this many people made it difficult from a communication standpoint and created issues all of the time.
Mr. Cunningham spoke about the advantages of the new departmental configuration; Improved communication, better response to citizens, frees the City Manager to deal with broader issues, promotes development and use of Management Information Systems, facilitates planned growth of the organization and puts the organization in a better position to absorb and manage the City's growth that is contemplated in the near future.

Mr. Cunningham stated that there would now be Public Safety, Community Services, Planning and Development, and the Assistant City Manager/CFO all reporting to the City Manager.
Mr. Cunningham stated that with the new structure in the Police Department, there would be a new Criminal Investigations Division with support services that would include Animal Control, Code Enforcement, and the Marshall program.
Mr. Cunningham stated that Amy Miller would head the Community Services that would include the Library, Recreation, Mainstreet Events Program and Events Coordination involving Festivals, Parades and other activities.
Mr. Cunningham stated that Planning and Development would have no changes, but in the new budget they were adding a new position and moving that department to City Hall.
Next, he stated his department included the Finance Department and Human Resources, but now would have a Public Works Department including Engineering, Parks and Grounds, Sanitation, Streets, Utilities, and Building Equipment Services. He stated each one of these divisions would go through the Assistant City Manager, then to the City Manager.

Mr. Cunningham provided an overview of the General and Utility Fund, Sanitation Fees, Property and Sales Tax Rate, Development Fees and Interfund Transfers.

Mr. Cunningham discussed a Classification and Compensation Study along with employee benefits. He stated that Pam Sanders, the HR Manager, was working on this as well as health insurance for employees.

Pamela Sanders HR Manager spoke and stated that she was currently looking into finding an affordable insurance provider due to a large increase that Humana had quoted.
She stated that she is working on a Personnel Policy Manual since it was last updated in 2005 along with an Employee Handbook.

City Manager Thomas Mattis stated there was one more week before the presentation of the budget and at that point there would only be tweaks, which was why it was important that they met tonight for any changes they were considering. He stated after the budget was presented, there might be one more work session for questions or discussion, or if anyone wanted to meet one on one to let him know.

ADJOURNMENT

Mayor Cannon adjourned the City Council Workshop meeting at 8:29 p.m.

APPROVED

_____
CHRIS CANNON, MAYOR

ATTEST:

_____
AMELIA SANCHEZ
City Secretary

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN ELGIN PARK TERMS OF USE AGREEMENT WITH THE ELGIN FARMERS' MARKET; AND PROVIDING FOR RELATED MATTERS.

DEPARTMENT: Community Services

PROPOSED ACTION: Review and consider a use agreement with the Elgin Farmers' Market.

BACKGROUND:

The Elgin Farmer's Market is a recently formed group of local farmers who are reactivating the existing farmers market organization that was known as the River Valley Farmers Market and that ceased operations two years ago. The Elgin Farmers' Market has operated during the summer at the Depot Museum parking lot for Sip Shop & Stroll and has meet with good success, such that they would like to establish a weekly farmers market in the downtown area. The proposed lease agreement provides weekly use on Thursdays from 3pm to 9pm for the Elgin Farmers Market in the Depot Museum parking lot October through April and the Veterans Memorial Park May through September. Lease rates reflect the non-profit organization discount and would be $25 per week for the parking lot and $100 per week for Veterans Memorial Park. The lease requires liability insurance, minimum operating standards for the market, and reporting requirements. The Parks & Recreation Advisory Board reviewed the proposal to use Veterans Memorial park and approved that ongoing use. The Elgin Main Street Board reviewed the proposal and shared their strong support for having a farmers market downtown and for utilizing the Depot Museum parking lot during part of the year and Veterans Memorial Park during the summer months of the year.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: APPROVE A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN ELGIN PARK TERMS OF USE AGREEMENT WITH THE ELGIN FARMERS' MARKET; AND PROVIDING FOR RELATED MATTERS.

ATTACHMENTS:
{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN ELGIN PARK TERMS OF USE AGREEMENT WITH THE ELGIN FARMERS' MARKET; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, through its Code of Ordinances, Chapter 28, Article IV, the City of Elgin has defined a Park Special Event Policy that governs the use and availability of designated special event venues by organizations other than the city; and,

WHEREAS, the Elgin Farmers' Market has been operating successfully in the Depot Museum parking lot for Sip Shop & Stroll on 2nd Thursdays during June July, August and September; and,

WHEREAS, the Elgin Farmers' Market has agreed to terms and conditions for the reoccurring utilization of Veterans Memorial Park and the Depot Museum parking lot for an event in compliance with city code and current organizational procedures.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, THAT:

Section 1. The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. The City Manager is hereby authorized to execute a Terms of Use Agreement with the Elgin Farmers' Market of Elgin, Texas for a reoccurring event as described therein; a copy of said agreement being attached hereto, marked Exhibit A, and made part of this Resolution as if copied verbatim herein.

Section 3. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code.

Section 4. This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED this 15th day of October, 2019

_____
CHRIS CANNON, Mayor
City of Egin, Texas

ATTEST:

_____
AMELIA SANCHEZ, City Secretary

TERMS OF USE AGREEMENT by and between CITY OF ELGIN and THE ELGIN FARMERS' MARKET

By execution of this City of Elgin Terms of Use (the "Terms of Use") by the undersigned authorized agent of the Elgin Farmers' Market, (the "Licensee"), in consideration for Licensee being allowed to use Veterans' Memorial Park (the "Park") and the Depot Museum Parking lot owned by the City of Elgin, Texas (the "City"), Licensee agrees that the following terms, conditions and obligations apply to such use:

A. EVENT

The proposed event is a Farmers' Market (the "Event").

B. CITY'S PARTICIPATION

The City and Licensee agree to participate in the Event, as follows:

1. The City will permit Licensee to use and occupy Depot Museum Parking lot parking - spaces in the middle of the lot from October through April and Veterans' Memorial Park and gazebo May, June, July, August, and September on Thursdays from 3pm to 9pm such times to include market set up break down and operation .
2. The City will allow usage and access to the portable toilets on Depot Street and water faucets located in Veterans Memorial Park and at the Museum during the regular hours of the Event.
3. Parking for the Event will be the currently available public parking at the Chamber of Commerce and Depot Museum parking lots.
4. The City of Elgin may close streets for events or emergencies, or city business regardless of this agreement and will whenever possible provide three days notice to the Elgin Farmers' Market and waive the lease fee for that event.
5. The City of Elgin at its discretion may use the sites for city sponsored events or private rentals and will notify the Elgin Farmers' Market seven days in advance and waive the lease fee for that event.
6. In case of inclement weather, during June July August and September the market may be moved to the museum parking lot at the City's Discretion.
7. The City may modify, maintain or improve the park including temporary holiday displays at its discretion.

8. The City will provide barricades for the Elgin Farmers Market to use to secure the museum lot parking spaces. Elgin Farmers Market may place barricades after 9pm on Wednesdays and remove them after market operations on Thursday. Barricades will be stored at the Depot Museum.

C. LICENSEE'S OBLIGATIONS AND CONDITIONS PRECEDENT TO CITY'S PARTICIPATION
:

In consideration of the City's participation in the Event, the city requires the following assurances that the Site will be properly utilized by the Licensee for the benefit of the citizens of the Elgin community and surrounding area:

1. Licensee shall be responsible for maintaining the Site and facilities in a manner that is clean, neat and orderly.

2. Licensee shall limit participation at the Site to vendors that meet all state and local laws, regulations, and ordinances, and shall be responsible for removing any vendors from the area that fail to comply with the requirements noted herein for maintenance and upkeep of the facility. All food vendors cooking on site will be required to visibly post a Bastrop County Food Permit or Bastrop County Temporary Food Permit. No manufactured merchandise, resale or flea market vendors.

3. Licensee shall provide the City a copy of Premises Liability Insurance Policy naming the City as an additional insured and indemnifying the City of any liability with regard to the events and its vendors at the Site.

4. Licensee shall defend (at the option of City), indemnify, and hold City, its successors, assigns, officers, employees and elected officials harmless from and against all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, attorney's fees, and any and all other costs or fees arising out of, or incident to, concerning or resulting from the fault of Licensee, or Licensee's agents, employees or subcontractors, Vendors or any participant or attendee of the Event arising from, associated with, or otherwise relating to the Event, no matter how, or to whom, such loss may occur. Nothing herein shall be deemed to limit the rights of City or Licensee (including, but not limited to the right to seek contribution) against any third party who may be liable for an indemnified claim. Maintenance of the insurance required under these Terms

of Use shall not limit Licensee's obligations under this paragraph.

5. Licensee shall be responsible for all management of the activities at the project site and coordination with the City of Elgin. Organizer shall have a staff member present at the market during all hours of operation. Contact information for this individual will be provided to City staff.

6. Licensee shall provide the City a quarterly report of the activities of the Event, including particularly a report . That includes the following: weekly number of vendors, weekly number of customers (estimated), entertainment or programming provided at the market, and marketing efforts.

7. Licensee shall have an average of seven (7) vendors operating in individual booth spaces weekly.

Licensee shall ensure that no stakes are driven into the turf or pavement areas at either location.

8. Licensee shall pay $75 weekly for Veterans Memorial Park rental, and $25 weekly for Depot Museum parking lot rental (reflects the nonprofit rate, Veterans Memorial Park rental fee with gazebo is $400 daily, Public parking lot rental fee is $100 daily). Fees to be paid Monthly, by 25th of month for the following month. Late fee of $25 if rental fees are not paid by the 30th.

9. Licensee shall ensure that food vendors do not dispose of coals or oil on Park property or in park trash cans.

10. Licensee may display a banners or signs for the Event three hours before each Event. Banners or signs shall be removed at the end of each Event. Signage may be placed on the gazebo June July August and September – no staples or nails may be used to secure signage.

11. Licensee will provide First Aid resources on site with a minimum of a first aid kit and communication equipment.

D. FEES

1. Licensee shall pay One Hundred ($100.00) Dollars to the City for Site Access. Licensee shall remove all Event waste at the end of each event.

City may determine if staff support is required for the event and pass on the associated fees to the Licensee. City will provide five days notice to the Elgin Farmers' Market about these associated fees.

2. The City may request that the Event organizer provide port o lets for the market, if the City determines that the existing public facilities are inadequate for the event. Associated costs will be passed on to the Licensee. This determination will be based on use and City will provide ten days notice to the Elgin Farmers' Market about these associated costs. 3. If City of Elgin determines that a police officer is needed to ensure pedestrian safety and or traffic control related to the Event, an officer based on availability may be obtained through Elgin Police Department for $65 Dollars per hour, (or the fee stated in the annual fee schedule whichever is higher) or through another law enforcement agency if City of Elgin officers are not available. Licensee is responsible for such fees related to service.

E. OTHER

1. All parties agree that no verbal modification or amendment of this Letter of Agreement shall be allowed and, if made, shall not be binding on any of the parties. The parties agree and acknowledge that circumstances may arise that require further discussion and possible modification to this preliminary agreement.

2. The City of Elgin reserves the right to permit other uses of the facility and grounds and will provide seven days advance notice to the Elgin Farmers' Market .

Licensee shall comply with all city ordinances, regulations and state laws including the noise ordinance.

3. In the case of any breach to this agreement by Licensee, all property, the facility and all facility rights revert immediately back to the City and Licensee shall have no further rights to enter onto or use the Site regarding this event. In that event, Licensee shall have no claim for damages or any causes of action against the City related to this Agreement.

F. TERM/TERMINATION

1. The term of this Agreement shall be for one year beginning on the date this

Agreement is signed, , unless otherwise terminated by either Party in writing.

2. Upon sixty (60) days written notice, the City may terminate this Agreement, with or without cause, and without the consent of the Licensee. Likewise, upon sixty (60) days written notice, the Licensee may terminate this Agreement, with or without cause, and without the consent of the City.

G. CONTACT

The contact for the Licensee shall be:

Name: Austin Moline
Cell: 512-281-6093
Email: austinmoline0@gmail.com
Mailing Address: 4451 County Road 467
Elgin, TX 7621

The contact for the City shall be:

Name: Amy Miller, Director Community Services
Office: 512-229-3213 or 512-801-5748
Email: _amiller@ci.elgin.tx.us
Mailing Address: _
City of Elgin
Attn: Director Community Services
PO Box 591
Elgin Texas 78621 __

IN WITNESS WHEREOF, City and Licensee execute these Terms of Use and agree to be bound by them regarding Licensee's use of the Premises.

CITY OF ELGIN

_____ Date:_____
Thomas L. Mattis
City Manager

ATTEST:

_____ Date:_____
City Secretary

AGREED:

ELGIN FARMERS' MARKET

_____

By: Austin Moline Date: _____
President, Elgin Farmers' Market

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: A Resolution of the City Council of the City of Elgin, Texas authorizing a master signage plan for Ascension Seton located at 200 Roy Rivers Road (Elgin Business Park II, Block B, Lot 3).

DEPARTMENT: Planning & Development

PROPOSED ACTION: Discussion, consideration, and action on a Master Signage Plan for Ascension Seton.

BACKGROUND: Lewis Signs has filed a Master Signage Plan application as required by the City Sign Ordinance. The property spans 15.88 acres and is commercial in nature which meets the minimum requirements for filing. Approval of the signage plan will allow deviations from the sign code, in particular:

1) Allow for two (2) directional signs of almost twenty-four (24) square feet versus four (4) square feet along the roadway (Sec. 32-103).

2) Allow for a maximum eight (8) signs versus a maximum four (4) signs (Sec. 32-317).

Otherwise the master signage plan meets the current Sign Ordinance.

Signs consist of two (2) ground signs at almost twenty-four (24) square feet and will be located at the entry points at a ten (10) foot minimum and three (3) wall signs on each street building façade and will consist in size from fourteen (14) sq. ft to forty-three (43) sq. ft. in size.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Staff recommends approval of the Master Signage Plan.

ATTACHMENTS:

Resolution and Applicant Narrative.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RE: ASCENSION SETON

200 ROY RIVERS

ELGIN, TX

September 30,2019

To whom it may concern:

Ascension Seton is building a new health center in your community. They are a national organization with branding trademarks and with facilities in this area and the nation. It is very important to this group to keep their brand uniform. With that said, they would like to make the two monument signs with the "Main Entrance" wording located at each entrance of this 15 acres tract for the safety and convenience of the public. The logo and name of Ascension is designed to be in different places of the building.

The Health center signs are not lighted and are strictly for informational purposes. These changes for the Ascension Seton location will only assist the community to have better access to this vital facility of Elgin. These changes to the code are minor alterations and will not cause harm or inconvenience anyone or give unfair treatment to the neighboring community.

Please grant Ascension Seton to have at each of the two main entrances 6' tall 6' x 3' 9" monument with main entrance on the copy and to have the logo on the east and north elevation with Ascension Seton on each of those elevations also, with the non illuminated "Health Center" sign also at entrances.

Thank you for your consideration in this matter which is very important to your community.

Yours truly,

Ann B. Lewis

Lewis Sign Builders, Inc.

RESOLUTION NO. 2019-10-15-??

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS AUTHORIZING A MASTER SIGNAGE PLAN FOR ASCENSION SETON LOCATED AT 200 ROY RIVERS ROAD (ELGIN BUSINESS PARK II, BLOCK B, LOT 3).

WHEREAS, the City of Elgin has received an application for a Master Signage Plan from Lewis Sign; and

WHEREAS, the total acreage of the property is 15.88 acres; and

WHEREAS, the City of Elgin Sign Ordinance allows for Master Signage Plans for non-residential development in commercial or industrial districts for tracts larger than ten (10) acres.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

1. That the City approves the Ascension Seton Master Signage Plan as shown in Exhibit "A"

2. This Resolution shall take affect immediately upon passage.

Passed and approved on this 5th day of November 2019.

_____

Chris Cannon, Mayor

_____

Amelia Sanchez, City Secretary

Exhibit "A"

Ascension Seton Health Center.
New Construction on corners of Lee Dildy Blvd and Roy Rivers Rd. 15.08 acre lot. Doc. 201718267

Ascenscion would like to provide Brand Identification on Building and at driveway entrances to Identify the location.

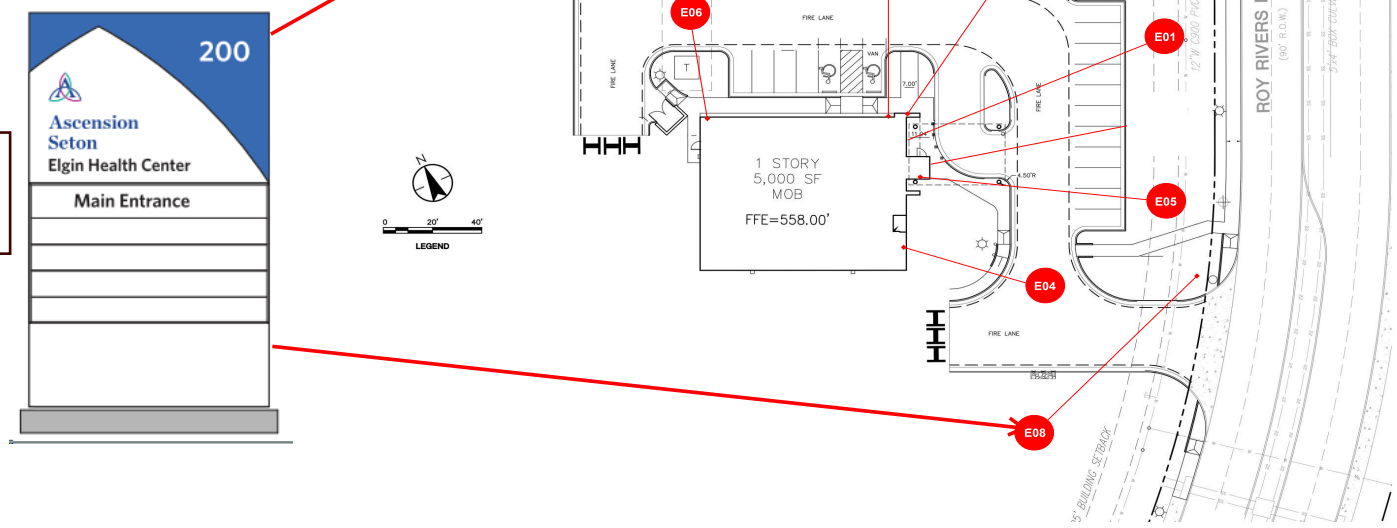
Ascension Seton
Elgin

Market Review One
200 Roy Rivers Road, Elgin, TX 78621

Ascension

Exterior Site Map

onument si n
3'9" W x 6' H
setback 10' from
property l ne



Sign Recommendation

E01

Project

Existing

Sign Type:
Quantity:
Location:
Illumination:
Approx. Size:
H:
W:
OAH:
HOG:
Comment:

Channel Letters Internally lit with LED low voltage lights. 24" H x 21' 6" L. They will look Blue during day and will shine white at night

Context

Action: Replace

Recommended

Sign Type: Brand Moments
Sign Code: ASC-CL-H-SET-C-24
Quantity: 1
Attachment: Base/Plinth
Illumination: Internal
Approx. Size:
H: 2'-0"
W: 21'-5 7/8"
OAH: 2'-0"
Comment:

Technical Survey: Not Required
Code Compliant: Yes

Ascension Seton

Recommended - Side A

Sign Recommendation

E02

Project

Existing

Sign Type:
Quantity:
Location:
Illumination:
Approx. Size:
H:
W:
OAH:
HOG:
Comment:

Ascension Logo. 48" H x 53" W. Internally lit with LED low voltage lights

Context

Action: Replace

Recommended

Sign Type: Brand Moments
Sign Code: ASC-CL-LO-C-4
Quantity: 1
Attachment: Base/Plinth
Illumination: Internal
Approx. Size:
H: 4'
W: 4'-5 9/16"
OAH: 4'
Comment:

Technical Survey: Not Required
Code Compliant: Yes

Recommended - Side A

Recommended - Side B

Sign Recommendation

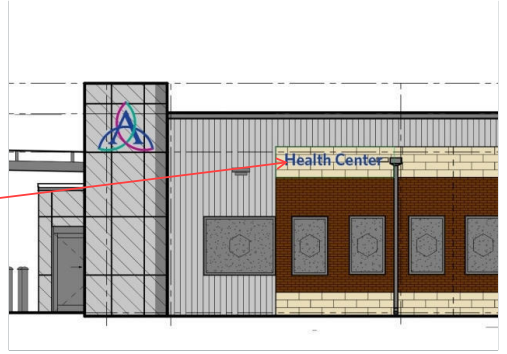
E03

Project

Existing

Sign Type:
Quantity:
Location:
Illumination:
Approx. Size:
H:
W:
OAH:
HOG:
Comment:

Simple aluminum formed Plate letters with no lighting. 12" H x 8' 6" W



Context

Action: Replace

Recommended

Sign Type: Brand Moments
Sign Code: ASC-PL-HC-B-12
Quantity: 1
Attachment: Base/Plinth
Illumination: None
Approx. Size:
H: 12"
W: 8'-5 5/16"
OAH: 12"
Comment:

Technical Survey: Not Required
Code Compliant: Yes

Recommended - Side A

Sign Recommendation

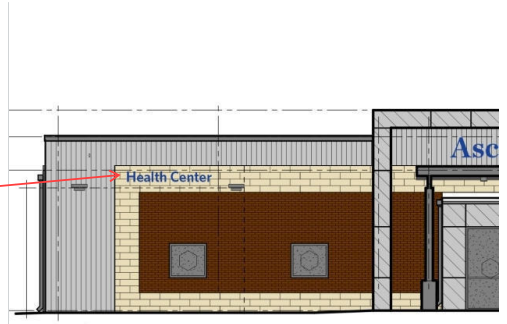
E04

Project

Existing

Sign Type:
Quantity:
Location:
Illumination:
Approx. Size:
H:
W:
OAH:
HOG:
Comment:

Simple aluminum formed Plate letters with no lighting. 12" H x 8' 6" W



Context

Action: Replace

Recommended

Sign Type: Brand Moments
Sign Code: ASC-PL-HC-B-12
Quantity: 1
Attachment: Base/Plinth
Illumination: None
Approx. Size:
H: 12"
W: 8'-5 5/16"
OAH: 12"
Comment:

Technical Survey: Not Required
Code Compliant: Yes

Health Center

Recommended - Side A

Sign Recommendation

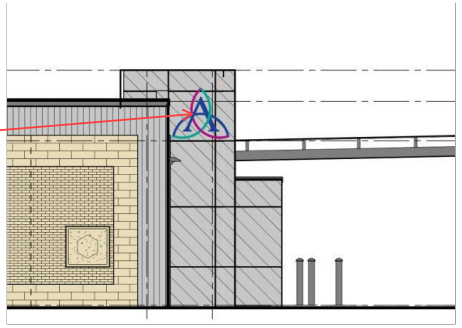
E05

Project

Existing

Sign Type:
Quantity:
Location:
Illumination:
Approx. Size:
H:
W:
OAH:
HOG:
Comment:

Ascension Logo. 48" H x 53" W. Internally lit with LED low voltage lights



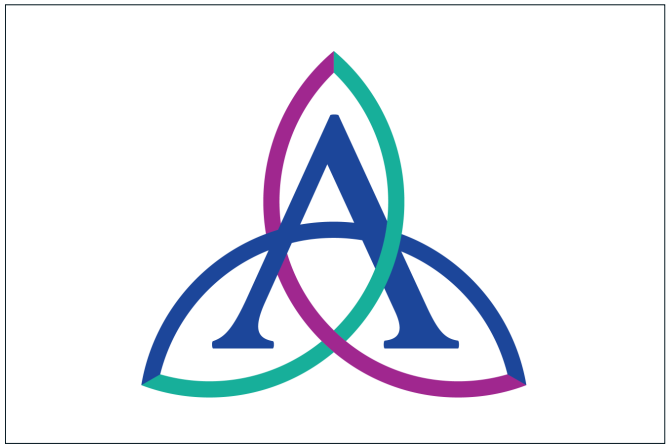
Context

Action: Replace

Recommended

Sign Type: Brand Moments
Sign Code: ASC-CL-LO-C-4
Quantity: 1
Attachment: Base/Plinth
Illumination: Internal
Approx. Size:
H: 4'
W: 4'-5 9/16"
OAH: 4'
Comment:

Technical Survey: Not Required
Code Compliant: Yes



Recommended - Side A

Recommended - Side B

Sign Recommendation

E06

Project

Existing

Sign Type:
Quantity:
Location:
Illumination:
Approx. Size:
H:
W:
OAH:
HOG:
Comment:

Channel Letters and Ascension Logo Internally lit with LED low voltage lights. 12" H x 13' 8" L. They will look Blue during day and will shine white at night

Context

Action: Replace

Recommended

Sign Type: Brand Moments
Sign Code: ASC-CL-H-SET-C-12
Quantity: 1
Attachment: Base/Plinth
Illumination: Internal
Approx. Size:
H: 12"
W: 13' - 7 9/16"
OAH: 2'- 2 9/16"
Comment:

Technical Survey: Not Required
Code Compliant: Yes

Recommended - Side A

Sign Recommendation

E07

Project

Existing

Sign Type:
Quantity:
Location:
Illumination:
Approx. Size:
H:
W:
OAH:
HOG:
Comment:

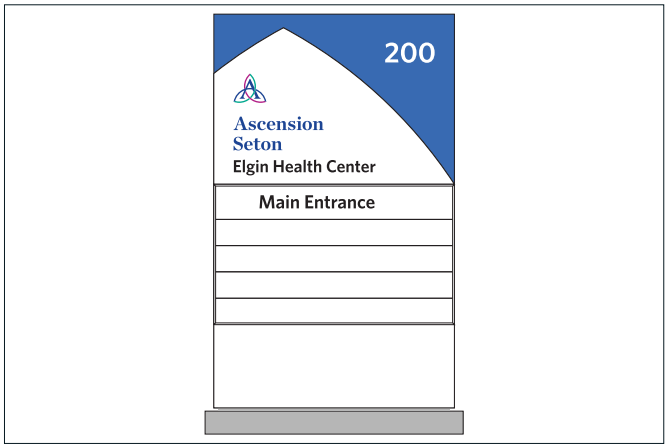
Monument sign 3'9" W x 6' H Illuminated with Low voltage LED lights setback 10' from property line

Action: New Sign

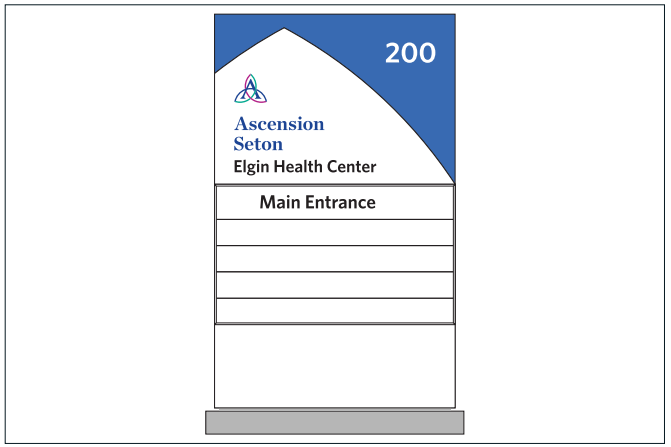
Recommended

Sign Type: Brand Moments
Sign Code: ASC-MON-21_ILL_D
Quantity: 1
Attachment: Base/Plinth
Illumination: Internal
Approx. Size:
H: 6'-0"
W: 3' 9"
OAH: 6'-0"
Comment:

Technical Survey: Not Required
Code Compliant: Yes



Recommended - Side A



Recommended - Side B

Sign Recommendation

E08

Project

Existing

Sign Type:
Quantity:
Location:
Illumination:
Approx. Size:
H:
W:
OAH:
HOG:
Comment:

Monument sign 3'9" W x 6' H Illuminated with Low voltage LED lights setback 10' from property line

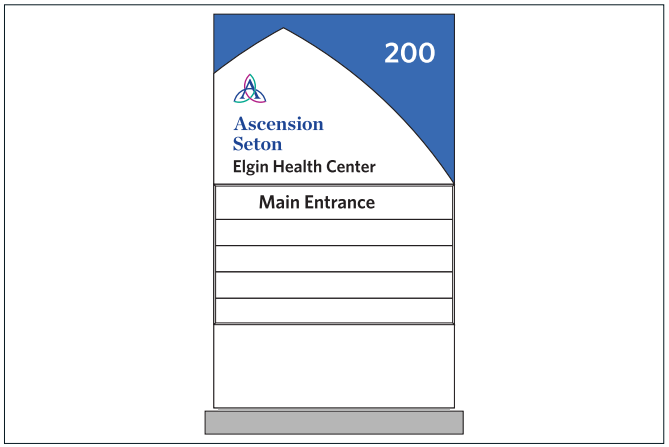
Action:

New Sign

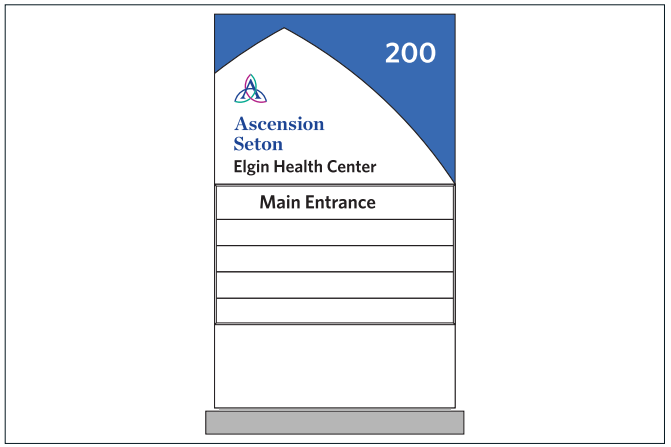
Recommended

Sign Type: Brand Moments
Sign Code: ASC-MON-21_ILL_D
Quantity: 1
Attachment: Base/Plinth
Illumination: Internal
Approx. Size:
H: 6'-0"
W: 3' 9"
OAH: 6'-0"
Comment:

Technical Survey: Not Required
Code Compliant: Yes



Recommended - Side A



Recommended - Side B

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: AN ORDINANCE AMENDING CHAPTER 42, ARTICLE IV. SOLID WASTE, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, , BY AMENDING CHAPTER 42 AND ADOPTING SECTION 42-277 REGARDING TRASH COLLECTION BY THE CITY; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

DEPARTMENT: N/A

PROPOSED ACTION:
Consideration of an Ordinance amending City Code regarding residential trash collection rules.

BACKGROUND:
This item and the corresponding amendment to City Code has been proposed by Councilmember Gonzalez to address problems regarding "trash cans (not being) moved to the back or side of the house after trash pickup, (as) some residents leave them all week long by the curb".

It is not uncommon for cities to stipulate time limitations as to when residents should place and remove trash receptacles; and requiring same to be stored behind the front line of the house.

The amendment as proposed would require residents to place the trash carts at the curb prior to 7:00 a.m. on collection day, *but no earlier than 7:00 a.m. the day prior*. Trash carts would also be required to be removed *no later than 7:00 p.m. on the day after the collection day*. The amendment would also establish another new rule requiring trash carts to be "stored behind the front building wall of the residential structure when not placed out for collection".

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:
Consider an Ordinance requiring residents to (a) place trash carts at the curb no earlier than 7:00AM the day prior to collection, (b) remove trash carts no later than 7:00PM on the day after the collection, and (c) store all trash carts behind the front building wall of the residential structure when not placed out for collection; and routine direction to staff, if any.

ATTACHMENTS: Ordinance

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 42, ARTICLE IV. SOLID WASTE, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, , BY AMENDING CHAPTER 42 AND ADOPTING SECTION 42-277 REGARDING TRASH COLLECTION BY THE CITY; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

I.

That Chapter 42, Section 42-277, Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby adopted to read as follows:

Sec. 42-277. – Trash Collection by the City.

The city or its contractor will collect garbage, rubbish and recycling from residential units once weekly and it shall be the duty of any person owning, occupying, managing, operating, leasing or renting any residential premises to place the trash carts and/or containers at the curb on the street prior to 7:00 a.m. on the day established for collection, but no earlier than 7:00 a.m. the day prior to the established collection day. Trash carts and/or containers shall be removed no later than 7:00 p.m. on the day after the collection day. Trash carts and/or containers shall be stored behind the front building wall of the residential structure when not placed out for collection.

II.

a) All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

b) The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

c) The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof was discussed, considered and formally acted upon, all as required by the Open Meeting Act, Chapter 551, Texas Government Code, as amended.

READ, **PASSED**, and **ADOPTED** on first reading this ____day of _____, 2019.

_____
CHRIS CANNON, Mayor
City of Egin, Texas

ATTEST:

_____
AMELIA SANCHEZ, City Secretary

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: An ordinance amending Chapter 46, Article II, Division 3, Section 46-85 (Board of Adjustment) Membership, Appointments, General Powers, Etc. in order to reduce membership from seven (7) regular members to five (5) regular members plus one (1) senior alternate member and one (1) junior alternate member, prescribe order of automatic elevation, and when the regular, junior alternate, and senior alternate members can and cannot vote for an item before the Board of Adjustment; repealing all other ordinances and parts of ordinances in conflict therewith; and providing for a savings clause.

DEPARTMENT: Planning and Development.

PROPOSED ACTION: Discussion, consideration, and action on an ordinance to reduce regular members in order to reduce membership from seven (7) regular members to five (5) regular members plus one (1) senior alternate member and one (1) junior alternate member, prescribe order of automatic elevation, and when the regular, junior alternate, and senior alternate members can and cannot vote for an item before the Board of Adjustment.

BACKGROUND: By reducing the number of regular members and adding alternates in their place will allow the Board to better meet minimum quorum requirements. The alternates can be automatically elevated for a lack of quorum. With seven (7) members State law requires a seventy-five percent (75%) attendance for items before it and the same percentage for certain approvals. With the reduction this will allow for up to three (3) Board members to not be present at the meeting versus the present two (2) Board members and still meet minimum quorum requirements. Other modifications clarify the automatic elevation for the alternates and voting between regular and alternate members. Currently there are two (2) vacancies on the Board.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: The Planning and Zoning Commission recommended approval at their September 23, 2019 meeting date.

ATTACHMENT: Ordinance and Planning & Zoning Commission Minutes.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. 2019-10-15-?????

AN ORDINANCE AMENDING CHAPTER 46, ARTICLE II, DIVISION 3, SECTION 46-85 (BOARD OF ADJUSTMENT) MEMBERSHIP, APPOINTMENTS, GENERAL POWERS, ETC. IN ORDER TO REDUCE MEMBERSHIP FROM SEVEN (7) REGULAR MEMBERS TO FIVE (5) REGULAR MEMBERS PLUS ONE (1) SENIOR ALTERNATE MEMBER AND ONE (1) JUNIOR ALTERNATE MEMBER, PRESCRIBE ORDER OF AUTOMATIC ELEVATION, AND WHEN THE REGULAR, JUNIOR ALTERNATE, AND SENIOR ALTERNATE MEMBERS CAN AND CANNOT VOTE FOR AN ITEM BEFORE THE BOARD OF ADJUSTMENT; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

I.

That Chapter 46, Article II, Division 3 of the Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to read as follows:

Sec. 46-85. - Membership, appointments, general powers, etc.

(a) There is hereby created a board of adjustment consisting of ~~seven~~ five (5) regular members, one (1) senior alternate member, and one (1) junior alternate member. ~~e~~Each to be appointed by a majority of the city council for a term of two (2) years and removable for cause by the city council. Vacancies shall be filled by the appointment by the city council of a suitable person to serve out the unexpired term of any member whose place on the board has become vacant for any cause. The board of adjustment shall name one (1) member as chairperson and one (1) member vice-chairperson.

(b) The board is hereby vested with power and authority, in appropriate cases and subject to appropriate conditions and safeguards to make such exceptions to the terms of this chapter in harmony with its general purpose and intent and in accordance with general or special rules therein continued for the purpose of rendering full justice and equity to the general public. The board may adopt rules to govern its proceedings; provided, however, that such rules are not inconsistent with this chapter. Meetings of the board shall be held at the call of the chairperson, who may administer oaths and compel the attendance of witnesses. All meetings of the board shall be open to the public. The board shall keep minutes of its proceedings, showing the vote of each member upon each question, or, if absent or failing to vote, indicate such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the board and shall be a public record.

(c) In situations where there is a lack of quorum for a Board meeting, the senior alternate member and then the junior alternate member is automatically elevated to regular member(s), in that order, only to satisfy quorum requirements.

(d) Regular members can vote on any item. However, the alternate members shall only have the authority to cast a vote on an item when they are automatically elevated in accordance with subsection (c).

II.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and **APPROVED** on this the 15th day of October, 2019.

_____

CHRIS CANNON, Mayor

City of Elgin, Texas

ATTEST:

_____

AMELIA SANCHEZ, City Secretary

MINUTES
PLANNING AND ZONING COMMISSION
PUBLIC HEARING-REGULAR MEETING
MONDAY, SEPTEMBER 23, 2019

CALL TO ORDER: The Vice-Chair called the meeting to order at 6:30 P.M.

PRESENT: Jason Tatum, Ronnie Creppon (Vice-Chair), Brian Lundgren, Dorothy McCarther, David Lanford, and Gilbert Rangel

ABSENT: Antonio Prete (Chair).

STAFF: David Harrell, Planning & Development Director; Melissa Lipiec, Administrator; Beau Perry, City Engineer; Mylan Shaunfield, City Attorney

PUBLIC COMMENT: Opened at 6:31 P.M., there were no public comments.

CONSENT AGENDA: On a motion from Jason Tatum, seconded by Brian Lundgren the Commission unanimously approved the Minutes from the August 26, 2019 Regular Meeting and the September 9, 2019 Special Meeting.

NEW BUSINESS / PUBLIC HEARING

1. REVIEW AND TAKE ACTION ON A PRELIMINARY PLAT THAT HAS BEEN SUBMITTED BY DOUCET & ASSOCIATES ON PROPERTY IDENTIFIED BY THE TRAVIS COUNTY APPRAISAL DISTRICT AS PARCEL 248187 (BEING A TRACT OUT OF THE WILLIAM HINES SURVEY NUMBER 53, ABSTRACT NUMBER 345, TRAVIS COUNTY, TEXAS, SAID 648.3 ACRE TRACT BEING ALL OF THAT CALLED 10.00 ACRE TRACT AND ALL OF THAT CALLED 315.26 ACRE TRACT DESCRIBED TO TEXAS BRIDAL TRAILS, LLC, AS RECORDED IN DOCUMENT NUMBER 2008035688 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS [O.P.R.T.C.T], AND BEING ALL OF THAT CALLED 127.535 ACRE TRACT DESCRIBED TO TEXAS BRIDAL TRAILS, LLC, AS RECORDED IN DOCUMENT NUMBER 2008035687 [O.P.R.T.C.T], AND BEING ALL OF THAT CALLED 195.5 ACRE TRACT DESCRIBED TO TEXAS BRIDAL TRAILS, LLC, AS RECORDED IN DOCUMENT NUMBER 2019016081 [O.P.R.T.C.T]) BEING +/- 648.3 ACRES IN SIZE AS LOCATED IN THE CITY OF ELGIN EXTRATERRITORAL JURISDICTION, COUNTY OF TRAVIS, TO DIVIDE THEIR PROPERTY INTO 301 LOTS TO BE KNOW AS “BRICKSTON PHASE 1”. The Vice-Chair opened the item and David Harrell read the staff report into the record. The applicants did not speak on the item. No members of the public spoke to this item. The Board had brief discussion with the City Engineer on the traffic impact analysis report. On a motion from David Lanford, seconded by Jason Tatum, the Commission unanimously approved the item.

2. REVIEW AND TAKE ACTION ON A SPECIFIC USE PERMIT REQUEST THAT HAS BEEN SUBMITTED BY STEVE WOODY ON BEHALF OF TILLMAN INFRASTRUCTURE, AGENT FOR CHARLES SWAIN, COMMANDER OF THE VETERANS OF FOREIGN WARS (VFW) POST #6115 OWNER OF THE PROPERTY LOCATED AT 176 VFW ROAD, 0.2296 ACRE TRACT IN THE THOMAS GARRETSON SURVEY, LOT A-178, CITY OF ELGIN, COUNTY OF BASTROP, TX, TO CONSTRUCT A 220 FOOT SELF SUPPORTING TOWER (224 FOOT TO HIGHEST APPURTENANCE) A 100 FOOT BY 100 FOOT FENCED COMPOUND, ACCESS ROAD, AND NECESSARY UTILITY INFRASTRUCTURE. The Vice-Chair opened the item and David Harrell read the staff report into the record. Steve Woody, the applicant, presented information on Tillman Infrastructure and the proposed tower. Several members of the public spoke on the item, in particular Chuck Swain of 115 Bandera Woods, representing the Veterans of Foreign Wars Post #6115 spoke briefly stating that the income from the property rental of the proposed tower would be used to pay for two softball/little league fields. William Francis, Attorney representing SBA Monarch Towers III, LLC presented information and spoke in opposition to the proposed tower. Beth Martindale, Site Development Director for SBA Monarch Towers III, LLC spoke briefly regarding the company’s willingness to accommodate AT&T’s equipment requests. Micah King, Attorney for AT&T Mobility Services, Inc. spoke briefly regarding the open records request submitted by William Francis. David Deckert, a representative of AT&T spoke briefly explaining how the proposed tower will not interfere with the existing tower due to the fact that each carrier has a licensed spectrum that will prevent other carriers from operating in each other’s spectrum. The Vice-

Chair then closed public comments and then read a letter received from Gena Carter, President of the Elgin Chamber of Commerce in support of the item into the record. On a motion from Brian Lundgren, seconded by Dorothy McCarther, the Commission unanimously voted to recommend approval of the Specific Use Permit for a period of five (5) years to the Elgin City Council.

3. REVIEW AND TAKE ACTION ON ORDINANCE AMENDING CHAPTER 46, ARTICLE II, DIVISION 3, SECTION 46-85 (BOARD OF ADJUSTMENT) MEMBERSHIP, APPOINTMENTS, GENERAL POWERS, ETC. IN ORDER TO REDUCE MEMBERSHIP FROM SEVEN (7) REGULAR MEMBERS TO FIVE (5) REGULAR MEMBERS PLUS ONE (1) SENIOR ALTERNATE MEMBER AND ONE (1) JUNIOR ALTERNATE MEMBER, PRESCRIBE ORDER OF AUTOMATIC ELEVATION, AND WHEN THE REGULAR, JUNIOR, AND SENIOR ALTERNATE MEMBERS CAN AND CANNOT VOTE FOR AN ITEM BEFORE THE BOARD OF ADJUSTMENT; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE. The Vice-Chair opened the item and David Harrell read the staff report into the record. No members of the public spoke to this item. Staff had brief discussion with the Commission concerning the basis of the Commission hearing the item, appointments of Board of Adjustment members by Council, and precisely how the proposed Ordinance would work. On a motion from Jason Tatum, seconded by Brian Lundgren, the Commission unanimously approved recommendation of the item to the Elgin City Council.

ANNOUNCEMENTS: David Harrell announced two workshops have been scheduled for October 21st and 22nd to review and discuss the proposed changes to the subdivision ordinance.

ADJOURN: The Vice-Chair adjourned the meeting at 7:47 P.M.

_____

Ronnie Creppon, Vice-Chair

ATTEST:_____

Melissa Lip, Secretary

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: Discussion and possible action to appoint new members to serve on the Board of Adjustment.

DEPARTMENT: Planning and Development.

PROPOSED ACTION: The City Council would select the members to serve as either a junior alternate or senior alternate on the Board of Adjustment and take action to appoint them to the Board.

BACKGROUND:
There are currently two (2) vacancies on the Board of Adjustment, one (1) is a junior alternate and one (1) is a senior alternate.

BUDGET/FINANCIAL IMPACT:
Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:
Appoint members to the Board of Adjustment to fill vacancies.

ATTACHMENTS:
Applications of applicant.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{ } Staff will provide brief comments and answer questions on this item at the meeting.
{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

CITY OF ELGIN APPLICATION FOR COMMUNITY BOARDS

Please Type or Print Clearly

NAME: Darren P. Mogonye

TELEPHONE: (H) N/A (W) N/A (Cell) (512) 229-6906

ADDRESS (Residence): 308 North Ave F

(Mailing): _____

E-MAIL ADDRESS: dpmogonye@gmail.com

Is e-mail a way of contacting you promptly? Yes ✓ No ____ If not, how? _____

WHICH OF THE FOLLOWING COMMISSIONS or BOARDS WOULD YOU LIKE TO SERVE ON:
Check all that Apply. If you apply for multiple boards/commissions, please rank your preferences as 1st, 2nd, 3rd, etc.

- ✓ **Board of Adjustment**
- ___ **Planning & Zoning Commission**
- ___ **Building Standards Commission**
- ___ **Public Safety Advisory Committee**
- ___ **Economic Development Corporation**
- ___ **Envision Elgin**
- ___ **Main Street Board**
- ___ **Historic Review Board**
- ___ **Parks & Recreation Board**
- ___ **Library Advisory Board**

LIST THREE REFERENCES: (Name, Address & Contact Information for each)

Joe Pardon (512) 845-7593

Joe Morris (512) 560-2578

Jay Sutton (512) 281-5867

OCCUPATION AND/OR AREA(S) OF EXPERTISE: (If retired please indicate former occupation or profession)

Equipment Operator for Oil well fracing.

EDUCATION: (High School, College, etc.) B.S. Texa A+M.

ADDITIONAL PERTINENT INFORMATION:

- Do you reside within the City Limits of Elgin? YES ✓ NO ____
  If yes, how long? 9 years What Ward? ____
- Do you reside within the Elgin Independent School District? YES ✓ NO ____
- Do you own property or a business in the Elgin Area? YES ✓ NO ____
  If yes, please specify business name and/or property location: 308 N Ave F, 213 East 8th St, 109 Watt Lane.
- Are you a registered Voter? YES ✓ NO ____

Rec'd 4/29/19 mgl

- Are you currently serving on any other City of Elgin Board/Commission/Committee?
  YES___ NO ✓ If yes, please indicate name _____
- Recognizing that serving on a Board or Commission is often time consuming, are you committed to attending all regularly scheduled meetings? YES ✓ NO ____ If not, why? _____
- Why would you like to serve on the selected Board or Commission? To serve my community
- Do you or your employer have any business dealings with the City of Elgin that might present a conflict of interest? YES ____ NO ✓
- Do you have your employer's support to serve on a Board or Commission? YES ✓ NO ____

Board members are required to participate in training and obtain a certificate of completion for the Texas Open Meetings Act and Public Information Act within 90 days after date of appointment.

- Do you agree to complete any training necessary for the Board or Commission? YES ✓ NO ____
- How did you hear of the available position(s)? Attending a Boar meeting

Completing and submitting this application does not guarantee your placement on a city board. Your application will be reviewed and kept on file for two (2) years for possible placement of an opening on a Board or Commission.

Laura P Vazquez
Signature of Applicant

4/29/19
Date

Amelia Sanchez
If you have any questions, please contact Lucretia Alvarez, City Secretary @ (512) 281-5724. Submit original application to City Secretary/City of Elgin, P.O. Box 591, Elgin, Texas 78621 or deliver to 310 North Main Street.

Thanks for your interest!

From: noreply@civicplus.com
To: Amelia Sanchez
Subject: Online Form Submittal: Application for Community Boards
Date: Friday, April 5, 2019 10:41:27 AM

Application for Community Boards

Step 1

First Name	STEPHEN
Last Name	KYLBERG
Telephone	5127846143
Telephone	5127590059
Telephone	*Field not completed.*
Address	708 N Avenue F
City	Elgin
State	TX
Zip Code	78621-1622
Mailing Address	Same
City	Elgin
State	TX
Zip Code	78621-1622
Email Address	skylberg@yahoo.com
Is email a way of contacting you promptly?	Yes
If not, how?	*Field not completed.*
Which of the Following Boards or Commissions Would You Like to Serve On	Board of Adjustment
If you apply for multiple boards/commissions, please rank your preferences as 1st, 2nd, 3rd, etc.	708 N Avenue F

Reference 1	Chris Cannon
Email Address	*Field not completed.*
Address	Mayor
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Phone Number	*Field not completed.*
Fax Number	*Field not completed.*
Reference 2	Melissa Lipiec
Email Address	mlipiec@ci.elgin.tx.us
Address	Planning Department
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Phone Number	*Field not completed.*
Fax Number	*Field not completed.*
Reference 3	Sue Brasher
Email Address	*Field not completed.*
Address	Councilmember
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Phone Number	*Field not completed.*
Fax Number	*Field not completed.*
Occupation and/or Area(s) of Expertise	Current: Department Manager Covert Chevrolet of Hutto & President of St. Peter's Lutheran Chruch Elgin

	Tx. Prior: Elgin Council Member (8 years), Mayor Pro-tem, EDC board President, Comprehensive plan chair, Envision Elgin Committee member, ETC.
Education	High School
Additional Pertinent Information	
Do you reside within the City Limits of Elgin?	Yes
If yes, how long?	45 years
What Ward?	4
Do you reside within the Elgin Independent School District?	Yes
Do you own property or a business in the Elgin Area?	Yes
If yes, please specify business name and/or property location	708 N Ave F
Are you a registered voter?	Yes
Are you currently serving on any other City of Elgin Board/Commission/Committee?	No
If yes, please indicate name	*Field not completed.*
Recognizing that serving on a Board or Commission is often time consuming, are you committed to attending all regularly scheduled meetings?	Yes
If not, why?	*Field not completed.*
Why would you like to serve on the selected Board or Commission?	The Board of Adjustments is currently short 2 members which requires all current members to be present to take a vote. I am willing to serve on this board because it only meets when required.
Do you or your employer have any business dealings with the City of Elgin that might present a conflict of interest?	No
	Yes, No

Do you have your employer's support to serve on a Board or Commission?	

Board members are required to participate in training and obtain a certificate of completion for the Texas Open Meetings Act and Public Information Act within 90 days after date of appointment.

Do you agree to complete any training necessary for the Board or Commission?	Yes
How did you hear of the available position(s)?	Attended Board Meeting.

Completing and submitting this application does not guarantee your placement on a city board. Your application will be reviewed and kept on file for 2 years for possible placement of an opening on a Board or Commission.

Signature of Applicant	Stephen Kylberg
Date	4/5/2019

Email not displaying correctly? View it in your browser.

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: An ordinance granting a specific use permit for a self-supporting tower, fenced compound, access road, and necessary utility infrastructure at the property located at 176 VFW Road in Thomas Garretson Subdivision, Lot A-178, being approximately 0.2296 acres, City of Elgin, Bastrop County, Texas; and providing for a savings clause and repealing conflicting ordinances and resolutions.

DEPARTMENT: Planning and Development

PROPOSED ACTION: Discussion, consideration and action in a public hearing on an ordinance to grant a Specific Use Permit at 176 VFW Road for a self-supporting tower, fenced compound, access road, and necessary utility infrastructure.

BACKGROUND: See attached Planning & Zoning Commission staff report.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

The Planning and Zoning Commission recommended approval of this item on September 23, 2019 with the condition the Specific Use is good for five (5) years.

ATTACHMENTS:

Planning & Zoning Commission Staff Report, Ordinance with Exhibits “A” & “B”, Site Maps.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ArcGIS Web Map

7/3/2019, 11:20:03 AM

Zoning

- R-1 Single Family
- R-2 Single Family & Duplex
- R-3 Single Family, Duplex & Mobile Home/ Industrialized
- PPD Planned Development District
- A Multiple Family
- C-1 Neighborhood Shopping District

1:4,514

0 0.03 0.07 0.13 mi

0 0.05 0.1 0.2 km

Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community, Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/ Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community, TRC GIS, City of Elgin

Web AppBuilder for ArcGIS

TRC GIS, City of Elgin | Esri, HERE, Garmin, iPC | USDA FSA, DigitalGlobe, GeoEye |

ArcGIS Web Map

7/3/2019, 11:24:37 AM

Elgin Bastrop Parcels

1:4,514

0 0.03 0.07 0.13 mi

0 0.05 0.1 0.2 km

Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community, Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/ Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community, TRC GIS, City of Elgin

Web AppBuilder for ArcGIS

TRC GIS, City of Elgin | Esri, HERE, Garmin, iPC | USDA FSA, DigitalGlobe, GeoEye |

Beginning of recording

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO CONSTRUCT A 220 FOOT SELF-SUPPORTING TOWER (224 FOOT TO HIGHEST APPURTENANCE), A 100 FOOT BY 100 FOOT FENCED COMPOUND, ACCESS ROAD, AND NECESSARY UTILITY INFRASTRUCTURE AT THE PROPERTY LOCATED AT 176 VFW ROAD IN THOMAS GARRETSON SUBDIVISION, LOT A-178, BEING APPROXIMATELY 0.2296 ACRES, CITY OF ELGIN, BASTROP COUNTY, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

WHEREAS, an application has been made to the City Council of the City of Elgin, Texas for a Specific Use Permit for a self-supporting tower, fenced compound, access road, and necessary utility infrastructure at the property described in Exhibit "A" attached hereto and incorporated herein ("Property"); and

WHEREAS, the City Council has submitted the application to the Planning and Zoning Commission for its recommendation and report; and

WHEREAS, the Planning and Zoning Commission held a public hearing concerning the requested change on September 23, 2019, following lawful publication of the notice of said public hearing; and

WHEREAS, after considering the public testimony received at such hearing, the Planning and Zoning Commission has recommended approval of a specific use permit be granted allowing for a self-supporting tower, fenced compound, access road, and necessary utility infrastructure use at the Property, attached hereto as Exhibit "B"; and

WHEREAS, on October 15, 2019 after proper notification, the City Council held a public hearing on the requested application, and

WHEREAS, the City Council determines that the Specific Use Permit provided for herein promote the health, safety, morals, and protects and preserves the general welfare of the community, and

WHEREAS, each and every requirement set forth in Chapter 211, Sub-Chapter A, Texas Local Government Code, and Chapter 46, City of Elgin Ordinances, concerning public notices, hearings, and other procedural matters has been fully complied with,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ELGIN, TEXAS, THAT:

I.

The facts and recitations contained in the preamble of this Ordinance are hereby found and declared to be true and correct, and are incorporated by reference herein and expressly made a part hereof, as if copied verbatim. The City Council hereby finds that this Ordinance implements the vision, goals and policies of the City of Elgin's Comprehensive Plan and further

finds that enactment of this Ordinance is not inconsistent with or in conflict with any other polices or provisions of the Comprehensive Plan and the City's Code of Ordinances.

II.

The Zoning District for the Property shall remain R-1, Single Family and the Ordinance granting a Specific Use Permit for the property attached hereto as Exhibit "B" is hereby adopted.

III.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this Ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ, **PASSED**, and **ADOPTED** on first reading this the 15th day of October, 2019.

_____

CHRIS CANNON, MAYOR

ATTEST:

_____

Amelia Sanchez, City Secretary

Exhibit “A”

City of Elgin
Application to appear before the Planning and Zoning Commission

Date of Application: 4/25/19

REQUEST FOR: (check one)

[ ] ZONING

[X] SPECIAL USE

Volume and page of deed(s) to property and size of tract(s):

Volume 170, Page 383 called 10 acres

(if property is described as acreage, three copies of metes and bounds are to accompany this application)

LEGAL DESCRIPTION

A178 Garretson, Thomas, Acres 9.5

Lot | Block | Subdivision | Section Phase

716 VFW Rd. - Tower 911 address | R-1 Single Family

Street Address | Zone

DIMENSIONS OF LOT:

Please see attached legal description of leased area.

Frontage | Depth | Square Feet

Present use of property:

No existing structures - open land

Proposed use of property:

Proposing a 220' self support tower (224' to highest appurtenance) for telecommunication purposes.

Date of purchase of property:

1964 approx

Existing Building On Property ?: _____ Yes [X] No

APPLICATION CONTINUED

OWNER'S NAME (printed)	AGENT'S NAME (IF APPLICABLE) (printed)
Charles Swann, Commander	Steve Woody
ADDRESS PO Box 188 118 Old Sayers Road	ADDRESS 497 Ridge Point Dr
CITY ZIP Elgin 78621	CITY ZIP Heath TX 75126
PHONE FAX 512 2852300	PHONE FAX 214-771-1040
OWNER'S SIGNATURE	AGENT'S SIGNATURE Stevewoody@sciwireless.com

Officers or principals and positions held (if applicable)

Note: Copies of all correspondence from to or to the Building Official of the City of Elgin related to this appeal will be submitted with this application form at the time of filing.

City of Elgin use only

*Fee Paid $*_____ *Date Received* _____

Received by: _____

DESCRIPTION OF CASE

Describe action you would like the Planning and Zoning Commission to take in reference to this application

Please see Narrative Overview attached.

Date of Application 4/24/19

Name of Applicant Steve Woody

Address 497 Ridge Point Dr Heath, TX 75126

"This institution is an equal opportunity provider"

NARRATIVE OVERVIEW

The Application

Tillman Infrastructure ("Tillman") seeks a Special Use Permit to construct a two hundred and twenty-foot (220') Self Support Tower (224' to highest appurtenance), a 100'x100 fenced compound, access road and necessary utility infrastructure (the "Facility") at 176 VFW Rd. in Elgin, Texas. The Facility is designed to provide AT&T and three (3) additional wireless carriers, an antenna support structure, that will allow each company to supply exceptional wireless coverage to the residents of Elgin (the "City") and Bastrop County.

General Background

Tillman is a worldwide developer of wireless infrastructure. Tillman owns and operate a portfolio of communications tower sites across the United States that provides service for numerous wireless companies. Currently, Tillman is partnering with AT&T to expand their networks across Texas and the United States.

AT&T is a wireless communication provider operating in Texas and Bastrop County. AT&T has entered into an agreement with Tillman that will allow them to collocate their wireless antennas on the Facility at a height of two hundred and eleven (211') feet. The Facility will allow AT&T and other wireless providers to provide superior wireless services to Elgin and Bastrop County, including traditional cellular services, such as, wireless telephone service and new services not available under some traditional analog cellular systems like wireless internet connections and wireless data transmission. AT&T's wireless technology operates at various radio frequency ("RF") bands and utilizes a digital wireless voice and data transmission system. This technology does not interfere with radio, television or other communications signals and all matters pertaining to signal interference are within the sole province of the Federal Communications Commission ("FCC").

Wireless phone systems operate on a "grid" system, whereby overlapping "cells" mesh to form a seamless wireless network. The technical criteria for establishing wireless sites are very exacting as to both the height and location of the site. Based on a computerized engineering study, which takes into account, local population density, traffic patterns and topography, AT&T's RF engineers have determined that the propcsed site location allows them to provide seamless wireless coverage to the citizens of Elgin and Bastrop County.

The Proposal

Tillman, on behalf of the Veterans of Foreign Wars Post #6115, the owners of the Property, seeks a Special Use Permit to allow the construction of the Facility on the Property. Tillman and the VFW have executed a land lease that grants Tillman the right to lease a portion of the Property to construct the Facility. The lease also grants Tillman a "non-exclusive" access/utility easement to the Facility from the nearest public right-of-way.

Given the tremendous time pressure under which Tillman, and AT&T are working, and consistent with applicable law, we respectfully ask that this application be processed as expeditiously as possible. Please note that Tillman expressly reserves all of its rights and claims, including, without, limitation, those available to it under the City of Elgin's Ordinance or any other state, local or Federal law. Without limiting the generality of the foregoing, no waiver of similar consequence should be inferred here from and no filing of any application for any permit (including, without limitation, any building or other permit), license or approval or any other action heretofore or hereafter taken by or on behalf of Tillman shall be construed as a waiver or limitation of any right or claim of Tillman.

LEASE SITE (L.S.) LEGAL DESCRIPTION

Being 0.2296 acres (10,000 square feet) of land out of a called 10.00 acre tract of land conveyed to the Veterans of Foreign Wars Post No. 6115, by Warranty Deed recorded in Volume 170, Page 383, of the Official Public Records of Real Property of Bastrop County, Texas (O.P.R.R.P. B.C.T.), said 0.2296 acre tract lying within the Thomas Garretson Survey, A-178, and is more particularly described as follows:

COMMENCING at a 5/8 inch iron rod found in the north right of way (R.O.W.) line of VFW Road (60 foot R.O.W.) for the southeast corner of the called 10.246 acre tract conveyed to Catherine Hankamer Jarl by Warranty Deed recorded in Clerk's File No. 201513706 O.P.R.R.P. B.C.T., and the southwest corner of said 10.00 acre tract;

THENCE South 62°48'48" East, with the north right of way line of VFW Road, a distance of 30.00 feet to a point for the southwest corner of an Access and Utility Easement (A.U.E.);

THENCE North 27°11'12" East, a distance of 387.63 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the southwest corner of a Lease Site and the POINT OF BEGINNING of the herein described tract;

THENCE North 27°11'12" East, a distance of 100.00 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the northwest corner of the herein described tract;

THENCE South 62°48'48" East, a distance of 100.00 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the northeast corner of the herein described tract;

THENCE South 27°11'12" West, a distance of 100.00 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the southeast corner of the herein described tract;

THENCE North 62°48'48" West, a distance of 100.00 feet to the POINT OF BEGINNING and containing a computed 0.2296 acres (10,000 square feet) of land.

ACCESS AND UTILITY EASEMENT (A.U.E.) LEGAL DESCRIPTION

Being 0.2670 acres (11,269 square feet) of land out of a called 10.00 acre tract of land conveyed to the Veterans of Foreign Wars Post No. 6115, by Warranty Deed recorded in Volume 170, Page 383, of the Official Public Records of Real Property of Bastrop County, Texas (O.P.R.R.P. B.C.T.), said 0.2670 acre tract lying within the Thomas Garretson Survey, A-178, and is more particularly described as follows:

COMMENCING at a 5/8 inch iron rod found in the north right of way (R.O.W.) line of VFW Road (60 foot R.O.W.) for the southeast corner of the called 10.246 acre tract conveyed to Catherine Hankamer Jarl by Warranty Deed recorded in Clerk's File No. 201513706 O.P.R.R.P. B.C.T., and the southwest corner of said 10.00 acre tract;

THENCE South 62°48'48" East, with the north right of way line of VFW Road, a distance of 30.00 feet to a point for the southwest corner and POINT OF BEGINNING of the herein described tract;

THENCE North 27°11'12" East, a distance of 387.63 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the southwest corner of a Lease Site and the northwest corner of the herein described tract;

THENCE South 62°48'48" East, with the southwest line of said Lease Site, a distance of 30.00 feet to a point for the northeast corner of the herein described tract;

THENCE South 27°11'12" West, a distance of 387.63 feet to a point in the north right of way line of said VFW Road for the southeast corner of the herein described tract;

THENCE North 62°48'48" West, with said north right of way line, a distance of 30.00 feet to the POINT OF BEGINNING and containing a computed 0.2670 acres 911,269 square feet) of land.

Exhibit “B”

at&t

SITE NAME: VETERANS OF FOREIGN WARS (CHUCK SWAN)
SITE NUMBER: AXL00867
STRUCTURE TYPE: SELF SUPPORT TOWER
FA CODE: 14615836

2018 NSB PTN: 3059A0KRCW

THESE DRAWINGS ARE BASED ON RFDS **VERSION V1.0, DATE UPDATED 01/23/2019**
GENERAL CONTRACTOR TO VERIFY AND INCORPORATE MOST RECENT VERSION OF THE RFDS WITH TILLMAN INFRASTRUCTURE PRIOR TO CONSTRUCTION.

PREPARED FOR:
at&t
AT&T MOBILITY
1801 VALLEY VIEW LANE
FARMERS BRANCH, TX 75234

TILLMAN INFRASTRUCTURE

SITE NAME:
VETERANS OF FOREIGN WARS (CHUCK SWAN)
SITE NUMBER:
AXL00867
SITE ADDRESS:
176 VFW RD
ELGIN, TX 78621
BASTROP

PROJECT INFORMATION

SITE NAME: VETERANS OF FOREIGN WARS (CHUCK SWAN)
SITE NUMBER: AXL00867
911 ADDRESS: 176 VFW RD
ELGIN, TX 78621
LATITUDE: 30.328064° (30° 19' 41.03")
LONGITUDE: -97.364200° (-97° 21' 51.12")
GROUND ELEVATION: 520' AMSL
JURISDICTION: BASTROP COUNTY
STRUCTURE TYPE: SELF SUPPORT TOWER

SCOPE OF WORK

THE WIRELESS COMMUNICATIONS FACILITY IS NOT INTENDED FOR HUMAN OCCUPANCY

1. INSTALLATION OF (9) PANEL ANTENNAS
2. INSTALLATION OF (3) RRUS-12 (1 PER SECTOR)
3. INSTALLATION OF (3) RRUS-4449 B5/B12 (1 PER SECTOR)
4. INSTALLATION OF (3) RRUS-4478 B14 (1 PER SECTOR)
5. INSTALLATION OF (3) RRUS-8843 B2/B66A (1 PER SECTOR)
6. INSTALLATION OF (3) RRUS-4426 B66 (1 PER SECTOR)
7. INSTALLATION OF (3) DC POWER BUNDLES (7/8")
8. INSTALLATION OF (2) FIBER CABLES (1/2")
9. INSTALLATION OF (3) NEW ANTENNA SECTOR FRAME MOUNTS
10. INSTALLATION OF (2) DC6-48-60-18-8F (DC & FIBER)
11. INSTALLATION OF (1) DC6-48-60-0-8F (DC ONLY)
12. INSTALLATION OF (1) 8'x14' EQUIPMENT PLATFORM
13. INSTALLATION OF (1) POLAR POWER 15kw DC GENERATOR
14. INSTALLATION OF (1) EMERSON POWER PLANT
15. INSTALLATION OF (1) PURCELL FXL CABINET W/ 14" PLINTH
16. INSTALLATION OF (2) DC12-48-60-0-25E
17. INSTALLATION OF (1) MARCONI CABINET

APPLICABLE CODES & STANDARDS

- INTERNATIONAL BUILDING CODE, 2012 EDITION AS ADOPTED BY LOCAL JURISDICTION.
- NATIONAL ELECTRICAL CODE, 2011 EDITION AS ADOPTED BY LOCAL JURISDICTION.
- INTERNATIONAL MECHANICAL CODE, 2012 EDITION AS ADOPTED BY LOCAL JURISDICTION.
- INTERNATIONAL ENERGY CONSERVATION CODE, 2003 EDITION AS ADOPTED BY LOCAL JURISDICTION

Texas 811
Know what's below.
Call before you dig.

DRIVING DIRECTIONS

DEPART SAN ANTONIO INTERNATIONAL AIRPORT:

GET ON I-410 E FROM S TERMINAL DR AND I- 410 ACCESS RD/NE INTERSTATE 410 LOOP 6MIN (1.7MI). FOLLOW I-35 N AND TX-45 E TO FM 969 E/WEBBERVILLE RD IN TRAVIS COUNTY. TAKE EXIT 444 FROM TX-45 E 1HR 11MIN (81.8MI). FOLLOW FM 969 E AND FARM TO MARKET RD 1704 N TO VFW RD IN BASTROP COUNTY 26MIN (22.7MI). DRIVE TO YOUR DESTINATION. ARRIVE ON SITE.

CONTACTS

APPLICANT:
AT&T MOBILITY
1801 VALLEY VIEW LANE
FARMERS BRANCH, TX 75234

PROPERTY OWNER:
VFW POST #6115

TOWER OWNER:
TILLMAN INFRASTRUCTURE
152 W 57TH ST, 8TH FL
NEW YORK, NY 10019

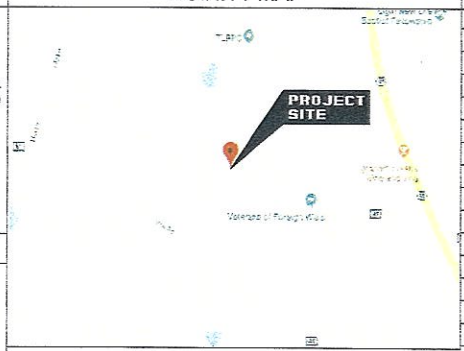
CONSULTANT:
ANSEL YOUNG
SW REGION-CONSTRUCTION PROJECT MANAGER
PHONE: 817-690-7442
EMAIL: ayoung@tillmaninfrastructure.com

ARCHITECT/ENGINEER:
LEVEL 5 CONSULTING ENGINEERS
19315 FM 2252, SUITE 301
GARDEN RIDGE, TX 78266
CONTACT: DAVID HILDEBRANDT
PHONE: 210-542-5911

TELEPHONE COMPANY:
AT&T
PHONE: 1-800-288-2020

POWER COMPANY:
BLUEBONNET ELECTRIC COOP
PHONE: 800-842-7708

VICINITY MAP



APPROVALS

AT&T REAL ESTATE — DATE

AT&T RF ENGINEERING — DATE

AT&T CONSTRUCTION MANAGER — DATE

AT&T OPERATIONS — DATE

CONSTRUCTION MANAGER — DATE

PROPERTY OWNER — DATE

CONTRACTOR — DATE

THE ABOVE PARTIES HEREBY APPROVE AND ACCEPT THESE DOCUMENTS AND AUTHORIZE CONTRACTOR TO PROCEED WITH THE CONSTRUCTION DESCRIBED HEREIN. ALL DOCUMENTS ARE SUBJECT TO REVIEW BY THE LOCAL BUILDING DEPARTMENT AND MAY IMPOSE CHANGES OR MODIFICATIONS.

SITE ACCESS PROCEDURES

SHEET INDEX

SITE GENERAL ARRANGEMENT PLANS	
T1.0	COVER SHEET
N1.0	GENERAL NOTES
N1.1	GENERAL NOTES
N1.2	GENERAL NOTES
ARCHITECTURAL / CIVIL PLANS	
	SITE SURVEY (BY OTHERS)
A0.0	OVERALL AREA PLAN
A1.0	COMPOUND PLAN
A1.1	ENLARGED EQUIPMENT PLAN
A2.0	TOWER ELEVATION
A3.0	EQUIPMENT DETAILS
A3.1	SITE DETAILS
ELECTRICAL PLANS	
E1.0	ELECTRICAL AND TELCO PLAN
E2.0	ANTENNA GROUNDING PLAN, ONE-LINE DIAGRAM AND PANEL SCHEDULE
E2.1	COMPOUND GROUNDING PLAN
E3.0	GROUNDING DETAILS
E3.1	GROUNDING DETAILS
E4.0	ELECTRICAL SPECIFICATIONS
	POLAR POWER GENERATOR DETAILS FOR REFERENCE (6 SHEETS)

NOTE: DRAWING SCALES ARE FOR 22"X34" SHEETS UNLESS OTHERWISE NOTED.

LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301
GARDEN RIDGE, TX 78266
PH: (210) 542-5911
F-13645

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

NO	DESCRIPTION	BY	DATE
0	ISSUED FOR CONSTRUCTION	JR	02/27/19

SHEET TITLE:
COVER SHEET

SHEET NUMBER:
T1.0

THESE DOCUMENTS ARE CONFIDENTIAL AND ARE THE SOLE PROPERTY OF AT&T AND MAY NOT BE REPRODUCED, DISSEMINATED OR REDISTRIBUTED WITHOUT THE EXPRESS WRITTEN CONSENT OF AT&T.

ABBREVIATIONS

AFF	ABOVE FINISHED FLOOR
AGL	ABOVE GRADE LEVEL
AMSL	ABOVE MEAN SEA LEVEL
APPROX	APPROXIMATE
AWG	AMERICAN WIRE GAUGE
BLDG	BUILDING
BTS	BASE TRANSMISSION STATION
CLR	CLEAR
COL	COLUMN
CONC	CONCRETE
CND	CONDUIT
DWG	DRAWING
FT	FOOT (FEET)
EGB	EQUIPMENT GROUND BAR
ELEC	ELECTRICAL
EMT	ELECTRICAL METALLIC TUBING
ELEV	ELEVATION
EQUIP	EQUIPMENT
EXISTING	EXISTING
EXT	EXTERIOR
FND	FOUNDATION
F	FIBER
GA	GAUGE
GALV	GALVANIZED
GPS	GLOBAL POSITIONING SYSTEM
GND	GROUND
LTE	LONG TERM EVOLUTION
MAX	MAXIMUM
MFR	MANUFACTURER
MGB	MASTER GROUND BAR
MIN	MINIMUM
N.T.S.	NOT TO SCALE
NEW	NEW
O.C.	ON CENTER
OE/OT	OVERHEAD ELECTRIC/TELCO
PPC	POWER PROTECTION CABINET
RBS	RADIO BASED STATION
RRU	REMOTE RADIO UNIT
RGS	RIGID GALVANIZED STEEL
IN	INCH(ES)
INT	INTERIOR
LB(S) or #	POUND(S)
SF	SQUARE FOOT
STL	STEEL
TYP	TYPICAL
UE/UT	UNDERGROUND ELECTRIC/TELCO
UNO	UNLESS NOTED OTHERWISE
VIF	VERIFY IN FIELD
W/	WITH
XFMR	TRANSFORMER

LINE AND SYMBOL LEGEND

—X—	CHAIN-LINK FENCE BOUNDARY
—□—	WOOD FENCE BOUNDARY
— —	UNDERGROUND ELECTRICAL CONDUIT AND FEEDER
— · —	UNDERGROUND TELEPHONE COMPANY CONDUIT TO TELCO DEMARK POINT
— H —	HYBRID CABLE
— C —	MAIN COAX FEEDER
— T —	TELCO WIRING
— E —	POWER WIRING
— G —	GROUND WIRING
— F —	FIBER CABLE
▬ • ▲	CONNECTION (CADWELD OR EXOTHERMIC WELD TO STRUCTURE OR DEVICE)
	GROUNDING BAR
⏚	GROUND POINT
▯ ○	METER

1.0 GENERAL REQUIREMENTS:

1.1 PURPOSE AND INTENT:

A. THE DRAWINGS AND SPECIFICATIONS ARE INTENDED TO BE FULLY EXPLANATORY AND SUPPLEMENTARY. HOWEVER, SHOULD ANYTHING BE SHOWN, INDICATED OR SPECIFIED ON ONE AND NOT THE OTHER, IT SHALL BE DONE THE SAME AS IF SHOWN, INDICATED OR SPECIFIED IN BOTH. SHOULD THERE BE ANY DISCREPANCIES BETWEEN REQUIREMENTS SHOWN IN BOTH, THE MORE STRINGENT REQUIREMENTS SHALL APPLY.

B. THE INTENTION OF THE DOCUMENTS IS TO INCLUDE ALL LABOR AND MATERIALS REASONABLY NECESSARY FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK AS STIPULATED IN THE CONTRACT.

C. THE PURPOSE OF THE AT&T WIRELESS CONSTRUCTION SPECIFICATIONS IS TO INTERPRET THE INTENT OF THE DRAWINGS AND TO DESIGNATE THE METHOD OF THE PROCEDURE, TYPE AND QUALITY OF MATERIALS REQUIRED TO COMPLETE THE WORK.

1.2 CONFLICTS:

A. VERIFY ALL MEASUREMENTS AT THE SITE BEFORE ORDERING MATERIAL OR DOING ANY WORK. NO EXTRA CHARGE OR COMPENSATION WILL BE ALLOWED DUE TO DIFFERENCES BETWEEN ACTUAL DIMENSIONS OR DIMENSIONS SHOWN ON PLANS. SUBMIT NOTICE OF ANY DISCREPANCY IN DIMENSIONS OR OTHERWISE TO AT&T WIRELESS FOR RESOLUTION BEFORE PROCEEDING WITH THE WORK.

B. NO PLEA OF IGNORANCE OF CONDITIONS THAT EXIST OR OF DIFFICULTIES OF CONDITIONS THAT MAY BE ENCOUNTERED, OR OF ANY OTHER RELEVANT MATTER CONCERNING THE EXECUTION OF THE WORK WILL BE ACCEPTED AS AN EXCUSE FOR ANY FAILURE OR OMISSION ON THE PART OF THE CONTRACTOR TO FULFILL EVERY DETAIL OF ALL THE REQUIREMENTS OF THE CONSTRUCTION DOCUMENTS GOVERNING THE WORK.

1.3 CLEANING:

KEEP THE SITE FREE FROM ACCUMULATION OF WASTE AND RUBBISH CAUSED BY EMPLOYEES AT THE COMPLETION OF THE WORK. REMOVE ALL WASTE AND NON-CONSTRUCTION MATERIAL INCLUDING ALL CONTRACTOR TOOLS, SCAFFOLDING AND SURPLUS MATERIAL AND LEAVE SITE CLEAN AND READY FOR USE.

1.4 CODES:

CONTRACTOR SHALL BE RESPONSIBLE FOR FOLLOWING ALL LAWS, REGULATIONS AND RULES PROMULGATED BY FEDERAL STATE AND LOCAL AUTHORITIES WITH JURISDICTION OVER THE SITE. THIS RESPONSIBILITY IS IN EFFECT REGARDLESS OF WHETHER THE LAW, ORDINANCE, REGULATION OR RULE IS MENTIONED IN THESE SPECIFICATIONS

1.5 LICENSING:

HAVE AND MAINTAIN A VALID CONTRACTORS LICENSE FOR THE LOCATION IN WHICH THE WORK IS TO BE PERFORMED. FOR JURISDICTIONS THAT LICENSE INDIVIDUAL TRADES, THE TRADESMAN OR SUBCONTRACTORS PERFORMING THOSE TRADES SHALL BE LICENSED. RESEARCH AND COMPLY WITH LICENSING LAWS, PAY LICENSE FEES, AND SELECT AND INFORM SUBCONTRACTORS REGARDING THESE LAWS.

1.6 OSHA:

FOLLOW ALL APPLICABLE RULES AND REGULATIONS OF THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATIONS, AND STATE LAWS BASED IN THE FEDERAL OCCUPATIONAL SAFETY AND HEALTH ACT. THESE REGULATIONS INCLUDE BUT ARE NOT LIMITED TO REGULATIONS DEALING WITH TOWER CONSTRUCTION AND SAFETY, EXCAVATIONS AND TRENCHING, AND WORK IN CONFINED SPACES. ENSURE THAT EMPLOYEES AND SUBCONTRACTORS WEAR HARD HATS AT ALL TIMES DURING CONSTRUCTION.

1.7 PHOTOS:

PROVIDE PHOTOGRAPHIC EVIDENCE OF ALL SCOPE RELATED WORK, INCLUDING BUT NOT LIMITED TO GROUNDING AND TRENCHING AFTER PLACEMENT OF UTILITIES PRIOR TO BACKFILL.

1.8 BUILDING PERMITS:

AT&T WIRELESS WILL SUBMIT CONSTRUCTION DOCUMENTS TO THE JURISDICTIONAL AUTHORITY FOR PLAN CHECK AND REVIEW. CONTRACTOR WILL SUBMIT LICENSING AND WORKMAN'S COMPENSATION INFORMATION TO THE JURISDICTION AS REQUIRED TO OBTAIN THE BUILDING PERMIT. CONTRACTOR SHALL COORDINATE AND SCHEDULE REQUIRED INSPECTIONS AND POST REQUIRED PERMITS AT THE JOB SITE. COMPLY WITH SPECIFIC PROJECT-RELATED REQUESTS AND SUGGESTIONS MADE BY BUILDING INSPECTOR AND INFORM CONSTRUCTION MANAGER OF ANY SUCH WORK THAT MAY BE BEYOND THE SCOPE OF THE CONTRACT OR DEVIATE FROM THE CONSTRUCTION DOCUMENTS. AT&T WIRELESS WILL REIMBURSE THE CONTRACTOR FOR FEES FOR PLAN REVIEW, BUILDING PERMIT, CONNECTIONS AND INSPECTION.

1.9 ZONING REGULATIONS AND CONDITIONAL USE PERMITS:

AT&T WIRELESS WILL SUBMIT FOR AND OBTAIN ALL ZONING AND CONDITIONAL USE PERMITS. SOME USE PERMITS MAY HAVE SPECIFIC REQUIREMENTS RELATED TO THE CONSTRUCTION SUCH AS NOISE REGULATIONS, HOURS OF WORK, ACCESS LIMITATIONS, ETC. THE CONSTRUCTION MANAGER WILL INFORM THE CONTRACTOR OF THESE REQUIREMENTS AT THE PRE-BID MEETING OR AS SHOWN IN CONSTRUCTION DOCUMENTS.

1.10 FM PERMIT AND TOWER LIGHTING:

REFER TO CONSTRUCTION DOCUMENTS AND CONSTRUCTION MANAGER FOR FAA AND STATE LIGHTING REQUIREMENTS. CONTRACTOR SHALL PROVIDE TEMPORARY FM APPROVED LIGHTING UNTIL PERMANENT LIGHTING IS OPERATIONAL.

1.11 TOWER SECURITY:

TOWER MUST BE FENCED, TEMPORARILY OR PERMANENTLY WITHIN 24 HOURS OF ERECTION. DO NOT ALLOW THE GATE ACCESSING THE TOWER AREA TO REMAIN OPEN OR UNATTENDED AT ANY TIME FOR ANY REASON. KEEP THE GATE CLOSED AND LOCKED WHEN NOT IN USE.

1.12 SITE CONTROL:

A. THE CONTRACTOR IS COMPLETELY RESPONSIBLE FOR CONTAINMENT OF SEDIMENT AND CONTROL OF EROSION AT THE SITE. ANY DAMAGE TO ADJACENT OR DOWNSTREAM PROPERTIES WILL BE CORRECTED BY THE CONTRACTOR AT NO EXPENSE TO AT&T WIRELESS.

B. THE CONTRACTOR IS TO MAINTAIN ADEQUATE DRAINAGE AT ALL TIMES. DO NOT ALLOW WATER TO STAND OR POND. ANY DAMAGE TO STRUCTURES OR WORK ON THE SITE CAUSED BY INADEQUATE MAINTENANCE OF DRAINAGE PROVISIONS WILL BE THE RESPONSIBILITY OF THE CONTRACTOR AND ANY COST ASSOCIATED WITH REPAIRS FOR SUCH DAMAGE WILL BE AT THE CONTRACTOR'S EXPENSE.

C. ALL WASTE MATERIAL SHALL BE PROPERLY DISPOSED OF OFF-SITE OR AS DIRECTED BY THE CONSTRUCTION MANAGER AND IN ACCORDANCE WITH JURISDICTIONAL AUTHORITIES.

2.0 SITE PREPARATION:

2.1 SCOPE OF WORK INCLUDES:

A. PROTECTION OF EXISTING TREES, VEGETATION AND LANDSCAPING MATERIALS WHICH MIGHT BE DAMAGED BY CONSTRUCTION ACTIVITIES.

B. TRIMMING OF EXISTING TREES AND VEGETATION AS REQUIRED FOR PROTECTION DURING CONSTRUCTION ACTIVITIES.

C. CLEARING AND GRUBBING OF STUMPS, VEGETATION, DEBRIS, RUBBISH, DESIGNATED TREES, AND SITE IMPROVEMENTS.

D. TOPSOIL STRIPPING AND STOCKPILING.

E. TEMPORARY EROSION CONTROL, SILTATION CONTROL AND DUST CONTROL CONFORMING TO LOCAL REQUIREMENTS AS APPLICABLE.

F. TEMPORARY PROTECTION OF ADJACENT PROPERTY, STRUCTURES, BENCHMARKS AND MONUMENTS.

G. PROTECTION AND TEMPORARY RELOCATION, STORAGE AND RE-INSTALLATION OF DUSTING FENCING AND OTHER SITE IMPROVEMENTS SCHEDULED FOR REUSE.

H. REMOVAL AND LEGAL DISPOSAL OF CLEARED MATERIALS.

2.2 PRODUCTS AND MATERIALS (AS APPROVED BY CONSTRUCTION MANAGER OR AS NOTED IN CONSTRUCTION DOCUMENTS):

A. MATERIALS USED FOR TREE PROTECTION, EROSION CONTROL, SILTATION CONTROL AND DUST CONTROL AS SUITABLE FOR SPECIFIC SITE CONDITIONS.

3.0 EARTH WORK:

3.1 SCOPE OF WORK INCLUDES:

A. EXCAVATION, TRENCHING, FILLING, COMPACTION, AND GRADING FOR STRUCTURES, SITE IMPROVEMENTS AND UTILITIES.

B. MATERIALS FOR SUB-BASE DRAINAGE FILL, FILL, BACKFILL AND GRAVEL FOR SLABS, PAVEMENTS AND IMPROVEMENTS.

C. ROCK EXCAVATION WITHOUT BLASTING.

D. SUPPLY OF ADDITIONAL MATERIALS FROM OFFSITE AS REQUIRED.

E. REMOVAL AND LEGAL DISPOSAL OF EXCAVATED MATERIALS AS REQUIRED.

3.2 QUALITY ASSURANCE:

A. COMPACTION:

1. UNDER STRUCTURES, BUILDING SLABS, PAVEMENTS AND WALKWAYS WILL OBTAIN A 95 PERCENT COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE.

B. GRADING TOLERANCES OUTSIDE BUILDING CODES:

1. LAWNS, UNPAVED AREAS AND WALKS PLUS OR MINUS 1 INCH.

2. UNDER PAVEMENTS PLUS OR MINUS 1/2 INCH.

C. GRADING TOLERANCE FOR FILL UNDER ALL CONCRETE APPLICATIONS: PLUS OR MINUS 1/2 INCH MEASURED WITH 10 FOOT STRAIGHTEDGE.

3.3 PRODUCTS AND MATERIALS (AS APPROVED BY CONSTRUCTION MANAGER OR AS NOTED IN CONSTRUCTION DOCUMENTS):

A. SUBBASE MATERIAL GRADED MIXTURE OF NATURAL OR CRUSHED GRAVEL, CRUSHED STONE OR SLAG, AND NATURAL SAND.

B. WASHED MATERIAL EVENLY GRADED MIXTURE OF CRUSHED STONE OR GRAVEL WITH 95 PERCENT PASSING A 1 1/2 INCH SIEVE.

C. GRADING MATERIAL WILL CONSIST OF: SATISFACTORY NATIVE OR IMPORTED SOIL MATERIALS FREE OF CLAY, ROCK OR GRAVEL NOT LARGER THAN 2 INCHES IN ANY DIMENSION, DEBRIS, WASTE, FROZEN MATERIALS AND OTHER UNSUITABLE MATERIALS WILL NOT BE ALLOWED FOR USE. IMPORTED MATERIALS SHALL HAVE A CLAY CONTENT NO MORE THAN 5 PERCENT.

PREPARED FOR:

at&t

AT&T MOBILITY
1801 VALLEY VIEW LANE
FARMERS BRANCH, TX 75234

TILLMAN INFRASTRUCTURE

SITE NAME:
VETERANS OF FOREIGN WARS (CHUCK SWAN)

SITE NUMBER:
AXL00867

SITE ADDRESS:
176 VFW RD
ELGIN, TX 78621
BASTROP

LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 201 PH: (210) 542-5911
GARDEN RIDGE, TX 78266 F-13646

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

NO	DESCRIPTION	BY	DATE
0	ISSUED FOR CONSTRUCTION	JR	02/27/19

SHEET TITLE:
GENERAL NOTES

SHEET NUMBER:
N1.0

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D. BACKFILL MATERIALS WILL CONSIST OF: SATISFACTORY NON-COHESIVE NATIVE OR IMPORTED SOIL MATERIALS FREE OF CLAY, ROCK OR GRAVEL NOT LARGER THAN 4 INCHES IN ANY DIMENSION, DEBRIS, WASTE, FROZEN MATERIALS, AND OTHER UNSUITABLE MATERIALS. IMPORTED MATERIAL SHALL HAVE A CLAY CONTENT OF NO MORE THAN 5 PERCENT.

E. GRAVEL MATERIAL EVENLY GRADED MIXTURE OF CRUSHED STONE OR GRAVEL WITH 95 PERCENT PASSING A 1 1/2 INCH SIEVE.

F. GEOTEXTILE FABRIC: AS PER CONSTRUCTION DOCUMENTS.

3.4 CLEARING AND GRUBBING REMOVE ALL VEGETATION AND MATERIALS AS REQUIRED. REMOVE STUMPS COMPLETELY UNDER FOUNDATIONS AND ROADWAY. DISPOSE OF CLEARING AND GRUBBING OFF-SITE, OR IN AN ON-SITE LOCATION APPROVED BY CONSTRUCTION MANAGER.

3.5 STRIPPING:

STRIP NOT LESS THAN 3 INCHES OF SOD AND TOPSOIL FROM AREAS THAT WILL UNDERLAY GRAVEL PAVEMENT, NEW STRUCTURES OR NEW EMBANKMENTS. STOCKPILE STRIPPING ON-SITE FOR RE-USE IN FINAL LANDSCAPING.

3.6 COMMON EXCAVATION:

A. EXCAVATE TO DEPTH, LINES AND GRADES SHOWN ON THE PLANS OR AS OTHERWISE SPECIFIED.

B. TEMPORARILY STOCKPILE ON-SITE EXCAVATION AT AN APPROVED LOCATION WITHIN THE WORK AREA UNTIL SITE GRADING IS COMPLETE STOCKPILE SHALL NOT EXCEED 15 FEET IN HEIGHT.

C. LEGALLY DISPOSE OF EXCESS COMMON EXCAVATION OFF-SITE.

3.7 EMBANKMENT:

A. CONSTRUCT EMBANKMENT TO THE LINES AND GRADE SHOWN ON THE DRAWINGS.

B. CONSTRUCT EMBANKMENT FROM ON-SITE EXCAVATION MATERIALS WHEN SUITABLE USE IMPORTED BACKFILL ONLY AFTER AVAILABLE ON-SITE EXCAVATION MATERIALS HAVE BEEN USED.

C CONSTRUCT IN LIFTS OF NOT MORE THAN 12 INCHES IN LOOSE DEPTH. THE FULL WIDTH OF THE CROSS SECTION SHALL BE BROUGHT UP UNIFORMLY.

D. MATERIAL SHALL NOT BE PLACED IN LAYERS AND SHALL BE NEAR OPTIMUM MOISTURE CONTENT BEFORE ROLLING TO OBTAIN THE PRESCRIBED COMPACTION. WETTING OR DRYING OF THE MATERIAL AND MANIPULATION TO SECURE A UNIFORM MOISTURE CONTENT THROUGHOUT THE LAYER MAY BE REQUIRED. SUCH OPERATIONS SHALL BE INCLUDED IN THE APPROPRIATE BID ITEM. SHOULD THE MATERIAL BE TOO WET TO PERMIT PROPER COMPACTION, IT IS THE CONTRACTOR'S RESPONSIBILITY TO UTILIZE MATERIAL WITH AN ACCEPTABLE MOISTURE CONTENT.

E. DO NOT PLACE FROZEN MATERIAL IN THE EMBANKMENT AND DO NOT PLACE EMBANKMENT MATERIAL UPON FROZEN MATERIAL.

F. CONTRACTOR SHALL BE RESPONSIBLE FOR THE STABILITY OF EMBANKMENTS AND THE REPLACEMENT OF ANY PORTION WHICH HAS BECOME DISPLACED DUE TO THE CONTRACTORS OPERATIONS.

G. START LAYERS IN THE DEEPEST PORTION OF THE FILL, AND AS PLACEMENT PROGRESSES, CONSTRUCT LAYERS APPROXIMATELY PARALLEL TO THE FINISHED GRADE LINE.

H. ROUTE EQUIPMENT, BOTH LOADED AND EMPTY, OVER THE FULL WIDTH OF EMBANKMENT TO ENSURE UNIFORMITY OF MATERIAL PLACEMENT.

I. COMPACT EMBANKMENT UNDERLYING NEW GRAVEL PAVING FLOOR SLABS AND STRUCTURES TO A 95 PERCENT COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE CONTENT. COMPACT NON-STRUCTURAL AREA EMBANKMENTS TO A MINIMUM OF 90 % OF ASTM D-1557.

3.8 SITE GRADING:

A. USING ON-SITE EXCAVATION MATERIALS SHAPE, TRIM, FINISH AND COMPACT SURFACE AREAS TO CONFORM TO THE LINES, GRADES AND CROSS SECTIONS SHOWN ON THE DRAWINGS OR AS DESIGNATED BY THE CONSTRUCTION MANAGER.

B. GRADE SURFACES TO DRAIN AND ELIMINATE ANY PONDING OR EROSION.

C. ELIMINATE WHEEL RUTS BY REGRADING.

D. COMPACT AREAS UNDERLYING NEW GRAVEL PAVING, FLOOR SLABS AND STRUCTURES TO A 95 PERCENT COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1551 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE CONTENT.

E. CONSTRUCT FINISHED SURFACE OF SITE GRADING AREAS WITHIN ONE INCH FROM SPECIFIED GRADE.

3.9 SUBGRADE PREPARATION:

A. SHAPE TOP OF SUBGRADE TO THE LINES AND GRADES SHOWN ON THE DRAWINGS.

B. MAINTAIN TOP OF SUBGRADE TO A FREE-DRAINING CONDITION.

C. DO NOT STOCKPILE MATERIALS ON TOP OF SUBGRADE UNLESS AUTHORIZED BY CONSTRUCTION MANAGER.

D. COMPACT THE TOP 12 INCHES OF SUBGRADE TO A 95% COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE CONTENT.

C. CONSTRUCT TOP OF SUBGRADE WITHIN ONE INCH OF ESTABLISHED GRADE AND CROSS-SECTION.

3.10 GEOTEXTILE FABRIC:

A. LAY GEOTEXTILE FABRIC OVER COMPACTED SUBGRADE AS PER CONSTRUCTION DOCUMENTS IN THE COMPOUND AREA AND UNDER LENGTH OF ROAD (WHEN REQUIRED). LAP ALL JOINTS TO A MINIMUM OF 36 INCHES.

3.11 GRAVEL SURFACING:

A. CONSTRUCT GRAVEL SURFACING AREAS USING CRUSHED AGGREGATE BASE AND FINISH COURSES AS SPECIFIED BY CONSTRUCTION MANAGER OR CONSTRUCTION DOCUMENTS.

B. SPREAD GRAVEL AND RAKE TO OBTAIN A UNIFORM SURFACE AREA.

4.0 TRENCHING:

CALL LOCAL UNDERGROUND UTILITY LOCATING SERVICE BEFORE ANY EXCAVATION OR TRENCHING.

4.1 MATERIALS:

FILL MATERIAL SHALL BE OBTAINED, WHEN POSSIBLE FROM MATERIALS EXCAVATED FROM TRENCHES. ON-SITE STRUCTURAL FILL SAND OR SLURRY SHALL BE APPROVED BY THE CONSTRUCTION MANAGER AND SHALL CONFORM TO LOCAL GOVERNING JURISDICTIONS AND UTILITY COMPANY REQUIREMENTS. THE FILL MATERIAL SHALL CONTAIN NO ORGANIC MATERIAL OR ROCKS, NOR SHALL CONTAIN OBJECTIONABLE MATERIALS AND/OR MATERIALS DESIGNATED AS HAZARDOUS OR INDUSTRIAL BY THE ENVIRONMENTAL PROTECTION AGENCY (EPA). THE FILL MATERIAL SHALL CONTAIN FINES SUFFICIENT TO FILL ALL VOIDS IN THE MATERIAL COMPACTION OF BACKFILL OR BORROW SOIL SHALL BE PLACED IN 12 INCH LOOSE LIFTS WHEN UTILIZING HEAVY COMPACTION EQUIPMENT OR 6 INCH LOOSE LIFTS WHEN UTILIZING HAND OPERATED TAMPERS.

4.2 PIPE DETECTION AND IDENTIFICATION:

A. UTILIZING WARNING TAPE: ALL ELECTRIC SERVICE TRENCHES SHALL BE MARKED WITH WARNING TAPE.

4.3 TRENCH EXCAVATION:

A. DIG TRENCH TO LINES AND GRADES SHOWN ON THE PLANS OR AS DIRECTED BY CONSTRUCTION MANAGER.

B. TRENCH LENGTH SHALL BE SUFFICIENT TO ALLOW FOR SATISFACTORY CONSTRUCTION AND INSPECTION OF THE PROJECT WITHOUT ENDANGERING OTHER CONSTRUCTION WORK OR ADJACENT FACILITIES.

C. DISPOSE OF EXCESS AND UNSUITABLE EXCAVATION MATERIAL PROPERLY, AS DIRECTED BY CONSTRUCTION MANAGER.

D. USE HAND METHODS FOR EXCAVATION THAT CANNOT BE ACCOMPLISHED WITHOUT ENDANGERING EXISTING OR NEW STRUCTURES OR OTHER FACILITIES.

4.4 TRENCH PROTECTION:

A. PROVIDE MATERIALS, LABOR AND EQUIPMENT NECESSARY TO PROTECT TRENCHES AT ALL TIMES.

B. SHEETING AND BRACING (MEET OR EXCEED OSHA REQUIREMENTS).

4.5 BACKFILLING:

A. NOTIFY THE CONSTRUCTION MANAGER AT LEAST 24 HOURS IN ADVANCE OF BACKFILLING.

B. BACKFILL TRENCH WITH LIFTS UP TO 12 INCHES, LOOSE MEASURE.

C. PROTECT CONDUIT FROM LATERAL MOVEMENT, DAMAGE FROM IMPACT OR UNBALANCED LOADING TO AVOID DISPLACEMENT OF CONDUIT AND/OR STRUCTURES. DO NOT FREE FALL BACKFILL INTO TRENCH UNTIL AT LEAST 12 INCHES OF COVER IS OVER THE CONDUIT.

4.6 COMPACTION:

A. COMPACT BACKFILL TO A 95 PERCENT COMPACTION AT A MAXIMUM DRY DENSITY AS DETERMINED BY ASTM D-1557 OR WITHIN PLUS OR MINUS 3 PERCENT OF OPTIMUM MOISTURE CONTENT.

B. IF REQUIRED COMPACTION DENSITY HAS NOT BEEN OBTAINED, REMOVE THE BACKFILL FROM THE TRENCH OR STRUCTURE, REPLACE WITH APPROVED BACKFILL AND RECOMPACT AS SPECIFIED.

C. ANY SUBSEQUENT SETTLEMENT OF TRENCH OR STRUCTURE BACKFILL DURING MAINTENANCE PERIOD SHALL BE CONSIDERED THE RESULT OF IMPROPER COMPACTION AND SHALL BE PROMPTLY CORRECTED.

5.0 CHAIN LINK FENCES AND GATES:

5.1 GENERAL:

A. PROVIDE CHAIN LINK FENCES AND GATES AS COMPLETE UNITS BY A SINGLE SUPPLY SOURCE INCLUDING NECESSARY ERECTION ACCESSORIES, FITTINGS AND FASTENERS.

5.2 PRODUCTS AND MATERIALS (AS APPROVED BY CONSTRUCTION MANAGER OR AS WITHIN CONSTRUCTION DOCUMENTS):

A. COMPOUND FABRIC 84 INCHES HIGH AND OVER WITH 2-INCH MESH SHALL BE KNUCKLED AT ONE SELVAGE AND TWISTED AT THE OTHER.

B. STEEL FABRIC:

COMPLY WITH CHAIN LINK FENCE MANUFACTURERS INSTITUTE (CLFMI) PRODUCT MANUAL. FURNISH ONE PIECE OF FABRIC WIDTHS. WIRE SIZE INCLUDES ZINC OR ALUMINUM COATING.

1. SIZE: 2-INCH MESH 9 GAUGE (0.148-INCH DIAMETER) WIRE.
2. GALVANIZED STEEL FINISH: ASTM A 392, CLASS 2, WITH A MINIMUM OF 2.0 OZ. ZINC PER SQ. FT. OF UNCOATED WIRE SURFACE.

C. FRAMEWORK AND ACCESSORIES:

1. GENERAL REQUIREMENTS: EXCEPT AS INDICATED OTHERWISE CONFORM TO THE CHAIN LINK FENCE MANUFACTURERS INSTITUTE (CLFMI) PRODUCT MANUAL INDUSTRIAL STEEL GUIDE FOR FENCE RAILS, POSTS, GATES AND ACCESSORIES INCLUDING TABLE II.
2. STRENGTH REQUIREMENTS FOR POSTS AND RAILS CONFORMING TO ASTM F 669.
3. TYPE 1 PIPE HOT-DIPPED GALVANIZED STEEL PIPE CONFORMING TO ASTM F 1083. PLANE ENDS, STANDARD WEIGHT (SCHEDULE 40) WITH NOT LESS THAN 18 OZ. ZINC PER SQ. FT. OF SURFACE AREA COATED.
4. FILLINGS: COMPLY WITH ASTM F 526 MILL FINISHED ALUMINUM OR GALVANIZED IRON STEEL TO COMPLY WITH MANUFACTURER'S REQUIREMENTS.
5. TOP RAIL MANUFACTURERS LONGEST LENGTHS, WITH EXPANSION TYPE COUPLINGS, APPROXIMATELY 6 INCHES LONG, FOR EACH JOINT. PROVIDE MEANS FOR ATTACHING TOP RAIL SECURELY TO EACH GATE CORNER, PULL AND END POST.

D. GALVANIZED STEEL 11/4 INCH NPS (1.66 INCH OD) TYPE I OR II STEEL PIPE OR 1.625 INCH X 1.25 INCH ROLL-FORMED C SECTIONS WEIGHING 1.35 LBS. PER FT.

E. SWING GATES:

COMPLY WITH ASTM F 9000. PROVIDE HARDWARE AND ACCESSORIES FOR EACH GATE. GALVANIZED PER ASTM A 153, AND IN ACCORDANCE WITH THE FOLLOWING:

1. HINGES: NON LIFT-OFF TYPE. OFFSET TO PERMIT 180 DEG. GATE OPENING.
2. LATCH: MTS MULTI-LOCKING DEVICE MT-C6477 OR APPROVED EQUAL.
3. KEEPER: PROVIDE KEEPER FOR VEHICLE GATES, WHICH AUTOMATICALLY ENGAGES GATE LEAF AND HOLDS IT IN OPEN POSITION UNTIL MANUALLY RELEASED.

F. CONCRETE:

PROVIDE CONCRETE CONSISTING OF PORTLAND CEMENT, ASTM C 150, AGGREGATES ASTM C 33, AND CLEAN WATER. MIX MATERIALS TO OBTAIN CONCRETE WITH A MINIMUM OF 28-DAY COMPRESSIVE STRENGTH OF 3000 PSI.

6.0 LANDSCAPING:

A. FURNISH, INSTALL AND MAINTAIN LANDSCAPE WORK AS SHOWN AND OR REQUIRED WITHIN THE CONSTRUCTION DOCUMENTS OR AS SPECIFIED IN THE AT&T WIRELESS CONSTRUCTION SPECIFICATIONS.

7.0 CONCRETE FORMWORK:

A. FORMS: SMOOTH AND FREE OF SURFACE IRREGULARITIES. UTILIZE FORM RELEASE AGENTS.

B. CHAMFER: EXPOSED EDGES OF ALL TOWER FOUNDATIONS SHALL RECEIVE A 3/4" BY 3/4" 45 DEGREE CHAMFER. OTHER EXPOSED EDGES SHALL RECEIVE A TOOLED RADIUS FINISH.

C. UPON COMPLETION, REMOVE ALL FORMS, INCLUDING THOSE CONCEALED OR BURIED.

D. REFER TO STRUCTURAL DRAWINGS FOR ADDITIONAL REQUIREMENTS.

8.0 CONCRETE REINFORCEMENT:

REFER TO STRUCTURAL DRAWINGS FOR ALL REQUIREMENTS.

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TILLMAN INFRASTRUCTURE

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AXL00867

SITE ADDRESS:
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ELGIN, TX 78621
BASTROP

LEVEL 5
CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301 PH: (210) 542-5911
GARDEN RIDGE, TX 78266 F-13546

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

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9.0 CAST IN PLACE CONCRETE:

FOR STRUCTURAL CONCRETE (FOOTINGS, FOUNDATIONS, ETC.), REFER TO STRUCTURAL DRAWINGS FOR REQUIREMENTS. FOR ANY MISCELLANEOUS CONCRETE, REFER TO SPECIFICATION BOOK OR OBTAIN REQUIREMENTS FROM CONSTRUCTION MANAGER.

A. ALL CONCRETE SHALL COMPLY WITH ASTM C94 UNLESS NOTED OTHERWISE.

B. MINIMUM COMPRESSIVE STRENGTH (F'C) AT 28 DATS: 4000 PSI FOR TOWER FOUNDATION AND 3500 PSI FOR ALL OTHER CONCRETE UNLESS SPECIFIED IN CONSTRUCTION DOCUMENTS.

C. AIR ENTRAINMENT:

PROVIDE 4 TO 6% AIR ENTRAINMENT FOR ALL CONCRETE SUBJECT TO FREEZE-THAW CYCLE.

D. CONCRETE TESTING:

ALL FOUNDATION CONCRETE SHALL BE TESTED BY AN INDEPENDENT TESTING AGENCY APPROVED BY THE CONSTRUCTION MANAGER. ALL STRUCTURAL TOWER FOUNDATION CONCRETE MUST BE EQUIPMENT OR BUILDING PADS ARE NOT REQUIRED TO BE TESTED, UNLESS OTHERWISE NOTED BY CONSTRUCTION MANAGER. PROVIDE A MINIMUM OF 5 CYLINDERS (2-7-DAY, 2-28-DAY, 1-SPARE) FOR EACH OATS POUR, OR FOR EVERY 50 YARDS PLACED, WHICHEVER 15 GREATER. ADDITIONAL TESTS OR CYLINDERS MAY BE REQUIRED BY CONSTRUCTION MANAGER. A SLUMP, AIR, AND TEMPERATURE TEST SHALL BE PERFORMED FOR EACH SET OF CYLINDERS CAST. PREFERABLY, TESTS SHALL BE PERFORMED AT THE LOCATION OF ANCHOR BOLTS (PIERS - FOR MAT & PIERS, CAISSONS TOP 1/3 OF CAISSON). TESTS SHALL ALSO BE REQUIRED FOR CONCRETE CONSIDERED BEING LESS THAN DESIRABLE BY CONCRETE SPECIFICATION STANDARDS. THE TESTING AGENCY HAS THE AUTHORITY TO NOT ACCEPT CONCRETE MEETING THESE SPECIFICATIONS FOR AT&T WIRELESS. THE CONTRACTOR IS RESPONSIBLE FOR ANY CONCRETE NOT MEETING THESE STANDARDS. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATION OF THE TESTING AGENCY A MINIMUM OF 24 HOURS IN ADVANCE OF EACH FOUNDATION POUR. TEST REPORTS SHALL BE FORWARDED TO AT&T CONSTRUCTION MANAGER WITHIN 24 HOURS OF LAB TEST.

E. VIBRATE ALL CONCRETE USING SUFFICIENT HIGH FREQUENCY LOW AMPLITUDE MECHANICAL IMMERSION TYPE VIBRATORS. INSERT VIBRATORS IN CONCRETE AT REGULAR INTERVALS AND OVER ENTIRE SURFACE TO SOLIDLY FILL CONCRETE MECHANICAL IMMERSION TYPE VIBRATORS. INSERT VIBRATORS IN CONCRETE AT REGULAR INTERVALS AND OVER ENTIRE SURFACE TO SOLIDLY FILL CONCRETE AROUND AND BETWEEN REINFORCEMENT BARS AND INTO CORNERS AND IRREGULARITIES. VIBRATE THOROUGHLY THROUGH EACH LIFT TO THE PREVIOUS LIFE REVERBERATION AS LATE AS THE RUNNING VIBRATOR WILL SINK THROUGH UPPER LAYERS OF ITS WEIGHT IS RECOMMENDED. DISCONTINUE VIBRATION WHEN RISING ENTRAPPED AIR BUBBLES STOP BREAKING THE LEVELING SURFACE. DO NOT OVER VIBRATE AS THIS MAY CAUSE SEGREGATION.

F. FINISHING EXPOSED CONCRETE SURFACES:

1. THESE PROVISIONS APPLY TO ALL EXPOSED AND ALL FORMED CONCRETE, EXTERIOR OR INTERIOR, UNLESS SPECIFICALLY DETAILED OTHERWISE, PERFORM PROCEDURES PRIOR TO APPLICATION OF ANY CURING COMPOUNDS.
2. ALL SURFACES: THOROUGHLY CLEAN OFF ALL STAINS, SPATTER AND LOOSE MATERIAL.
3. FINS, RIDGES AND HIGH SPOTS: HONE SMOOTH WITH ABRASIVE POWER GRINDERS WHILE CONCRETE IS GREEN, IMMEDIATELY AFTER FORM REMOVAL.
4. FORM TIE HOLES AND DEEP DEPRESSIONS: FLUSH THOROUGHLY WITH CLEAN WATER AND TAMP TO OVERFULL WITH DRYPACK. CURE 10 DAYS AND HONE FLUSH AND SMOOTH.
5. ROCK POCKETS, HONEYCOMB, SAND STREAKS, DEBRIS AND VOIDS: CUT OUT AT LEAST 1 INCH DEEP WITH SIDES PERPENDICULAR TO SURFACE. FLUSH THOROUGHLY WITH CLEAN WATER, COAT SURFACE WITH NEAT CEMENT PASTE AND TAMP TO OVERFULL WITH DRYPACK IN AT LEAST TWO LAYERS. CURE FOR 10 DAYS AND HONE FLUSHED AND SMOOTH.

G. CONTRACTOR SHALL VERIFY ALL SIZES AND LOCATIONS OF ALL ELECTRICAL OPENINGS AND EQUIPMENT/BUILDING PADS WITH THE ELECTRICAL DRAWINGS AND SHOP DRAWINGS. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PROVIDE ALL OPENINGS AND SLEEVES FOR PROPER DISTRIBUTION FOR ALL UTILITIES. CONTRACTOR SHALL REFER TO DRAWINGS OF OTHER TRADES AND VENDOR DRAWINGS FOR EMBEDDED ITEMS AND RECESSES NOT SHOWN ON STRUCTURAL DRAWINGS. PRIOR TO POURING CONCRETE THE INDEPENDENT TESTING AGENCY SHALL INSPECT ALL FOUNDATION STEEL AND FOUNDATION SUBGRADE.

10.0 STRUCTURAL STEEL:

MEET OR EXCEED MANUFACTURER'S RECOMMENDATIONS.

A. UNLESS OTHERWISE NOTED, ALL DETAILING, FABRICATION AND PLACING OF REINFORCING STEEL SHALL CONFORM TO THE MANUAL OF STANDARD PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURES (ACI 315).

B. ALL REINFORCING STEEL SHALL BE NEW BILLET STEEL, CONFORMING TO ASTM A-615, GRADE 60, DEFORMED.

C. HEATING AND WELDING OF BARS IS PROHIBITED WITH THE EXCEPTION OF WRITTEN APPROVAL BY THE STRUCTURAL ENGINEER.

D. ALL REINFORCEMENT BARS TO BE FREE FROM LOOSE RUST AND SCALE.

E. UNLESS OTHERWISE NOTED, ALL REINFORCEMENT SHALL HAVE A MINIMUM CONCRETE COVERAGE OF 3 INCHES. THIS MAY REQUIRE SPACERS AND CHAIRS AS REQUIRED BY TESTING AGENCY OR CONSTRUCTION MANAGER.

F. SPLICES IN REINFORCEMENT STEEL ARE PROHIBITED, UNLESS APPROVED BY CONSTRUCTION MANAGER. ALL SPLICES MUST THEN MEET ALL APPLICABLE ASTM STANDARDS FOR SPLICING.

11.0 GROUNDING:

MEET ALL APPLICABLE CODES, REQUIREMENTS OF THE CONSTRUCTION DOCUMENTS AND AT&T WIRELESS CONSTRUCTION SPECIFICATIONS.

GENERATOR SPECIFICATIONS:

1. SWITCHES AND STANDARD FEATURES.
   A. CYCLIC CRANKING.
   B. ALARM HORN WITH SILENCING SWITCH.
   C. VOLTAGE ADJUSTING RHEOSTAT.
   D. OVERVOLTAGE PROTECTION.
   E. REMOTE TWO-WIRE AUTO START SYSTEM.
   F. LAMP TEST SWITCH.
   G. RUN-OFF-RESET/AUTO SWITCH (ENGINE START).
   H. ENGINE COOL DOWN TIMER (5 MINUTES).
2. ERROR-PROOF WIRING HARNESS FOR ELECTRICAL CONNECTIONS.
3. PANEL LAMPS.
4. DC CIRCUIT PROTECTION.

UNIT ACCESSORIES:

1. WEATHER HOUSING-STANDARD WITH ROOF MOUNTED SILENCER.
2. MOUNTED CRITICAL GRADE EXHAUST SILENCER.
3. TAIL PIPE AND RAIN CAP.

COOLING SYSTEM ACCESSORIES:

1. UNIT MOUNTED RADIATOR.
2. ENGINE BLOCK HEATER.

FUEL SYSTEM ACCESSORIES:

1. FLEXIBLE FUEL LINES.
2. ENGINE BLOCK HEATER.
3. SUBBASE FUEL TANK-172 GALLONS.
4. DOUBLE WALL CONSTRUCTION WITH LEAK DETECTION MONITOR.
5. U.L. 142 LISTED.
6. FUEL LEVEL GAUGE.
7. LOW FUEL LEVEL ALARM.
8. FILL PIPE EXTENDED 10% INTO TANK.
9. HIGH-FUEL LEVEL ALARM-SET AT 95%.
10. 7.5 GALLON LOCKABLE FILL WITH SPILL CONTAINMENT.

ANTENNA & COAX NOTES:

1. VERIFY EACH CABLE LENGTH, DIAMETER, ROUTING, COLOR CODING AND ALL APPURTENANCES.
2. THE MAXIMUM COAXIAL CABLE LENGTH AND CORRESPONDING COAXIAL DIAMETER IS SHOWN ON A2.0. THIS CABLE LENGTH IS TO BE USED FOR FABRICATION OR CONSTRUCTION. ACTUAL CABLE LENGTH(S) MUST BE VERIFIED. COAXIAL CABLE SHALL BE PROVIDED BY AT&T.
3. ALL COAX CABLES SHALL UTILIZED GROUND KITS, GROUNDED AS FOLLOWS:
   A. NEAR ANTENNA RAD CENTER ELEVATION.
   B. MIDDLE OF TOWER (MID-HEIGHT OF ANTENNA), IF CABLE RUN IS OVER 200'-0".
   C. BOTTOM OF TOWER.
   D. AT MASTER GROUND BAR 3'-0" FROM MMBS-BBU CABINET.
4. ALL TOP JUMPERS SHALL BE LENGTHS AS SHOWN AND INSTALLED BY CONTRACTOR.
5. ALL CABLES SHALL BE COLOR CODED AS SHOWN ON SHEET RF1.0 AN IN ACCORDANCE WITH AT&T SPECIFICATIONS.
6. BANDING SHALL BE IN ACCORDANCE WITH SHEET A2.0, RF1.0 AND AS FOLLOWS:
   A. MAIN LINE COLOR BANDS SHALL BE 2" WIDE. MAINTAIN 1" SPACING BETWEEN COLORS.
   B. FREQUENCY COLOR BANDS SHALL BE 2" WIDE WITH NO SPACE BETWEEN COLORS.
   C. JUMPER COLOR BANDS SHALL BE 1" WIDE WITH 1" SPACE.
   D. START COLOR BANDS 2" BEYOND WEATHERPROOFING.
   E. START SELECTOR COLOR NEXT TO END CONNECTORS.
7. FINAL COAXIAL ANTENNA CABLE SIZES SHALL BE DETERMINED BY AT&T RF ENGINEER. SEE ANTENNA SCHEDULE SHEET A2.0. BASE ON FINAL CABLE RUN LENGTHS DETERMINED BY AT&T.
8. SEE CONSTRUCTION MANAGER FOR ANTENNA SUPPORT ASSEMBLY TYPE.
9. ALL COAXIAL CABLE WILL BE SECURED TO THE DESIGNED SUPPORT STRUCTURE AT DISTANCES NOT TO EXCEED 3' OR THE CABLE MANUFACTURES SPECIFICATIONS WHICHEVER IS LESS, WITH HARDWARE SPECIFIED IN THE COAXIAL CABLE ROUTING DETAILS OF THE SUPPLIED STRUCTURAL REPORT BY OTHERS.
10. PROVIDE AT LEAST 6" OF SLACK IN THE MAIN COAXIAL CABLES AT THE ANTENNA MOUNTING ELEVATION TO PROVIDE FOR FUTURE CONNECTOR REPLACEMENT.

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FARMERS BRANCH, TX 75234

TILLMAN INFRASTRUCTURE

SITE NAME:
VETERANS OF FOREIGN WARS (CHUCK SWAN)

SITE NUMBER:
AXL00867

SITE ADDRESS:
176 VFW RD
ELGIN, TX 78621
BASTROP

LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301
GARDEN RIDGE, TX 78266
PH: (210) 542-5911
F-13646

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

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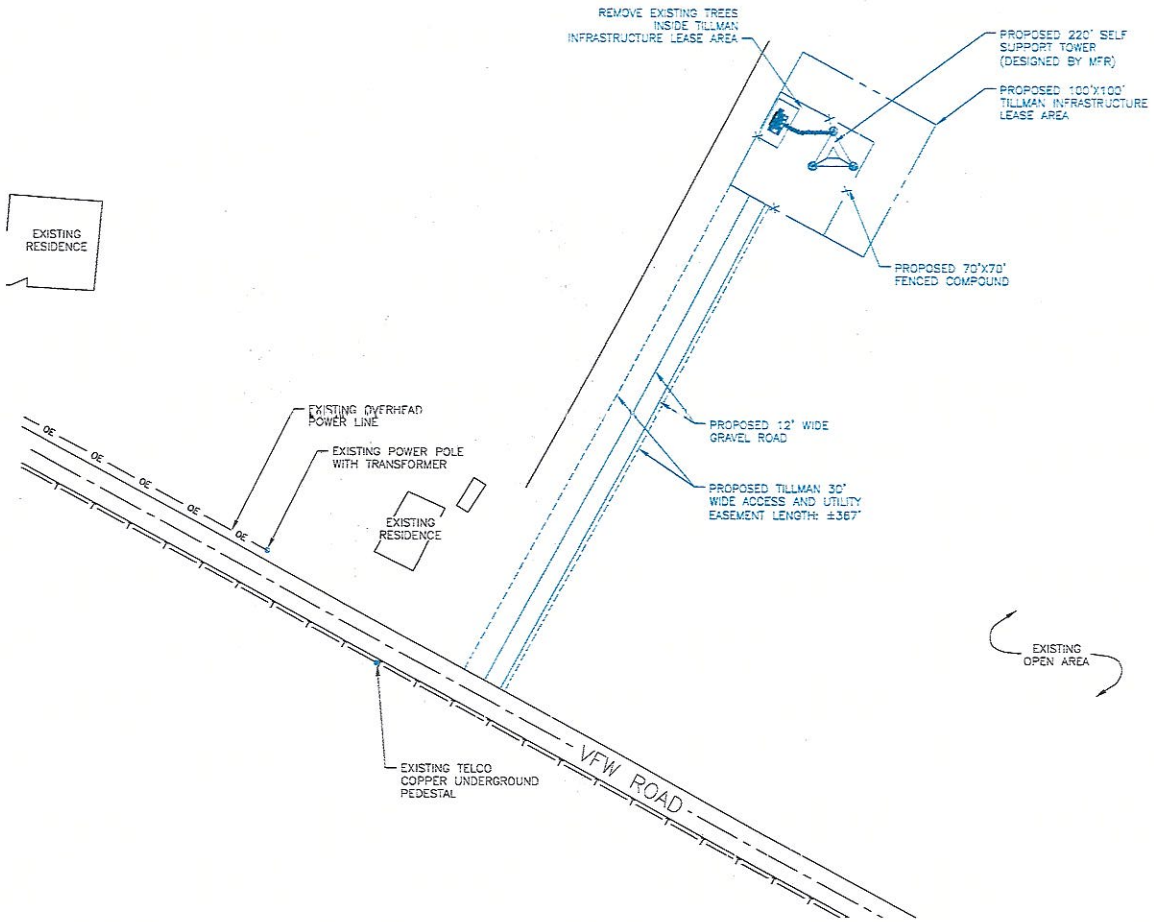

NOTES:
1. AERIAL IMAGE SHOWN AS A REFERENCE. USE BOUNDARY SURVEY FOR EXACT LOCATION OF COMPOUND, LEASE AREA, EASEMENTS, AND EXISTING STRUCTURE LOCATIONS.
2. ANGLES OF SATELLITES SKEW APPARENT LOCATIONS OF EXISTING STRUCTURES, THEREFORE REFER TO BOUNDARY SURVEY FOR EXACT LOCATION OF STRUCTURES.

TRUE NORTH

1 OVERALL AREA PLAN

FULL SIZE PLOT SCALE: 1" = 40'
HALF SIZE PLOT SCALE: 1" = 80'

0 20' 40' 80'

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OVERALL AREA PLAN

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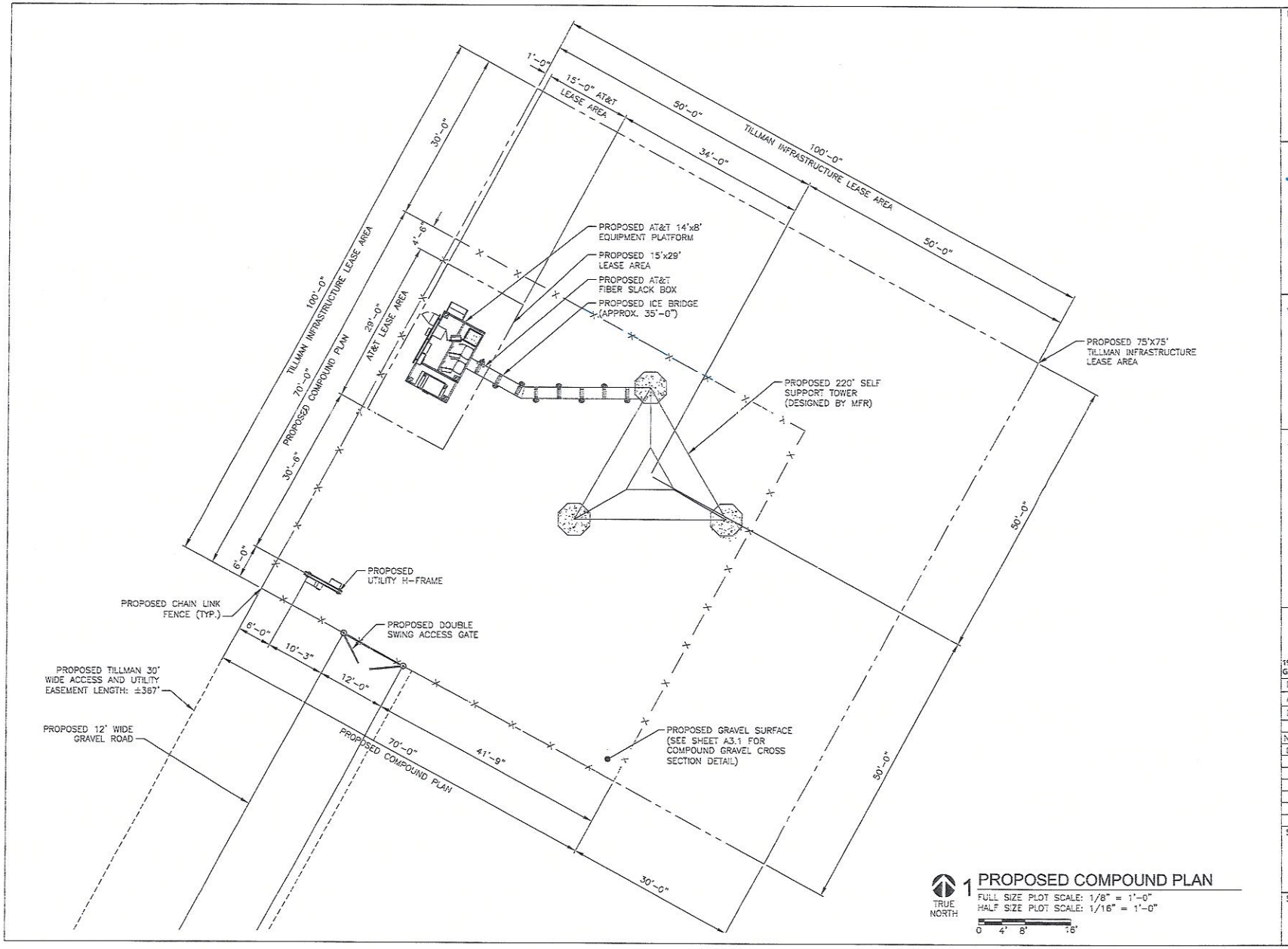

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BASTROP

LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301
GARDEN RIDGE, TX 78266
PH: (210) 542-5911
F-13645

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PROPOSED COMPOUND PLAN

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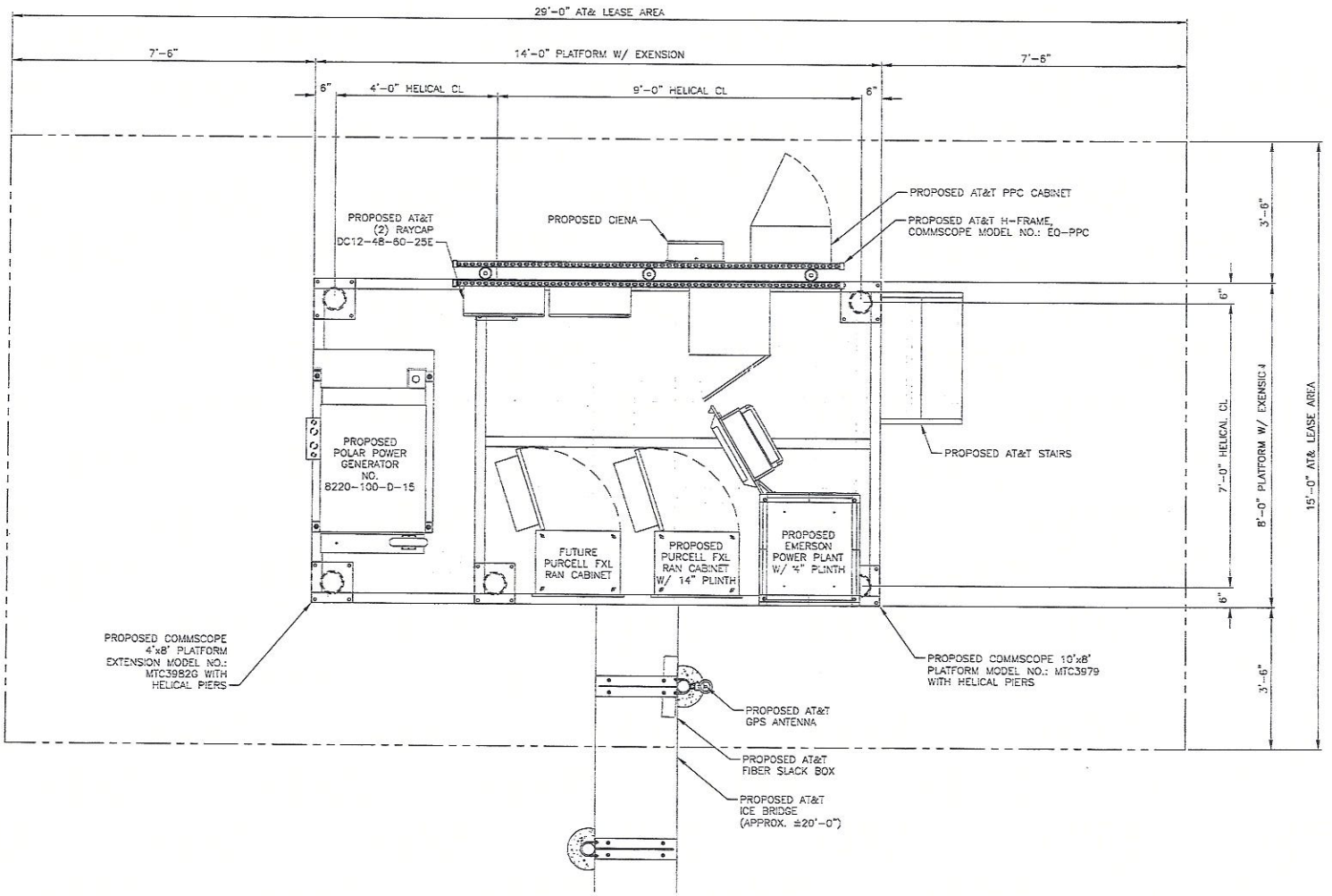

TRUE NORTH

1 ENLARGED EQUIPMENT PLAN

FULL SIZE PLOT SCALE: 3/4" = 1'-0"
HALF SIZE PLOT SCALE: 3/8" = 1'-0"

0 1' 2' 4'

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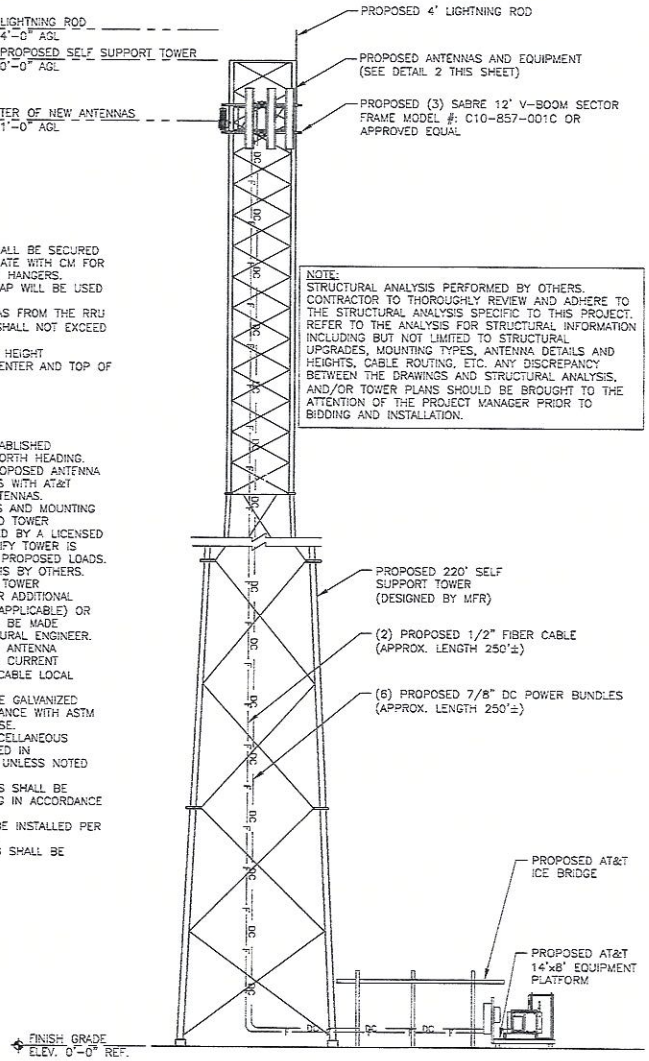


NOTE:
STRUCTURAL ANALYSIS PERFORMED BY OTHERS. CONTRACTOR TO THOROUGHLY REVIEW AND ADHERE TO THE STRUCTURAL ANALYSIS SPECIFIC TO THIS PROJECT. REFER TO THE ANALYSIS FOR STRUCTURAL INFORMATION INCLUDING BUT NOT LIMITED TO STRUCTURAL UPGRADES, MOUNTING TYPES, ANTENNA DETAILS AND HEIGHTS, CABLE ROUTING, ETC. ANY DISCREPANCY BETWEEN THE DRAWINGS AND STRUCTURAL ANALYSIS, AND/OR TOWER PLANS SHOULD BE BROUGHT TO THE ATTENTION OF THE PROJECT MANAGER PRIOR TO BIDDING AND INSTALLATION.

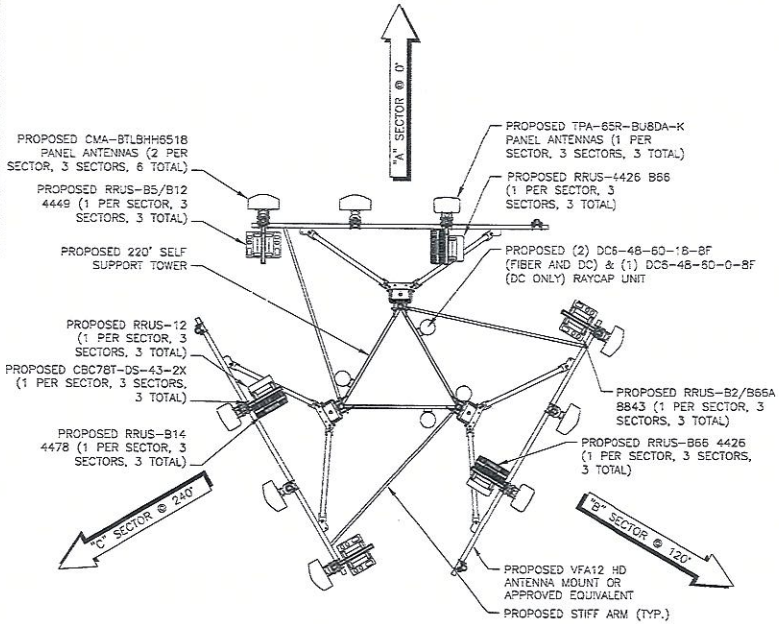
ANTENNA CABLE NOTES:

1. ALL FIBER AND DC CABLES SHALL BE SECURED USING ROSENBERGER. COORDINATE WITH CM FOR APPROVED SNAP-IN OR CLAMP HANGERS.
2. WHERE APPLICABLE, VAPOR WRAP WILL BE USED TO SEAL ALL CONNECTIONS.
3. ALL JUMPERS TO THE ANTENNAS FROM THE RRU WILL BE 1/2" JUMPERS AND SHALL NOT EXCEED 6'-0".
4. UPON COMPLETION, PROVIDE A HEIGHT VERIFICATION DEPICTING RAD CENTER AND TOP OF ANTENNA.

ANTENNA MOUNTING NOTES:

1. ALL AZIMUTHS ARE TO BE ESTABLISHED CLOCKWISE FROM THE TRUE NORTH HEADING.
2. CONTRACTOR SHALL VERIFY PROPOSED ANTENNA RAD CENTER AND ORIENTATIONS WITH AT&T PRIOR TO INSTALLATION OF ANTENNAS.
3. PRIOR TO ATTACHING ANTENNAS AND MOUNTING SECTIONS, EXISTING TOWER AND TOWER FOUNDATION MUST BE ANALYZED BY A LICENSED STRUCTURAL ENGINEER TO VERIFY TOWER IS CAPABLE OF SUPPORTING THE PROPOSED LOADS. REFER TO STRUCTURAL ANALYSIS BY OTHERS.
4. CONTRACTOR SHALL REFER TO TOWER STRUCTURAL CALCULATIONS FOR ADDITIONAL LOADS. NO ERECTION (WHERE APPLICABLE) OR MODIFICATION OF TOWER SHALL BE MADE WITHOUT APPROVAL OF STRUCTURAL ENGINEER.
5. DESIGN AND CONSTRUCTION OF ANTENNA SUPPORTS SHALL CONFORM TO CURRENT ANSI/TIA/EIA-222-F OR APPLICABLE LOCAL CODES.
6. ALL STEEL MATERIALS SHALL BE GALVANIZED AFTER FABRICATION IN ACCORDANCE WITH ASTM A123, UNLESS NOTED OTHERWISE.
7. ALL BOLTS, ANCHORS AND MISCELLANEOUS HARDWARE SHALL BE GALVANIZED IN ACCORDANCE WITH ASTM A153 UNLESS NOTED OTHERWISE.
8. DAMAGED GALVANIZED SURFACES SHALL BE REPAIRED BY COLD GALVANIZING IN ACCORDANCE WITH ASTM A780.
9. ALL ANTENNA MOUNTS SHALL BE INSTALLED PER MANUFACTURER SPECIFICATIONS.
10. MINIMUM HORIZONTAL SPACING SHALL BE 3'-0" BETWEEN ANTENNAS.

1 PROPOSED TOWER ELEVATION
SCALE: N.T.S.



2 PROPOSED ANTENNA PLAN
FULL SIZE PLOT SCALE: 3/8" = 1'-0"
HALF SIZE PLOT SCALE: 3/16" = 1'-0"

TRUE NORTH

0 2' 4' 8'

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AT&T MOBILITY
1801 VALLEY VIEW LANE
FARMERS BRANCH, TX 75234

TILLMAN INFRASTRUCTURE

SITE NAME:
VETERANS OF FOREIGN WARS (CHUCK SWAN)

SITE NUMBER:
AXL00867

SITE ADDRESS:
176 VFW RD
ELGIN, TX 78621
BASTROP

LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301
GARDEN RIDGE, TX 78266
PH: (210) 542-5911
F-13646

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

NO	DESCRIPTION	BY	DATE
0	ISSUED FOR CONSTRUCTION	JR	02/27/19

SHEET TITLE:
PROPOSED TOWER ELEVATION AND ANTENNA PLAN

SHEET NUMBER:
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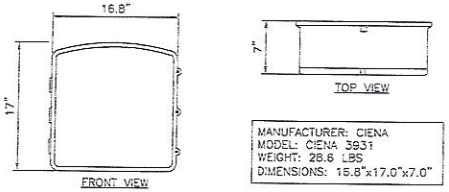
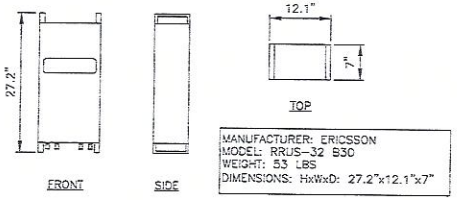


1 CIENA DETAIL
SCALE: N.T.S.



2 RRUS-32 DETAIL
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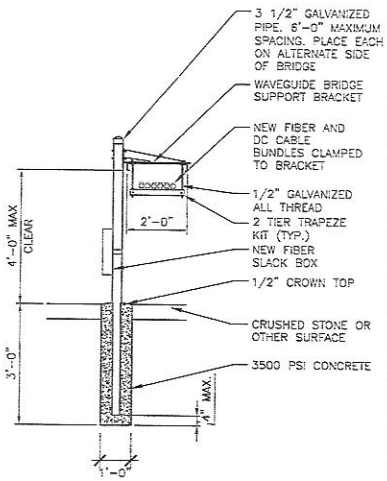

5 TYP. ICE BRIDGE DETAIL
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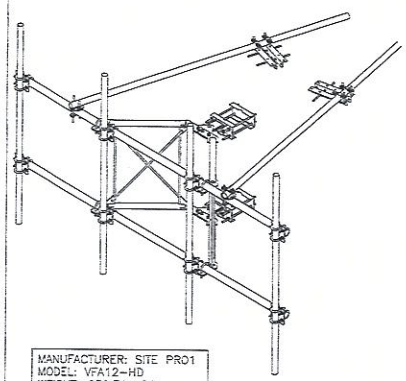
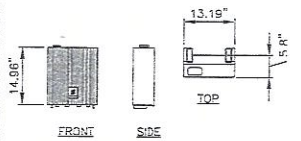
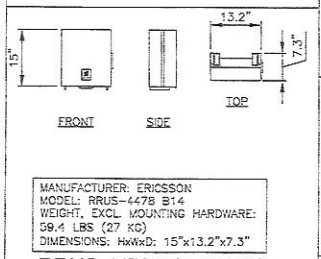


6 SECTOR FRAME DETAIL
SCALE: N.T.S.



7 RRUS-4426 B66 DETAIL
SCALE: N.T.S.



8 RRUS-4478 B14 DETAIL
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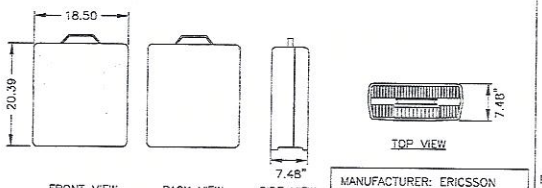
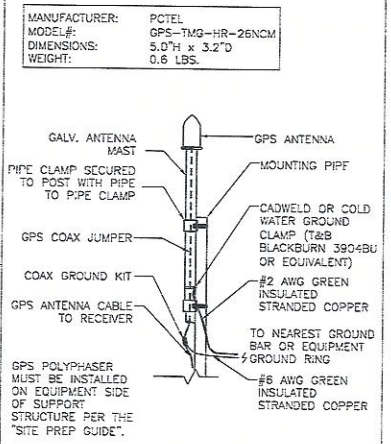
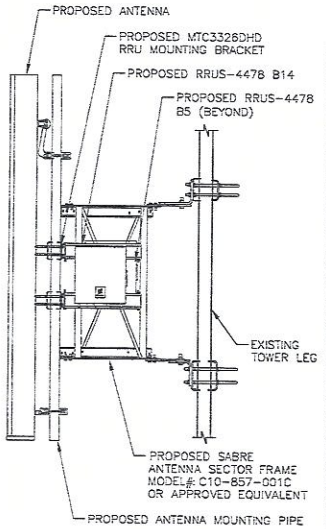


3 RRUS-12 DETAIL
SCALE: N.T.S.

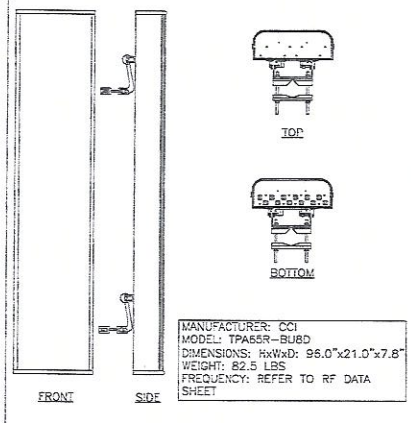
4 GROUND FIBER SLACK BOX
SCALE: N.T.S.



9 GPS ANTENNA DETAIL
SCALE: N.T.S.



10 RRUS MOUNTING DETAIL
SCALE: N.T.S.



11 TPA65R-BU8D DETAIL
SCALE: N.T.S.

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175 VFW RD
ELGIN, TX 78621
BASTROP

LEVEL 5
CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 201
GARDEN RIDGE, TX 78266
PH: (210) 542-5911
F-13546

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

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SHEET TITLE:
EQUIPMENT DETAILS

SHEET NUMBER:
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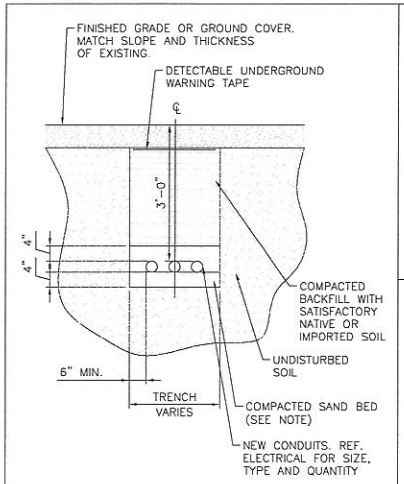
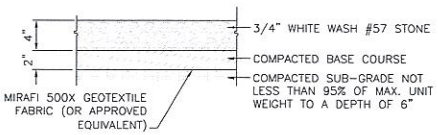


1 TYPICAL UTILITY TRENCH DETAIL
SCALE: N.T.S.



2 COMPOUND CROSS SECTION DETAIL
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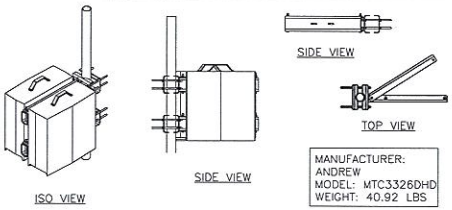
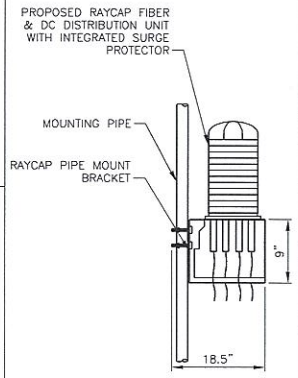
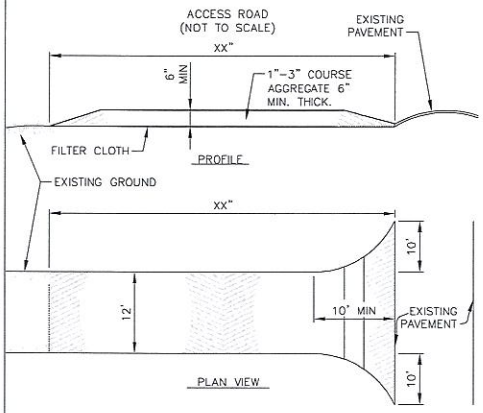


3 MTC3326DHD DETAIL
SCALE: N.T.S.



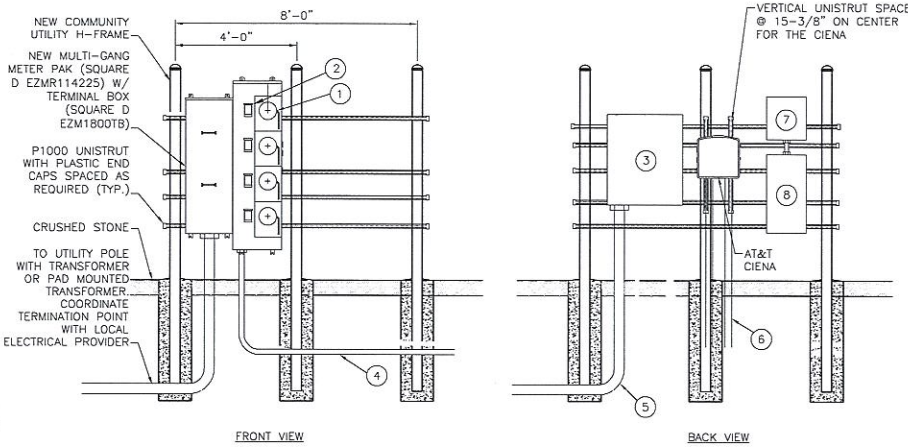
4 RAYCAP "SQUID" DETAIL
SCALE: N.T.S.



5 GRAVEL ACCESS DRIVEWAY DETAIL
SCALE: N.T.S.

KEYED NOTES:

1. NEW 200A 1ø3W 120/240V METER IN METER BASE, BY ELECTRIC SERVICE PROVIDER.
2. NEW SERVICE ENTRANCE RATED DISCONNECT, 200A, 1ø3W 120/240V. INSTALL (4) 200A BREAKERS, ONE PER METER.
3. NEW MAIN TELCO ENCLOSURE. INSTALL 2"X24" ALUMINUM GROUND BAR AND NEMA 5-20R GFCI.
4. PROVIDE 3-3/0, 1#2G TYPE THWN IN 3" CONDUIT (IMC ABOVE GRADE, SCH. 80 PVC BELOW GRADE) TO AT&T LEASE AREA.
5. 4" CONDUIT WITH (3) 1" INNERDUCT BETWEEN EQUIPMENT TELCO ENCLOSURE AND TELCO SERVICE MEET ME POINT.
6. PROVIDE (2) 2" SCHEDULE 40 CONDUITS WITH PULL STRINGS BETWEEN CIENA (AS SHOWN) AND WIC IN AT&T LEASE AREA.
7. NEW 100A, 1ø3W, NEMA 3R PANELBOARD TOWER LIGHTING.
8. TOWER LIGHTING CONTROL BOX (WHERE REQUIRED). PROVIDE (2) 1-1/2" CONDUITS, ONE FROM TELCO BOX AND ONE FROM NEW SERVICE DISCONNECT TO CONTROL BOX. ROUTE (1) 2" CONDUIT FROM CONTROL BOX TO BASE OF TOWER. COORDINATE WITH MANUFACTURER FOR MODEL NUMBER AND CONDUCTOR SIZES.

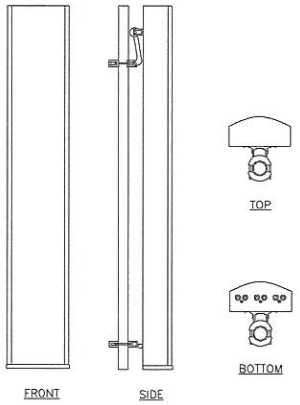


NOTES

CONFIGURATION OF SERVICE LATERAL SHOW FOR REFERENCE. COORDINATE EXACT REQUIREMENTS WITH UTILITY PROVIDER.

1. VERIFY ALL EXISTING UNDERGROUND. UTILITIES BEFORE TRENCHING.
2. ELECTRICAL CONTRACTOR SHALL CONTACT POWER CO. & TELE. CO. AND VERIFY EXACT ROUTING, SIZES AND CONDITIONS BEFORE TRENCHING.
3. INSTALL ALL CONDUITS & EQUIPMENT AS SPECIFIED BY POWER CO. & TELE. CO.
4. PROVIDE NYLON PULL STRINGS ON ALL EMPTY CONDUITS.
5. ONLY CONDUITS DIRECTLY SERVING AT&T EQUIPMENT SHALL BE ROUTED THROUGH AT&T LEASE AREA

6 MULTI-TENANT UTILITY H-FRAME DETAIL
SCALE: N.T.S.



MANUFACTURER: CELLMAX
MODEL: CMA-BTLBHH6518
DIMENSIONS: HxWxD: 96"x16.2"x7.8"
FREQUENCY: REFER TO RF DATA SHEET

9 CMA-BTLBHH6518 DETAIL
SCALE: N.T.S.

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TILLMAN INFRASTRUCTURE

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BASTROP

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19315 FM 2252, STE. 301
GARDEN RIDGE, TX 78266
PH: (210) 542-5911
F-13646

DRAWN BY:	JR
APPROVED BY:	TH
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REVISION

NO	DESCRIPTION	BY	DATE
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SHEET TITLE:
SITE DETAILS

SHEET NUMBER:
A3.1

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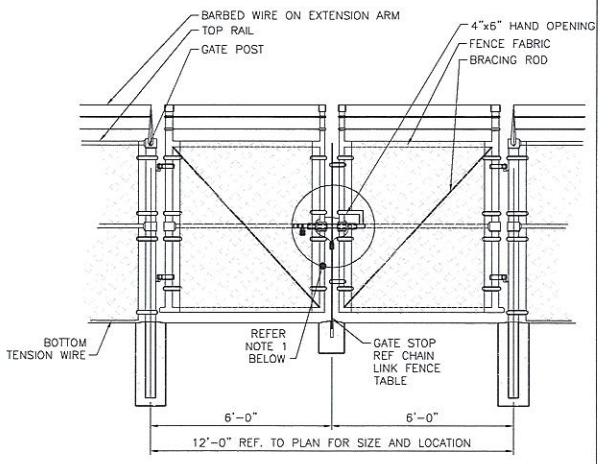
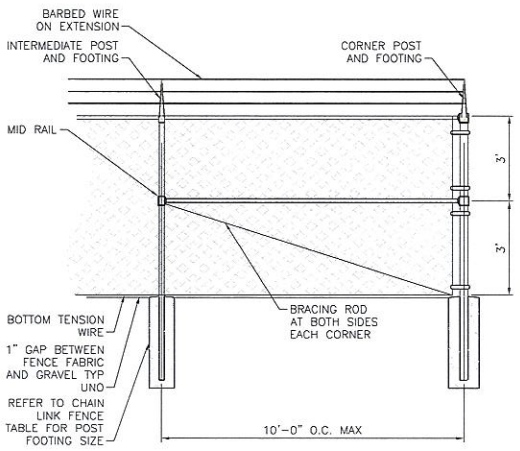


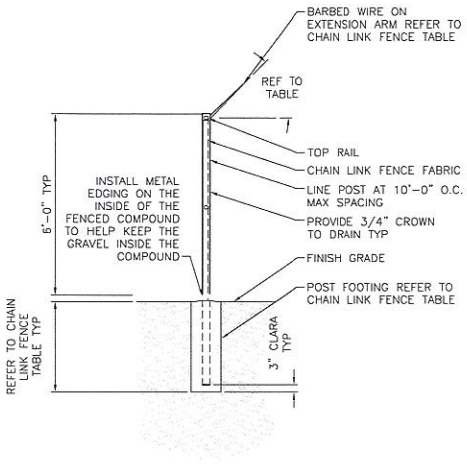
NOTE 1:

CONTRACTOR TO SUPPLY AND WELD THE STYMIE LOCK TO GATE

1 TYPICAL GATE DETAIL
SCALE: N.T.S.



2 TYPICAL FENCE CORNER DETAIL
SCALE: N.T.S.



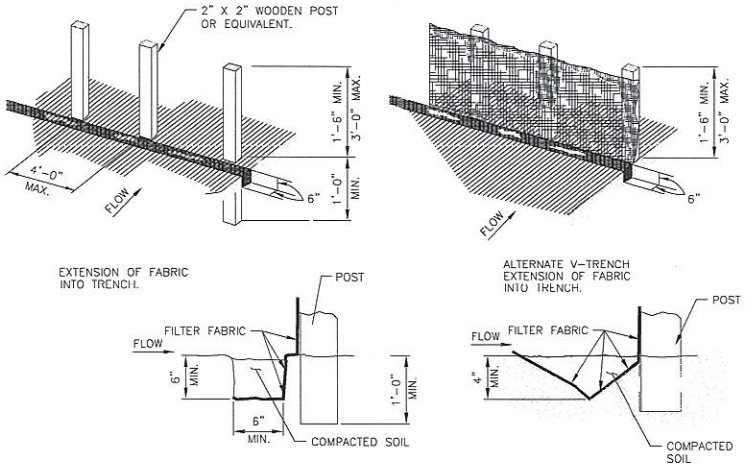
3 TYPICAL FENCE POST DETAIL
SCALE: N.T.S.

CHAIN LINK FENCE TABLE		
COMPONENT	DIMENSIONS	HARDWARE AND FEATURES
FENCE FABRIC	6' HIGH, 9 GA., 2"x2" ZINC COATED MESH	SELVEDGE TOP AND BOTTOM
BARBED WIRE	BARBED WIRE WITH FOUR (4) POINT BARBS	THREE (3) RUNS
EXTENSION ARM	STAMPED STEEL WITH MALLEABLE IRON BASE	45 DEGREE, ANGLE OUTWARD
END AND CORNER POSTS	3" STD. GA. (SCH 40) PIPE	36"x12" CONCRETE FOOTING
LINE POSTS	2" STD. GA. (SCH 40) PIPE	36"x10" CONCRETE FOOTING, REF NOTE 3
DRIVEWAY GATE POSTS	4" STD. GA. (SCH 40) PIPE	48"x12" CONCRETE FOOTING
WALKWAY GATE POSTS	3" STD. GA. (SCH 40) PIPE	36"x12" CONCRETE FOOTING
TOP RAILS	1 1/2" STD. GA. (SCH 40) PIPE	ATTACHED WITH PROPER FITTING
MID RAILS	1 1/2" STD. GA. (SCH 40) PIPE	ATTACHED WITH PROPER FITTING
BRACE RODS	3/8" CARBON STEEL	ATTACHED WITH PROPER FITTING
BOTTOM TENSION WIRE	7 GA. 1900 LB. TENSILE STRENGTH	ALL SIDES
TENSION BARS	3/16" x 3/4" FULL HEIGHT OF FABRIC	SPACE TENSION BANDS AT 15" +/- O.C.
TENSION WIRE	9 GA. ALUMINUM	12" O.C. FOR LINE POSTS AND GATES 24" O.C. FOR RAILS AND TENSION WIRES
GATE FRAME	2" STD. GA. (SCH 40) PIPE	WELDED ASSEMBLY (COLD GA. AND SILVER PAINT WELDED AREAS)
POST CAPS	PER POST DIAMETER	ALL POSTS
POST, RAIL AND GATE FITTINGS	AS REQUIRED	STAMPED STEEL OR MALLEABLE CASTING
GATE HINGES	AS REQUIRED	OFFSET TYPE WITH 180 DEGREE SWING
DOUBLE GATE LATCH	AS REQUIRED	DUCKBILL LATCH ON ACTIVE LEAF, DROP BOLTS ON BOTH LEAVES
GATE STOPS (CLOSED POSITION)	REQUIRED	MUSHROOM STOP SET IN CONCRETE
GATE STOPS (OPEN POSITION)	REQUIRED	AS REQUIRED
LOCK CHAIN	3/8" SIZE, 36" LONG	HOT DIPPED GALVANIZED OR VINYL COATED

4 FENCE SPECIFICATION TABLE
SCALE: N.T.S.

GENERAL NOTES

1. SET POSTS AT 4-FEET MAXIMUM SPACING. IF FACTORY PREASSEMBLED FENCE WITH SUPPORT NETTING IS USED, SPACING OF POST MAY BE INCREASED TO 8 FEET MAXIMUM.
2. WHEN TWO SECTIONS OF FILTER FABRIC ADJOIN EACH OTHER, OVERLAP 6 INCHES AT THE POST, FOLD TOGETHER, AND ATTACH TO THE POSTS.
3. REMOVE SEDIMENT DEPOSITS WHEN SILT DEPTH REACHES ONE-THIRD OF THE HEIGHT OF THE FENCE.



5 SILT FENCE DETAIL
SCALE: N.T.S.

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GARDEN RIDGE, TX 78266 F-13646

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APPROVED BY:	TH
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REVISION

NO	DESCRIPTION	BY	DATE
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SHEET TITLE:
FENCE DETAILS

SHEET NUMBER:
A3.2

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GENERAL NOTES:

1. ELECTRICAL CONTRACTOR MUST COORDINATE NEW POWER AND TELCO SERVICE WITH CM AND UTILITY PROVIDER. ROUTING, SIZES AND INSTALLATION REQUIREMENTS AS REQUIRED BY UTILITY PROVIDER STANDARDS.
2. VERIFY LOCATION OF EXISTING UTILITIES PRIOR TO CONSTRUCTION. HAND EXCAVATE AROUND EXISTING UTILITIES.
3. CONDUIT ROUTING SHOWN IS SCHEMATIC IN NATURE. CONTRACTOR TO ROUTE CONDUIT TO AVOID TRIPPING HAZARDS.

ELECTRICAL KEYED NOTES:

(1) PROPOSED METER. COORDINATE WITH LOCAL POWER COMPANY PRIOR TO COMMENCEMENT OF WORK FOR PROVISION OF NEW SERVICE.

(2) 2" SCH. 80 CONDUIT FROM METER TO PPC CABINET (APPROX. LENGTH IS ±70'-0" USING ROUTE AS SHOWN).

(3) 2" SCH. 80 PVC TELCO CONDUIT (APPROX. LENGTH IS ±65'-0").

(4) PROVIDE 1" CONDUIT (RMC) WITH 6#10 AWG AND 1#10 AWG GROUND CU TYPE THHN/THWN-2 FOR RECTIFIERS 3-5.

(5) PROVIDE 1" CONDUIT (RMC) WITH 4#10 AWG AND 1#10 AWG GROUND CU TYPE THHN/THWN-2 FOR RECTIFIERS 1-2.

(6) PROVIDE 3/4" CONDUIT (RMC) WITH 4#12 AND 2#12 GROUND FOR HEATER AND GFI.

(7) PROVIDE 2" CONDUIT WITH INNERDUCT PULL TAPE FOR FIBER BETWEEN MARCONI CABINET AND PURCELL CABINET.

(8) PROVIDE (2) 1-1/2" CONDUIT EACH WITH (2) #6 AWG AND (1) #10 AWG FOR PDU DC CIRCUIT BETWEEN DC POWER PLANT AND PURCELL CABINETS.

(9) PROVIDE 2" CONDUIT WITH 2 #8 AWG FOR EACH RRU TO THE RAYCAP UNIT IN THE MARCONI CABINET.

(10) PROVIDE (3) 24 STRAND PRE-CONNECTORIZED FIBER TRUNKS FROM PROPOSED MARCONI CABINET TO THE RAYCAP UNIT MOUNTED NEAR THE RRU (1 PER SECTOR).

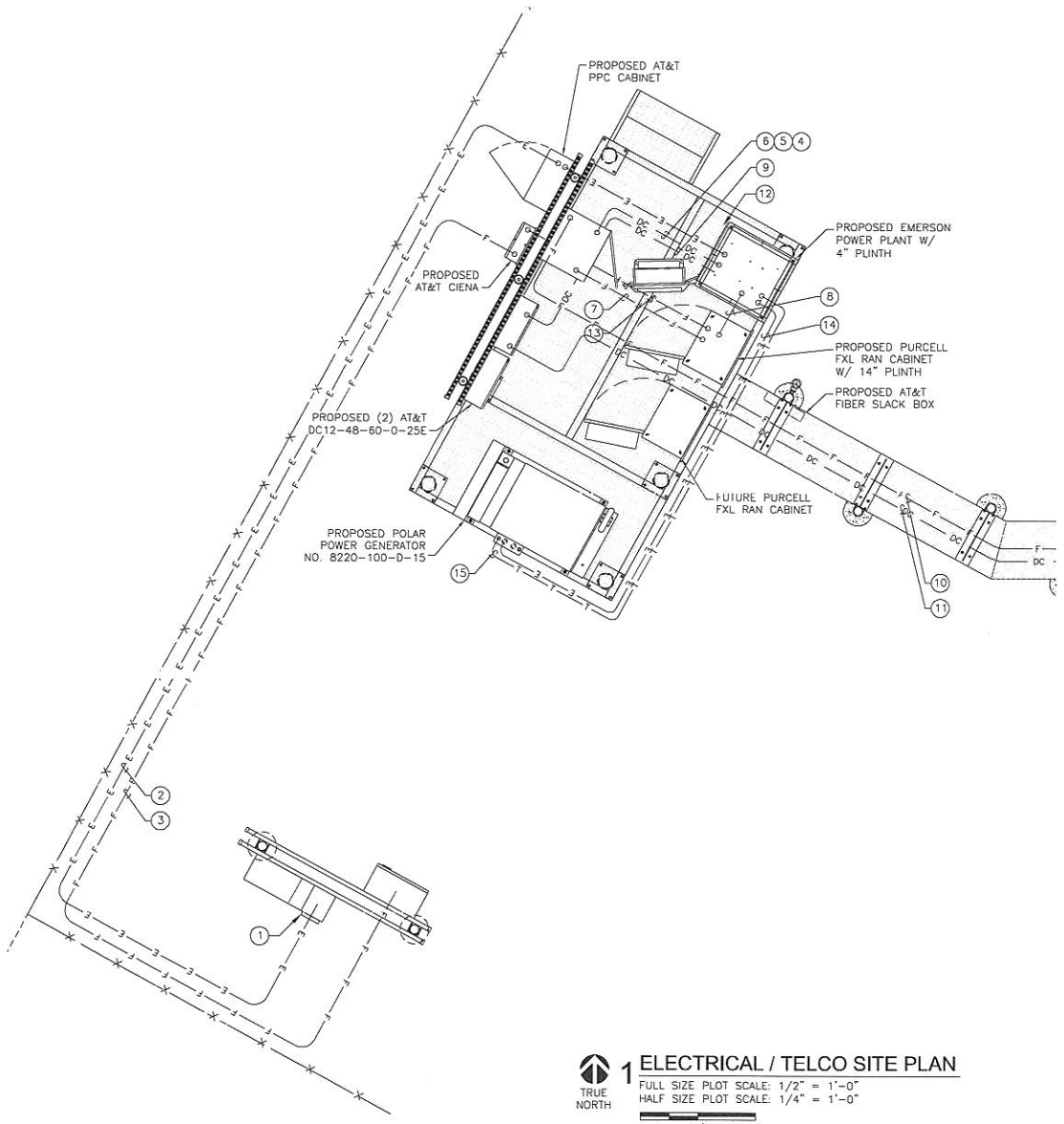
(11) PROVIDE (6) DC CABLES #8 AWG BUNDLES FOR DC POWER BETWEEN RAYCAP SURGE PROTECTION UNIT IN THE PROPOSED DC12 CABINET AND RAYCAP UNITS ON THE TOWER.

(12) PROVIDE (1) 30A DC CIRCUIT BREAKER PER RRU AND (1) 50A DC CIRCUIT BREAKER PER PURCELL PDU.

(13) PROVIDE 1-1/4" CONDUIT WITH PULL TAPE FOR FIBER BETWEEN CIENA AND PURCELL CABINET.

(14) PROVIDE (1) 2" UNDERGROUND PVC CONDUIT BETWEEN EMERSON POWER PLANT AND GENERATOR. SEE E2.0 FOR WIRE SIZES.

(15) PROVIDE (1) 1" UNDERGROUND PVC CONDUIT BETWEEN EMERSON POWER PLANT AND GENERATOR FOR OFF SITE ALARM CABLES.



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ELECTRICAL AND TELCO PLAN

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E1.0

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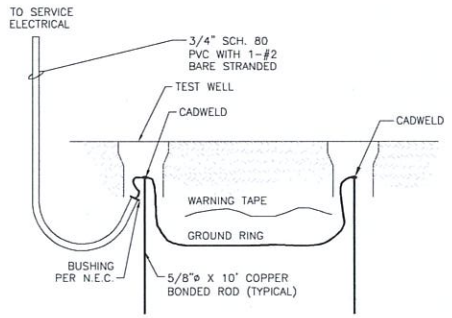

1 TYPICAL GROUNDING ELECTRODE DETAIL
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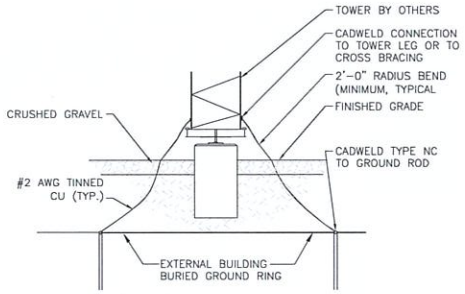

2 TYPICAL TOWER GROUNDING DETAIL
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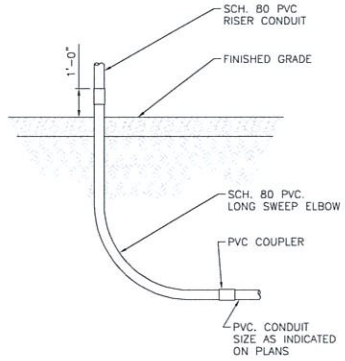

3 TYPICAL CONDUIT TRANSITION DETAIL
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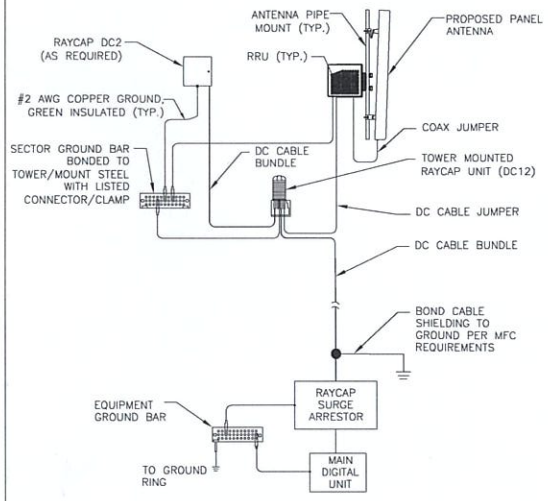
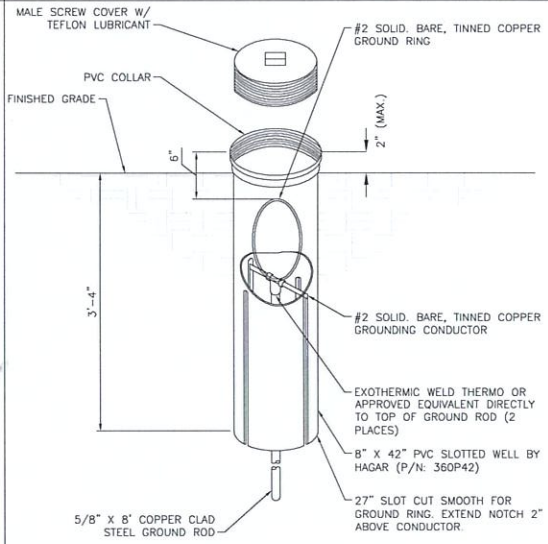


4 GROUNDING SCHEMATIC - TOWER TOP RRU
SCALE: N.T.S.



5 TYPICAL INSPECTION WELL DETAIL
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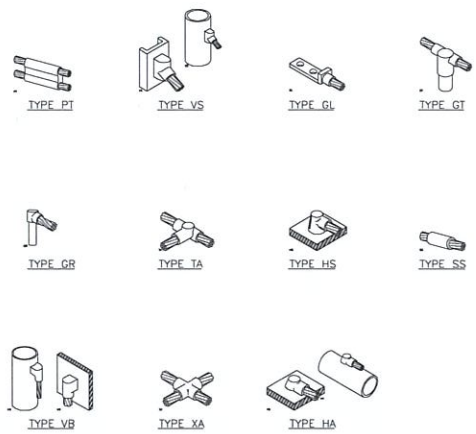

6 TYPICAL CADWELD CONNECTIONS
SCALE: N.T.S.

PREPARED FOR:

at&t

AT&T MOBILITY
1801 VALLEY VIEW LANE
FARMERS BRANCH, TX 75234

TILLMAN INFRASTRUCTURE

SITE NAME:
VETERANS OF FOREIGN WARS (CHUCK SWAN)

SITE NUMBER:
AXL00867

SITE ADDRESS:
176 VFW RD
ELGIN, TX 78621
BASTROP

LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301
GARDEN RIDGE, TX 78266
PH: (210) 542-5911
F-13646

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

NO	DESCRIPTION	BY	DATE
0	ISSUED FOR CONSTRUCTION	JR	02/27/19

SHEET TITLE:
GROUNDING DETAILS

SHEET NUMBER:
E3.1

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DIVISION 16 ELECTRICAL SPECIFICATIONS

16000 SCOPE OF WORK:

1. THE REQUIREMENTS PRESENTED IN THESE SPECIFICATIONS PERTAIN TO ELECTRICAL INSTALLATION OF A COMPLETELY NEW POWER RACEWAY SYSTEM FOR THE AT&T WIRELESS INSTALLATION TO THE EXTENT REQUIRED BY THESE CONTRACT DOCUMENT. IN GENERAL, THE ELECTRICAL CONTRACTOR (HEREAFTER ALTERNATELY REFERRED TO AS 'CONTRACTOR') SHALL PROVIDE OR RESTORE THE FOLLOWING EXISTING SYSTEMS:
   A. CONDUIT AND RACEWAYS FOR ALL DEVICES, EQUIPMENT, GROUND BUSSES AND GROUND RODS INDICATED ON THE ELECTRICAL PLANS.
   B. CONTRACTOR SHALL RUN FEEDERS SHOWN TO SUPPLY POWER TO ALL EQUIPMENT INDICATED PRIOR TO BID. CONTRACTOR SHALL DETERMINE ANY ADDITIONAL POWER OR GROUNDING WHICH MAY BE REQUIRED DEPENDING ON EQUIPMENT SPECIFIC TO THIS SITE AND BUILDING ENCLOSURE.
2. CONTRACTOR(S) WISHING TO BID THIS WORK SHALL BE ABLE TO DEMONSTRATE A MINIMUM OF 5 YEARS PREVIOUS EXPERIENCED WITH THIS TYPE OF PROJECT AND SHALL, IF REQUESTED, SUPPLY DOCUMENTATION TO SUPPORT THIS REQUIREMENT OF QUALIFICATION.
3. EACH QUALIFIED BIDDER SHALL OBTAIN ALL PROPER BID FORMS AND SHALL VISIT THE SITE TO DETERMINE ACTUAL EXISTING CONDITIONS PRIOR TO PREPARING BID.
4. CONTRACTOR SHALL NOTE THAT IF THIS SITE CURRENTLY HOSTS ONE OR MORE OTHER TENANTS WITH TELEPHONE AND/OR ELECTRICAL SERVICE, CONTRACTOR SHALL NOT CAUSE LOSS OF POWER, COMMUNICATION OR ANY REQUIRED SERVICES TO AT&T WIRELESS OR ANY OTHER SITE OCCUPANT IN ANY MANNER WITHOUT EXPRESS WRITTEN DIRECTION BY AT&T WIRELESS CONSTRUCTION SUPERVISION. THE CONTRACTOR SHALL BE LIABLE FOR ANY LOSS OF REVENUE TO ANY SITE OCCUPANT BECAUSE OF ANY NONSCHEDULED OUTAGES AS DETERMINED BY CONTRACT AGREEMENT WITH AT&T WIRELESS.

16001 GENERAL:

1. IT IS THE INTENTION OF THESE SPECIFICATIONS AND THE RELATED PLANS TO SHOW COMPLETE, PROPERLY FUNCTIONING SYSTEMS. ALL SYSTEMS, WIRING AND RACEWAYS SHALL BE INSTALLED PER NFPA-70 (APPLICABLE) AND AUTHORITY HAVING JURISDICTION.

16002 SPECIAL CONDITIONS FOR ELECTRICAL WORK:

1. THE CONSTRUCTION DOCUMENTS INCLUDING BUT NOT LIMITED TO THESE PLANS, SPECIFICATIONS, AND CONTRACTS ARE ISSUED FOR INFORMATION TO BE COMPLIED BY THE ELECTRICAL CONTRACTOR AND ANY OR ALL SUBCONTRACTORS AND TRADES EMPLOYED ON THIS PROJECT BY THE ELECTRICAL CONTRACTOR, HEREAFTER REFERRED TO AS CONTRACTOR.
2. THE TERM "CONTRACTOR" IN THIS SECTION REFERS TO THE CONTRACTOR WHOSE WORK IS COVERED BY THIS ELECTRICAL SPECIFICATION.
3. ALL WORK SHALL BE DONE AND TESTED IN ACCORDANCE WITH THESE PLANS AND SPECIFICATIONS AND WITH LOCAL AND NATIONAL CODES. REPORT SUPPOSED CONFLICTS WITH PLANS AND SPECIFICATIONS IMMEDIATELY TO THE CONSTRUCTION SUPERINTENDENT WHO WILL ISSUE INSTRUCTIONS OR ADDENDA TO RESOLVE SUCH CONFLICTS. IN NO CASE SHALL A CONTRACTOR BASE ITS BID ON WORK THAT WILL NOT BE ACCEPTABLE TO CODE AND THESE CONTRACT DOCUMENTS. NO CONSIDERATION SHALL BE GIVEN TO REQUESTS FOR EXTRA COMPENSATION TO BRING THE BASE WORK INTO CONFORMANCE WITH THESE DOCUMENTS.
4. ALL MATERIAL FOR WHICH THERE IS A CATEGORY FOR TESTING BY UL OR CSA SHALL BE SO TESTED, LISTED AND LABELED.
5. AS MENTIONED ABOVE, IT IS THE INTENT OF THESE DOCUMENTS TO PRODUCE A COMPLETE AND FINISHED ELECTRICAL SYSTEM TO THE EXTENT SHOWN IN THESE CONTRACT DOCUMENTS. THE AT&T WIRELESS CONSTRUCTION MANAGER SHALL BE THE FINAL AUTHORITY FOR ACCEPTANCE OF THE WORK. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR COORDINATING HIS WORK WITH OTHER TRADES AND WITH HIS SUBCONTRACTORS AS NECESSARY TO PROVIDE A FINAL AND COMPLETE ELECTRICAL INSTALLATION.
6. THE CONTRACTOR SHALL EMPLOY ONLY SKILLED, EXPERIENCED, AND WHEN REQUIRED, LICENSED SUB CONTRACTORS AND WORKERS. MATERIALS AND EQUIPMENT SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S WRITTEN INSTRUCTIONS, IN ACCORDANCE WITH THE BEST TRADE PRACTICES AND IN A NEAT AND WORKMAN LIKE MANNER. WORK WHICH IN THE OPINION OF THE CONSTRUCTION MANAGER DOES NOT CONFORM TO THE INTENT OF THESE PLANS AND SPECIFICATIONS SHALL BE REMOVED AND REPLACED AT THE CONTRACTOR'S EXPENSE.
7. THE PLANS AND DETAILS ARE DIAGRAMMATIC IN NATURE. COORDINATE THE LOCATION OF ITEMS NOT CLEARLY DIMENSIONED WITH THE CONSTRUCTION SUPERINTENDENT.
8. SECURE ALL NECESSARY PERMITS, LICENSES AND INSPECTIONS AND PAY ALL REQUIRED FEES, TESTS AND WAGE SCALES THAT MAY BE REQUIRED. THE CONTRACTOR SHALL INCLUDE THE FINAL INSPECTION CERTIFICATE IN FINAL DOCUMENTS.
9. THE CONTRACTOR IS RESPONSIBLE FOR UNDERSTANDING THE EXISTING SITE CONDITIONS. HE SHALL VISIT THIS SITE (BY APPOINTMENT) AT ANY REASONABLE TIME.
10. LOCATIONS OF UTILITY CONNECTIONS SHOWN ON THE SITE ARE APPROXIMATE AND ARE BASED ON SITE OBSERVATIONS. ACTUAL UTILITY CONNECTIONS AND EXACT LOCATIONS MAY VARY SLIGHTLY. THE CONTRACTOR SHALL CONTACT THE UTILITY COMPANIES INVOLVED PRIOR TO BID TO CONFIRM THE ACTUAL CONDITIONS OF CONNECTION. THE CONTRACTOR SHALL INCLUDE IN HIS BID THE ACTUAL CONDITIONS OF CONNECTION AND ANY FEES REQUIRED BY THE UTILITY FOR PROPOSED NEW 200 AMP, 240/120 VAC SINGLE PHASE UTILITY SERVICE THE CONTRACTOR SHALL COORDINATE WITH THE ELECTRICAL COMPANY CONCERNING ITEMS WHICH HE MUST PROVIDE AND THE CONSTRUCTIONS SCHEDULE.
11. AFTER COMPLETION OF THE WORK AND BEFORE FINAL INSPECTION, THE CONTRACTOR SHALL THOROUGHLY CLEAN EACH EXPOSED DEVICE, PIECE OFEQUIPMENT AND FIXTURE TO THE SATISFACTION OF THE CONSTRUCTION SUPERINTENDENT.
12. THE CONTRACTOR SHALL SUBMIT ALL MATERIALS LISTED BELOW TO THE ENGINEER FOR APPROVAL PRIOR TO INSTALLATION. FAILURE TO OBTAIN APPROVAL ON MATERIAL SHALL BE CAUSE FOR CONTRACTOR TO REMOVE ANY MATERIALS NOT APPROVED AND REPLACE THEM AT HIS OWN EXPENSE AND WITH NO ALLOWANCE IN THE TIME ALLOWED FOR CONSTRUCTION.
    SUBMITTALS: PROVIDE IN QUANTITY REQUESTED BY THE CONSTRUCTION MANAGER, THE FOLLOWING MINIMUM ITEMS SHALL BE SUBMITTED AT THE SAME TIME UNDER ONE COVER IN THE ORDER LISTED:
    TAB ONE: WIRE, CONDUIT, GROUND RODS, GROUND BUSSES, ELECTRICAL (CAD) WELD DEVICES, METALLIC SHEATHED FLEXIBLE CONDUIT, OUTLET AND PULL BOXES.
    TAB TWO: SWITCHES, ENCLOSURES, CABINETS, TIMERS, AND RECEPTACLES.
    TAB THREE: PANEL BOARDS, DISCONNECT SWITCHES (DESIGNATE USE OF EACH), FUSES, AND CIRCUIT BREAKERS OR OTHER CONTROL DEVICES.
13. THE CONTRACTOR SHALL GUARANTEE THAT ALL WORK PERFORMED UNDER THIS CONTRACT IS FREE FROM DEFECTS IN MATERIAL AND WORKMANSHIP FOR ONE YEAR (MINIMUM) FOLLOWING FINAL ACCEPTANCE BY THE OWNER'S REPRESENTATIVE. THE CONTRACTOR SHALL RESPOND TO REQUESTS FOR SERVICE IN A TIMELY MANNER APPROPRIATE TO THE SERVICE REQUESTED, THE CONTRACTOR SHALL IMMEDIATELY REPAIR OR REPLACE ANY ITEMS FOUND TO BE DEFECTIVE WITHIN THE GUARANTEE PERIOD AT NO COST TO THE OWNER.
14. THE CONTRACTOR SHALL MAINTAIN ON THE SITE A SET OF CONSTRUCTION DOCUMENTS MARKED IN RED TO SHOW THE ACTUAL CONDITIONS OF CONSTRUCTION. LOCATIONS OF EQUIPMENT AND ROUTING OF SYSTEMS SHALL BE ACCURATELY RECORDED DURING THE COURSE OF CONSTRUCTION. CONTRACTOR SHALL FORWARD A REPRODUCIBLE COPY OF THE RECORD DRAWINGS TO AT&T WIRELESS AT THE COMPLETION OF CONSTRUCTION AND SHALL MAINTAIN THE ORIGINAL RECORD DRAWINGS FOR USE DURING THE GUARANTEE PERIOD. FINAL PAY REQUEST SHALL NOT BE APPROVED WITHOUT THIS FINALIZED INFORMATION IN ACCORDANCE WITH AT&T WIRELESS CLOSE OUT INSTRUCTIONS.
15. IN ADDITION TO THE ABOVE REQUIRED RECORD DRAWINGS, THE CONTRACTOR SHALL FURNISH TO AT&T WIRELESS AT THE COMPLETION OF THE WORK THE FOLLOWING DOCUMENTS: TEST REPORTS, WARRANTIES, OPERATIONS AND MAINTENANCE MANUALS AND INFORMATION.
    A. CERTIFICATE OF GUARANTEE/WARRANTY SHOWING THE DATES OF BEGINNING AND ENDING OF THE WARRANTY.
    B. DOCUMENTS PERTINENT TO THE GUARANTEES AND WARRANTIES OF MANUFACTURERS.
    C. WRITTEN INSTALLATION INSTRUCTIONS FOR EQUIPMENT INSTALLED ON THE PROJECT.
    D. THREE SETS OF CUT SHEETS FOR EACH PIECE OF EQUIPMENT INSTALLED FOR ELECTRICAL SYSTEMS.
    E. CERTIFIED RESISTANCE MEASUREMENT DATA AND DRAWINGS USED DURING CONSTRUCTION.
16. ALL MATERIALS SHALL BE NEW AND OF DOMESTIC, OR IF APPROVED, NAFTA MANUFACTURE. ALL ITEMS OF THE SAME TYPE ON THE PROJECT SHALL BE OF THE SAME MANUFACTURER.
17. PRODUCTS OF VARIOUS MATERIALS AND EQUIPMENT ARE SPECIFIED IN ORDER TO ESTABLISH A STANDARD OF QUALITY AND A BASIS OF DESIGN. OTHER SIMILAR MATERIALS MAY BE ACCEPTABLE AS SUBSTITUTIONS PROVIDED THEY MEET THE SAME STANDARDS OF QUALITY AND DESIGN CRITERIA IN THE OPINION OF THE ENGINEER ALTERNATE ITEMS SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL PRIOR TO INSTALLATION. THE DECISION OF THEENGINEER REGARDING ACCEPTABILITY SHALL BE FINAL. THE CONTRACTOR SHALL BEAR ALL COSTS, INCLUDING THAT OF OTHER TRADES AND THE DESIGN TEAM, ASSOCIATED WITH ACCOMMODATIONS FOR PERMITTED SUBSTITUTIONS.

16123 WIRE AND CABLE:

1. ALL WIRE AND CABLE SHALL BE COPPER OF AT LEAST 98% CONDUCTIVITY.
2. ALL INSULATION SHALL BE TYPE "THWN" EXCEPT TYPE "THW" MAY BE USED FOR SIZES LARGER THAN #6 AWG.
3. NO WIRE SMALLER THAN #12 AWG MAY BE USED EXCEPT THAT CONTROL CIRCUIT MAY BE #14.
4. A STRICT METHOD OF COLOR CODING SHALL BE MAINTAINED. UNLESS THE AUTHORITY HAVING JURISDICTION HAS A DIFFERENT STANDARD, THE FOLLOWING SHALL BE MAINTAINED: A PHASE: BLACK; B PHASE: RED; (AND WHERE USED,) C PHASE: BLUE; NEUTRAL: WHITE; GROUND: GREEN; SWITCH LEG: BROWN: TRAVELERS: BROWN.
5. WIRE CONNECTORS FOR #8 AND SMALLER MAY BE SPRING STEEL CONNECTORS. SPLIT BOLT CONNECTORS WITH RUBBER AND VINYL TAPE SHALL BE USED FOR SIZES LARGER THAN #8. POWER DISTRIBUTION BLOCKS MAY BE USED FOR ANY SIZE CONDUCTOR FOR WHICH IT IS LISTED.
6. UL LISTED WIRE PULLING LUBRICANT SHALL BE USED ON ALL RACEWAY INSTALLATIONS.

16130 RACEWAY SYSTEMS:

1. ALL WIRING ABOVE GRADE OR OTHERWISE EXPOSED SHALL BE IN METALLIC CONDUIT. TYPE MC CABLE OR FLEXIBLE CONDUIT MAY NOT BE USED UNLESS SHOWN OR REQUIRED BY THESE SPECIFICATIONS EMT, GALVANIZED INTERMEDIATE AND RIGID CONDUIT ARE ALL ACCEPTABLE WIRING MATERIALS FOR ABOVE GRADE PROVIDED THEY ARE ACCEPTABLE TO LOCAL CODE ENFORCEMENT.
2. ALL FITTINGS SHALL BE COMPRESSION TYPE OR SCREW TYPE AND MAY NOT BE DIE CAST SET SCREW.
3. CONDUIT BELOW GRADE SHALL BE SCHEDULE 40 PVC WITH MATCHING FITTINGS EXCEPT THAT ELBOWS AND VERTICAL CONDUITS IN CONTACT WITH EARTH WHICH ARE LIKELY TO BE DAMAGED BY EXCESSIVE PULLING ROPE TENSION MAY BE PLASTIC WRAPPED INTERMEDIATE OR RIGID GALVANIZED STEEL.
4. EXPOSED CONDUIT OUTDOORS ABOVE GRADE OR IN DAMP LOCATIONS SHALL BE GALVANIZED RIGID STEEL OR INTERMEDIATE METALLIC CONDUIT.
5. ULTRAVIOLET PROTECTED PLASTIC COATED FLEXIBLE METAL CONDUIT MAY BE USED WHERE INDICATED AND OTHERWISE FOR THE CONNECTION OF ROTATING OR VIBRATING EQUIPMENT. SUCH EQUIPMENT LOCATED OUTDOORS OR IN DAMP LOCATIONS SHALL BE CONNECTED WITH LIQUID TIGHT FLEXIBLE METAL CONDUIT USING LISTED FITTINGS.
6. MINIMUM COVER FOR OUTDOOR CONDUITS SHALL BE 36 INCHES. NOTE: UTILITY CONDUITS MAY HAVE A GREATER DEPTH REQUIREMENT.

16250 GROUNDING:

1. ALL EQUIPMENT AND SERVICE ENTRANCE GROUNDING SHALL BE PER NFPA-70 CURRENT EDITION AS ADOPTED BY LOCAL AUTHORITY HAVING JURISDICTION ON THIS PROJECT. PER ARTICLE 250 AS WELL AS OTHER APPLICABLE STANDARDS SUCH AS THE NATIONAL ELECTRICAL SAFETY CODE, NFPA 780 (LIGHTNING PROTECTION) AND AT&T WIRELESS STANDARDS ON EQUIPMENT GROUNDING.

16400 WIRING DEVICES:

1. ALL WIRING DEVICES SHALL BE SPECIFIFIED GRADE RATED AT 20 AMPS.
2. PROVIDE DEVICES AS SHOWN ON DOCUMENTS. CONSULT WITH CONSTRUCTION MANAGER AND OTHER TRADES FOR EXACT LOCATION OF OUTLETS. WHERE OUTLETS SERVE A SPECIFIC PIECE OF EQUIPMENT AND WHERE POSSIBLE, CONCEAL OUTLET BEHIND THAT EQUIPMENT.

16500 PANEL BOARDS: PROVIDED BY AT&T WIRELESS OR CONTRACTOR (VERIFY BEFORE BIDDING) AND INSTALLED BY THIS CONTRACTOR.

1. VERIFY THAT THE INTERRUPTING RATING OF CIRCUIT BREAKERS SHALL BE GREATER THAN THE AVAILABLE FAULT CURRENT. VERIFY THE AVAILABLE FAULT CURRENT WITH THE SERVING ELECTRICAL UTILITY.
2. PROVIDE SOLID NEUTRALS ON ALL PANELS AND MAIN SERVICE ENTRANCE DISCONNECT (IF MAIN SERVICE DISCONNECT REQUIRED).
3. PROVIDE 1" BLACK MICARTA TAGS WITH 1/2" WHITE LETTERS FOR EACH PANEL BOARD AND DISCONNECT MATCHING PROJECT DOCUMENTATION. TAGS SHALL BE "POP-RIVETTED" THROUGH PANEL COVER.

16600 LIGHTING FIXTURES (IF SHOWN):

1. PROVIDE LIGHTING FIXTURES AS SHOWN ON THE DOCUMENTS. QUESTIONS ON LIGHT FIXTURE TYPES SHALL BE DIRECTED TO AT&T WIRELESS FOR CLARIFICATION. THE CONTRACTOR SHALL PROVIDE ALL LIGHTING FIXTURES.
2. FASTEN EACH LIGHTING FIXTURE TO AN OUTLET BOX OR STRUCTURAL FRAMING. INCLUDE ALL NECESSARY HARDWARE AND SUPPORTING DEVICES TO ACCOMPLISH THIS.
3. PROVIDE NEW LAMPS OF THE TYPE RECOMMENDED BY THE PLANS AND SPECIFICATION AT THE TIME OF FINAL ACCEPTANCE.
4. ALL LIGHTING FIXTURES SHALL BE CLEAN AND FULLY OPERATIONAL AT THE TIME OF FINAL ACCEPTANCE.

16700 EQUIPMENT CONNECTIONS:

1. PROVIDE ELECTRICAL POWER AND LIGHTING CONNECTIONS FOR ALL EQUIPMENT ON THE PROJECT WHETHER FURNISHED BY THIS CONTRACTOR OR OTHERS.
2. CAREFULLY RESEARCH THE DOCUMENTS AND CONSULT WITH OTHERS TO DETERMINE THE REQUIREMENTS FOR CONNECTIONS.

16900 SPECIAL MODULAR CELL INSTALLATION GROUNDING INTEGRITY AND IMPEDANCE TESTING:

1. CONTRACTOR SHALL PRESENT MEASUREMENTS SHOWING CERTIFIED THIRD PARTY GROUND IMPEDANCE TESTING AS REQUIRED BY THE CONTRACT DOCUMENTATION. TESTING PER ANSI/IEEE STD 81-1983, IEEE GUIDE FOR MEASURING EARTH RESISTIVELY SHALL BE AS APPROVED BY AT&T WIRELESS CONSTRUCTION MANAGEMENT.
2. THIS INSTALLATION SHALL BE GROUNDED WITH AN INTEGRATED (MULTI-POINT) GROUNDING SYSTEM.
3. SURGE PROTECTION SHALL BE AT&T WIRELESS APPROVED EQUIPMENT. IT SHALL BE BONDED TO A GROUND BAR AT THE SERVICE ENTRANCE POINT THAT IS CONNECTED DIRECTLY TO THE GROUNDING ELECTRODE SYSTEM.
4. REVIEW EXISTING INSTALLATION AND FOLLOW AT&T WIRELESS CELL SITE GROUNDING AND LIGHTNING PROTECTION STANDARDS REPORT PERCEIVED DIFFICULTIES WITH MEETING THIS CRITERIA WITH AT&T WIRELESS CONSTRUCTION MANAGEMENT. OTHER REQUIRED STANDARDS SHALL BE: NFPA-780 STANDARD FOR INSTALLATION OF LIGHTNING SYSTEMS AND POLYPHASER EQUIPMENT; AND, "THE GROUNDS FOR LIGHTNING PROTECTION AND EMP PROTECTION", SECOND EDITION BY ROGER R. BLOCK.
5. THE ELECTRICAL CONTRACTOR SHALL PROVIDE BONDING STRAPS, CAD WELDING AND HARDWARE FOR EACH SEPARATE PIECE OF THE EQUIPMENT MOUNTING PLATFORM TO ASSURE THAT ALL PIECES ARE ELECTRICALLY CONNECTED. SUCH CONNECTIONS SHALL BE MADE AND TESTED TO DEMONSTRATE LOW ELECTRICAL RESISTANCE ACCEPTABLE TO AT&T WIRELESS BETWEEN ANY TWO POINTS ON THE PLATFORM, MOUNTS OR STRUCTURE.

PREPARED FOR:

at&t

AT&T MOBILITY
1801 VALLEY VIEW LANE
FARMERS BRANCH, TX 75234

TILLMAN INFRASTRUCTURE

SITE NAME:
VETERANS OF FOREIGN WARS (CHUCK SWAN)

SITE NUMBER:
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176 VFW RD
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BASTROP

LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301 PH: (210) 542-5911
GARDEN RIDGE, TX 78266 F-13646

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

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0	ISSUED FOR CONSTRUCTION	JR	02/27/19

SHEET TITLE:
ELECTRICAL SPECIFICATIONS

SHEET NUMBER:
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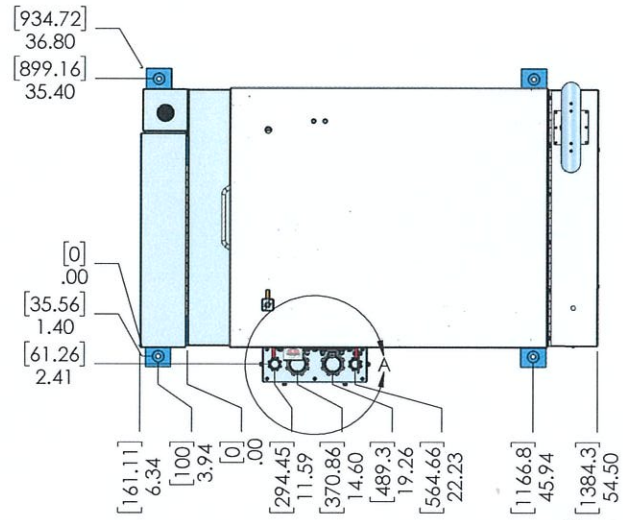
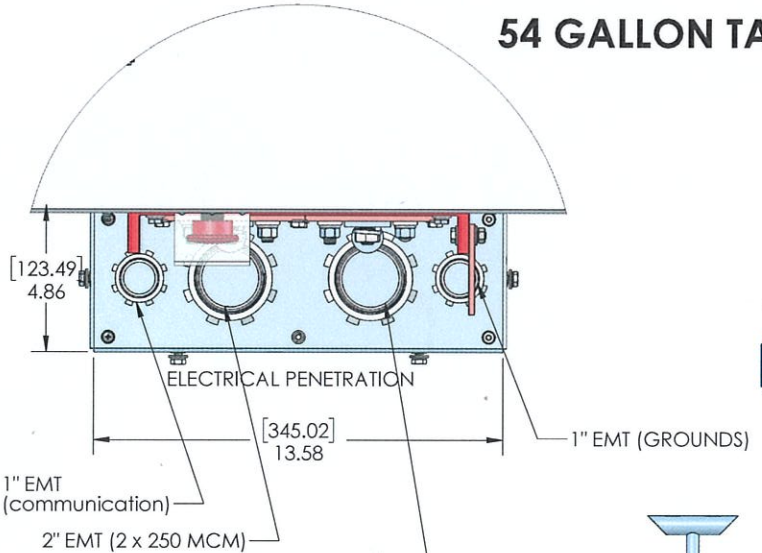
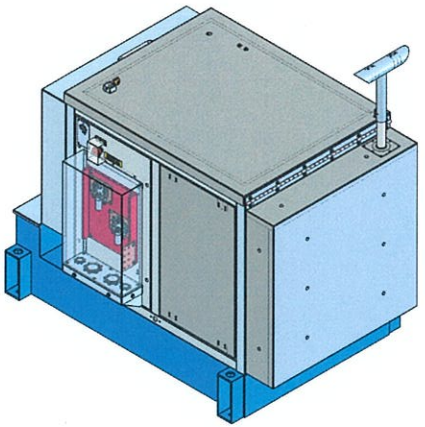
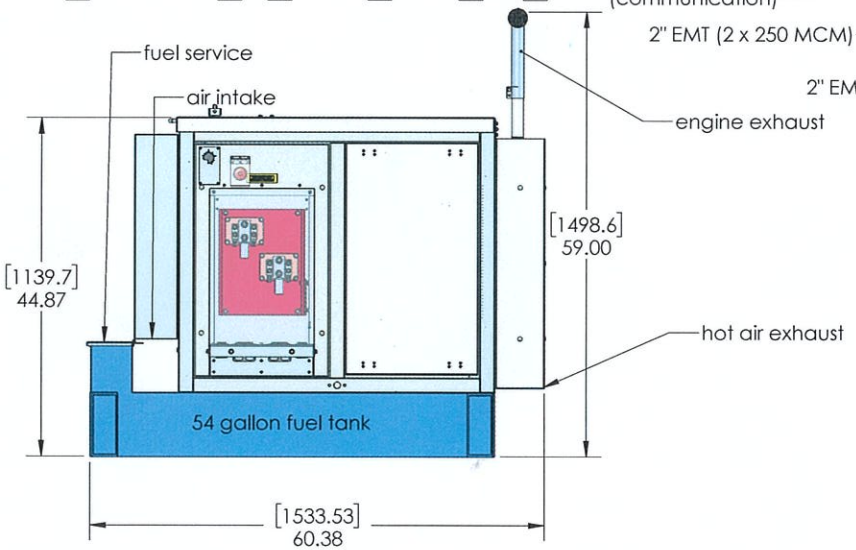
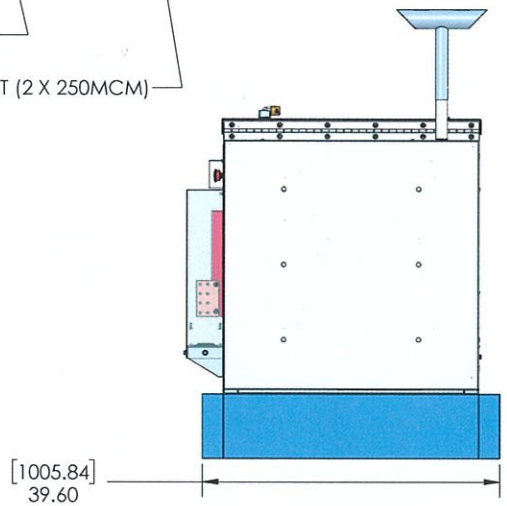
54 GALLON TANK CONFIGURATION











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APPLICATION

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DIMENSIONS ARE IN INCHES
TOLERANCES ARE:
FRACTIONS ±1/32" DECIMALS X.X±0.1" X.XX±0.03" X.XXX±0.010" ANGLES ±1/2°
MATERIAL --
FINISH
DO NOT SCALE DRAWING

CAD GENERATED DRAWING DO NOT MANUALLY UPDATE

APPROVALS	DATE
DRAWN GLEESON	2/16/17
CHECKED	
ENG APPR.	
MFG APPR.	
Q.A.	

POLAR POWER INC.
249 E GARDENA BLVD, GARDENA, CA 90248

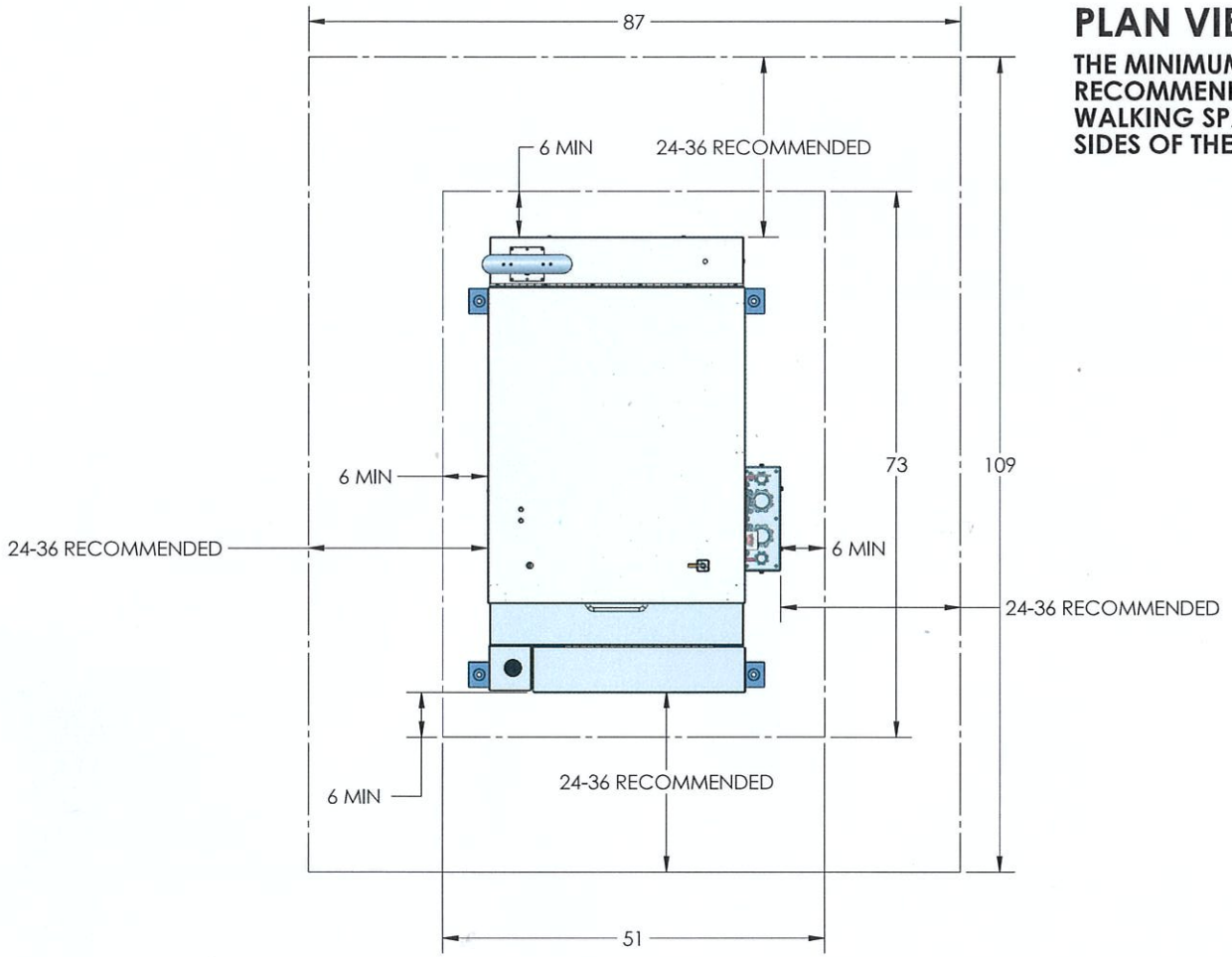
TITLE: GENERATOR ENCLOSURE, BASE ASSY, TALLER

SIZE B | DWG. NO. 88-25-0100-1 | REV A-6

SCALE: 1:16 | WEIGHT: -- | SHEET 1 OF 4

PLAN VIEW SPACE REQUIREMENTS

THE MINIMUM REQUIREMENTS ARE NOT RECOMMENDED FOR SERVICE CONVIENENCE. WALKING SPACE IS RECOMMENDED IN ALL SIDES OF THE GENERATOR.



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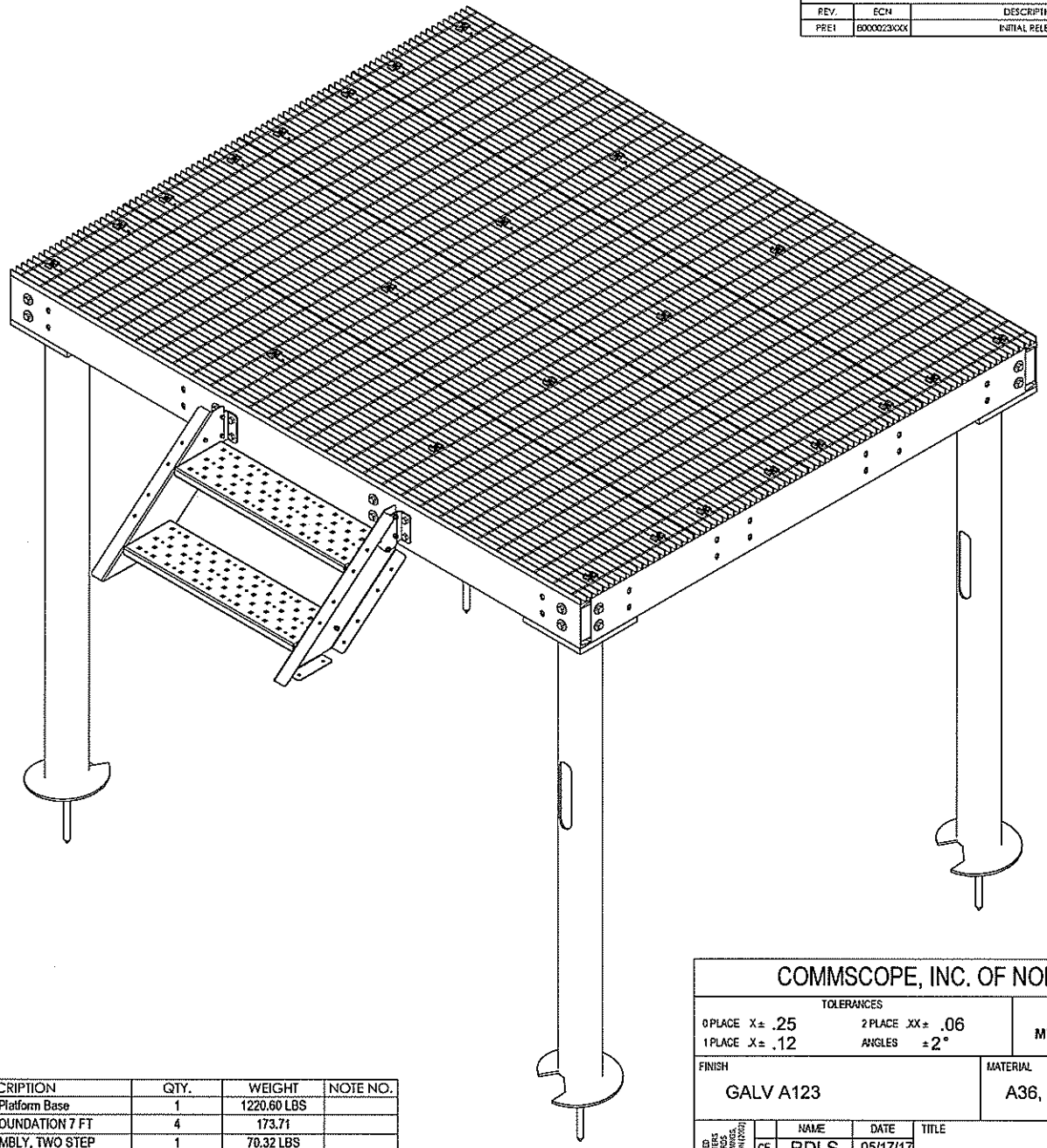
TITLE: GENERATOR ENCLOSURE, BASE ASSY, TALLER

SIZE	DWG. NO.	REV
B	88-25-0100-1	A-6

SCALE: 1:16 | WEIGHT: – | SHEET 4 OF 4

NOTES:

REVISIONS				
REV.	ECN	DESCRIPTION	BY	DATE
PRE1	8000023XXX	INITIAL RELEASE	RDLS	05/17/17



ITEM	PART NO.	DESCRIPTION	QTY.	WEIGHT	NOTE NO.
1	EQ-P0810-B	8' X 10' Platform Base	1	1220.60 LBS	
2	ST-HB07	LIGHTING FOUNDATION 7 FT	4	173.71	
3	MTC3867S2	STAIR ASSEMBLY, TWO STEP	1	70.32 LBS	

DENSITY		lbs/in³
MASS	1986	lbs
VOLUME		in³
SURFACE AREA		in²
HEIGHT		
LENGTH		
WIDTH		

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COMMSCOPE, INC. OF NORTH CAROLINA

TOLERANCES
0 PLACE X± .25 2 PLACE .XX± .06
1 PLACE X± .12 ANGLES ±2°

SAP MATERIAL MASTER: MTC3979

FINISH: GALV A123

MATERIAL: A36, A500, A572

UNLESS OTHERWISE SPECIFIED DIMENSIONS ARE IN INCHES INTERPRET PER ISO STANDARDS HANDBOOK TECHNICAL DRAWINGS, VOLUMES 1 & 2 THIRD EDITION (2002)

	NAME	DATE
CE	RDLS	05/17/17
RW		
RV		
AD		
RE	TP	05/17/17
ECN	8000023XXX	

TITLE

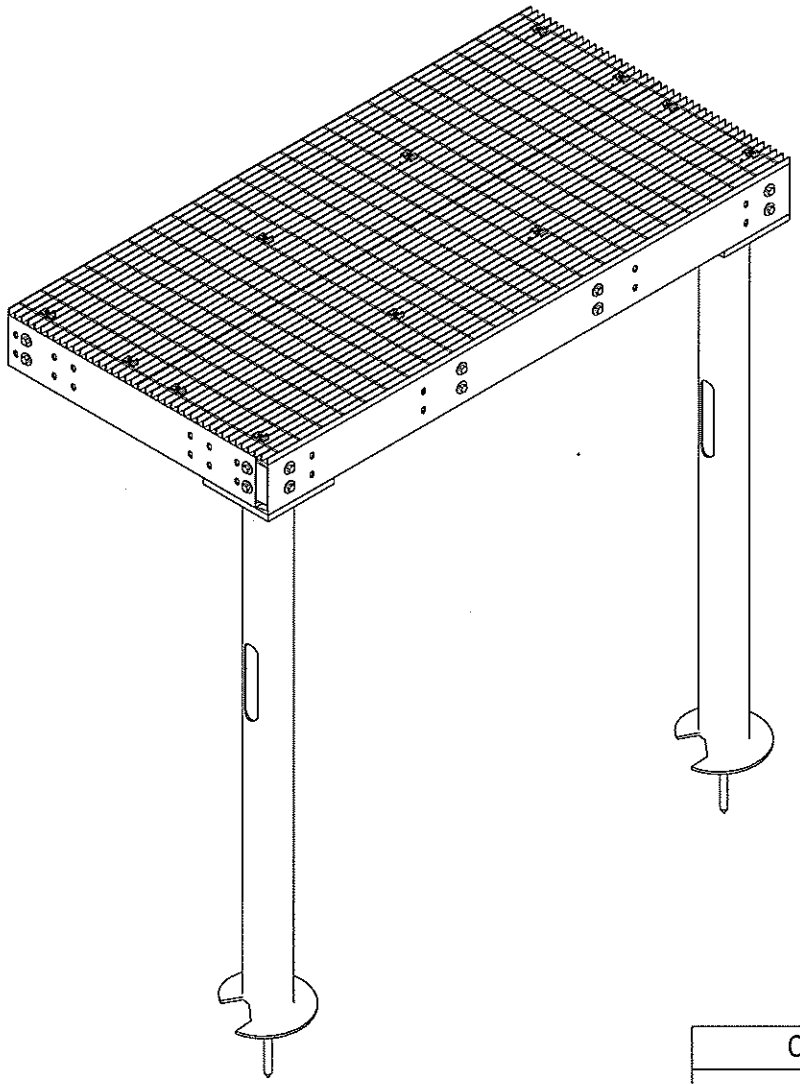
SCALE 1:12

DOCUMENT NO. MTC3979

SIZE	WORK AREA	MODEL			DRAWING			SHEET
		VERSION	STATUS	REVISION	VERSION	STATUS	REVISION	
C							PRE1	1 OF 1

NOTES:

REVISIONS				
REV.	ECN	DESCRIPTION	BY	DATE
PRE1	8000023XXX	INITIAL RELEASE	RDLS	05/17/17



ITEM	PART NO.	DESCRIPTION	QTY.	WEIGHT	NOTE NO.
1	MTC3738E410	CHANNEL, EXTENSION	4	42.69 LBS	
2	MTC790203	CHANNEL ADAPTER ANGLE	6	7.07 LBS	
3	MTC79020808.05	8' SIDE CHANNEL	1	90.74 LBS	
4	MTC3738106	BRACKET, CORNER - WELDMENT	2	8.70 LBS	
5	MTC79020808.03	24" X 96" BAR GRATING	2	114.17 LBS	
6	MT-C7902 Bolt Kit		32		
7	GCM03	GRATING CLIP	12	0.44 LBS	
8	ST-HB07	LIGHTING FOUNDATION 7 FT	1	173.71	

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DENSITY	0.28	lbs/in³
MASS	917.75	lbs
VOLUME	3249.50	in³
SURFACE AREA		in²
HEIGHT		
LENGTH		
WIDTH		

COMMSCOPE, INC. OF NORTH CAROLINA

TOLERANCES
0 PLACE X± .25
1 PLACE .X± .12
2 PLACE .XX± .06
ANGLES ±2°

SAP MATERIAL MASTER: MTC3982G

FINISH: GALV A123

MATERIAL: A36

UNLESS OTHERWISE SPECIFIED DIMENSIONS ARE IN INCHES INTERPRET PER ASME Y14.5M-1994 HANDBOOK TECHNICAL DRAWINGS, VOLUME 1 & 2, THIRD EDITION (2010)

	NAME	DATE
CE	RDLS	05/17/17
RW		
RV		
AD		
RE	TP	05/17/17
ECN	8000023XXX	

TITLE: 4X8 PLATFORM EXTENSION WITH HELICAL ANCHORS

SCALE: 1:12

DOCUMENT NO.: MTC3982G

SIZE: C

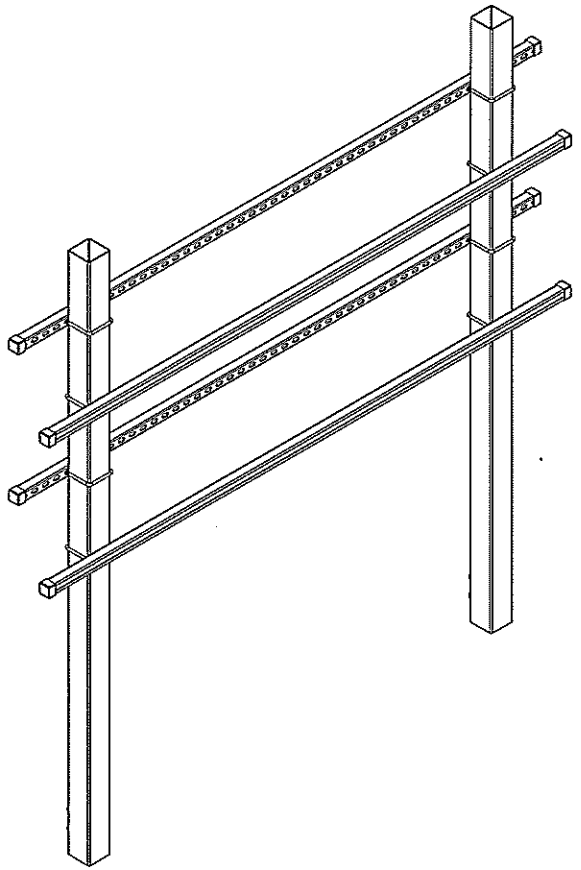
WORK AREA

MODEL			DRAWING		
VERSION	STATUS	REVISION	VERSION	STATUS	REVISION
					PRE1

SHEET: 1 OF 1

NOTES:

REVISIONS				
REV.	ECN	DESCRIPTION	BY	DATE
PRE1	8000023XXX	INITIAL RELEASE	RDLS	05/17/17



ITEM	PART NO.	DESCRIPTION	QTY.	WEIGHT	NOTE NO.
1	MTC398311	POST, 4" X 4" SQUARE TUBE	2	49.30 LBS	
2	MT50496	SQUARE SUPPORT RAIL, 12 GA, SLOTTED, 96"	4	16.28 LBS	
3	MTC371084	3/8" X 4" X 5" SQUARE U-BOLT	8	0.50 LBS	
4	PTCR01	END CAP	8	0.05 LBS	
5	GB-05205	5/8" X 2" GALV BOLT KIT	4	0.26 LBS	
6	GWF-05	5/8" GALV FLAT WASHER	8	0.06 LBS	

DENSITY	0.28	lbs/in³
MASS	170.01	lbs
VOLUME	607.77	in³
SURFACE AREA		in²
HEIGHT		
LENGTH		
WIDTH		

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COMMSCOPE, INC. OF NORTH CAROLINA

TOLERANCES
0 PLACE X± .25 2 PLACE .XX± .06
1 PLACE .X± .12 ANGLES ±2°

SAP MATERIAL MASTER: MTC3983

FINISH: GALV A123

MATERIAL: A36, A500

UNLESS OTHERWISE SPECIFIED DIMENSIONS ARE IN INCHES INTERPRET PER ASME Y14.5M HANDBOOK, TECHNICAL DRAWINGS VOLUMES 1 & 2, THIRD EDITION (2017)

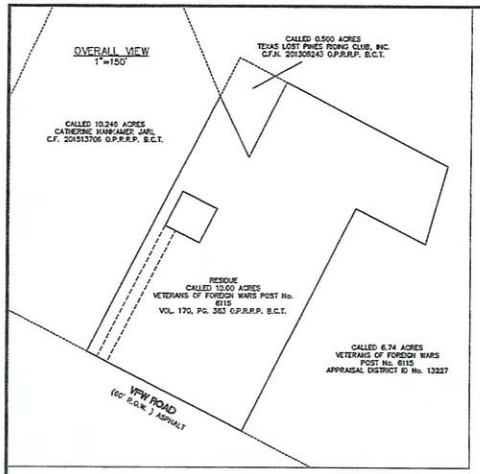
	NAME	DATE
CE	RDLS	05/17/17
RW		
RV		
AD		
RE	TP	05/17/17
ECN	8000023XXX	

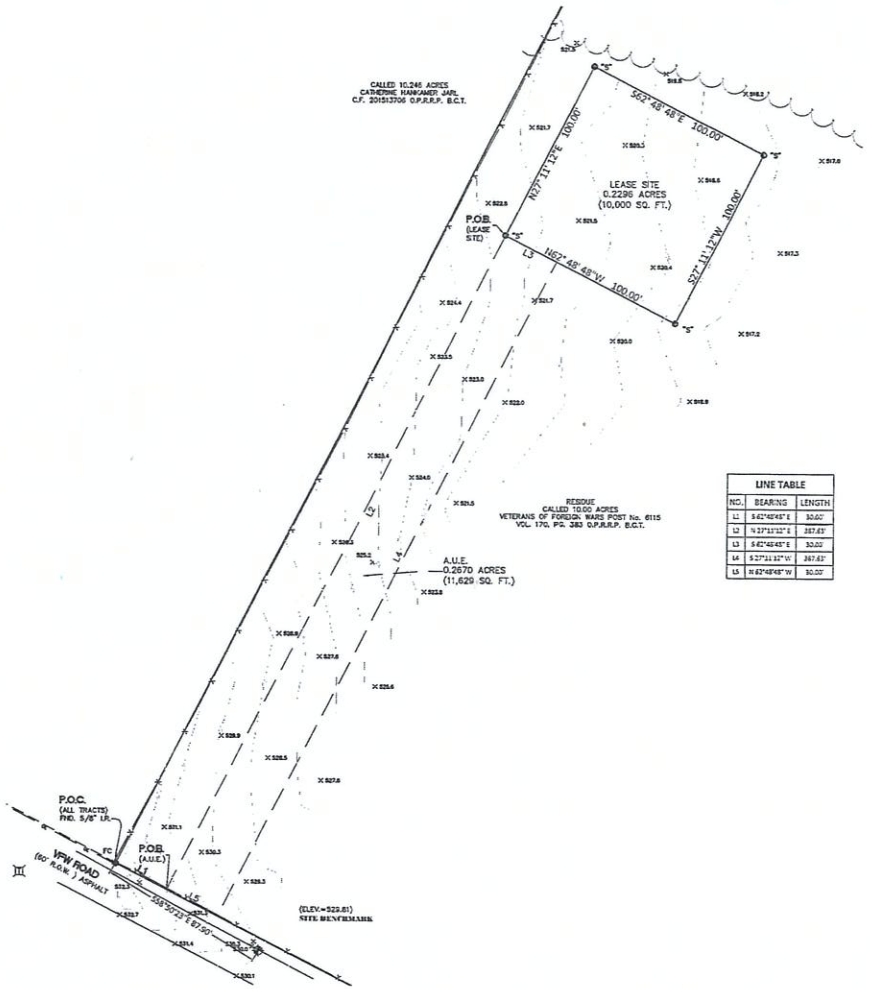
TITLE: BOLT-ON-CHANNEL H-FRAME

SCALE: 1:12

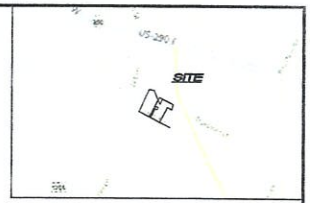
DOCUMENT NO.: MTC3983

SIZE	WORK AREA	MODEL			DRAWING			SHEET
		VERSION	STATUS	REVISION	VERSION	STATUS	REVISION	
C							PRE1	1 OF 1



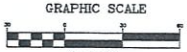


LINE TABLE		
NO.	BEARING	LENGTH
L1	S 62°48'48" E	30.00'
L2	N 27°11'12" E	387.63'
L3	S 62°48'48" E	30.00'
L4	S 27°11'12" W	387.63'
L5	N 62°48'48" W	30.00'



VICINITY MAP
N.T.S.

GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.

LEGEND / ABBREVIATIONS

A.	ABSTRACT
C.F.	CLERK'S FILE NUMBER
FND.	FOUND
I.R.	IRON ROD
I.P.	IRON PIPE
O.P.R.R.P.	OFFICIAL PUBLIC RECORDS OF REAL PROPERTY
B.C.T.	BASTROP COUNTY, TEXAS
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT
R.O.W.	RIGHT OF WAY
"S"	SET 5/8 INCH IRON ROD WITH CAP "LANDPOINT 10194172"
— X —	BARBED WIRE
— OH —	OVERHEAD LINE
⋈	TELEPHONE PEDESTAL
○	PROPERTY MARKER

LEASE SITE (L.S.) LEGAL DESCRIPTION

Being 0.2296 acres (10,000 square feet) of land out of a called 10.00 acre tract of land conveyed to the Veterans of Foreign Wars Post No. 6115, by Warranty Deed recorded in Volume 170, Page 383, of the Official Public Records of Real Property of Bastrop County, Texas (O.P.R.R.P. B.C.T.), said 0.2296 acre tract lying within the Thomas Garretson Survey, A-178, and is more particularly described as follows:

COMMENCING at a 5/8 inch iron rod found in the north right of way (R.O.W.) line of VFW Road (60 foot R.O.W.) for the southeast corner of the called 10.246 acre tract conveyed to Catherine Hankamer Jarl by Warranty Deed recorded in Clerk's File No. 201513706 O.P.R.R.P. B.C.T., and the southwest corner of said 10.00 acre tract;

THENCE South 62°48'48" East, with the north right of way line of VFW Road, a distance of 30.00 feet to a point for the southwest corner of an Access and Utility Easement (A.U.E.);

THENCE North 27°11'12" East, a distance of 387.63 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the southeast corner of a Lease Site and the POINT OF BEGINNING of the herein described tract;

THENCE North 27°11'12" East, a distance of 100.00 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the northwest corner of the herein described tract;

THENCE South 62°48'48" East, a distance of 100.00 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the northeast corner of the herein described tract;

THENCE South 27°11'12" West, a distance of 100.00 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the southeast corner of the herein described tract;

THENCE North 62°48'48" West, a distance of 100.00 feet to the POINT OF BEGINNING and containing a computed 0.2296 acres (10,000 square feet) of land.

ACCESS AND UTILITY EASEMENT (A.U.E.) LEGAL DESCRIPTION

Being 0.2670 acres (11,269 square feet) of land out of a called 10.00 acre tract of land conveyed to the Veterans of Foreign Wars Post No. 6115, by Warranty Deed recorded in Volume 170, Page 383, of the Official Public Records of Real Property of Bastrop County, Texas (O.P.R.R.P. B.C.T.), said 0.2670 acre tract lying within the Thomas Garretson Survey, A-178, and is more particularly described as follows:

COMMENCING at a 5/8 inch iron rod found in the north right of way (R.O.W.) line of VFW Road (60 foot R.O.W.) for the southeast corner of the called 10.246 acre tract conveyed to Catherine Hankamer Jarl by Warranty Deed recorded in Clerk's File No. 201513706 O.P.R.R.P. B.C.T., and the southwest corner of said 10.00 acre tract;

THENCE South 62°48'48" East, with the north right of way line of VFW Road, a distance of 30.00 feet to a point for the southwest corner and POINT OF BEGINNING of the herein described tract;

THENCE North 27°11'12" East, a distance of 387.63 feet to a 5/8 inch iron rod with cap marked "Landpoint 10194172" set for the southeast corner of a Lease Site and the northeast corner of the herein described tract;

THENCE South 62°48'48" East, with the southwest line of said Lease Site, a distance of 30.00 feet to a point for the northeast corner of the herein described tract;

THENCE South 27°11'12" West, a distance of 387.63 feet to a point in the north right of way line of said VFW Road for the southeast corner of the herein described tract;

THENCE North 62°48'48" West, with said north right of way line, a distance of 30.00 feet to the POINT OF BEGINNING and containing a computed 0.2670 acres 911,269 square feet) of land.

SITE BENCHMARK

SET MAG NAIL EL. 523.81' (GEOID 12)

MAG NAIL SET ON NORTH SIDE OF ROAD SOUTH 88°30'23" EAST, A DISTANCE OF 87.80 FEET FROM THE SOUTHWEST CORNER OF THE PARENT TRACT, AS SHOWN HEREON.
ELEVATIONS AS MEASURED WITH TRIMBLE R10 USING AREA VRS NETWORK.

To: Tilman Infrastructure

I certify that this survey was made on the ground, that this plat correctly represents the facts found at the time of survey and that this professional service substantially conforms to the current Texas Society of Professional Surveyors Standards and Specifications.

Jay Dean Carlne
Registered Professional Land Surveyor
Texas Registration No. 4345
November 1, 2018

NOTES:

1. Elevations based on GEOID12 using area VRS network.
2. Bearings based on Texas State Plane Coordinate System, Central Zone 4203, North American Datum 1983 (NAD83).
3. This survey was prepared without the benefit of a title commitment or other abstracting and may not reflect all items of record.

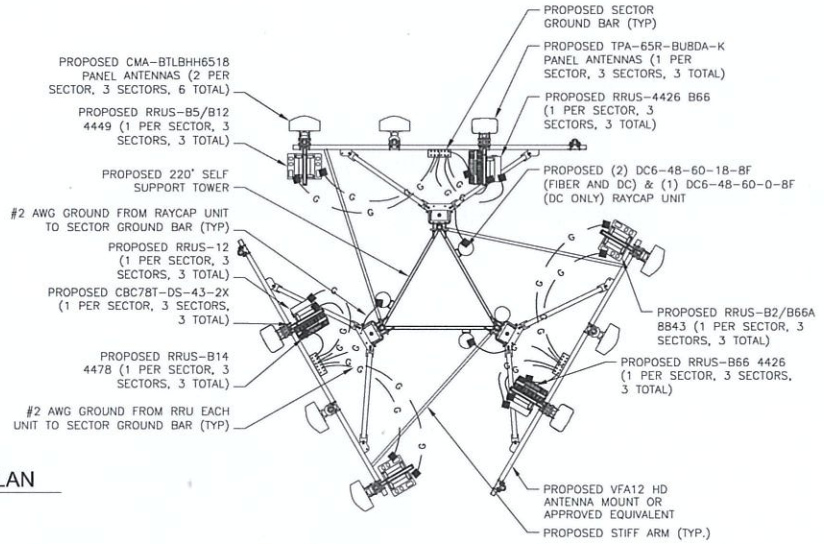
SURVEY OF

A PROPOSED LEASE SITE
0.2296 ACRES (10,000 SQ. FT.)
AND ACCESS & UTILITY EASEMENT
0.2670 ACRES (11,269 SQ. FT.)
IN THE
THOMAS GARRETSON SURVEY, A-178
BASTROP COUNTY, TEXAS

PROJECT INFORMATION			
SITE NAME	ELGIN 14815838		
OWNERS NAME	VETERANS OF FOREIGN WARS POST #6115		
SITE ADDRESS	172 VFW ROAD ELGIN, TEXAS 78621		
	NAD 27	NAD 83	ELEV.
LATITUDE	30°19'40.28" N / 30.327855	30°19'41.03" N / 30.328064	527'
LONGITUDE	-97°21'30.14" W / -97.358372	-97°21'31.12" W / -97.364200	
FLOOD NOTE		FIELD BOOK	248/83
This site (proposed area) is situated in Zone "X" in Bastrop County, Texas according to FEMA map number 48021C0100E dated MONTH DAY, YEAR. Warning: This statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. This determination has been made by scaling the property on the referenced map and is not the result of an elevation survey. This flood statement shall not create liability on the part of the surveyor.		FIELD WORK	LH
		DATE	10/30/18
		DRAWING	JAR
		DATE	11/01/18
		CHECKED	PS
		DATE	11/01/18
		MTGS. CO.	
		TITLE CO.	
		G.F. NO.	
		SCALE	1"=20.1'=120
		KEY MAP	
		JOB. NO.	18-1717

LANDPOINT
Formerly
TOWN AND COUNTRY SURVEYORS
2210 SAWDUST ROAD, STE. 2003
THE WOODLANDS, TX. 77380
(281)465-5720
www.landpoint.net
TBPLS REG. NO. 10194172

H:\2018 Drawings\18-1717\Dgn\18-1717 14815838 VFW POST 6115.dwg



1 ANTENNA GROUNDING PLAN

TRUE NORTH

FULL SIZE PLOT SCALE: 3/8" = 1'-0"
HALF SIZE PLOT SCALE: 3/16" = 1'-0"

0 2' 4' 8'

GROUNDING NOTES:

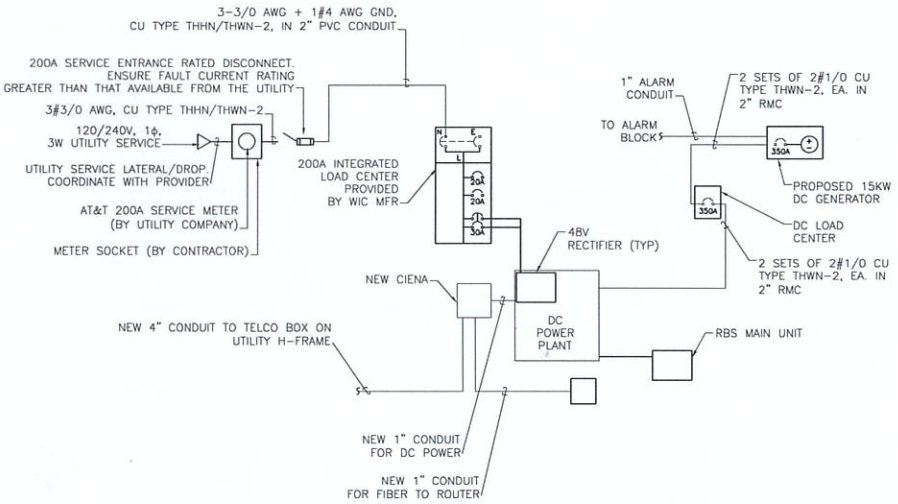
1. ANTENNA GROUND BARS SHALL BE INSTALLED WITHOUT INSULATOR (CHERRY) USING UL LISTED MOUNTING DEVICES.
2. POLISH GALVANIZED SURFACES WITH A STEEL BRUSH FOR ALL CONNECTING SURFACES.

ABBREVIATIONS:

AGB	ANTENNA GROUND BAR
G	GROUND
MGB	MASTER GROUND BAR

GROUNDING LEGEND:

SYMBOL	DESCRIPTION
—G—G—	EXOTHERMIC WELD GROUND WIRE MECHANICAL CONNECTION



2 ONE-LINE DIAGRAM

SCALE: N.T.S.

AC POWER PANEL - AT&T											
Location: WIC Exterior Wall				Enclosure: NEMA 3R				A.I.C. Rating: 22 kA			
Mounting: Surface				Volts: 240				MCB Rating: 200A			
DESCRIPTION	VA	C/NC	BKR	POS. #	L1	L2	POS. #	BKR	C/NC	VA	DESCRIPTION
RECTIFIER SHELF 1A	1600	C	30	1	1780		2	20	NC	180	EXT. GFCI
	1600	C		3		3200	4	30	C	1600	RECTIFIER SHELF 1B
RECTIFIER SHELF 1C	1600	C	30	5	3200		6		C	1600	
	1600	C		7		3700	8	30	C	1600	RECTIFIER SHELF 2B
RECTIFIER SHELF 2A	1600	C	30	9	3200		10		C	1600	
	1600	C		11		3200	12	30	C	1600	RECTIFIER SHELF 3A
BLANK				13	1600		14		C	1600	
				15		0	16				BLANK
BLANK				17	0		18				
				19		0	20				BLANK
BLANK				21	0		22				
				23		0	24				BLANK
1 TON AC UNIT	1800	C	20	25	1800		26				
	1800	C		27		2300	28	20	NC	500	EXT. FLOOD LIGHTS
APPLIANCE OUTLETS	360	NC	20	29	360		30				BLANK
PHASE TOTALS (VA):				11940	11900						
CURRENT PER PHASE (A):				123	122		AMPS/PHASE CANNOT EXCEED MCB RATING				
PANEL TOTAL (VA):				23840			LEGEND: C=CONTINUOUS, NC = NON CONTINUOUS				

PANEL CAPACITY (kVA):	48	CONNECTED LOAD (kVA): 23.8
PANEL LOADING (100% NC LOAD) (kVA):	1.0	
PANEL LOADING (125% C LOAD) (kVA):	28.5	
PANEL LOADING TOTAL (kVA):	29.5	
SPARE CAPACITY (kVA):	18.5	

3 PANEL SCHEDULE

SCALE: N.T.S.

PREPARED FOR:

at&t

AT&T MOBILITY
1801 VALLEY VIEW LANE
FARMERS BRANCH, TX 75234

TILLMAN INFRASTRUCTURE

SITE NAME:
VETERANS OF FOREIGN WARS (CHUCK SWAN)

SITE NUMBER:
AXL00867

SITE ADDRESS:
176 VFW RD
ELGIN, TX 78621
BASTROP

LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301
GARDEN RIDGE, TX 78266
PH: (210) 542-5911
F-13646

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

NO	DESCRIPTION	BY	DATE
0	ISSUED FOR CONSTRUCTION	JR	02/27/19

SHEET TITLE:
GROUNDING SCHEMATIC AND ONE-LINE DIAGRAM

SHEET NUMBER:
E2.0

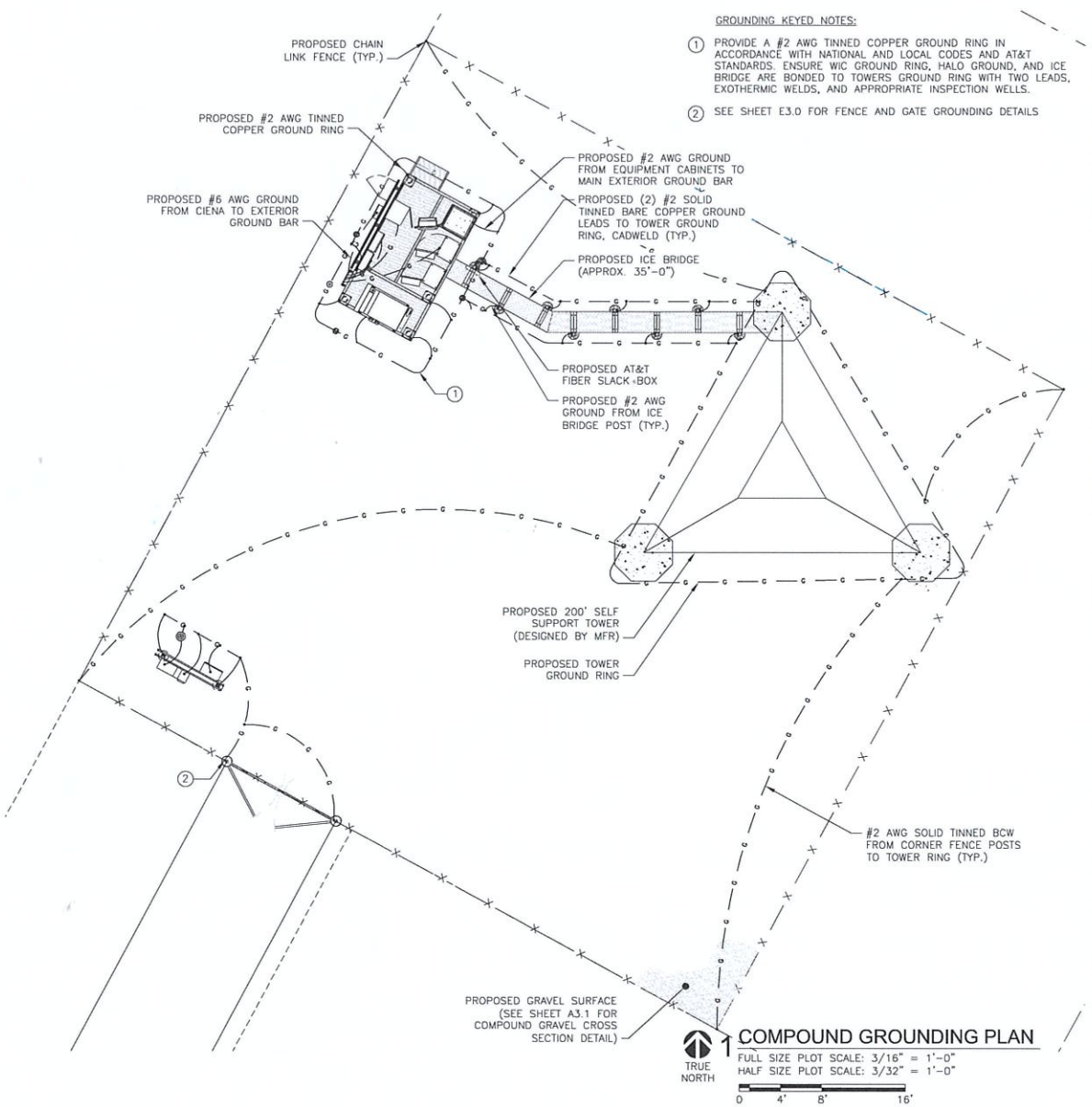
THESE DOCUMENTS ARE CONFIDENTIAL AND ARE THE SOLE PROPERTY OF AT&T AND MAY NOT BE REPRODUCED, DISSEMINATED OR REDISTRIBUTED WITHOUT THE EXPRESS WRITTEN CONSENT OF AT&T.

GENERAL NOTES

1. REFER TO N SHEETS FOR SITE COORDINATION REQUIREMENTS.
2. COORDINATE WITH CONSTRUCTION MANAGER TO OBTAIN CURRENT APPLICABLE TOWER GROUNDING REQUIREMENTS FROM AT&T WIRELESS.
3. USE TINNED COPPER (SOLID) FOR EXTERIOR GROUNDING (TYPICALLY #2 OR AS NOTED); USE STRANDED COPPER WIRE FOR GROUNDING WHERE NOT EXPOSED AND NOT IN CONTACT WITH EARTH (SEE NOTE 4 BELOW)
4. BURY ALL BARE GROUND WIRES MIN. 30" BELOW GRADE OR 6" BELOW FROST LINE WHICHEVER IS GREATER. LOCATE NO CLOSER THAN 2' FROM FENCE OR 24" FROM FOUNDATIONS. SLEEVE ALL FOUNDATIONS. CADWELD AND TEST CONDUCTIVITY OF ALL GROUND TIE POINTS.
5. TO MINIMIZE LIGHTNING DAMAGE, NO SHARP BENDS PERMITTED IN ANY WIRING, INCLUDING GROUNDING.
6. GROUND RODS TO BE COPPER CLAD STEEL 5/8" DIAMETER X 8'-0" LONG SPACED MIN. OF 10' APART WITH 16' PREFERRED.
7. PRIME AND EPOXY PAINT ALL EXPOSED CONDUIT TO MATCH EXTERIOR OF EQUIPMENT BUILDING.
8. ELECTRICAL CONTRACTOR SHALL CONNECT EXTERIOR GROUNDING WIRE TO GROUND RING INSIDE EQUIPMENT SHELTER. TOWER CONTRACTOR SHALL MAKE ALL ABOVE GROUND CONNECTIONS TO TOWER BUSS BARS AND WAVEGUIDE BRIDGES AT THE TIME OF CONNECTION TO THE TOWER. ONE CONNECTION TO THE TOWER BASE SHALL BE A MECHANICAL TYPE. ALL OTHERS SHALL BE CAD WELDED, SEE NOTE 10 BELOW.
9. CIVIL CONSTRUCTION CONTRACTOR SHALL BURY ALL GROUND RINGS AND CADWELD PIGTALS FOR ALL ABOVE GROUND CONNECTIONS AT THE TIME OF GROUND RING INSTALLATION. PROTECT AND SUPPORT ALL WIRING SUCH THAT IT WILL NOT VIBRATE/RUB AGAINST OTHER METALLIC OBJECTS AND SUCH THAT THERE ARE NO SHARP BENDS (NOMINAL RADIUS 8" MIN.)
10. CADEWELD ALL CONNECTIONS WHERE POSSIBLE AT TOWER OR LOCATION OF MULTIPLE CADWELD CONNECTIONS, IT MAY BE PERMISSIBLE TO MECHANICALLY BOLT A BUSS BAR TO GROUND OR TO SUPPORT STRUCTURE.
11. THE RESISTANCE BETWEEN ANY POINT ON THE GROUND SYSTEM AND REFERENCE GROUND SHOULD BE 5 OHMS OR LESS. NOTIFY CONSTRUCTION MANAGER IMMEDIATELY IF THIS IS NOT POSSIBLE DUE TO SOLID CONDITIONS FOR ALTERNATIVES.
12. GRIND OFF GALVANIZING IN AFFECTED AREA. EXOTHERMICALLY WELD #2 CONDUCTOR AT 6 INCHES ABOVE GRADE OR FOUNDATION, WHICHEVER IS HIGHER. COLD-GALV AFTER. EXOTHERMICALLY WELD OTHER END TO GROUND.
13. GROUND CONDUCTORS ON EXTERIOR WALL OF SHELTER SHALL BE ENCASED IN 3/4" PVC CONDUIT TO GRADE. MOUNT PVC WITH GALVANIZED "C" CLAMPS. SEAL TOP ENDS.
14. FOLLOWING COMPLETION OF WORK, CONDUCT GROUND TEST. SUBMIT WRITTEN TEST TO CONSTRUCTION MANAGER AND PROJECT MANAGER.
15. ALL GROUNDING SHALL BE IN ACCORDANCE WITH AT&T'S GROUNDING AND BONDING STANDARDS FOR CELL SITES. ALL TESTING SHALL BE CONDUCTED PER AT&T STANDARDS AND COMPLY WITH ALL STATE AND LOCAL CODES, AND THE NATIONAL ELECTRICAL CODE (NEC).
16. UNLESS NOTED OTHERWISE, ALL GROUNDING CONNECTIONS SHALL BE MADE BY AN EXOTHERMIC WELD.
17. NOTIFY THE CONSTRUCTION MANAGER 24 HOURS IN ADVANCE WHEN THE BURIED GROUND RING IS INSTALLED SO THAT A REPRESENTATIVE CAN INSPECT THE GROUND RING BEFORE IT IS BACKFILLED WITH SOIL.

GROUNDING LEGEND:

SYMBOL	DESCRIPTION
●	EXOTHERMIC WELD
—G—G—G—	GROUND WIRE
■	MECHANICAL CONNECTION
⊗	GROUND ROD
⊗	GROUND ROD WITH INSPECTION SLEEVE
O	INSPECTION SLEEVE



GROUNDING KEYED NOTES:

1. PROVIDE A #2 AWG TINNED COPPER GROUND RING IN ACCORDANCE WITH NATIONAL AND LOCAL CODES AND AT&T STANDARDS. ENSURE WIC GROUND RING, HALO GROUND, AND ICE BRIDGE ARE BONDED TO TOWERS GROUND RING WITH TWO LEADS, EXOTHERMIC WELDS, AND APPROPRIATE INSPECTION WELLS.
2. SEE SHEET E3.0 FOR FENCE AND GATE GROUNDING DETAILS

1 COMPOUND GROUNDING PLAN

FULL SIZE PLOT SCALE: 3/16" = 1'-0"
HALF SIZE PLOT SCALE: 3/32" = 1'-0"

PREPARED FOR:

at&t

AT&T MOBILITY
1801 VALLEY VIEW LANE
FARMERS BRANCH, TX 75234

TILLMAN INFRASTRUCTURE

SITE NAME:
VETERANS OF FOREIGN WARS (CHUCK SWAN)

SITE NUMBER:
AXL00867

SITE ADDRESS:
176 VFW RD
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LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301 PH: (210) 542-5911
GARDEN RIDGE, TX 78266 F-13646

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

NO	DESCRIPTION	BY	DATE
0	ISSUED FOR CONSTRUCTION	JR	02/27/19

SHEET TITLE:
COMPOUND GROUNDING PLAN

SHEET NUMBER:
E2.1

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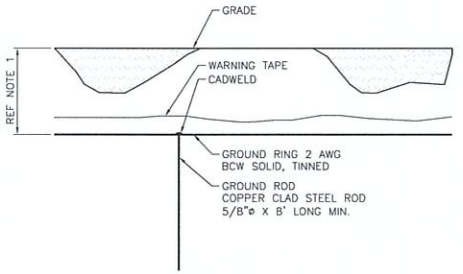
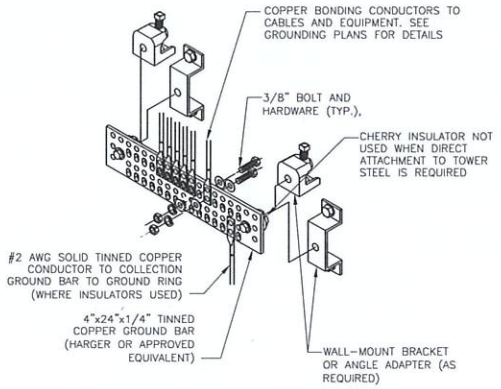


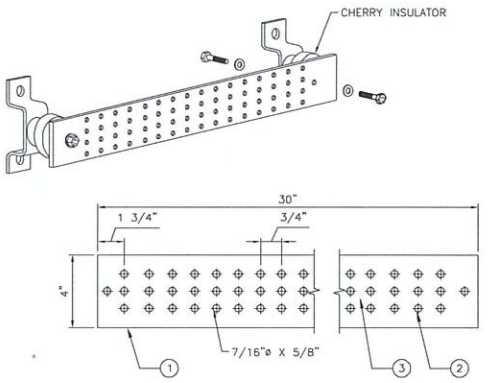
NOTE:

1. DEPTH SHALL BE MIN. 30" OR 6" BELOW THE FROST LINE, WHICHEVER IS GREATER
2. GROUND ROD SHALL BE DRIVEN VERTICALLY, NOT TO EXCEED 45 DEGREES FROM THE VERTICAL

1 TYPICAL GROUND ROD DETAIL
SCALE: N.T.S.



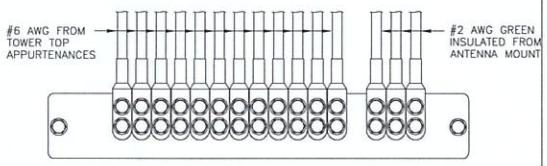
2 GROUND BAR DETAIL
SCALE: N.T.S.



NOTES:

1 TINNED COPPER GROUND BUSS BAR, 1/4"x4"x30", WITH NON-INSULATED MOUNTING KIT OR EQUIVALENT.
2 GROUND BAR SHALL BE SIZED TO ACCOMMODATE ALL GROUNDING CONNECTIONS REQUIRED PLUS PROVIDE 50% SPARE CAPACITY
3 APPLY CONDUCTIVE LUBRICANT (NO-OX COMPOUND OR APPROVED EQUIVALENT) TO EXPOSED AREA OF GROUND BAR.

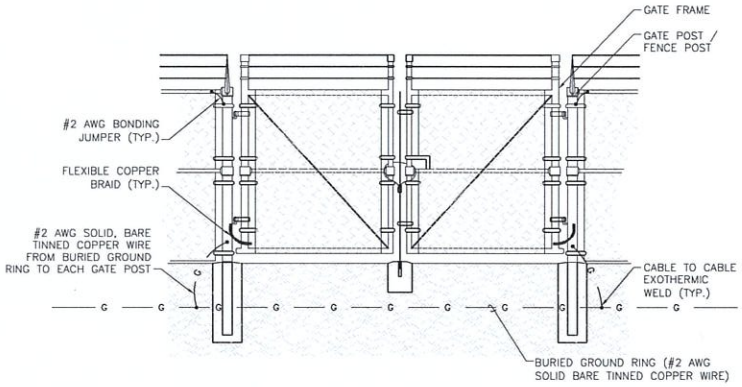
3 TYPICAL EXTERIOR MAIN GROUND BAR DETAIL
SCALE: N.T.S.



NOTE:

CONTRACTOR TO UTILIZE ANTI-OXIDATION COMPOUND (THOMAS & BETTS) ON ALL LUG CONNECTIONS.

4 TYPICAL UPPER GROUND BAR DETAIL
SCALE: N.T.S.



METAL FENCES WITHIN 7 FEET OF THE EXTERIOR RING GROUND SYSTEM OR OBJECTS BONDED TO THE EXTERIOR RING GROUND SYSTEM SHALL BE BONDED.

A. IF THE FENCE RUNS CONTINUOUSLY WITHIN 7 FEET OF THE EXTERIOR RING GROUND CONDUCTOR, IT SHALL BE BONDED AT AN INTERVAL NOT EXCEEDING 25 FEET. BONDS SHALL BE MADE ACROSS GATE OPENINGS.
B. THE #2 AWG SOLID, BARE, TINNED COPPER WIRE FROM THE BURIED GROUND RING SHALL BE CONNECTED TO EACH GATE POST AND CORNER POST USING AN EXOTHERMIC WELD OR CLAMP CONNECTOR LISTED FOR THE PURPOSE.
C. EACH GATE SECTION SHALL BE BONDED TO HINGE POST WITH A #2 AWG EQUIVALENT FLEXIBLE COPPER BRAID USING EXOTHERMIC WELDS OR CLAMP CONNECTORS LISTED FOR THE PURPOSE.
D. EACH HORIZONTAL POLE OR BRACE SHALL BE BONDED TO EACH OTHER AND TO THE VERTICAL POLE WHICH IS BONDED TO THE BURIED ROUND RING USING AN EXOTHERMIC WELDS OR CLAMP CONNECTORS LISTED FOR THE PURPOSE.

5 FENCE AND GATE GROUNDING DETAIL
SCALE: N.T.S.

PREPARED FOR:

at&t

AT&T MOBILITY
1801 VALLEY VIEW LANE
FARMERS BRANCH, TX 75234

TILLMAN INFRASTRUCTURE

SITE NAME:
VETERANS OF FOREIGN WARS (CHUCK SWAN)

SITE NUMBER:
AXL00867

SITE ADDRESS:
176 VFW RD
ELGIN, TX 78621
BASTROP

LEVEL 5 CONSULTING ENGINEERS, INC.
19315 FM 2252, STE. 301
GARDEN RIDGE, TX 78266
PH: (210) 542-5911
F-13646

DRAWN BY:	JR
APPROVED BY:	TH
DATE DRAWN:	02/27/19

REVISION

NO	DESCRIPTION	BY	DATE
0	ISSUED FOR CONSTRUCTION	JR	02/27/19

SHEET TITLE:
GROUNDING DETAILS

SHEET NUMBER:
E3.0

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Ending of recording

MINUTES
PLANNING AND ZONING COMMISSION
PUBLIC HEARING-REGULAR MEETING
MONDAY, SEPTEMBER 23, 2019

CALL TO ORDER: The Vice-Chair called the meeting to order at 6:30 P.M.

PRESENT: Jason Tatum, Ronnie Creppon (Vice-Chair), Brian Lundgren, Dorothy McCarther, David Lanford, and Gilbert Rangel

ABSENT: Antonio Prete (Chair).

STAFF: David Harrell, Planning & Development Director; Melissa Lipiec, Administrator; Beau Perry, City Engineer; Mylan Shaunfield, City Attorney

PUBLIC COMMENT: Opened at 6:31 P.M., there were no public comments.

CONSENT AGENDA: On a motion from Jason Tatum, seconded by Brian Lundgren the Commission unanimously approved the Minutes from the August 26, 2019 Regular Meeting and the September 9, 2019 Special Meeting.

NEW BUSINESS / PUBLIC HEARING

1. REVIEW AND TAKE ACTION ON A PRELIMINARY PLAT THAT HAS BEEN SUBMITTED BY DOUCET & ASSOCIATES ON PROPERTY IDENTIFIED BY THE TRAVIS COUNTY APPRAISAL DISTRICT AS PARCEL 248187 (BEING A TRACT OUT OF THE WILLIAM HINES SURVEY NUMBER 53, ABSTRACT NUMBER 345, TRAVIS COUNTY, TEXAS, SAID 648.3 ACRE TRACT BEING ALL OF THAT CALLED 10.00 ACRE TRACT AND ALL OF THAT CALLED 315.26 ACRE TRACT DESCRIBED TO TEXAS BRIDAL TRAILS, LLC, AS RECORDED IN DOCUMENT NUMBER 2008035688 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS [O.P.R.T.C.T], AND BEING ALL OF THAT CALLED 127.535 ACRE TRACT DESCRIBED TO TEXAS BRIDAL TRAILS, LLC, AS RECORDED IN DOCUMENT NUMBER 2008035687 [O.P.R.T.C.T], AND BEING ALL OF THAT CALLED 195.5 ACRE TRACT DESCRIBED TO TEXAS BRIDAL TRAILS, LLC, AS RECORDED IN DOCUMENT NUMBER 2019016081 [O.P.R.T.C.T]) BEING +/- 648.3 ACRES IN SIZE AS LOCATED IN THE CITY OF ELGIN EXTRATERRITORAL JURISDICTION, COUNTY OF TRAVIS, TO DIVIDE THEIR PROPERTY INTO 301 LOTS TO BE KNOW AS "BRICKSTON PHASE 1". The Vice-Chair opened the item and David Harrell read the staff report into the record. The applicants did not speak on the item. No members of the public spoke to this item. The Board had brief discussion with the City Engineer on the traffic impact analysis report. On a motion from David Lanford, seconded by Jason Tatum, the Commission unanimously approved the item.

2. REVIEW AND TAKE ACTION ON A SPECIFIC USE PERMIT REQUEST THAT HAS BEEN SUBMITTED BY STEVE WOODY ON BEHALF OF TILLMAN INFRASTRUCTURE, AGENT FOR CHARLES SWAIN, COMMANDER OF THE VETERANS OF FOREIGN WARS (VFW) POST #6115 OWNER OF THE PROPERTY LOCATED AT 176 VFW ROAD, 0.2296 ACRE TRACT IN THE THOMAS GARRETSON SURVEY, LOT A-178, CITY OF ELGIN, COUNTY OF BASTROP, TX, TO CONSTRUCT A 220 FOOT SELF SUPPORTING TOWER (224 FOOT TO HIGHEST APPURTENANCE) A 100 FOOT BY 100 FOOT FENCED COMPOUND, ACCESS ROAD, AND NECESSARY UTILITY INFRASTRUCTURE. The Vice-Chair opened the item and David Harrell read the staff report into the record. Steve Woody, the applicant, presented information on Tillman Infrastructure and the proposed tower. Several members of the public spoke on the item, in particular Chuck Swain of 115 Bandera Woods, representing the Veterans of Foreign Wars Post #6115 spoke briefly stating that the income from the property rental of the proposed tower would be used to pay for two softball/little league fields. William Francis, Attorney representing SBA Monarch Towers III, LLC presented information and spoke in opposition to the proposed tower. Beth Martindale, Site Development Director for SBA Monarch Towers III, LLC spoke briefly regarding the company's willingness to accommodate AT&T's equipment requests. Micah King, Attorney for AT&T Mobility Services, Inc. spoke briefly regarding the open records request submitted by William Francis. David Deckert, a representative of AT&T spoke briefly explaining how the proposed tower will not interfere with the existing tower due to the fact that each carrier has a licensed spectrum that will prevent other carriers from operating in each other's spectrum. The Vice-

Chair then closed public comments and then read a letter received from Gena Carter, President of the Elgin Chamber of Commerce in support of the item into the record. On a motion from Brian Lundgren, seconded by Dorothy McCarther, the Commission unanimously voted to recommend approval of the Specific Use Permit for a period of five (5) years to the Elgin City Council.

3. REVIEW AND TAKE ACTION ON ORDINANCE AMENDING CHAPTER 46, ARTICLE II, DIVISION 3, SECTION 46-85 (BOARD OF ADJUSTMENT) MEMBERSHIP, APPOINTMENTS, GENERAL POWERS, ETC. IN ORDER TO REDUCE MEMBERSHIP FROM SEVEN (7) REGULAR MEMBERS TO FIVE (5) REGULAR MEMBERS PLUS ONE (1) SENIOR ALTERNATE MEMBER AND ONE (1) JUNIOR ALTERNATE MEMBER, PRESCRIBE ORDER OF AUTOMATIC ELEVATION, AND WHEN THE REGULAR, JUNIOR, AND SENIOR ALTERNATE MEMBERS CAN AND CANNOT VOTE FOR AN ITEM BEFORE THE BOARD OF ADJUSTMENT; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE. The Vice-Chair opened the item and David Harrell read the staff report into the record. No members of the public spoke to this item. Staff had brief discussion with the Commission concerning the basis of the Commission hearing the item, appointments of Board of Adjustment members by Council, and precisely how the proposed Ordinance would work. On a motion from Jason Tatum, seconded by Brian Lundgren, the Commission unanimously approved recommendation of the item to the Elgin City Council.

ANNOUNCEMENTS: David Harrell announced two workshops have been scheduled for October 21st and 22nd to review and discuss the proposed changes to the subdivision ordinance.

ADJOURN: The Vice-Chair adjourned the meeting at 7:47 P.M.

_____

Ronnie Creppon, Vice-Chair

ATTEST:_____

Melissa Lip, Secretary

Elgin City Council Meeting
Agenda Item Executive Summary

ITEM: **A RESOLUTION OF THE CITY OF ELGIN, TEXAS NOMINATING UP TO FIVE PEOPLE TO SERVE ON THE BOARD OF THE BASTROP CENTRAL APPRAISAL DISTRICT; AND PROVIDING FOR RELATED MATTERS.**

DEPARTMENT: Administration

PROPOSED ACTION: City of Elgin nomination to the BCAD.

BACKGROUND: The staff received the following notification from the BCAD last week:

Currently our Board of Directors is five (5) members. Each tax unit may nominate up to five individuals. Four of the current five members are willing to stand for re-election, leaving one vacancy. Mr. Bryan Bracewell has chosen not to seek another term with the Board of Directors. The four board members who have stated they would continue to serve if elected are Roderick Emanuel, Bill Hector, David Redd, and Dennis Snyder. The tax unit is not obligated to nominate a current member. The tax assessor collector is the sixth member of the board and is a nonvoting director.

Regarding nominations, I recommend reading the eligibility requirements as published in the Appraisal District Director's Manual, page 4, and available on the Comptroller's website. The following link should direct you to the source document: https://comptroller.texas.gov/taxes/property-tax/docs/96-301.pdf

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Nomination to BCAD.

ATTACHMENTS:

Resolution

{ } Staff will be making a detailed presentation on this agenda item at the meeting.
{X} Staff will provide brief comments and answer questions on this item at the meeting.
{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF ELGIN, TEXAS NOMINATING UP TO FIVE PEOPLE TO SERVE ON THE BOARD OF THE BASTROP CENTRAL APPRAISAL DISTRICT; AND PROVIDING FOR RELATED MATTERS.

WHEREAS the Texas Property Tax Code allows tax jurisdictions to nominate up to five people to serve on the Board of the Bastrop Central Appraisal District for a term of office of two years beginning January 1, 2020;

AND WHEREAS, the City of Elgin desires to nominate a person or persons to said Board;

AND WHEREAS, said tax unit recognizes the importance of cost-effective operations of the Appraisal District,

NOW THEREFORE, we hereby nominate the following person or persons for a position on the Board of Directors of the Bastrop County Appraisal District.

_____

_____

_____

_____

_____

Approved on this the 15th day of October, 2019.

_____
Presiding Officer of Tax Unit,
Chris Cannon, Mayor

_____
Attest, Secretary of the Tax Unit,
Amelia Sanchez, City Secretary