



AGENDA
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 4, 2019
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC HEARING

1. **PUBLIC HEARING ON A SPECIAL USE PERMIT REQUEST SUBMITTED BY STEVE WOODY ON BEHALF OF TILLMAN INFRASTRUCTURE, AGENT FOR CHARLES SWAIN, COMMANDER OF THE VETERANS OF FOREIGN WARS POST #6115 OWNER OF THE PROPERTY LOCATED AT 178 VFW ROAD, 0.2296 ACRE TRACT IN THE THOMAS GARRETSON SURVEY, LOT A-178, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO CONSTRUCT A TWO HUNDRED AND TWENTY-FOOT (220') SELF SUPPORT TOWER (224' TO HIGHEST APPURTENANCE) A 100' X100' FENCED COMPOUND, ACCESS ROAD AND NECESSARY UTILITY INFRASTRUCTURE.**

VI. PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM." Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

VII. PRESENTATION

1. **Presentation To The City Council Regarding Bastrop County Appraisal District Values And Activities - Faun Cullens And Richard Petree.**
2. **Presentation CARTS Program And Public Transit Stop In Downtown Elgin.**

Documents:

[EXECUTIVE SUMMARY CARTS PRESENTATION.PDF](#)

3. **Introduction Of New Parks Superintendent - Michael Gonzalez, Parks Director**

- Joseph Williams

4. **Introduction Of New Police Department Employees - Patrick South, Chief Of Police**

- Mary Majefski - Dispatcher
- Eddie Holland - Code Enforcement Supervisor

5. **Employee Of The 2nd Quarter 2019 Presentation**

The Employee Recognition Committee requests nominations for Employee of the Quarter from the City of Elgin employees four times a year. An Employee of the Year is nominated from the four Employee of the Quarter recipients and awarded at the city Christmas party. The Employee of the Quarter receives one day of leave with pay or \$100 to be included in payroll less payroll taxes, recognition at a City Council meeting, recognition in the Elgin Courier, and a certificate.

Documents:

[EXECUTIVE SUMMARY EOQ 2ND 2019.PDF](#)
[CONGRATS LETTER EOQ 12ND 2019.PDF](#)

VIII. CITY MANAGERS REPORT

1. **Presentation Of The Proposed 2019 City Of Elgin Five-Year Capital Improvement Plan**

Documents:

[EXSUMMARY - 5YRCP PRESENTATION.PDF](#)

2. **Update On Litigation: Bonnie Crankshaw V. City Of Elgin And Thomas Mattis, City Manager, In His Individual Capacity And Related Matters**

Documents:

[EX SUMMARY - CRANKSHAW REPORT.PDF](#)

3. Update On Various Issues Associated With An Area In The Southeast Quadrant Of The City Annexed In 2015 ("Annexed Area") And Related Matters

Documents:

[EX SUMMARY - ANNEXED AREA5.PDF](#)
[MEMANNEXEDAREA3119.PDF](#)

4. Departmental Monthly Reports - April

Documents:

[EXSUMMARY SUMMARY REPORTS -APRIL.PDF](#)
[COMMUNITY DEVELOPMENT 4-10-2019.PDF](#)
[LIBRARY REPORT APRIL 2019.PDF](#)
[MAIN STREET 4-10-2019_.PDF](#)
[OCA REPORT APRIL 2019.PDF](#)
[PARKS-APRIL 2019.PDF](#)
[PW APRIL 2019 REPORT.PDF](#)
[UTILITY BILLING APRIL 2019.PDF](#)
[POLICE MONTHLY REPORT - APRIL 2019.PDF](#)

5. General Activity Report And/Or Project Update

Documents:

[EXSUMMARY - GENERAL ACTIVITY REPORT.PDF](#)

IX. CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. Request To Waive Open Container Ordinance October 24, 25 And 26 For The 32nd Annual Hogeye Festival.

Documents:

[EXECUTIVE SUMMARY SHEET HOGYE FESTIVAL OPEN CONTAINER REQUEST19.PDF](#)
[HOGYE FESTIVALRQL.PDF](#)

2. Request For Street Closures For The 32nd Annual Hogeye Festival October 24-26, 2019.

Documents:

[EXECUTIVE SUMMARY SHEET HOGYE FESTIVAL STREET CLOSURES.PDF](#)
[HOGYE FESTIVALRQL.PDF](#)

X. NEW BUSINESS

1. Election Of The Mayor Pro-Tem By City Council

Documents:

[EXSUMMARY - MAYOR PRO TEM.PDF](#)

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS CONSENTING TO THE CREATION OF A MUNICIPAL UTILITY DISTRICT TO BE KNOWN AS BRICKSTON MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO

Documents:

[EX SUMMARY - BRICKSTON MUD CONSENT3.PDF](#)
[RESOBRICKSTONIV619.PDF](#)

3. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE AN AGREEMENT WITH CIVICPLUS TO PROVIDE AND MAINTAIN SOFTWARE APPLICATIONS THAT WILL FACILITATE THE MANAGEMENT OF THE CITY'S PARK RESERVATION AND ALL RECREATION PROGRAMMING; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT.

Documents:

[EXSUM AUTHORIZING EXECUTION OF AGREE WITH CIVICPLUS \(003\).PDF](#)
[06 RES NO AUTHORIZE AGREE. WITH CIVIC PLUS \(003\).PDF](#)
[EXHIBIT A.PDF](#)

4. RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$25,000 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR JERRY GARCIA'S 110 S. MAIN STREET BUILDING REMODELING PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO

Documents:

[EXEC SUMMARY MEGA GRANT 110 S. MAIN JERRY GARCIA.PDF](#)
[RESOLUTION RE EDC EXPENDITURES JERRY GARCIA MEGA GRANT 06-12-2019.PDF](#)

5. RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$25,000 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR JESUS TRULLOLS 111 S. AVENUE C BUILDING REMODELING PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO

Documents:

[EXEC SUMMARY MEGA GRANT 111 S. AVENUE C JESUS TRULLOLS.PDF](#)
[RESOLUTION RE EDC EXPENDITURES JESUS TRULLOLS MEGA GRANT 06-12-2019.PDF](#)

6. RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$25,000 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR KENNY & BRENDA CHAMBER'S 109 N. MAIN STREET BUILDING REMODELING PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO

Documents:

[EXEC SUMMARY MEGA GRANT 109 N. MAIN ST KENNY CHAMBERS.PDF](#)
[RESOLUTION RE EDC EXPENDITURES KENNY BRENDA CHAMBERS MEGA GRANT 06-12-2019.PDF](#)

7. RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$25,000 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR MISTY GARWOOD'S 109 S. AVENUE C BUILDING REMODELING PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO

Documents:

[EXEC SUMMARY MEGA GRANT 109 S. AVENUE C MISTY GARWOOD.PDF](#)
[RESOLUTION RE EDC EXPENDITURES MISTY GARWOOD MEGA GRANT 06-12-2019.PDF](#)

XI. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

XII. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XIII. ANNOUNCEMENTS

XIV. ADJOURMENT

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, May 31, 2019, in accordance with Chapter 551 of the Texas Government Code.

Amelia Sanchez, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM:

DEPARTMENT: Community Development

PROPOSED ACTION: Presentation from Capital Area Rural Transportation System CARTS

BACKGROUND:

Dave Marsh, General Manager will share an update on the services provided by CARTS and the new public transit stop that will be located in historic downtown Elgin at 200 Central Avenue. CARTS provides regional transportation for the non-urbanized areas of Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Travis and Williamson counties and the San Marcos urbanized area and delivers transportation to customers covering a 7,500 square mile region surrounding Austin. Service includes the Metro Connector with routes Monday through Friday from downtown Elgin to Austin, the Interurban Coach, the County Bus which offers a ride reservation system, Municipal Bus and National Inter City. The public transit stop is scheduled to break ground this year and will include transit services as well as permanent public restrooms.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget { } N/A

The city related expenditures for this project are included in the Five Year Capital Improvements Plan.

RECOMMENDATION:

ATTACHMENTS:

- { X }** Staff will be making a detailed presentation on this agenda item at the meeting.
- { }** Staff will provide brief comments and answer questions on this item at the meeting.
- { }** This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: City Council Regular Meeting Presentation of Employee of the Second Quarter

DEPARTMENT: Library/Employee Recognition Committee

PROPOSED ACTION:

Presentation of Employee of the 2nd Quarter to La'Richer Parks, Community Development Administrative Assistant

BACKGROUND:

Outstanding employee who always shares a positive attitude and can do spirit. The department juggles an array of projects and as it's become even busier with additional investment downtown and ever increasing activities through the Main Street Program she continues to have a positive attitude and provide stellar support in implementing all that we do.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Commendations for the employee who is nominated by her peers for being a good public servant.

ATTACHMENTS:

Congratulations letter for Employee of the 2nd Quarter

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



April 30, 2019

Dear La'Richer Parks,

Congratulations! You have been selected as the Employee of the Quarter for the Second Quarter of 2019. The Employee Awards Committee selected you for the following abbreviated reasons:

Outstanding employee who always shares a positive attitude and can do spirit. The department juggles an array of projects and as it's become even busier with additional investment downtown and ever increasing activities through the Main Street Program she continues to have a positive attitude and provide stellar support in implementing all that we do.

As Employee of the Quarter you may choose one day of paid leave, which needs to be taken within the next thirty days, or \$100 less payroll deductions. Please let your supervisor and Finance Department know if you select the day off or the cash option. Please plan to attend the City Council meeting on Tuesday, May 7, 2019 at 7 pm where Mayor Chris Cannon will present a Certificate of Appreciation to you. Each Employee of the Quarter will be considered for Employee of the Year.

Thank you for your service to the City of Elgin.

Sincerely,

Tom Mattis
City Manager

cc: Laura Schwartz, Assistant to Finance Director
Charles Cunningham, Finance Director

P.O. Box 591

310 North Main

Elgin, Texas 78621

Phone 512.281.5724



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Presentation of the proposed 2019 City of Elgin Five-Year Capital Improvement Plan

DEPARTMENT: City Manager

PROPOSED ACTION:

No Council action proposed or requested at this time; This item is for the formal presentation of the 2019 City of Elgin Five-Year Capital Improvement Plan (5YRCP) as proposed by the City Manager. (The 5YRCP will be considered for formal adoption at a future date as determined by Council).

BACKGROUND:

Discussed at previous meetings; This presentation was scheduled under the FY2019-20 Budget Development Calendar.

The 5YRCP is a comprehensive document describing all currently proposed capital expenditures and projects for all city departments and operations for each of the next five years. The 5YRCP is designed to provide operations staff with the opportunity to look beyond the standard 12-month governmental funding cycle; while also providing City Council with information necessary to achieve effective long-term financial planning.

While the 2019 5YRCP will ultimately be considered for formal adoption by Council Resolution, its approval will not constitute an authorization of appropriations.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Receive and consider the proposed 2019 City of Elgin Five-Year Capital Improvement Plan as proposed by the City Manager; and review same for further, detailed discussion at subsequent Budget Work Sessions.

ATTACHMENTS:

None (*The 5YRCP document will be presented at the meeting.*)

{X} Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Update on litigation: *Bonnie Crankshaw v. City of Elgin and Thomas Mattis, City Manager, in his individual capacity* and related matters

DEPARTMENT: City Manager

PROPOSED ACTION:

No Council action is requested or anticipated at this time. This item is to allow for an update by staff and general discussion among Council regarding the item as described.

BACKGROUND:

Discussed at previous meetings; former Human Resources Director Bonnie Crankshaw was terminated from her position for poor job performance. After refusing to accept a severance package, Ms. Crankshaw filed a federal lawsuit against the City of Elgin and the City Manager in his individual capacity alleging a number of violations; mainly that she was discriminated against and terminated because (1) she was disabled and the city failed to provide her requested accommodations under the Americans with Disabilities Act (ADA) and (2) she had been denied a request for intermittent leave under the Family Medical Leave Act (FMLA). The lawsuit was filed in early 2017; and the City's liability insurance provider, the Texas Municipal League Risk Pool (TML-RP) hired the law firm Wright & Greenhill of Austin to represent the City on this matter.

At the conclusion of a 4-day trial last week in federal court, the jury unanimously agreed that Ms. Crankshaw was indeed disabled, but that the City did not terminate her because she was disabled nor because she had requested FMLA. The jury also determined that the City Manager had "Qualified Immunity" and was "just doing his job" in terminating a bad employee and should not be subject to any individual liability, even if a violation occurred.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Review and discussion; No Council action is requested or anticipated at this time; other than routine direction to staff, if any.

ATTACHMENTS: None

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Update on various issues associated with an area in the southeast quadrant of the City annexed in 2015 (“Annexed Area”) and related matters

DEPARTMENT: City Manager

PROPOSED ACTION:

No Council action is requested or anticipated at this time. This item is to allow for an update by staff to Council regarding the project as described.

BACKGROUND:

Discussed at previous meetings; In December of 2015, the City completed an annexation of certain real property that is located on the southeast side of town. The total of all such property annexed at that time was 131 acres that contained a variety of existing land uses.

One, if not the, primary objectives of the annexation then was to prevent further expansion of the City of Bastrop’s jurisdiction. Aggressive annexation by other cities in the area was also common at that time; and it was also thought at the time that growth and development was imminent for that area.

Given the timing of the annexation, the City is now faced with issues related to the extension of sanitary sewer services and achieving substantial compliance with applicable law by the end of calendar year 2020.

In support of the staff recommendation, City Council has authorized moving forward with a proposal to property owners within “Area 3” to de-annex their property under certain conditions.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

No Council action is requested or anticipated at this time; other than routine direction to staff, if any.

ATTACHMENTS:

Staff memorandum

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Memorandum

Date: March 1, 2019

To: Mayor and City Council

Subject: City Services to Annexed Area



Last October, city staff initiated a review of current issues pertaining to the City's last involuntary annexation project. In 2015, approximately 212 acres located on the southeast side of town was annexed into the city limits. The area included the Texas Lost Pines Riding Club Arena, the Elgin Veterans of Foreign Wars Post 6115, and Bombshell Speed & Custom Shop, but the primary land use for the entire area was, and remains, single-family residential.

The annexation was done in compliance with state law; which ultimately compels the City to extend all city services to the area within five (5) years (consistent with the general level of services provided throughout the City). With one exception, the City has met the minimum requirement for the provision of such services, including law enforcement, trash/ recycling collection, street maintenance, planning, code enforcement, library, and other basic services (Water services are provided by the Aqua Water Supply Corporation.).

Wastewater/sanitary sewer services, however, have not yet been extended to the area; and, the City must now make a determination as to this final task - including if, how, and when wastewater services will be extended to this area as requested by the affected property owners.

As noted in the October staff report, this extension of wastewater services will represent a significant capital expense for the City. Said report also described a number of other challenges associated with this annexation; ultimately concluding that the City Council should pause to consider all current options and objectives before moving forward; including the possibility of dis-annexing some or all of the area:

"It should be noted that one (maybe the only) alternative . . . would be the possible dis-annexation of the area, returning it to Bastrop County's jurisdiction. Such an action would eliminate any concerns about capital costs or operational impacts. However, disannexation includes its own set of challenges and impacts – and would not be a simple task."

Throughout these most recent deliberations, the City Council and staff have discussed the overall situation in detail and have received new and/or updated information from various sources:

- This annexation required a commitment to extend services, however, no plans - nor funding – were developed at the time of the annexation to fulfill this obligation. Although a project was identified in the 2017 Five-Year Capital Plan, no funding for same was approved at that time (nor since).
- At the time of annexation, the primary objective of the City Council was largely to prevent further expansion north of the City of Bastrop's jurisdiction. Since then, however, state law has changed in such a way as to effectively eliminate this concern, as all cities are now essentially precluded from engaging in aggressive involuntary annexations.
- It was also thought that significant growth and development was imminent for that area at the time – a projection that has proven to be somewhat accurate – but only for a portion of the annexed area.
- Over the past few months, Council has received a variety of comments from citizens living in the area (who are presumed for the most part to be and/or represent property owners). A clear majority of those comments were in favor of some form of dis-annexation – although there are some residents/property owners who have also stated their desire to remain part of the City.

It is important to note in this regard, however, that even allowing for every comment heard or received, the Council has not yet heard from anywhere near the *majority* of the more than ninety (90) different owners of property that were included in this annexation.

- *Curbside Collection of Trash and Recycling* services have been provided to the area, but not uniformly to the entire annexed area and its residents. Some residents have stated that they have not received such services; and others have been allowed to decide for themselves whether or not they wanted these services; and yet others have apparently contracted with other service providers for trash collection – none of which complies with the applicable Ordinance and Franchise Agreement granted to the City’s designated service provider.

Moving forward, all residential properties that remain within the city limits will be (a) provided with the appropriate trash and recycling collection receptacles, (b) specifically designated as part of a regular weekly collection route, and (c) assessed a monthly fee for such services at the established rate. No other service providers will be permitted to provide trash collection services in the area.

- *Code Enforcement* remains an issue to be fully addressed within the annexed area - as it does throughout the City. All properties within this area were previously subject to county/rural standards; and the City has admittedly not been overly aggressive with code enforcement to this point in time.

However, the overall challenges associated with code enforcement within this area are no greater than in other parts of the City. The primary issues continue to be defining the desired level of enforcement and providing the resources required to achieve same. The efforts required to bring certain properties within the annexed area into full compliance with city codes will certainly require enhanced efforts and increased funding – but those same issues exist with various other properties and neighborhoods located throughout the City.

- *Land Development* within and adjacent to the annexed area continues to be an evolving situation. As noted previously, all development regulation of land within the annexed area had previously been maintained under county/rural standards, which are typically less stringent than cities. Essentially all development requirements (platting, subdividing, setbacks, parkland dedication, road construction, stormwater drainage, ROW donation, etc.) mandate higher minimum standards for projects within the City of Elgin than those located within unincorporated areas of Bastrop County. This situation has, and will continue to, pose certain challenges – and frustrations – for those property owners desirous of developing their property at the lower (and less expensive) standard.
- The *Trinity Ranch Municipal Utility District* (“MUD”) is a new major project that has recently come forward and represents a potentially impactful situation as it relates to the annexed area.

The City has executed a Letter of Intent with the developer of Trinity Ranch, a single-family residential MUD that is currently projected to include 1,600 residential units. Trinity Ranch will be located on 386 acres of land along Upper Elgin River Road. Although not currently adjacent, this project will be in close proximity to FM1704 within the annexed area. It seems quite likely that if a residential project the size and scope of Trinity Ranch were to be constructed at this location, significant servicing retail and/or supporting commercial business development would accompany it – and the logical location for that business development would be the FM1704 corridor.

In addition, Trinity Ranch will also be constructing a major expansion of the City’s wastewater collection system in support of its project. Given its proximity to the annexed area, city staff is hopeful that, through a partnership with Trinity Ranch, an alternative and more cost-effective extension of wastewater services to the annexed area can be accomplished.

- The initial staff report from last October stated that “total of all such property annexed . . . was 131 acres”, which is incorrect. The total number of land tracts annexed was 95; totaling just over 212 acres (and that number has now been revised to 197.5 acres, consistent with current tax records).

- Over the past three tax years (2016, 2017, & 2018), total City of Elgin property taxes assessed on those properties annexed as described herein was just under \$156,000.

Recommendation

Obviously, the overall challenge for the City at this time is to endeavor to achieve an appropriate balance of the various issues related to the current situation. It is the expressed, unanimous desire of the current City Council to be responsive to the citizens most directly affected by this situation. At the same time, however, Council also has an obligation to protect the overall interests of the City at large. It is with a focus on these two general issues that the following compromise plan of action is proposed:

I. Dis -Annexation

Based on the overall assessment of information discussed herein, the staff recommendation moving forward would essentially amount to “splitting the baby” as it relates to the overall territory annexed in 2015:

- *Retain all areas annexed in December, 2015* under Ordinance No. 2015-12-22-34 (as shown in the attached “Area 2”)
- *Dis-annex all areas annexed in August, 2015* under Ordinance No. 2015-08-04-22 (as shown in the attached “Area 3”), subject to the following.

With this approach, the railroad tracks/ROW would essentially become “the dividing line” and provide a natural boundary for the revised city limits. It would also provide the City with continued appropriate development control over the FM1704 corridor

In addition, including FM1704 as the only public roadway within the area to remain annexed would effectively eliminate any new road maintenance costs or responsibilities for the City – as this roadway is owned and maintained by the Texas Department of Transportation (TxDOT).

II. Settlement/Development Agreement

In exchange for agreeing to dis-annex all properties in “Area 3”, all benefitting property owners would be required to sign a settlement and/or development agreement similar to those previously executed but specifically stipulating that:

- The property would not be subdivided or otherwise developed.
- All development regulations and planning authority of the City would remain applicable (like all property located within the extraterritorial jurisdiction).
- Said property would only be used for single-family residential zoning uses and the owners would abide by single-family residential use requirements.
- No refund of property taxes or any other fees previously paid to the City would be sought.
- Any failure to abide by these conditions would constitute a petition for voluntary annexation.

Through this effort, the City would maintain its basic (and proper) control over any *significant* development that might occur in the future. Conversely, this compromise would provide property owners in this area with what many seem to desire: the ability to continue to live “as they are” without any control over current conditions – or taxation – by the City of Elgin.

An agreement of this type is essential to the City maintaining its development control over this area, as the existing extraterritorial jurisdiction (ETJ) can only be retained through a connection of property that is contiguous with the city limits.

III. Extension of Wastewater Services to “Area 2”

With the proposed dis-annexation of “Area 3 and the construction of the Trinity Ranch MUD, the extension of wastewater services to the remaining properties (“Area 2”) will be much more manageable and less expensive for the City.

Under this general scenario, the City Engineer's preliminary/conceptual cost estimate for design and construction of wastewater services to the properties currently identified as "Area 3" is \$2.2M.

Given the various development projects being discussed near or adjacent to the FM1704 corridor, however, various cost-sharing opportunities for this project may also be available to further reduce the City's investment in this project.

This proposed compromise would be in compliance with state law and the Elgin City Charter, as described by the City Attorney, insofar as certain procedural requirements are followed, to wit:

"Pursuant to Sec. 43.142 of the Texas Local Gov't code, Texas home rule cities are allowed to disannex an area in the city limits as may be provided by the Charter of said city. Elgin's charter states that the council may pass ordinances as may be "...expedient for the maintenance of good government, order and peace of the city."

The Charter further states that all such powers, whether expressed or implied, shall be exercised and enforced in the same manner prescribed by Charter; or when not prescribed herein, in such manner as shall be provided by ordinance or by the Council.

Pursuant to the charter and state law, the City shall hold two public hearings (after the provision of statutory notices) and thereafter act on an ordinance providing for the disannexation of the area in question."

Please let me know if you have any questions or would like to request additional information in this regard.



Thomas L. Mattis
City Manager

cc: Charlie Crossfield, City Attorney
Beau Perry, City Engineer
Doug Prinz, Director of Utilities
Melissa Lipiec, Planning and Development
Charles Cunningham, Director of Finance



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Monthly Departmental Activity Reports - April

DEPARTMENT: Administration

PROPOSED ACTION:

Departmental reports are informational only for City Council and no action is required.

BACKGROUND:

Routine monthly reports submitted by departments.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

No action is required.

ATTACHMENTS:

Community Development, Municipal Court, Main Street, Parks and Rec, Police Department, Public Works, Utility Billing, April reports.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



MEMORANDUM

To: Tom Mattis, City Manager
From: Amy Miller, Community Development Director
Date: April 10, 2019
RE: Community Development Department Report March 2019

Historic Review Board reviewed sign applications for the Healthy Spot 103 West First street and Rainey Real Estate 101 North Main Street. Both met the sign guidelines in the Historic District sign ordinance and were approved. Website redesign underway for all departments – new content, new photos, and an overall new look will debut in September 2019. The Design committee completed a Public Art Plan reflecting community input over the past 18 months. Working in April to review the plan with Main Street, Historic Review Board and Elgin Arts Association. The Historic preservation strategic plan committee completed the local resources assessment and drafted a survey to use with the plan. The Main Street Board finalized Local Lore, Elgin's History Adventure, in partnership with the Elgin Historical Association which is scheduled for April 13. MSB continues planning the Elgin Art Studio Tour and Ice-cream Stroll in partnership with the Elgin Arts Association, the Elgin Chamber of Commerce, Studio 621, Earthen Metals, The Clever Tiger and The Open Room. Continued work and organizing of entertainment and marketing for Sip Shop and Stroll with downtown businesses and the Elgin Chamber of Commerce. Attended the Main Street Now! Conference where Elgin was recognized as a Nationally Accredited Main Street City. Developing grant applications for the CDBG program and the Transportation Alternatives program.

Projects

- Planning for Imagine the Possibilities Tours May 9 and May 16 to showcase property in the downtown historic district to investors, relators, and business owners.
- Completed and edited the spring edition of Downtown 78621 with Chamber.
- Community Cleanup Day rescheduled due to weather and planned one for April.
- Worked with volunteers to develop a new set of banners for Lee Dildy Boulevard.
- Held FM 1100 impacted property owner meetings.
- Completed lease agreement with CARTs on downtown transit stop and prepared for city council.
- Finalized plans for Local Lore Elgin's History Adventure.
- Marketing and promotion for Music series, Local Lore, Sip Shop & Stroll and Elgin Art Studio Tour.
- Working on Shared Use parking agreements.
- Review of the City website and plans for makeover in early 2019.
- Planned business training classes on social media for April and May.
- Walk and Bike to School March good participation
- Completed a CDBG Utility grant with the Utilities Department
- Completed a Transportation Alternatives and Safe routes to school grant.
- Met with potential buyers and realtors for properties downtown.

- Met with property owners about renovation plans and possible tenants.
- Met with business owners seeking lease space.
- Targeted effort to create new content for, reorganize, and update the Community Development sections of the website with new photos.
- City of Elgin E-News
- Social Media: Facebook - visitelgintx, Instagram – visitelgintx

Boards & Committees, Seminars

CAMPO TAC , Advisory Committee

Capital Area Rural Transit Planning Organization CARTPO

Main Street Board

Historic Review Board

Promotion Tourism Committee

Design Committee

Business Retention Recruitment Committee

District Advisory Committee EISD

School Health Advisory Committee

Clean Air Coalition Advisory Committee meeting

Regional Arterials Steering committee for CAMPO

Upcoming Events

Sip Shop & Stroll April 11

Community Clean-up Day

Fridays in April -Music in the Park

April 13th- Local Lore, Elgin's History Adventure

April 13th-14th Pearls of Youth Art Show

April 18 – 20 Hip Hop Shop, Easter Egg hunt for teens to adults downtown

April 20th- Community Easter Egg Hunt

May 9 Sip Shop & Stroll with the Imagine the Possibilities Tour

May 13 Main Street Program – What is Main Street? 5:30pm Library

May 16 Imagine the Possibilities Tour and Luncheon rsvp required

May 18 -19 Elgin Art Studio Tour

May 19 Ice-cream Stroll with the Elgin Art Studio Tour

Elgin Main Street Program

VISION STATEMENT: We envision a revitalized and active historic downtown destination with warm hearted friendly people and vital businesses, where ethnic and cultural diversity are celebrated.

MISSION STATEMENT: We will enhance downtown vibrancy through historic preservation and mixed use and pedestrian friendly development, by strategically implementing the National Main Street Four Point Approach of: Design, Organization, Promotion and Economic Restructuring

CORE VALUES (if you have done this): Through a strong belief that historic preservation of our irreplaceable cultural resources in the historic downtown district is vital to the revitalization and economic success of our community, we are committed to supporting responsible repurposing of historic structures and new construction that supports mixed use development through partnerships and a persistent effort to support community focused development and promotions.

Library Report for Elgin City Council - April 2019

Circulation size was down 17 percent with the collection size about the same as April 2018.

Friends of the Elgin Library meet and planned their annual membership drive. They will have a Grownup Games Gala on May 31st. They will fund the mobile planetarium for summer reading program finale July 31st. They received several memorial donations for books and programming and a donation from the Elgin Lions Club to purchase children's books.

April programs included National Library Week celebrations, two very successful Easter egg hunts, and Dia de los Ninos/Children's Day on April 25th.

Two staff people attended Texas Library Association conference in Austin all week and two attended for a day. The best session I attended was "How to make your library relentlessly relevant" by the Grand Prairie library staff. Two staff members attended the Grantsmanship Academy through Texas State Library and Archives for five days. They were to prepare a grant to submit to TSLAC for adult programming to support families with limited English proficiency and/or low income.

Volunteer hours doubled over April 2018. Library tours increased because we realized we give tours to many new patrons and we were not counting those. Wi-fi use by patrons increased.

Categories	Units	Apr. '18	Apr. '19	Fiscal YTD '18	Fiscal YTD '19
Total Circulation		7,090	5,880	51,182	44,341
+ or - Same month previous year	Percent	17%+	17%-		
Additions					
Interlibrary Loans	Each	11	14	114	80
New Patrons	Each	53	65	520	462
Collection					
Items Added	Each	208	211	1,446	1,650
Items Withdrawn	Each	155	93	2,505	3,428
Total Collection	Each	36,607	36,620	36,607	36,620
General Statistics					
Gate Count	Each	3,459	3,729	21,046	26,292
Hours Open	Hours	160	155	1,117	1,116
Library Tours	Each	1	53	1	204
Program Visitors	Each	354	383	1,961	2,978
Public Computer Use	Hours	602	364	3,058	2,500
Patrons using computers	Each	387	578	4,167	3815
Wifi Patron Use		507	863	3,137	6,262
Volunteer Hours	Each	92	180	940	1,175
Receipts					
		\$1,284	\$1,493	\$10,804	\$10,571
Civic Center Use					
City	Each	6	3	65	31
Library	Each	23	13	143	152
Public Rental	Each	1	4	23	36
Other - not for profit	Each	8	2	26	34
Total Civic Center Use		38	22	257	253



MONTHLY ACTIVITY REPORT

For the local program, monthly reports are a way to track and document progress of both the program and the downtown revitalization effort. It is also an effective tool to use for updating the board on the program's overall activities and for communicating your progress to stakeholders, such as City Council and other funding entities. For the state office, monthly reports help us provide more direct and effective services by giving us a way to spot trends, challenges, issues etc. The report should reflect BOTH the work of staff and volunteers. While not all programs use the traditional four-committee structure any longer, the work of all programs should still be able to be reflected in the four-point categories below.

The Monthly Report is **due by the 10th of each month**. Please use this electronic version and email to mainstreet-reports@thc.texas.gov

CITY: _____Elgin_____

MONTH/YEAR: ____March 2019_____

DATE SUBMITTED: ____4-10-2019_____

MAIN STREET BOARD: (After typing, TAB to the next cell)

Meeting Dates:	Update on projects or activities
March 21, 2019	Parking downtown – recommended reduced fines to be placed at \$50 max except for handicap parking violations Business Survey finalized agreed to have a conversation guided by the survey rather than a formal survey monkey type survey. Business retention and board members to conduct survey Local Lore, Elgin's History Adventure – ready for April 13 with ne walking tour, farm equipment display and a great live music line up The Elgin Art Studio Tour – shaping up really well with new committee and partners – Elgin Arts Association helping with marketing expenses. entertainment and marketing for Sip Shop and Stroll. pedestrian safety in the downtown area –under review with TXDOT

ORGANIZATION: (After typing, TAB to the next cell)

Meeting Dates:	Update on projects or activities
March 11, 2019	Completed articles for spring edition Downtown 78621 with Chamber. Started work drafting new volunteer and main street program recruitment Awareness rack cards. Overall project Historic Preservation Plan Theresa McShan is serving on this committee. met to determine strengths and areas where help is needed for preservation groups in the community. developed a community survey to be implemented in the spring.

PROMOTION:

Meeting Dates:	
March 14, 2019	Sip Shop and Stroll All things Irish for March with an Irish style band was very successful. Local Lore for April 13 – committee meets at the Depot Museum. display boards at the various locations under development with the Elgin High School ACE program. farm equipment scheduled, live music planned by Bridget Bosier and Patty Finney.

Email to: Mainstreet-reports@thc.texas.gov

	Elgin Art Studio Tour for May 18 -19 . Sent out an artists call request, Met with business host locations to discuss what they will be doing and get commitments. Committee meets at The Clever Tiger
	Hogeye festival planning underway. Applications to be online in April. Graphic design work underway.

DESIGN:

Meeting Dates:	Update on projects or activities
March 5, 2019	Public art Plan recommended from design to MSB and MSB recommended it to city council Dollar general property owners approved an installation which is under development Marketing support for Music in the Park Series organized by FOEP to be Friday nights in April Added a dinner downtown component with to go specials at participating restaurants. Ex) Luigi's offering 2 large pizzas for \$20 Water bowls for dogs and bike racks are a special design studio project with one of Margo Sawyers classes at UT students to meet in Elgin in April.

ECONOMIC VITALITY/DOWNTOWN ECONOMIC DEVELOPMENT:

Meeting Dates:	Update on projects or activities
March , 2019	New tenant for 201 North Main Street – Firewild Catering and Austin Pig Roast Started planning Imagine the possibilities tours for May Worked with business survey to reduce its length some and use as a guide for one on one meetings rather than an online version. Parking fine recommended \$50 max to MSB. Amy met with Bancorp bank and has approval for shared use parking. Has secured a template for the agreement. Will be working on formally putting that in to place in April for Bancorp south and TDHS. Will be in touch with First Baptist sand First Presbyterian about possible shared use.

1. Program Commentary (*list critical issues, problems, and successes/completed projects of the past month*):

Public Art Plan is a huge step forward for the downtown program

2. Outlook. *Goals and challenges; plans for upcoming major projects such as public improvements etc.:*

Juggling lots of special events – and these are bringing more people downtown!

Email to: Mainstreet-reports@thc.texas.gov

3. Suggestions for Texas Main Street Center *(list suggestions on services or training topics; new resources; questions):*

Thank you for all the design review help – it's critically important

4. Main Street in the News. *We would love to spotlight your upcoming events in our Main Street Matters e-newsletter, please email Mainstreet-reports@thc.texas.gov with the information. We ask that you do not send in events that have already taken place, send in future events for as many months as possible.*

March 14 – Sip Shop and Stroll All things Irish

Fridays in April – Music Series at Veterans Memorial Park

April 11 Sip Shop and Stroll Easter theme

April 13 – Local Lore Elgin's History Adventure with Pearls of Youth Art Show

April 18-21 Hip hop Shop

May 9- Sip Shop and Stroll Imagine the Possibilities tour

May 16 Imagine the Possibilities luncheon

May 18-19 – Elgin Art Studio Tour

Elgin Main Street

VISION STATEMENT: We envision a revitalized and active historic downtown destination with warm hearted friendly people and vital businesses, where ethnic and cultural diversity are celebrated.

MISSION STATEMENT: We will enhance downtown vibrancy through historic preservation and mixed use and pedestrian friendly development, by strategically implementing the National Main Street Four Point Approach of: Design, Organization, Promotion and Economic Restructuring

CORE VALUES (if you have done this): Through a strong belief that historic preservation of our irreplaceable cultural resources in the historic downtown district is vital to the revitalization and economic success of our community, we are committed to supporting responsible repurposing of historic structures and new construction that supports mixed use development through partnerships and a persistent effort to support community focused development and promotions.

Email to: Mainstreet-reports@thc.texas.gov

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month April

Year 2019

Municipal Court for the City CITY OF ELGIN

Presiding Judge Amanda Carter

If new, date assumed office

Court Mailing Address P.O. BOX 591

City ELGIN

, TX Zip 7-8621

Phone Number (512) 281-0318

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by Yadira Duque

Date May 21, 2019

Phone Number (512) 281-0318

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION

P O BOX 12066

AUSTIN, TX

78711-2066

PHONE: (512) 463-1625

FAX: (512) 936-2423

CRIMINAL SECTION

City of CITY OF ELGIN
Month April Year 2019

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	13,122	14	0	0	2,545	38
a. Active Cases	9,422	13	0	0	1,269	22
b. Inactive Cases	3,700	1	0	0	1,276	16
2. New Cases Filed	219	0	0	0	49	3
3. Cases Reactivated	553	0	0	0	156	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	10,194	13	0	0	1,474	25
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	146	0	0	0	29	2
b. Dismissed by Prosecution	11	0	0	0	1	0
7. Dispositions at Trial:						
a: Convictions						
1) <i>Guilty Plea or Nolo Contendere</i>	12	1	0	0	3	3
2) <i>By the Court</i>	1	0	0	0	0	0
3) <i>By the Jury</i>	0	0	0	0	0	0
b: Acquittals:						
1) <i>By the Court</i>	0	0	0	0	0	0
2) <i>By the Jury</i>	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	25					
b: After Deferred Disposition	0	0	0	0	2	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	2					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	7	0	0	0	2	0
10. Total Cases Disposed	204	1	0	0	37	5
11. Cases Placed On Inactive Status	27	0	0	0	14	0
12. Total Cases Pending End of Month:	13,137	13	0	0	2,557	36
a: Active Cases	9,963	12	0	0	1,423	20
b: Inactive Cases	3,174	1	0	0	1,134	16
13. Show Cause Hearings Held	12	0	0	0	4	0
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0
b: Without Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court CITY OF ELGIN	TOTAL
Month April Year 2019	
1. Transportation Code Cases Filed	3
2. Non-Driving Alcoholic Beverage Code Cases Filed	1
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	1
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	4
9. All Other Non-Traffic Fine-Only Filed	1
10. Transfer to Juvenile Court: a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning: a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court CITY OF ELGIN		Number Given	Number Requests For Counsel
Month April	Year 2019		
1. Magistrate Warnings:		19	
a. Class C Misdemeanors			
b. Class A and B Misdemeanors		17	10
c. Felonies		8	4
			TOTAL
2. Arrest Warrants Issued:			41
a. Class C Misdemeanors			
b. Class A and B Misdemeanors			1
c. Felonies			2
3. Capiases Pro Fine Issued			16
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			1
9. Magistrate's Orders for Ignition Interlock Device Issued			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held			0
12. Disposition of Stolen Property Hearings Held			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			0
a. Partial Satisfaction			
b. Full Satisfaction			1
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			24
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			\$0.00
18. Fines, Court Costs and Other Amounts Collected:			\$29,869.43
a. Kept by City			
b. Remitted to State			\$18,284.25
c. Total			\$48,153.68

Michael Gonzalez
Parks and Recreation Director
mgonzalez@ci.elgin.tx.us 512-285-6434



April 2019 Parks Report- Michael

One of our objectives at the beginning of the year was to see how we can maximize our revenue and cost recovery here in the Parks Department. We intend to work efficiently as possible recognizing areas that are not working efficiently and improving other areas of our programs and spaces to retain our regular customers. We have found that our returning customers for both memberships and facility rentals are where we have the most impact for cost recovery. We understand in part this is a result of the customer experience. We are working with our staff to make sure the customer has a great experience and that we remain open to what the customer has to say and try to meet their needs . We may not be able to fulfill their needs every time, but we can have a plan in place to acknowledge them. We have made a hire for our Parks Superintendent positions and we will be working on improving turf areas. With an improved healthy turf that will cut down on the number of times we need to mow certain areas. A healthy turf will also keep up with the heat and foot traffic that we see through out the summer. Overall, we are excited to move into this area of staff improvement and facility improvements.

Programs -Elizabeth

April was a month of music! We had glorious weather for our 4 Fridays of live music, with incredible bands, at our Music in the Park event sponsored by the Friends of Elgin Parks. Every night of Music in the Park we had at least 250-275 people in attendance where we danced, sang and enjoyed each other's company, as well as dinner specials from local restaurants. In addition to Music in the Park, we offered an Easter Egg Decorating night for kids where they could decorate cards and fake eggs or dye real eggs, just in time for the holiday. We had 24 people attend and only spent \$1.64 per person.

Goals for May 2019

- Open the Pool
- Train Rec Staff in CPR and First AID
- Plan for summer programs

Facility and Park Activity Summary	Number of uses spring 2019		
	February	March	April
Park/ Pavilion Rental	21	6	12
Ball Field Rental	35	53	54
Fleming Community Center/ Rec Center rentals	62	58	33
Monthly Rec Memberships	181	180	159
Yearly Rec Membership	33	3	19
Deposits	\$16,264.25	\$10,256.00	\$13,074.50

Public Works – April 2019

Right of Way and Easement mowing and maintenance:

TX DOT Right of Way maintenance, City of Elgin Right of Way shredding, mowing, weed eating and maintenance is ongoing.

Sign replacement:

Repaired:

Red Light Photo sign - County Line road was hit

Straightened:

School and Speed Limit signs on County line road

Crack Seal:

Martial Eagle Drive

Imperial Eagle Lane

Paint Stripe:

South Avenue C @ Central Avenue - crosswalks and stop bars

Permanent Street, utility cut repairs, pothole repairs:

Patches:

East 8th Street – 1 location

East 7th Street – 1 location

East 9th Street – 1 location

Canary Street – 2 locations

North Avenue C – 5 locations

South Avenue C – 2 locations

North Avenue F – 2 locations

North Avenue H – 1 location

East 11th Street – 1 location

North Main Street – 1 location

Q. S. Goins – 1 location

Bladed Alley between North Avenue C, North Main Street, West 11th Street, and SH 95 N

Added cold mix and base to edge of pavement South Main Street – 1 location

Added base and compacted alley between North Avenue C, North Main Street, West 2nd Street, and West 1st Street

Added base to utility cut – North Avenue F

Level-up on Mogonye Lane

Pothole patched throughout town:

Multiple locations

Saw cut utility cuts to prep for permanent repair

Curb, Gutters, Drains, and Ditch Cleaning

Removed vegetation and silt from curb and ditch West 11th Street and US 290
Added new pipe for walkway North Avenue F

Trees and Brush:

Trimmed low limbs:

Hall Street

North Avenue E @ Lexington Road

Williams Street from West Brenham Street to West Cleveland Street

East 7th Street @ North Avenue E

Allison Cove @ Old McDade Road

Antietam Trail

Antietam Drive

North Avenue C from Lexington Road to West 12th Street

Removed fallen limb:

Bandera Woods Boulevard

Removed fallen tree:

South Avenue A

Lexington Road

North Main Street

Trimmed brush in alley:

Between West 3rd Street, West 2nd Street, North Avenue B, and North Avenue C

Between West 3rd Street, West 2nd Street, North Avenue A, and North Avenue B

Miscellaneous:

Saturday 4/13/2019 Flooding

Removed rock and debris from railroad track approaches on North Avenue H

Preventive maintenance – (2) mowers

Maintenance:

saw cutter

Backhoe - JD310D

Backhoe - JD 310G

Pickup – Unit 13

Saratoga Farms Subdivision Section 6:

Substantially complete, anticipate opening to the public in June.

Lee Dildy Boulevard/Roy Rivers Road phase 2:

Patin Construction to mobilize in May to construct the extension of these two (2) Streets.

Joe Parten

Director, Public Works

City of Elgin

UTILITY BILLING REPORT			April 2019
Billed out	\$483,176.59		
Past due notices	603		
Work orders-Cut offs	58		
Disconnected for non pmt	8		
Extension to pay 1st	52		
Extension due for disconnect	3		
Meter tamper fee	0		
After Hour turn on	0		
Accounts set to final	7	for non pmt	
Leak Adjustments	2		

METER REPORT		
WORK ORDERS	COMPLETED	INCOMPLETE
START READ	46	3
FINAL READ	42	1
TRANSFERS / IN AND OUT	6	0
CTO'S / DISCONNECT NON-PMT	63	0
SET METER	2	1
METER REPLACEMENTS	40	32
VISUAL READS	11	0
FAILURE TO READ (MOBILE MISS)	101	0
RE READS	38	0
WL / CHECK FOR WATER LEAK	33	4
METERS DATA LOGGED	20	0
MISCELLANEOUS	74	13
TOTAL NUMBER OF WORK ORDERS	476	54
CURB STOPS - JOHN CALHOUN		
BROKEN CURB STOPS		39
SERVICE LINE REPAIR		
MAIN BREAK		
SEWER LINE REPAIR		
TOTAL NUMBER OF WORK ORDER	0	39
BULK WATER		
PURCHASES	11	
TRIPS/GALLONS	17/6,400	
TOTAL COLLECTED	\$38.72	

Dodie Navejas, Utility Billing Supervisor
Customer Service/A/R Supervisor

310 N. Main Street
512-229-3220 office

Elgin Police Department

April – 2019

Monthly Report

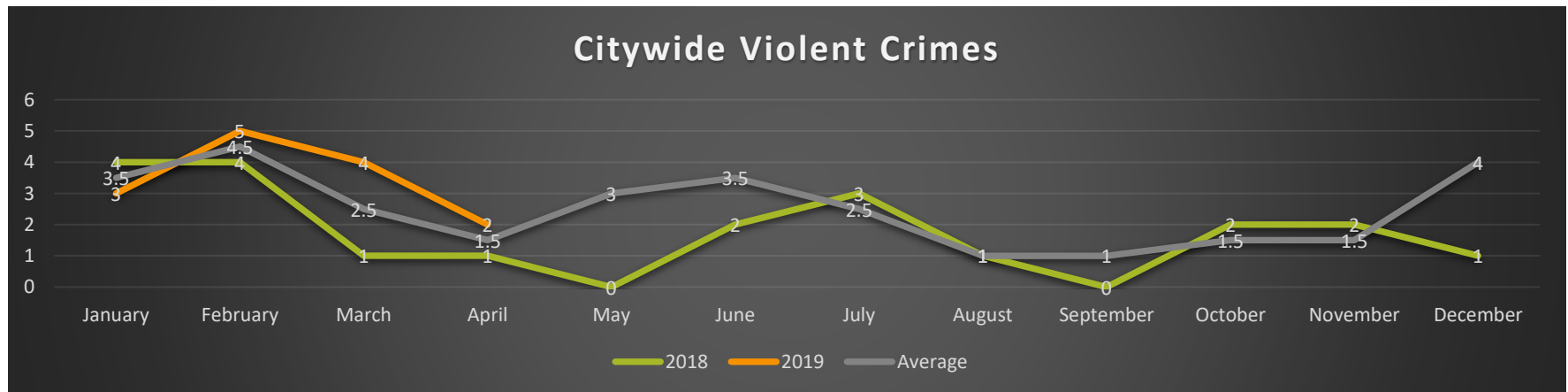


Elgin Police Department

Citywide Monthly Crime Reports - April 2019

Violent Crime

Offense Category	MTD	MTD LM	MTD %	MTD LY	MTD % LY	YTD	YTD LY	YTD % LY	CR YTD	CR YTD%
Homicide	0	0	nc	0	nc	0	0	nc	0	0%
Rape/Sexual Assault	1	2	-50%	0	100%	6	1	500%	4	67%
Business Robbery	1	0	100%	0	100%	2	2	nc	1	50%
Individual Robbery	0	0	nc	0	nc	3	0	300%	3	100%
Agg Assault - No FV	0	1	nc	0	nc	2	2	nc	2	100%
Agg Assault - FV	0	1	-100%	1	-100%	1	5	-400%	1	100%
Total	2	4	-50%	1	100%	14	10	40%	11	79%



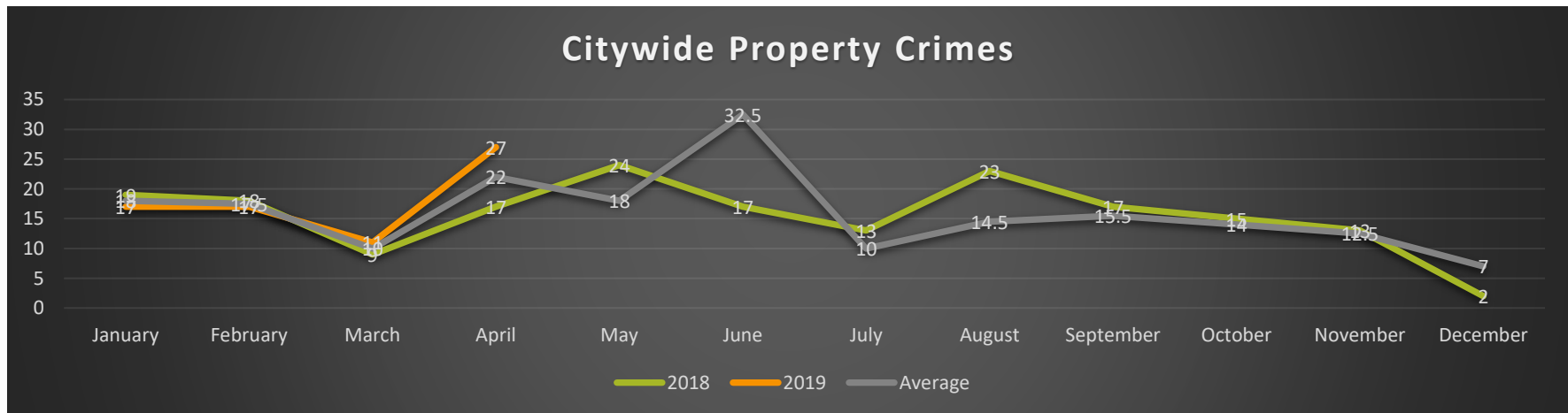


Elgin Police Department

Citywide Monthly Crime Reports - April 2019

Property Crime

Offense Category	MTD	MTD LM	MTD %	MTD LY	MTD % LY	YTD	YTD LY	YTD % LY	CR YTD	CR YTD%
Burglary Non-Residence	2	2	nc	2	nc	6	11	-45%	0	0%
Burglary Residence	4	0	400%	5	-20%	10	6	67%	4	40%
Auto Theft	3	0	300%	1	200%	4	6	-33%	1	25%
BOV	3	0	300%	0	300%	6	14	-57%	1	17%
Other Theft	15	9	67%	6	150%	46	25	84%	17	37%
Total	27	11	145%	14	93%	72	62	16%	23	37%

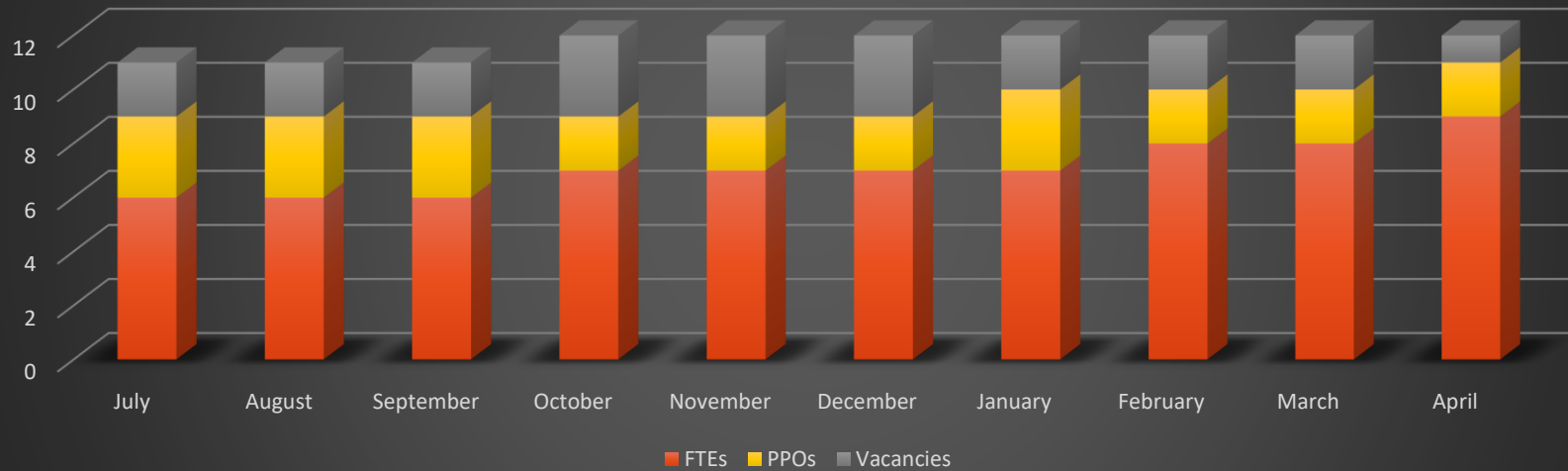




Elgin Police Department

Patrol Staffing – 2018/2019

Patrol Staffing 2018/2019

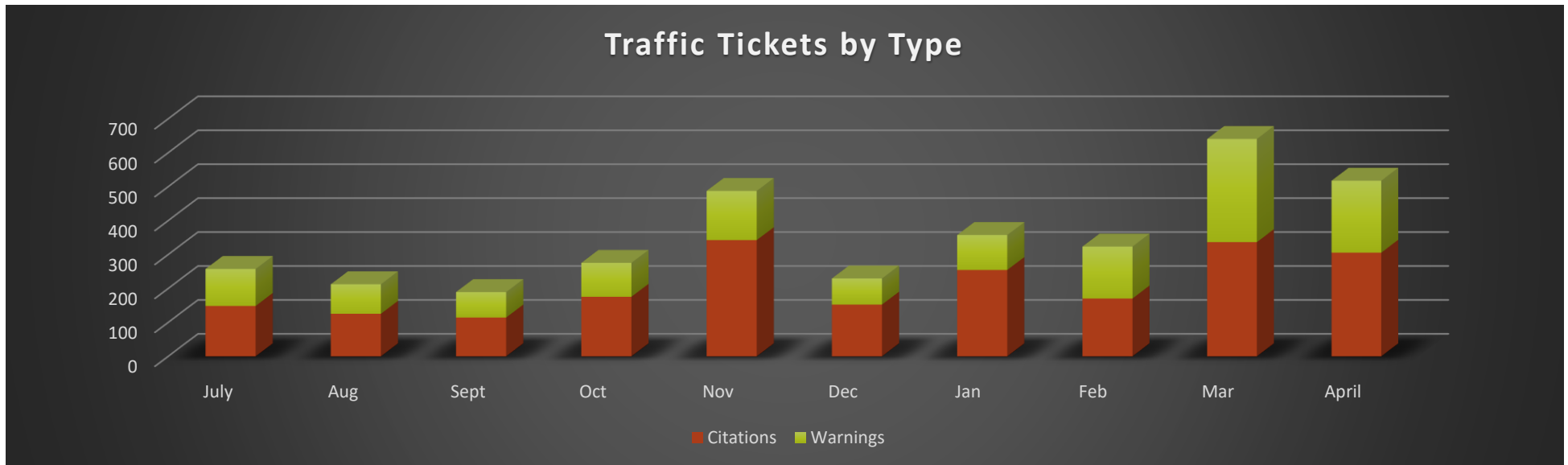


	Authorized	Open (Vacant)	Current	Actual % Vacant
April	12	1	11	8%
March	12	2	10	17%
February	12	2	10	17%
January	12	2	10	17%
December	12	3	9	25%
November	12	3	9	25%



Elgin Police Department

Citywide Monthly Traffic Tickets – Year to Date 2019 (Violations)



Jan	Feb	Mar	April	2019	2018
255	171	337	306	1069	621
103	153	304	212	772	438
358	324	641	518	1841	1059

Note: 74% increase from 2018 during the same period. This data will differ from Racial Profiling Data (includes traffic stops and all other citations).



Elgin Police Department

Call Analysis – 2018/2019

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	Ave
Dispatched calls	426	392	505	461	524	422	432	453	423	438	344	455	382	305	386	470	426
Self-Initiated calls	442	458	453	485	503	508	528	522	367	494	674	330	874	594	941	770	559
Total Calls	868	850	958	946	1027	930	960	975	790	932	1018	785	1256	899	1327	1240	985
																	Ave
Total Time on Calls	18,024	30,488	20,620	40,537	22,844	18,068	22,182	27,004	22,151	32,908	37,485	28,124	30,908	19,060	25,924	26,688	26,438
Committed Time	40%	76%	46%	94%	51%	42%	50%	60%	51%	74%	87%	63%	69%	47%	58%	62%	61%

Goal for committed time = no more than 60%



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: General Activity Report and/or Project Update

DEPARTMENT: City Manager/Staff

PROPOSED ACTION:

No Council action proposed or requested; This item is to allow for general update and/or activities report relating to various on-going city projects or issues.

BACKGROUND:

This item is to provide opportunities for miscellaneous updates and comments by the staff; and general Q&A with the City Council relative to on-going projects and/or issues.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X}
N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

None.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Request to waive open container ordinance October 24, 25 and 26 for the 32nd Annual Hogeye Festival.

DEPARTMENT: Community Development

PROPOSED ACTION: Consider waiver of open container ordinance for 32nd Annual Hogeye Festival Thursday, October 24 for the Hogeye Stroll from 5pm to 9pm 400 block of Main Street to Brenham Street, 2nd, First Street, Depot street, Central and Austin Street from Avenue B to Main Street, on Friday, October 25 from 7pm to midnight on Depot Street and Central Avenue from Main Street to Avenue B for the Gordon Swenson Memorial BBQ Pork Cook-off and the free street dance, and on Saturday, October 26 8am to 7pm on the festival grounds Loop 109 Main Street from the 400 block of North Main Street to the 200 block of South Main Street, Austin Street, 1st Street, 2nd Street, from the Union Pacific Railroad tracks to Avenue C and on Central Avenue, Depot Street from Main Street to Avenue C.

BACKGROUND:

The Hogeye Festival directly contributes to the development, promotion and revitalization of the downtown business district. The award winning Elgin Main Street program and the Hogeye Festival committee have organized: The Hogeye Stroll Thursday night includes the Hogalicious Dessert Contest and the Pearls Before Swine Art Show, and drives traffic to local businesses. The Free Friday Night Street Dance Features Kenny Ortz and No Chance Band, and Saturday includes all of the festival activities – handmade arts and crafts, live music and entertainment on three stages, BBQ Pork cookoff, car show, carnival, Cow Patty Bingo, children's activities, Corn Hole Tournament and more! The event includes great volunteer support working in concert with City staff to produce a weekend of entertainment and celebration in downtown Elgin.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { X } included { } not included in the current-year budget { } N/A

RECOMMENDATION:

Approve open container waiver for the Hogeye Festival October 24 to 26 as presented.

ATTACHMENTS:

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



May 28, 2019

Chris Cannon, Mayor
City Council
City of Elgin
PO Box 591
Elgin, Texas 78621

Dear Mayor Cannon and Council Members:

The 32nd Annual Hogeye Festival is scheduled for Thursday, October 24 through Saturday, October 26, 2019 on Main Street in Historic Downtown Elgin. The festival committee has been working and meeting regularly to finalize the many components of the festival. Approximately 25 people volunteer for the festival committee and approximately 100 people volunteer the day of the festival. Thank you to the City of Elgin for all the support city departments provide to make the Hogeye Festival possible.

Hogeye is a community celebration to raise funds for the City sponsored downtown revitalization project Elgin Main Street and many local non-profit groups have successful fundraisers at the festival. Crowds are estimated at 20,000 and there is tremendous media coverage for our community. The Hogeye Stroll Thursday night includes the Hogalicious Dessert Contest and the Pearls Before Swine Art Show, and drives traffic to local businesses. The Free Friday Night Street Dance Features Kenny Ortz and No Chance Band, and Saturday includes all of the festival activities – handmade arts and crafts, live music and entertainment on three stages, BBQ Pork cookoff, car show, carnival, Cow Patty Bingo, children's activities, Corn Hole Tournament and more! The event includes great volunteer support working in concert with City staff to produce a weekend of entertainment and celebration in downtown Elgin.

The Elgin Main Street Board and the Hogeye Festival Committee request:

Consider waiver of open container ordinance Consider waiver of open container ordinance for 32nd Annual Hogeye Festival Thursday, October 24 for the Hogeye Stroll from 5pm to 9pm 400 block of Main Street to Brenham Street, 2nd, First Street, Depot street, Central and Austin Street from Avenue B to Main Street, on Friday, October 25 from 7pm to midnight on Depot Street and Central Avenue from Main Street to Avenue B for the Gordon Swenson Memorial BBQ Pork Cook-off and the free street dance, and on Saturday, October 26 8am to 7pm on the festival grounds Loop 109 Main Street from the 400 block of North Main Street to the 200

PO Box 591 Elgin, Texas 78621 www.elgintx.com 512.281.5724
Celebrating 24 years as a Texas Main Street City

block of South Main Street, Austin Street, Central Avenue, Depot Street, 1st Street, 2nd Street, from the Union Pacific Railroad tracks to Avenue B.

Request the following street closures for Thursday October 24 Depot Street from Avenue C to Avenue A may be closed for the carnival from 6pm to 10pm. Friday October 25, Depot Street and Central Avenue to be closed from Main Street to Avenue B for the Free Friday night Street dance, carnival, and Gordon Swenson Memorial BBQ Pork cook-off from 4pm to midnight; Saturday October 26 Loop 109 Main Street from the 400 block of North Main Street to the 200 block of South Main Street, and Depot Street to Avenue B, Austin Street, Central Avenue, Depot Street, 1st Street, 2nd Street, from the Union Pacific Railroad tracks to Avenue C from 4am to 7pm.

Great things are happening in downtown Elgin – four buildings are under renovation, new business are opening and the district has a 90% occupancy rate. The Hogeye Festival directly contributes to the development, promotion and revitalization of the downtown business district and Our Town! An estimated 20,000 people attend the Hogeye Festival. The Elgin Main Street Board has been a part of the Main Street program through the Texas Historical Commission since 1990. The City of Elgin has been selected as a National Main Street Community every year since 1999.

Please let us know what additional information we can provide. Stacey Gruetzner Wilhite, festival chairperson can be reached at 512-731-7872 and I can be reached at 512-303-2567. Thank you for working with us and for helping to make this event possible. We appreciate all of the City's support relating to the logistics, planning and implementation of the festival.

Sincerely,



Ed Rivers
President



Stacey Gruetzner Wilhite
Festival chair



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Request for street closures for the 32nd Annual Hogeye Festival October 24-26, 2019.

DEPARTMENT: Community Development

PROPOSED ACTION: Consider street closures for the 32nd Annual Hogeye Festival Thursday October 24 through Saturday October 26, 2019.

BACKGROUND:

The annual Hogeye Festival is held in the downtown business district. Various street closures are required on Thursday Friday and Saturday. Thursday, October 25 Depot Street from Avenue C to Avenue A may be closed for the carnival from 6pm to 10pm. Friday, October 25, Depot Street and Central Avenue to be closed from Main Street to Avenue B for the Free Friday night Street dance, carnival, and Gordon Swenson Memorial BBQ Pork cook-off from 4pm to midnight; Saturday, October 26 Loop 109 Main Street from the 400 block of North Main Street to the 200 block of South Main Street, Depot Street and Central Avenue, from Main Street to Avenue B, Austin Street, 1st Street, 2nd Street, from the Union Pacific Railroad tracks to Avenue C from 4am to 7pm. Street closures for the Festival on Saturday October 26 are implemented through a contract with a professional barricades supply and traffic control company. That cost is covered by the festival and Main Street program.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { X } included { } not included in the current-year budget { } N/A

RECOMMENDATION: Approve street closure requests for the 32nd Annual Hogeye Festival.

ATTACHMENTS:

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



May 28, 2019

Chris Cannon, Mayor
City Council
City of Elgin
PO Box 591
Elgin, Texas 78621

Dear Mayor Cannon and Council Members:

The 32nd Annual Hogeye Festival is scheduled for Thursday, October 24 through Saturday, October 26, 2019 on Main Street in Historic Downtown Elgin. The festival committee has been working and meeting regularly to finalize the many components of the festival. Approximately 25 people volunteer for the festival committee and approximately 100 people volunteer the day of the festival. Thank you to the City of Elgin for all the support city departments provide to make the Hogeye Festival possible.

Hogeye is a community celebration to raise funds for the City sponsored downtown revitalization project Elgin Main Street and many local non-profit groups have successful fundraisers at the festival. Crowds are estimated at 20,000 and there is tremendous media coverage for our community. The Hogeye Stroll Thursday night includes the Hogalicious Dessert Contest and the Pearls Before Swine Art Show, and drives traffic to local businesses. The Free Friday Night Street Dance Features Kenny Ortz and No Chance Band, and Saturday includes all of the festival activities – handmade arts and crafts, live music and entertainment on three stages, BBQ Pork cookoff, car show, carnival, Cow Patty Bingo, children's activities, Corn Hole Tournament and more! The event includes great volunteer support working in concert with City staff to produce a weekend of entertainment and celebration in downtown Elgin.

The Elgin Main Street Board and the Hogeye Festival Committee request:

Consider waiver of open container ordinance Consider waiver of open container ordinance for 32nd Annual Hogeye Festival Thursday, October 24 for the Hogeye Stroll from 5pm to 9pm 400 block of Main Street to Brenham Street, 2nd, First Street, Depot street, Central and Austin Street from Avenue B to Main Street, on Friday, October 25 from 7pm to midnight on Depot Street and Central Avenue from Main Street to Avenue B for the Gordon Swenson Memorial BBQ Pork Cook-off and the free street dance, and on Saturday, October 26 8am to 7pm on the festival grounds Loop 109 Main Street from the 400 block of North Main Street to the 200

PO Box 591 Elgin, Texas 78621 www.elgintx.com 512.281.5724
Celebrating 24 years as a Texas Main Street City

block of South Main Street, Austin Street, Central Avenue, Depot Street, 1st Street, 2nd Street, from the Union Pacific Railroad tracks to Avenue B.

Request the following street closures for Thursday October 24 Depot Street from Avenue C to Avenue A may be closed for the carnival from 6pm to 10pm. Friday October 25, Depot Street and Central Avenue to be closed from Main Street to Avenue B for the Free Friday night Street dance, carnival, and Gordon Swenson Memorial BBQ Pork cook-off from 4pm to midnight; Saturday October 26 Loop 109 Main Street from the 400 block of North Main Street to the 200 block of South Main Street, and Depot Street to Avenue B, Austin Street, Central Avenue, Depot Street, 1st Street, 2nd Street, from the Union Pacific Railroad tracks to Avenue C from 4am to 7pm.

Great things are happening in downtown Elgin – four buildings are under renovation, new business are opening and the district has a 90% occupancy rate. The Hogeye Festival directly contributes to the development, promotion and revitalization of the downtown business district and Our Town! An estimated 20,000 people attend the Hogeye Festival. The Elgin Main Street Board has been a part of the Main Street program through the Texas Historical Commission since 1990. The City of Elgin has been selected as a National Main Street Community every year since 1999.

Please let us know what additional information we can provide. Stacey Gruetzner Wilhite, festival chairperson can be reached at 512-731-7872 and I can be reached at 512-303-2567. Thank you for working with us and for helping to make this event possible. We appreciate all of the City's support relating to the logistics, planning and implementation of the festival.

Sincerely,



Ed Rivers
President



Stacey Gruetzner Wilhite
Festival chair



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Election of the Mayor Pro-Tem by City Council

DEPARTMENT: Mayor and City Council

PROPOSED ACTION:

The election of the City of Elgin Mayor Pro-Tem as prescribed by the City Charter.

BACKGROUND:

The election of the Mayor Pro Tem is a routine event occurring after every Regular City Council Election. As it relates to this election/appointment, the City Charter stipulates that “The mayor pro tem shall be a council member elected by the council” and that “The mayor pro tem shall act as mayor during the absence or disability of the mayor, and shall have power to perform every act the mayor could perform if present.”

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Election of the Mayor Pro-Tem by City Council

ATTACHMENTS:

None

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A RESOLUTION OF THE CITY OF ELGIN, TEXAS CONSENTING TO THE CREATION OF A MUNICIPAL UTILITY DISTRICT TO BE KNOWN AS BRICKSTON MUNICIPAL UTILITY DISTRICT AND MAKING CERTAIN FINDINGS RELATED THERETO

DEPARTMENT: City Manager

PROPOSED ACTION:

Consideration and approval of a Resolution approving an administrative amendment to the City's consent of the creation of a Municipal Utility District ("MUD") as previously contemplated in the Development Agreement between the City and the Brickston MUD

BACKGROUND:

Discussed at previous meetings; Previously known as "Heritage Lakes", Texas Bridle Trails ("TBT") intends to develop 650 +/- acres of land within City's ETJ as "Brickston", a master-planned, mixed-use community with park and recreational facilities to serve the community. Brickston will include commercial sites; as well as land sites for public safety and public-school facilities.

The Council previously approved a Development and Consent Agreement, that is binding upon TBT and the associated Brickston MUD. Said Agreement included a commitment on the part of the City to consent to the creation of the MUD in exchange for various commitments made by the developers.

The developers, however, have encountered certain difficulties in obtaining final approval of the MUD through the state legislature. The main issue now involves finding the right "political balance" regarding a commitment the state water plan. The language included in the proposed Resolution is now believed to be acceptable to all concerned – and it has no adverse impact on the City; nor does it add any responsibilities for the City moving forward.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Approval of the Resolution formally amending the Consent Agreement with the Brickston Municipal Utility District as described; and routine direction to staff, if any.

ATTACHMENTS: Resolution

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF ELGIN, TEXAS CONSENTING
TO THE CREATION OF A MUNICIPAL UTILITY DISTRICT TO BE
KNOWN AS BRICKSTON MUNICIPAL UTILITY DISTRICT AND
MAKING CERTAIN FINDINGS RELATED THERETO**

WHEREAS, the City of Elgin has received a Petition for Consent to Include Land in a Municipal Utility District, dated January, 2019, a copy of which is attached hereto as Exhibit “A”; and,

WHEREAS, the City wishes to evidence its support for the creation of the Brickston Municipal Utility District (“District”) within its extraterritorial jurisdiction by special act of the 86th Texas Legislature; and,

WHEREAS, the creation of the Brickston Municipal Utility District was previously contemplated through a Development Agreement executed by and between the City of Elgin and Texas Bridle Trails LLC; and,

WHEREAS, the City passed Resolution No. 2019-02-05-02 to evidence consent and support of the creation of the Brickston Municipal Utility District; and,

WHEREAS, the City amended Resolution No. 2019-02-05-02 with Resolution No. 2019-04-16-09 on April 16, 2019; and

WHEREAS, the City of Elgin and Texas Bridle Trails wish to amend Resolution No. 2019-04-16-09.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS THAT:

Section 1. That the above recitals are true and correct; and that the City Council hereby grants its consent to and permission for the creation of the Brickston Municipal Utility District by special act of the 86th Texas Legislature within its extraterritorial jurisdiction which is described more fully in the field notes attached to the Petition described in Exhibit B; a copy of which being attached hereto and made part of this Resolution as if copied verbatim therein.

Section 2 That the Mayor and City Secretary are hereby authorized to execute any documents necessary to effectuate this Resolution.

Section 3 That the City Council further states that it has not relinquished any rights, duties or powers relating to the inclusion of the District within its extraterritorial jurisdiction and that while the City consents to the creation of the District, it does not release the area within the District from its extraterritorial jurisdiction

Section 4. That Texas Bridle Trails has made a commitment that the Brickston Municipal Utility District will contain, in addition to those matters in the Development Agreement, with the Effective Date of February 6, 2019, the following related to Affordable Housing:

(a) Not less than 7.5 percent of the multifamily residential units developed on the real property in the district must be deed restricted for rent to individuals or families with incomes at

or below 30 percent of the area median family income at an annual rent not to exceed 30 percent of the income of the individual or family renting the unit.

(b) Not less than 7.5 percent of the multifamily residential units developed on the real property in the district must be deed restricted for rent to individuals or families with incomes at or below 50 percent of the area median family income at an annual rent not to exceed 30 percent of the income of the individual or family renting the unit.

(c) Multifamily residential units reserved for rent to certain individuals and families under this section must be reserved in the same proportion of the type and size of multifamily residential units that are offered in the residential development as a whole.

(d) The District, once created, will monitor compliance of the provisions in subsections (a)-(c) above. The District will present an annual report to the City Council on those requirements.

Section 5 That Texas Bridle Trails has further committed that the Brickston Municipal Utility District will not take any actions that will be inconsistent with the objectives of the most recently adopted state water plan.

Section 6 The Brickston Municipal Utility District, once created, will monitor compliance with provision (a) above and present an annual statement to the City Council that it has not taken any actions that are inconsistent with the objectives of the most recently adopted state water plan.

Section 7. The City Council hereby find and declares that written notice of the date, place and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 8. This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED this 4th day of June, 2019.

CHRIS CANNON, Mayor
City of Egin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE AN AGREEMENT WITH CIVICPLUS TO PROVIDE AND MAINTAIN SOFTWARE APPLICATIONS THAT WILL FACILITATE THE MANAGEMENT OF THE CITY'S PARK RESERVATION AND ALL RECREATION PROGRAMMING; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT

DEPARTMENT: City Manager

PROPOSED ACTION: Authorize Mayor to Execute the Agreement as presented or with any modifications the Council may wish to suggest.

BACKGROUND:

One of the purposes of the sale of the 2019A bonds was to provide funding for upgrading the City's management software for certain applications that were deemed to be currently inadequate. One such application was the software used to manage the City's Parks and Recreation Programming. Over the past several months, the Parks and Rec. staff has evaluated several possible solutions and have determined that the product offered by CiviPlus best suits their needs.

In addition to being more user friendly and robust, the CivicPlus software is less expense than the currently used application as far as annual maintenance and licensing are concerned. If Council approves the acquisition of the proposed software, the agreement currently in place may be terminated with 30 days written notice.

BUDGET/FINANCIAL IMPACT:

Funding for the installation and first year maintenance costs the software proposed to be purchased from CivicPlus, would come from proceeds of the 2019A Certificates of Obligations.

RECOMMENDATION: Recommended for acceptance

ATTACHMENTS: 1.) Copy of Resolution authorizing the Agreement between City and CivicPlus
2.) Copy of Agreement with CivicPlus containing the scope of work, services to be provided, cost of services and other terms and conditions to be agreed to between the parties.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO: _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE AN AGREEMENT WITH CIVICPLUS TO PROVIDE AND MAINTAIN SOFTWARE APPLICATIONS THAT WILL FACILITATE THE MANAGEMENT OF THE CITY'S PARK RESERVATION AND ALL RECREATION PROGRAMMING; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT.

WHEREAS, the City of Elgin takes pride in its extensive Park system and multi-purpose Recreation Program; and

WHEREAS, the management of said facilities and programming represents a challenge to the staff to maximize the use and utility of said facilities in order to provide the highest benefit to the City's citizens and meet their recreational needs and demands; and

WHEREAS, CivicPlus has demonstrated that its software offers the best solution for managing said systems, compared to others that were considered for this task; and

WHEREAS, the terms and conditions of the proposed scope of work are documented in the quote # Q-02548-1, attached hereto as EXHIBIT A;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVERTON, TEXAS THAT:

The City Council approves the Agreement with CivicPlus as shown in EXHIBIT A attached and that the Mayor is authorized on behalf of the City to execute said Agreement which is incorporated herein for all purposes and that CivicPlus shall provide said services as described therein.

APPROVED AND RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS ON THIS 4th DAY OF JUNE, 2019.

Chris Cannon, Mayor

ATTEST:

Amelia Sanchez, City Secretary

EXHIBIT A

DATAprose® AMENDMENT TO PRODUCTION AGREEMENT

This Amendment to the Production Agreement ("Amendment") amends the Production Agreement ("Agreement") made between DataProse, LLC, a Texas limited liability company ("DataProse") and the City of Elgin ("Client") dated 2/2/2012. The purpose of this Amendment is to amend the terms and conditions agreed to in this prior Agreement. The effective date of this Amendment is the date last signed below ("Effective Date"). In consideration of the mutual promises and benefits contained herein, the parties hereby agree as follows:

PURPOSE OF AMENDMENT. This Amendment shall become effective as of the Effective Date and makes the following changes to the prior Agreement.

- Replaces Schedule 1.0 from the Agreement with Schedule 1.1 (below) which amends the Fees for Goods & Services.
- Replaces Article 3 of the Agreement with Article 3.1 (below) which amends the term of the Agreement.
- Replaces Article 15 of the Agreement with Article 15.1 (below) which amends the client notice of the Agreement.

DataProse and Client agree that this Amendment is hereby incorporated by reference into the Agreement. The Agreement and this Amendment set forth the entire understanding between the Parties with respect to the Licensed Software/Services, as defined below.

Schedule 1.1 – Fees for Goods & Services

ServiceBill (Package Includes: data processing & simplex, CM K (full color) imaging: full-color front over black or grey backer, 8.5x11, 24# white paper perforated at 3.5" from bottom, #10 window env., #9 single window reply env., folding, inserting, presorting and delivery to USPS)

	\$0.15	Per Bill
Optional Services		
Search & ViewBill (Archive Package Includes: data processing, archive creation, search, access & hosting of archive files for 12 months from creation date)	\$0.015	Per Bill
ViewBill Transmission (includes FTP transmission to client site or files copied to CDROM)	\$150.00	Per Transmission/CDROM
NCOALink – Automated address update service	\$0.50	Per Address Correction
Additional Impressions	\$0.05	Per Impression
Bill Suppression (data processing only – Group Y & Z)	\$0.05	Per Bill
Oversized Surcharge (8-99 page bills – Group C)	\$0.35	Per Bill
Oversized Surcharge (100+ page bills – Group D & E)	\$4.00	Per Bill
Additional Inserts	\$0.01	Per Insert
Offline Folding	\$0.01	Per Piece
Technical Services (including additional set-up beyond standard, formatting or custom reports, conditional logic & insert/forms composition)	\$125.00	Per Hour
Freight, Courier & Air Delivery	Cost	Per Request
Minimum Daily Processing/Production Fee	\$150.00	Per Day
Minimum Monthly Charge	\$500.00	Per Month
Postage (1 oz.)	\$0.38	Per Bill

ARTICLE 3.1 TERM. The term of this Amendment shall commence as of the Effective Date, and shall continue for a period of not less than three (3) years, ending on the third anniversary of the Effective Date, unless terminated earlier in accordance with provisions found elsewhere in the Agreement. The Amendment shall renew itself for successive one (1) year terms unless written notice of cancellation is received by one party from the other at the end of the initial term or at the end of any succeeding one (1) year renewal term(s) by sending written notice of non-renewal to the other party no earlier than one hundred fifty (150), and no later than ninety (90), days before the expiration of the then current term.

ARTICLE 15.1 NOTICE. All notices must be in writing and if not personally delivered, be sent by facsimile, first class mail, nationally recognized overnight delivery service or by electronic mail. Mailed notices will be effective on the third day after mailing. Notice by personal delivery or delivery service will be effective when delivered. When sent by facsimile or electronic mail, notice will be effective on the day the transmission is received by the recipient provided that (a) a duplicate copy of the notice is promptly given by overnight delivery, or (b) the receiving party delivers a written confirmation of receipt. Either party may change the address to which notices are to be sent by giving notice of such change to the other party.

If to DataProse:

DataProse
1122 W. Bethel Road, Suite 100
Coppell, TX 75019
Attention: COO

If to Client:

City of Elgin
310 North Main Street
Elgin, TX 78621
Attention: Finance Director

IN WITNESS WHEREOF, The parties hereto have caused this Amendment to be executed and to be effective as of the Effective Date.

DataProse, LLC

City of Elgin:

By: _____
CEO

By: _____

Date: _____

Title: _____ Date: _____

EXHIBIT A

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-02548-1

Date:

4/15/2019 10:07 AM

Expires On:

7/15/2019

Product:

CivicRec

Ship To

Elizabeth Marzec
Elgin TX - CivicRec
Elgin,

Bill To

Elgin TX - CivicRec
Elgin,
United States

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jacob Bertram	x	bertram@civicplus.com		Net 30

Exhibit A.1 - Statement of Work

QTY	Product Name	DESCRIPTION	TOTAL
1.00	CivicRec Annual Fee	CivicRec Annual Fee	\$4,500.00
1.00	CivicRec Standard	Standard package -Project Coordination - Branded Public Portal -Help Center Access - 8 hours Virtual Training- delivered in 2 hour blocks	\$1,750.00
2.00	Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	\$1,250.00
1.00	CP Pay Annual Fee	CP Pay Annual Fee	\$0.00
1.00	CP Pay Implementation	CP Pay Implementation Fee	\$0.00
TOTAL:			\$7,500.00

Total Days of Quote:365

One Time Costs	\$3,000.00
Recurring Costs	\$4,500.00

* Recurring Costs stated herein are based upon the number of days stated above.

Upon renewal of this SOW, the Recurring Costs will reflect a 365 day calendar year.

1. The validity of this SOW is subject to the Client's council approval on June 4; upon such approval Client shall notify CivicPlus in writing (including email) of such approval no later than 1:00 PM CST and CivicPlus will start the project upon receipt of such notice. Client acknowledges failure to notify CivicPlus of council approval in a timely manner may cause delays in project performance. Performance and payment under this SOW shall be subject to the terms & conditions of the Agreement by and between Client and CivicPlus, to which this Statement of Work (SOW) is hereby attached.

2. This SOW shall remain in effect for an initial term of one year (12 months) from June 5, 2019. In the event that neither party gives 60 days' notice to terminate prior to the end of the initial or any subsequent renewal term, this Agreement will automatically renew for an additional 1-year Renewal Term.

3. The Total First Year Fees (total of One-Time Costs and Recurring Cost) shall be invoiced as follows:

a. June 5, 2019 – one half of the Total First Year Fees;

b. The earlier of 6 months from June 5, 2019 or upon completed implementation of the CivicRec Recreation Management Software – the remaining half of the Total First Year Fees.

4. Renewal Term Annual Services Fees (Recurring Costs) shall be invoiced on June 5 of relevant calendar years beginning June 5, 2020 Annual services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in Year 3 of service.

5. The Client's Annual Services Fees agreed upon herein are based on Client processing up to \$180,000.00 of revenue per year ("Predicted Processing Volume"). Starting with the first renewal year of this SOW, CivicPlus reserves the right (but not the obligation) to audit Client once every 12 months to determine Client's actual processing volume ("Actual Processing Volume"). In the event Client's Actual Processing Volume exceeds the Predicted Processing Volume, CivicPlus will notify client within 30 days of the audit of the Actual Processing Volume and the applicable increase in the Annual Fees resulting from such Actual Processing Volume. The increase in the Annual Fees shall be implemented the first of the month following the notice.

6. All amounts owed to CivicPlus hereunder are fully-earned upon provision of the Services Provided, as described in Addendum 1, and are not subject to withholding or off-set in any manner whatsoever, such amounts are non-refundable upon payment subject only to a clear demonstration of an accounting error. Client expressly acknowledges and agrees that Client is familiar with the proposed Services Provided and CivicPlus' billing process.

7. For the purposes of obtaining merchant account services through CP Pay, Client may utilize the designated merchant account for CivicRec through an integrated partnership with OpenEdge ("CP Pay Merchant"). In the event Client chooses CP Pay Merchant, Client will enter into a merchant account agreement with OpenEdge. Such agreement's terms and conditions will solely enure to the benefit and obligation of Client; CivicPlus shall not be a party to such agreement. In the event Client chooses CP Pay Merchant, CivicPlus will facilitate Client and CP Pay Merchant communication for contracting purposes and shall integrate the CP Pay Merchant account processor at no charge to Client. Client agrees to comply with all terms and conditions of the resulting merchant account agreement and pay all fees required to maintain the services. If Client desires to use an integrated merchant account processor gateway besides the designated CP Pay Merchant, an integration fee will be included in Client's implementation fees. Client agrees to comply with all terms and conditions of the resulting merchant account agreement and pay all fees required to maintain the services. Client acknowledges that the fees set forth in this SOW do not include any transaction, processing or other fees imposed by Client's merchant account processor. Client is fully responsible for their relationship with their selected processor. In no event will CivicPlus: (i) take part in negotiations, (ii) pay any fees incumbent on the Client or merchant account, or (iii) acquire any liability for the performance of services of any chosen merchant account processor, including CP Pay Merchant.

8. When Client uses CP Pay, then Client may take online credit card payments for certain services or products they provide via the Client websites supported by CivicPlus. As such, through CP Pay, CivicPlus facilitates an automated process for redirecting credit card payments to Client's chosen payment gateways / merchant account processors. For card payments, CivicPlus will redirect any payments processing to the Client's merchant account processor gateway, and the merchant account processor gateway presents the payment form page and processes the card payment. CivicPlus does not transmit, process or store cardholder data and does not present the payment form. CivicPlus implements and maintains PCI compliant controls for the system components and applications that provide the redirection services only.

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Client

CivicPlus

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

Addendum 1 to Exhibit A.1 – Services Provided

Services provided by CivicPlus to the Client under this agreement include the following:

Access: CivicPlus hereby grants a nonexclusive license during the term of the Agreement for the Client to access, use and display the CivicPlus item(s) listed in the SOW in accordance with the terms of the Agreement. Excluding occasional maintenance, the Software shall be available 24 hours per day, seven days per week with a guaranteed uptime of 99%. The Portal is accessible via the public Internet from any device with an Internet connection and browser. .

Documentation: All CivicPlus startup and user's guides are maintained electronically in the system and can be accessed through the "Help Center" from within CivicPlus. CivicPlus does not provide paper copies of its guides and help files.

Data Backups: CivicPlus currently performs backups daily of all of its data (6:00 AM). In case of emergency, CivicPlus may restore data to the point of the previous backup.

Enhancements: New features will be added throughout the term of this Agreement. Client will have full access to all of these new features without additional charge. Client is also encouraged to submit change requests as they see opportunities for improvement. CivicPlus will attempt to implement any and all changes that improve the value of CivicPlus to all of our Clients at no charge. Notwithstanding the foregoing, all custom work will be estimated and agreed upon in writing by the parties hereto prior to work start.

Client Support: CivicPlus shall provide an online utility for problem reports and change requests. Client may also reach CivicPlus by phone at 1-800-335-1863 between the hours of 7:00 AM and 7:00 PM Central Standard Time, Monday through Friday and excluding national holidays. E-mail support is also available at support@CivicPlus.com. Non-emergency after-hours support may be subject to additional fees. Emergencies will be handled as soon as possible. Enhancement requests will be queued based on priority and implemented on a schedule. CivicPlus shall have sole and absolute discretion as to whether support requests exceed reasonable use or exceed the scope of services outlined in this Agreement.

Data: In the event Client no longer wishes to use CivicPlus, CivicPlus will export Client data based on a requested format (in most cases). If the data exporting request is initiated by Client, additional fees may apply. All work will be estimated and agreed upon in writing by the parties hereto prior to work start.

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization	URL	
Street Address		
Address 2		
City	State	Postal Code
CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Billing Contact	E-Mail	
Phone	Ext.	Fax
Billing Address		
Address 2		
City	State	Postal Code
Tax ID #	Sales Tax Exempt #	
Billing Terms	Account Rep	
Info Required on Invoice (PO or Job #)		
Contract Contact	Email	
Phone	Ext.	Fax
Project Contact	Email	
Phone	Ext.	Fax



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A Resolution to approve expenditure of \$25,000 by the EDC to remodel 110 S. Main Street.

DEPARTMENT: Economic Development

PROPOSED ACTION: Approve the Resolution

BACKGROUND: According to the provisions of Chapter 505 of the Texas Local Government Code the Economic Development Corporation requires permission from the City Council to approve any expenditure over \$10,000. This resolution grants permission to the EDC to expend over \$10,000 for a mega grant.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Approve the ordinance

ATTACHMENTS:

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- { X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. 2019-06-04-

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN,
TEXAS APPROVING THE EXPENDITURE OF \$25,000 BY THE
ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR
JERRY GARCIA'S 110 S. MAIN STREET BUILDING
REMODELING PROJECT AND MAKING CERTAIN FINDINGS
RELATED THERETO**

WHEREAS, the City of Elgin, Texas (the "City") has caused to be created the Elgin Economic Development Corporation (the "Corporation") pursuant to the provisions of Chapter 505 of the Texas Local Government Code, being the ("Act"); and

WHEREAS, the Corporation desires to expend \$25,000 to pay for Jerry Garcia's Mega Grant of 110 S. Main Street building remodeling project; and

WHEREAS, solely for satisfying the requirements of the Act, and for no other purposes whatsoever, the City is willing to approve said expenditures;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elgin, Texas:

1. That the above recitals are true and correct.
2. That the City hereby approves the expenditure of up to \$25,000

That it is officially found and determined that this approval is given solely to satisfy the requirements of the Act and for no other purpose whatsoever. In particular, the City shall have no liability whatsoever in regard to the expenditures, which will be solely the liability of the Corporation.

Adopted on this ____ day of _____, 2019.

CITY OF ELGIN, TEXAS

By: _____
Chris Cannon, Mayor

ATTEST:

By: _____
Amelia Sanchez, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A Resolution to approve expenditure of \$25,000 by the EDC to remodel 111 S. Avenue C

DEPARTMENT: Economic Development

PROPOSED ACTION: Approve the Resolution

BACKGROUND: According to the provisions of Chapter 505 of the Texas Local Government Code the Economic Development Corporation requires permission from the City Council to approve any expenditure over \$10,000. This resolution grants permission to the EDC to expend over \$10,000 for a mega grant.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Approve the ordinance

ATTACHMENTS:

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- { X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. 2019-06-04-

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN,
TEXAS APPROVING THE EXPENDITURE OF \$25,000 BY THE
ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR
JESUS TRULLOLS 111 S. AVENUE C BUILDING REMODELING
PROJECT AND MAKING CERTAIN FINDINGS RELATED
THERETO**

WHEREAS, the City of Elgin, Texas (the “City”) has caused to be created the Elgin Economic Development Corporation (the “Corporation”) pursuant to the provisions of Chapter 505 of the Texas Local Government Code, being the (“Act”); and

WHEREAS, the Corporation desires to expend \$25,000 to pay for Jesus Trullols’s Mega Grant of 111 S. Avenue C building remodeling project; and

WHEREAS, solely for satisfying the requirements of the Act, and for no other purposes whatsoever, the City is willing to approve said expenditures;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elgin, Texas:

1. That the above recitals are true and correct.
2. That the City hereby approves the expenditure of up to \$25,000

That it is officially found and determined that this approval is given solely to satisfy the requirements of the Act and for no other purpose whatsoever. In particular, the City shall have no liability whatsoever in regard to the expenditures, which will be solely the liability of the Corporation.

Adopted on this ____ day of _____, 2019.

CITY OF ELGIN, TEXAS

By: _____
Chris Cannon, Mayor

ATTEST:

By: _____
Amelia Sanchez, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A Resolution to approve expenditure of \$25,000 by the EDC to remodel 109 N. Main St.

DEPARTMENT: Economic Development

PROPOSED ACTION: Approve the Resolution

BACKGROUND: According to the provisions of Chapter 505 of the Texas Local Government Code the Economic Development Corporation requires permission from the City Council to approve any expenditure over \$10,000. This resolution grants permission to the EDC to expend over \$10,000 for a mega grant.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Approve the ordinance

ATTACHMENTS:

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- { X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. 2019-06-04-

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN,
TEXAS APPROVING THE EXPENDITURE OF \$25,000 BY THE
ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR
KENNY & BRENDA CHAMBER'S 109 N. MAIN STREET
BUILDING REMODELING PROJECT AND MAKING CERTAIN
FINDINGS RELATED THERETO**

WHEREAS, the City of Elgin, Texas (the "City") has caused to be created the Elgin Economic Development Corporation (the "Corporation") pursuant to the provisions of Chapter 505 of the Texas Local Government Code, being the ("Act"); and

WHEREAS, the Corporation desires to expend \$25,000 to pay for Kenny and Brenda Chamber's Mega Grant of 109 N. Main Street building remodeling project; and

WHEREAS, solely for satisfying the requirements of the Act, and for no other purposes whatsoever, the City is willing to approve said expenditures;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elgin, Texas:

1. That the above recitals are true and correct.
2. That the City hereby approves the expenditure of up to \$25,000

That it is officially found and determined that this approval is given solely to satisfy the requirements of the Act and for no other purpose whatsoever. In particular, the City shall have no liability whatsoever in regard to the expenditures, which will be solely the liability of the Corporation.

Adopted on this ____ day of _____, 2019.

CITY OF ELGIN, TEXAS

By: _____
Chris Cannon, Mayor

ATTEST:

By: _____
Amelia Sanchez, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A Resolution to approve expenditure of \$25,000 by the EDC to remodel 109 S. Avenue C.

DEPARTMENT: Economic Development

PROPOSED ACTION: Approve the Resolution

BACKGROUND: According to the provisions of Chapter 505 of the Texas Local Government Code the Economic Development Corporation requires permission from the City Council to approve any expenditure over \$10,000. This resolution grants permission to the EDC to expend over \$10,000 for a mega grant.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Approve the ordinance

ATTACHMENTS:

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- { X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. 2019-06-04-

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN,
TEXAS APPROVING THE EXPENDITURE OF \$25,000 BY THE
ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR
MISTY GARWOOD'S 109 S. AVENUE C BUILDING
REMODELING PROJECT AND MAKING CERTAIN FINDINGS
RELATED THERETO**

WHEREAS, the City of Elgin, Texas (the "City") has caused to be created the Elgin Economic Development Corporation (the "Corporation") pursuant to the provisions of Chapter 505 of the Texas Local Government Code, being the ("Act"); and

WHEREAS, the Corporation desires to expend \$25,000 to pay for Misty Garwood's Mega Grant of 109 S. Avenue C building remodeling project; and

WHEREAS, solely for satisfying the requirements of the Act, and for no other purposes whatsoever, the City is willing to approve said expenditures;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elgin, Texas:

1. That the above recitals are true and correct.
2. That the City hereby approves the expenditure of up to \$25,000

That it is officially found and determined that this approval is given solely to satisfy the requirements of the Act and for no other purpose whatsoever. In particular, the City shall have no liability whatsoever in regard to the expenditures, which will be solely the liability of the Corporation.

Adopted on this ____ day of _____, 2019.

CITY OF ELGIN, TEXAS

By: _____
Chris Cannon, Mayor

ATTEST:

By: _____
Amelia Sanchez, City Secretary