



AGENDA
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 6, 2018
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM." Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

VI. PRESENTATION

1. Presentation Employee Of The Fourth Quarter 2018

Documents:

[EXECUTIVE SUMMARY EOQ 4TH 2018.PDF](#)
[CONGRATS LETTER EOQ 4TH 2018.PDF](#)

2. Consideration Of A Request From Elgin ISD Superintendent Jodi Duron To Adopt A Set Of Core Values For The Community As Established By The Elgin ISD

Documents:

[EX SUMMARY - J DURON ITEM.PDF](#)
[EISDDURON103118.PDF](#)

VII. CITY MANAGERS REPORT

1. Review And Discussion Of Staff Report Regarding Oversized/Overweight Vehicles Utilizing Main Street Or Loop 109

Documents:

[EX SUMMARY - OVERSIZED TRUCKS.PDF](#)
[MEMOVERSIZEDTRUCKS102518.PDF](#)

2. Review And Discussion Of Staff Report Regarding Various Issues Associated With The Extension Of Services To An Area In The Southeast Quadrant Of The City Annexed In 2015

Documents:

[EX SUMMARY - ANNEXED AREA.PDF](#)
[MEMANNEXEDAREA10918.PDF](#)

3. Consider Appointing A Steering Committee To Develop A Historic Preservation Strategic Plan.

Documents:

[EXECUTIVE SUMMARY HISTORIC PRESERVATION STRATEGIC PLAN STEERING COMMITTEE.PDF](#)

4. Quarterly Financial Report - Fourth Fiscal Year Quarter 2018

Charles Cunningham, Director of Finance

Documents:

[EX SUM Q FINANCIAL REPORT 4FYQ 2018.PDF](#)
[4TH Q INVEST REPORT FY 2017-18.PDF](#)

5. Departmental Monthly Reports - September

Documents:

[EXSUMMARY SUMMARY REPORTS - SEPTEMBER.PDF](#)
[COMMUNITY DEVELOPMENT-OCTOBER 2018.PDF](#)
[LIBRARY REPORT - SEPTEMBER 2018.PDF](#)
[MAIN STREET 10-10-2018.PDF](#)
[PARKS REPORT - SEPTEMBER 2018.PDF](#)
[PLANNING MONTHLY REPORTSEPTEMBER 2018.PDF](#)
[PUBLIC WORKS SEPTEMBER 2018 REPORT.PDF](#)
[UTILITIES WATER-SEPTEMBER.PDF](#)
[UTILITY BILLING SEPTEMBER 2018.PDF](#)

6. General Activity Report And/Or Project Update

Documents:

[EXSUMMARY - GENERAL ACTIVITY REPORT.PDF](#)

VIII. CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. City Council Regular Meeting Minutes - October 2, 2018 And October 16, 2018

Documents:

[EXSUMMARY SHEET MINUTES.PDF](#)
[CITY COUNCIL MEETING 10-2-18.PDF](#)
[CITY COUNCIL MEETING 10-16-18.PDF](#)

IX. NEW BUSINESS

1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING ASSIGNMENT OF THE CONTRACT FOR SOLID WASTE DISPOSAL AND COLLECTION SERVICES WITH REPUBLIC SERVICES TO WASTE MANAGEMENT OF TEXAS INC. AND MAKING CERTAIN FINDINGS RELATED THERETO

Documents:

[EXSUMMARY - WASTE MGT ASSIGNMENT.PDF](#)
[RESOWASTE MANAGEMENT11118.PDF](#)
[REPUBLIC CONSENT TO ASSIGNMENT 11118.PDF](#)
[WASTEMGT11118.PDF](#)

2. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS SETTING THE PER DIEM AND RELATED COMPENSATION FOR THE MAYOR AND MEMBERS OF CITY COUNCIL; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; DECLARING AN EFFECTIVE DATE AND MAKING CERTAIN FINDINGS RELATED THERETO

Documents:

[EXSUMMARY - COUNCIL COMPENSATION.PDF](#)
[ORD COUNCILPAY103118.PDF](#)

3. AN ORDINANCE AMENDING THE CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, CHAPTER 46, ARTICLE IV, DIVISION 7, SECTION 46-394; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

Documents:

[EXECUTIVE SUMMARY ORDINANCE AMENDING PAVING MATERIALS IN THE DOWNTOWN ZONING OVERLAY.PDF](#)
[ORDINANCE AMENDING DOWNTOWN OVERLAY PAVING MATERIALS.PDF](#)
[HRB MINUTES 9-25-2018.PDF](#)

4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS STATING THE CITY'S INTENT TO CONTINUE PARTICIPATION IN THE CAPITAL AREA COUNCIL OF GOVERNMENTS REGIONAL AIR QUALITY PLAN AND SUPPORTING COMPLIANCE WITH FEDERAL AIR QUALITY STANDARDS

Documents:

[EXSUMMARY - CAPCOG.PDF](#)
[RESOCAPCOG11218.PDF](#)

X. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

XI. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XII. ANNOUNCEMENTS

XIII. ADJOURNMENT

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need

assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, November 2, 2018, in accordance with Chapter 551 of the Texas Government Code.

Amelia Sanchez, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: City Council Regular Meeting Presentation of Employee of the 4th Quarter

DEPARTMENT: Library/Employee Recognition Committee

PROPOSED ACTION:

Presentation of Employee of the 4th Quarter to Gary Olivas, Meter Reader, of Finance and Utility Department

BACKGROUND:

“Gary has been a team player from day one of working for the city. He is always willing to help in any situation and he has a big heart. He gets along with everyone in the department and the citizens of Elgin that he comes into contact with. He is very smart at what he does and we can always give him a “problem child” case and he always figures out the issue. Gary is such an asset to this department and to the City and we are blessed to have him here.”

“Gary’s many years of experience in city water are of great help when dealing with any problems that would arise in the city. For example, in the County Line subdivision he has helped customers figure out why their water pressure is low by determining that their pressure regulator valve has gone bad. Gary purchased a bee suit so during the bee season we would be able to service meters that had an infestation. Also, he has used it to get rid of bees in the meter box that would otherwise harm this city’s citizens. During the two years that Gary has been here, he has replaced over 500 defective meters that were causing the city to lose revenue. He was able to find some of the big meters in the city that were not in our system, so that we could calculate their consumption into the water usage report. Whenever there is down time, Gary is breaking down meters so that the city can recycle these old meters.”

“Gary has been with the City of almost two years. In this short time he’s been here he picked up on the City’s meter change out process and has installed in the ground close to 500 new meters. During the “bee season” Gary used his personal bee suit to go out to 2 different properties and remove the meter boxes that were FULL of honey bees. I feel that this is way above and beyond due to the fact that the City isn’t responsible for removing bees on private property. There is never a time when Gary isn’t doing something. Recently he did a project checking all large meters (72 meters) in the city for accuracy and change out. I feel that Gary very much deserves this award.”

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Commendations for the employee who is nominated by his peers for being a good public servant.

ATTACHMENTS:

Congratulations letter for Employee of the 4th Quarter

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



October 23, 2018

Dear Gary Olivas,

Congratulations! You have been selected as the Employee of the Quarter for the Fourth Quarter of 2018. The Employee Awards Committee selected you for the following reasons:

"Gary has been a team player from day one of working for the city. He is always willing to help in any situation and he has a big heart. He gets along with everyone in the department and the citizens of Elgin that he comes into contact with. He is very smart at what he does and we can always give him a "problem child" case and he always figures out the issue. Gary is such an asset to this department and to the City and we are blessed to have him here."

"Gary's many years of experience in city water are of great help when dealing with any problems that would arise in the city. For example, in the County Line subdivision he has helped customers figure out why their water pressure is low by determining that their pressure regulator valve has gone bad. Gary purchased a bee suit so during the bee season we would be able to service meters that had an infestation. Also, he has used it to get rid of bees in the meter box that would otherwise harm this city's citizens. During the two years that Gary has been here, he has replaced over 500 defective meters that were causing the city to lose revenue. He was able to find some of the big meters in the city that were not in our system, so that we could calculate their consumption into the water usage report. Whenever there is down time, Gary is breaking down meters so that the city can recycle these old meters."

"Gary has been with the City of almost two years. In this short time he's been here he picked up on the City's meter change out process and has installed in the ground close to 500 new meters. During the "bee season" Gary used his personal bee suit to go out to 2 different properties and remove the meter boxes that were FULL of honey bees. I feel that this is way above and beyond due to the fact that the City isn't responsible for removing bees on private property. There is never a time when Gary isn't doing something. Recently he did a project checking all large meters (72 meters) in the city for accuracy and change out. I feel that Gary very much deserves this award."

As Employee of the Quarter you may choose one day of paid leave, which needs to be taken within the next thirty days, or \$100 less payroll deductions. Please let your supervisor and Finance Department know if you select the day off or the cash option. Please plan to attend the City Council meeting on Tuesday, November 6, 2018 at 7 pm where Mayor Chris Cannon will present a Certificate of Appreciation to you. Each Employee of the Quarter will be considered for Employee of the Year.

Thank you for your service to the City of Elgin.

Sincerely,

Tom Mattis
City Manager

cc: Laura Schwartz, Assistant to Finance Director
Charles Cunningham, Finance Director

P.O. Box 591

310 North Main

Elgin, Texas 78621

Phone 512.281.5724



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Consideration of a request from Elgin ISD Superintendent Jodi Duron to adopt a set of core values for the community as established by the Elgin ISD

DEPARTMENT: N/A

PROPOSED ACTION:

No Council action proposed by staff; This item has been placed on the agenda at the request of Superintendent Duron

BACKGROUND:

Included with the meeting information packet is a copy of correspondence provided by Elgin ISD Superintendent Jodi Duron requesting this item.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included {X} not included in the current-year budget { } N/A

RECOMMENDATION:

Consideration of a request from Superintendent Jodi Duron to adopt a set of core values for the community as established by the Elgin ISD.

ATTACHMENTS:

10/31 Superintendent Duron correspondence

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Elgin Independent School District

- Elgin ISD Changes Lives -

(512) 281-3434, www.elginisd.net
P.O. Box 351, Elgin, Texas 78621

October 31, 2018

Tom Mattis
Elgin City Manager
310 N. Main Street
PO Box 591
Elgin, TX 78621

Dear Mr. Mattis,

Last spring, through an intensive strategic planning process, Elgin ISD adopted a set of core values to serve as the foundation of our organization and to guide our thinking, actions, decisions, responses, and priorities. The best way to remember these core values is to think of the acronym R.E.A.C.H.

RESPECT: Every voice matters

ELGIN PRIDE: Our strength comes from embracing our diversity, community, and shared history

ACCOUNTABILITY FOR ALL: Shared responsibility for success

COLLABORATION: One Town, One Team, One Family

HIGH EXPECTATIONS: Working hard and having fun

Because we believe that a school reflects the values of its community, the question now becomes *"how do we weave our core values into the fabric of our community?"*

Our strategic planning stakeholders, which represented students, parents, community members, teachers, administrators, and board members, believe that the collective power of a community, united around a set of core values, is virtually unlimited. Therefore, we would like to challenge our City Council to adopt these same core values, not just as a guide and a mirror for their decision-making as our city leaders, but to set an example and an expectation for how we as a community should live.

The outcome of forging an alliance around these core values is that these values will then be reflected in the Elgin community and allow us create a more deliberate and powerful environment in which we all can live.

Thank you for your consideration.

Sincerely,

Dr. Jodi Duron
Elgin ISD Superintendent



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Review and discussion of staff report regarding oversized/overweight vehicles utilizing Main Street or Loop 109

DEPARTMENT: City Manager

PROPOSED ACTION:

Review and discussion of the report as presented by the City Manager; and direction to staff, if any.

BACKGROUND:

Since the beginning of the year, the City has experienced a significant increase in large trucks carrying oversized loads, primarily through Downtown Elgin on Main Street or Loop 109. In even the best of situations, these trucks create a disruption of traffic; and in the worst case, have caused extensive damage to public facilities and private property.

Staff has been asked to review this overall situation and consider the possibilities for addressing the adverse conditions related to same.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included {X} not included in the current-year budget { } N/A

RECOMMENDATION:

Review and discussion of the report as described above; and direction to staff by the City Council, if any.

ATTACHMENTS:

10/25/18 City Manager memorandum

{X} Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Memorandum

Date: October 25, 2018

To: Mayor and City Council

Subject: Oversized Truck Traffic



Since the beginning of the year, the City has experienced a significant increase in large trucks carrying oversized loads, primarily through Downtown Elgin on Main Street or Loop 109. In even the best of situations, these trucks create a disruption of traffic; and in worse cases, have caused extensive damage to public facilities and private property.

In response to the current environment, the TxDOT (Texas Department of Transportation) - Bastrop Area Office has issued a temporary “no permits” restriction on Loop 109, which means for the time being, trucks will only be routed on Loop 109 if their origin or destination is on that road - and only with TxDOT approval.

Adverse Incidents

As supported by the data provided herein, there has been a steady increase in oversized truck traffic through Elgin in recent years. Within the last two months alone, there have been (4) four significant incidents that generated Elgin Police Department (EPD) response due to oversized trucks pulling down power and/or cable lines (September 11, September 17, October 2 and October 20).

The most recent of these occurred last Saturday morning, when two large trucks with oversized loads were traveling a permitted route down Main Street/Loop 109. The first truck carried a load weighing 33,000 lbs.; the second, a load more than 70,000 lbs. (apparently transporting equipment destined for oil fields near Midland).

Both vehicles were northbound on Main Street, having travelled from Houston via Hwy71, ultimately entering Elgin on FM1704. The trucks were escorted by pilot vehicles with height indicators to show when limbs and/or wires are too low.

As the first truck passed Cleveland Street, it diverted to the wrong side of the road to avoid elevated wires across the road, but unfortunately snagged a different utility line. Then, according to the EPD Report:

“The truck pulled the wire causing five (5) utility poles to be snapped at their bases or broken into multiple pieces. The pieces of poles broken at their mid-point became projectiles as the pieces were catapulted across resident’s properties by the high-tension wires that anchored the poles to the ground. A 6’ piece of utility pole hit (a neighboring) house . . . causing significant damage to the structure’s roof, eaves, and siding. Numerous items of additional residents’ personal property were damaged: fences, trees, garbage carts, lawn ornaments, etc.

In addition, a transformer attached to one of the downed utility poles cracked open when it hit the pavement and spilled its contents across Main Street and into an adjacent parking area. Although the first EPD officer on scene was exposed to the contents, they were later determined to be hazardous, but non-toxic. An Oncor HazMat team ultimately cleaned up the spill; including the excavation of contaminated soil in the parking lot.

Safety issues aside, this incident also resulted in a significant adverse impact on both area residents and businesses, as all were without power or cable services for essentially the entire day. Oncor re-established service to their customers by 6:00PM; Spectrum re-established their services at 8:00PM. Main Street was reopened at 9:00PM when all crews were off the roadway.

General Information

As background for further review of this situation, the following information was developed through research and discussion with various TxDOT representatives:

- The US290 bridge in Elgin (the bridge over the railroad tracks and Central Avenue, located near HEB and the 11th street intersection) does **not** have a load limit, per se.
This is an important clarification in that city staff had been told previously and was under the understanding that there was indeed a load limit on the bridge, which necessitated the re-routing of trucks with oversized loads through downtown.
- The only load limit is that which applies to all traffic traveling US290 and all state highways – **80,000 lbs.** – which means there is a de facto load limit on the bridge, but only in the sense that if a load exceeds 80,000 lbs., it is not allowed to be on the either the highway or bridge.
- Even with this limit, however, a vehicle can still exceed 80,000 lbs., if it obtains the appropriate oversized load permit.
- The Texas Department of Motor Vehicles – Motor Carrier Division (TxDMV) – not TxDOT - issues permits for the purpose of routing trucks with oversize/overweight loads.
- The TxDMV issues approximately 800,000 oversize/overweight load permits statewide per year; and they issued 108,000 more such permits in 2018 than in 2017.
- From 2015 to 2017, the average number of such permits issued to travel over US290 on FM1704 was 148 per year:
 - 2015 – **179**
 - 2016 – **30**
 - 2017 – **133**
 - 2018 – **253** (*90% increase over last year*)
- There is no limit on on the number of such permits issued in any one year or month.
- Oversize/overweight load permits are issued with the general expectation that overhead lines are maintained at required clearance. However, where there are locations when clearance is known to be low and, when TxDMV has been properly notified, height restrictions are implemented to prevent routing under those lines.
- Even with a properly issued permit, however, the truck/truck driver still assumes primary responsibility for traveling the route without causing damage. Every permit issued by TxDMV includes the following statement: *“It is the responsibility of the permittee to clear any overhead obstructions or utility lines. In addition, all utility companies or other entities must be contacted in advance, as required by the utility or entity, to assist in clearing the obstruction.”*

Truck Route

While the City has taken action to address similar problems with truck traffic in the recent past (most notably on Fisher Street), continuing to consider streets or neighborhoods one at a time based on incidents or complaints from residents is not an effective long-term approach. A more comprehensive method, and the best opportunity for a permanent solution to this problem, is through the formal establishment of a **Truck Route**.

Under current TxDOT guidelines, the City has the ability “to restrict truck traffic on a state highway through the establishment of a Truck Route as described in the *TxDOT Signs Guidelines and Application Manual*”. Through the passage of appropriate legislation, the City “may reroute trucks from a certain highway route within their corporate limits to an alternate highway route within their city limits”.

It would be the City’s responsibility to develop a compliant Truck Route plan, assembling all the necessary data and analysis. Various items must be considered and evaluated through this process, including assessment of the structural adequacy of any roads and bridges within the truck route plan.

Initially, the City would prepare a preliminary Truck Route plan for TxDOT’s review. TxDOT will then coordinate with their Traffic Operations Division (TRF) on the proposed truck route; and after it is approved by TRF, the City Council would then adopt an Ordinance formally designating said Truck Route. The City would be responsible for purchasing and installing all necessary signage designating the route.

As stated in the *TxDOT Signs Guidelines and Application Manual*, the basic guidelines for establishing a truck route are:

- *Weight and size carrying capability of the alternate route should be reasonably comparable*
- *The (new) route should not be unreasonably longer than the original route*
- *The route should not be confusing to follow & should be selected so as not to jeopardize public safety*
- *All truck routes should be on the state highway system*

If the objective is to simply require trucks with oversized loads to stay on US290, establishing a Truck Route would appear to be the easiest and most effective option – particularly in light of the fact that such an alternate route would clearly comply with TxDOT’s guidelines as stated above.

Please let me know if you have any questions or a request for additional information in this regard.



Thomas L. Mattis
City Manager

cc: Patrick South, Chief of Police
Joe Parten, Director of Public Works
Beau Perry, City Engineer



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Review and discussion of staff report regarding various issues associated with the extension of services to an area in the southeast quadrant of the City annexed in 2015

DEPARTMENT: City Manager

PROPOSED ACTION:

Review and discussion of the report as presented by the City Manager; and direction to staff, if any.

BACKGROUND:

In December of 2015, the City completed an annexation of certain real property that is located on the southeast side of town. The total of all such property annexed at that time was 131 acres that contained a variety of existing land uses.

One, if not the, primary objectives of the annexation then was to prevent further expansion of the City of Bastrop's jurisdiction. Aggressive annexation by other cities in the area was also common at that time; and it was also thought at the time that growth and development was imminent for that area.

Given the timing of the annexation, the City is now faced with issues related to the extension of city services and achieving substantial compliance with applicable law by the end of calendar year 2020. Primarily, staff will need direction from Council as to funding and timing of the construction project to extend wastewater services - which will likely take at least a full year or more to design and construct.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Review and consideration of the report as described above; and direction to staff, if any as deemed appropriate by the City Council

ATTACHMENTS:

10/25/18 City Manager memorandum

{X} Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Memorandum

Date: October 9, 2018

To: Mayor and City Council

Subject: City Services to Annexed Area

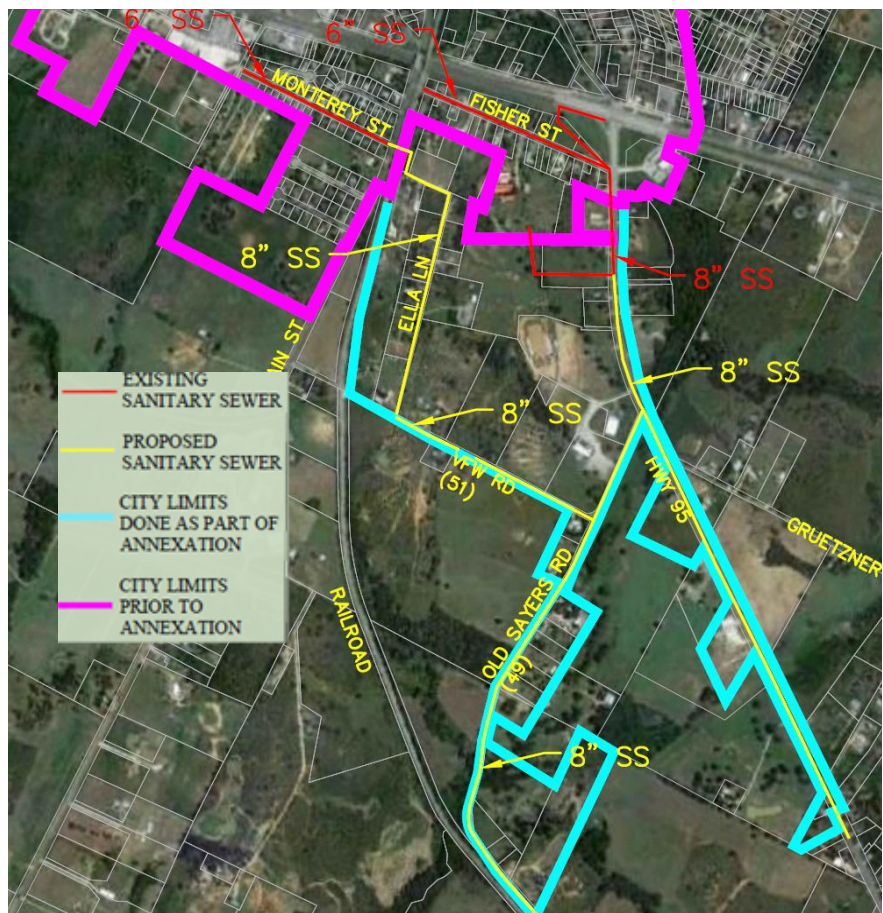


In December of 2015, the City completed an annexation of certain real property into the city limits that is located on the southeast side of town. The total of all such property annexed at that time was 131 acres that contained a variety of existing land uses, including the Texas Lost Pines Riding Club Arena and the Elgin Veterans of Foreign Wars Post 6115.

At that time, there were a variety of issues that supported this annexation effort that was led by the Mayor and City Manager who were in office at that time. It appears that one, if not the, primary objective of the annexation then was to prevent further expansion of the City of Bastrop's jurisdiction. Aggressive annexation by other cities in the area was also common at that time; and it was also thought at the time that significant growth and development was imminent for that area.

This annexed area is generally bordered by the railroad tracks to the west, HWY95 to the east, the previous city limits to the north, and just beyond old Sayers Road to the south (although the annexation did not include all property in this area).

The annexation was completed in compliance with state law; which means that the City is required to complete the extension of all city services to this area within five (5) years. City services have already provided to the area since the annexation including law enforcement, trash/recycling collection, street maintenance, planning, code enforcement and other basic services. As the area is wholly located within the Aqua Water Supply Corporation (WSC) Certificate of Convenience and Necessity (CCN), potable water services are provided by AWSC. Wastewater/sewer services, however, have not been extended to the area; and the required effort to do so will be costly and time-consuming.



Although the City's approval of this annexation included a commitment to extend all services, no plans - or funding - have ever been developed to fulfill this final obligation. The City is now, however, facing a deadline to develop a definitive plan as to if, how, and when all city services will be extended to this area as requested by property owners there.

Extension of Wastewater Services

Based on the staff's most recent assessment, the City would need to expand and upgrade its wastewater collection system to serve approximately forty-seven (47) adjoining and adjacent land tracts that are part of the one hundred thirty-one (131) acres of annexed property. Currently, the area in question has fewer than fifty (50) single family residences that would require services.

Specifically, the City Engineer would recommend the installation of an estimated 5,050 linear feet of sewer main line within the HWY95 right of way, 2,140 linear feet of sewer main line adjacent to VFW Road, 4,735 linear feet of sewer main adjacent to Old Sayers Road, and 2,670 linear feet of sewer main adjacent to Ella Lane. These improvements would tie into existing infrastructure at two points; a 6-inch sewer line at Monterrey Street and an 8 inch of sewer line at Hwy 95. The ultimate discharge point of the proposed wastewater system is the existing wastewater treatment plant.

The preliminary/conceptual level cost estimate to design and construct the project as described above is **\$2,750,000**.

The City Engineer also notes that even at the maximum rate of residential development, the City is not likely to recoup these costs over time through Sewer Impact Fees: "Assuming the entirety of the property develops into single family residential areas with a minimum lot size of 6,000 square feet, and accounting for infrastructure and other items, there is only a possibility of six hundred sixty-seven (667) single family lots. The total impact fees for those lots would be \$1,067,200."

Code Enforcement

While serving the annexed area will have a definite impact on all city services, it is anticipated that it will pose a particular challenge as it relates to Code Enforcement. All existing properties and/or residents within this area have previously been subject to county/rural standards; and the City has admittedly not been overly aggressive with Code Enforcement efforts there to this point in time. It has become clear, however, that some of the residents expect these efforts to be at least equal to those Code Enforcement standards maintained by city staff in all parts of the City.

Currently, there is one property in particular that is anticipated to present a major challenge for the City – including potentially significant legal and/or abatement costs. While there is general agreement about the need to effectively address this particular property, establishing the standard will clearly impact many other properties within the annexed area. Just through casual observations, the staff assessment is that it appears that many (if not most) other properties there may be in violation of city code right now.

Land Development

All properties within the annexed area have also been developed and constructed under county standards which, as a general rule, are typically less stringent than cities – and we have found that to absolutely be the case with City of Elgin/Bastrop County regulations. As is the clear intention of the law, cities are intended to be vehicles for dense residential development and, as such, have higher expectations for same. Essentially all development standards (platting, subdividing, setbacks, road construction, stormwater drainage, mandatory ROW donation, etc.) are higher for projects within the city. In the opinion of some property owners and developers, this translates into "more complicated" and "more expensive".

It is important to note that this situation will not only impact major development projects, as it will also apply to - and impact - smaller landowners who “only want to subdivide their property”.

These issues won’t necessarily carry a direct cost impact for the City, but they will likely impact small development projects in the future; and the staff certainly anticipates a definite “learning curve” for all affected property owners in that area.

Development Agreements

At the time of this annexation, state law prohibited the City from annexing land covered by an agricultural or wildlife exemption unless it first offered the landowner a *Development Agreement*. In response, city staff reached out to every property owner in the area, offering such an agreement that would include the following primary elements:

- The property would not be annexed by the City so long as (1) said property continued to receive an agricultural exemption, and (2) no action was taken by the owner “to file a subdivision plat or any related development document regarding the property.”; and,
- The owner agreed to enforcement of “all regulations and planning authority of the City, except for any regulations which interfere with use . . . for agricultural purposes”; and,
- The owner agreed to abide by single-family residential use requirements and that the property would only be used for single-family residential zoning uses; and,

The *Agreement* further stipulated that any violation of any these conditions would “constitute a petition for voluntary annexation by the owner”.

For all practical purposes, the *Development Agreements* essentially amount to a commitment by the City to not forcibly annex property, in return for the property owner agreeing that if said property ever developed beyond the single-family/agricultural use, such property would be voluntarily annexed into the city limits without objection from the owner.

Within this area, the City has executed *Development Agreements* as described with thirteen (13) different property owners of a combined/total three hundred three (303) acres of land.

It is important to note (as with all land eligible for annexation), that any property subject to a *Development Agreement* as described herein must be located within the city’s extraterritorial jurisdiction (ETJ) and be contiguous with the existing city limits or contiguous with other property that is contiguous with the city limits.

The preceding is an important element related to this particular annexation, inasmuch as the required contiguity as described above was achieved through a combination of annexation and associated *Development Agreements*. The *Agreements* would not have been valid without the annexation of property that occurred.

Financing

Although unfunded, the project to extend wastewater services to the newly annexed area has been identified in the City’s *Five-Year Capital Improvement Plan* since the 5YRCP was first developed two years ago. A partial offset of the initial capital costs for this project could come from Sewer Impact Fees. If all current residents/properties immediately connect to the system, the City could recover as much as \$80,000 (\$1,600 per service). Significant grant funding for this particular project seems unlikely. It is the staff assessment that the only viable option for the necessary \$2.8M would be the issuance of additional debt.

There is no existing funding currently available; nor has a financing plan been approved for any costs associated with this project.

Conclusion

Given the timing of the annexation that is the subject matter of this report, the City is now faced with a variety of issues related to achieving substantial compliance with applicable law by the end of calendar year 2020. Primarily, staff will need direction from Council as to funding and timing of the construction project to extend wastewater services - which will likely take at least a full year or more to design and construct.

It should be noted that one (maybe the only) alternative available to the City would be the possible dis-annexation of the area, returning it to Bastrop County's jurisdiction. Such an action would eliminate any concerns about capital costs or operational impacts. However, disannexation includes its own set of challenges and impacts – and would not be a simple task. If the Council were interested in considering this option, it should first be fully vetted with the City Attorney.

It is not unusual for circumstances connected to an annexation to change over time. Even though it has been a relatively brief period since this annexation was approved, the City now has a new Mayor, new Councilmembers, a new City Manager, and many new staff – as well as new issues/demands related to growth. Many of the details provided herein, including anticipated direct costs for the extension of sewer services, were also not made available at the time of the annexation.

With all of this in mind, there does not now appear to be crystal-clear consensus – among current staff - as to the reason for and/or current value of this annexation. Accordingly, a full review and discussion by the City Council of this annexation and the items described herein is recommended in order to provide clear direction to staff on how to proceed.

Please let me know if you have any questions or would like to request additional information in this regard.



Thomas L. Mattis
City Manager

cc: Charlie Crossfield, City Attorney
Beau Perry, City Engineer
Doug Prinz, Director of Utilities
Melissa Lipiec, Planning and Development
Charlie Navejas, Code Enforcement Officer
Charles Cunningham, Director of Finance



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Consider appointing a steering committee to develop a Historic Preservation Strategic plan.

DEPARTMENT: Community Development

PROPOSED ACTION: Consider appointing a steering committee to develop a Historic Preservation Strategic plan.

BACKGROUND: Developing a Historic Preservation Strategic plan focuses on preserving the places and stories of our community, the unique history of Elgin. These groups were contacted about the plan and asked to provide a representative. These are the individuals that they submitted. The following individuals are willing to serve: the Elgin Historical Association, John Smith; Historic Review Board, Rob Ryland, and Emily Koller; Main Street Board Theresa McShan; Mary Christian Burleson Foundation, John Stabile; Bastrop County Historical Commission, Cindye Ginsel.

The plan is an inclusive way to share all the histories of the community and determine future needs. It is a tool for economic development and a tool to maintain our community's identity as we grow and change over the coming decades. It will help determine the historic preservation needs and opportunities in the community and provide the framework for Elgin to address those needs and continue to support a strong preservation program. as well as individuals from throughout the community.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X } N/A

RECOMMENDATION:

Consider appointing the steering committee.

ATTACHMENTS:

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Quarterly Financial Report – Fourth Fiscal Year Quarter 2018

DEPARTMENT: Finance

PROPOSED ACTION: Review and Accept

BACKGROUND: Section 2256.005 of the Texas Government Code requires that not less than quarterly, the Investment Officer shall prepare and submit to the City Council, a written, signed, investment report demonstrating a list of investment transactions for the preceding reporting period, in accordance with the Act. Reports will include the following:

- 1.) For each pooled fund group: a beginning book value and market value, book and market value additions and changes, and ending book and market value.
- 2.) The book value and market value of each investment at the beginning and end of the period by type of asset and fund type invested.
- 3.) The maturity date of each investment.

The report accompanying this Executive Summary Satisfies this PFIA requirement for the fourth fiscal year quarter ending September 30th, 2018.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION: Review and accept the report as presented.

ATTACHMENTS: Quarterly Financial Report – Fourth Fiscal Year Quarter 2018

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

4th Quarter Investment Report- Fiscal Year 2018

OPERATING ACCOUNTS -

Page 1 of 2

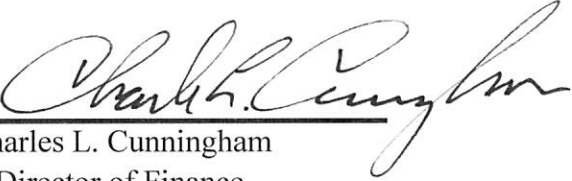
Financial Institution	Fund	Account Name	Ending 6/30/2018	Total Deposits / (Withdrawals)	Interest	Ending 9/30/2018
Prosperity Bank						
	99	Clearing Account	76,564.36	(5,597.88)	18.31	70,984.79
	03	General Fund Debt Service	55,378.87		13.95	55,392.82
	11	Community Impact Fees-Water	90,631.81		22.85	90,654.66
	12	Community Impact Fees-Sewer	30,887.65		7.78	30,895.43
	018	Economic Development Corp.	10,054.25	755.20	2.53	10,811.98
	018	Schlottkey's EDC (Pledged As Coll.)	62,758.76		158.19	62,916.95
		Sub-total	326,275.70	(4,842.68)	223.61	321,656.63
First National Bank						
	99	Main Checking	3,690,327.47	(2,098,100.17)	8,852.12	1,601,079.42
	001	Court Security	32,368.97		184.96	32,553.93
	001	Police Equipment	2,383.92	1,395.00	19.39	3,798.31
	001	Court Technology	6,417.15		36.67	6,453.82
	002	Community Impact Fees-Water	105,491.36		602.79	106,094.15
	002	Community Impact Fees-Sewer	60,296.66		344.54	60,641.20
	003	General Fund Debt Service	5,793.10		33.10	5,826.20
	072	General - ATS Clearing	684,354.73	200,645.01	4,490.53	889,490.27
	002	USDA Rural Dev	1.01	(0.01)	0.01	1.01
	018	Economic Development Corp.	386,953.17	(83,556.06)	2,128.59	305,525.70
	018	EDC Sales Tax Reserve	35,178.35		201.02	35,379.37
	018	EDC CD Brique	41,817.85		147.00	41,964.85
	001	Money Market General Operations	173.32	-	0.98	174.30
	001	Money Market TIRZ #1	570,487.56	84,963	3,724.82	659,175.48
		Sub-toal	5,622,044.62	(1,894,653.13)	20,766.52	3,748,158.01
TOTAL - DEPOSITS			5,948,320.32	(1,899,495.81)	20,990.13	4,069,814.64

CAPITAL IMPROVEMENT FUNDS

Page 2 of 2

Financial Institution	Fund	Account Name	Ending 3/31/2018	Total of Deposits / (Withdrawals)	Interest	Ending 3/31/2018	WAM*
Tex Star							
	01	General Fund	(0.00)	-	-	(0.00)	2.00
	02	Water/Wastewater Fund	(0.00)	-	-	(0.00)	2.00
		Sub-total	(0.00)	-	-	(0.00)	4.00
Logic							
		CO Series 2015- Proceeds	2,061,717.51	(297,181.75)	10,756.16	1,775,291.92	2.00
		CO Series 2016 - Proceeds	3,056,977.21	(1,902,315.53)	11,685.64	1,166,347.32	2.00
		Sub-total	5,118,694.72	(2,199,497.28)	22,441.80	2,941,639.24	2.00
		TOTAL - INVESTMENTS	5,118,694.72	(2,199,497.28)	22,441.80	2,941,639.24	
		TOTAL - DEPOSITS AND INVESTMENTS	11,067,015.04	(4,098,993.09)	43,431.93	7,011,453.88	

* Weighted Average to Maturity (WAM)

Signature 
 Charles L. Cunningham
 Director of Finance



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Monthly Departmental Activity Reports -September

DEPARTMENT: Administration

PROPOSED ACTION:

Departmental reports are informational only for City Council and no action is required.

BACKGROUND:

Routine monthly reports submitted by departments.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

No action is required.

ATTACHMENTS:

Community Development, Library, Main Street, Parks and Rec, Planning Dept., Public Works, Utility Billing, and Water Department September reports.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



MEMORANDUM

To: Tom Mattis, City Manager
From: Amy Miller, Community Development Director
Date: October 10, 2018
RE: Community Development Department Report September, 2018

New Construction plans under review for 207 Central Avenue, and adaptive reuse plans are under review for 110 South Main Street. Both of these projects are working through variance requests related to the parking requirements for their properties for commercial and residential uses. Renovation work continues at 19 North Main Street, 109 N Main and 111 S. Avenue C. Historic Review Board and the Main Street Board began discussion related to parking requirements in the Downtown Zoning Overlay. HRB paving material requirements in the district and recommend City Council consider an amendment related to crushed granite. Main Street board and the Hogeye Festival committee worked on the Festival, Hogeye Stroll, and Free Street dance for October 25 through the 27. Finalized plans for the Imagine the possibilities tour to showcase eight properties in the district that are for sale or for lease. Lindsay's Treasures opened at 108 Depot Street. Contacts were made with various historic preservation groups to determine interest in serving on a historic preservation plan steering committee.

Projects

- Received grants from Walmart Foundation for partner groups to support Music in the Park and Local Lore, and a grant for the Blue Santa program at the police department.
- Worked with City departments on the Lee Dildy Boulevard grand opening.
- Developed banners Lee Dildy Boulevard with City manager and graphic designer.
- Hogeye Festival social media, marketing, vendors, souvenirs, logistics, planning & implementation. Festival committee meetings, planning for overall events.
- Sip Shop & Stroll marketing, concert added for September was moved inside due to potential rain.
- Ordered and installed new monument style signs for Visitors center at Chamber of Commerce and Depot Museum with public parking notation.
- Imagine the Possibilities property tour.
- Historic Preservation Strategic plan, possible volunteers for the steering committee.
- Reviewed Plaza St Thomas with city departments.
- Promoted the Imagine tour and downtown properties to the Bastrop County Realtors association.

- Final editing for the Fall winter issue of Downtown 78621.
- Organized Walk and Bike to School for fall.
- Worked with Federal Correctional Institute and the Parks Department to transfer benches and trash cans for painting with new palette of colors, and with Design committee for placement of benches and trash cans.
- EISD Homecoming Community Parade and Pep Rally great attendance around the rain.
- Community Cleanup day – excellent response from community volunteers.
- Met with potential buyers and realtors for properties downtown.
- Met with property owners about renovation plans and possible tenants.
- Met with business owners seeking lease space.
- Providing support for Website updates
- City of Elgin E-News
- Social Media: Visit Elgin, Envision Elgin Instagram – visitelgintx

Boards & Committees, Seminars

CAMPO, Regional Arterial Steering Committee

CAMPO Sub regional MOKAN study committee

Envision Elgin

Texas Downtown Association Marketing seminar in Waco

Main Street Board

Historic Review Board

Promotion Tourism Committee

Design Committee

Business Retention Recruitment Committee

Upcoming Events

National Night Out Downtown Party – October 2 5-7 State Farm Insurance

October 4 Lee Dildy Boulevard Dedication 4 to 7

October 11 – Imagine the Possibilities tour and Sip Shop & Stroll

Hogeye Festival October 25 – 27

Safe Trick or Treat October 31

Sip Shop Stroll November 8

November 3 Veterans Appreciation Parade

November 24 Shop Small Saturday Where's Priscilla?

November 30, Holiday Concert with Elgin ISD

December 1 Hot Cocoa Stroll, Holiday by the Tracks & Lighted Christmas Parade

December 8 – Holiday Sweater weekend

December 13 Sip Shop & Stroll

December 15 The Art of Giving

December 22 Stocking Stuffer Saturday

Sant sightings throughout the month – of Selfies with Santa

Library Report to City for September 2018

Civic Center floor is scheduled to be waxed in early October.

Circulation was up 5%, and collection size is down 2% for fiscal year 2018. The library currently needs to have a minimum of 34,859 items in the collection. The assigned population from the Texas State Library will increase as the population increases which will increase our minimum items needed in the collection.

Friends of the Elgin Library has received a Walmart Foundation Grant for \$1,000.00 to be used for next year's Texas Bluebonnet Book Club. The list will be announced at the Texas Book Festival October 27 and 28. This year's annual Texas Bluebonnet Book Club kick-off was a "Book Tasting" program where the readers picked the top 4 they wanted to learn more about. They read five or more to vote on the favorite in January. The Family Movie Night is re-starting with activities and food at 5:00 before the movie begins at 6:00. Batman was a big hit on September 15. An elderly lady came in by herself to have a picture made with the Caped Crusader.

Staff has been busy creating "Homeschool Gathering" with different learning activities for Friday mornings. Volunteer Terri Tywater will do a book club with the Bluebonnet Book Club books Step right up and Harlem Charade.

Technology: The library receives E-Rate refunds on phone and internet services through the Schools and libraries program of the Universal Service Fund.

Categories	Units	Sept. '17	Sept. '18	Fiscal YTD '17	Fiscal YTD '18
Total Circulation		7,675	7,828	86,390	91,520
+ or - Same month previous year	Percent	6%+	2%+		5%+
Additions					
Interlibrary Loans	Each	19	6	255	184
New Patrons	Each	91	89	1,029	1,052
Collection					
Items Added	Each	252	133	2,885	2,622
Items Withdrawn	Each	805	183	4,461	3,410
Total Collection	Each	37,936	36,849	37,936	36,849
General Statistics					
Gate Count	Each	3,963	3,623	49,690	43,017
Hours Open	Hours	168	160	1,976	1,971
Library Tours	Each	0	4	4	5
Program Visitors	Each	249	419	4,721	4,850
Public Computer Use	Hours	406	422	5,449	5,435
Patrons using computers	Each	627	609	8,188	7,766
Wi-Fi Patron Use	Each	N/A	904	16,544	6,514
Volunteer Hours	Each	167	160	1,903	1,673
Receipts					
		\$1,322	\$1,360	\$22,132	\$27,491
Civic Center Use					
City	Each	4	3	70	102
Library	Each	20	16	246	271
Public Rental	Each	4	7	24	51
Other - not for profit	Each	7	14	63	52
Total Civic Center Use		35	40	403	476



MONTHLY ACTIVITY REPORT

For the local program, monthly reports are a way to track and document progress of both the program and the downtown revitalization effort. It is also an effective tool to use for updating the board on the program's overall activities and for communicating your progress to stakeholders, such as City Council and other funding entities. For the state office, monthly reports help us provide more direct and effective services by giving us a way to spot trends, challenges, issues etc. The report should reflect BOTH the work of staff and volunteers. While not all programs use the traditional four-committee structure any longer, the work of all programs should still be able to be reflected in the four-point categories below.

The Monthly Report is **due by the 10th of each month**. Please use electronic version, type or print legibly. Please use this electronic version and email to mainstreet-reports@thc.state.tx.us.

CITY: ELGIN

MONTH/YEAR: September 2018

DATE SUBMITTED: 10-10-2018

1. Updates on Projects, Activities for the month.

MAIN STREET BOARD: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
September 20 , 2018	Continued discussion of possible business assistance program. Finalizing and continued work on Hogeys Festival elements and timeline. Discussed Community Historic Preservation plan. Imagine the Possibilities Tour for October

ORGANIZATION: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
September 6, 2018	Final editing of Fall Winter Downtown 78621

PROMOTION:

Meeting Dates:	
September 13, 2018	The holidays – events events events!!!! Shop Small Saturday November 24 through Saturday December 22 there will be events every weekend. Co promoting with the Christmas tree farms starting in October with the pumpkin hunts they host. September fall Concert partnership with the Parks Department at sip shop – got moved due to rain. The School supply drive was huge success.

DESIGN:

September 12, 2018	Design committee determined placement of benches and trash cans. Public art efforts continue – local artist Edword Hernandez completed the second mural on the graffiti covered wall of the storage units next to the
--------------------	---

Email to: mainstreet-reports@thc.state.tx.us

	Depot Museum. It's a wildcats spirit image tying in with the school district.

ECONOMIC RESTRUCTURING:

Meeting Dates:	Update on projects or activities
September 12, 2018	Wildcat Window Décor contest Small Business Assistance program being reviewed Imagine the possibilities Tour for October 11 billboard at Hwy 290 and 11th street, installed with Hogeye Festival Cover also replaced the one at Hwy 95 South and 290. 110 South Main Street - working with the new owners group on local reviews. Available for lease: 109 South Avenue C one commercial space available. 16 N Main approx. 1350 sq.ft., 115 north Main – 2000 sq ft. 112 Depot for sale. 111 N. Main is under contract and scheduled to close this fall. 109 North Main, and 111 South Avenue C are actively under renovation to be commercial and residential space. Working with owners on renovation plans, reviews, and lease recruitment.

2. Program Commentary *(list critical issues, problems, and successes/ completed projects of the past month):*
3. Outlook. *Goals and challenges; plans for upcoming major projects such as public improvements etc.:*

Historic Preservation Strategic plan is big project that will work with all preservation groups in the community and the community overall.

The replacing holiday lights project will be a big one for 2018 – 2019.
4. Suggestions for Texas Main Street Center *(list suggestions on services or training topics; new resources; questions):*
5. Main Street in the News. *If your programs or its activities have been spotlighted in press coverage during the month, please provide a link here. If there is a newsworthy event or announcement that would be appropriate for the Main Street Matters e-newsletter, please email mainstreet-reports@thc.state.tx.us with the information. Please provide event information as many months in advance as possible.*

Events

October 11 Sip Shop and Stroll
Hogeye Stroll October 25
Hogeye Free street dance - October 26
Hogeye Festival October 27
October 31 Safe Trick or Treat trail downtown
November 3 Veterans Appreciation Parade
November 24 Shop Small Saturday

Email to: mainstreet-reports@thc.state.tx.us

November 30, Holiday Concert with Elgin ISD

December 1 Hot Cocoa Stroll, Holiday by the Tracks & Lighted Christmas Parade

December 8 – Holiday Sweater weekend

December 13 Sip Shop & Stroll

December 15 The Art of Giving

December 22 Stocking Stuffer Saturday

Sant sightings throughout the month – of Selfies with Santa

Email to: mainstreet-reports@thc.state.tx.us

Michael Gonzalez
Parks and Recreation Director
mgonzalez@ci.elgin.tx.us 512-285-6434



September 2018 Parks Report

Michael Gonzalez

With a change in the seasons the Parks Department does not slow down, We have a new fall and winter Events and program guide available at the Recreation Center. This information packet is filled with programs for all ages. We are working with staff to to make sure each of these events are fun and engaging for our participants. The Maintenance staff is also getting the parks back in shape from a late summer drought. The recent rains have helped the turf recover in areas of the park that experienced high traffic. Overall we are very excited to take on the next few months of programs and events.

Maintenance Report: -Orlando

even with the late summer rain, that did not change our trash routine, trash and restrooms are always done Monday, Wednesday, and Fridays of the work week, and at times that need extra service. With all the rain grass started to grow and it grew quick. The focus was to get the playing fields and high traffic areas mowed and ready for events. There were days it was too wet to mow but we weeded and picked up limbs. We set up rec center gym for the first time, putting down carpet for the chamber lunch, it was not bad and just how we put it down it had to come back up so the gym could be used the next day. We put up market day and sip shop and stroll banners as required monthly.

Admin- Kayla

Monthly memberships are going down slightly with many families and individuals opting for the yearly membership option to save money. Our youth and family memberships have dropped slightly with kids going back to school. Rentals at all facilities are steady as we go into the holiday season. The following information shows how we have been doing in the last month, and the rest of the department during that same time

Goals for October 2018

- Prepare for festivals in October/November
- Start and train a new Program Manger at the Recreation Center
- Plan and coordinate logistics with Community Development for The Hogye Festival

Facility	Number of uses
Park Activity Summary	August 2018
Park/ Pavilion Rental	12
Ball Field Rental	46
Fleming Community Center/ Rec Center rentals	39
Pool Entries	83
Monthly Rec Memberships	77
Yearly Rec Membership	16
Deposits	\$7,855.00

Monthly Report to Administrative Manager
Building Department
For the Month of September 2018

Type of Inspections	Sep-17	Sep-18	Fiscal Yr. To Date	Calendar Yr. To Date
Building	58	92	820	682
Electrical	31	58	498	409
Plumbing	45	59	662	542
Gas	4	4	76	58
Mechanical	13	49	305	269
TOTAL	151	262	2361	1960
Building Permits	23	16	280	211
Value	\$ 444,112.00	\$ 721,689.00	\$ 19,512,717.64	\$ 14,341,808.62
Fees	\$ 4,301.97	\$ 6,010.85	\$ 127,974.90	\$ 100,903.26
Electrical Permits	24	11	168	11
Fees	\$ 4,450.00	\$ 1,720.00	\$ 27,370.00	\$ 21,170.00
Plumbing Permits	19	8	147	112
Fees	\$ 4,140.00	\$ 1,240.00	\$ 26,120.00	\$ 20,020.00
Gas Permits	7	3	60	42
Fees	\$ 1,210.00	\$ 280.00	\$ 8,090.00	\$ 5,860.00
Mechanical Permits	3	8	115	95
Fees	\$ 440.00	\$ 1,240.00	\$ 15,610.00	\$ 12,820.00
Total All Fees	\$ 14,541.97	\$ 10,490.85	\$ 205,164.90	\$ 160,773.26

**September 2018
Building Permits**

Number of Permits		Type/Classification	Permit Fees		Valuation	
Sep-17	Sep-18		Sep-17	Sep-18	Sep-17	Sep-18
2	5	New Single Family	\$ 1,781.75	\$ 5,093.97	\$ 235,000.00	\$ 673,289.00
		New Duplex				
		New Manufactured				
1		New Multi-Family	\$ 1,043.10		\$ 138,000.00	
1		New Commercial	\$ 96.82		\$ 5,500.00	
		New Industrial				
		New Swimming Pools				
1		Moving Permit	\$ 120.00		\$ 6,552.00	
1	1	New Signs	\$ -	\$ 96.82	\$ 550.00	\$ 5,000.00
14	6	Residential	\$ 1,260.30	\$ 653.66	\$ 58,510.00	\$ 35,900.00
	2	Non-Residential		\$ 166.40		\$ 7,500.00
3	2	Demolitions	WAIVED	WAIVED	\$ -	\$ -
23	16		\$ 4,301.97	\$ 6,010.85	\$ 444,112.00	\$ 721,689.00
*BOA Request		None				
**BSC Requests		None				
P & Z Request		Zoning change from R-1 to C-3 recommended for 701 N SH 95, Cano Subdivision Concept Plan approved, Cano Subdivision Preliminary Plat approved.				
		</				

*Board of Adjustments

**Building Standards Commission

Submitted By: Carlos Navejas

Date: October 2, 2018

Public Works – September - 2018

Right of Way and Easement mowing and maintenance:

TX DOT Right of Way maintenance, City of Elgin Right of Way shredding, mowing, weed eating and maintenance is ongoing.

Sign replacement:

Replaced No Outlet sign on East 3rd

Replaced stop sign Loop 109 and South Avenue C

Repaired stop sign on West Austin Street and South Avenue C

Repaired school sign on County Line Road

Permanent Street, utility cut repairs, pot hole repairs:

Pot hole patched throughout town:

Multiple locations

Curb, Gutters, Drains, and Ditch Cleaning

Cleaned curb and gutters:

West Brenham Street: South Avenue B to Kennedy Street

Church Street

Lee Dildy Boulevard

Saratoga Farms Boulevard

Brown Street

Cleaned ditch on Zaragoza Street

Litter Control

U. S. Highway 290 East (Roy Davis) to West (to West Wind)

State Highway 95 North – US 290 to City Limit Sign

State Highway 95 South – US 290 to City Limit Sign

Taylor Road Loop 109 - North Main Street to US 95

FM 1704 to City Limits

North Ramirez Street to FM 1704

Central Avenue - Lee Dildy Drive to South Main Street

Main Street – Lexington Road to Loop 109 (Harris Street)

South Avenue C- Loop 109 (Harris Street) to Central

North Avenue C – Central to Lexington Road

Trees and Brush:

Fallen limb North Avenue C

Removed fallen tree FM 1100 and State Highway 95 North

Trimmed low hanging limbs:

Taylor Road

West 2nd

North Avenue G

North Avenue F

East 5th Street to Lexington Road

East 5th Street:

North Avenue F to Lexington Road

Miscellaneous:

- Cleaned debris from drains downtown
- Removed barricades from Taylor road

Events:

- Prepared for Lee Dildy Boulevard Ribbon Cutting/Grand Opening

Saratoga Farms Subdivision Section 6:

- Subgrade preparation
- Utility Installation

Lee Dildy and Roy Rivers Boulevard Extension Project:

- Installation of curb inlets and junction boxes
- Installation of light pole foundations
- Street light installation
- Concrete paving completed
- Project substantially complete

FM 1100 Sidewalk Project: (TXDOT – TAP. SJ: 0914-00-393)

- Forming and concrete installation
- Handrail installation
- November 2018 contract completion date

Joe Parten

Director, Public Works
City of Elgin

Monthly Reports September 2018

Department 023 Water Treatment

Well # 10	0 Gallons
Well # 11	0 Gallons
Well # 14	20,592,000 Gallons
Well # 15	15,856,000 Gallons
Water loss due to leaks or flushing	500,000 Gallons
Total Water Pumped	35,948,000 Gallons

Chemicals Used

Chlorine	963 Pounds
Sequest	200 Gallons

Distribution Samples

Bacteriological Samples Taken	11
Average Chlorine Residual	1.84 mg/l
Violations	0

Department 024 Distribution

Line Repairs/New installations

Main Line Breaks	6
Service Line Breaks	4
Miscellaneous Repairs/Complaint Calls	15
New Connections/Taps	1
Installation of New Water Main	160 ft

Department 026 Wastewater

Collections

Backups

Main Lines	2
Service Lines	6
After Hours Call-Outs	5

Line Repairs/New Installations

Curb Side Cleanout Caps Replaced	4
Curb Side Cleanouts Installed	0
Main Line Repairs	1
New Main Line Installed	0
New Taps Installed	0
Lines TV'd	3
Manholes Installed/Repaired	0

Lift Station Maintenance/Repairs

Hour Meter Reads/Daily Site Checks	9 Daily
Pumps Pulled	0
Pumps Installed	0
Pumps De-raged	2
Motors Pulled	0
Motors Installed	0
Electrical Issues (Repair/Replace Parts)	1
Floats Cleaned/Replaced	0
Grass/Weed Maintenance	9
After Hours Call Outs	2

Wastewater Treatment Plant**Maintenance/Repairs**

Pumps Pulled	0
Pumps Installed	0
Motors Pulled	1
Motors Installed	1
Control System/Electrical Repairs	1
Cleaned Wet Well Floats	1
Miscellaneous Repairs	15
After Hours Call-Outs	1

Chemicals Used

Alum/Gallons	4,000
Bleach 10%/ Gallons	2,000
Polymer/ 55 gallon drums	2

Monthly Plant Flows and Test Results

Minimum Daily Flow	519,500 Gallons
Maximum Daily Flow	796,800 Gallons
Average Daily Flow	586,600 Gallons
Total Monthly Flow	18,184,500 Gallons

Effluent DO (Dissolved Oxygen) Average	6.29
Effluent Chlorine Residual Average	2.01 mg/l
Effluent pH Average	7.38
Total Phosphorus Average	0.296
CBOD (Carbonaceous Biochemical Oxygen Demand) Average	2.96
TSS (Total Suspended Solids) Average	2
Ammonia/Nitrates Average	0.349

Remarks :

UTILITY BILLING REPORT			September 2018
Billed out	\$520,211.47		
Past due notices	573	\$85,614.73	
Work orders-Cut offs	77		
Disconnected for non pmt	64		
Extension to pay 1st	51		
Extension due for disconnect	2		
Meter tamper fee	0		
After Hour turn on	3		
Accounts set to final	12	for non pmt	

METER REPORT		
WORK ORDERS	COMPLETED	INCOMPLETE
START READ	34	3
FINAL READ	33	1
TRANSFERS / IN AND OUT	7	0
CTO'S / DISCONNECT NON-PMT	79	0
SET METER	1	1
ERT REPLACEMENTS	2	16
METER REPLACEMENTS	16	26
VISUAL READS	19	
FAILURE TO READ (MOBILE MISS)	77	0
RE READS	25	0
WL / CHECK FOR WATER LEAK	4	3
METERS DATA LOGGED	17	0
MISCELLANEOUS	22	16
TOTAL NUMBER OF WORK ORDERS	336	66
CURB STOPS - JOHN CALHOUN		
BROKEN CURB STOPS	0	35
SERVICE LINE REPAIR	2	
MAIN BREAK	7	
SEWER LINE REPAIR	0	
TOTAL NUMBER OF WORK ORDER	9	35
BULK WATER		
PURCHASES	7	
TRIPS/GALLONS	13/5,625	
TOTAL COLLECTED	\$34.02	

Dodie Navejas, Utility Billing Supervisor
Customer Service/A/R Supervisor

310 N. Main Street
512-229-3220 office



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: General Activity Report and/or Project Update

DEPARTMENT: City Manager/Staff

PROPOSED ACTION:

No Council action proposed or requested; This item is to allow for general update and/or activities report relating to various on-going city projects or issues.

BACKGROUND:

This item is to provide opportunities for miscellaneous updates and comments by the staff; and general Q&A with the City Council relative to on-going projects and/or issues.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X}
N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

None.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: City Council Regular Meeting Minutes – October 2, 2018 and October 16, 2018

DEPARTMENT: Administration

PROPOSED ACTION:

Review and approve the October 2, 2018 and October 16, 2018 Meeting Minutes.

BACKGROUND:

N/A

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Approval of the October 2, 2018 and October 16 2018 Meeting Minutes.

ATTACHMENTS: October 2, 2018 and October 16, 2018 Meeting Minutes.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
TUESDAY, OCTOBER 2, 2018**

CALL TO ORDER

Mayor Cannon called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Chris Cannon

Jessica Bega, Mayor Pro Tem
Susie Arreaga, Council Member
Mary Penson, Council Member
Daniel Lopez, Council Member
Phillip Thomas, Council Member
Neil Beyer, Council Member
Sue Brashar, Council Member

Mayor Cannon certified there was a quorum.

Mayor Cannon stated that Council Member Gonzalez had notified him that he would not be in attendance, and that Council Member Arreaga informed him that she would arrive a little late.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Patrick South, Police Chief
Amy Miller, Community Development Director
Michael Gonzalez, Parks Director
Doug Prinz, Utilities Director

INVOCATION

Council Member Thomas gave the invocation.

Mayor Cannon asked for a motion to excuse Council Member Gonzalez's absence.

Council Member Brashar moved to excuse Council Member Gonzalez's absence. Council Member Thomas seconds the motion. Motion carried 7-0.

PLEDGE OF ALLEGIANCE

Mayor Cannon led the Pledge of Allegiance to the United States and Texas Flag.

Mayor Cannon recessed the regular meeting at 7:03 and opened the Public Hearing.

PUBLIC HEARING

1. Public Hearing on a Zoning Change Request submitted by Creating Educational Opportunities, LLC for their property at 701 North State Highway 95, Elgin, Bastrop County, Texas.

Sandy Menley spoke and stated she was there representing the owner. She stated that for the last twenty years this property has been used as commercial and the building has been vacant for the last ten years. The owner thought the property was zoned commercial all along. She stated there was drainage concerns from some of the residents, but that issue would have to be addressed in the site plan and asked that the Council consider rezoning to commercial.

Mayor Cannon opened the regular meeting at 7:07 pm.

Mayor Cannon asked that the record reflect that Council Member Arreaga arrived at the meeting at 7:06 p.m.

PUBLIC COMMENT

Mayor Cannon opened Public Comment.

With no one wishing to speak, Mayor Cannon closed Public Comments.

PRESENTATION

1. Proclamation Elgin Texas Purple Heart.

Mayor Cannon presented a Proclamation of Elgin as a Texas Purple Heart City, recognizing Elgin nationwide by the Military Order of Purple Heart.

Council Member Brashar moved to approve the Proclamation. Council Member Thomas seconds the motion. Motion carried 8-0.

CITY COUNCIL MEETING MINUTES
October 2, 2018- Page 3
CITY ANNEX COUNCIL CHAMBERS

2. Hogeye Festival Proclamation.

Mayor Cannon presented the Hogeye Festival Proclamation to representatives of the Hogeye Festival.

3. Presentation of the Annual Audit Report for the period ending September 30, 2017 by BrooksWatson & Co. PLLC.

Mike Brooks with BrooksWatson & Co. presented the Annual Audit Report for the period ending September 30, 2017.

CITY MANAGER'S REPORT

1. Request for a contested case hearing before the Lost Pines Groundwater Conservation District protesting the LCRA's pending applications for increased groundwater pumping.

Mr. Mattis stated he wanted to brief the Council on a request the city filed this week with the Lost Pines Groundwater Conservation District protesting the LCRA's pending applications for increased groundwater pumping. He stated LCRA had filed for permits to significantly increase their groundwater pumping out of the Simmsboro Aquifer here in Bastrop County where the City of Elgin wells run on the edge of the Simmsboro Aquifer and that the city had an engineering analysis that says all our water comes out of the Simmsboro Aquifer. He stated this application was for 25,000-acre feet of water per year which translates into eight billion gallons of water per year out of the aquifer. He stated that the city had concerns for future needs of water and had made this protest and requested a hearing before Lost Pines Groundwater Conservation District to voice those concerns.

2. General Activity Report and/or Project Update.

Mr. Mattis stated National Night Out was tomorrow night and that Chief South had sent out a list of addresses for the neighborhood parties. He also mentioned the TML Conference was next week, and this Thursday was the ceremony for the Lee Dildy grand opening.

3. Review and Discussion of City Council Meeting Schedule.

Mr. Mattis discussed the Council meeting schedule of having two meetings a month or going back to one a month. Mayor Cannon proposed going back to the two-meeting schedule until November. He stated having a second meeting on October 16th but then not scheduling a second meeting in November and December.

4. Monthly Departmental Activity Reports - August.

There were no questions or discussion on the monthly reports.

CITY COUNCIL MEETING MINUTES

October 2, 2018- Page 4

CITY ANNEX COUNCIL

CONSENT AGENDA

1. Proposed street closures for the Safe Trick or Treat Trail on Wednesday, October 31, 2018 from 4:00 pm to 8:00 pm.
2. City Council Meeting Minutes – September 4, 2018 and Special City Council Meeting Minutes September 18, 2018 and September 25, 2018.

Council Member Penson moved to approve the Consent Agenda with corrections to minutes as provided to the City Secretary by Council Member Brashar;

September 4 -

Public hearing item 2 - There should be a point in front of the total tax rate of .656916.

Public comments - All proper street names listed, Street should be capitalized, i.e. 2nd Street, Robin Street.

City Manager's report, sentence 9 should be replaced, not replace.

September 18 -

Last paragraph - There should not be a period after \$25.

September 25 -

Council Member Gonzalez stated that at the last meeting he had brought up the issue of an increase for the Council and he was proposing \$100.00 a month for Council Members plus \$50. Telephone allowance, with the Mayor increasing to \$150. from \$75. With the \$50. telephone allowance. After some discussion it was decided to bring this item back at another meeting for discussion and public input.

Should be:

Council Member Gonzalez stated that at the last meeting he had brought up the issue of an increase for the Council and he was proposing \$100.00 a month for Council Members plus a \$50 telephone allowance. The mayor would increase to \$150 from \$75 with an additional \$50 telephone allowance.

Council Member Thomas seconds the motion. Motion carried 8-0.

NEW BUSINESS

1. AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID OFFICIAL ZONING MAP, TO WIT: TO REZONE AS C-3 HIGHWAY COMMERCIAL DISTRICT, THE PROPERTY BEING APPROXIMATELY 1.763 ACRES OUT OF THE THOMAS CHRISTIAN ABSTRACT NO. A20, CITY OF ELGIN, BASTROP COUNTY, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

CITY COUNCIL MEETING MINUTES

October 2, 2018- Page 5

CITY ANNEX COUNCIL

Council Member Brashar moved to approve the Ordinance as read. Council Member Penson seconds the motion. Motion carried 8-0.

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE AN AGREEMENT WITH IWORQ, TO PROVIDE PERMIT TRACKING AND INSPECTION SCHEDULING SOFTWARE TO THE CITY FOR A MINIMUM PERIOD OF ONE YEAR AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT.

Council Member Brashar moved to approve the Resolution as presented. Council Member Penson seconds the motion. Motion carried 8-0.

3. A RESOLUTION TO ADOPT A WRITTEN INVESTMENT POLICY AND INVESTMENT STRATEGY REGARDING THE INVESTMENT OF CITY FUNDS OCTOBER 1, 2018.

Council Member Penson moved to approve the Resolution as read. Council Member Thomas seconds the motion. Motion carried 8-0.

4. Review of staff proposal on the development of a Historic Preservation Strategic Plan.

Amy Miller provided a brief presentation on the development of a Historic Preservation Strategic Plan. Mr. Mattis stated staff would prepare a memo so that Council can make recommendations.

ANNOUNCEMENTS

Chief South thanked Council for their support on the loss of a City of Elgin Police Officer, and to city staff.

Mayor Cannon recessed the Regular Meeting at 8:11 pm and take a five-minute break.

Mayor Cannon convened into Executive Session at 8:20 pm.

EXECUTIVE SESSION

1. Adjourn into Executive Session pursuant to Section §551.071 Consultations with Attorney; To Deliberate with Legal Counsel regarding Pending or Contemplated Litigation:
 - Bonnie Crankshaw V. City of Elgin and Thomas Mattis, City Manager, in his individual capacity.

CITY COUNCIL MEETING MINUTES
October 2, 2018- Page 6
CITY ANNEX COUNCIL

RECONVENE

Mayor Cannon reconvened from Executive Session at 8:59 pm. No action was taken in Executive Session.

ADJOURNMENT

Mayor Cannon adjourned the City Council Meeting at 9:00 p.m.

ATTEST:

Chris Cannon, Mayor

Amelia Sanchez, City Secretary

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
TUESDAY, TUESDAY, OCTOBER 16, 2018**

CALL TO ORDER

Mayor Cannon called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Chris Cannon

Jessica Bega, Mayor Pro Tem
Juan Gonzalez, Council Member
Susie Arreaga, Council Member
Mary Penson, Council Member
Daniel Lopez, Council Member
Neil Beyer, Council Member
Sue Brashar, Council Member

Mayor Cannon certified there was a quorum and stated that Council Member Thomas notified him that he would not be attending due to a conference with his church.

Council Member Lopez moved to excuse Council Member Thomas. Council Member Penson seconds the motion. Motion carried 8-0.

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director

INVOCATION

Council Member Penson gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Cannon led the Pledge of Allegiance to the United States and Texas Flag.

PUBLIC COMMENT

There were no citizens signed up to speak during Public Comment.

GENERAL DISCUSSION

1. Review and Discussion of Salary and/or Compensation Levels for Mayor and City Council.

City Manager Thomas Mattis stated that this item had been mentioned at two of the previous meetings and during budget deliberations. The question was asked whether an adjustment in salary and/or compensation to the City's elected officials should be considered. He stated the Mayor receives \$75 per month or \$900 per year and Council Members receive \$50 per month or \$600 per year. Mr. Mattis stated that the elected officials receive no other compensation but are eligible to receive reimbursement for direct costs or travel expenses related to their roles as Council Members. He provided Council with a list of compensation levels for local and comparable-sized cities. Following the discussion, it was decided that a draft ordinance would be prepared, making it \$200 for Mayor, \$100 for Council \$50 a month for digital service and a public hearing scheduled for citizen input before presenting the final version of the ordinance.

CITY MANAGERS REPORT

1. General Activity Report and/or Project Update.

Mr. Mattis stated he wanted to make sure everyone was on the same page about having two meetings per month, except for November and December having only one meeting unless something came up that a meeting needed to be held.

Mr. Mattis mentioned that with all the new projects coming along there was a lot of information to share with people, so this year at Hogeye the city would have an information booth.

NEW BUSINESS

1. A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN CITY OF ELGIN AND CIT BANK, NA FOR LEASING COMMUNICATIONS EQUIPMENT FOR A PERIOD OF 60 MONTHS.

Council Member Penson moved to approve the Resolution as presented. Council Member Brashar seconds the motion. Motion carried 8-0.

2. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN CITY OF ELGIN AND TRC FOR ENGINEERING SERVICES RELATED TO DESIGN AND CONSTRUCTION SUPERVISION OF 18" RAW WATER TRANSMISSION LINE IMPROVEMENTS.

CITY COUNCIL MEETING MINUTES
October 16, 2018- Page 3
CITY ANNEX COUNCIL CHAMBERS

Council Member Brashar moved to approve the Resolution as presented. Council Member Beyer seconds the motion. Motion carried 8-0.

3. AN ORDINANCE AMENDING ORDINANCE 2015-03-03-09 ESTABLISHING NEW RATES FOR THE COLLECTION OF WASTE DISPOSAL FOR RESIDENTIAL CUSTOMERS BASED ON AN INCREASE IN PRICES NEGOTIATED WITH THE CITY'S SOLID WASTE CONTRACTOR (REPUBLIC), FOR COLLECTION AND DISPOSAL OF SOLID WASTE FOR THE CITY OF ELGIN; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

Council Member Penson moved to approve amending the Ordinance as presented. Council Member Lopez seconds the motion. Motion carried 8-0.

ANNOUNCEMENTS

Mayor Cannon asked if everyone got the email on the Christmas party.

Mayor Cannon stated that the Fireman's Banquet was on Saturday and was very well attended. He stated it was held at the Rec Center and that the Elgin Police department was recognized for a joint call they did with the Fire Department saving a life.

Mayor Cannon reminded everyone about Hogeye.

Council Member Lopez asked everyone to vote for Elgin on Facebook for Elgin Body & Shine and Council Member Brashar stated that voting was for the Downtown Zoning Overlay too.

ADJOURNMENT

Mayor Cannon adjourned the City Council Meeting at 8:10 p.m.

Chris Cannon, Mayor

ATTEST:

Amelia Sanchez, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING ASSIGNMENT OF THE CONTRACT FOR SOLID WASTE DISPOSAL AND COLLECTION SERVICES WITH REPUBLIC SERVICES TO WASTE MANAGEMENT OF TEXAS INC. AND MAKING CERTAIN FINDINGS RELATED THERETO

DEPARTMENT: City Manager

PROPOSED ACTION:

Consideration of a request by Republic Services to assign its contract for curbside solid waste collection, recycling and disposal services to Waste Management of Texas (WM).

BACKGROUND:

BFI Waste Services of Texas, LP, dba Allied Waste Services of Austin, now known as *Republic Services*, the City's long-time service provider of residential curbside collection of solid waste and recyclables, has reached an agreement to be acquired by Waste Management of Texas Inc. and has requested the assignment of their contract with the City to WM.

Section 7.00 of said Contract provides for this action: "TRANSFERABILITY OF THE AGREEMENT" states, "Other than by operation of law, no assignment of the Contract or any right accruing under the Contract shall be made in whole or part by the Contractor without the express written consent of the City, which consent shall not be unreasonably withheld; in the assignment, the assignee shall assume liability of the Contractor."

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X} N/A

RECOMMENDATION:

Consideration of a request by Republic Services to assign its contract to Waste Management of Texas and further direction to staff, if any, as deemed appropriate.

ATTACHMENTS: (1) Resolution, (2) Republic Svcs correspondence, and (3) WM correspondence

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF ELGIN, TEXAS
APPROVING ASSIGNMENT OF THE CONTRACT FOR SOLID
WASTE DISPOSAL AND COLLECTION SERVICES WITH
REPUBLIC SERVICES TO WASTE MANAGEMENT OF TEXAS
INC. AND MAKING CERTAIN FINDINGS RELATED
THERE TO**

WHEREAS, on September 18, 2012 the City of Elgin (“City”) entered into a contractual agreement (“CONTRACT FOR SOLID WASTE DISPOSAL AND COLLECTION SERVICES”) with BFI Waste Services of Texas, LP, dba Allied Waste Services of Austin, now known as Republic Services (“Republic”), for solid waste collection, recycling and disposal services, as extended by Resolution No. 2015-05-03 and further extended by Ordinance No. 2018-2-6-23 (“Contract”); and,

WHEREAS, the effective date of the most recent extension and term of the current Contract will end on September 15, 2025; and,

WHEREAS, Section 7.00 of the Contract, “TRANSFERABILITY OF THE AGREEMENT” states, “. . . , no assignment of the Contract or any right accruing under the Contract shall be made in whole or part by the Contractor without the express written consent of the City”; and,

WHEREAS, Section 7.00 of the Contract also provides that “. . . in the assignment, the assignee shall assume liability of the Contractor.”

WHEREAS, Republic Services has now requested the assignment of said Contract to Waste Management of Texas, Inc. (“Waste Management”), who has also requested and agreed to all terms associated with the transfer and assignment the Contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS THAT:

Section 1. The above recitals are true and correct; and that the City Council does hereby authorize and approve assignment of the “CONTRACT FOR SOLID WASTE DISPOSAL AND COLLECTION SERVICES” with BFI Waste Services of Texas, LP, dba Allied Waste Services of Austin, now known as Republic Services, to Waste Management of Texas, Inc.

Section 2. Waste Management has requested and agreed to all terms associated with the transfer and assignment the Contract, said request being attached hereto and made part of this Resolution as if copied verbatim therein.

Section 3. Authorization. The City Council hereby authorizes the City Manager to finalize and execute, through appropriate documentation, assignment of the Contract as described by this Resolution.

Section 4. This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED this 4th day of September 2018

CHRIS CANNON, Mayor
City of Elgin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary



November 1, 2018

City of Elgin, Texas
Attention: Tom Mattis
310 N. Main Street
Elgin, TX 78621

Re: Agreement for Services – City of Elgin, Texas (the “City”) and BFI Waste Services of Texas, LP (“Republic”) – Contract for Solid Waste Disposal and Collection Services, dated as of September 18, 2012, and all amendments (collectively, the “Contract”)

Dear Mr. Mattis:

On behalf of Republic, I would like to thank you for your patronage of our company. Republic currently provides services to the City under the Contract referenced above. Recently, Republic agreed to sell certain of its assets (the “Sale”), including the Contract identified above, to Waste Management of Texas, Inc. (“Waste Management”). We are confident that Waste Management will continue the business relationship embodied in the Contract and provide quality services to the City.

The Sale will constitute an assignment of the Contract (the “Assignment”) that requires the City’s consent under Section 7 of the Contract. Accordingly, we kindly request that the City consent by signing the attached Consent to Assignment of the Contract. Republic will continue to be responsible for all obligations under the Contract arising before the closing date of the Sale. If Republic and Waste Management choose not to consummate the Sale, then the City’s consent to Assignment will have no effect and the Contract will remain in place between Republic and the City per its terms.

Please note that we expect to complete the transaction on or around October 31, 2018. Accordingly, we would appreciate your prompt attention to this matter. The terms of the Sale are also confidential, and we request that, to the extent possible, the City keep the proposed sale and the terms of this letter confidential. If you have any questions, please contact me at (713)726-7527. Otherwise, kindly sign and return the Consent to Assignment to me via email at ceverhart2@republicservices.com.

BFI Waste Services of Texas, LP

By: Chad K. Everhart
Name: Chad Everhart
Title: Area Director Business Development

CONSENT TO ASSIGNMENT

The City of Elgin, Texas (the "City") hereby: (i) acknowledges and consents to the assignment of the Contract for Solid Waste Disposal and Collection Services, dated as of September 18, 2012, including all amendments, if any (collectively, the "Contract") by BFI Waste Services of Texas, LP ("Republic") to Waste Management of Texas, Inc. ("Waste Management"); (ii) waives any right to terminate the Contract as a result of the assignment; (iii) acknowledges and ratifies the terms of the Contract; (iv) acknowledges and confirms that the City is not in default or breach of any term or provision of the Contract; (v) acknowledges that the Contract will continue in full force and effect in accordance with its terms following the assignment; (vi) acknowledges and confirms that there is no outstanding defense, offset, claim or counterclaim by or in favor of the City against Republic under the Contract or against the obligations of Republic under the Contract; and (vii) releases Republic from any obligation under the Contract arising from and after the closing date of the sale of certain Republic assets to Waste Management.

The undersigned has full and complete authority to and has executed this Consent to Assignment as of the ____ day of _____, 2018.

City of Elgin, Texas

By: _____

Name: _____

Title: _____



November 1, 2018

City of Elgin
310 North Main Street
Elgin, TX 78621
Attn: City Manager-Thomas Mattis

Re: Agenda Item Request for Elgin City Council Meeting November 6, 2018: Consent to Assign the City of Elgin, Texas and BFI Waste Services of Texas, LP Contract for Solid Waste Disposal and Collection Services dated September 18, 2012, and all amendments (collectively, the "Contract") to Waste Management of Texas, Inc.

Dear Mr. Mattis:

It was a pleasure to meet you on October 8th to discuss Waste Management of Texas, Inc.'s ("Waste Management") agreement to purchase certain assets ("Sale") of Allied Waste Systems, Inc. ("Republic"), including the Contract between the City of Elgin and Republic. The Sale will constitute an assignment of the Contract that requires the City's consent under the Contract terms.

Waste Management respectfully requests the City of Elgin to put the consent to assignment of the Contract on the Elgin City Council Agenda on Tuesday, November 6, 2018. Waste Management will attend the November 6 meeting and be available to answer any questions the council may have.

Republic will continue to be responsible for all obligations of the Contract arising before the closing date of the Sale, which is anticipated to occur on December 1, 2018. Once closing of the Sale occurs, Waste Management will assume the Contract, and be responsible for performing all the services and obligations required under the Contract.

Please feel free to contact me at (512) 696-0363 should you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script, reading 'Paul Daugereau'.

Paul Daugereau
Public Sector Solutions Manager
Central Texas
Waste Management of Texas, Inc.
pdaugere@wm.com



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: AN ORDINANCE OF THE CITY OF ELGIN, TEXAS SETTING THE PER DIEM AND RELATED COMPENSATION FOR THE MAYOR AND MEMBERS OF CITY COUNCIL; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; DECLARING AN EFFECTIVE DATE AND MAKING CERTAIN FINDINGS RELATED THERETO

DEPARTMENT: City Manager

PROPOSED ACTION:

Anticipated for review and discussion only regarding compensation amounts levels for the Mayor and City Councilmembers; and possible direction to staff regarding same.

BACKGROUND:

Discussed at previous meetings; As part of the recent deliberations related to the FY18-19 Annual Budget, a question was raised as to whether consideration should be given to the possible adjustment of the monthly salary/compensation levels provided to the City's elected officials.

Currently, the Mayor receives a monthly stipend of \$75 per month or \$900 per year; while each City Councilmember receives \$50 per month/\$600 per year. The elected officials receive no other compensation; although they are eligible to receive reimbursement for direct costs or travel expenses related to their roles as Councilmembers. These compensation levels/practices were established long ago and pre-date all current elected officials and staff.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included {X} not included in the current-year budget { } N/A

RECOMMENDATION:

Discussion of compensation levels for the Mayor and City Councilmembers; and direction to staff, if any, as deemed appropriate.

ATTACHMENTS: First draft of proposed enabling Ordinance

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience

ORDINANCE NO. 2018-_____

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS SETTING THE PER DIEM AND RELATED COMPENSATION FOR THE MAYOR AND MEMBERS OF CITY COUNCIL; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; DECLARING AN EFFECTIVE DATE AND MAKING CERTAIN FINDINGS RELATED THERETO

WHEREAS, the Elgin City Charter, Article IV, Section 6 provides for “Expense Reimbursement” for the Mayor and members of City Council as follows: “Members of the council shall receive per diem for each month they serve on the council as established by ordinance. The council shall, as well, be entitled to reimbursement for all other expenses incurred in the performance of their official duties upon approval of the mayor.”; and,

WHEREAS, Texas Local Government Code, V.T.C.A., Section 141.004 also provides that: “The governing body of a Home Rule municipality may set the amount of compensation for each officer of the municipality.”; and,

WHEREAS, the Mayor and City Council have sufficiently reviewed and considered the terms and conditions under which they receive compensation, and have determined that compensation for the Mayor and members of Council should be adjusted to be more in line with the increased scope of duties and responsibilities of a legislative body working in a dynamic and increasingly complex environment.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS THAT:

Section 1. Findings. The forgoing recitals are incorporated into this Ordinance as true and correct findings of fact.

Section 2. Expense Reimbursement Per Diem. The City Council hereby establishes the expense reimbursement per diem for Mayor and City Council Members as follows:

- (1) a monthly stipend for the Mayor is set at \$200.00 (Two Hundred Dollars) per month, plus a digital services allowance of \$50.00 (Fifty Dollars) per month
- (2) a monthly stipend for the members of City Council is set at \$100.00 (One Hundred Dollars) per month, plus a digital services allowance of \$50.00 (Fifty Dollars) per month

Section 3. Additional Expense Reimbursement. The Mayor and members of the City Council may also be reimbursed for all other direct expenses incurred in performance of their official duties consistent with policies and procedures as established for all city employees.

Section 4. Authorization. The City Manager is hereby directed to take the necessary administrative actions to implement the salary adjustment effective as of the pay period beginning _____.

Section 5. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with this Ordinance are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this ordinance and any other code or ordinance of the city, the terms and provisions of this ordinance shall govern.

Section 6. Severability. The provisions of this Ordinance are severable, and if any court of competent jurisdiction enters a final order which holds that any section, subsection, sentence, clause, phrase, or other portion of this Ordinance is invalid, illegal, or otherwise unenforceable, then any such portion shall be deemed a separate, distinct and independent provision, and any such ruling shall not affect any other provision of this Ordinance which are not specifically designated as being illegal, invalid or unenforceable, and that all said remaining provisions shall continue in full force and effect.

Section 7. Open Meetings. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 8. Effective Date. This Ordinance shall take effect immediately from and after its passage.

PASSED AND ADOPTED this ____th day of _____ 2018

CHRIS CANNON, Mayor
City of Egin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: AN ORDINANCE AMENDING THE CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, CHAPTER 46, ARTICLE IV, DIVISION 7, SECTION 46-394; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

DEPARTMENT: Community Development

PROPOSED ACTION: Discussion, consideration and action on an ordinance to amend the paving requirements in the Downtown Zoning Overlay to replace a concrete border for crushed granite with any material that will detain the crushed granite.

BACKGROUND: At this time crushed granite material must have a concrete border. This amendment would allow any material that detains the crushed granite. Reviewed by the Planning and Development department and the Historic Review Board. This amendment was recommended by the Historic Review Board during the September 25 meeting. It increases the options for property owners in the overlay related to paving materials.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X } N/A

RECOMMENDATION:

The Historic Review Board recommends approval of the Ordinance to allow any material that will detain crushed granite paving material in the Downtown Zoning Overlay.

ATTACHMENTS:

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, CHAPTER 46, ARTICLE IV, DIVISION 7, SECTION 46-394; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

WHEREAS, the City of Elgin City Council previously approved a zoning overlay for the Downtown Historic District;

NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

I.

That Chapter 46, Article IV, Division 7, Section 46-394, Code of Ordinances (2013 Edition), City of Elgin, Texas, is hereby amended by the addition of the following:

(f) Only the following paving materials may be used in the Downtown Overlay for parking areas, rear lot space adjacent to alleys, sidewalks, and driveways:

- (1) Crushed granite with border that detains the crushed granite material;
- (2) Permeable pavers;
- (3) Paving stones;
- (4) Concrete;
- (5) Cut stone;
- (6) Natural rock;
- (7) Permeable asphalt;
- (8) Permeable gravel grids;
- (9) Permeable grass grids.

II.

- A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.
- B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.
- C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such

meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof was discussed, considered and formally acted upon, all as required by the Open Meeting Act, Chapter 551, Texas Government Code, as amended.

PASSED, and APPROVED this 6th day of November 2018.

Chris Cannon, Mayor
City of Elgin, Texas

ATTEST:

Amelia Sanchez, City Secretary



HISTORIC REVIEW BOARD MINUTES
TUESDAY, SEPTEMBER 25, 2018
CITY HALL ANNEX, 310 NORTH MAIN STREET ELGIN TEXAS 78621

Attending: Molly Alexander, Melissa Cole, Skie O'Mahoney, Phillip Garwood, Allan Tolbert, Emily Koller and Robert Ryland

Absent: Ed Rivers, Sonya Rangel- work conflict

Staff: Amy Miller, Community Development Director

Called at 7:32 am by Molly Alexander

Public Comment- none

Minutes- Minutes for August 28 were presented. Melissa Cole moves to approve. Allan Tolbert 2nd. Passed unanimously.

Paving Materials- Currently requires with a concrete retaining border. Robert Ryland moves to amend F1 crushed granite with border that detains the crushed granite material. Melissa Cole 2nd. Passed unanimously.

Historic Preservation Strategic Plan – Interested in serving on committee- Robert Ryland and Emily Koller. Consider including school representation and youth representation.

Parking Requirements- Today apartments must have 2 spaces per unit, regardless of size-efficiency, 1 bedroom or 2 bedrooms etc.

Example- Waco has moved to no parking minimums and a fee in lieu of

Other parking options- Museum parking lot and Chamber parking lot. Amy Miller talking to State of Texas who leases the Health and Human Services building from Bastrop County to allow nights and weekend to be public use. Amy would like to approach First Baptist Church about shared use. Prosperity Bank allows public use but there's no formal agreement for that.

If we consider a fee in lieu of would need to be reasonable. Would lenders require parking minimums?

*General discussion that we should not require parking minimums. The City needs more signage identifying parking and wayfinding to get to it. Other fees downtown- none. No parking fess etc. Other parts of the city require park fees, sidewalk fees. Amy Clarify this- No covered parking requirements either.

Staff needs to analyze existing surface parking who owns it and how it can be used. There's always a perception problem about availability of parking. Melissa Cole moves to recommend

eliminating parking requirements in downtown overlay district and fee in lieu of is an impact fee. Developer pays a fee for the impact they are having. Allan Tolbert 2nd.

Melissa Cole moves to withdraw the motion and Allan Tolbert recalls his 2nd.

If there's a project proforma that can look at whether a fee can be feasibly required in the project. How would we look at parking for future projects?

Private sector and lenders will have requirements related to a particular project. If there were a parking fee in lieu of where and how could that be used by the City? If a project has room for parking show they be required to add parking, offsite parking needs to be connected to main downtown uses.

New construction does not have any subsidizing programs like the State and Federal tax credit programs. Adding fees and or parking requirements add burdens.

Announcements-

Thank you, Gary Cooke, for so many years of service to this board and The City of Elgin.

Next meeting October 16th.

Thursday, October 11th- Sip, Shop & Stroll

Thursday, October 25th Hogeye Stroll, Pearls Before Swine, Dessert Contest

Friday, October 26th- Free Street Dance with Kenny Orts and No Chance

Saturday, October 27th- Hogeye Festival

Adjourned 8:33 am

APPROVED:

ATTEST:



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: A RESOLUTION OF THE CITY OF ELGIN, TEXAS STATING THE CITY'S INTENT TO CONTINUE PARTICIPATION IN THE CAPITAL AREA COUNCIL OF GOVERNMENTS REGIONAL AIR QUALITY PLAN AND SUPPORTING COMPLIANCE WITH FEDERAL AIR QUALITY STANDARDS

DEPARTMENT: Administration

PROPOSED ACTION:

Approval of the Resolution as requested by the Capital Area Council of Governments (CAPCOG) stating the City's intent to continue to participate in the region's next regional air quality plan and that the City will continue our on-going efforts to support and implement appropriate air quality measures over the next five years to help maintain compliance with federal air quality standards.

BACKGROUND:

CAPCOG has requested the City's continuing participation in a new regional air quality plan for 2019-23. Central Texas remains dangerously close to violating federal air quality standards, and the region's residents can often be exposed to air pollution levels considered "moderate" or "unhealthy. The goals of the new air quality plan are to maximize the region's chances of continued attainment of federal air quality standards and otherwise minimizing health/environmental impacts from regional air pollution. The City's participation in the plan will help the region as a whole achieve these goals, which is important not only for public health, but also for the region's continued economic growth.

Both Amy Miller from staff and Mayor Pro-Tem Jessica Bega are desirous of continuing to serve in the respective representative roles for the City in this regard.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included {X} not included in the current-year budget { } N/A

RECOMMENDATION:

Approval of the Resolution as presented.

ATTACHMENTS:

Resolution

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF ELGIN, TEXAS STATING
THE CITY'S INTENT TO CONTINUE PARTICIPATION IN THE
CAPITAL AREA COUNCIL OF GOVERNMENTS REGIONAL
AIR QUALITY PLAN AND SUPPORTING COMPLIANCE WITH
FEDERAL AIR QUALITY STANDARDS**

WHEREAS, the local governments within the Austin-Round Rock Metropolitan Statistical Area (MSA), which consists of Bastrop, Caldwell, Hays, Travis, and Williamson Counties, recognize that they are near-violation of the 8-hour National Ambient Air Quality Standards (NAAQS) for ozone; and

WHEREAS, the Ozone Advance Program is a voluntary local approach to ozone attainment whose purpose is to encourage early emission reduction that will help keep the area in attainment of the ozone NAAQS; and

WHEREAS, an Action Plan under the Ozone Advance Program would achieve air quality and public health benefits by implementing early voluntary pollution control measures for ozone tailored to local condition before air quality standard violations occur or before, Federal measures are mandated; and

WHEREAS, the City of Elgin is a member of the Central Texas Clean Air Coalition (CAC) of the Capital Area of Governments; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS THAT:

Section 1. The above recitals are true and correct

Section 2 The City of Elgin commits to continue to implement the measures listed below that were implemented under the region's 8-Hour Ozone Flex Plan, and notes that these measures will be part of the region's Ozone Advance Program Action Plan:

Direct Deposit for employees' paychecks, E government - ability to pay bills online or with bank draft, energy conservation, expedited permitting for missed use or infill development, fuel vehicles in the evening, open burning restrictions, ozone watch and warning day public education and notification programs, paving unpaved roads, transit-oriented development district, tree planting annually, vapor recovery fuel programs, and regular vehicle maintenance for city vehicles.

Section 3. This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED this 6th day of November 2018

CHRIS CANNON, Mayor
City of Elgin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary