

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
TUESDAY, JUNE 5, 2018**

CALL TO ORDER

Mayor Cannon called the meeting to order at 7:02 p.m.

ROLL CALL

Present: Mayor Chris Cannon

Juan Gonzalez, Mayor Pro Tem
Susie Arreaga, Council Member
Mary Penson, Council Member
Jessica Bega, Council Member
Daniel Lopez, Council Member
Phillip Thomas, Council Member
Neil Beyer, Council Member
Sue Brashar, Council Member

Staff: Thomas L. Mattis, City Manager
Charles Cunningham, Finance Director
Patrick South, Police Chief
Gary Cooke, Planning Director
Amy Miller, Community Development Director

Mayor Cannon certified there was a quorum.

INVOCATION

Council Member Thomas gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Cannon led the Pledge of Allegiance to the United States and Texas Flag.

PUBLIC COMMENT

Mayor Cannon opened Public Comment.

CITY COUNCIL MEETING MINUTES

June 5, 2018 – Page 2

City Annex Council Chambers

Mayor Cannon introduced the 2018 Ladies Elgin Softball Team and thanked them for the great job they had done in representing Elgin.

Mayor Cannon stated that there would be a quarterly Citizens' Spotlight Award and that this would be the second award presented. He announced the recipient of the Citizens Award was Head Coach Amanda Wolf-Schramm.

With no one wishing to speak Mayor Cannon closed Public Comments.

PRESENTATION

1. Introduction of New City of Elgin Police Officers – Chief Patrick South

Chief South introduced new Police Officers, Officer Chris Wall and Officer Carly Serna.

2. Presentation of the Proposed 2018 City of Elgin Five-Year Capital Plan.

City Manager Thomas Mattis stated he would be presenting the Five-Year Capital Plan which would start the budget process. He stated he had split the plan into two different parts, one being the projects plan, and the other for operations. Mr. Mattis stated the Capital Project Plan was updated from a year ago, and the Operations Capital Plan was an update that Council developed last year. He stated there was a listing identifying a plan for all major Capital Projects and new projects, as well as completed projects with a brief description, a picture or map on some, and an estimate of the cost. He spoke about the wastewater treatment plant expansion that the city had some funding for and other projects planned to include in the coming year budget. He stated some other projects to be funded for next year were the wastewater treatment plant, an expansion the city has partial funding for, pumps at the water treatment plant that grants were received for, Lee Dildy phase two, new restrooms at Memorial Park, holiday lighting, banners on Lee Dildy, and have funding for improving alleys in the downtown areas. He stated there were projects that were unfunded and Council would need to help prioritize these projects and do these projects as money became available. Mr. Mattis recommended to Council that they make sure there wasn't a project staff had not identified, and if there was a project they would like to propose, this was what this process was for, and also provide a list of prioritization. Mr. Mattis then presented the 2nd plan which was the Operations Plan focusing on equipment, vehicles, furniture and fixtures. He stated it is focused on what the capital investment of each department is going to have to make year to year to keep the operations the same. He stated the focus was on maintaining existing operations and no new programs were added and that these are items just to keep the operation going at the same level. Mr. Mattis stated this was a lot of information but wanted to brief Council on it before their review of the plan.

Mr. Mattis stated that there was a work session on the budget calendar for a week from tonight and if they had any questions or comments to let him know regarding tonight's presentation.

CITY COUNCIL MEETING MINUTES

June 5, 2018 – Page 3

City Annex Council Chambers

3. Update on the City of Elgin Main Street Program.

Amy Miller, Director of Community Development provided an update on the Main Street program and activity in the commercial business district. She outlined buildings that have been restored, new businesses that have opened, renovations and properties under contract. She stated that the City of Elgin is recognized as a Nationally Accredited Main Street community.

CITY MANAGER'S REPORT

1. Review and discussion of summer City Council meeting schedule.

Mr. Mattis stated that a few months back council meetings began to be held twice a month, but there had been discussion about going back to one meeting a month during the summer months since there would be additional budget meetings scheduled in the budget calendar. He asked if there was any conflict with the July 3rd meeting for anyone. All agreed to meet on July 3rd giving everyone an opportunity to review the documents on the Five-Year Plan.

2. General Activity Report and /or Project Update.

Mr. Mattis stated that Ms. Sawyer had complied with the order of the Board and had brought the building into compliance and gotten a building permit and the staff has monitored the progress.

Mr. Mattis reminded everyone about the Juneteenth parade this weekend if anyone on Council wanted to participate. Mayor Cannon stated he would be driving his truck and if anyone wanted to ride just to email him.

Mr. Mattis thanked everyone for their support in the opening of the Rec Center and that there had been a very good response from the public.

3. Departmental Monthly Reports – April

There were no questions or discussion on the monthly reports.

CONSENT AGENDA

1. City Council Minutes – May 1, 2018 and May 15, 2018

Council Member Brashar moved to approve the consent agenda with corrections. Council Member Thomas seconds the motion. Motion carried 9-0.

CITY COUNCIL MEETING MINUTES

June 5, 2018 – Page 4

City Annex Council Chambers

NEW BUSINESS

1. Election of Mayor Pro-Tem by City Council.

Council Member Penson moved to nominate Council Member Jessica Bega. Council Member Brashar seconds the motion. Motion carried 9-0.

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE AN AGREEMENT WITH BROOKSWATSON ASSOCIATES TO PROVIDE AUDIT SERVICES TO THE CITY INCLUDING ITS COMPLIANCE WITH MAJOR FEDERAL AWARDS PROGRAM (SINGLE AUDIT) FOR THE PERIOD ENDING SEPT. 30, 2017 AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT.

Council Member Penson moved to approve the Resolution as presented. Council Member Lopez seconds the motion. Motion carried 9-0.

3. Consideration of possible appointment to the Board of Adjustments.

Council Member Brashar moved to appoint Reagan Dumbeck to the Board of Adjustments. Council Member Beyer seconds the motion. Motion carried 9-0.

4. Consideration of possible appointment to the Historic Review Board.

Council Member Brashar moved to appoint Robert Ryland to the Historic Review Board. Council Member Beyer seconds the motion. Motion carried 9-0.

5. A RESOLUTION AUTHROIZING THE CITY MANAGER OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR TEMPORARY CLOSURE OF STATE RIGHTS OF WAYS FOR 31ST ANNUAL HOG EYE FESTIVAL

Council Member Brashar moved to approve the Resolution as presented. Council Member Lopez seconds the motion. Motion carried 9-0.

ANNOUNCEMENTS

Council Member Brashar mentioned the Juneteenth celebration on Friday and Saturday, and that the Elgin t-ball teams were still in the tournaments. Council Member Penson mentioned Western Days in a couple of weeks. Council Member Bega thanked Council Member Gonzalez for his service as Mayor Pro Tem and that she appreciated the vote of confidence from everyone for choosing her as Mayor Pro Tem. Mayor Cannon stated the he, Chief South and Mr. Mattis had gone on a tour of the prison in Bastrop.

CITY COUNCIL MEETING MINUTES

June 5, 2018 – Page 5

City Annex Council Chambers

ADJOURNMENT

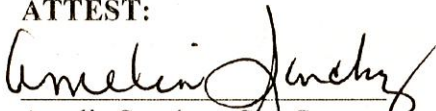
Mayor Cannon adjourned the City Council Meeting at 8:39 p.m.

APPROVED



Chris Cannon, Mayor

ATTEST:


Amelia Sanchez, City Secretary