



AGENDA  
ELGIN CITY COUNCIL  
REGULAR MEETING  
TUESDAY, MAY 15, 2018  
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET  
7:00 PM

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. INVOCATION**

**IV. PLEDGE OF ALLEGIANCE**

**V. PUBLIC HEARING**

**1. Public Hearing On Proposed Amendments To Subdivision Ordinance Regarding Parkland Dedication Or Fee In Lieu Of.**

Documents:

[EXSUMMARY PARKLAND DEDICATION PUBLIC HEARING.PDF](#)  
[APRIL 30, 2018 AGENDA.PDF](#)  
[PARK LAND DEDICATION ORDINANCE PROPOSED CHANGES - KBP.PDF](#)

**2. Public Hearing On An Amendment Regarding Driveways And Sidewalks**

This is the second of two required public hearings for this ordinance amendment.

Documents:

[APRIL 30, 2018 AGENDA.DOCX](#)  
[EXSUMMARY DRIVEWAYS AND SIDEWALKS.PDF](#)  
[DRAFT CHANGES TO AREA REGULATIONS R-1 TO ZERO LOT LINE.PDF](#)

**VI. PUBLIC COMMENT**

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM." Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

**VII. PRESENTATION**

**1. Presentation Of Certificates Of Election.**

**2. Swearing In Of The May 5, 2018 General Election Newly Elected And Unopposed Council Members.**

**VIII. CITY MANAGERS REPORT**

**1. Review And Discussion Of Second Quarter Investment Report**

Documents:

[EXEC SUMMARY COVER SHEET 2ND QTR..PDF](#)  
[2NDQSRTER INVESTMENT REPORT.PDF](#)

**2. General Activity Report And/Or Project Update**

Documents:

[EXSUMMARY - GENERAL ACTIVITY REPORT.PDF](#)

**IX. NEW BUSINESS**

**1. AN ORDINANCE AMENDING CHAPTER 36, SECTION 36-370 CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, REGARDING PARKLAND DEDICATION AND FEES; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.**

Documents:

[EXSUMMARY - PARK LAND DEDICATION.PDF](#)  
[MIN 4-30-18.PDF](#)

[ELGIN PARKS MEETING - MARCH 27, 2018\[1\].PDF](#)  
[AN ORDINANCE AMENDING CHAPTER 36, SECTION 36-370 CODE OF ORDINANCES.PDF](#)

**2. AN ORDINANCE AMENDING CHAPTER 46, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, BY AMENDING CHAPTER 46, SECTIONS 46-233, 46-265, 46-303, And 46-304 REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE**

The Elgin City Council held the second of two public hearings on this Ordinance Amendment. It is now time to consider the ordinance.

Documents:

[EXSUMMARY DRIVEWAYS AND SIDEWALKS ORDINANCE.PDF](#)  
[S-1 SIDEWALK DETAIL.PDF](#)  
[APRIL 30, 2018 AGENDA.PDF](#)  
[MIN 4-30-18.PDF](#)  
[ORDINANCE FOR DRIVEWAYS AND SIDEWALKS.PDF](#)

**3. AN ORDINANCE AMENDING CHAPTER 28, , CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, REGARDING PARKLAND USER FEES; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.**

Documents:

[EX SUMMARY - REC CENTER AND PARK USER FEES.PDF](#)  
[AN ORDINANCE AMENDING CHAPTER 28, CODE OF ORDINANCES \(2013\).PDF](#)

**4. Review, Discussion, And Possible Direction To Staff Regarding The Brenham/Central Drainage Improvements Phase 2 Project - Councilmember Gonzalez**

Documents:

[EX SUMMARY - GONZALEZ ITEM.PDF](#)  
[JG\\_BRENNHAM ST DRAINAGE 2018-2 \(002\).PDF](#)  
[MEMJUAN5718.PDF](#)

**5. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND AS WELL AS ALL OTHER FUNDS THAT PROVIDE FOR THE PAYMENT OF OPERATING AND CAPITAL EXPENDITURES AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY AS ORIGINALLY ADOPTED BY ORDINANCE NO. 2017-09-19-16 ADOPTED SEPTEMBER 19, 2017; IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH, AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.**

Documents:

[EXECUTIVE SUMMARY BUDGET.PDF](#)  
[ORDINANCE AMENDING FY 2017-18 BUDGET 5-1-2018 WITH ATTACH.PDF](#)  
[MEMO TO CM RE AMENDED CHANGES 5-1-2018.PDF](#)

**6. A RESOLUTION AND ORDER CANVASSING THE RETURNS AND DECLARING RESULTS OF THE CITY OF ELGIN GENERAL ELECTION, May 5, 2018**

Documents:

[EXSUMMARY COVER SHEET.PDF](#)  
[RES2018-5-15-CANVASS GENERAL ELECTION RETURNS.PDF](#)

**X. EXECUTIVE SESSION**

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

**XI. RECONVENE**

The City Council will return to open session for possible discussion and action as a result of the Executive Session

**XII. ANNOUNCEMENTS**

**XIII. ADJOURNMENT**

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, May 11, 2018, in accordance with Chapter 551 of the Texas Government Code.

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Amelia Sanchez, City Secretary



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Public Hearing on an ordinance amendment regarding parkland dedication and fee in lieu of parkland dedication.

**DEPARTMENT:** Planning and Development and Parks and Recreation Department

**PROPOSED ACTION:** Receive public comments on a proposed amendment to Chapter 36 of the Elgin Code of Ordinances regarding parkland dedication and fee in lieu of parkland dedication.

**BACKGROUND:** The Planning and Zoning Commission held the first of two public hearings on the proposed ordinance amendment on April 30, 2018. This is the second of the required public hearings.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

**RECOMMENDATION:** Hear public comments regarding this issue.

**ATTACHMENTS:**

Executive Summary  
April 30, 2018 Planning & Zoning Agenda  
Proposed Changes

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X} This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*



**AGENDA**  
**ELGIN PLANNING AND ZONING COMMISSION**  
**PUBLIC HEARING/REGULAR MEETING**  
**MONDAY, APRIL 30, 2018, 6:30 P.M.**  
**CITY HALL ANNEX COUNCIL CHAMBERS**  
**310 NORTH MAIN STREET**

**CALL TO ORDER**

**PUBLIC COMMENT**

Individuals may request to speak on items on the agenda, and items not on the agenda. Speaker comments are limited to three (3) minutes. No formal action can be taken on items not posted on the agenda. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Commission Member, member of Staff, other individual or group.

**CONSENT**

1. Approval of minutes, March 26, 2018 meeting.

**UNFINISHED BUSINESS**

1. NONE.

**NEW BUSINESS**

1. REVIEW AND TAKE ACTION ON A PRELIMINARY PLAT SUBMITTED BY SANDRA J. MENLEY, OWNER OF THE PROPERTY LOCATED IN ABSTRACT A20, THOMAS CHRISTIAN, ACRES 0.647, AT 832 EAST 2<sup>ND</sup> STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO THREE (3) LOTS TO BE KNOWN AS "BROOKHAVEN SUBDIVISION".
2. REVIEW AND TAKE ACTION ON A FINAL PLAT SUBMITTED BY SANDRA J MENLEY, OWNER OF THE PROPERTY LOCATED IN ABSTRACT A20, THOMAS CHRISTIAN, ACRES 0.647, AT 832 E 2<sup>ND</sup> STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO THREE (3) LOTS TO BE KNOWN AS "BROOKHAVEN SUBDIVISION".
3. REVIEW AND MAKE POSSIBLE RECOMMENDATIONS TO THE ELGIN CITY COUNCIL ON AN AMENDMENT TO CHAPTER 36 (SUBDIVISIONS), SECTION 36-370, OF THE ELGIN CODE OF ORDINANCES REGARDING DEDICATION OF PARKLANDS OR PAYMENT OF FEES IN LIEU THEREOF.
4. REVIEW AND MAKE POSSIBLE RECOMMENDATIONS TO THE ELGIN CITY COUNCIL ON AN AMENDMENT TO CHAPTER 46 (ZONING), ARTICLE IV, DIVISIONS 2, 3, AND 4 OF THE ELGIN CODE OF ORDINANCES REGARDING DRIVEWAYS AND SIDEWALKS.

**EXECUTIVE SESSION**

The board may adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

**RECONVENE**

The board returns to open session for possible discussion and action as a result of the Executive Session.

**ANNOUNCEMENTS**

**ADJOURNMENT**

**NOTICE**

I, Gary N. Cooke, Director Planning & Development for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before the 12<sup>th</sup> day of April, 2018 before 5:00 p.m. in accordance with Chapter 551 of the Texas Government Code. The Elgin City Council will hold a public hearing on item #3, and #4 on Tuesday, May 15, 2018 at 7:00 pm in the City Hall Annex Council Chambers.



Gary N. Cooke, Director Planning & Development

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight hours notice when feasible.

Para informacion en espanol favor de llamar 512-281-0119. Servicios de traduccion disponible en la reunion.

Sec. 36-370. - Dedication of park lands or payment of fees in lieu thereof.

(a) Prior to approval of planned development. Prior to approval of a planned development or a final subdivision plat, each subdivider or developer shall dedicate park land, or contribute cash or park improvements in lieu of land dedication, or any combination thereof as determined by the city planning and zoning commission. (b) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Director, when used without a qualifier, means the director of the city's parks, recreation and special services department.

(1) The parkland dedication requirements of this chapter apply to all residential subdivisions, except as provided in subsection (2) of this definition. (2) The following are exempt from the requirements of this section: a. A plat with not more than four single-family lots; b. A resubdivision of land that does not increase the number of dwelling units.

Holding costs means any and all costs incidental to the respective tract of land borne by the respective landowner.

Major subdivision means any residential subdivision or residential portion of a subdivision 50 residential units or greater.

Minor subdivision means any residential subdivision or residential portion of a subdivision less than 50 residential units.

For the purpose of this subsection, certain words and terms are hereby defined; terms not defined herein shall be construed in accordance with this subsection and chapter 46, zoning, as amended; other codes and ordinances, or their customary usage and meaning.

(c) Dedication of parkland required. (1) A subdivider of a residential subdivision shall provide for the parkland needs of the residents by the dedication of suitable land for park and recreational purposes **or Fees in lieu of park land**. (2) The area to be dedicated must be shown on the preliminary plat and the plat included in the dedication statement. Prior to filing, the subdivider shall dedicate to the city all land required by this section when a final plat is approved. (3) The amount of parkland required to be dedicated by the subdivider to the city is six acres for every 1,000 residents, as determined by the following formula:

$$6 \times (\text{number of units}) \times (\text{residents per unit}) / 1,000 = \text{acres of parkland}$$

(4) In calculating the amount of parkland to be dedicated under this section, the number of residents in each dwelling unit is based on density as follows:

Dwelling Units Per Acre Residents in Each Dwelling Unit

Not more than 6                      2.8

More than 6 and not more than 12                      2.2

More than 12 1.7

4) b.

The formula for fees in lieu of park land will be as follows

\$500 per acre of total land developed in a subdivision

\$200 per acre of total land developed in a Planned Development District.

(5) In calculating the amount of parkland to be dedicated under this section, density for a multifamily subdivision is assumed to be the highest permitted in the zoning district, or if the property is not zoned, 24 dwelling units per acre. The subdivider may reduce the assumed density by restricting density in a restrictive covenant enforceable by the city. ~~(6) Land located in a floodplain area will count for 50 percent credit towards the parkland dedication and floodplain shall not constitute more than 50 percent of the dedication.~~ (6) Land located in a floodplain area, detention/retention pond, buffer zone, or other protected and or restricted undevelopable property shall not be considered as acceptable parkland dedication.

(d) Criteria for voluntary land dedication. (1) Eligibility of subdivisions for park land dedication. a. Minor subdivisions. The developer of any subdivision classified as a minor subdivision shall not be required to dedicate park land. b. Cash in lieu of dedication. The developer of minor subdivisions may, at developer's option, pay the cash contribution in lieu of park land dedication, as defined in subsection (d)(1)a of this section, calculated pursuant to subsection (b)(4) of this section. c. Major subdivisions. The developer of any major subdivision shall be required to dedicate park land. Recommendation of a cash contribution in lieu of park land dedication may be made to the planning and zoning commission by the parks and recreation advisory board. (2) Location. The specification and codes adopted by the city council shall be used as a guide for location of park sites. All land intended for park purposes shall be

inspected both on the plat and in the field by the director of parks, recreation and special services who shall make a recommendation to the parks and recreation advisory board who shall make a recommendation to the planning and zoning commission. **Dedicated Park Land is subject to review and acceptance by the City Engineer, Parks and Recreation Director and the City Manager. The final decision on acceptance of parkland shall be made by the planning and zoning commission.** (3) Credit for private park land and facilities. Subdividers and developers may be allowed a credit against the park land dedication requirement for private parks or recreational facilities provided for the residents of a particular subdivision or planned development. The parks and recreation advisory board shall recommend to the planning and zoning commission the amount of the credit to be allowed, if any. (e) Criteria for contributions in lieu of park land. (1) Cash contribution in lieu of park land. a. The parks and recreation advisory board may recommend to the planning and zoning commission that a cash contribution be made in lieu of park land dedication; ~~b. The in-lieu-of fee shall be available in the city secretary's office or amended, as set in section 38-164, The formula for fees in lieu of park land can be found in this Section 36-370 4. (b.)~~ permits and licenses, upon receipt by the city and approval of the planning and zoning commission prior to recording of the final plat. (2) Deposit of cash contributions. All cash contributions received by the city shall be received by the director of planning and development and forwarded to the director of finance. **The director of finance shall deposit said funds into the park fund, as established by the city council after final plat approval but prior to filing of final plat.** (3) Combinations of contributions in lieu of park land. The parks and recreation advisory board may recommend to the planning and zoning commission that a subdivider or developer makes a contribution of park land and cash. (f) Reservation of additional park land. In the event that the park plan, specification or codes for the city specifies a larger amount of park land in a subdivision or planned development than the subdivider or developer may be required to dedicate, the land needed beyond the respective contribution shall be reserved for subsequent acquisition by the city. (1) City may elect to



hold such land by: a. Purchasing an option to buy the property for a period and at a price as agreed upon by the city and subdivider or developer. b. Indemnifying the owner of the land for all holding costs for a period of time, said costs and time period to be agreed upon by the city and subdivider or developer. c. If the city and subdivider or developer cannot agree on subsections (e)(1)a or b of this section, then the city may elect to prohibit any development or improvement to the proposed park land for a period not to exceed 12 months, during which time the city shall use reasonable and diligent efforts to acquire the necessary funds or financing to purchase the subject tract. (2) No provision herein shall in any way be construed as a limitation of the city's authority to acquire park land by eminent domain. (g) Park improvements fee. ~~A parks improvement fee amount is available at the city secretary's office and is set forth in section 38-164,~~ a park improvement fee may be recommended by the Director of parks and the Parks and Recreation Advisory board and accepted by the planning and zoning commission. permits and licenses, upon receipt by the city and approval of the planning and zoning commission prior to recording of final plat. (h) Land treatment. (1) Upon preliminary platting of the park land from the subdivider or developer to the city, the subdivider or developer shall not cause or allow any fill material or construction debris to be dumped on the land, or otherwise alter, damage or impair the land, water or vegetation on the park site, without written permission from the director of parks, recreation and special services. The director of parks, recreation and special services may allow the subdivider or developer to dump fill material and take other respective actions specified in this subsection when such action would be beneficial to the park land. In such cases, the director of parks, recreation and special services shall provide a letter to the respective subdivider or developer. (2) The city will have the option to place the park land in a trust for use and leverage in funding as the park is developed. The city attorney shall be involved with the transfer of property to ensure the city has ownership but through the trust process does not lose the ownership of such property.



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**PUBLIC HEARING/REGULAR MEETING**  
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**CONSENT**

1. Approval of minutes, March 26, 2018 meeting.

**UNFINISHED BUSINESS**

1. NONE.

**NEW BUSINESS**

1. REVIEW AND TAKE ACTION ON A PRELIMINARY PLAT SUBMITTED BY SANDRA J. MENLEY, OWNER OF THE PROPERTY LOCATED IN ABSTRACT A20, THOMAS CHRISTIAN, ACRES 0.647, AT 832 EAST 2<sup>ND</sup> STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO THREE (3) LOTS TO BE KNOWN AS "BROOKHAVEN SUBDIVISION".
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**EXECUTIVE SESSION**

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**RECONVENE**

The board returns to open session for possible discussion and action as a result of the Executive Session.

**ANNOUNCEMENTS**

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**NOTICE**

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## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Public Hearing on an ordinance amendment regarding driveways and sidewalks.

**DEPARTMENT:** Planning and Development

**PROPOSED ACTION:** Receive public comments on a proposed amendment to Chapter 46 of the Elgin Code of Ordinances regarding driveways and sidewalks

**BACKGROUND:** The Planning and Zoning Commission held the first of two public hearings on the proposed ordinance amendment on April 30, 2018. This is the second of the required public hearings.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

**RECOMMENDATION:** Hear public comments regarding this issue.

**ATTACHMENTS:**

Executive Summary  
April 30, 2018 Planning & Zoning Agenda  
Proposed Changes

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X} This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*

Sec. 46-233. - Area regulations.

The area regulations in the R-1 Single-Family Dwelling District are as follows:

- (1) *Front yard.* The minimum depth of the front yard shall be 25 feet. If 25 percent or more of the lots on one side of the street between two intersecting streets are improved with buildings, all of which have observed an average setback line of greater than 25 feet, then no building shall be erected closer to the building line than the minimum setback so established by the existing building; but this regulation shall not require a front yard of greater depth than 40 feet. When a yard has double frontage, the front yard requirements shall be complied with on both streets.
- (2) *Side yard.* For dwelling located on interior lots there shall be a side yard on each side of the main building of not less than 7½ feet for dwellings of one story, and of not less than ten feet for dwellings or more than one story except as hereinafter provided in this subsection. For unattached buildings of accessory use there shall be a side yard of not less than five feet; provided, however, that unattached one story buildings of accessory use shall not be required to set back more than three feet from an interior side line when all parts of the accessory building are located more than 90 feet behind the front lot lines. For dwelling and accessory buildings located on corner lots there shall be a side yard from the intersecting street of not less than 15 feet in case such lot is back to back with another corner lot, and 25 feet in every other case. The interior side yard of a corner lot shall be the same as for dwellings and accessory buildings on an interior lot. Churches and main accessory buildings, other than dwellings, and buildings accessory to dwellings, shall set back from all exterior and interior side lot lines a distance of not less than 25 feet.
- (3) *Rear yard.* There shall be a rear yard for a main building of not less than ten feet. Unattached buildings of accessory use are located in the rear yard of a main building.
- (4) *Lot width.* For dwellings there shall be a minimum lot width of 75 feet at the front building line, and such lot shall abut on a street for a distance of not less than 35 feet.
- (5) *Intensity of use.* For each dwelling, and building accessory thereto, there shall be lot area of not less than 9,000 square feet. For churches and main and accessory buildings, other than dwellings and accessory to buildings, the lot area shall be adequate to provide the yard areas required by this subsection and **the off-street parking areas required**; provided, however, that the lot area for a church shall not be less than 21,000 square feet.
- (6) *Coverage.* Main and accessory buildings and other impervious cover shall not cover more than 45 percent of lot area on interior lots, and 50 percent of the lot area on corner lots. Accessory buildings shall not cover more than ten percent of the impervious cover requirements.
- (7) *Fencing.* Permanent six-foot fences shall be erected along all property lines which abut another residential lot. All wooden fences shall have metal post of sufficient gauge and diameter, embedded in concrete to support the weight and wind load of the fence. Wooden fence post will not be allowed after July 31, 2011.
- (8) *Front exterior walls.* There shall be a minimum of 75 percent brick, stone or stucco construction on all front exterior walls.
- (9) *Driveways and sidewalks.* An improved impervious driveway shall be constructed for each dwelling unit, and each driveway shall include enough area for two parking spaces. Sidewalks shall be required as specified in Section 36-140. In addition, a fee in lieu of sidewalks may be required as specified in Section 36-143.

(Code 1990, ch. 11, § 2(C)(2)(d); [Ord. No. 2015-1-6-2, § III, 1-6-2015](#))

Sec. 46-265. - Area regulations.

The area regulations in the R-2 Single-Family and Duplex Dwelling District are as follows:

- (1) *Front yard.* The minimum depth of the front yard shall be 25 feet. If 25 percent or more of the lots on one side of the street between two intersecting streets are improved with buildings, all of which have observed an average setback line of greater than 25 feet, and no building varies more six feet from this average setback line, then no building shall be erected closer to the street line than the minimum setback so established by the existing buildings; but this regulation shall not require a front yard of greater depth than 40 feet. When a yard has double frontage the front yard requirements shall be complied with on both streets.
- (2) *Side yard.*
  - a. For dwellings located on interior lots there shall be a side yard on each of the main building of not less than five feet for dwellings of one story, and of not less than ten feet for dwellings of more than one story, except as hereafter as provided in article V, division 2 of this chapter.
  - b. For unattached buildings of accessory use there shall be a side yard of not less five feet; provided, however, that unattached one story buildings of accessory use shall not be required to set back more than three feet from an interior side lot line when all parts of the accessory building are located more than 90 feet behind the lot lines.
  - c. For dwellings and accessory buildings located on corner lots there shall be a side yard setback from the intersecting street of not less than 15 feet in case such lot is back with another corner lot, and 25 feet in every other case. The interior side yard of a corner lot shall be the same as for dwellings and accessory buildings on an interior lot.
  - d. Churches, main and accessory buildings, other than dwellings, and buildings accessory to dwellings, shall set back from all exterior and interior side lot lines a distance of not less than 25 feet.
- (3) *Rear yard.* There shall be a rear yard for a main building of not less than ten feet. Unattached buildings of accessory use may be located in the rear yard of a main building.
- (4) *Lot width.* For dwellings there shall be a minimum lot width of 60 feet at the front building line, and such lot shall abut on a street for a distance of not less than 35 feet.
- (5) *Intensity of use.*
  - a. For each dwelling, and building accessory thereto, there shall be a lot area of not less than 7,500 square feet.
  - b. For churches and main and accessory buildings, other than dwelling and buildings accessory to dwellings, the lot area shall be adequate to provide the yard areas required by this subsection and the off-street parking areas that the lot area for a church shall not be less than 21,000 square feet.
- (6) *Coverage.* Main and accessory buildings shall not cover more than 45 percent of the lot area on interior lots, and 50 percent of the area on corner lots. Accessory buildings shall not cover more than ten percent of the impervious cover requirements.
- (7) *Fencing.* Permanent six-foot fences shall be erected along all property lines which abut another residential lot. All wooden fences shall have metal post of sufficient gauge and diameter, embedded in concrete to support the weight and wind load of the fence. Wooden fence post will not be allowed after July 31, 2011.
- (8) *Front exterior walls.* There shall be a minimum of 75 percent brick, stone or stucco construction on all front exterior walls.
- (9) *Driveways and sidewalks.* . An improved impervious driveway shall be constructed for each dwelling unit, and each driveway shall include enough area for two parking spaces. Sidewalks shall be required as specified in Section 36-140. In addition, a fee in lieu of sidewalks may be required as specified in Section 36-143.

(Code 1990, ch. 11, § 2(C)(3)(d); [Ord. No. 2015-1-6-2, § V, 1-6-2015](#).)

Sec. 46-303. - Area regulations.

The following are the area regulations in R-3 Single-Family Dwelling District:

- (1) *Front yard.* The minimum depth of the front yard shall be 15 feet. If 25 percent or more of the lots on one side of the street between two intersecting streets are improved with buildings, all of which have observed an average setback line of greater than 15 feet, and no building varies more than six feet from this average setback line, then no building shall be erected closer to the street line, than the minimum setback so established by the existing buildings; but this regulation shall not require a front yard of greater depth than 25 feet. When a yard has double frontage the front yard requirements shall be complied with on both streets.
- (2) *Side yard.*
  - a. For dwellings located on interior lots there shall be a side yard on each side of the main building of not less than five feet for dwellings of one story, and not less than 7½ feet for dwellings of more than one story, except as hereinafter provided in article V, division 2 of this chapter.
  - b. For unattached buildings of accessory use there shall be a side yard of not less than five feet; provided, however, that unattached one story buildings of accessory use shall not be required to set back more than three feet from an interior side lot line when all parts of the accessory building are located more than 50 feet behind the front line.
  - c. For dwelling and accessory buildings located on corner lots there shall be a side yard setback from the intersecting street of not less ten feet in case such lot is back to back with another lot, and 15 feet in every other case. The interior side yard of a corner lot shall be the same as for dwellings and accessory buildings on an interior lot.
  - d. Churches and main and accessory buildings, other than dwellings, and buildings accessory to dwellings, shall set back from all exterior and interior side lines a distance of not less than 15 feet.
- (3) *Rear yard.* There shall be a rear yard for a main building of not less than ten feet. Unattached buildings of accessory use may be located in the rear yard of a main building.
- (4) *Lot width.* For dwellings there shall be a minimum lot width of 50 feet at the building line, and such lot shall abut on a street for a distance of not less than 25 feet.
- (5) *Intensity of use.*
  - a. For each dwelling, and building accessory thereto, there shall be lot area of not less than 6,000 square feet.
  - b. For churches and main and accessory buildings, other than dwellings and buildings accessory to dwellings, the lot area shall be adequate to provide the yard areas required in this subsection; provided, however, that the lot area for a church shall not be less than 10,000 square feet.
- (6) *Coverage.* Main and accessory buildings shall not cover more than 45 percent of the lot area on interior lots, and 50 percent of the area on corner lots. Accessory buildings shall not cover more than ten percent of the impervious cover requirements.
- (7) *Fencing.* Permanent six-foot fences shall be erected along all property lines which abut another residential lot. All wooden fences shall have metal post of sufficient gauge and diameter, embedded in concrete to support the weight and wind load of the fence. Wooden fence post will not be allowed after July 31, 2011.
- (8) *Front exterior walls.* There shall be a minimum of 75 percent brick, stone or stucco construction on all front exterior walls.

- (9) *Driveways and sidewalks.* An improved impervious driveway shall be constructed for each dwelling unit, and each driveway shall include enough area for two parking spaces. Sidewalks shall be required as specified in Section 36-140. In addition, a fee in lieu of sidewalks may be required as specified in Section 36-143.

(Code 1990, ch. 11, § 2(C)(4)(d); [Ord. No. 2015-1-6-2, § VII, 1-6-2015](#).)

Sec. 46-304. - Zero lot line two-family dwellings.

- (a) *Subdivision for separate title.* A two-family dwelling may be subdivided through the common wall for the sole purpose of creating a separate fee simple title for each dwelling unit provided that the parcel containing each dwelling unit shall not be less than 3,000 square feet and provided each parcel had access to a public street and meets all applicable ordinances.
- (b) *Minimum criteria for development.* The following items are established as minimum criteria for development within the zero lot line two-family dwellings:
- (1) Front yards shall have a minimum of 60 percent landscaped area.
  - (2) Front yards and side street yards shall be sodded and landscaped prior to an issuance of a certificate of occupancy.
- (c) *Privacy fence.* Permanent six-foot privacy fences shall be erected along all property lines which abut a single-family residential lot line prior to the acceptance of subdivision improvements by the city. All wooden privacy fences shall have metal posts of sufficient gauge and diameter, embedded in concrete to support the weight and wind load of the fence. Wooden privacy fence posts will not be allowed for construction after July 31, 2011.
- (d) *Coverage.* Main and accessory buildings shall not cover more than 45 percent of the lot area on interior lots, and 50 percent of the area on corner lots. Accessory buildings shall not cover more than ten percent of the impervious cover requirements.
- (e) *Driveways and sidewalks.* An improved impervious driveway shall be constructed for each dwelling unit, and each driveway shall include enough area for two parking spaces. Sidewalks shall be required as specified in Section 36-140. In addition, a fee in lieu of sidewalks may be required as specified in Section 36-143.

(Code 1990, ch. 11, § 2(C)(4)(e); [Ord. No. 2015-1-6-2, § VIII, 1-6-2015](#).)





## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Quarterly Financial Report – Second Quarter 2018

**DEPARTMENT:** Finance

**PROPOSED ACTION:** Review and Accept

**BACKGROUND:** Section 2256.005 of the Texas Government Code requires that not less than quarterly, the Investment Officer shall prepare and submit to the City Council, a written, signed, investment report demonstrating a list of investment transactions for the preceding reporting period, in accordance with the Act. Reports will include the following:

- 1.) For each pooled fund group: a beginning book value and market value, book and market value additions and changes, and ending book and market value.
- 2.) The book value and market value of each investment at the beginning and end of the period by type of asset and fund type invested.
- 3.) The maturity date of each investment.

Detailed and summary reports will be prepared and presented to the City Council and Mayor not less than quarterly. The attached Report complies with this requirement of the ACT and the City's Investment Policy.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

**RECOMMENDATION:** Review and accept the report as presented.

**ATTACHMENTS:** Quarterly Financial Report – Second Quarter 2018

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*



## 2nd Quarter Investment Report- Fiscal Year 2018

| Financial Institution      | Fund | Account Name                             | Beginning Bal<br>1/1/2017 | Net Total of<br>Deposits /<br>(Withdrawals) | Interest         | Ending Balance<br>3/31/2018 |
|----------------------------|------|------------------------------------------|---------------------------|---------------------------------------------|------------------|-----------------------------|
| <b>Prosperity Bank</b>     |      |                                          |                           |                                             |                  |                             |
|                            | 99   | Clearing Account                         | 44,416.54                 | 33,279.68                                   | 14.56            | 77,710.78                   |
|                            | 03   | General Fund Debt Service                | 55,351.42                 | -                                           | 13.65            | 55,365.07                   |
|                            | 11   | Community Impact Fees-Water              | 90,586.88                 | -                                           | 22.33            | 90,609.21                   |
|                            | 12   | Community Impact Fees-Sewer              | 30,872.34                 | -                                           | 7.61             | 30,879.95                   |
|                            | 018  | Economic Development Corp.               | 10,049.27                 | -                                           | 2.47             | 10,051.74                   |
|                            | 018  | Schlottkey's EDC (Pledged As Collateral) | 62,446.99                 | -                                           | 153.98           | 62,600.97                   |
|                            |      | Sub-total                                | 293,723.44                | 33,279.68                                   | 214.60           | 327,217.72                  |
| <b>First National Bank</b> |      |                                          |                           |                                             |                  |                             |
|                            | 99   | Main Checking                            | 2,281,121.00              | 1,280,235.00                                | 10,088.44        | 3,571,444.44                |
|                            | 001  | Court Security                           | 32,063.61                 | -                                           | 138.22           | 32,201.83                   |
|                            | 001  | Police Equipment                         | 2,361.43                  | -                                           | 10.18            | 2,371.61                    |
|                            | 001  | Court Technology                         | 6,356.62                  | -                                           | 27.40            | 6,384.02                    |
|                            | 002  | Community Impact Fees-Water              | 104,496.19                | -                                           | 450.46           | 104,946.65                  |
|                            | 002  | Community Impact Fees-Sewer              | 59,727.84                 | -                                           | 257.48           | 59,985.32                   |
|                            | 003  | General Fund Debt Service                | 5,738.45                  | -                                           | 24.74            | 5,763.19                    |
|                            | 072  | General - ATS Clearing                   | 682,694.71                | (175,879.04)                                | 2,672.55         | 509,488.22                  |
|                            | 002  | USDA Rural Dev                           | 0.80                      | 0.20                                        | -                | 1.00                        |
|                            | 018  | Economic Development Corp.               | 31,209.77                 | 199,542.00                                  | 1,679.47         | 232,431.24                  |
|                            | 018  | EDC Sales Tax Reserve                    | 34,846.49                 | -                                           | 150.22           | 34,996.71                   |
|                            | 018  | EDC CD Brique                            | 41,525.39                 | -                                           | 147.58           | 41,672.97                   |
|                            |      | Sub-total                                | 3,282,142.30              | 1,303,898.16                                | 15,646.74        | 4,601,687.20                |
|                            | 001  | Money Market General Operations          | 171.69                    | -                                           | 0.74             | 172.43                      |
|                            | 001  | Money Market TIRZ #1                     | 565,105.79                | -                                           | 2,436.06         | 567,541.85                  |
|                            |      | Sub-total                                | 565,277.48                | 0.00                                        | 2,436.80         | 567,714.28                  |
|                            |      | <b>Total</b>                             | <b>4,141,143.22</b>       | <b>1,337,177.84</b>                         | <b>18,298.14</b> | <b>5,496,619.20</b>         |

## 2nd Quarter Investment Report- Fiscal Year 2018

| <u>Financial Institution</u> | <u>Fund</u> | <u>Account Name</u>                              | <u>Ending<br/>12/31/2017</u> | <u>Net Total of<br/>Deposits /<br/>(Withdrawals)</u> | <u>Interest</u>         | <u>Ending<br/>3/31/2018</u> | <u>WAM*</u> |
|------------------------------|-------------|--------------------------------------------------|------------------------------|------------------------------------------------------|-------------------------|-----------------------------|-------------|
| Tex Star                     | 01          | General Fund                                     | 935.66                       | (937.59)                                             | 1.93                    | (0.00)                      | 2.00        |
|                              | 02          | Water/Wastewater Fund                            | <u>1,382.10</u>              | <u>(1,385.05)</u>                                    | 2.95                    | <u>(0.00)</u>               | 2.00        |
|                              |             | Sub-total                                        | <u>2,317.76</u>              | <u>(2,322.64)</u>                                    | <u>4.88</u>             | <u>(0.00)</u>               | 4.00        |
|                              |             |                                                  |                              |                                                      |                         |                             |             |
| Logic                        |             | Certificate of Obligation Series 2015- Proceeds  | -                            | 2,200,877.03                                         | 8,820.45                | 2,209,697.48                | 2.00        |
|                              |             | Certificate of Obligation Series 2016 - Proceeds | <u>8,916,362.41</u>          | <u>(4,584,926.62)</u>                                | 24,281.40               | <u>4,355,717.19</u>         | 2.00        |
|                              |             | Sub-total                                        | <u>8,916,362.41</u>          | <u>(2,384,049.59)</u>                                | <u>33,101.85</u>        | <u>6,565,414.67</u>         | 4.00        |
|                              |             |                                                  |                              |                                                      |                         |                             |             |
|                              |             | <b>TOTAL - INVESTMENTS</b>                       | <u><b>8,918,680.17</b></u>   | <u><b>(2,386,372.23)</b></u>                         | <u><b>33,106.73</b></u> | <u><b>6,565,414.67</b></u>  |             |
|                              |             | <b>TOTAL - DEPOSITS AND INVESTMENTS</b>          | <u><b>13,059,823.39</b></u>  | <u><b>(1,049,194.39)</b></u>                         | <u><b>51,404.87</b></u> | <u><b>12,062,033.87</b></u> |             |

\* Weighted Average to Maturity (WAM)



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** General Activity Report and/or Project Update

**DEPARTMENT:** City Manager/Staff

**PROPOSED ACTION:**

No Council action proposed or requested; This item is to allow for general update and/or activities report relating to various on-going city projects or issues.

**BACKGROUND:**

This item is to provide opportunities for miscellaneous updates and comments by the staff; and general Q&A with the City Council relative to on-going projects and/or issues.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X}  
N/A

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

None.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience*



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** AN ORDINANCE AMENDING CHAPTER 36, SECTION 36-370 CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, REGARDING PARKLAND DEDICATION AND FEES; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

**DEPARTMENT:** Parks and Recreation Department/Planning and Development

**PROPOSED ACTION:** Consideration of the Ordinance as presented amending parkland dedication requirements and fees for future residential development projects.

**BACKGROUND:**

Proposed changes to the park land dedication section of the subdivision ordinance would provide clear guidance for developers in rearguards to park land dedication. The ordinance also provides the opportunity for the Planning Commission, Parks Board, and staff to secure either park land or fees in lieu of park land, depending on needs identified by the Parks and Recreation Master Plan. Staff reviewed the proposed policy changes with both the Planning and Zoning Commission and the Parks and Recreation Advisory Board; and both support and recommend the changes as presented.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included {X} not included in the current-year budget {X} N/A

**RECOMMENDATION:** Approval of the Ordinance as presented authorizing amending parkland dedication requirements and fees for future residential development projects and additional direction to staff by Council, if any, regarding same.

**ATTACHMENTS:** Proposed Ordinance, Planning and zoning meeting minutes, Parks and Recreation Board meeting minutes.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*



**MINUTES**  
**PLANNING AND ZONING COMMISSION**  
**PUBLIC HEARING-REGULAR MEETING**  
**MONDAY, April 30, 2018 – 6:30 PM**

**CALL TO ORDER** : Chairman Antonio Prete called the meeting to order at 6:31 PM.

**PRESENT:** Jason Tatum, Ronnie Creppon, Antonio Prete, Dorothy McCarther, David Lanford, Rudy L. Ramirez. Staff: Melissa Lipiec, Charlie Navejas, Michael Hinds, Michael Gonzalez, Beau Perry

**Absent:** Brian Lundgren

**Guest:** Ruby Simms, L. G. Smith, Bennett Smith, Ceolia Smith, LaBarbara Roberson, Kelly Hill

**PUBLIC COMMENT:** None

**MINUTES:** Ronnie Creppon made a motion to approve the minutes of the March 26, 2018 meeting as presented. Rudy L. Ramirez seconded the motion and a vote was taken. The motion passed with a vote of six (6) yes and zero (0) no.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

1. REVIEW AND TAKE ACTION ON A PRELIMINARY PLAT SUBMITTED BY SANDRA J. MENLEY, OWNER OF THE PROPERTY LOCATED IN ABSTRACT A20, THOMAS CHRISTIAN, ACRES 0.647, AT 832 EAST 2<sup>ND</sup> STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO THREE (3) LOTS TO BE KNOWN AS "BROOKHAVEN SUBDIVISION". Melissa Lipiec addressed the commission and reminded them that they approved a zoning change from R-2 to R-3 back in January. Ms. Menley's intention for the zoning change was to be able to subdivide into three lots and that is what is being presented today. She also stated that Beau Perry was present and could answer any questions that the Commission had. Beau Perry stated that he reviewed the preliminary plat and had received responses to the comments and everything had been resolved to his satisfaction. He also stated that a detention pond would be required. Ruby Simms had a question about where the detention pond would go and Beau Perry showed her on the plat. David Lanford made a motion to approve the preliminary plat as presented and reviewed by TRC Solutions. Jason Tatum seconded the motion and a vote was taken. The motion passed unanimously. (6 yes, 0 no).

2. REVIEW AND TAKE ACTION ON A FINAL PLAT SUBMITTED BY SANDRA J MENLEY, OWNER OF THE PROPERTY LOCATED IN ABSTRACT A20, THOMAS CHRISTIAN, ACRES 0.647, AT 832 E 2<sup>ND</sup> STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO THREE (3) LOTS TO BE KNOWN AS "BROOKHAVEN SUBDIVISION". Melissa Lipiec stated that the final plat had been reviewed and approved by TRC Solutions and meets the City's requirements. Dorothy McCarther made a motion to approve the final plat as presented. Rudy L. Ramirez seconded the motion and a vote was taken. The motion passed unanimously. (6 yes, 0 no).

3. REVIEW AND MAKE POSSIBLE RECOMMENDATIONS TO THE ELGIN CITY COUNCIL ON AN AMENDMENT TO CHAPTER 36 (SUBDIVISIONS), SECTION 36-370, OF THE ELGIN CODE OF ORDINANCES REGARDING DEDICATION OF PARKLANDS OR PAYMENT OF FEES IN LIEU THEREOF. Melissa Lipiec informed the Commission that Michael Gonzalez, Beau Perry and Charlie Crossfield, the City Attorney have reviewed and made changes to the parkland dedication ordinance. The proposed changes were in their agenda packets and Michael Gonzales was here to answer any questions. Michael Gonzales went through the proposed changes and stated that this requirement would exclude smaller subdivisions. Ronnie Creppon made a

motion to recommend the amendment to the Elgin City Council. David Lanford seconded the motion and a vote was taken. The motion passed unanimously (6 for, 0 against).

4. REVIEW AND MAKE POSSIBLE RECOMMENDATIONS TO THE ELGIN CITY COUNCIL ON AN AMENDMENT TO CHAPTER 46 (ZONING), ARTICLE IV, DIVISIONS 2, 3, AND 4 OF THE ELGIN CODE OF ORDINANCES REGARDING DRIVEWAYS AND SIDEWALKS. Melissa Lipiec stated that the changes to the ordinance were recommended by Gary N. Cooke in order to clarify that improved driveways are required. That requirement is obvious in the new subdivisions that are being built but not always obvious on lots in the established parts of town where many gravel driveways exist. The new wording on the ordinance makes it clear that not only an impervious cover parking area is required but also an improved driveway to access it. In addition, a builder would be required to either install a sidewalk or pay a fee in lieu of sidewalk in areas where bar ditches prohibit sidewalks (again, in the established parts of town). David Lanford made a motion to recommend to the Elgin City Council the proposed changes to the Elgin Code of Ordinances regarding driveways and sidewalks. Dorothy McCarther seconded the motion and a vote was taken. The motion passed unanimously. (6 for, 0 against).

Executive Session:

NONE

**ANNOUNCEMENTS:** Melissa Lipiec announced that the last Monday in May is Memorial Day so the next meeting will be moved up to May 21<sup>st</sup>.

**ADJOURN:** 7:42 pm

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Antonio Prete

Chairman, Planning and Zoning Commission

ATTEST:

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Melissa Lipiec

Acting Secretary, Planning and Zoning Commission

# ELGIN PARKS & RECREATION ADVISORY BOARD

Tuesday, March 27, 2018

City Hall Annex, 310 North Main Street

ELGIN, TEXAS 78621

## I. Call to Order

The meeting was called to order at 7:03 PM

### Members Present:

Absent: none

Michael Gonzalez, Parks Director

Patrick Nicks, Program Manager

Emily Brown                      Tara Minor

James Sides                      Brad Kilgore

Patti Tatum                      Debbie Gaston

Erin Flores

## II. Approval of Meeting Minutes (February)

Review & approval of last month's meeting minutes

- Motion to approve the minutes from the February 27<sup>th</sup> meeting made by Erin Flores.
- Motion seconded by Tara Minor. Approved unanimously.

## III. Citizen Communication

None

## IV. Discussion and Possible Action

### A. Parkland dedication ordinance

- Copy of ordinance was provided for review.
- Parks Board recommended changes to the verbiage found on section (e)2 "Deposit of Cash Contribution" as follows: All cash contributions received by the City shall be allocated towards the Parks Master Plan and may only be re-allocated upon approval of a vote by the Parks Board.
- Emily Brown motioned to accept the proposed verbiage change to the Parks Dedication Ordinance; Seconded by Erin Flores; Approved Unanimously.

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Section e(2) - Original Text

(e) Criteria for contributions in lieu of park land.

(1) Cash contribution in lieu of park land.

a. \$500 per lot in a subdivision, permits and licenses, upon receipt by the City and approval of the planning and zoning commission prior to recording of the final plat.

**(2) Deposit of cash contributions.** All cash contributions received by the City shall be received by the director of planning and development and forwarded to the director of finance. The director of finance shall deposit said funds into the park fund, as established by the city council after final plat approval but prior to filing of final plat.

## ELGIN PARKS & RECREATION ADVISORY BOARD

Tuesday, March 27, 2018

City Hall Annex, 310 North Main Street

ELGIN, TEXAS 78621

(3) Combinations of contributions in lieu of park land. The parks and recreation advisory board may recommend to the City Manager or designee that a subdivider or developer makes a contribution of park land and cash.

### B. Update regarding Elgin Recreation Center

- Bastrop county regulations require that emergency shelter be up to code in order to house 50 people. The shelter is still in need of a generator, miscellaneous shelter supplies, staffing, etc.
- Federal funding regulations require that the building needs to be free and accessible to everyone during reasonable business hours (i.e. may need to revise the structure of the paid membership access).
- Construction is in final phase of completion, however, we are waiting on approval from Bastrop County before moving forward with a specified opening date.

## V. Program Manager Updates and Reports

### A. Parks Monthly Report - Packet provided

- Maintenance crews had to deal with a lot of rain during the month of February. Soccer fields were aerated; new granite spread on Shenandoah trail; decorated shed for the barn dance.
- Activities - Annual barn dance and movie nights.
- Administrative - Shelter policies and procedures handbook finalized.

### B. Next Month Goals

- Construction of Rec Center
- Spring Break activities

## VI. Announcements

### A. Dog Park Proposal

- The girl scout troupe will be presenting at the next parks board meeting to present their ideas on developing a dog park in Elgin.
- Some things to consider regarding location and expenses
  - Need a minimum of ½ acre of land
  - The fencing required to enclose the dog park will be the most expensive cost.
  - Ideas and/or concerns can be sent to Michael before April's meeting.

### B. Spring music in the park series - Held every Friday in April

## VII. Adjournment - Debbie Gaston motioned to adjourn; Tara Minor seconded.

Approved unanimously. Meeting adjourned at 7:45pm.

**NEXT Meeting** – April 24<sup>th</sup>, 2018 @ 7pm

Attest



Patti Tatum, Secretary  
Parks and Recreation Advisory Board



Emily Brown, Chairwoman  
Parks and Recreation Advisory Board



**ORDINANCE NO. 2018-\_\_-\_\_-\_\_**

**AN ORDINANCE AMENDING CHAPTER 36, SECTION 36-370 CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, REGARDING PARKLAND DEDICATION AND FEES; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:**

**I.**

That Chapter 36, Section 36-370, Dedication of Park Lands or Payment of Fees in Lieu Thereof, is hereby amended by deleting said Section in its entirety and replacing it with the following:

**Sec. 36-370. - Dedication of park lands or payment of fees in lieu thereof.**

(a) Prior to approval of a planned development or a final subdivision plat, each subdivider or developer shall dedicate park land, or contribute cash or park improvements in lieu of land dedication, or any combination thereof as determined by the City Manager or designee.

(1) The parkland dedication requirements of this chapter apply to all residential subdivisions, except as provided in subsection (2) of this definition.

(2) The following are exempt from the requirements of this section:

a. A plat with not more than four single-family lots;

b. A re-subdivision of land that does not increase the number of dwelling units.

(b) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning. For the purpose of this subsection, certain words and terms are hereby defined;

terms not defined herein shall be construed in accordance with this subsection and chapter 46, zoning, as amended; other codes and ordinances, or their customary usage and meaning.

*Director*, when used without a qualifier, means the director of the city's parks, recreation and special services department.

*Holding costs* means any and all costs incidental to the respective tract of land borne by the respective landowner.

*Major subdivision* means any residential subdivision or residential portion of a subdivision 50 residential units or greater.

*Minor subdivision* means any residential subdivision or residential portion of a subdivision less than 50 residential units.

(c) Dedication of parkland required.

(1) A subdivider of a residential subdivision shall provide for the parkland needs of the residents by the dedication of suitable land for park and recreational purposes.

(2) The area to be dedicated must be shown on the preliminary plat and the plat included in the dedication statement. Prior to filing, the subdivider shall dedicate to the City, with appropriate release of liens, all land required by this section when a final plat is approved.

(3) The amount of parkland required to be dedicated by the subdivider to the City is six (6) acres for every 1,000 residents, as determined by the following formula:

$$6 \times (\text{number of units}) \times (\text{residents per unit}) / 1,000 = \text{acres of parkland}$$

(4) In calculating the amount of parkland to be dedicated under this section, the number of residents in each dwelling unit is based on density as follows:

| Dwelling Units Per Acre          | Residents in Each Dwelling Unit |
|----------------------------------|---------------------------------|
| Not more than 6                  | 2.8                             |
| More than 6 and not more than 12 | 2.2                             |
| More than 12                     | 1.7                             |

(5) In calculating the amount of parkland to be dedicated under this section, density for a multifamily subdivision is assumed to be the highest permitted in the zoning district, or if the property is not zoned, 24 dwelling units per acre. The subdivider may reduce the assumed density by restricting density in a restrictive covenant enforceable by the city.

(6) Land not suitable for dedication is defined as follows:

- a. Land located in a floodplain area as shown by FEMA or other,
- b. detention/retention ponds,
- c. buffer zones, or
- d. other protected and or restricted undevelopable property by permanent structures

(d) Criteria for voluntary land dedication.

(1) Eligibility of subdivisions for park land dedication.

- a. Minor subdivisions. The developer of any subdivision classified as a minor subdivision shall be required to pay fees in lieu of dedication, as defined in subsection (e)(1).

b. Major subdivisions. The developer of any major subdivision shall be required to dedicate park land or pay fees in lieu of. Recommendation of a fees in lieu of park land dedication shall be made by the City Manager or designee as defined in subsection (e)(1).

(2) Location. The specification and codes adopted by the City Council shall be used as a guide for location of park sites. All land intended for park purposes shall be inspected on the preliminary plat, plat and in the field by the director of parks, recreation and special services who shall make a recommendation to the parks and recreation advisory board who shall make a recommendation to the City Manager or designee. The final decision on acceptance of parkland shall be made by the City Manager or designee.

(3) Credit for private park land and facilities. Subdividers and developers may be allowed a credit against the park land dedication requirement for private parks or recreational facilities provided for the residents of a particular subdivision or planned development. The parks and recreation advisory board shall recommend to the City Manager or designee the amount of the credit to be allowed, if any.

(e) Criteria for contributions in lieu of park land.

(1) Cash contribution in lieu of park land.

a. \$500 per lot in a subdivision, permits and licenses, upon receipt by the City and approval of the planning and zoning commission prior to recording of the final plat.

(2) Deposit of cash contributions. All cash contributions received by the City shall be received by the director of planning and development and forwarded to the director of finance. The director of finance shall deposit said funds into the park fund, as established by the city council after final plat approval but prior to filing of final plat.

(3) Combinations of contributions in lieu of park land. The parks and recreation advisory board may recommend to the City Manager or designee that a subdivider or developer makes a contribution of park land and cash.

(f) Reservation of additional park land. In the event that the park plan, specification or codes for the City specifies a larger amount of park land in a subdivision or planned development than the subdivider or developer may be required to dedicate, the land needed beyond the respective contribution shall be reserved for subsequent acquisition by the City.

(1) City may elect to hold such land by:

a. Purchasing an option to buy the property for a period and at a price as agreed upon by the city and subdivider or developer.

b. Indemnifying the owner of the land for all holding costs for a period of time, said costs and time period to be agreed upon by the city and subdivider or developer.

c. If the City and subdivider or developer cannot agree on subsections (e)(1)a or b of this section, then the city may elect to prohibit any development or improvement to the proposed park land for a period not to exceed 12 months, during which time the city shall use reasonable and diligent efforts to acquire the necessary funds or financing to purchase the subject tract.

(2) No provision herein shall in any way be construed as a limitation of the City's authority to acquire park land by eminent domain.

(g) Park improvements fee

(1) A park improvement fee may be recommended by the Director of parks and the Parks and Recreation Advisory board and accepted by the City Manager or designee. Permits and licenses, upon receipt by the City and approval of the planning and zoning commission prior to recording of final plat.

(h) Land treatment.

(1) Upon preliminary platting of the park land from the subdivider or developer to the City, the subdivider or developer shall not cause or allow any fill material or construction debris to be dumped on the land, or otherwise alter, damage or impair the land, water or vegetation on the park site, without written permission from the director of parks, recreation and special services. The director of parks, recreation and special services may allow the subdivider or developer to dump fill material and take other respective actions specified in this subsection when such action would be beneficial to the park land. In such cases, the director of parks, recreation and special services shall provide a letter to the respective subdivider or developer.

(2) The City will have the option to place the park land in a trust for use and leverage in funding as the park is developed. The city attorney shall be involved with the transfer of property to ensure the city has ownership but through the trust process does not lose the ownership of such property

## **II.**

- A.** All fee schedules are on file at the city secretary's office.
- B.** All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.
- C.** The invalidity of any section or provision of this ordinance shall not invalidate other

sections or provisions thereof.

- D.** The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

By motion duly made, seconded and passed with an affirmative vote of all the Council members present, the requirement for reading this ordinance on two separate days was dispensed with.

**READ, PASSED, and ADOPTED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
CHRIS CANNON, Mayor  
City of Elgin, Texas

ATTEST:

\_\_\_\_\_  
AMELIA SANCHEZ, City Secretary







## Elgin City Council Meeting Agenda Item Executive Summary

---

**ITEM:** An ordinance amending Chapter 46, Revised Code of Ordinances, City of Elgin, Texas, by amending Chapter 46, Sections 46-233, 46-265, 46-303, and 46-304 repealing all other ordinances and parts of ordinances in conflict therewith; and providing for a savings clause

**DEPARTMENT:** Planning and Zoning

**PROPOSED ACTION:** Review, discussion and possible action on a proposed amendment to Chapter 46 of the Elgin Code of Ordinances regarding driveways and sidewalks.

**BACKGROUND:** The Planning and Zoning Commission met on April 30<sup>th</sup> and voted to recommend the proposed changes regarding driveways and sidewalks to the Elgin City Council. A draft of the minutes from that meeting is attached. The purpose of these changes is to remove any doubt that impervious cover driveways and sidewalks are required on all new residential construction within the City, not just the newer subdivisions. We have seen an increase of smaller subdivisions within the established parts of town where gravel drives and bar ditches are prevalent. We want builders to understand that they are required to construct an improved driveway on their lot as well as a sidewalk. In areas where sidewalks are deemed to not be required by the City; they will be required to pay a fee in lieu of constructing these sidewalks. See examples attached.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

**RECOMMENDATION:** Staff and the Planning and Zoning Commission recommend approval of the Ordinance.

**ATTACHMENTS:**

Executive Summary  
April 30, 2018 P & Z Agenda  
Minutes from April 30, 2018 P & Z Meeting  
Ordinance

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*

## Typical Driveways



Example of asphalt driveway.



Example of concrete driveway. The City recommends 20' width.

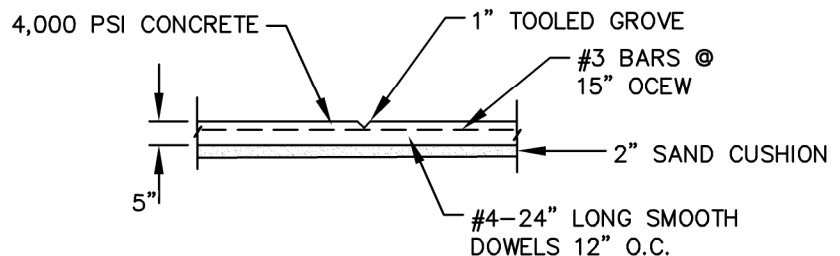
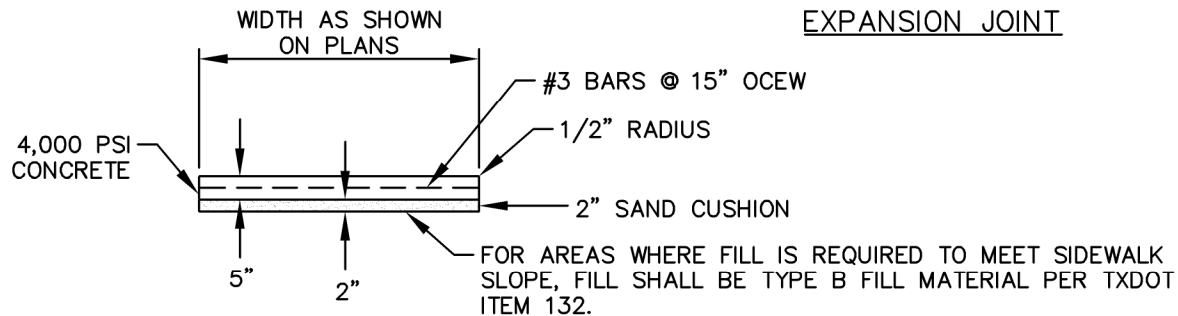
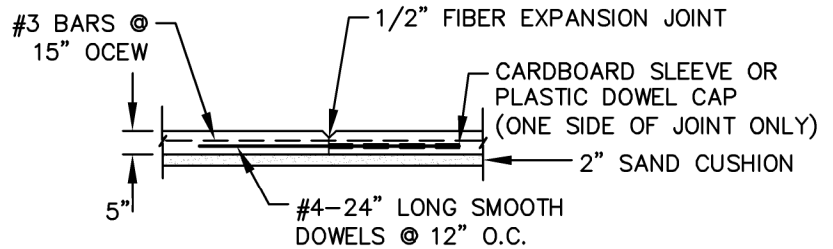
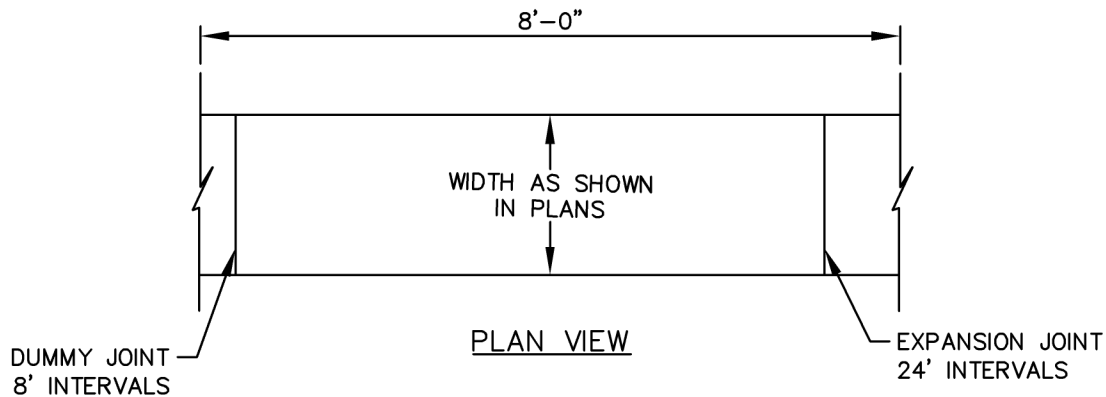




Example of impervious driveway runners.



Example of flexible porous paving. This surface is permeable as opposed to impervious.



**NOTES:**

1. EXACT SIDEWALK LOCATION AND DIMENSIONS MAY BE ADJUSTED OR DETERMINED IN THE FIELD BY CITY STAFF IF NOT CLEARLY SHOWN ON PLANS, OR REQUIRED DUE TO EXISTING SITE CONDITIONS.
2. CONTRACTOR SHALL LOCATE TOP OF SIDEWALK SO THAT IT DOES NOT ALTER EXISTING DRAINAGE PATTERNS. ALL DRAINAGE SHALL BE DIRECTED TO THE STREET.
3. LONGITUDINAL DUMMY JOINT REQUIRED AT MIDPOINT OF SIDEWALK 10'-0" OR WIDER.
4. SIDEWALK TO CONFORM TO ALL A.D.A. AND TEXAS ACCESSIBILITY STANDARDS (TAS).
5. ALL CONCRETE SHALL HAVE A MINIMUM COMPRESSIBLE STRENGTH OF 4,000 PSI.
6. ALL CONCRETE AND REBAR SHALL BE INSTALLED PER ACI CODE.
7. SIDEWALKS INSTALLED ACROSS DRIVEWAYS SHALL BE 6" IN THICKNESS.



THE CITY  
OF  
ELGIN

|              |      |          |  |
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| DATE ISSUED: |      | MAY 2016 |  |
| REV          | DATE | BY       |  |
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|-----------------|-------------|
| TITLE:          |             |
| SIDEWALK DETAIL |             |
| SCALE:          | DRAWING No. |
| N.T.S.          | S - 1       |



**AGENDA**  
**ELGIN PLANNING AND ZONING COMMISSION**  
**PUBLIC HEARING/REGULAR MEETING**  
**MONDAY, APRIL 30, 2018, 6:30 P.M.**  
**CITY HALL ANNEX COUNCIL CHAMBERS**  
**310 NORTH MAIN STREET**

**CALL TO ORDER**

**PUBLIC COMMENT**

Individuals may request to speak on items on the agenda, and items not on the agenda. Speaker comments are limited to three (3) minutes. No formal action can be taken on items not posted on the agenda. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Commission Member, member of Staff, other individual or group.

**CONSENT**

1. Approval of minutes, March 26, 2018 meeting.

**UNFINISHED BUSINESS**

1. NONE.

**NEW BUSINESS**

1. REVIEW AND TAKE ACTION ON A PRELIMINARY PLAT SUBMITTED BY SANDRA J. MENLEY, OWNER OF THE PROPERTY LOCATED IN ABSTRACT A20, THOMAS CHRISTIAN, ACRES 0.647, AT 832 EAST 2<sup>ND</sup> STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO THREE (3) LOTS TO BE KNOWN AS "BROOKHAVEN SUBDIVISION".
2. REVIEW AND TAKE ACTION ON A FINAL PLAT SUBMITTED BY SANDRA J MENLEY, OWNER OF THE PROPERTY LOCATED IN ABSTRACT A20, THOMAS CHRISTIAN, ACRES 0.647, AT 832 E 2<sup>ND</sup> STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO THREE (3) LOTS TO BE KNOWN AS "BROOKHAVEN SUBDIVISION".
3. REVIEW AND MAKE POSSIBLE RECOMMENDATIONS TO THE ELGIN CITY COUNCIL ON AN AMENDMENT TO CHAPTER 36 (SUBDIVISIONS), SECTION 36-370, OF THE ELGIN CODE OF ORDINANCES REGARDING DEDICATION OF PARKLANDS OR PAYMENT OF FEES IN LIEU THEREOF.
4. REVIEW AND MAKE POSSIBLE RECOMMENDATIONS TO THE ELGIN CITY COUNCIL ON AN AMENDMENT TO CHAPTER 46 (ZONING), ARTICLE IV, DIVISIONS 2, 3, AND 4 OF THE ELGIN CODE OF ORDINANCES REGARDING DRIVEWAYS AND SIDEWALKS.

**EXECUTIVE SESSION**

The board may adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

**RECONVENE**

The board returns to open session for possible discussion and action as a result of the Executive Session.

**ANNOUNCEMENTS**

**ADJOURNMENT**

**NOTICE**

I, Gary N. Cooke, Director Planning & Development for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before the 12<sup>th</sup> day of April, 2018 before 5:00 p.m. in accordance with Chapter 551 of the Texas Government Code. The Elgin City Council will hold a public hearing on item #3, and #4 on Tuesday, May 15, 2018 at 7:00 pm in the City Hall Annex Council Chambers.



Gary N. Cooke, Director Planning & Development

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight hours notice when feasible.

Para informacion en espanol favor de llamar 512-281-0119. Servicios de traduccion disponible en la reunion.

**MINUTES**  
**PLANNING AND ZONING COMMISSION**  
**PUBLIC HEARING-REGULAR MEETING**  
**MONDAY, April 30, 2018 – 6:30 PM**

**CALL TO ORDER** : Chairman Antonio Prete called the meeting to order at 6:31 PM.

**PRESENT:** Jason Tatum, Ronnie Creppon, Antonio Prete, Dorothy McCarther, David Lanford, Rudy L. Ramirez. Staff: Melissa Lipiec, Charlie Navejas, Michael Hinds, Michael Gonzalez, Beau Perry

**Absent:** Brian Lundgren

**Guest:** Ruby Simms, L. G. Smith, Bennett Smith, Ceolia Smith, LaBarbara Roberson, Kelly Hill

**PUBLIC COMMENT:** None

**MINUTES:** Ronnie Creppon made a motion to approve the minutes of the March 26, 2018 meeting as presented. Rudy L. Ramirez seconded the motion and a vote was taken. The motion passed with a vote of six (6) yes and zero (0) no.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

1. REVIEW AND TAKE ACTION ON A PRELIMINARY PLAT SUBMITTED BY SANDRA J. MENLEY, OWNER OF THE PROPERTY LOCATED IN ABSTRACT A20, THOMAS CHRISTIAN, ACRES 0.647, AT 832 EAST 2<sup>ND</sup> STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO THREE (3) LOTS TO BE KNOWN AS "BROOKHAVEN SUBDIVISION". Melissa Lipiec addressed the commission and reminded them that they approved a zoning change from R-2 to R-3 back in January. Ms. Menley's intention for the zoning change was to be able to subdivide into three lots and that is what is being presented today. She also stated that Beau Perry was present and could answer any questions that the Commission had. Beau Perry stated that he reviewed the preliminary plat and had received responses to the comments and everything had been resolved to his satisfaction. He also stated that a detention pond would be required. Ruby Simms had a question about where the detention pond would go and Beau Perry showed her on the plat. David Lanford made a motion to approve the preliminary plat as presented and reviewed by TRC Solutions. Jason Tatum seconded the motion and a vote was taken. The motion passed unanimously. (6 yes, 0 no).

2. REVIEW AND TAKE ACTION ON A FINAL PLAT SUBMITTED BY SANDRA J MENLEY, OWNER OF THE PROPERTY LOCATED IN ABSTRACT A20, THOMAS CHRISTIAN, ACRES 0.647, AT 832 E 2<sup>ND</sup> STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO THREE (3) LOTS TO BE KNOWN AS "BROOKHAVEN SUBDIVISION". Melissa Lipiec stated that the final plat had been reviewed and approved by TRC Solutions and meets the City's requirements. Dorothy McCarther made a motion to approve the final plat as presented. Rudy L. Ramirez seconded the motion and a vote was taken. The motion passed unanimously. (6 yes, 0 no).

3. REVIEW AND MAKE POSSIBLE RECOMMENDATIONS TO THE ELGIN CITY COUNCIL ON AN AMENDMENT TO CHAPTER 36 (SUBDIVISIONS), SECTION 36-370, OF THE ELGIN CODE OF ORDINANCES REGARDING DEDICATION OF PARKLANDS OR PAYMENT OF FEES IN LIEU THEREOF. Melissa Lipiec informed the Commission that Michael Gonzalez, Beau Perry and Charlie Crossfield, the City Attorney have reviewed and made changes to the parkland dedication ordinance. The proposed changes were in their agenda packets and Michael Gonzales was here to answer any questions. Michael Gonzales went through the proposed changes and stated that this requirement would exclude smaller subdivisions. Ronnie Creppon made a

motion to recommend the amendment to the Elgin City Council. David Lanford seconded the motion and a vote was taken. The motion passed unanimously (6 for, 0 against).

4. REVIEW AND MAKE POSSIBLE RECOMMENDATIONS TO THE ELGIN CITY COUNCIL ON AN AMENDMENT TO CHAPTER 46 (ZONING), ARTICLE IV, DIVISIONS 2, 3, AND 4 OF THE ELGIN CODE OF ORDINANCES REGARDING DRIVEWAYS AND SIDEWALKS. Melissa Lipiec stated that the changes to the ordinance were recommended by Gary N. Cooke in order to clarify that improved driveways are required. That requirement is obvious in the new subdivisions that are being built but not always obvious on lots in the established parts of town where many gravel driveways exist. The new wording on the ordinance makes it clear that not only an impervious cover parking area is required but also an improved driveway to access it. In addition, a builder would be required to either install a sidewalk or pay a fee in lieu of sidewalk in areas where bar ditches prohibit sidewalks (again, in the established parts of town). David Lanford made a motion to recommend to the Elgin City Council the proposed changes to the Elgin Code of Ordinances regarding driveways and sidewalks. Dorothy McCarther seconded the motion and a vote was taken. The motion passed unanimously. (6 for, 0 against).

Executive Session:

NONE

**ANNOUNCEMENTS:** Melissa Lipiec announced that the last Monday in May is Memorial Day so the next meeting will be moved up to May 21<sup>st</sup>.

**ADJOURN:** 7:42 pm

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Antonio Prete

Chairman, Planning and Zoning Commission

ATTEST:

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Melissa Lipiec

Acting Secretary, Planning and Zoning Commission



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 46, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, BY AMENDING CHAPTER 46, SECTIONS 46-233, 46-265, 46-303, and 46-304 REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

I.

That Chapter 46, Section 46-233, Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to add a new subsection (9), which shall read as follows:

**Sec. 46-233 – Area Regulations.**

- (9) *Driveways and sidewalks.* An improved impervious driveway shall be constructed for each dwelling unit, and each driveway shall include enough area for two parking spaces. Sidewalks shall be constructed as specified in Section 36-140. In addition, a fee in lieu of sidewalks may be required as specified in Section 36-143.

II.

That Chapter 46, Section 46-265, Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to add a new subsection (9), which shall read as follows:

**Sec. 46-265 – Area Regulations.**

- (9) *Driveways and sidewalks.* An improved impervious driveway shall be constructed for each dwelling unit, and each driveway shall include enough area for two parking spaces. Sidewalks shall be constructed as specified in Section 36-140. In addition, a fee in lieu of sidewalks may be required as specified in Section 36-143.

### III.

That Chapter 46, Section 46-303, Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to add a new subsection (9), which shall read as follows:

#### **Sec. 46-303 – Area Regulations.**

- (9) *Driveways and sidewalks.* An improved impervious driveway shall be constructed for each dwelling unit, and each driveway shall include enough area for two parking spaces. Sidewalks shall be constructed as specified in Section 36-140. In addition, a fee in lieu of sidewalks may be required as specified in Section 36-143.

### IV.

That Chapter 46, Section 46-304, Revised Code of Ordinances, City of Elgin, Texas, 2013, is hereby amended to add a new subsection (9), which shall read as follows:

#### **Sec. 46-304 – Area Regulations.**

- (9) *Driveways and sidewalks.* An improved impervious driveway shall be constructed for each dwelling unit, and each driveway shall include enough area for two parking spaces. Sidewalks shall be constructed as specified in Section 36-140. In addition, a fee in lieu of sidewalks may be required as specified in Section 36-143.

### IV.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof was discussed, considered and formally acted upon, all as required by the Open Meeting Act, Chapter 551, Texas Government Code, as amended.

**READ, PASSED, and ADOPTED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
CHRIS CANNON, Mayor  
City of Elgin, Texas

ATTEST:

\_\_\_\_\_  
AMELIA SANCHEZ, City Secretary



## Elgin City Council Meeting Agenda Item Executive Summary

---

**ITEM:** AN ORDINANCE AMENDING CHAPTER 28, CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, REGARDING PARKLAND USER FEES; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

**DEPARTMENT:** Parks and Recreation

**PROPOSED ACTION:** Consider the Ordinance formally adopting user fees for the new City Recreation Center and approving minor adjustments to certain other park fees.

**BACKGROUND:** Discussed at previous meetings; Council reviewed the Recreation Center and park user fees at the regular council meeting in February. These fees establish membership rates for the City Recreation Center and update user fees throughout the park system for park rentals and services. Parks staff with the City Manager will be answering any outstanding questions about the user fees and looking for approval of amending the ordinance.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

**RECOMMENDATION:** Approval of the Ordinance as presented formally adopting user fees for the new City Recreation Center and approving minor adjustments to certain other park fees and providing direction from Council to staff, if any.

**ATTACHMENTS:** Proposed ordinance and park user fees attached as “Exhibit A”

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*

**ORDINANCE NO. 2018-\_\_-\_\_-\_\_**

**AN ORDINANCE AMENDING CHAPTER 28, , CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, REGARDING PARKLAND USER FEES; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:**

**I.**

That Chapter 28, Parks and Recreation, is hereby amended by adding a new Section 28-58, Park User Fees:

**Sec. 28-58. – Park User Fees**

(a) All references to park user fees contained in this Chapter 28 are hereby repealed and replaced with the Fee Schedule attached hereto as Exhibit “A”.

**II.**

- A.** All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.
- B.** The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.
- C.** The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

By motion duly made, seconded and passed with an affirmative vote of all the Council members present, the requirement for reading this ordinance on two separate days was dispensed with.

**READ, PASSED, and ADOPTED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

---

CHRIS CANNON, Mayor  
City of Elgin, Texas

ATTEST:

---

AMELIA SANCHEZ, City Secretary

## EXHIBIT A

### Elgin Parks and Recreation Membership Rates

|                   | Resident<br>Annual | Resident<br>Monthly | Non Resident<br>Annual | Non Resident<br>Monthly |
|-------------------|--------------------|---------------------|------------------------|-------------------------|
| Family            | \$300              | \$30                | \$400                  | \$45                    |
| Couple            | \$240              | \$25                | \$340                  | \$40                    |
| Individual Adult  | \$180              | \$20                | \$280                  | \$30                    |
| Individual Senior | \$120              | \$15                | \$220                  | \$25                    |
| Individual Youth  | \$120              | \$15                | \$220                  | \$25                    |

### Elgin Recreation Center Rental Rates

|                            | Member | Non-Member |
|----------------------------|--------|------------|
| Basketball Gym (Covered)   | \$270  | \$300      |
| Basketball Gym (Uncovered) | \$90   | \$100      |
| Multi-purpose Room         | \$27   | \$30       |
| Kitchen                    | \$135  | \$150      |

### Day Use Fees

- Pay \$5 fee for facility day use without a membership. Children under 5 years old enter for free

## Definitions

- Family – Persons listed on the family membership must be members of the same immediate family, living in the same household, claimed on the two adult's IRS tax return and children are 17 years of age and younger. A maximum of two (2) adults and two (2) children can be on a family membership. Each additional child added to the family membership will be an additional \$2 per child for the monthly membership and an additional \$10 per child for the yearly membership.
- Couple – Any two (2) people who live in the same residence.
- Adult – 18 years of age or older.
- Senior – 65 years of age or older.
- Youth – 17 years of age and younger. Youths who are 17 years of age and younger must obtain a parent/guardian's signature on the membership form before a membership will be given.

## Recreation Center Rates

Rental fees are based on a **PER HOUR** use

Pricing of the facility rental is determined by event needs and staff discr

Deposit of \$500 required for rental

Rentals include a 2-hour minimum

Nonprofit organizations receive 20% off rental price after showing nonprofit ID or Credentials

## Fleming Community Center Rates

|                               |       |
|-------------------------------|-------|
| Grand Hall (includes Kitchen) | \$30  |
| Studio Activity Room          | \$20  |
| Classroom                     | \$15  |
| Meeting Room                  | \$15  |
| Lounge                        | \$15  |
| Grand Hall + Studio           | \$50  |
| Entire Facility               | \$100 |

Rental fees are based on a **PER HOUR** use

Rental time includes time for you to set up and clean up your event

Deposit of \$100 required for rental

Rentals include a 2-hour minimum

Nonprofit organizations receive 20% off rental price after showing nonprofit ID or Credentials



### Morris Memorial Pool Rates

|                  |       |
|------------------|-------|
| 0-50 patrons     | \$100 |
| 51-100 patrons   | \$200 |
| 101- 150 patrons | \$300 |
| 151- 240 patrons | call  |

Rental fees are based on a **2-HOUR** use

Rental time includes time for you to set up and clean up your event

Nonprofit organizations receive 20% off rental price after showing nonprofit ID or Credentials

### Park Rental Rates

#### **Elgin Memorial Park**

|                                    |       |
|------------------------------------|-------|
| *Main Pavilion                     | \$100 |
| *Small Pavilion                    | \$50  |
| **Softball Field (hourly)          | \$8   |
| **Sand Volleyball Courts (hourly)  | \$5   |
| **Basketball/Tennis Court (hourly) | \$5   |
| Picnic Tables                      | \$20  |
| Entire Park                        | \$800 |

#### **Thomas Memorial Park**

|                             |       |
|-----------------------------|-------|
| *Picnic Pavilion            | \$75  |
| *Open Pavilion              | \$50  |
| **Softball Field (hourly)   | \$8   |
| **Soccer Field (hourly)     | \$5   |
| **Basketball Court (hourly) | \$5   |
| Entire Park                 | \$600 |

### **Veterans Memorial Park**

|             |       |
|-------------|-------|
| Gazebo      | \$100 |
| Entire Park | \$300 |

### **Morris Memorial Park**

|                             |       |
|-----------------------------|-------|
| **Basketball Court (hourly) | \$5   |
| **Backstop (hourly)         | \$5   |
| Picnic table                | \$20  |
| Entire Park                 | \$400 |

### **Shenandoah Park**

|                         |       |
|-------------------------|-------|
| **Soccer Field (hourly) | \$5   |
| Entire Park             | \$300 |

Rental fees for pavilions and the entire park are a **FLAT RATE** for the entire day

\*Deposit of \$100 required for rental of only Pavilions

\*\*Rentals include a 2-hour minimum

Nonprofit organizations receive 20% off rental price after showing nonprofit ID or Credentials



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Review, discussion, and possible direction to staff regarding the Brenham/Central Drainage Improvements Phase 2 Project - Councilmember Gonzalez

**DEPARTMENT:** N/A

**PROPOSED ACTION:**

No Council action proposed by staff; This item has been placed on the agenda at the request of Councilmember Gonzalez

**BACKGROUND:**

Included with the meeting information packet is a copy of the memorandum provided by Councilmember Gonzalez requesting this item; as well as a memorandum from the City Manager that is responsive to some of the information discussed in said memo.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included {X} not included in the current-year budget {X} N/A

**RECOMMENDATION:**

Consideration of Councilmember Gonzalez's input regarding the Brenham/Central Drainage Improvements Phase 2 Project

**ATTACHMENTS:**

5/7/18 Councilmember Gonzalez memorandum

5/7/18 City Manager memorandum

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*

# Memorandum

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**To:** City Manager

**From:** Juan J Gonzalez

**Date:** 5/7/2018

**Re:** Brenham St Drainage Project Phase 2 2018-2

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The Brenham St Drainage Project Phase 2 needs to be placed on the agenda for the next meeting so that we can discuss and complete that project. Flooding is still a problem and concern for those persons living on Kennedy Street.

The last time we spoke about this, you stated that we could fund this project using available funds and when the grant came in, those grant funds could replace what was used.

I think it is very important that this project be completed because the last time it rained, and it wasn't a heavy rain, flood waters were even with one of the porches on one of the houses on that street.

# Memorandum

**Date:** May 7, 2018

**To:** Juan Gonzalez, Mayor Pro-Tem

**Subject:** 5/3 Memo - "Brenham St Drainage  
Project Phase 2 2018-2"



Per your request submitted through the above-named correspondence, "The Brenham St Drainage Project Phase 2" will be placed on the agenda of the May 15 Regular City Council Meeting under "New Business".

As I explained in my April 2 memo, this project as previously reviewed with the City Council (and as included in the approved 2017 Five-Year Capital Program) has not been funded to date, which is why the project has not moved forward to construction. The Brenham/Central Drainage Improvements *Phase 2* Project was separated from *Phase 1* due primarily to staff's view that its elements made it a viable candidate for grant funds. A grant application was submitted for the project last year, but it was not funded.

The plan is to resubmit it this year – but it will likely be the end of the summer before we know if we will receive any such funding. All design work is complete, and construction can essentially begin as soon as the Council directs it and determines a funding mechanism.

The funding possibilities I explained in our previous discussion was that Council could (a) maintain our original plan and wait for the next round of grant applications in hopes of being funded this time **OR** (b) utilize proceeds from the previously-issued debt proceeds and pay cash for the project. What I did not say was that "we could fund this project using available funds and when the grant came in, those grant funds could replace what was used."

I am confident that it is not an option to expend city funds now and reimburse ourselves later from any grant funds that may be awarded. I am not aware of any grant program where this would be an option; as one of the basic conditions of all current grants I am familiar with is that no project funds can be expended *before* the grant is awarded.

This project is like most of our capital needs at the present time: it is a good project, it is an important project that will benefit the community, and we have some funds that could be made available for it. We just don't have the funds available to do *all* the projects that meet these criteria.

Staff stands ready to proceed immediately with this - or any other - project as soon as the Council as a whole provides the necessary direction.



Thomas L. Mattis  
City Manager



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** Ordinance Amending FY 2017-18 Budget

**DEPARTMENT:** City Manager and Finance

**PROPOSED ACTION:** Consider Ordinance for adoption

**BACKGROUND:** This first Amendment for the 2017-18 Fiscal Year Budget comes after experiencing actual expenditures through the first six months of the year as well as receipt of actual revenue during that same time frame. In addition to refining revenue projections and expenditures based on analysis of each line item, corrections have also been made on assumptions made during the preparation process that had a distorting effect on final estimates for the proposed budget.

Despite a significant increase of \$206,075 in proposed additional appropriations for the Police Department, re-estimates in revenue and other adjustments for the General Fund are expected to keep it in balance through the current fiscal year. Utility revenue is expected to cover a slight increase in projected expenditures to the end of the year, and only three of the Special Revenue Funds are expected to draw down reserves to cover anticipated expenses.

The Ordinance amending the budget, a copy of which is attached, contains in EXHIBIT A, proposed adjustments for each line item of revenue and expenditures for each. Staff will be available to review the major changes recommended and will of course answer any specific questions the Council may have with regard to specific line items.

### **BUDGET/FINANCIAL IMPACT:**

Funding for this item was { } included { } not included in the current-year budget {X} N/A

**RECOMMENDATION:** Recommended for adoption

**ATTACHMENTS:** Draft Ordinance amending the FY 2017-18 Budget.

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND AS WELL AS ALL OTHER FUNDS THAT PROVIDE FOR THE PAYMENT OF OPERATING AND CAPITAL EXPENDITURES AND BY CHANGING THE AMOUNT APPROPRIATED FOR VARIOUS DEPARTMENTS OF THE CITY AS ORIGINALLY ADOPTED BY ORDINANCE NO. 2017-09-19-16 ADOPTED SEPTEMBER 19, 2017; IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH, AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Elgin, Texas approved Budget Ordinance No. 2017-09-19-16 for the 2017 – 18 Fiscal Year on September 19, 2017; and

**WHEREAS**, the City Manager of the City of Elgin has submitted to the City Council, a proposed budget amendment of revenues and expenditures of the City of Elgin for the fiscal year ending September 30, 2018; and

**WHEREAS**, the City Council of the City of Elgin, Texas desires to amend the approved Budget Ordinance for the 2017 – 2018 Fiscal Year;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, THAT:**

**SECTION 1: AMENDMENT TO CURRENT BUDGET**

That appropriations for the Fiscal Year beginning October 1, 2017 and ending September 30, 2018, for support of the general government of the City of Elgin, Texas be amended for said term in accordance with changes in expenditures shown in the Attached Exhibit A, attached hereto for the purposes stated herein.

**SECTION 2: APPROVAL OF AMENDMENT**

That the budget amendment, as shown in words and figures in Exhibit A are hereby approved in all aspects and adopted as an amendment to the City budget for the Fiscal Year beginning October 1, 2017 and ending September 30, 2018.

**SECTION 3: BUDGET AMENDMENT FILING**

In accordance with § **102.008(1)**, Local Government Code, The Director of Finance is directed to file with the City Secretary a true copy of the amended final budget as adopted by the City Council, and the City Secretary is directed to certify as a true copy said amended budget and file it with this Ordinance in the official records of the City.

**SECTION 4: BUDGET AMENDMENT POSTING**

In accordance with § **102.008(2)**, Local Government Code, The Director of Finance is directed to take action to ensure that a copy of the amended budget is posted on the City's website.

**SECTION 5: CONFLICT**

That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

**SECTION 6: OPEN MEETINGS**

That it is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that the public notice of time, place, location and the purpose of said meeting was given as required by the Open Meetings Act, Ch. 551 LGC.

**SECTION 7: PUBLICATION**

The City Secretary is hereby authorized and directed to cause the publication of the descriptive caption of this Ordinance as an alternative method of publication provided by law.

**SECTION 8: EFFECTIVE DATE**

This Ordinance shall be in full force and effective from and after the date of its final passage and adoption in accordance with state law.

**PRESENTED, REVIEWED, CONSIDERED AND APPROVED ON THIS 15th DAY OF MAY, 2018 BY A VOTE OF \_\_\_\_ AYES, \_\_\_\_ NAYS AND \_\_\_\_ ABSTENTIONS, AT A REGULAR CALLED MEETING OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS.**

**CITY OF ELGIN by:**

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Chris Cannon, Mayor

ATTEST:

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Amelia Sanchez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

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Charles Crossfield, City Attorney



**EXHIBIT A**

**ORDINANCE NO.**

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**BUDGET AMENDMENT #1  
CITY OF ELGIN**

**FISCAL YEAR  
2017-2018**

**Ending September 30<sup>th</sup>, 2018**

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# **GENERAL FUND**

# GENERAL FUND REVENUE - FY 2017-18

**AMENDMENT # 1 May 1, 2018**

| <b><u>REVENUE</u></b>               | <b><u>Adopted</u></b> | <b><u>Y-T-D<br/>Mar '18</u></b> | <b><u>Increase/<br/>(decrease)</u></b> | <b><u>Amended<br/>5-1-2018</u></b> | <b><u>% Re-<br/>main.</u></b> |
|-------------------------------------|-----------------------|---------------------------------|----------------------------------------|------------------------------------|-------------------------------|
| <b><i>Taxes</i></b>                 |                       |                                 |                                        |                                    |                               |
| Property Taxes - <i>Current</i>     | 1,672,341             | 1,851,415                       | 258,836                                | 1,931,177                          | 4%                            |
| Property Taxes - <i>Delinquent</i>  | 299,043               | 268,014                         | 25,000                                 | 324,043                            | 17%                           |
| Prop. Taxes - Prior Year Delinq.    | 33,403                | 15,937                          | -                                      | 33,403                             | 52%                           |
| Penalty & Interest- <i>Delq</i>     | 24,805                | 9,420                           | -                                      | 24,805                             | 62%                           |
| Sales Tax                           | 1,622,245             | 699,543                         | (54,900)                               | 1,567,345                          | 55%                           |
| Beverage Tax                        | <u>33,101</u>         | <u>11,402</u>                   | <u>-</u>                               | <u>33,101</u>                      | 66%                           |
| <b><i>Subtotal</i></b>              | <b>3,684,939</b>      | <b>2,855,731</b>                | <b>228,936</b>                         | <b>3,913,875</b>                   | <b>27%</b>                    |
| <b><i>Franchise Fees</i></b>        |                       |                                 |                                        |                                    |                               |
| Oncor Electric Delivery             | 5,500                 | 2,002                           | 250,000                                | 255,500                            | 99%                           |
| Centerpoint Energy                  | 130,000               | 36,007                          | (93,993)                               | 36,007                             | 0%                            |
| Spectrum                            | 20,000                | 63,397                          | 112,000                                | 132,000                            | 52%                           |
| Republic Services                   | 304,500               | 6,893                           | (268,515)                              | 35,985                             | 81%                           |
| Misc - Telephone                    | <u>10,000</u>         | <u>13,050</u>                   | <u>16,100</u>                          | <u>26,100</u>                      | 50%                           |
| <b><i>Subtotal</i></b>              | <b>470,000</b>        | <b>121,349</b>                  | <b>15,592</b>                          | <b>485,592</b>                     | <b>75%</b>                    |
| <b><i>Earned Interest</i></b>       | <b>11,723</b>         | <b>7,771</b>                    | <b>5,000</b>                           | <b>16,723</b>                      | <b>54%</b>                    |
| <b><i>Fees and Permits</i></b>      |                       |                                 |                                        |                                    |                               |
| Gas Permits                         | 4,756                 | 1,150                           | -                                      | 4,756                              | 76%                           |
| Building Permits(E,M,P)             | 170,018               | 38,417                          | -                                      | 170,018                            | 77%                           |
| Electrical                          | -                     | 2,510                           | 3,500                                  | 3,500                              | 28%                           |
| Mechnaical                          | -                     | 4,170                           | 6,100                                  | 6,100                              | 32%                           |
| Plumbing                            | -                     | 2,340                           | 3,500                                  | 3,500                              | 33%                           |
| Inspection Fees                     | 54,236                | 23,200                          | -                                      | 54,236                             | 57%                           |
| Electrical Licenses                 | 1,967                 | 550                             | -                                      | 1,967                              | 72%                           |
| Alarm Permits                       | 5,795                 | 3,091                           | -                                      | 5,795                              | 47%                           |
| Planning & Zoning Fees              | 32,640                | 13,232                          | -                                      | 32,640                             | 59%                           |
| Plan Review Reimbursements          | 14,634                | -                               | -                                      | 14,634                             | 100%                          |
| Sign Permit                         | 375                   | 157                             | -                                      | 375                                | 58%                           |
| Solicitor's Permit                  | 465                   | 30                              | -                                      | 465                                | 94%                           |
| Alcohol Beverage License            | 3,296                 | 418                             | -                                      | 3,296                              | 87%                           |
| Movie Location Fees                 | 2,273                 | 3,636                           | -                                      | 2,273                              | -60%                          |
| Other                               | <u>10</u>             | <u>-</u>                        | <u>-</u>                               | <u>10</u>                          | 100%                          |
| <b><i>Subtotal</i></b>              | <b>290,465</b>        | <b>92,901</b>                   | <b>13,100</b>                          | <b>303,565</b>                     | <b>69%</b>                    |
| <b><i>Fines and Forfeitures</i></b> |                       |                                 |                                        |                                    |                               |
| Municipal Court Fines               | 375,000               | 125,800                         | (118,454)                              | 256,546                            | 51%                           |
| Child Safety & Other Court Fees     | 3,736                 | 3,123                           | 1,500                                  | 5,236                              | 40%                           |
| Animal Control Fees                 | 200                   | -                               | -                                      | 200                                | 100%                          |
| Code Enforcement                    | <u>2,963</u>          | <u>-</u>                        | <u>-</u>                               | <u>2,963</u>                       | 100%                          |
| <b><i>Subtotal</i></b>              | <b>381,899</b>        | <b>128,924</b>                  | <b>(116,954)</b>                       | <b>264,945</b>                     | <b>51%</b>                    |

| <b><u>REVENUE</u></b>                     | <b><u>Adopted</u></b> | <b><u>Y-T-D<br/>Mar '18</u></b> | <b><u>Increase/<br/>(decrease)</u></b> | <b><u>Amended<br/>5-1-2018</u></b> | <b><u>% Re-<br/>main.</u></b> |
|-------------------------------------------|-----------------------|---------------------------------|----------------------------------------|------------------------------------|-------------------------------|
| <b><i>Charges for Services</i></b>        |                       |                                 |                                        |                                    |                               |
| Solid Waste Collection Services           | -                     | -                               | -                                      | -                                  |                               |
| EPD Escort Fees                           | <u>3,730</u>          | <u>2,073</u>                    | <u>-</u>                               | <u>3,730</u>                       | 44%                           |
| <i>Subtotal</i>                           | 3,730                 | 2,073                           | -                                      | 3,730                              | 44%                           |
| <b><i>Intergovernmental Revenue</i></b>   |                       |                                 |                                        |                                    |                               |
| Elgin ISD                                 | 76,006                | 40,000                          | -                                      | 76,006                             | 47%                           |
| Bastrop-Travis ESD No. 1                  | 34,500                | -                               | -                                      | 34,500                             | 100%                          |
| Other                                     | <u>-</u>              | <u>-</u>                        | <u>-</u>                               | <u>-</u>                           | 0%                            |
| <i>Subtotal</i>                           | 110,506               | 40,000                          | -                                      | 110,506                            | 64%                           |
| <b><i>Library Revenue</i></b>             |                       |                                 |                                        |                                    |                               |
| General                                   | 9,550                 | 6,105                           | 2,000                                  | 11,550                             | 47%                           |
| Bastrop County                            | 8,913                 | -                               | -                                      | 8,913                              | 100%                          |
| Contributions                             | 1,937                 | 1,536                           | -                                      | 1,937                              | 21%                           |
| Civic Center Rentals                      | 3,128                 | 1,400                           | -                                      | 3,128                              | 55%                           |
| Other                                     | <u>-</u>              | <u>-</u>                        | <u>-</u>                               | <u>-</u>                           | 0%                            |
| <i>Subtotal</i>                           | 23,528                | 9,041                           | 2,000                                  | 25,528                             | 65%                           |
| <b><i>Park and Recreation Revenue</i></b> |                       |                                 |                                        |                                    |                               |
| General Fees                              | 6,104                 | 5,155                           | -                                      | 6,104                              | 16%                           |
| Pool - Annual Passes                      | 10,606                | -                               | (7,480)                                | 3,126                              | 100%                          |
| Pool Rental/Lessons                       | 6,756                 | 429                             | -                                      | 6,756                              | 94%                           |
| Fleming Center Rentals                    | 9,381                 | 7,668                           | -                                      | 9,381                              | 18%                           |
| All Purpose Passes                        | -                     | -                               | 10,000                                 | 10,000                             | 100%                          |
| Rec. Center Rentals                       | <u>-</u>              | <u>-</u>                        | <u>15,000</u>                          | <u>15,000</u>                      | 0%                            |
| <i>Subtotal</i>                           | 32,847                | 13,252                          | 17,520                                 | 50,367                             | 74%                           |
| <b><i>MISCELLANEOUS REVENUE</i></b>       |                       |                                 |                                        |                                    |                               |
| Police Accident Reports                   | 1,605                 | 790                             | -                                      | 1,605                              | 51%                           |
| Contri. - Blue Santa                      | 1,385                 | 1,640                           | 255                                    | 1,640                              | 0%                            |
| Contri.-Special Events                    | 1,000                 | 5,000                           | 4,000                                  | 5,000                              | 0%                            |
| Insurance Proceeds                        | -                     | 7,313                           | 7,313                                  | 7,313                              | 0%                            |
| Equipment Sale Proceeds                   | 2,048                 | 267                             | 8,920                                  | 10,968                             | 98%                           |
| Grant - PD                                | -                     | 16,000                          | 16,000                                 | 16,000                             | 0%                            |
| Other                                     | <u>34,483</u>         | <u>2,125</u>                    | <u>-</u>                               | <u>34,483</u>                      | 94%                           |
| <i>Subtotal</i>                           | 40,521                | 33,135                          | 36,488                                 | 77,009                             | 57%                           |
| <b><i>PAYMENT IN LIEU OF TAXES</i></b>    | -                     | 3,500                           | 3,500                                  | 3,500                              | 0%                            |
| <b><i>TRANSFER-ENTERPRISE FUNDS</i></b>   | 1,121,029             | -                               | -                                      | 1,121,029                          | 100%                          |
| <b><i>TRANSF.-RED LIGHT CAMERA</i></b>    | 158,160               | -                               | -                                      | 158,160                            | 100%                          |
| <b><i>TRANSFER - CASH RESERVES</i></b>    | <u>32,220</u>         | <u>-</u>                        | <u>(32,220)</u>                        | <u>-</u>                           | 0%                            |
| <b>TOTALS</b>                             | <u>6,361,567</u>      | <u>3,304,177</u>                | <u>169,462</u>                         | <u>6,531,029</u>                   | 49%                           |

# ADMINISTRATION -MAYOR AND CITY COUNCIL

## AMENDMENT # 1 May 1, 2018

06

|                                            | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|--------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>        |                |                          |                                 |                             |                        |
| Stipend                                    | 5,700          | 2,850                    | -                               | 5,700                       | 50%                    |
| Social Security                            | -              | -                        | -                               | -                           | 0%                     |
| Municipal Retirement System                | -              | -                        | -                               | -                           | 0%                     |
| Workman's Compensation                     | 23             | -                        | -                               | 23                          | 100%                   |
| Medical Insurance                          | -              | -                        | -                               | -                           |                        |
| Unemployment Insurance                     | -              | -                        | -                               | -                           |                        |
| Other                                      | -              | -                        | -                               | -                           |                        |
| <b><i>Subtotal</i></b>                     | <b>5,723</b>   | <b>2,850</b>             | <b>-</b>                        | <b>5,723</b>                | <b>50%</b>             |
| <b><i>Supplies and Materials</i></b>       |                |                          |                                 |                             |                        |
| Minor Supplies                             | -              | -                        | -                               | -                           | 0%                     |
| Office Supplies                            | -              | -                        | -                               | -                           | 0%                     |
| Uniforms                                   | 800            | -                        | -                               | 800                         | 100%                   |
| <b><i>Subtotal</i></b>                     | <b>800</b>     | <b>-</b>                 | <b>-</b>                        | <b>800</b>                  | <b>100%</b>            |
| <b><i>Services and Other Charges</i></b>   |                |                          |                                 |                             |                        |
| Insurance                                  | -              | -                        | -                               | -                           |                        |
| Dues & Memberships                         | 6,735          | 145                      | -                               | 6,735                       | 98%                    |
| Information Technology                     | 21,000         | 1,563                    | -                               | 21,000                      | 93%                    |
| Travel & Training                          | 10,800         | 3,773                    | -                               | 10,800                      | 65%                    |
| Bond                                       | 400            | 400                      | -                               | 400                         | 0%                     |
| <b><i>Community Non-Profit Support</i></b> |                |                          |                                 |                             |                        |
| CARTS                                      | 2,700          | 2,700                    | -                               | 2,700                       | 0%                     |
| Drive a Senior                             | 4,500          | 4,500                    | -                               | 4,500                       | 0%                     |
| CASA                                       | 2,700          | 2,700                    | -                               | 2,700                       | 0%                     |
| Children's Advocacy                        | 3,150          | 3,150                    | -                               | 3,150                       | 0%                     |
| Family Crisis Center                       | 2,520          | 2,520                    | -                               | 2,520                       | 0%                     |
| Combined Community Action                  | 3,600          | 3,600                    | -                               | 3,600                       | 0%                     |
| Food Pantry                                | -              | 0                        | -                               | -                           | 0%                     |
| Elgin Community Cupboard                   | 2,700          | 2,700                    | -                               | 2,700                       | 0%                     |
| Advocacy Outreach                          | 4,500          | 4,500                    | -                               | 4,500                       | 0%                     |
| Elgin Arts Association                     | 1,350          | 1,350                    | -                               | 1,350                       | 0%                     |
| Elgin Historical Association               | 4,500          | 4,500                    | -                               | 4,500                       | 0%                     |
| Miscellaneous                              | -              | 0                        | -                               | -                           | 0%                     |
| <b><i>Subtotal</i></b>                     | <b>71,155</b>  | <b>38,100</b>            | <b>-</b>                        | <b>71,155</b>               | <b>46%</b>             |
| <b><i>Capital Outlay</i></b>               | <b>-</b>       | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    | <b>0%</b>              |
| <b>TOTALS</b>                              | <b>77,678</b>  | <b>40,950</b>            | <b>-</b>                        | <b>77,678</b>               | <b>47%</b>             |

# ADMINISTRATION – CITY MANAGER

## AMENDMENT # 1 May 1, 2018

**02**

|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                        |
| Base Salaries                            | 286,697        | 110,430                  | (65,855)                        | 220,842                     | 50%                    |
| Market Maint Adjustment                  | 4,300          | -                        | (4,300)                         | -                           | 0%                     |
| Merit Increase                           | 1,279          | -                        | (1,279)                         | -                           | 0%                     |
| Overtime                                 | -              | 147                      | 422                             | 422                         | 65%                    |
| Social Security                          | 23,563         | 7,366                    | (6,624)                         | 16,939                      | 57%                    |
| Municipal Retirement System              | 37,752         | 17,156                   | (2,544)                         | 35,208                      | 51%                    |
| Workman's Compensation                   | 1,395          | 3,599                    | 2,204                           | 3,599                       | 0%                     |
| Medical Insurance                        | 37,752         | 9,783                    | (11,987)                        | 25,765                      | 62%                    |
| Unemployment Insurance                   | 623            | 411                      | (212)                           | 411                         | 0%                     |
| Car Allowance                            | 15,600         | 7,800                    | -                               | 15,600                      | 50%                    |
| Longevity Pay                            | 140            | 140                      | -                               | 140                         | 0%                     |
| <b><i>Subtotal</i></b>                   | <b>409,101</b> | <b>156,833</b>           | <b>(90,175)</b>                 | <b>318,926</b>              | <b>51%</b>             |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                        |
| Office Supplies                          | 7,162          | 1,219                    | -                               | 7,162                       | 83%                    |
| Minor Supplies                           | 942            | 139                      | -                               | 942                         | 85%                    |
| Printing                                 | 3,487          | 415                      | -                               | 3,487                       | 88%                    |
| Meeting Expenses                         | 2,558          | 440                      | -                               | 2,558                       | 83%                    |
| Uniforms                                 | 500            | -                        | -                               | 500                         | 100%                   |
| <b><i>Subtotal</i></b>                   | <b>14,649</b>  | <b>2,213</b>             | <b>-</b>                        | <b>14,649</b>               | <b>85%</b>             |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Equipment Maintenance                    | 500            | -                        | -                               | 500                         | 100%                   |
| Information Technology                   | 10,200         | 7,624                    | -                               | 10,200                      | 25%                    |
| Utilities                                | 9,800          | 3,821                    | -                               | 9,800                       | 61%                    |
| Contract Services                        | 2,000          | -                        | -                               | 2,000                       | 100%                   |
| Professional Services                    | 2,293          | 2,636                    | 35,500                          | 37,793                      | 93%                    |
| Elections                                | 18,000         | 3,276                    | -                               | 18,000                      | 82%                    |
| Records Management                       | 1,227          | 94                       | -                               | 1,227                       | 92%                    |
| Codification                             | 4,103          | 1,225                    | -                               | 4,103                       | 70%                    |
| Engineering                              | 3,800          | -                        | -                               | 3,800                       | 100%                   |
| Dues & Memberships                       | 8,021          | 3,696                    | -                               | 8,021                       | 54%                    |
| Travel & Training                        | 8,984          | 2,896                    | -                               | 8,984                       | 68%                    |
| Legal Services                           | 45,000         | 14,462                   | -                               | 45,000                      | 68%                    |
| Employee Bond                            | 400            | 400                      | -                               | 400                         | 0%                     |
| Employee Appreciation                    | 10,044         | 10,434                   | 390                             | 10,434                      | 0%                     |
| Discretionary Funds                      | 10,000         | -                        | -                               | 10,000                      | 100%                   |
| <b><i>Subtotal</i></b>                   | <b>134,373</b> | <b>50,563</b>            | <b>35,890</b>                   | <b>170,263</b>              | <b>70%</b>             |
| <b><i>Capital Outlay</i></b>             | <b>-</b>       | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    |                        |
| <b>TOTALS</b>                            | <b>558,123</b> | <b>209,609</b>           | <b>(54,285)</b>                 | <b>503,838</b>              | <b>58%</b>             |



# ADMINISTRATION - FINANCE

## AMENDMENT # 1 May 1, 2018

**03**

|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                        |
| Base Salaries                            | 187,126        | 108,327                  | 19,831                          | 206,957                     | 48%                    |
| Market Maint Adjustment                  | 2,807          | -                        | (2,807)                         | -                           | 0%                     |
| Merit Increase                           | 1,412          | -                        | (1,412)                         | -                           | 0%                     |
| Overtime                                 | -              | 1,773                    | 2,000                           | 2,000                       | 0%                     |
| Social Security                          | 15,247         | 8,409                    | 1,043                           | 16,290                      | 48%                    |
| Municipal Retirement System              | 28,940         | 16,590                   | 2,511                           | 31,451                      | 47%                    |
| Workman's Compensation                   | 903            | 3,146                    | 2,243                           | 3,146                       | 0%                     |
| Medical Insurance                        | 21,489         | 9,920                    | (913)                           | 20,576                      | 52%                    |
| Unemployment Insurance                   | 510            | 687                      | 177                             | 687                         | 0%                     |
| Car Allowance                            | 7,200          | 3,600                    | -                               | 7,200                       | 50%                    |
| Longevity Pay                            | 765            | 760                      | 5                               | 770                         | 1%                     |
| Other                                    | -              | -                        | -                               | -                           | 0%                     |
| <b><i>Subtotal</i></b>                   | <b>266,399</b> | <b>153,214</b>           | <b>22,678</b>                   | <b>289,077</b>              | <b>47%</b>             |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                        |
| Office Supplies                          | 1,093          | 1,214                    | 2,000                           | 3,093                       | 61%                    |
| Postage                                  | 3,250          | 1,754                    | -                               | 3,250                       | 46%                    |
| Other                                    | -              | -                        | -                               | -                           | 0%                     |
| <b><i>Subtotal</i></b>                   | <b>4,343</b>   | <b>2,968</b>             | <b>2,000</b>                    | <b>6,343</b>                | <b>53%</b>             |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Information Technology                   | 8,100          | 4,389                    | -                               | 8,100                       | 46%                    |
| Utilities- Telephone                     | 6,500          | 3,457                    | -                               | 6,500                       | 47%                    |
| Utilities- Electric                      | 2,700          | 297                      | -                               | 2,700                       | 89%                    |
| Audit Services                           | 27,000         | 7,500                    | -                               | 27,000                      | 72%                    |
| Appraisal Board                          | 46,968         | 1,268                    | -                               | 46,968                      | 97%                    |
| County Tax Collection                    | 12,000         | 9,967                    | -                               | 12,000                      | 17%                    |
| Contract Services                        | 2,900          | 1,380                    | -                               | 2,900                       | 52%                    |
| Dues & Memberships                       | 1,347          | 351                      | -                               | 1,347                       | 74%                    |
| Travel & Training                        | 6,893          | 1,334                    | -                               | 6,893                       | 81%                    |
| Professional Services                    | 2,012          | 2,089                    | -                               | 2,012                       | -4%                    |
| Employee Bond                            | 400            | 467                      | -                               | 400                         | -17%                   |
| Other                                    | -              | -                        | -                               | -                           | 0%                     |
| <b><i>Subtotal</i></b>                   | <b>116,820</b> | <b>32,500</b>            | <b>-</b>                        | <b>116,820</b>              | <b>72%</b>             |
| <b><i>Capital Outlay</i></b>             | <b>-</b>       | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    | <b>0%</b>              |
| <b>TOTALS</b>                            | <b>387,562</b> | <b>188,682</b>           | <b>24,678</b>                   | <b>412,240</b>              | <b>54%</b>             |

# POLICE - DEPARTMENT OPERATIONS

AMENDMENT # 1 May 1, 2018

10

|                                          | <u>Adopted</u>   | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|------------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                  |                          |                                 |                             |                        |
| Base Salaries                            | 943,304          | 498,702                  | 40,518                          | 983,822                     | 49%                    |
| Overtime                                 | 70,597           | 49,204                   | 18,607                          | 89,204                      | 45%                    |
| Social Security                          | 79,734           | 41,705                   | 2,768                           | 82,502                      | 49%                    |
| Muni. Retirement Sys.                    | 151,337          | 81,660                   | 6,590                           | 157,927                     | 48%                    |
| Worker's Comp.                           | 45,766           | 45,311                   | -                               | 45,766                      | 1%                     |
| Medical Insurance                        | 132,517          | 54,211                   | -                               | 132,517                     | 59%                    |
| Unemploy. Insurance                      | 3,147            | 3,090                    | -                               | 3,147                       | 2%                     |
| Longevity Pay                            | 8,560            | 11,780                   | 3,220                           | 11,780                      | 0%                     |
| Commitment Pay                           | 4,000            | 3,500                    | 500                             | 4,500                       | 22%                    |
| Tenure Pay                               | 22,500           | 6,000                    | (4,750)                         | 17,750                      | 66%                    |
| <i>Subtotal</i>                          | 1,461,462        | 795,163                  | 67,453                          | 1,528,915                   | 48%                    |
| <b><i>Supplies and Materials</i></b>     |                  |                          |                                 |                             |                        |
| Office Supplies                          | 11,520           | 2,925                    | -                               | 11,520                      | 75%                    |
| Minor Supplies                           | 4,670            | 2,045                    | -                               | 4,670                       | 56%                    |
| Postage                                  | 2,500            | 129                      | -                               | 2,500                       | 95%                    |
| Printing                                 | 2,003            | 997                      | -                               | 2,003                       | 50%                    |
| Fuel                                     | 34,459           | 14,866                   | -                               | 34,459                      | 57%                    |
| Ammunition                               | 8,000            | 139                      | -                               | 8,000                       | 98%                    |
| Investigative Supplies                   | 13,441           | 2,282                    | -                               | 13,441                      | 83%                    |
| Uniforms                                 | 11,557           | 11,093                   | 15,000                          | 26,557                      | 58%                    |
| <i>Subtotal</i>                          | 88,150           | 34,476                   | 15,000                          | 103,150                     | 67%                    |
| <b><i>Services and Other Charges</i></b> |                  |                          |                                 |                             |                        |
| K-9 Unit                                 | 2,500            | 287                      | -                               | 2,500                       | 89%                    |
| Detention Services                       | 15,830           | 3,330                    | -                               | 15,830                      | 79%                    |
| Janitorial Bldg Services                 | -                | 22                       | 50                              | 50                          | 0%                     |
| Citizens Police Academy                  | 1,000            | 217                      | -                               | 1,000                       | 78%                    |
| Contract Services                        | 56,091           | 30,373                   | 10,000                          | 66,091                      | 54%                    |
| Utilities- Telephone                     | 50,000           | 20,462                   |                                 | 50,000                      | 59%                    |
| Utilities- Electric                      | 11,000           | 3,141                    | -                               | 11,000                      | 71%                    |
| Utilities- Gas                           | 900              | 2,037                    | -                               | 900                         | -126%                  |
| Information Tech.                        | 52,000           | 54,244                   | 10,000                          | 62,000                      | 13%                    |
| Vehicle Maintenance                      | 21,560           | 12,615                   | -                               | 21,560                      | 41%                    |
| Equipment Maintenance                    | 5,633            | 265                      | -                               | 5,633                       | 95%                    |
| Dues & Memberships                       | 2,023            | 522                      | -                               | 2,023                       | 74%                    |
| Travel & Training                        | 5,403            | 4,784                    | -                               | 5,403                       | 11%                    |
| Capital Lease - Vehicles                 | -                | 68,655                   | 92,224                          | 92,224                      | 26%                    |
| Employee Drug Screen.                    | 1,000            | 663                      | -                               | 1,000                       | 34%                    |
| Non Capital Equipment                    | 1,000            | 3,000                    | 2,000                           | 3,000                       | 0%                     |
| <i>Subtotal</i>                          | 225,940          | 204,617                  | 114,274                         | 340,214                     | 40%                    |
| <b><i>Capital Outlay</i></b>             | -                | -                        | 9,348                           | 9,348                       | 100%                   |
| <b>TOTALS</b>                            | <u>1,775,552</u> | <u>1,034,255</u>         | <u>206,075</u>                  | <u>1,981,627</u>            | 48%                    |

# POLICE - COMMUNICATIONS

AMENDMENT # 1 May 1, 2018

010-08

|                                          | <u>Adopted</u>  | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|-----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                 |                          |                                 |                             |                        |
| Base Salaries                            | 163,176         | 76,794                   | 3,287                           | 166,463                     | 54%                    |
| Overtime                                 | 35,000          | 19,194                   | 2,250                           | 37,250                      | 48%                    |
| Social Security                          | 12,578          | 7,166                    | 2,883                           | 15,461                      | 54%                    |
| Municipal Retirement System              | 23,874          | 14,374                   | 6,142                           | 30,016                      | 52%                    |
| Worker's Compensation                    | 9,471           | 3,348                    | (5,719)                         | 3,752                       | 11%                    |
| Medical Insurance                        | 35,816          | 14,834                   | (3,223)                         | 32,593                      | 54%                    |
| Unemployment Insurance                   | 851             | 866                      | -                               | 851                         | -2%                    |
| Longevity Pay                            | 1,245           | 1,250                    | 5                               | 1,250                       | 0%                     |
| <b>Other</b>                             | <b>(34,500)</b> |                          | <b>-</b>                        | <b>(34,500)</b>             | <b>0%</b>              |
| <i>Subtotal</i>                          | 247,511         | 137,827                  | 5,625                           | 253,136                     | 46%                    |
| <b><i>Supplies and Materials</i></b>     |                 |                          |                                 |                             |                        |
| Office Supplies                          | -               | -                        | -                               | -                           | 0%                     |
| Minor Supplies                           | 2,000           | -                        | -                               | 2,000                       | 100%                   |
| Uniforms                                 | <u>2,000</u>    | <u>-</u>                 | <u>-</u>                        | <u>2,000</u>                | 100%                   |
| <i>Subtotal</i>                          | 4,000           | -                        | -                               | 4,000                       | 100%                   |
| <b><i>Services and Other Charges</i></b> |                 |                          |                                 |                             |                        |
| Information Technology                   | -               |                          |                                 |                             |                        |
| Vehicle Maintenance                      | -               | -                        | -                               | -                           | 0%                     |
| Equipment Maintenance                    | 2,000           | -                        | -                               | 2,000                       | 100%                   |
| Dues & Memberships                       | 1,000           | -                        | -                               | 1,000                       | 100%                   |
| Travel & Training                        | <u>1,000</u>    | <u>-</u>                 | <u>-</u>                        | <u>1,000</u>                | 100%                   |
| <i>Subtotal</i>                          | 4,000           | -                        | -                               | 4,000                       | 100%                   |
| <b><i>Capital Outlay</i></b>             | <u>-</u>        | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | 0%                     |
| <b>TOTALS</b>                            | 255,511         | 137,827                  | 5,625                           | 261,136                     | 47%                    |
|                                          |                 |                          |                                 | 5,625                       |                        |

# POLICE - ANIMAL CONTROL

AMENDMENT # 1 May 1, 2018

9

|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                        |
| Base Salaries                            | 36,698         | 17,259                   | -                               | 36,698                      | 53%                    |
| Overtime                                 | 692            | 306                      | -                               | 692                         | 56%                    |
| Social Security                          | 2,917          | 1,371                    | -                               | 2,917                       | 53%                    |
| Municipal Retirement System              | 5,538          | 2,604                    | -                               | 5,538                       | 53%                    |
| Worker's Compensation                    | 2,166          | 1,867                    | 1,692                           | 3,858                       | 52%                    |
| Medical Insurance                        | 7,163          | 3,133                    | (478)                           | 6,685                       | 53%                    |
| Unemployment Insurance                   | 170            | 161                      | -                               | 170                         | 5%                     |
| Longevity Pay                            | <u>390</u>     | <u>390</u>               | <u>-</u>                        | <u>390</u>                  | <u>0%</u>              |
| <i>Subtotal</i>                          | 55,734         | 27,090                   | 1,214                           | 56,948                      | 52%                    |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                        |
| Minor Supplies                           | 1,191          | -                        | -                               | 1,191                       | 100%                   |
| Fuel                                     | 3,242          | 794                      | -                               | 3,242                       | 76%                    |
| Uniforms                                 | <u>500</u>     | <u>-</u>                 | <u>-</u>                        | <u>500</u>                  | <u>100%</u>            |
| <i>Subtotal</i>                          | 4,933          | 794                      | -                               | 4,933                       | 84%                    |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Contract Services                        | 12,000         | -                        | -                               | 12,000                      | 100%                   |
| Utilities                                | 1,650          | 148                      | -                               | 1,650                       | 91%                    |
| Information Technology                   | 2,600          | 82                       | -                               | 2,600                       | 97%                    |
| Equipment Maintenance                    | -              | -                        | -                               | -                           | 0%                     |
| Dues & Memberships                       | -              | -                        | -                               | -                           | 0%                     |
| Travel & Training                        | 1,000          | -                        | -                               | 1,000                       | 100%                   |
| Other                                    | <u>-</u>       | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | <u>0%</u>              |
| <i>Subtotal</i>                          | 17,250         | 230                      | -                               | 17,250                      | 99%                    |
| <b><i>Capital Outlay</i></b>             | <u>-</u>       | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | <u>0%</u>              |
| <b>TOTALS</b>                            | <u>77,917</u>  | <u>28,114</u>            | <u>1,214</u>                    | <u>79,131</u>               | <u>64%</u>             |
|                                          |                |                          |                                 | 1,214                       |                        |

# POLICE -FIRE/EMS/SCHOOLS

AMENDMENT # 1 May 1, 2018

10

|                                          | <u>Adopted</u>        | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|-----------------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                       |                          |                                 |                             |                        |
| Base Salaries                            | 104,049               | -                        | 15,677                          | 119,726                     | 100%                   |
| Overtime                                 | -                     | -                        | -                               | -                           | 0%                     |
| Social Security                          | 8,026                 | -                        | 1,830                           | 9,856                       | 100%                   |
| Muni. Retirement Sys.                    | 15,234                | -                        | 3,349                           | 18,583                      | 100%                   |
| Worker's Comp.                           | 2,638                 | -                        | -                               | 2,638                       | 100%                   |
| Medical Insurance                        | 14,326                | -                        | -                               | 14,326                      | 100%                   |
| Unemploy. Insurance                      | 340                   | -                        | -                               | 340                         | 100%                   |
| Longevity Pay                            | 865                   | -                        | -                               | 865                         | 100%                   |
| Commitment Pay                           | -                     | -                        | -                               | -                           | 0%                     |
| Tenure Pay                               | -                     | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                          | <u>145,478</u>        | <u>-</u>                 | <u>20,856</u>                   | <u>166,334</u>              | <u>100%</u>            |
| <b><i>Supplies and Materials</i></b>     |                       |                          |                                 |                             |                        |
| <i>Subtotal</i>                          | <u>-</u>              | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | <u>0%</u>              |
| <b><i>Services and Other Charges</i></b> |                       |                          |                                 |                             |                        |
| Bastrop ESD                              | 34,500                | 34,500                   | -                               | 34,500                      | 0%                     |
| Boot Camp-Juvenile Prog                  | 4,620                 | 4,620                    | -                               | 4,620                       | 0%                     |
| Explorer Program                         | 739                   | 739                      | -                               | 739                         | 0%                     |
| Non Capital Equipment                    | -                     | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                          | <u>39,859</u>         | <u>39,859</u>            | <u>-</u>                        | <u>39,859</u>               | <u>0%</u>              |
| <b><i>Capital Outlay</i></b>             | <u>-</u>              | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | <u>0%</u>              |
| <b>TOTALS</b>                            | <u><u>185,337</u></u> | <u><u>39,859</u></u>     | <u><u>20,856</u></u>            | <u><u>206,193</u></u>       | <u><u>81%</u></u>      |

**MUNICIPAL COURT**  
**AMENDMENT # 1 May 1, 2018**

|                                          | <u>Adopted</u>        | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>18<br/>% Re-<br/>Main.</u> |
|------------------------------------------|-----------------------|--------------------------|---------------------------------|-----------------------------|-------------------------------|
| <b><i>Salaries and Benefits</i></b>      |                       |                          |                                 |                             |                               |
| Base Salaries                            | 112,184               | 52,498                   | 12,199                          | 124,383                     | 58%                           |
| Overtime                                 | 800                   | 620                      | 157                             | 957                         | 35%                           |
| Social Security                          | 8,696                 | 4,043                    | 906                             | 9,602                       | 58%                           |
| Municipal Retirement Sys.                | 15,202                | 7,449                    | -                               | 15,202                      | 51%                           |
| Worker's Compensation                    | 514                   | 3,323                    | 2,809                           | 3,323                       | 0%                            |
| Medical Insurance                        | 21,489                | 9,388                    | (1,146)                         | 20,343                      | 54%                           |
| Unemployment Insurance                   | 626                   | 500                      | 200                             | 826                         | 39%                           |
| Longevity Pay                            | 300                   | 305                      | 5                               | 305                         | 0%                            |
| <i>Subtotal</i>                          | <u>159,811</u>        | <u>78,126</u>            | <u>15,130</u>                   | <u>174,941</u>              | <u>55%</u>                    |
| <b><i>Supplies and Materials</i></b>     |                       |                          |                                 |                             |                               |
| Office Supplies                          | 1,497                 | 508                      | 1,003                           | 2,500                       | 80%                           |
| Postage                                  | 1,650                 | 629                      | -                               | 1,650                       | 62%                           |
| Printing                                 | 4,200                 | 780                      | -                               | 4,200                       | 81%                           |
| Other                                    | -                     | -                        | -                               | -                           | 0%                            |
| <i>Subtotal</i>                          | <u>7,347</u>          | <u>1,917</u>             | <u>1,003</u>                    | <u>8,350</u>                | <u>77%</u>                    |
| <b><i>Services and Other Charges</i></b> |                       |                          |                                 |                             |                               |
| Judicial Services                        | 26,689                | 7,957                    | -                               | 26,689                      | 70%                           |
| Magistrate Mileage                       | 10,762                | 2,538                    | -                               | 10,762                      | 76%                           |
| Legal Services - Prosecutor              | 12,500                | 9,917                    | -                               | 12,500                      | 21%                           |
| Jury Expense                             | 800                   | -                        | -                               | 800                         | 100%                          |
| Collection Fees                          | 43,332                | 9,696                    | -                               | 43,332                      | 78%                           |
| Contract Services                        | 1,850                 | 4,276                    | -                               | 1,850                       | -131%                         |
| Utilities-Telephone                      | 5,200                 | 2,741                    | 2,277                           | 7,477                       | 63%                           |
| Utilities-Electric                       | 2,700                 | 297                      | -                               | 2,700                       | 89%                           |
| Utilities-Gas                            | 250                   | -                        | -                               | 250                         | 0%                            |
| Information Technology                   | 7,900                 | 3,627                    | 1,200                           | 9,100                       | 60%                           |
| Equipment Maintenance                    | 145                   | -                        | -                               | 145                         | 100%                          |
| Dues & Memberships                       | 278                   | 100                      | -                               | 278                         | 64%                           |
| Travel & Training                        | 4,000                 | 1,802                    | 1,000                           | 5,000                       | 64%                           |
| Employee Drug Screening                  | 200                   | -                        | -                               | 200                         | 100%                          |
| <i>Subtotal</i>                          | <u>116,606</u>        | <u>42,949</u>            | <u>4,477</u>                    | <u>121,083</u>              | <u>65%</u>                    |
| <b><i>Capital Outlay</i></b>             | <u>-</u>              | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | <u>0%</u>                     |
| <b>TOTALS</b>                            | <u><u>283,764</u></u> | <u><u>122,992</u></u>    | <u><u>20,610</u></u>            | <u><u>304,374</u></u>       | <u><u>60%</u></u>             |

**PUBLIC WORKS**  
**AMENDMENT # 1 May 1, 2018**

15

|                                          | <u>Adopted</u>   | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main</u> |
|------------------------------------------|------------------|--------------------------|---------------------------------|-----------------------------|-----------------------|
| <b><i>Salaries and Benefits</i></b>      |                  |                          |                                 |                             |                       |
| Base Salaries                            | 378,787          | 191,914                  | 10,360                          | 389,147                     | 51%                   |
| Market Maint Adjustment                  | 5,682            | -                        | (5,682)                         | -                           | 0%                    |
| Merit Increase                           | 4,678            | -                        | (4,678)                         | -                           | 0%                    |
| Overtime                                 | 14,970           | 3,153                    | -                               | 14,970                      | 79%                   |
| Social Security                          | 32,077           | 15,623                   | (888)                           | 31,189                      | 50%                   |
| Municipal Retirement System              | 60,886           | 29,831                   | (1,703)                         | 59,183                      | 50%                   |
| Worker's Compensation                    | 44,525           | 27,796                   | (16,729)                        | 27,796                      | 0%                    |
| Medical Insurance                        | 71,631           | 28,059                   | (8,056)                         | 63,575                      | 56%                   |
| Unemployment Insurance                   | 1,701            | 1,669                    | -                               | 1,701                       | 2%                    |
| Longevity Pay                            | 7,470            | 7,280                    | (190)                           | 7,280                       | 0%                    |
| Car Allowance                            | 7,200            | 3,600                    | -                               | 7,200                       | 50%                   |
| <b><i>Subtotal</i></b>                   | <b>629,607</b>   | <b>308,924</b>           | <b>(27,566)</b>                 | <b>602,041</b>              | <b>49%</b>            |
| <b><i>Supplies and Materials</i></b>     |                  |                          |                                 |                             |                       |
| Office Supplies                          | 2,237            | 332                      | -                               | 2,237                       | 85%                   |
| Minor Supplies                           | 5,805            | 310                      | -                               | 5,805                       | 95%                   |
| Tools                                    | 1,369            | 802                      | -                               | 1,369                       | 41%                   |
| Street Maintenance Supplies              | 98,854           | 36,663                   | 10,000                          | 108,854                     | 66%                   |
| Chemicals                                | 535              | 90                       | -                               | 535                         | 83%                   |
| Fuel                                     | 17,052           | 5,454                    | -                               | 17,052                      | 68%                   |
| Uniforms                                 | 4,053            | 2,134                    | -                               | 4,053                       | 47%                   |
| <b><i>Subtotal</i></b>                   | <b>129,905</b>   | <b>45,784</b>            | <b>10,000</b>                   | <b>139,905</b>              | <b>67%</b>            |
| <b><i>Services and Other Charges</i></b> |                  |                          |                                 |                             |                       |
| TxDOT Highway Maintenance                | 5,000            | 1,161                    | -                               | 5,000                       | 77%                   |
| Traffic Controls                         | 10,227           | 2,751                    | -                               | 10,227                      | 73%                   |
| Street Lighting                          | 108,000          | 37,948                   | -                               | 108,000                     | 65%                   |
| Contract Services                        | 44,628           | 6,730                    | -                               | 44,628                      | 85%                   |
| Professional Services                    | -                | 376                      | 376                             | 376                         | 0%                    |
| Equipment Maintenance                    | 33,930           | 13,741                   | -                               | 33,930                      | 60%                   |
| Vehicle Maintenance                      | 6,565            | 5,700                    | -                               | 6,565                       | 13%                   |
| Utilities                                | 10,600           | 3,790                    | -                               | 10,600                      | 64%                   |
| Information Technology                   | 14,050           | 6,860                    | -                               | 14,050                      | 51%                   |
| Dues & Memberships                       | 724              | 371                      | -                               | 724                         | 49%                   |
| Travel & Training                        | 692              | 593                      | -                               | 692                         | 14%                   |
| Capital Equipment Lease                  | 44,376           | 22,221                   | -                               | 44,376                      | 50%                   |
| Other                                    | 1,000            | 57                       | -                               | 1,000                       | 94%                   |
| <b><i>Subtotal</i></b>                   | <b>279,792</b>   | <b>102,298</b>           | <b>376</b>                      | <b>280,168</b>              | <b>63%</b>            |
| <b><i>Capital Outlay</i></b>             | <b>-</b>         | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    | <b>0%</b>             |
| <b>TOTALS</b>                            | <b>1,039,304</b> | <b>457,006</b>           | <b>(17,190)</b>                 | <b>1,022,114</b>            | <b>55%</b>            |

# COMMUNITY DEVELOPMENT

## AMENDMENT # 1 May 1, 2018

11

|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                        |
| Base Salaries                            | 111,059        | 56,406                   | 3,819                           | 114,878                     | 51%                    |
| Market Maint Adjustment                  | 1,666          | -                        | (1,666)                         | -                           | 0%                     |
| Merit Increase                           | 541            | -                        | (541)                           | -                           | 0%                     |
| Overtime                                 | -              | 281                      | 281                             | 281                         | 0%                     |
| Social Security                          | 9,411          | 4,805                    | 174                             | 9,585                       | 50%                    |
| Municipal Retirement System              | 17,863         | 9,117                    | 267                             | 18,130                      | 50%                    |
| Worker's Compensation                    | 556            | 2,027                    | 1,471                           | 2,027                       | 0%                     |
| Medical Insurance                        | 14,326         | 6,368                    | 855                             | 15,181                      | 58%                    |
| Unemployment Insurance                   | 340            | 324                      | 16                              | 356                         | 9%                     |
| Longevity Pay                            | 2,555          | -                        | -                               | 2,555                       | 100%                   |
| Car Allowance                            | 7,200          | 3,600                    | -                               | 7,200                       | 50%                    |
| Other                                    | -              | -                        | -                               | -                           | 0%                     |
| <b><i>Subtotal</i></b>                   | <b>165,517</b> | <b>82,927</b>            | <b>4,676</b>                    | <b>170,193</b>              | <b>51%</b>             |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                        |
| Office Supplies                          | 1,000          | 496                      | -                               | 1,000                       | 50%                    |
| Minor Supplies                           | 1,000          | -                        | -                               | 1,000                       | 100%                   |
| Postage                                  | 750            | 129                      | -                               | 750                         | 83%                    |
| Printing                                 | 1,000          | -                        | -                               | 1,000                       | 100%                   |
| <b><i>Subtotal</i></b>                   | <b>3,750</b>   | <b>625</b>               | <b>-</b>                        | <b>3,750</b>                | <b>83%</b>             |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Summer Youth Programs                    | 1,721          | -                        | -                               | 1,721                       | 100%                   |
| Elgin Local Landmark                     | 2,000          | -                        | -                               | 2,000                       | 0%                     |
| Communications                           | 500            | -                        | -                               | 500                         | 100%                   |
| Professional Services                    | 3,000          | 3,183                    | 200                             | 3,200                       | 1%                     |
| Special Events                           | 7,000          | 997                      | -                               | 7,000                       | 86%                    |
| Utilities                                | 10,425         | 3,533                    | -                               | 10,425                      | 66%                    |
| Information Technology                   | 4,700          | 2,049                    | -                               | 4,700                       | 56%                    |
| Dues & Memberships                       | 1,500          | 1,750                    | 250                             | 1,750                       | 0%                     |
| Travel & Training                        | 3,500          | 817                      | -                               | 3,500                       | 77%                    |
| Other                                    | -              | -                        | -                               | -                           | 0%                     |
| <b><i>Subtotal</i></b>                   | <b>34,346</b>  | <b>12,328</b>            | <b>450</b>                      | <b>34,796</b>               | <b>65%</b>             |
| <b><i>Capital Outlay</i></b>             |                |                          |                                 |                             |                        |
|                                          | -              | -                        | -                               | -                           | 0%                     |
| <b>TOTALS</b>                            | <b>203,613</b> | <b>95,881</b>            | <b>5,126</b>                    | <b>208,739</b>              | <b>54%</b>             |



**LIBRARY**  
**AMENDMENT # 1 May 1, 2018**

|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>05<br/>% Re-<br/>Main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|-------------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                               |
| Base Salaries                            | 181,048        | 90,328                   | 988                             | 182,036                     | 50%                           |
| Market Maint Adjustment                  | 2,716          | -                        | (2,716)                         | -                           | 0%                            |
| Merit Increase                           | 2,046          | -                        | (2,046)                         | -                           | 0%                            |
| Overtime                                 | 100            | -                        | -                               | 100                         | 100%                          |
| Social Security                          | 15,017         | 7,351                    | (318)                           | 14,699                      | 50%                           |
| Municipal Retirement System              | 22,569         | 11,354                   | 139                             | 22,708                      | 50%                           |
| Worker's Compensation                    | 1,029          | 496                      | (533)                           | 496                         | 0%                            |
| Medical Insurance                        | 28,652         | 9,387                    | (5,059)                         | 23,593                      | 60%                           |
| Unemployment Insurance                   | 1,021          | 865                      | -                               | 1,021                       | 15%                           |
| Car Allowance                            | 7,200          | 3,600                    | -                               | 7,200                       | 50%                           |
| Longevity Pay                            | 3,290          | 3,290                    | -                               | 3,290                       | 0%                            |
| Other                                    | -              | -                        | -                               | -                           | 0%                            |
| <b><i>Subtotal</i></b>                   | <b>264,688</b> | <b>126,671</b>           | <b>(9,545)</b>                  | <b>255,143</b>              | <b>50%</b>                    |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                               |
| Office Supplies                          | 3,370          | 54                       | -                               | 3,370                       | 98%                           |
| Postage                                  | 1,920          | 629                      | -                               | 1,920                       | 67%                           |
| Printing                                 | 854            | 610                      | -                               | 854                         | 29%                           |
| Minor Supplies                           | 3,987          | 2,250                    | -                               | 3,987                       | 44%                           |
| <b><i>Subtotal</i></b>                   | <b>10,131</b>  | <b>3,543</b>             | <b>-</b>                        | <b>10,131</b>               | <b>65%</b>                    |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                               |
| Summer Reading Program                   | 2,500          | -                        | -                               | 2,500                       | 100%                          |
| Books                                    | 11,269         | 8,354                    | -                               | 11,269                      | 26%                           |
| Library Book Supplies                    | -              | 304                      | 304                             | 304                         | 0%                            |
| Books-Donations                          | 1,526          | 35                       | -                               | 1,526                       | 98%                           |
| Periodicals/Subscriptions                | 998            | 282                      | -                               | 998                         | 72%                           |
| Information Technology                   | 17,000         | 7,585                    | -                               | 17,000                      | 55%                           |
| Utilities (Elec-Tel)                     | 22,300         | 6,273                    | -                               | 22,300                      | 72%                           |
| Contract Services                        | 6,500          | 6,748                    | 5,000                           | 11,500                      | 41%                           |
| Professional Services                    |                | 178                      | 178                             | 178                         | 0%                            |
| Special Events                           | 4,032          | 1,013                    | -                               | 4,032                       | 75%                           |
| Dues & Memberships                       | 690            | 98                       | -                               | 690                         | 86%                           |
| Travel & Training                        | 3,772          | 2,295                    | -                               | 3,772                       | 39%                           |
| Other                                    | -              | 145                      | 145                             | 145                         | 0%                            |
| <b><i>Subtotal</i></b>                   | <b>70,587</b>  | <b>33,310</b>            | <b>5,627</b>                    | <b>76,214</b>               | <b>56%</b>                    |
| <b><i>Capital Outlay</i></b>             | <b>-</b>       | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    | <b>0%</b>                     |
| <b>TOTALS</b>                            | <b>345,406</b> | <b>163,524</b>           | <b>(3,918)</b>                  | <b>341,488</b>              | <b>52%</b>                    |

**PARKS & RECREATION – OPERATIONS**  
**AMENDMENT # 1 May 1, 2018**

|                                          | <u>Adopted</u>        | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <sup>17</sup><br><u>% Re-<br/>Main.</u> |
|------------------------------------------|-----------------------|--------------------------|---------------------------------|-----------------------------|-----------------------------------------|
| <b><i>Salaries and Benefits</i></b>      |                       |                          |                                 |                             |                                         |
| Base Salaries                            | 297,748               | 161,618                  | 36,350                          | 334,098                     | 52%                                     |
| Market Maint Adjustment                  | 4,466                 | -                        | (4,466)                         | -                           | 0%                                      |
| Merit Increase                           | 3,570                 | -                        | (3,570)                         | -                           | 0%                                      |
| Overtime                                 | 9,780                 | 5,483                    | 1,703                           | 11,483                      | 52%                                     |
| Social Security                          | 24,854                | 12,860                   | 2,026                           | 26,880                      | 52%                                     |
| Municipal Retirement System              | 47,174                | 25,096                   | 4,360                           | 51,534                      | 51%                                     |
| Worker's Compensation                    | 13,776                | 12,985                   | (791)                           | 12,985                      | 0%                                      |
| Medical Insurance                        | 64,468                | 29,860                   | (3,856)                         | 60,612                      | 51%                                     |
| Unemployment Insurance                   | 1,531                 | 1,464                    | -                               | 1,531                       | 4%                                      |
| Car Allowance                            | 7,200                 | 3,600                    | -                               | 7,200                       | 50%                                     |
| Longevity Pay                            | 1,825                 | 2,030                    | 205                             | 2,030                       | 0%                                      |
| <i>Subtotal</i>                          | <u>476,392</u>        | <u>254,995</u>           | <u>31,961</u>                   | <u>508,353</u>              | <u>50%</u>                              |
| <b><i>Supplies and Materials</i></b>     |                       |                          |                                 |                             |                                         |
| Office Supplies                          | 838                   | 309                      | -                               | 838                         | 63%                                     |
| Minor Supplies                           | 29,693                | 10,464                   | -                               | 29,693                      | 65%                                     |
| Printing                                 | 1,905                 | 916                      | -                               | 1,905                       | 52%                                     |
| Chemicals                                | 1,000                 | -                        | -                               | 1,000                       | 100%                                    |
| Fuel                                     | 7,500                 | 3,743                    | -                               | 7,500                       | 50%                                     |
| <u>Uniforms</u>                          | <u>4,300</u>          | <u>1,247</u>             | <u>-</u>                        | <u>4,300</u>                | <u>71%</u>                              |
| <i>Subtotal</i>                          | <u>45,236</u>         | <u>16,680</u>            | <u>-</u>                        | <u>45,236</u>               | <u>63%</u>                              |
| <b><i>Services and Other Charges</i></b> |                       |                          |                                 |                             |                                         |
| Programs/Special Events                  | 7,227                 | 1,546                    | -                               | 7,227                       | 79%                                     |
| Communications                           | 57                    | -                        | -                               | 57                          | 100%                                    |
| Buildings & Grounds                      | 110,000               | 35,690                   | -                               | 110,000                     | 68%                                     |
| Contract Services                        | 9,550                 | 5,099                    | -                               | 9,550                       | 47%                                     |
| Professional Services                    | -                     | 376                      | 376                             | 376                         | 0%                                      |
| Utilities                                | 38,500                | 16,132                   | -                               | 38,500                      | 58%                                     |
| Information Technology                   | 13,900                | 6,997                    | -                               | 13,900                      | 50%                                     |
| Equipment Maintenance                    | 1,582                 | 1,701                    | -                               | 1,582                       | -8%                                     |
| Dues & Memberships                       | 1,593                 | 150                      | -                               | 1,593                       | 91%                                     |
| Travel & Training                        | 2,230                 | 1,777                    | -                               | 2,230                       | 20%                                     |
| Capital Equipment Lease                  | 12,128                | 6,085                    | -                               | 12,128                      | 50%                                     |
| Other                                    | 500                   | 241                      | -                               | 500                         | 52%                                     |
| <i>Subtotal</i>                          | <u>197,267</u>        | <u>75,795</u>            | <u>376</u>                      | <u>197,643</u>              | <u>62%</u>                              |
| <b><i>Capital Outlay</i></b>             | <u>-</u>              | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | <u>0%</u>                               |
| <b>TOTALS</b>                            | <u><u>718,895</u></u> | <u><u>347,470</u></u>    | <u><u>32,337</u></u>            | <u><u>751,232</u></u>       | <u>54%</u>                              |

# PARKS- RECREATION CENTER

AMENDMENT # 1 May 1, 2018

|                                          | <u>Adopted</u>        | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>16<br/>% Re-<br/>Main.</u> |
|------------------------------------------|-----------------------|--------------------------|---------------------------------|-----------------------------|-------------------------------|
| <b><i>Salaries and Benefits</i></b>      |                       |                          |                                 |                             |                               |
| Base Salaries                            | 127,965               | 19,744                   | (51,121)                        | 77,972                      | 75%                           |
| Market Maint Adjustment                  | 564                   | -                        | (564)                           | -                           | 0%                            |
| Merit Increase                           | 564                   | -                        | (564)                           | -                           | 0%                            |
| Overtime                                 | 500                   | -                        | -                               | 500                         | 100%                          |
| Social Security                          | 9,876                 | 1,497                    | (6,791)                         | 3,085                       | 51%                           |
| Municipal Retirement System              | 5,627                 | 2,782                    | -                               | 5,627                       | 51%                           |
| Workman's Compensation                   | 6,655                 | 2,874                    | (3,781)                         | 2,874                       | 0%                            |
| Medical Insurance                        | 7,163                 | 3,146                    | -                               | 7,163                       | 56%                           |
| Unemployment Insurance                   | 1,870                 | 170                      | (1,310)                         | 560                         | 70%                           |
| Other                                    | -                     | -                        | -                               | -                           | 0%                            |
| <i>Subtotal</i>                          | <u>160,784</u>        | <u>30,212</u>            | <u>(64,131)</u>                 | <u>97,781</u>               | <u>69%</u>                    |
| <b><i>Supplies and Materials</i></b>     |                       |                          |                                 |                             |                               |
| Office Supplies                          | 500                   | -                        | -                               | 500                         | 100%                          |
| Minor Supplies                           | 5,185                 | -                        | -                               | 5,185                       | 100%                          |
| Uniforms                                 | <u>1,000</u>          | <u>-</u>                 | <u>-</u>                        | <u>1,000</u>                | <u>100%</u>                   |
| <i>Subtotal</i>                          | <u>6,685</u>          | <u>-</u>                 | <u>-</u>                        | <u>6,685</u>                | <u>100%</u>                   |
| <b><i>Services and Other Charges</i></b> |                       |                          |                                 |                             |                               |
| Contract Services                        | 1,000                 | 405                      | -                               | 1,000                       | 60%                           |
| Utilities                                | 22,400                | 349                      | -                               | 22,400                      | 98%                           |
| Information Technology                   | 1,100                 | 1,354                    | -                               | 1,100                       | -23%                          |
| Equipment Maintenance                    | 1,800                 | -                        | -                               | 1,800                       | 100%                          |
| Dues & Memberships                       | 500                   | -                        | -                               | 500                         | 100%                          |
| Travel & Training                        | 1,000                 | 120                      | -                               | 1,000                       | 88%                           |
| Other                                    | <u>1,000</u>          | <u>575</u>               | <u>-</u>                        | <u>1,000</u>                | <u>43%</u>                    |
| <i>Subtotal</i>                          | <u>28,800</u>         | <u>2,804</u>             | <u>-</u>                        | <u>28,800</u>               | <u>90%</u>                    |
| <b><i>Capital Outlay</i></b>             | <u>-</u>              | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | <u>0%</u>                     |
| <b>TOTALS</b>                            | <u><u>196,269</u></u> | <u><u>33,016</u></u>     | <u><u>(64,131)</u></u>          | <u><u>133,266</u></u>       | <u><u>75%</u></u>             |

# PARKS -SWIMMING POOL

AMENDMENT # 1 May 1, 2018

18

|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                        |
| Base Salaries                            | 93,604         | 2,529                    | 294                             | 93,898                      | 97%                    |
| Market Maint Adjustment                  | 294            | -                        | (294)                           | -                           | 0%                     |
| Merit Increase                           | 294            | -                        | (294)                           | -                           | 0%                     |
| Social Security                          | 10,718         | 171                      | (4,015)                         | 6,703                       | 97%                    |
| Municipal Retirement System              | -              | 118                      | 118                             | 118                         | 0%                     |
| Worker's Compensation                    | 4,306          | 2,216                    | (2,090)                         | 2,216                       | 0%                     |
| Medical Insurance                        | -              | -                        | -                               | -                           | 0%                     |
| Unemployment Insurance                   | 1,020          | 18                       | 643                             | 1,663                       | 99%                    |
| Longevity Pay                            | 215            | -                        | (214)                           | 1                           | 100%                   |
| Other                                    | -              | -                        | -                               | -                           | 0%                     |
| <b><i>Subtotal</i></b>                   | <b>110,451</b> | <b>5,052</b>             | <b>(5,852)</b>                  | <b>104,599</b>              | <b>95%</b>             |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                        |
| Office Supplies                          | 136            | -                        | -                               | 136                         | 100%                   |
| Concession Products                      | 3,494          | -                        | -                               | 3,494                       | 100%                   |
| Minor Supplies                           | 2,036          | 342                      | -                               | 2,036                       | 83%                    |
| Chemicals                                | 4,568          | 500                      | -                               | 4,568                       | 89%                    |
| Uniforms                                 | 1,197          | -                        | -                               | 1,197                       | 100%                   |
| <b><i>Subtotal</i></b>                   | <b>11,433</b>  | <b>842</b>               | <b>-</b>                        | <b>11,433</b>               | <b>93%</b>             |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Special Events                           | 63             | -                        | -                               | 63                          | 100%                   |
| Buildings & Grounds                      | 572            | -                        | -                               | 572                         | 100%                   |
| Utilities                                | 11,450         | 170                      | -                               | 11,450                      | 99%                    |
| Information Technology                   | 3,000          | 454                      | -                               | 3,000                       | 85%                    |
| Professional Services                    | -              | 92                       | -                               | -                           | 0%                     |
| Equipment Maintenance                    | 13,593         | 1,144                    | -                               | 13,593                      | 92%                    |
| Dues & Memberships                       | -              | -                        | -                               | -                           | 0%                     |
| Travel & Training                        | 2,844          | -                        | -                               | 2,844                       | 100%                   |
| Other                                    | 1,000          | -                        | -                               | 1,000                       | 100%                   |
| <b><i>Subtotal</i></b>                   | <b>32,522</b>  | <b>1,860</b>             | <b>-</b>                        | <b>32,522</b>               | <b>94%</b>             |
| <b><i>Capital Outlay</i></b>             | <b>-</b>       | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    | <b>0%</b>              |
| <b>TOTALS</b>                            | <b>154,406</b> | <b>7,754</b>             | <b>(5,852)</b>                  | <b>148,554</b>              | <b>95%</b>             |

# PARKS - FLEMING CENTER

AMENDMENT # 1 May 1, 2018

20

|                                          | <u>Adopted</u>       | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|----------------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                      |                          |                                 |                             |                        |
| Base Salaries                            | 10,868               | 528                      | (10,340)                        | 528                         | 0%                     |
| Market Maint Adjustment                  | 163                  | -                        | (163)                           | -                           | 0%                     |
| Merit Increase                           | 163                  | -                        | (163)                           | -                           | 0%                     |
| Overtime                                 | -                    | -                        | -                               | -                           | 0%                     |
| Social Security                          | 856                  | 40                       | (816)                           | 40                          | -1%                    |
| Municipal Retirement System              | -                    | -                        | -                               | -                           | 0%                     |
| Worker's Compensation                    | 471                  | 345                      | (126)                           | 345                         | 0%                     |
| Medical Insurance                        | -                    | -                        | -                               | -                           | 0%                     |
| Unemployment Insurance                   | 214                  | 10                       | (204)                           | 10                          | 0%                     |
| Other                                    | -                    | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                          | <u>12,735</u>        | <u>923</u>               | <u>(11,812)</u>                 | <u>923</u>                  | <u>0%</u>              |
| <b><i>Supplies and Materials</i></b>     |                      |                          |                                 |                             |                        |
| Office Supplies                          | 151                  | -                        | -                               | 151                         | 100%                   |
| Printing                                 | 988                  | -                        | -                               | 988                         | 100%                   |
| Minor Supplies                           | 1,890                | 1,176                    | -                               | 1,890                       | 38%                    |
| Uniforms                                 | -                    | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                          | <u>3,029</u>         | <u>1,176</u>             | <u>-</u>                        | <u>3,029</u>                | <u>61%</u>             |
| <b><i>Services and Other Charges</i></b> |                      |                          |                                 |                             |                        |
| Buildings & Grounds *                    | 1,800                | 362                      | 8,000                           | 9,800                       | 96%                    |
| Professional Services                    | 187                  | -                        | -                               | 187                         | 100%                   |
| Utilities                                | 23,500               | 9,701                    | -                               | 23,500                      | 59%                    |
| Information Technology                   | 1,500                | 1,324                    | 1,000                           | 2,500                       | 47%                    |
| Equipment Maintenance                    | 2,211                | 405                      | -                               | 2,211                       | 82%                    |
| Other                                    | -                    | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                          | <u>29,198</u>        | <u>11,792</u>            | <u>9,000</u>                    | <u>38,198</u>               | <u>69%</u>             |
| <b><i>Capital Outlay</i></b>             | <u>-</u>             | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | <u>0%</u>              |
| <b>TOTALS</b>                            | <u><u>44,962</u></u> | <u><u>13,891</u></u>     | <u><u>(2,812)</u></u>           | <u><u>42,150</u></u>        | <u><u>67%</u></u>      |

\* Renovate vending area.

**NON-DEPARTMENTAL  
AMENDMENT # 1 May 1, 2018**

01

|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>Main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Insurance:                               |                |                          |                                 |                             |                        |
| General Liability                        | 24,608         | -                        | -                               | 24,608                      | 100%                   |
| Automobile                               | 12,551         | -                        | -                               | 12,551                      | 100%                   |
| Mobile Equipment                         | 1,647          | -                        | -                               | 1,647                       | 100%                   |
| Property                                 | 18,460         | -                        | -                               | 18,460                      | 100%                   |
| <b>TOTALS</b>                            | <u>57,266</u>  | <u>-</u>                 | <u>-</u>                        | <u>57,266</u>               | <u>100%</u>            |

# **UTILITY & COMMUNITY DEVELOPMENT FUNDS**

## Utility Fund Revenue

### AMENDMENT # 1 May 1, 2018

| <b><u>Water Supply and Wastewater<br/>Collection/Treatment</u></b> | <b><u>Adopted</u></b> | <b><u>Y-T-D<br/>Mar '18</u></b> | <b><u>Increase/<br/>(decrease)</u></b> | <b><u>Amended<br/>5-1-2018</u></b> | <b><u>% Re-<br/>main.</u></b> |
|--------------------------------------------------------------------|-----------------------|---------------------------------|----------------------------------------|------------------------------------|-------------------------------|
| Water Consumption                                                  | 2,461,961             | 1,326,080                       | 77,142                                 | 2,539,103                          | 48%                           |
| Wastewater Collection                                              | 2,007,787             | 940,560                         | -                                      | 2,007,787                          | 53%                           |
| Aqua WSC                                                           | 9,210                 | 8,710                           | 3,500                                  | 12,710                             | 31%                           |
| Bulk Water                                                         | 589                   | 237                             | -                                      | 589                                | 60%                           |
| Travis MUD 14 - Wastewater                                         | 375,455               | 170,717                         | -                                      | 375,455                            | 55%                           |
| Subtotal                                                           | 4,855,002             | 2,446,303                       | 80,642                                 | 4,935,644                          | 50%                           |
| <b><u>Sanitation/ Collection- Recycling Service</u></b>            |                       |                                 |                                        |                                    |                               |
| Solid Waste & Recycling                                            | 1,011,643             | 485,564                         | (33,344)                               | 978,299                            | 50%                           |
| Subtotal                                                           | 1,011,643             | 485,564                         | (33,344)                               | 978,299                            | 50%                           |
| <b><u>New Customer and Delinquent Penalties</u></b>                |                       |                                 |                                        |                                    |                               |
| Service Taps -Water                                                | 4,992                 | 3,950                           | 2,000                                  | 6,992                              | 44%                           |
| Service Taps -Wastewater                                           | 2,475                 | 2,150                           | 1,500                                  | 3,975                              | 46%                           |
| Meter Installation                                                 | 10,625                | 31,850                          | 35,000                                 | 45,625                             | 30%                           |
| Transfer Fees                                                      | 780                   | 300                             | -                                      | 780                                | 62%                           |
| Penalties                                                          | 80,842                | 49,581                          | 5,000                                  | 85,842                             | 42%                           |
| Reconnect Fees                                                     | 48,017                | 19,725                          | (8,000)                                | 40,017                             | 51%                           |
| Other                                                              | 30,490                | -                               | -                                      | 30,490                             | 100%                          |
| Subtotal                                                           | 178,221               | 107,556                         | 35,500                                 | 213,721                            | 50%                           |
| <b><u>Miscellaneous Revenue</u></b>                                |                       |                                 |                                        |                                    |                               |
| Returned Checks                                                    | 1,590                 | 690                             | (200)                                  | 1,390                              | 50%                           |
| Transfer In Debt Proceeds                                          | 66,519                | 66,519                          | -                                      | 66,519                             | 0%                            |
| Interest Income                                                    | 22,350                | 7,756                           | (7,000)                                | 15,350                             | 49%                           |
| Miscellaneous                                                      | 14,728                | 4,978                           | (6,000)                                | 8,728                              | 43%                           |
| Credit Card Fees                                                   | -                     | 2,328                           | 5,000                                  | 5,000                              | 53%                           |
| Internet Processing Fees                                           | -                     | 15,183                          | 25,000                                 | 25,000                             | 39%                           |
| Subtotal                                                           | 105,187               | 97,454                          | 16,800                                 | 121,987                            | 20%                           |
| <b><u>Transfer - Cash Reserves</u></b>                             | 68,160                | -                               | (68,160)                               | -                                  | 0%                            |
| Total                                                              | 6,218,213             | 3,136,877                       | 31,438                                 | 6,249,651                          | 50%                           |



# UTILITIES WATER TREATMENT

## AMENDMENT # 1 May 1, 2018

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|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                        |
| Base Salaries                            | 81,450         | 42,810                   | 4,043                           | 85,493                      | 50%                    |
| Overtime                                 | 13,437         | 7,733                    | 2,030                           | 15,467                      | 50%                    |
| Longevity Pay                            | 1,350          | 1,350                    | -                               | 1,350                       | 0%                     |
| Standby Pay                              | 4,108          | 2,054                    | -                               | 4,108                       | 50%                    |
| Social Security                          | 7,737          | 4,125                    | -                               | 7,737                       | 47%                    |
| Municipal Retirement System              | 14,685         | 7,825                    | -                               | 14,685                      | 47%                    |
| Medical Insurance                        | 14,326         | 6,171                    | (1,052)                         | 13,274                      | 54%                    |
| Workman's Compensation                   | 5,755          | 4,208                    | 3,000                           | 8,755                       | 52%                    |
| Unemployment Insurance                   | 340            | 324                      | -                               | 340                         | 5%                     |
| <b><i>Subtotal</i></b>                   | <b>143,188</b> | <b>76,600</b>            | <b>8,021</b>                    | <b>151,209</b>              | <b>49%</b>             |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                        |
| Office Supplies                          | 717            | 116                      | -                               | 717                         | 84%                    |
| Safety Supplies                          | 864            | 11                       | -                               | 864                         | 99%                    |
| Uniforms                                 | 919            | 417                      | -                               | 919                         | 55%                    |
| Chemicals                                | 18,314         | 8,518                    | -                               | 18,314                      | 53%                    |
| Fuel                                     | 4,047          | 1,705                    | -                               | 4,047                       | 58%                    |
| <b><i>Subtotal</i></b>                   | <b>24,861</b>  | <b>10,768</b>            | <b>-</b>                        | <b>24,861</b>               | <b>57%</b>             |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Buildings & Grounds                      | 500            | 886                      | -                               | 500                         | -77%                   |
| Pumps and Motors                         | 20,313         | 872                      | -                               | 20,313                      | 96%                    |
| Well Maintenance                         | 10,134         | 1,249                    | -                               | 10,134                      | 88%                    |
| Water Plant Maintenance                  | 16,442         | 12,316                   | 5,000                           | 21,442                      | 43%                    |
| Testing/Lab Fees                         | 2,948          | 330                      | -                               | 2,948                       | 89%                    |
| Telemetry System                         | 8,636          | 1,191                    | (500)                           | 8,136                       | 85%                    |
| Professional Services                    | 2,727          | 823                      | -                               | 2,727                       | 70%                    |
| Utilities- Telephone                     | -              | 2,639                    | -                               | -                           | 0%                     |
| Utilities- Electric                      | 196,250        | 23,466                   | -                               | 196,250                     | 88%                    |
| Information Technology                   | 4,800          | 1,083                    | -                               | 4,800                       | 77%                    |
| Dues & Memberships                       | 128            | -                        | -                               | 128                         | 100%                   |
| Travel & Training                        | 679            | 28                       | -                               | 679                         | 96%                    |
| Lost Pines User Fee                      | 68,160         | 17,040                   | -                               | 68,160                      | 75%                    |
| TCEQ Operating Fee                       | 10,615         | 11,439                   | 1,500                           | 12,115                      | 6%                     |
| Vehicle Maintenance                      | 1,368          | 109                      | -                               | 1,368                       | 92%                    |
| <b><i>Subtotal</i></b>                   | <b>343,698</b> | <b>73,471</b>            | <b>6,000</b>                    | <b>349,700</b>              | <b>79%</b>             |
| <b><i>Capital Outlay</i></b>             | <b>-</b>       | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    | <b>0%</b>              |
| <b>TOTALS</b>                            | <b>511,747</b> | <b>160,839</b>           | <b>14,021</b>                   | <b>525,770</b>              | <b>69%</b>             |

# UTILITIES WATER DISTRIBUTION

## AMENDMENT # 1 May 1, 2018

24

|                                          | <u>Adopted</u>        | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>main.</u> |
|------------------------------------------|-----------------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                       |                          |                                 |                             |                        |
| Base Salaries                            | 212,151               | 108,046                  | 5,841                           | 217,992                     | 50%                    |
| Overtime                                 | 15,726                | 8,066                    | -                               | 15,726                      | 49%                    |
| Social Security                          | 19,136                | 9,602                    | (1,608)                         | 17,528                      | 45%                    |
| Municipal Retirement Sys.                | 36,320                | 18,716                   | (1,640)                         | 34,680                      | 46%                    |
| Worker's Compensation                    | 14,289                | 10,376                   | 5,000                           | 19,289                      | 46%                    |
| Medical Insurance                        | 35,816                | 15,421                   | (2,637)                         | 33,179                      | 54%                    |
| Unemployment Insurance                   | 851                   | 809                      | -                               | 851                         | 5%                     |
| Longevity Pay                            | 8,940                 | 8,950                    | -                               | 8,940                       | 0%                     |
| Standby Pay                              | 4,108                 | 1,264                    | -                               | 4,108                       | 69%                    |
| Car Allowance                            | 7,200                 | 3,600                    | -                               | 7,200                       | 50%                    |
| <b><i>Subtotal</i></b>                   | <b>354,537</b>        | <b>184,850</b>           | <b>4,956</b>                    | <b>359,493</b>              | <b>49%</b>             |
| <b><i>Supplies and Materials</i></b>     |                       |                          |                                 |                             |                        |
| Office Supplies                          | 816                   | 27                       | -                               | 816                         | 97%                    |
| Minor Supplies                           | 2,911                 | 825                      | -                               | 2,911                       | 72%                    |
| Bedding Material                         | 8,302                 | -                        | -                               | 8,302                       | 100%                   |
| Chemicals                                | 602                   | -                        | -                               | 602                         | 100%                   |
| Fuel                                     | 21,113                | 3,600                    | -                               | 21,113                      | 83%                    |
| Uniforms                                 | 2,269                 | 1,195                    | -                               | 2,269                       | 47%                    |
| <b><i>Subtotal</i></b>                   | <b>36,013</b>         | <b>5,647</b>             | <b>-</b>                        | <b>36,013</b>               | <b>84%</b>             |
| <b><i>Services and Other Charges</i></b> |                       |                          |                                 |                             |                        |
| Buildings & Grounds                      | 171                   | 101                      | -                               | 171                         | 41%                    |
| Mains and Valves                         | 27,653                | 7,725                    | -                               | 27,653                      | 72%                    |
| Hydrants and Valves                      | 611                   | -                        | -                               | 611                         | 100%                   |
| Water Lines                              | 38,956                | 8,732                    | -                               | 38,956                      | 78%                    |
| Equipment Maintenance                    | 7,903                 | 1,797                    | -                               | 7,903                       | 77%                    |
| Rentals                                  | 461                   | -                        | -                               | 461                         | 0%                     |
| Utilities- Telephone                     | 2,700                 | 4,209                    | -                               | 2,700                       | -56%                   |
| Utilities- Electric                      | 35,700                | 1,348                    | -                               | 35,700                      | 96%                    |
| Information Technology                   | 7,900                 | 2,778                    | -                               | 7,900                       | 65%                    |
| Dues & Memberships                       | 500                   | -                        | -                               | 500                         | 0%                     |
| Travel & Training                        | 747                   | 910                      | -                               | 747                         | -22%                   |
| Capital Equipment Lease                  | 8,160                 | 4,047                    | -                               | 8,160                       | 50%                    |
| Vehicle Maintenance                      | 4,796                 | 2,191                    | -                               | 4,796                       | 54%                    |
| Professional Services                    | -                     | 2,683                    | 2,683                           | 2,683                       | 0%                     |
| <b><i>Subtotal</i></b>                   | <b>136,258</b>        | <b>36,521</b>            | <b>2,683</b>                    | <b>138,941</b>              | <b>74%</b>             |
| <b><i>Capital Outlay</i></b>             | <b>-</b>              | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    | <b>0%</b>              |
| <b>TOTALS</b>                            | <b><u>526,808</u></b> | <b><u>227,018</u></b>    | <b><u>7,639</u></b>             | <b><u>534,447</u></b>       | <b>58%</b>             |

# UTILITIES WASTEWATER COLLECTION

## AMENDMENT # 1 May 1, 2018

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|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                        |
| Base Salaries                            | 62,698         | 32,752                   | 3,487                           | 66,185                      | 51%                    |
| Overtime                                 | 5,000          | 3,411                    | 1,800                           | 6,800                       | 50%                    |
| Social Security                          | 4,829          | 2,840                    | (585)                           | 4,244                       | 33%                    |
| Municipal Retirement System              | 9,166          | 5,423                    | 1,112                           | 10,278                      | 47%                    |
| Workman's Compensation                   | 2,270          | 2,858                    | 1,778                           | 4,048                       | 29%                    |
| Medical Insurance                        | 14,326         | 6,251                    | (972)                           | 13,354                      | 53%                    |
| Unemployment Insurance                   | 340            | 323                      | -                               | 340                         | 5%                     |
| Longevity Pay                            | 430            | 255                      | (175)                           | 255                         | 0%                     |
| Standby Pay                              | 4,108          | 790                      | (1,500)                         | 2,608                       | 70%                    |
| <i>Subtotal</i>                          | 103,167        | 54,903                   | 4,945                           | 108,112                     | 49%                    |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                        |
| Minor Supplies                           | 596            | 553                      | -                               | 596                         | 7%                     |
| Chemicals                                | 1,000          | -                        | -                               | 1,000                       | 100%                   |
| Bedding Material                         | 1,511          | -                        | -                               | 1,511                       | 100%                   |
| Fuel                                     | 2,000          | 936                      | -                               | 2,000                       | 53%                    |
| Uniforms                                 | 1,000          | 466                      | -                               | 1,000                       | 53%                    |
| <i>Subtotal</i>                          | 6,107          | 1,955                    | -                               | 6,107                       | 68%                    |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Information Technology                   | 3,600          | 1,969                    | -                               | 3,600                       | 45%                    |
| Utilities - Electricity                  | 6,000          | 8,563                    | 8,562                           | 14,562                      | 41%                    |
| Cap METRO Easement Fees                  | 8,000          | 5,356                    | -                               | 8,000                       | 33%                    |
| Lift Stations and Pumps                  | 26,580         | 11,510                   | -                               | 26,580                      | 57%                    |
| Manholes and Pipe                        | 15,666         | 343                      | -                               | 15,666                      | 98%                    |
| Traffic Controls                         | 1,010          | -                        | -                               | 1,010                       | 100%                   |
| Dues & Memberships                       | 200            | -                        | -                               | 200                         | 100%                   |
| Travel & Training                        | 1,000          | 190                      | -                               | 1,000                       | 81%                    |
| Vehicle Maintenance                      | 1,088          | 577                      | -                               | 1,088                       | 47%                    |
| Legal Services                           | -              | 120                      | 500                             | 500                         | 76%                    |
| <i>Subtotal</i>                          | 63,144         | 28,628                   | 9,062                           | 72,206                      | 60%                    |
| <b><i>Capital Outlay</i></b>             | -              | -                        | -                               | -                           | 0%                     |
| <b>TOTALS</b>                            | 172,418        | 85,487                   | 14,007                          | 186,425                     | 54%                    |

# UTILITIES WASTEWATER TREATMENT

## AMENDMENT # 1 May 1, 2018

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|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                        |
| Base Salaries                            | 81,433         | 42,512                   | 3,794                           | 85,227                      | 50%                    |
| Overtime                                 | 12,608         | 2,677                    | (4,931)                         | 7,677                       | 65%                    |
| Social Security                          | 6,783          | 3,645                    | 151                             | 6,934                       | 47%                    |
| Municipal Retirement System              | 12,874         | 6,900                    | 228                             | 13,102                      | 47%                    |
| Workman's Compensation                   | 3,169          | 3,286                    | 1,638                           | 4,807                       | 32%                    |
| Medical Insurance                        | 14,326         | 6,155                    | (1,068)                         | 13,258                      | 54%                    |
| Unemployment Insurance                   | 340            | 324                      | -                               | 340                         | 5%                     |
| Longevity Pay                            | 630            | 630                      | -                               | 630                         | 0%                     |
| Standby Pay                              | 6,162          | 2,054                    | (1,108)                         | 5,054                       | 59%                    |
| <b><i>Subtotal</i></b>                   | <b>138,325</b> | <b>68,183</b>            | <b>(1,296)</b>                  | <b>137,029</b>              | <b>50%</b>             |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                        |
| Office Supplies                          | 477            | 187                      | -                               | 477                         | 61%                    |
| Minor Supplies (safety)                  | 3,592          | 202                      | -                               | 3,592                       | 94%                    |
| Chemicals                                | 87,332         | 37,188                   | -                               | 87,332                      | 57%                    |
| Fuel                                     | 1,487          | 949                      | -                               | 1,487                       | 36%                    |
| Uniforms                                 | 1,497          | 670                      | -                               | 1,497                       | 55%                    |
| <b><i>Subtotal</i></b>                   | <b>94,385</b>  | <b>39,195</b>            | <b>-</b>                        | <b>94,385</b>               | <b>58%</b>             |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Buildings & Grounds                      | 1,263          | 557                      | -                               | 1,263                       | 56%                    |
| Engineering                              | 500            | -                        | -                               | 500                         | 100%                   |
| Lift Stations and Pumps                  | 9,527          | -                        | -                               | 9,527                       | 100%                   |
| WW Plant Maintenance                     | 39,374         | 2,026                    | -                               | 39,374                      | 95%                    |
| Testing/Lab Fees                         | 15,000         | 3,653                    | -                               | 15,000                      | 76%                    |
| Sludge Removal -Contract                 | 44,000         | 20,640                   | -                               | 44,000                      | 53%                    |
| Utilities- Telephone                     | 14,725         | 18,604                   | 13,000                          | 27,725                      | 33%                    |
| Utilities- Electric                      | 60,000         | 30,584                   | -                               | 60,000                      | 49%                    |
| Utilities- Elm Creek Water               | 350            | 131                      | -                               | 350                         | 62%                    |
| Information Technology                   | 5,000          | 1,969                    | -                               | 5,000                       | 61%                    |
| Dues & Memberships                       | 327            | 111                      | -                               | 327                         | 66%                    |
| Travel & Training                        | 2,000          | 235                      | -                               | 2,000                       | 88%                    |
| Equipment Maintenance                    | -              | 629                      | 700                             | 700                         | 10%                    |
| Vehicle Maint                            | -              | 89                       | 90                              | 90                          | 1%                     |
| Professional Services                    | -              | 952                      | 1,000                           | 1,000                       | 5%                     |
| Legal Services                           | -              | 220                      | 220                             | 220                         | 0%                     |
| <b><i>Subtotal</i></b>                   | <b>192,065</b> | <b>80,400</b>            | <b>15,010</b>                   | <b>206,855</b>              | <b>61%</b>             |
| <b><i>Capital Outlay</i></b>             | <b>-</b>       | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    | <b>0%</b>              |
| <b>TOTALS</b>                            | <b>424,776</b> | <b>187,777</b>           | <b>13,714</b>                   | <b>438,270</b>              | <b>57%</b>             |

# UTILITIES ADMINISTRATION- UTILITY BILLING

## AMENDMENT # 1 May 1, 2018

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|                                          | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>main.</u> |
|------------------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>      |                |                          |                                 |                             |                        |
| Base Salaries                            | 174,123        | 82,122                   | (3,391)                         | 170,732                     | 52%                    |
| Overtime                                 | 4,286          | 1,805                    | -                               | 4,286                       | 58%                    |
| Longevity Pay                            | 810            | 700                      | (110)                           | 700                         | 0%                     |
| Standby Pay                              | 1,896          | 711                      | -                               | 1,896                       | 63%                    |
| Social Security                          | 13,931         | 6,452                    | (656)                           | 13,275                      | 51%                    |
| Municipal Retirement System              | 26,443         | 12,375                   | (1,202)                         | 25,241                      | 51%                    |
| Medical Insurance                        | 35,816         | 11,979                   | -                               | 35,816                      | 67%                    |
| Workman's Compensation                   | 4,143          | 8,652                    | 6,600                           | 10,743                      | 19%                    |
| Unemployment Insurance                   | 851            | 808                      | 450                             | 1,301                       | 38%                    |
| Subtotal                                 | 262,299        | 125,605                  | 1,691                           | 263,990                     | 52%                    |
| <b><i>Supplies and Materials</i></b>     |                |                          |                                 |                             |                        |
| Minor Supplies                           | 2,563          | 1,044                    | -                               | 2,563                       | 59%                    |
| Office Supplies                          | 3,985          | 1,548                    | -                               | 3,985                       | 61%                    |
| Postage                                  | 17,500         | 7,103                    | -                               | 17,500                      | 59%                    |
| Printing                                 | 224            | 410                      | -                               | 224                         | -83%                   |
| Uniforms                                 | 1,823          | 562                      | -                               | 1,823                       | 69%                    |
| Fuel                                     | 3,932          | 1,710                    | -                               | 3,932                       | 57%                    |
| Subtotal                                 | 30,026         | 12,377                   | -                               | 30,026                      | 59%                    |
| <b><i>Services and Other Charges</i></b> |                |                          |                                 |                             |                        |
| Solid Waste Collection Svcs              | 765,822        | 312,747                  | (40,558)                        | 725,264                     | 57%                    |
| Meters & Boxes                           | 65,000         | 65,724                   | -                               | 65,000                      | -1%                    |
| Buildings & Grounds                      | 762            | 96                       | -                               | 762                         | 87%                    |
| Billing Services                         | 13,084         | 4,754                    | -                               | 13,084                      | 64%                    |
| Collection Expenses                      | 500            | -                        | -                               | 500                         | 0%                     |
| CC Machine and Fees                      | 24,223         | 16,275                   | -                               | 24,223                      | 33%                    |
| Equipment Maintenance                    | 500            | 455                      | -                               | 500                         | 9%                     |
| Information Technology                   | 23,859         | 8,367                    | -                               | 23,859                      | 65%                    |
| Utilities- Electric                      | -              | 2,723                    | -                               | -                           | 0%                     |
| Contract Services                        | 9,000          | 5,067                    | -                               | 9,000                       | 44%                    |
| Utilities- Telephone                     | -              | 3,759                    | -                               | -                           | 0%                     |
| Utilities - Natural Gas                  | 11,400         | 45                       | -                               | 11,400                      | 100%                   |
| Dues & Memberships                       | 1,000          | -                        | -                               | 1,000                       | 100%                   |
| Travel & Training                        | 4,167          | 1,118                    | -                               | 4,167                       | 73%                    |
| Operating Transfers Out                  | 1,121,029      | -                        | -                               | 1,121,029                   | 100%                   |
| Vehicle Maintenance                      | 2,022          | 1,749                    | -                               | 2,022                       | 14%                    |
| Miscellaneous                            | 91             | 172                      | -                               | 91                          | -89%                   |
| Subtotal                                 | 2,042,459      | 423,050                  | (40,558)                        | 2,001,901                   | 79%                    |
| <b><i>Capital Outlay</i></b>             |                |                          |                                 |                             |                        |
|                                          | -              | -                        | -                               | -                           | 0%                     |
| Total                                    | 2,334,784      | 561,032                  | (38,867)                        | 2,295,917                   | 76%                    |

**UTILITY FUND -Debt Service**  
**AMENDMENT # 1 May 1, 2018**

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|                                       |                         | <u>Y-T-D</u><br><u>Mar '18</u> | <u>Increase/</u><br><u>(decrease)</u> | <u>Amended</u><br><u>5-1-2018</u> | <u>% Re-</u><br><u>main.</u> |
|---------------------------------------|-------------------------|--------------------------------|---------------------------------------|-----------------------------------|------------------------------|
| <b><u>DEBT OBLIGATIONS</u></b>        | <b><u>Adopted</u></b>   |                                |                                       |                                   |                              |
| <i>Series 2008</i>                    |                         |                                |                                       |                                   |                              |
| RDA II - Principal                    | 37,000                  | 37,000                         | -                                     | 37,000                            | 0%                           |
| RDA II - Interest                     | 100,435                 | 49,160                         | -                                     | 100,435                           | 51%                          |
| RDA II - Pay Agent                    | 750                     | 750                            | -                                     | 750                               | 0%                           |
| <i>Series 2009</i>                    |                         |                                |                                       |                                   |                              |
| RDA II - Principal                    | 11,000                  | 11,000                         | -                                     | 11,000                            | 0%                           |
| RDA II - Interest                     | 26,220                  | 13,267                         | -                                     | 26,220                            | 49%                          |
| RDA II - Pay Agent                    | 750                     | 2,100                          | 1,350                                 | 2,100                             | 0%                           |
| <i>Series 2011</i>                    |                         |                                |                                       |                                   |                              |
| WW - CO - Principal                   | 280,000                 |                                | -                                     | 280,000                           | 100%                         |
| WW - CO - Interest                    | 262,273                 | 131,136                        | -                                     | 262,273                           | 50%                          |
| CO"s Paying Agent                     | -                       | -                              | -                                     | -                                 | 0%                           |
| <i>Series 2013</i>                    |                         |                                |                                       |                                   |                              |
| WW Comb T/R Co - Principal            | 42,098                  |                                | -                                     | 42,098                            | 100%                         |
| WW Comb T/R Co - Interest             | 34,108                  | 17,054                         | -                                     | 34,108                            | 50%                          |
| WW Ltd Ref Bond - Principal           | 97,753                  |                                | -                                     | 97,753                            | 100%                         |
| WW Ltd Ref Bond - Interest            | 10,313                  | 5,156                          | -                                     | 10,313                            | 50%                          |
| <i>Series 2015</i>                    |                         |                                |                                       |                                   |                              |
| Refunding Of CO Principal             | 115,000                 |                                | -                                     | 115,000                           | 100%                         |
| Refunding Of CO Interest              | 119,025                 | 59,513                         | -                                     | 119,025                           | 50%                          |
| Refunding Of CO Pay Agent             | 400                     | 400                            | -                                     | 400                               | 0%                           |
| <i>Series 2016</i>                    |                         |                                |                                       |                                   |                              |
| CO Tax & Revenue-Principal            | 325,000                 |                                | -                                     | 325,000                           | 100%                         |
| CO Tax & Revenue-Interest             | 346,400                 | 173,400                        | -                                     | 346,400                           | 50%                          |
| Bond Issue Costs                      | -                       | -                              | -                                     | -                                 | 0%                           |
| Miscellaneous                         | -                       | -                              | -                                     | -                                 | 0%                           |
| <i>Subtotal</i>                       | <u>1,808,525</u>        | <u>499,936</u>                 | <u>1,350</u>                          | <u>1,809,875</u>                  | <u>72%</u>                   |
| <b><u>Capital Leases</u></b>          |                         |                                |                                       |                                   |                              |
| Southside Bank - Principal            | 7,056                   | 3,544                          | -                                     | 7,056                             | 50%                          |
| Southside Bank - Interest             | <u>591</u>              | <u>279</u>                     | <u>-</u>                              | <u>591</u>                        | <u>53%</u>                   |
| <i>Subtotal</i>                       | <u>7,647</u>            | <u>3,823</u>                   | <u>-</u>                              | <u>7,647</u>                      | <u>0%</u>                    |
| <b><u>TRANSFER - FUND BALANCE</u></b> | <u>-</u>                | <u>-</u>                       | <u>-</u>                              | <u>-</u>                          | <u>0%</u>                    |
| <b>TOTALS</b>                         | <u><u>1,816,172</u></u> | <u><u>503,759</u></u>          | <u><u>1,350</u></u>                   | <u><u>1,817,522</u></u>           | <u><u>0%</u></u>             |

**PLANNING AND DEVELOPMENT  
AMENDMENT # 1 May 1, 2018**

|                                          |                | Y-T-D          | Increase/         | Amended         | 21<br>% Re-  |
|------------------------------------------|----------------|----------------|-------------------|-----------------|--------------|
|                                          | <u>Adopted</u> | <u>Mar '18</u> | <u>(decrease)</u> | <u>5-1-2018</u> | <u>main.</u> |
| <b><i>Salaries and Benefits</i></b>      |                |                |                   |                 |              |
| Base Salaries                            | 100,906        | 51,509         | 3,245             | 104,151         | 51%          |
| Overtime                                 | 1,352          | 1,218          | 2,000             | 3,352           | 64%          |
| Social Security                          | 8,505          | 4,518          | 344               | 8,849           | 49%          |
| Municipal Retirement System              | 16,143         | 8,576          | 599               | 16,742          | 49%          |
| Workman's Compensation                   | 491            | 2,180          | 1,981             | 2,472           | 12%          |
| Medical Insurance                        | 14,326         | 6,215          | (1,008)           | 13,318          | 53%          |
| Unemployment Insurance                   | 340            | 324            | (16)              | 324             | 0%           |
| Longevity Pay                            | 3,070          | 3,070          | -                 | 3,070           | 0%           |
| Car Allowance                            | 7,200          | 3,600          | -                 | 7,200           | 50%          |
| Other                                    | -              | -              | -                 | -               | 0%           |
| <b><i>Subtotal</i></b>                   | <b>152,333</b> | <b>81,212</b>  | <b>7,145</b>      | <b>159,478</b>  | <b>49%</b>   |
| <b><i>Supplies and Materials</i></b>     |                |                |                   |                 |              |
| Office Supplies                          | 3,419          | 721            | -                 | 3,419           | 79%          |
| Postage                                  | 4,000          | 1,821          | -                 | 4,000           | 54%          |
| Minor Supplies                           | 590            | 115            | -                 | 590             | 81%          |
| Printing                                 | 1,440          | 719            | -                 | 1,440           | 50%          |
| <b><i>Subtotal</i></b>                   | <b>9,449</b>   | <b>3,376</b>   | <b>-</b>          | <b>9,449</b>    | <b>64%</b>   |
| <b><i>Services and Other Charges</i></b> |                |                |                   |                 |              |
| Buildings & Grounds                      | 5,100          | 5,013          | -                 | 5,100           | 2%           |
| Professional Services                    | 80,000         | 41,574         | -                 | 80,000          | 48%          |
| Information Technology                   | 9,200          | 3,089          | -                 | 9,200           | 66%          |
| Engineering                              | 3,000          | -              | -                 | 3,000           | 100%         |
| Filing Fees                              | 3,000          | -              | -                 | 3,000           | 100%         |
| Utilities- Telephone                     | 5,400          | 2,766          | -                 | 5,400           | 49%          |
| Utilities- Electric                      | 2,700          | 1,089          | -                 | 2,700           | 60%          |
| Utilities- Gas                           | 725            | 496            | -                 | 725             | 32%          |
| Dues & Memberships                       | 665            | 766            | 101               | 766             | 0%           |
| Travel & Training                        | 599            | 1,051          | 452               | 1,051           | 0%           |
| Legal Services                           | -              | 3,184          | 5,000             | 5,000           | 0%           |
| Other                                    | -              | -              | -                 | -               | 0%           |
| <b><i>Subtotal</i></b>                   | <b>110,389</b> | <b>59,027</b>  | <b>5,553</b>      | <b>115,942</b>  | <b>49%</b>   |
| <b><i>Capital Outlay</i></b>             | <b>-</b>       | <b>-</b>       | <b>-</b>          | <b>-</b>        | <b>0%</b>    |
| <b>TOTALS</b>                            | <b>272,171</b> | <b>143,615</b> | <b>12,698</b>     | <b>284,869</b>  | <b>50%</b>   |

**CODE ENFORCEMENT**  
**AMENDMENT # 1 May 1, 2018**

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|                                              | <u>Adopted</u>        | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>main.</u> |
|----------------------------------------------|-----------------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><i>Salaries and Benefits</i></b>          |                       |                          |                                 |                             |                        |
| Base Salaries                                | 72,112                | 36,466                   | 1,665                           | 73,777                      | 51%                    |
| Overtime                                     | 3,302                 | 1,953                    | -                               | 3,302                       | 41%                    |
| Social Security                              | 5,550                 | 2,964                    | 287                             | 5,837                       | 49%                    |
| Municipal Retirement System                  | 10,535                | 5,633                    | 516                             | 11,051                      | 49%                    |
| Workman's Compensation                       | 718                   | 3,950                    | 4,668                           | 5,386                       | 27%                    |
| Medical Insurance                            | 14,326                | 6,275                    | -                               | 14,326                      | 56%                    |
| Unemployment Insurance                       | 340                   | 323                      | -                               | 340                         | 5%                     |
| Longevity Pay                                | 440                   | 400                      | (40)                            | 400                         | 0%                     |
| <b><i>Subtotal</i></b>                       | <b>107,324</b>        | <b>57,963</b>            | <b>7,096</b>                    | <b>114,420</b>              | <b>49%</b>             |
| <br><b><i>Supplies and Materials</i></b>     |                       |                          |                                 |                             |                        |
| Office Supplies                              | 500                   | 157                      | -                               | 500                         | 69%                    |
| Printing                                     | 244                   | -                        | -                               | 244                         | 100%                   |
| Fuel                                         | 2,673                 | 205                      | -                               | 2,673                       | 92%                    |
| Tools                                        | 350                   | -                        | -                               | 350                         | 100%                   |
| Uniforms                                     | 880                   | 203                      | -                               | 880                         | 77%                    |
| <b><i>Subtotal</i></b>                       | <b>4,647</b>          | <b>565</b>               | <b>-</b>                        | <b>4,647</b>                | <b>88%</b>             |
| <br><b><i>Services and Other Charges</i></b> |                       |                          |                                 |                             |                        |
| Code Violation Abatements                    | 23,987                | 1,881                    | -                               | 23,987                      | 92%                    |
| Filing Fees                                  | 2,500                 | -                        | -                               | 2,500                       | 100%                   |
| Plan Review Fees                             | 3,000                 | -                        | -                               | 3,000                       | 100%                   |
| Utilities                                    | 2,264                 | 1,103                    | -                               | 2,264                       | 51%                    |
| Information Technology                       | 9,775                 | 1,823                    | -                               | 9,775                       | 81%                    |
| Dues & Memberships                           | 1,000                 | -                        | -                               | 1,000                       | 0%                     |
| Travel & Training                            | 2,643                 | 987                      | -                               | 2,643                       | 63%                    |
| Vehicle Maintenance                          | 2,196                 | 21                       | -                               | 2,196                       | 99%                    |
| Other                                        | -                     | -                        | -                               | -                           | 0%                     |
| <b><i>Subtotal</i></b>                       | <b>47,364</b>         | <b>5,816</b>             | <b>-</b>                        | <b>47,364</b>               | <b>88%</b>             |
| <br><b><i>Capital Outlay</i></b>             | <b>-</b>              | <b>-</b>                 | <b>-</b>                        | <b>-</b>                    | <b>0%</b>              |
| <br><b>TOTALS</b>                            | <b><u>159,335</u></b> | <b><u>64,343</u></b>     | <b><u>7,096</u></b>             | <b><u>166,431</u></b>       | <b>61%</b>             |



# **SPECIAL REVENUE FUNDS**

**NON-DEPARTMENTAL -Debt Service**  
**AMENDMENT # 1 May 1, 2018**

**30**

| <b><u>DEBT REVENUE</u></b>  | <b><u>Adopted</u></b> | <b><u>Y-T-D<br/>Mar '18</u></b> | <b><u>Increase/<br/>(decrease)</u></b> | <b><u>Amended<br/>5-1-2018</u></b> | <b><u>% Re-<br/>main.</u></b> |
|-----------------------------|-----------------------|---------------------------------|----------------------------------------|------------------------------------|-------------------------------|
| Current Taxes               | 1,067,843             | 986,752                         | 13,616                                 | 1,081,459                          | 9%                            |
| Delinquent Taxes            | 199,764               | 144,226                         | (10,000)                               | 189,764                            | 24%                           |
| Prior Year Delinquent Taxes | -                     | 11,371                          | 15,000                                 | 15,000                             | 24%                           |
| Penalty & Interest          | 19,097                | 6,167                           | -                                      | 19,097                             | 68%                           |
| Interest Income             | 126                   | 73                              | -                                      | 126                                | 42%                           |
| <b>Subtotal</b>             | <b>1,286,830</b>      | <b>1,148,588</b>                | <b>18,616</b>                          | <b>1,305,446</b>                   | <b>12%</b>                    |
| <b>TOTALS</b>               | <b>1,286,830</b>      | <b>1,148,588</b>                | <b>18,616</b>                          | <b>1,305,446</b>                   | <b>12%</b>                    |

| <b><u>DEBT OBLIGATIONS</u></b>  | <b><u>Adopted</u></b> | <b><u>Y-T-D<br/>Mar '18</u></b> | <b><u>Increase/<br/>(decrease)</u></b> | <b><u>Amended<br/>5-1-2018</u></b> | <b><u>% Re-<br/>main.</u></b> |
|---------------------------------|-----------------------|---------------------------------|----------------------------------------|------------------------------------|-------------------------------|
| <b><u>Series 2007</u></b>       |                       |                                 |                                        |                                    |                               |
| T/R Co - Principal              | 95,000                | -                               | -                                      | 95,000                             | 100%                          |
| T/R Co - Interest               | 50,841                | 25,421                          | -                                      | 50,841                             | 50%                           |
| T/R Co - Pay Agent              | 425                   | -                               | -                                      | 425                                | 100%                          |
| <b><u>Series 2009</u></b>       |                       |                                 |                                        |                                    |                               |
| T/R Co - Principal              | 65,000                | -                               | -                                      | 65,000                             | 100%                          |
| T/R Co - Interest               | 44,411                | 22,206                          | -                                      | 44,411                             | 50%                           |
| T/R Co - Pay Agent              | 1,000                 | -                               | -                                      | 1,000                              | 100%                          |
| <b><u>Series 2011</u></b>       |                       |                                 |                                        |                                    |                               |
| GO - CO - Principal             | 40,000                | -                               | -                                      | 40,000                             | 100%                          |
| GO - CO - Interest              | 37,648                | 18,734                          | -                                      | 37,648                             | 50%                           |
| CO's Paying Agent               | 300                   | -                               | -                                      | 300                                | 100%                          |
| <b><u>Series 2013</u></b>       |                       |                                 |                                        |                                    |                               |
| GO Comb T/R Co - Principal      | 77,903                | -                               | -                                      | 77,903                             | 100%                          |
| GO Comb T/R Co - Interest       | 63,117                | 31,559                          | -                                      | 63,117                             | 50%                           |
| Paying Agent                    | 600                   | -                               | -                                      | 600                                | 100%                          |
| Refunding Interest              | 21,337                | 10,669                          | -                                      | 21,337                             | 50%                           |
| Principal Limit Ref Bond        | 202,247               | -                               | -                                      | 202,247                            | 100%                          |
| <b><u>Series 2015</u></b>       |                       |                                 |                                        |                                    |                               |
| Principal                       | 220,000               | -                               | -                                      | 220,000                            | 100%                          |
| Interest                        | 204,350               | 102,175                         | -                                      | 204,350                            | 50%                           |
| Paying Agent                    | 400                   | 400                             | -                                      | 400                                | 0%                            |
| <b>Subtotal</b>                 | <b>1,124,579</b>      | <b>211,162</b>                  | <b>-</b>                               | <b>1,124,579</b>                   | <b>81%</b>                    |
| <b><u>OTHER NOTES/Loans</u></b> |                       |                                 |                                        |                                    |                               |
| Southside Bank - Principal      | 87,305                | 43,837                          | -                                      | 87,305                             | 50%                           |
| Southside Bank - Interest       | 6,842                 | 3,237                           | -                                      | 6,842                              | 53%                           |
| <b>Subtotal</b>                 | <b>94,147</b>         | <b>47,073</b>                   | <b>-</b>                               | <b>94,147</b>                      | <b>50%</b>                    |
| <b>TOTALS</b>                   | <b>1,218,726</b>      | <b>258,235</b>                  | <b>-</b>                               | <b>1,218,726</b>                   | <b>79%</b>                    |
| <b>FUND BALANCE</b>             | <b>68,104</b>         |                                 |                                        | <b>86,720</b>                      | <b>100%</b>                   |

**RED LIGHT CAMERA FUND**  
**AMENDMENT # 1 May 1, 2018**

|                                   |                       |                                 |                                        |                                    | <b>72</b>                     |
|-----------------------------------|-----------------------|---------------------------------|----------------------------------------|------------------------------------|-------------------------------|
| <b><u>REVENUE</u></b>             | <b><u>Adopted</u></b> | <b><u>Y-T-D<br/>Mar '18</u></b> | <b><u>Increase/<br/>(decrease)</u></b> | <b><u>Amended<br/>5-1-2018</u></b> | <b><u>% Re-<br/>main.</u></b> |
| Fines                             | 795,895               | 255,447                         | (257,788)                              | 538,107                            | 53%                           |
| Interest Income                   | 2,680                 | 4,881                           | 3,696                                  | 6,376                              | 23%                           |
| <i>Subtotal</i>                   | 798,575               | 260,328                         | (254,092)                              | 544,483                            | 52%                           |
| <b>TOTALS</b>                     | <b>798,575</b>        | <b>260,328</b>                  | <b>(254,092)</b>                       | <b>544,483</b>                     | <b>52%</b>                    |
| <hr/>                             |                       |                                 |                                        |                                    |                               |
| <b><u>EXPENDITURES</u></b>        |                       |                                 |                                        |                                    |                               |
| <i>Services and Other Charges</i> |                       |                                 |                                        |                                    |                               |
| Signal Equipment Costs            | -                     | 34,865                          | 197,630                                | 197,630                            | 82%                           |
| Collection Fees                   | 44,946                | 15,665                          | (2,363)                                | 42,583                             | 63%                           |
| Signal Op Exp.(refunds)           | 12,706                | 897                             | (10,554)                               | 2,152                              | 58%                           |
| State Red Light Trauma            | 354,763               | 285,499                         | (69,264)                               | 285,499                            | 0%                            |
| <i>Subtotal</i>                   | 412,415               | 336,925                         | 115,449                                | 527,864                            | 36%                           |
| <br><i>EPD Capital Equipment</i>  |                       |                                 |                                        |                                    |                               |
| Equipment                         | 228,000               | -                               | (197,630)                              | 30,370                             | 100%                          |
| Vehicles                          | -                     | -                               | -                                      | -                                  | 0%                            |
| Miscellaneous                     | -                     | -                               | -                                      | -                                  | 0%                            |
| <i>Subtotal</i>                   | 228,000               | -                               | (197,630)                              | 30,370                             | 100%                          |
| <i>Transfer Out</i>               | 158,160               | -                               | -                                      | 158,160                            | 100%                          |
| <b>TOTALS</b>                     | <b>798,575</b>        | <b>336,925</b>                  | <b>(82,181)</b>                        | <b>716,394</b>                     | <b>53%</b>                    |
| <br><b><u>FUND BALANCE</u></b>    | <br><b><u>-</u></b>   |                                 |                                        | <br><b><u>(171,911)</u></b>        |                               |

# HOTEL-MOTEL TAX FUND

## AMENDMENT # 1 May 1, 2018

|                                  | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>04<br/>main</u> |
|----------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|--------------------|
| <b><u>REVENUE</u></b>            |                |                          |                                 |                             |                    |
| <i><b>Taxes</b></i>              |                |                          |                                 |                             |                    |
| Tax Collections                  | 113,279        | 21,548                   | -                               | 113,279                     | 81%                |
| Interest Income                  | -              | -                        | -                               | -                           | 0%                 |
| Other                            | -              | -                        | -                               | -                           | 0%                 |
| <i>Subtotal</i>                  | <u>113,279</u> | <u>21,548</u>            | <u>-</u>                        | <u>113,279</u>              | 81%                |
| <b>TOTALS</b>                    | <u>113,279</u> | <u>21,548</u>            | <u>-</u>                        | <u>113,279</u>              | 81%                |
| <hr/>                            |                |                          |                                 |                             |                    |
| <b><u>EXPENDITURES</u></b>       |                |                          |                                 |                             |                    |
| <i><b>Community Support</b></i>  |                |                          |                                 |                             |                    |
| Elgin Chamber of Commerce        | 50,000         | -                        | -                               | 50,000                      | 100%               |
| Elgin Historical Association     | 6,000          | 6,000                    | -                               | 6,000                       | 0%                 |
| Miscellaneous                    | -              | -                        | -                               | -                           | 0%                 |
| <i>Subtotal</i>                  | <u>56,000</u>  | <u>6,000</u>             | <u>-</u>                        | <u>56,000</u>               | 89%                |
| <i><b>Community Projects</b></i> |                |                          |                                 |                             |                    |
| Union Depot                      | 5,000          | 43                       | -                               | 5,000                       | 99%                |
| Holiday Lights                   | 5,000          | 3,068                    | -                               | 5,000                       | 39%                |
| Nofsinger House                  | 5,000          | 4,013                    | -                               | 5,000                       | 20%                |
| Freight Depot                    | 6,500          | 3,172                    | -                               | 6,500                       | 51%                |
| <i>Miscellaneous</i>             | <u>-</u>       | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | 0%                 |
| <i>Subtotal</i>                  | <u>21,500</u>  | <u>10,297</u>            | <u>-</u>                        | <u>21,500</u>               | 52%                |
| <b>TOTALS</b>                    | <u>77,500</u>  | <u>16,297</u>            | <u>-</u>                        | <u>77,500</u>               | 79%                |
| <b>MEMO-FUND BALANCE</b>         | <u>35,779</u>  |                          |                                 | <u>35,779</u>               |                    |

**ELGIN MAIN STREET BOARD**  
**AMENDMENT # 1 May 1, 2018**

| <b><u>REVENUE</u></b>                    | <b><u>Adopted</u></b> | <b><u>Y-T-D<br/>Mar '18</u></b> | <b><u>Increase/<br/>(decrease)</u></b> | <b><u>Amended<br/>5-1-2018</u></b> | <b><u>19<br/>% Re-<br/>main.</u></b> |
|------------------------------------------|-----------------------|---------------------------------|----------------------------------------|------------------------------------|--------------------------------------|
| Hogeye Festival                          | 49,714                | 30,870                          | -                                      | 49,714                             | 38%                                  |
| Fundraising                              | 440                   | 473                             | 60                                     | 500                                | 5%                                   |
| Downtown 78621                           | 33                    | -                               | -                                      | 33                                 | 100%                                 |
| <i>Subtotal</i>                          | 50,187                | 31,343                          | 60                                     | 50,247                             |                                      |
| Shared advertising                       | 1,237                 | -                               | -                                      | 1,237                              | 100%                                 |
| Interest Income                          | -                     | -                               | -                                      | -                                  | 0%                                   |
| Miscellaneous                            | -                     | 996                             | 996                                    | 996                                | 0%                                   |
| Special Events                           | -                     | -                               | -                                      | -                                  | 0%                                   |
| <i>Subtotal</i>                          | 1,237                 | 996                             | 996                                    | 2,233                              | 55%                                  |
| <b><u>FUND BALANCE</u></b>               | 7,932                 | -                               | (7,932)                                | -                                  | 0%                                   |
| <b>TOTALS</b>                            | 59,356                | 32,339                          | (6,876)                                | 52,480                             | 38%                                  |
| <b><u>EXPENDITURES</u></b>               |                       |                                 |                                        |                                    |                                      |
| <b><i>Supplies and Materials</i></b>     |                       |                                 |                                        |                                    |                                      |
| Office Supplies                          | 229                   | -                               | -                                      | 229                                | 100%                                 |
| Printing                                 | -                     | -                               | -                                      | -                                  | 0%                                   |
| <i>Subtotal</i>                          | 229                   | -                               | -                                      | 229                                | 100%                                 |
| <b><i>Services and Other Charges</i></b> |                       |                                 |                                        |                                    |                                      |
| Promo Tourism                            | 8,247                 | 4,237                           | -                                      | 8,247                              | 49%                                  |
| Downtown Improvements                    | 5,270                 | 1,600                           | -                                      | 5,270                              | 70%                                  |
| Fundraising                              | 500                   | -                               | -                                      | 500                                | 0%                                   |
| Dues Subs. & Publishing                  | 243                   | 42                              | -                                      | 243                                | 83%                                  |
| Travel Training                          | 1,961                 | 355                             | -                                      | 1,961                              | 82%                                  |
| Design Committee                         | 4,540                 | 818                             | -                                      | 4,540                              | 82%                                  |
| Business Dev. Comm.                      | 5,650                 | 1,205                           | -                                      | 5,650                              | 79%                                  |
| Downtown 78621                           | -                     | -                               | -                                      | -                                  | 0%                                   |
| Main Street Incentives                   | -                     | -                               | -                                      | -                                  | 0%                                   |
| Hogeye Festival                          | 32,216                | 30,887                          | 4,500                                  | 36,716                             | 16%                                  |
| Holiday Christmas                        | 500                   | -                               | -                                      | 500                                | 100%                                 |
| <i>Subtotal</i>                          | 59,127                | 39,145                          | 4,500                                  | 63,627                             | 38%                                  |
| <b><i>Operating Transfers Out</i></b>    | -                     | -                               | -                                      | -                                  |                                      |
| <b>TOTALS</b>                            | 59,356                | 39,145                          | 4,500                                  | 63,856                             |                                      |
| <b><u>FUND BALANCE</u></b>               | -                     |                                 |                                        | (11,376)                           |                                      |

**CABLE FRANCHISE SUBSCRIBER FEE  
AMENDMENT # 1 May 1, 2018**

|                                          | <b><u>Adopted</u></b>    | <b><u>Y-T-D<br/>Mar '18</u></b> | <b><u>Increase/<br/>(decrease)</u></b> | <b><u>Amended<br/>5-1-2018</u></b> | <b><u>70<br/>% Re-<br/>main.</u></b> |
|------------------------------------------|--------------------------|---------------------------------|----------------------------------------|------------------------------------|--------------------------------------|
| <b><u>REVENUE</u></b>                    |                          |                                 |                                        |                                    |                                      |
| <b><i>Miscellaneous</i></b>              |                          |                                 |                                        |                                    |                                      |
| Cable Franchise - Ch 10                  | 15,650                   | 5,725                           | -                                      | 15,650                             | 63%                                  |
| Law Enforcement Ed.                      | 1,370                    | 1,784                           | -                                      | 1,370                              | -30%                                 |
| Other                                    | -                        | -                               | -                                      | -                                  | 0%                                   |
| <i>Subtotal</i>                          | <u>17,020</u>            | <u>7,509</u>                    |                                        | <u>17,020</u>                      | 56%                                  |
| <b>TOTALS</b>                            | <u><u>17,020</u></u>     | <u><u>7,509</u></u>             | <u><u>-</u></u>                        | <u><u>17,020</u></u>               | 56%                                  |
| <br><b><u>EXPENDITURES</u></b>           |                          |                                 |                                        |                                    |                                      |
| <b><i>Services and Other Charges</i></b> |                          |                                 |                                        |                                    |                                      |
| Law Enforcement Education                | 1,800                    | -                               | -                                      | 1,800                              | 100%                                 |
| Refunds                                  | -                        | -                               | -                                      | -                                  | 0%                                   |
| Miscellaneous                            | -                        | -                               | -                                      | -                                  | 0%                                   |
| <i>Subtotal</i>                          | <u>1,800</u>             | <u>-</u>                        | <u>-</u>                               | <u>1,800</u>                       | 100%                                 |
| <b>TOTALS</b>                            | <u><u>1,800</u></u>      | <u><u>-</u></u>                 | <u><u>-</u></u>                        | <u><u>1,800</u></u>                | 100%                                 |
| <br><b>MEMO-FUND BALANCE</b>             | <br><u><u>15,220</u></u> |                                 |                                        | <br><u><u>15,220</u></u>           |                                      |

# COURT TECHNOLOGY & SECURITY FUNDS

## AMENDMENT # 1 May 1, 2018

|                                          |                |                                |                                       |                                   | 07                           |
|------------------------------------------|----------------|--------------------------------|---------------------------------------|-----------------------------------|------------------------------|
|                                          | <u>Adopted</u> | <u>Y-T-D</u><br><u>Mar '18</u> | <u>Increase/</u><br><u>(decrease)</u> | <u>Amended</u><br><u>5-1-2018</u> | <u>% Re-</u><br><u>main.</u> |
| <b><u>REVENUE</u></b>                    |                |                                |                                       |                                   |                              |
| <b><i>Court Fees and Charges</i></b>     |                |                                |                                       |                                   |                              |
| Child Safety Fees                        | 500            | 538                            | 500                                   | 1,000                             | 46%                          |
| Arrest Fees                              | 100            | -                              | -                                     | 100                               | 100%                         |
| Interest Income                          | 140            | 302                            | 500                                   | 640                               | 53%                          |
| Court Security                           | 4,764          | 3,210                          | 1,500                                 | 6,264                             | 49%                          |
| Court Technology                         | 6,851          | 2,331                          | (1,500)                               | 5,351                             | 56%                          |
| <i>Subtotal</i>                          | 12,355         | 6,381                          | 1,000                                 | 13,355                            | 52%                          |
| <b>TOTALS</b>                            | <u>12,355</u>  | <u>6,381</u>                   | <u>1,000</u>                          | <u>13,355</u>                     | 52%                          |
| <b><u>EXPENDITURES</u></b>               |                |                                |                                       |                                   |                              |
| <b><i>Salaries and Benefits</i></b>      |                |                                |                                       |                                   |                              |
| <b><i>Court Security</i></b>             |                |                                |                                       |                                   |                              |
| Base Salaries                            | -              | -                              | 7,009                                 | 7,009                             | 100%                         |
| Social Security                          | -              | -                              | 540                                   | 540                               | 100%                         |
| Worker's Compensation                    | -              | -                              | 269                                   | 269                               | 100%                         |
| Unemploy. Insurance                      | -              | -                              | 180                                   | 180                               | 100%                         |
| <i>Subtotal</i>                          | -              | -                              | 7,998                                 | 7,998                             | 100%                         |
| <b><i>Services and Other Charges</i></b> |                |                                |                                       |                                   |                              |
| Court Security                           | 5,000          | -                              | (5,000)                               | -                                 | 0%                           |
| Surveillance Cameras (2)                 | -              | 1,000                          | 1,000                                 | 1,000                             | 0%                           |
| Panic Button                             | -              | -                              | 500                                   | 500                               | 100%                         |
| AXON Camera and Taser                    | -              | 2,337                          | 2,761                                 | 2,762                             | 15%                          |
| <i>Subtotal</i>                          | 5,000          | 3,337                          | (739)                                 | 4,262                             | 22%                          |
| Court Technology                         | 5,000          | -                              | (5,000)                               | -                                 | 0%                           |
| TV/DVD Court Lobby                       | -              | 1,500                          | 2,000                                 | 2,000                             | 25%                          |
| EPD Ticket Writers                       | -              | -                              | 8,110                                 | 8,110                             | 100%                         |
| LT Systems Maint. Con.                   | -              | -                              | 2,000                                 | 2,000                             | 100%                         |
| <i>Subtotal</i>                          | 5,000          | 1,500                          | 7,110                                 | 12,110                            | 88%                          |
| <b>TOTALS</b>                            | <u>10,000</u>  | <u>4,837</u>                   | <u>14,369</u>                         | <u>24,370</u>                     | 80%                          |

### MEMO ENTRY:

| <u>FUND BALANCE</u>           | <u>Beginning</u> |   | <u>Change</u> | <u>Ending</u> |
|-------------------------------|------------------|---|---------------|---------------|
| <b><i>Court Security</i></b>  | 32,064           | - | (7,496)       | 24,568        |
| <b><i>Court Technolgy</i></b> | 6,357            | - | (5,259)       | 1,098         |
| <i>Subtotal</i>               | 38,420           | - | (12,755)      | 25,665        |

# WATER IMPACT FEES

## AMENDMENT # 1 May 1, 2018

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|                                   | <u>Adopted</u>        | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>main.</u> |
|-----------------------------------|-----------------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <b><u>REVENUE</u></b>             |                       |                          |                                 |                             |                        |
| Impact Fees                       | 163,383               | 74,600                   | -                               | 163,383                     | 54%                    |
| Interest Income                   | -                     | 868                      | 1,000                           | 1,000                       | 13%                    |
| Other                             | -                     | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                   | <u>163,383</u>        | <u>75,468</u>            | <u>1,000</u>                    | <u>164,383</u>              | 54%                    |
| <i>Transfer In</i>                | <u>-</u>              | <u>-</u>                 | <u>-</u>                        | <u>-</u>                    | 0%                     |
| <b>TOTALS</b>                     | <u><u>163,383</u></u> | <u><u>75,468</u></u>     | <u><u>1,000</u></u>             | <u><u>164,383</u></u>       | 54%                    |
| <hr/>                             |                       |                          |                                 |                             |                        |
| <b><u>EXPENDITURES</u></b>        |                       |                          |                                 |                             |                        |
| <i>Services and Other Charges</i> |                       |                          |                                 |                             |                        |
| Engineering                       | 5,000                 | -                        | -                               | 5,000                       | 100%                   |
| Miscellaneous                     | -                     | -                        | 1,000                           | 1,000                       | 100%                   |
| <i>Subtotal</i>                   | <u>5,000</u>          | <u>-</u>                 | <u>1,000</u>                    | <u>6,000</u>                |                        |
| <i>Capital Outlay</i>             |                       |                          |                                 |                             |                        |
| Main Street Alley Project         | 25,000                | -                        | -                               | 25,000                      | 100%                   |
| Water Lines/Upgrades              | 100,000               | -                        | -                               | 100,000                     | 100%                   |
| Other                             | -                     | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                   | <u>125,000</u>        | <u>-</u>                 | <u>-</u>                        | <u>125,000</u>              | 100%                   |
| <b>TOTALS</b>                     | <u><u>130,000</u></u> | <u><u>-</u></u>          | <u><u>1,000</u></u>             | <u><u>131,000</u></u>       | 100%                   |
| <b>FUND BALANCE</b>               | <u><u>33,383</u></u>  |                          |                                 | <u><u>33,383</u></u>        |                        |



# SEWER IMPACT FEES

## AMENDMENT # 1 May 1, 2018

|                                   |                |                          |                                 |                             | 12                     |
|-----------------------------------|----------------|--------------------------|---------------------------------|-----------------------------|------------------------|
| <u>REVENUE</u>                    | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>% Re-<br/>main.</u> |
| <i>Fees</i>                       |                |                          |                                 |                             |                        |
| Impact Fees                       | 109,348        | 64,200                   | -                               | 109,348                     | 41%                    |
| Interest Income                   | 532            | 485                      | 900                             | 1,432                       | 66%                    |
| Other                             | -              | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                   | 109,879        | 64,685                   | 900                             | 110,779                     | 42%                    |
| <i>Transfer In</i>                | -              | -                        | -                               | -                           | 0%                     |
| <b>TOTALS</b>                     | <u>109,879</u> | <u>64,685</u>            | <u>900</u>                      | <u>109,879</u>              | 41%                    |
| <hr/>                             |                |                          |                                 |                             |                        |
| <u>EXPENDITURES</u>               |                |                          |                                 |                             |                        |
| <i>Services and Other Charges</i> |                |                          |                                 |                             |                        |
| Engineering                       | -              | -                        | -                               | -                           | 0%                     |
| Miscellaneous                     | -              | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                   | -              | -                        | -                               | -                           | 0%                     |
| <i>Capital Outlay</i>             |                |                          |                                 |                             |                        |
| Sewer Line Extension              | 100,000        | -                        | -                               | 100,000                     | 100%                   |
| Other                             | -              | -                        | -                               | -                           | 0%                     |
| <i>Subtotal</i>                   | 100,000        | -                        | -                               | 100,000                     | 100%                   |
| <i>Transfer- Utility Fund</i>     | -              | -                        | -                               | -                           | 0%                     |
| <b>TOTALS</b>                     | <u>100,000</u> | <u>-</u>                 | <u>-</u>                        | <u>100,000</u>              | 100%                   |
| <u>FUND BALANCE</u>               | <u>9,879</u>   |                          |                                 | <u>9,879</u>                |                        |

# **ECONOMIC DEVELOPMENT CORPORATION**

# EEDC OPERATIONS AND DEBT SERVICE FUND

AMENDMENT # 1 May 1, 2018

|                 |                | Y-T-D          | Increase/         | Amended         | 18<br>% Re-  |
|-----------------|----------------|----------------|-------------------|-----------------|--------------|
| <u>REVENUE</u>  | <u>Adopted</u> | <u>Mar '18</u> | <u>(decrease)</u> | <u>5-1-2018</u> | <u>Main.</u> |
| Sales Tax       | 647,000        | 349,772        | 45,290            | 692,290         | 49%          |
| Interest Income | -              | 2,693          | 1,500             | 1,500           | -80%         |
| Lease Revenue   | 100            | -              | (100)             | -               | 0%           |
| Total           | <b>647,100</b> | <b>352,465</b> | <b>46,690</b>     | <b>693,790</b>  | 49%          |

## EXPENDITURES

### *Salaries and Benefits*

|                  |              |              |          |              |     |
|------------------|--------------|--------------|----------|--------------|-----|
| Salary           | 138,413      | 59,747       | (15,330) | 123,083      | 51% |
| Performance Bond | 5,000        | 5,000        | -        | 5,000        | 0%  |
| Longevity        | 250          | 115          | (135)    | 115          | 0%  |
| Overtime         | -            | 147          | 256      | 256          | 0%  |
| Social Security  | 11,195       | 4,950        | (1,347)  | 9,848        | 50% |
| Retirement       | 20,517       | 9,946        | -        | 20,517       | 52% |
| Group Insurance  | 12,587       | 3,309        | (2,174)  | 10,413       | 68% |
| Workers Comp     | 623          | 1,598        | 975      | 1,598        | 0%  |
| Unemployment     | 342          | 231          | -        | 342          | 32% |
| Car Allowance    | <u>7,200</u> | <u>3,592</u> | -        | <u>7,200</u> | 50% |
| Subtotal         | 196,128      | 88,636       | (17,755) | 178,373      | 50% |

### *Supplies and Materials*

|                     |              |            |   |              |      |
|---------------------|--------------|------------|---|--------------|------|
| Supplies            | 1,000        | 55         | - | 1,000        | 95%  |
| Postage             | 400          | -          | - | 400          | 100% |
| Printing Publishing | <u>2,000</u> | <u>581</u> | - | <u>2,000</u> | 71%  |
| Subtotal            | 3,400        | 636        | - | 3,400        | 81%  |

### *Services and Other Charges*

|                         |         |        |       |         |       |
|-------------------------|---------|--------|-------|---------|-------|
| Marketing/ Advertising  | 40,000  | 10,155 | -     | 40,000  | 75%   |
| Consulting Services     | 65,000  | 2,179  | -     | 65,000  | 97%   |
| Business Assistance     | 230,345 | 25,000 | -     | 230,345 | 89%   |
| Business Park Maint.    | 1,500   | -      | -     | 1,500   | 100%  |
| Telephone               | 7,800   | 3,493  | -     | 7,800   | 55%   |
| Electric                | 2,700   | 80     | -     | 2,700   | 97%   |
| It/Software             | 7,800   | 1,901  | -     | 7,800   | 76%   |
| Eng. & Consultant Serv. | 10,000  | 31,527 | -     | 10,000  | -215% |
| Legal Serv.             | 2,000   | 4,238  | 2,000 | 4,000   | -6%   |
| Travel Training         | 8,000   | 1,287  | -     | 8,000   | 84%   |
| Land Acquisition        | -       | 200    | 200   | 200     | 0%    |
| Memberships             | 5,000   | 4,831  | -     | 5,000   | 3%    |
| Employee Bond           | 250     | -      | (250) | -       | 0%    |
| Elgin Local Food Proj.  | 1       | -      | (1)   | (0)     | 100%  |
| Subtotal                | 380,396 | 84,892 | 1,949 | 382,345 | 78%   |

**AMENDMENT # 1 May 1, 2018**

|                            | <u>Adopted</u> | <u>Y-T-D<br/>Mar '18</u> | <u>Increase/<br/>(decrease)</u> | <u>Amended<br/>5-1-2018</u> | <u>18<br/>% Re-<br/>Main.</u> |
|----------------------------|----------------|--------------------------|---------------------------------|-----------------------------|-------------------------------|
| <b><i>Debt Service</i></b> |                |                          |                                 |                             |                               |
| 2007 Ref Bond Principal    | 50,000         | -                        | -                               | 50,000                      | 100%                          |
| 2008 Ref Bond Interest     | 16,926         | 8,463                    | -                               | 16,926                      | 50%                           |
| 2007 Ref Bond Pay Agent    | <u>250</u>     | <u>-</u>                 | <u>-</u>                        | <u>250</u>                  | 100%                          |
| <i>Subtotal</i>            | 67,176         | 8,463                    | -                               | 67,176                      | 87%                           |
| Total Fund Expenditures    | <b>647,100</b> | <b>182,627</b>           | <b>(15,805)</b>                 | <b>631,295</b>              | 71%                           |
| Surplus/(Deficit)          | <b>-</b>       | <b>169,838</b>           | <b>62,495</b>                   | <b>62,495</b>               |                               |

**TAX INCREMENT  
RE-INVESTMENT ZONE**

**TAX INCREMENT REINVESTMENT ZONE  
AMENDMENT # 1 May 1, 2018**

|                                          |                       |                                 |                                        |                                    | <b>31</b>                     |
|------------------------------------------|-----------------------|---------------------------------|----------------------------------------|------------------------------------|-------------------------------|
| <b><u>REVENUE</u></b>                    | <b><u>Adopted</u></b> | <b><u>Y-T-D<br/>Mar '18</u></b> | <b><u>Increase/<br/>(decrease)</u></b> | <b><u>Amended<br/>5-1-2018</u></b> | <b><u>% Re-<br/>main.</u></b> |
| <i><b>Taxes</b></i>                      |                       |                                 |                                        |                                    |                               |
| City of Elgin                            | 104,097               | -                               | 47,995                                 | 152,092                            | 100%                          |
| Bastrop County                           | 74,023                | -                               | 7,355                                  | 81,378                             | 100%                          |
| Interest Income                          | 1,832                 | 897                             | -                                      | 1,832                              | 51%                           |
| Other                                    | -                     | -                               | -                                      | -                                  | 0%                            |
| <i>Subtotal</i>                          | <u>179,952</u>        | <u>897</u>                      | <u>55,350</u>                          | <u>235,302</u>                     | 100%                          |
| <i><b>Transfer In</b></i>                | <u>-</u>              | <u>-</u>                        | <u>-</u>                               | <u>-</u>                           | 0%                            |
| <b>TOTALS</b>                            | <u><u>179,952</u></u> | <u><u>897</u></u>               | <u><u>55,350</u></u>                   | <u><u>235,302</u></u>              | 100%                          |
| <hr/>                                    |                       |                                 |                                        |                                    |                               |
| <b><u>EXPENDITURES</u></b>               |                       |                                 |                                        |                                    |                               |
| <i><b>Services and Other Charges</b></i> |                       |                                 |                                        |                                    |                               |
| Legal Services                           | -                     | -                               | -                                      | -                                  | 0%                            |
| Engineering                              | -                     | -                               | -                                      | -                                  | 0%                            |
| Miscellaneous                            | -                     | -                               | -                                      | -                                  | 0%                            |
| <i>Subtotal</i>                          | <u>-</u>              | <u>-</u>                        | <u>-</u>                               | <u>-</u>                           | 0%                            |
| <i><b>Debt Service</b></i>               |                       |                                 |                                        |                                    |                               |
| Principal                                | 114,300               | -                               | (114,300)                              | -                                  | 0%                            |
| Interest                                 | -                     | -                               | -                                      | -                                  | 0%                            |
| <i>Subtotal</i>                          | <u>114,300</u>        | <u>-</u>                        | <u>(114,300)</u>                       | <u>-</u>                           | 0%                            |
| <i><b>Transfer- Out (Cap Imp.)</b></i>   | <u>-</u>              | <u>-</u>                        | <u>235,302</u>                         | <u>-</u>                           | 100%                          |
| <b>TOTALS</b>                            | <u><u>114,300</u></u> | <u><u>-</u></u>                 | <u><u>121,002</u></u>                  | <u><u>235,302</u></u>              | 100%                          |
| <b><u>FUND BALANCE</u></b>               | <u><u>65,652</u></u>  |                                 |                                        | <u><u>-</u></u>                    |                               |

# Memo

**To:** Thomas Mattis, City Manager

**From:** Charles Cunningham, Director of Finance

**Date:** April 26, 2018

**Re:** Amendment #1 FY 2017-18 Operating Budget

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As you are aware, amending the budget allows staff the opportunity to propose changes in expenditure appropriations to the City Council mid-year, given experience year-to-date in collection of revenue and payment of actual bills. Administration of the budget is a dynamic process subject to a variety of variables that either prove out assumptions made in the preparation process or reveal any errors or miscalculations that may have been made in compiling the initial adopted version of the budget.

In preparing the first of at least two amendments that will be proposed this year, a careful analysis was made of each line item for both revenue and expenses to determine what adjustments if any, needed to be made to more accurately reflect expectations of results at the end of the year. Based on this analysis using historical precedence as well as tools designed to improve precision in forecasting, certain adjustments were made and are reflected in the Ordinance to be presented to the Council.

While discussion of all the changes made would not be practical, a summary of the most notable adjustments is provided for each fund as follows:

**General Fund-** Total revenue and expenses are proposed to increase by \$169,462 over the original adopted budget. On the revenue side, receipts from property taxes were increased based on an updated certified tax roll and more precise calculation of a breakdown between taxes for O&M, Debt and the TIRZ. Estimation of sales tax receipts were reduced (\$54,900), and municipal court fines by (\$118,454) based on collections to-date. Although there were considerable adjustments made to individual line items regarding “Franchise Fees”, the net change was adding \$15,592 in additional revenue.

On the expenditure side, a new model was employed to calculate salary and benefit costs that resulted in multiple adjustments for every line item for most all divisions and sections. The net reduction for all departments was (\$32,735), despite the fact that Police Operations increased by \$67,453. The increase for Police Operations was due to projection of full employment of all authorized positions by the end of this month to the end of the fiscal year. An upward adjustment was also made to overtime that covers year-to-date costs plus reasonable assumptions of needs for coverage for special events, vacation, sick leave, etc.

In 2016-17 the City entered into an Agreement with Enterprise Inc. to lease 5 Police vehicles beginning in January of 2018. Budgeting for this expense was originally recorded in the Red Light Camera Fund. In the final adopted budget, this expense was deleted from the Camera

Fund but was not included in the Police Operations Budget. As a result, this expense which totals \$92,224 had to be added to adjustments for Police Operations and represents the most significant portion of the total increase in “Services and Other Charges” for the General Fund.

An adjustment to Materials and Supplies for the Public Works Dept. proposes the addition of \$10,000 for street repairs. A total of \$8,000 is proposed for an improvement to the pool area of the Fleming center that should result in increased concession sales this summer.

Accounting for all adjustments to revenue and expenditures for the General Fund, the fund remains balanced with the proposed amendments. It should be noted that potential savings in some line items were not taken at this point, these will be re-visited towards the end of the year and reflected in the final amendment.

**Utility Fund-** Net changes proposed for the Utility Fund amount to an additional \$31,439 for the fiscal year. Again, revenue has been balanced with expenditures, plus this fund is not expected to depend on a transfer from Cash Reserves (\$68,160) to cover expenses as was contemplated in the original adopted budget. Based on Year-to-date collection and in anticipation of a normal summer season, water revenue should be able to add approximately \$77,142 to the amount originally budgeted. Meter installation revenue and fees for internet processing are also exceeding expectations year-to-date and are expected to continue to do so.

Re-projection of salary and benefits costs across all Departments and Divisions in the fund were calculated to be slight higher by 2.58% or \$32,558. The only major reduction in Services and other charges is (\$40,558) in the amount paid to Republic under the re-negotiated contract for these services. Original estimates contemplated a 3% across-the-board increase for the year but residential fees stay the same for this year under the new Agreement and commercial rates increase for only 5 months of the current year.

**Special Revenue Funds-** Of the eight (8) Special Revenue Funds, significant changes in expenditures affect only three of them. An \$18,616 increase in anticipated revenue for the **Debt Service Fund** is based on property tax collections to date. This will however only add to the year’s surplus for this fund, as expenditures are fixed based on amortization schedules.

The “**Red Light Camera Fund**” was essentially re-cast in light a.) the reduction of actual revenue received to-date due to four of the “red lights” being out of service for approximately four months and b.) a change in recording certain expenditures, sources of funding and fund balance. I will be prepared to discuss this fund in whatever detail the Council feels is necessary.

The “**Main Street Board Fund**” reflects a request by the Board to use \$4,500 in reserve funds for banners associated with the Hogeye Festival to be held in October. This expense in addition to those budgeted would require an approximate (\$11,376) draw on existing reserve funds.

No other changes in Special Revenue Funds are proposed at this time.

**Economic Development Corporation Fund-** The amended budget for this fund has been discussed with the EDC Board at their last two meetings. Formal action to adopt these changes will be put on the agenda in the month of May.





## Elgin City Council Meeting Agenda Item Executive Summary

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### **ITEM:**

A RESOLUTION CANVASSING THE RETURNS AND DECLARING RESULTS OF THE CITY OF ELGIN GENERAL ELECTION

**DEPARTMENT:** Administration

### **PROPOSED ACTION:**

Approval of a Resolution canvassing the returns and declaring results for the City of Elgin General Election.

### **BACKGROUND:**

The canvass is the official tabulation of the election results. [EC§67.002]

### **BUDGET/FINANCIAL IMPACT:**

Funding for this item was { X } included { } not included in the current-year budget {X}  
N/A

### **RECOMMENDATION:**

Approval of the Resolution of the Official Canvas results for the May 5, 2018 General Election.

### **ATTACHMENTS:**

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- {X} This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.*

**RESOLUTION NO. 2018-**

**A RESOLUTION AND ORDER CANVASSING THE RETURNS AND DECLARING  
RESULTS OF THE CITY OF ELGIN GENERAL ELECTION, May 5, 2018**

**WHEREAS**, a general election was held on the 5<sup>th</sup> day of May 2018 for the purpose of electing an official; and

**WHEREAS**, the returns of that election have been considered; and

**WHEREAS**, it appears from said return, duly and legally made that there were cast at said election 49 valid and legal votes: and

**WHEREAS**, the candidate(s) running for position to fill a vacancy in **Ward 3** in said election received the following votes:

Daniel Lopez                      **36 Votes**

James Mark Jones            **13 Votes**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
ELGIN, TEXAS:**

That said election was duly called; that notice of said Election was given in accordance with the law, and that said election was held in accordance with the law; and that **Daniel Lopez** was duly elected as Council Member Ward 3 to fill a vacancy until May 2020, and is hereby declared duly elected to said respective office, subject to the taking of the oath by law of the State of Texas.

**READ, RESOLVED and APPROVED** this the 15th day of May, 2018.

ATTEST:

\_\_\_\_\_  
CHRIS CANNON, MAYOR

\_\_\_\_\_  
Amelia Sanchez, City Secretary