



**ELGIN CITY COUNCIL AGENDA
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
July 21, 2026
6:30 PM**

Members of the public may watch the meeting at:

https://www.youtube.com/channel/UC3OGBV_IoV0Nr3AqM1jJTzA

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

The "PUBLIC COMMENT" item posted on the agenda is reserved for members of the public who would like to address the City Council regarding posted agenda items or non-agenda items. Individuals requesting to speak or address the City Council during the meeting shall do so under the "PUBLIC COMMENT" agenda item. Speakers shall be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts, or information for Council, to the City Secretary prior to commencement of the Council meeting. **As of May 1, 2022, all such public comments will be done IN PERSON. You may email public comments and they will be distributed to each of the Council Members but not read out loud.**

Speaker comments are limited to three (3) minutes. No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a PUBLIC HEARING will allow a member of the public an opportunity to speak during the Public Hearing and does not require a "PUBLIC COMMENT FORM".

Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or Staff Member. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from any personal attacks or derogatory comments directed at any Council Member, Staff Member, other individual, or group.

VI. ANNOUNCEMENTS

1. SPLASH! at Thomas Memorial Park Friday, July 24th 6pm-8pm

2. **Community Block Party at Veterans Memorial Park Friday, July 31st 6pm-8pm**
3. **Elgin Public Library Grant Awards**
Texas Book Festival Grant for \$2,500
Rural Technology Fund Grant for \$1,500
Texas Commission on the Arts (TCA) Grant for \$325

VII. PRESENTATION

1. **Proclamation for National Health Center Week 2026**
2. **Presentation and Consideration of Acceptance of the Final Comprehensive Compensation and Benefits Study Prepared by Logic Compensation Group (Human Resources)**

VIII. STAFF REPORT

1. **QUARTERLY FINANCE and INVESTMENT REPORTS (Finance)**

IX. CITY MANAGER'S REPORT

1. **Update on the City of Elgin's Strategic Planning Sessions**

X. CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that are considered to be self-explanatory by the City Council and will be enacted with one motion, one second, and one vote. Any member of the City Council may pull any item from the Consent Agenda in order that the City Council discuss and act upon it individually as a part of the Regular Agenda.

1. **City Council Regular Meeting Minutes - May 19, 2026**

XI. NEW BUSINESS

1. **Discussion and Possible Action Regarding the Transfer of Property Received by the Trinity Ranch MUD to the Bastrop County Emergency Services District No. 1**
2. **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, ORDERING A SPECIAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, FOR THE PURPOSE OF (1) ELECTING A COUNCIL MEMBER TO REPRESENT WARD 1 TO FILL AN UNEXPIRED TERM OF OFFICE, AND (2) SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY THE QUESTION OF THE LEGAL SALE OF ALL ALCOHOLIC BEVERAGES, INCLUDING MIXED BEVERAGES; PROVIDING FOR THE CONDUCT OF THE ELECTION; AUTHORIZING JOINT ELECTION AGREEMENTS AND ELECTION SERVICES CONTRACTS; AND PROVIDING AN EFFECTIVE DATE. (Peyton Standifer - City Secretary)**
3. **Discussion and Possible Action Regarding a Newly Elected Council Onboarding Outline**

XII. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during

the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

XIII. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XIV. ADJOURNMENT

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3223. Please provide forty-eight hours notice when feasible.

I, Peyton Standifer, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Wednesday, July 15, 2026, in accordance with Chapter 551 of the Texas Government Code.

A handwritten signature in dark ink, appearing to read 'Peyton Standifer', is written over a horizontal line.

Peyton Standifer, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Proclamation for National Health Center Week 2026

DEPARTMENT: Executive

PROPOSED ACTION: No action necessary.

BACKGROUND:

BUDGET/FINANCIAL IMPACT:

Funding for this item was {} included {} not included in the current-year budget {X} N/A

RECOMMENDATION:

None.

ATTACHMENTS:

1. CHCST 2026 NHCW Proclamation For Elgin Texas 2026

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

PROCLAMATION RECOGNIZING AUGUST 2-8, 2026, AS NATIONAL HEALTH CENTER WEEK

WHEREAS, Community Health Centers are federally qualified, community-based organizations governed by patient-majority boards and dedicated to providing quality, affordable health care to all patients, regardless of insurance status or ability to pay; and

WHEREAS, in 2026, Community Health Centers of South Central Texas (CHCSCT), a Federally Qualified Health Center, proudly marks 60 years of service, having provided compassionate, patient-centered care to individuals and families since 1966; and

WHEREAS, CHCSCT served more than 20,000 patients in 2025, including more than 8,600 uninsured patients, helping ensure that essential health care services remain accessible to individuals and families throughout the communities it serves across South Central Texas; and

WHEREAS, CHCSCT's providers, staff, leadership, board members, volunteers, and community partners work each day to strengthen communities through innovation, service, and a commitment to improving health and well-being; and

WHEREAS, National Health Center Week 2026 celebrates the theme, "Building Innovative Care Where It Matters Most," recognizing the vital role Community Health Centers play in expanding access to care, advancing health equity, and improving lives across the nation; and

WHEREAS, the City of Elgin proudly recognizes the lasting contributions of Community Health Centers of South Central Texas and joins in celebrating its 60 years of service, leadership, and dedication to accessible, patient-centered health care.

NOW, THEREFORE, I, THERESA Y. MCSHAN, Mayor of the City of Elgin, Texas, do hereby proclaim August 2–8, 2026, as NATIONAL HEALTH CENTER WEEK and encourage all residents to recognize and celebrate the dedicated 60 years of service, leadership, and lasting impact of Community Health Centers of South Central Texas.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Elgin to be affixed this 21ST day of July 2026.

Theresa Y. McShan, Mayor
City of Elgin, Texas



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Presentation and Consideration of Acceptance of the Final Comprehensive Compensation and Benefits Study Prepared by Logic Compensation Group (Human Resources)

DEPARTMENT: Human Resources

PROPOSED ACTION: Receive the presentation from Logic Compensation Group and consider formal acceptance of the final Comprehensive Compensation and Benefits Study.

BACKGROUND:

The City Council will receive a presentation from Logic Compensation Group regarding the final results and recommendations of the City's Comprehensive Compensation and Benefits Study.

The study was conducted to evaluate the City's current compensation structure, employee benefits, job classifications, internal pay relationships, and competitiveness within the relevant public-sector labor market. The review included an analysis of benchmark positions, comparable organizations, salary ranges, pay practices, benefits offerings, and the City's ability to recruit and retain qualified employees. Logic Compensation Group will present the study methodology, key findings, identified market and internal equity considerations, and recommended updates to the City's compensation and classification system. The final report provides a data-driven framework for maintaining fair, competitive, and financially sustainable compensation and benefits practices.

Acceptance of the study acknowledges receipt and completion of the consultant's work and does not, by itself, authorize implementation of the recommendations. Any adjustments to salary ranges, individual employee compensation, benefits, classifications, or related policies will be subject to City Council direction, available funding, and separate budgetary or policy approval, as applicable.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {} included {} not included in the current-year budget {X} N/A

RECOMMENDATION:

Staff recommends that the City Council receive the presentation and formally accept the final Comprehensive Compensation and Benefits Study prepared by Logic Compensation Group. Staff further recommends that any implementation actions be

evaluated separately based on City Council direction, operational priorities, and available funding.

ATTACHMENTS:

1. Agreement for a Compensation and Benefit Study with Logic Compensation Group 12.16.2025

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



AGREEMENT FOR PROFESSIONAL SERVICES

THIS MASTER AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement"), entered into as of **12/4/2025** (the "Effective Date"), is between Logic Compensation Group, LLC., an Arizona Limited Liability Corporation ("LOGIC COMPENSATION GROUP, LLC") and **City of Elgin, TX** (the "Client").

LOGIC COMPENSATION GROUP, LLC and Client desire to arrange for the provision of services by LOGIC COMPENSATION GROUP, LLC to the Client as set forth herein.

In consideration of the promises and mutual covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. ENGAGEMENT OF SERVICES. From time to time, LOGIC COMPENSATION GROUP, LLC and Client may enter into Project Assignment(s), for the provision of services provided by LOGIC COMPENSATION GROUP, LLC (Projects). The exact nature and scope of the services shall be agreed, and the scope of services shall be detailed, in a Project Assignment. Each Project Assignment shall be governed by the terms and conditions of this Agreement.

2. SCOPE OF PROJECT ASSIGNMENTS. LOGIC COMPENSATION GROUP, LLC will provide any services, functions, or responsibilities related to the services set forth in the Project Assignment that are (a) reasonably required for the proper performance and delivery of such services, functions, or responsibilities in accordance with this Agreement or (b) an inherent part of, or a necessary subpart included within such services, functions or responsibilities.

3. STANDARD FOR PERFORMANCE. Subject to the terms of this Agreement, LOGIC COMPENSATION GROUP, LLC will use its best efforts to render the services and complete the Projects by the applicable completion dates.

4. COMPENSATION. Client will pay LOGIC COMPENSATION GROUP, LLC a fee for services rendered under this Agreement as set forth in the Project Assignment(s) undertaken by LOGIC COMPENSATION GROUP, LLC. Client shall be responsible for all expenses incurred by LOGIC COMPENSATION GROUP, LLC in the performance of its services under this Agreement except where provided for in the Project Assignment. Upon termination of this Agreement for any reason, LOGIC COMPENSATION GROUP, LLC will be paid fees specified on the Project Assignment for work which is then in progress on a proportional basis, and expenses incurred through the effective date of such termination. Unless other terms are set forth in the Project Assignment(s) for Projects which are in progress, Client will pay LOGIC COMPENSATION GROUP, LLC for services and will reimburse LOGIC COMPENSATION GROUP, LLC for previously approved expenses within thirty (30) days of the date of LOGIC COMPENSATION GROUP, LLC's invoice. A finance charge of 1.5% per month on the unpaid amount of an invoice, or the maximum amount allowed by law, will be charged on past due accounts.

5. INDEPENDENT CONTRACTOR RELATIONSHIP. LOGIC COMPENSATION GROUP, LLC's relationship with Client will be that of an independent contractor and nothing in this Agreement should be construed to create a partnership, joint venture, agent-principal or employer-employee relationship. In the performance of its duties, LOGIC COMPENSATION GROUP, LLC may rely upon, and will have no obligation to independently verify the accuracy, completeness, or authenticity of, any written instructions or information provided to LOGIC COMPENSATION GROUP, LLC by the Client or its designated representatives and reasonably believed by LOGIC COMPENSATION GROUP, LLC to be genuine and authorized by the Client. Furthermore, LOGIC COMPENSATION GROUP, LLC's engagement under this Agreement will not prevent it from taking similar engagements with other clients who may be competitors of the Client. LOGIC COMPENSATION GROUP, LLC will, nevertheless, exercise care and diligence to prevent any actions or conditions which could result in a conflict with Client's best interest.

6. CONFIDENTIAL INFORMATION. LOGIC COMPENSATION GROUP, LLC recognizes that certain confidential information may be furnished by the Client to LOGIC COMPENSATION GROUP, LLC in connection with its services pursuant to this Agreement ("Confidential Information"). LOGIC COMPENSATION GROUP, LLC agrees that it will disclose Confidential Information only to those who, in LOGIC COMPENSATION GROUP, LLC's reasonable determination, have a need to know such information. Confidential Information will not include information that (i) is in the possession of LOGIC COMPENSATION GROUP, LLC prior to its receipt of such information from the Client, (ii) is or becomes publicly available other than as a result of a breach of this Agreement by LOGIC COMPENSATION GROUP, LLC, or (iii) is or can be independently acquired or developed by LOGIC COMPENSATION GROUP, LLC without violating any of its obligations under this Agreement. However, disclosure by LOGIC COMPENSATION GROUP, LLC of any Confidential Information pursuant to the terms of a valid and effective subpoena or order issued by a court of competent jurisdiction, judicial or administrative agency or by a legislative body or committee will not constitute a violation of this Agreement.

7. REPRESENTATIONS AND WARRANTIES.

7.1. LOGIC COMPENSATION GROUP, LLC Representations and Warranties. LOGIC COMPENSATION GROUP, LLC represents and warrants that its services shall be performed by personnel possessing competency consistent with applicable industry standards.

7.2. Client Representations and Warranties. Client hereby represents and warrants that: (a) materials provided to LOGIC COMPENSATION GROUP, LLC for use in connection with the services provided hereunder will not infringe the intellectual property rights of any third party; and (b) Client has full right and power to enter into and perform this Agreement without the consent of any third party.



7.3. No Other Representations and Warranties.

EXCEPT FOR THE REPRESENTATIONS AND WARRANTIES SET FORTH IN THIS AGREEMENT, NO OTHER REPRESENTATION, EXPRESS OR IMPLIED, AND NO WARRANTY OR GUARANTEES ARE INCLUDED OR INTENDED BY LOGIC COMPENSATION GROUP, LLC IN THIS AGREEMENT, OR IN ANY REPORT, OPINION, DELIVERABLE, WORK PRODUCT, DOCUMENT OR OTHERWISE. THIS SECTION SETS FORTH THE ONLY WARRANTIES PROVIDED BY LOGIC COMPENSATION GROUP, LLC CONCERNING THE MATTERS COVERED BY THIS AGREEMENT. THIS WARRANTY IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY.

8. LIMITED LIABILITY. LOGIC COMPENSATION GROUP, LLC's liability to the Client and any other party for any losses, injury or damages to persons or properties or work performed arising out of or in connection with this Agreement and for any other claim, whether the claim arises in contract, tort, statute or otherwise, shall be limited to the amount of the total fees due to LOGIC COMPENSATION GROUP, LLC from Client for the particular Project Assignment giving rise to the claim.

NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, LOGIC COMPENSATION GROUP, LLC SHALL NOT BE LIABLE FOR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, LOST PROFITS, OR PUNITIVE DAMAGES SUSTAINED OR INCURRED IN CONNECTION WITH THIS AGREEMENT, AND WHETHER OR NOT SUCH DAMAGES ARE FORESEEABLE.

Client's exclusive remedy for any claim arising out of or relating to this Agreement will be for LOGIC COMPENSATION GROUP, LLC, at its sole option and upon receipt of written notice, either (i) to use commercially reasonable efforts to cure, at its expense, the matter that gave rise to the claim for which LOGIC COMPENSATION GROUP, LLC is at fault, or (ii) return to Client the fees paid by Client to LOGIC COMPENSATION GROUP, LLC for the particular service provided that gives rise to the claim, subject to the limitation contained in this section. Client agrees that it will not allege that this remedy fails its essential purpose.

9. CLIENT INFRINGEMENT INDEMNIFICATION. If a third-party claims that any information, design, specification, instruction, software, data or material furnished to LOGIC COMPENSATION GROUP, LLC by or on behalf of Client under this Agreement infringes any patent, copyright, trademark or trade secret, LOGIC COMPENSATION GROUP, LLC will promptly notify client in writing. Upon receiving written notice, Client will then defend LOGIC COMPENSATION GROUP, LLC against such claim and LOGIC COMPENSATION GROUP, LLC shall control the defense and all related settlement negotiations, and then Client shall indemnify and hold harmless LOGIC COMPENSATION GROUP, LLC from and against any damages including attorneys' fees, expenses and costs incurred by LOGIC COMPENSATION GROUP, LLC and/or finally awarded against LOGIC COMPENSATION GROUP, LLC for such infringement.

10. CLIENT INDEMNIFICATION. Client shall defend, indemnify and hold harmless LOGIC COMPENSATION GROUP, LLC, its parents, subsidiaries and affiliates, and its and their respective directors, officers, members, shareholders, partners, employees, agents, successors and assigns (Indemnified Parties) from any claims, demands, lawsuits, damages, liabilities, costs and expenses (including reasonable fees and disbursements of counsel) and judgments and settlements of every kind (Claims) that may be made by anyone for injuries (including death) to persons or loss or damage to property, including theft, resulting in whole or in part from the acts or omissions of Client including injuries or damages incurred by any person or because LOGIC COMPENSATION GROUP, LLC acts or fails to act based upon the instruction and/or direction of Client or those persons acting on behalf of Client. Upon receiving written notice from LOGIC COMPENSATION GROUP, LLC, Client will then defend LOGIC COMPENSATION GROUP, LLC against such claim and LOGIC COMPENSATION GROUP, LLC at its option shall have the right to select counsel and control the defense and all related settlement negotiations, and then Client shall indemnify LOGIC COMPENSATION GROUP, LLC from and against any damages finally awarded or agreed to be paid for such claim.

11. TERM AND TERMINATION. The term of this Agreement will commence on the effective date and shall remain in effect until terminated in accordance with this Agreement. Either party may terminate this Agreement by giving the other party at least thirty (30) days written notice of its intent to terminate. Client shall be responsible to LOGIC COMPENSATION GROUP, LLC for any services performed prior to the date of termination and LOGIC COMPENSATION GROUP, LLC shall be responsible to Client to continue to provide services until the date of termination of this Agreement. Upon termination of the Agreement, contingent upon Client's full payment for services and incurred expenses, LOGIC COMPENSATION GROUP, LLC will deliver to Client any and all of its information, forms, and documentation.

12. GENERAL PROVISIONS.

12.1 Assignment and Subcontractors. Client may not assign this Agreement without LOGIC COMPENSATION GROUP, LLC's prior written consent. LOGIC COMPENSATION GROUP, LLC may deem it necessary to outsource or subcontract all or any portion of the services to be performed by it under this Agreement. If this is necessary, Client will be notified of this and has the right to request a professional of their choice. If the person chosen by the Client requires assistance from LOGIC COMPENSATION GROUP, LLC, Client will be billed for LOGIC COMPENSATION GROUP, LLC's time at its regular hourly rate. This Agreement shall inure to the benefit of, and shall be binding upon, both LOGIC COMPENSATION GROUP, LLC and Client and their respective heirs, legal representatives and permitted assigns.

12.2 Force Majeure. Except for Client's payment obligations under this Agreement, neither party shall be liable for any delay or failure in performance due to causes beyond its reasonable control.

12.3 No Legal Advice Intended. The advice given by LOGIC COMPENSATION GROUP, LLC is not intended to be nor should it be construed as legal advice. Client is recommended, at its own cost, to have its own independent legal counsel review all documentation provided by LOGIC COMPENSATION GROUP, LLC. LOGIC COMPENSATION GROUP, LLC will not be obligated to perform, and the Client will not request performance of, any services which may constitute unauthorized practice of law. The Client will be solely responsible for obtaining any legal advice, review or opinion as may be necessary to ensure that its own conduct and operations, including the engagement of LOGIC COMPENSATION GROUP, LLC under the scope and terms as provided herein, conform in all respects with applicable State and Federal laws and regulations (including ERISA, the Internal Revenue Code, State and securities laws and implementing regulations) and, to the extent that the Client has foreign operations, any applicable foreign laws and regulations.



12.4 Severability. In case any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions of this Agreement, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

12.5 Notices. All notices, requests and other communications under this Agreement must be in writing, and must be mailed by registered or certified mail, postage prepaid and return receipt requested, delivered by overnight delivery, or delivered by hand to the party to whom such notice is required or permitted to be given. If mailed, any such notice will be considered to have been given five (5) business days after it was mailed, as evidenced by the postmark. If delivered by overnight delivery or hand, any such notice will be considered to have been given when received by the party to whom notice is given, as evidenced by written and dated receipt of the receiving party. The mailing address for notice to either party will be the address shown on the signature page of Agreement. Either party may change its mailing address by notice as provided by this section.

12.6 Governing Law. The parties agree that this Agreement shall be governed by, interpreted and construed in accordance with the laws of the State of Texas.

12.7 Enforcement. In the event that LOGIC COMPENSATION GROUP, LLC shall successfully bring an action against the Client with respect to the enforcement, interpretation, or breach of any provision of this Agreement, Client shall pay the amounts incurred by LOGIC COMPENSATION GROUP, LLC with respect to such action, specifically including court costs, expenses and reasonable attorneys' fees.

12.8 Waiver. No waiver by LOGIC COMPENSATION GROUP, LLC of any breach of this Agreement shall be a waiver of any preceding or succeeding breach. No waiver by LOGIC COMPENSATION GROUP, LLC of any right under this Agreement shall be construed as a waiver of any other right. LOGIC COMPENSATION GROUP, LLC shall not be required to give notice to enforce strict adherence to all terms of this Agreement.

12.9 Entire Agreement. This Agreement is the final, complete, and exclusive agreement of the parties with respect to the subject matter hereof and supersedes and merges all prior discussions between them. No modification of or amendment to this Agreement, nor any waiver of any rights under this Agreement, will be effective unless in writing and signed by the party to be charged. The terms of this Agreement will govern all Project Assignments and services undertaken by LOGIC COMPENSATION GROUP, LLC for Client. In the event of any conflict between this Agreement and a Project Assignment, the Project Assignment shall control, but only with respect to the matters set forth therein.

12.10 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. One or more counterparts of this Agreement may be delivered by facsimile, with such delivery having the same effect as delivery of an original counterpart.

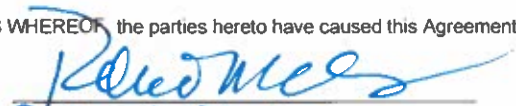
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on the date first written above.

Client:

By:

Title:

Address:


Robert Ends
City Manager
310 N. Main St
Elgin, TX 78621

LOGIC COMPENSATION GROUP, LLC

By:



SCOPE OF WORK

Phase 1: Study Kick-Off & Strategy

We begin by listening—understanding the City's objectives, history, structure, and any existing pain points. In the first step of the study, Logic Comp will work closely with the City to clarify goals and ensure the study runs smoothly, stays on schedule, and fits the budget. Our approach focuses on understanding your organization's pay philosophy, past practices, and market strategy. This helps us create a clear plan for aligning your classification and compensation systems with your goals. By understanding where your organization wants to position itself in the job market, we can design fair and competitive pay systems that meet your needs.

To keep you updated, we will hold bi-weekly meetings with your project manager or team.

These meetings will help track progress and address any questions or concerns along the way.

> Key Activities:

- Initial meeting with City's Project Manager
- Meet with department directors to understand what is working well, any pain points, and areas of opportunity
- Study strategy meeting with City's Project Team to discuss the City's compensation philosophy, results of the department director meetings, and the study roadmap (Logic Comp recommends this meeting be held after meetings with department directors to help guide the strategic discussion)
- Review current job descriptions, organizational charts, prior study documents, and related organizational information
- Schedule bi-weekly video check-ins with the City's Project Manager/Team, as well as a regular cadence of progress reporting in a manner that is acceptable to the City
- Prepare a detailed study schedule
- Prepare compensation and benefits survey specifications that outline the parameters of the custom survey

> Key Deliverables:

- Initial meeting with the City's Project Manager (Teams virtual meeting)
- Meetings with department directors (In-person or Teams virtual meetings)
- Meeting with the City's Project Team (In-person meeting or Teams virtual meeting)
- Results of department director meetings presented through a written report and SWOT analysis (Word document)



- Detailed study schedule that includes major tasks, deliverables, responsibility, and target dates (Excel document)
- Custom survey specifications detailing the areas to be covered in the survey, comparator organizations, and analytical methods (Word document)
- Communication plan (Word document)
- Project meeting agendas and minutes (provided throughout the study) (Word document)

> City Assistance:

- Delivery of current documents required to initiate the study (i.e., job descriptions, pay plans, employee census, organizational charts, policies, and procedures, etc.)
- Attendance at project meetings
- Coordinating meetings with City stakeholders
- Timely feedback on Logic Comp deliverables

Phase 2: Internal Equity Review

Classification involves understanding, verifying, and describing the nature and level of work within the organization. Data is gathered from existing job descriptions and feedback from department leadership. Recommended updates to internal alignment are proposed based on the information collected and an updated classification structure is developed that is aligned with the organization's strategy, identifies career ladders, legally compliant, defensible, flexible to accommodate future organizational changes, and mitigates compression. Logic Comp consultants will discuss these recommendations with the City, adjusting as needed.

This phase assumes that the City's job descriptions are up to date. A comprehensive internal equity review would involve a classification study that would include employee completion of PDQs and employee focus groups and result in an increased cost to the City. Therefore, prior to the study initiation, Logic Comp recommends that the City conduct a review of existing job descriptions to ensure that they accurately reflect the type and level of work being performed.

> Key Activities:

- Develop proposed classification structure that outlines career ladders and is flexible to accommodate for future growth and needs
- Follow up with Human Resources and/or department leadership to obtain clarification on information provided on the existing job descriptions
- Identification of career ladders, current and future



> Key Deliverables:

- Project meeting agendas and minutes (Word document)
- Class structure that clearly identifies career ladders by job family/subfamily that is flexibly designed to accommodate organizational change
- Develop a classification maintenance document (Word document)
- Training on City-approved classification system (In-person or Teams virtual meetings)

> City Assistance:

- Attendance at project meetings
- Timely feedback on Logic Comp deliverables

Phase 3: Compensation and Benefits Survey

We look outward—examining how the City's total compensation package compares to the City's labor market. Logic Comp will work collaboratively with the City to identify up to 15 comparator organizations.

Logic Comp recommends that between 35 and 50% of the City's job titles be included in the custom survey. Logic Comp will work collaboratively with the City on the preparation and finalization of the benchmark job summaries. Through the survey process, data is gathered and analyzed (including mean, median, percentile breakdowns, and rank), and Logic Comp presents recommendations for updates to the pay structure(s) to the City for consideration and feedback. Updates may include changes to the overall design of the pay structure, a percentage increase to the existing structure, modification to range widths, realignment of jobs within the pay structure, and/or other applicable items, based on the results of the custom survey.

The custom survey will collect the necessary base pay, pay practices, benefits, and supplemental pay information from the comparator organizations. Base pay data will include actual salaries and salary range information; pay practices will include supplemental pays, bonuses, incentives, pay structure design, and related information; and benefits data will include health insurance, retirement contributions, allowances, tuition assistance, incentives, and related items. Specific details related to what information will be included in the custom survey will be addressed in this phase, as well as in Phase 1.

Logic Comp will distribute and have direct contact with the comparator organizations to solicit and encourage participation, validate questionable or invalid survey responses, and collect job descriptions, as necessary. Once the accuracy of the data received has been validated, a competitive analysis will be performed. The results of the competitive analysis will be provided to



the City, along with recommendations for updates to the pay structures. The recommendations will ensure that justifiable pay differentials exist between classifications to mitigate salary compression and encourage career advancement. Logic Comp will provide up to 3 cost implementation strategies, which will include a multi-year-phased approach covering up to 3 years, along with holding discussions related to any transition issues. Finally, recommendations on maintaining the compensation system will be delivered to the City.

> Key Activities:

- Identify comparator organizations
- Develop and distribute a custom survey (including base pay, pay practices, benefits, supplemental pays, and related information)
- Assessment of the City's level of competitiveness from a base pay, benefits, and total compensation perspective that will identify where the City leads, lags, or matches the market
- Develop recommendations for updates to the pay structure(s)
- Provide up to 3 cost implementation strategies, including a multi-year phased in approach
- Recommend innovative, non-salary-based solutions that enhance the City as an employer of choice
- Recommend updates to existing policies and procedures that align with Logic Comp's recommendations approved by the City, if necessary

> Key Deliverables:

- Project meeting agendas and minutes (Word documents)
- Custom survey instrument (Excel document)
- Market data sheets for each benchmark job that assesses the City's level of competitiveness from a base pay and total compensation perspective (Excel and PDF documents)
- Market survey result summaries (Excel and PDF documents)
- Results of the pay practices, benefits, and related information analysis (Excel and PDF documents)
- Recommended updates to the pay structure(s) (Excel document)
- Recommendations for realignment of jobs in the pay structure (Word, Excel, and PDF documents)



- Up to 3 implementation cost models, including a multi-year implementation plan (Excel document)
- Written guidelines and schedules for maintaining the compensation structure (Word document)

> City Assistance:

- Attendance at project meetings
- Timely feedback on Logic Comp deliverables

Phase 4: Reports and Results

We pull it all together—providing documentation, tools, and training to move forward confidently. A study report is prepared and presented by Logic Comp summarizing the study processes, methodologies, and related findings and recommendations. Logic Comp consultants will provide in-depth explanations and deliverables throughout the process, and the final report will compile the comprehensive results of all study activities.

Following discussions with the City, the comprehensive report will be finalized. The final report will be presented in person to Human Resources and Key Leaders by Logic Comp's Managing Director, Lori Messer, who will be leading the study.

Logic Comp consultants will collaborate with the City to ensure the system can be managed independently after the study's completion. City staff responsible for managing the new system will receive detailed education and participate in the study wrap-up with members of the Logic Comp team. This phase involves:

> Key Activities:

- Draft and present a comprehensive report for City review
- Finalize recommendations based on feedback
- Train HR on system maintenance and future adjustments
- Present results to Human Resources, Key Leadership, and City Council

> Key Deliverables:

- Final report (prepared in Microsoft Word)
- Presentation slide-decks for Leadership and Council presentations (prepared in Microsoft PowerPoint)
- Education for Human Resources staff maintaining systems (Teams virtual meeting and In-Person training)



> **City Assistance:**

- Attendance at project meetings
- Timely feedback on Logic Comp deliverables
- Scheduling meetings

Phase 5: Ongoing Support

Our relationship does not end with the delivery of the final report. Logic Comp focuses on long-term, quality client relationships. For 12 months after study completion, we provide complimentary:

> **Key Activities:**

- Quarterly check-ins to support implementation
- On-call guidance for emerging issues or questions
- If the City needs additional help down the road, like market pricing, new classifications, or policy reviews, we are happy to provide support based on our hourly rates for that as well. But for the core study—we are in it together, start to finish.

> **Key Deliverables:**

- Touchpoint conversations; follow-up advice; optional extended services

> **City Assistance (Optional):**

- Attendance at quarterly meetings
- Provision of any information that would be helpful to provide context for the quarterly meeting agendas



PROJECT FEES

Phase	Fees
Phase 1: Study Kick-Off & Strategy Includes up to 2 days on-site	\$5,000
Phase 2: Internal Equity Review All meetings held virtually	\$8,500
Phase 3: Compensation and Benefits Survey All meetings held virtually	\$45,000
Phase 4: Reports and Results Includes up to 2 days on-site	\$7,000
Phase 5: On-Going Support	Complimentary
Not to Exceed Fees	\$65,500

- **Payment Schedule:** Monthly, based on work completed and delivered
- **Additional On-site visits:** \$1,500/per day/per consultant
- **Payment Methods:** ACH or check
- **Rate Guarantee:** through 2026
- **Hourly Rates by Consultant Level:**

Level	Consulting Rate
Managing Director	\$350
Principal Consultant	\$325
Technical Advisor	\$300
Consultant	\$225



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: QUARTERLY FINANCE and INVESTMENT REPORTS (Finance)

DEPARTMENT: Finance

PROPOSED ACTION: City Council should receive and accept the Quarterly Finance and Investment Reports for the third quarter of Fiscal Year 2026.

BACKGROUND:

The City's financial policies and the Texas Public Funds Investment Act require regular review and reporting of the City's financial position and investment activity. The quarterly reports provide the City Council with an overview of revenues, expenditures, fund balances, cash and investment holdings, and other significant financial activity through the third quarter of Fiscal Year 2026.

The Third Quarter Finance Report reflects financial activity for the period ending June 30, 2026, and includes a comparison of year-to-date revenues and expenditures to the adopted FY 2026 budget. The report also identifies significant budget variances, financial trends, and other matters that may affect the City's projected year-end financial position.

The Third Quarter Investment Report summarizes the City's investment balances, interest earnings, and compliance with the City's Investment Policy and the Texas Public Funds Investment Act. The report has been reviewed and signed by the City's designated Investment Officers.

These reports are presented to promote transparency, support sound financial management, and provide the City Council with timely information regarding the City's fiscal condition.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {} included {} not included in the current-year budget {X} N/A

RECOMMENDATION:

Staff recommends that the City Council receive and accept the Quarterly Finance and Investment Reports for the third quarter of Fiscal Year 2026.

ATTACHMENTS:

1. Final QTR 3 Financial Report for Council

- { Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



City of Elgin

Quarterly Financial Reports & Updates

For the Period Ending June 2026

(FY 2026 – QTR 3)

The Quarterly Reports prepared by the City of Elgin's Finance Department is intended to provide City Council, staff and the public with timely and relevant information regarding the City's financial position as of a specified period. The reports here in are unaudited and reflect the data entered in the City's financial system as of the date the report is run.

The report includes the following information:

- The **Quarterly Investment Report** provides a review of the City's current investments and demonstrates that investments adhere to the statutory requirements such as PFIA in Texas, and local investment policies set by City Council.
- **Cash Fund (Pooled) Balance Report** provides a snapshot of all the cash held across multiple accounts that are grouped together ("pooled") to show the combined cash position and how that cash is distributed. This is a recommendation by the auditor and management is committed to ensuring that fund-level cash positions are closely monitored and reported to City Council regularly.
- The **Budget Variance Report** contains a high-level fund summary for all City funds. The report provides year-to-date revenues and expenditures.
- The **Budget Summary** reports the performance of the major operating funds of the City. In addition, the report provides a comparison to budget for major revenue sources and expenditure items. Narrative disclosures are included to highlight any significant changes or fluctuations where necessary.
- **Sales Tax Report** illustrates the monthly collections for the current and last 2 fiscal years and provides tax variances over current year and prior 2 years. As required by Government Accounting Standards, sales tax is reported for the month it is collected by the vendor. Sales tax collections are 2 months behind (i.e. Sales Tax Collections received in October represent August collections. Sales tax received in December reflects October collections.)
- The **Capital Improvement Program Report** contains high level expenditure summary for all active CIP projects. The report contains a fund summary and project summary that provides revenues, current and historical expenditures and available fund balance.

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City of Elgin
3rd Quarter Investment Report - Fiscal Year 2025-2026

Financial Institution	Fund	Account Name	March 2026 Ending Balance	Deposits April - June 2026	Withdrawals April - June 2026	Interest Earnings April - June 2026	FY2026 Q3 Ending Balance	Interest Rate
First National Bank								
989		Main Checking	7,690,563.21	7,486,666.04	(7,617,198.43)	55,607.82	7,615,638.64	2.89%
110		Police Seizure Chapter 59	34,379.63	-	-	248.78	34,628.41	
430		Money Market TIRZ 1	690,562.74	-	-	4,997.11	695,559.85	
110		Money Market General Operations	214.51	-	-	1.55	216.06	
110		Section 125 - FSA EE Benefit	71,544.62	2,286.48	(14,142.15)	476.53	60,185.48	
		Sub-total	8,497,284.71	7,488,952.52	(7,631,340.58)	61,331.79	8,406,208.44	

Financial Institution	Fund	Account Name	March 2026 Ending Balance	Deposits April - June 2026	Withdrawals April - June 2026	Interest Earnings April - June 2026	FY2026 Q3 Ending Balance	Interest Rate
Logic								
150		CO Series 2015- Proceeds	0.01	-	-	-	0.01	
250		CO Series 2016 - Proceeds	1,460.05	-	-	13.67	1,473.72	
210		CO Series 2019A - Proceeds	1.15	-	-	-	1.15	
430		CO Series 2019B(TIRZ) Proceeds	0.23	-	-	-	0.23	
110		General Fund Reserves	2,908,785.06	-	-	27,353.40	2,936,138.46	
110		Unencumbered Reserves	3,745.05	-	-	35.31	3,780.36	
210		CO Series 2021 - Proceeds	1,080,800.13	-	-	10,163.53	1,090,963.66	
110		CLFRF Proceeds	133.42	-	-	1.06	134.48	
150		CO Series 2021A	426,856.97	-	-	4,014.04	430,871.01	
999		Consolidated Cash Investments	10,902,207.05	-	-	102,521.16	11,004,728.21	
		Sub-total	15,323,989.12	-	-	144,102.17	15,468,091.29	

LOGIC MONTHLY SUMMARY: LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 3.7798%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 54 DAYS AND THE NET ASSET VALUE FOR 6/30/26 WAS 0.999789.

TOTAL - DEPOSITS AND INVESTMENTS

23,811,253.83	7,488,952.52	(7,631,340.58)	205,433.96	23,874,299.73
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The investment portfolio of the City of Elgin, Texas is in compliance with the Public Funds Investment Act, including relevant provisions of Chapter 2256, Texas Government Code, and the Investment Policy and Strategies.

Investment Officers:


Pamela D. Sanders, PHR, TMHRA-CP
HR Director/Interim Finance Director


Robert A. Eads, ICMA-CM
City Manager

Presented to City Council



Elgin, TX

Fund: 110 - General Fund

Budget Variance Report

As Of: 06/30/2026

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING
REVENUE SUMMARY									
TAXES and FRANCHISE FEES	273,401.44	854,584.43	(581,182.99)	9,310,857.07	7,691,259.87	1,619,597.20	91	10,259,117.24	(948,260.17)
DEVELOPMENT SERVICES FEES	328,939.78	236,105.30	92,834.48	2,369,641.19	2,124,947.70	244,693.49	84	2,834,400.00	(464,758.81)
FINES AND FORFEITURES	34,954.35	46,014.82	(11,060.47)	425,915.29	414,133.38	11,781.91	77	552,399.00	(126,483.71)
COMMUNITY SERVICES RATES AND FEES	26,587.83	12,187.23	14,400.60	109,770.48	109,685.07	85.41	75	146,306.00	(36,535.52)
GENERAL LICENSE, FEES AND CHARGES	720.70	2,052.57	(1,331.87)	19,695.33	18,473.13	1,222.20	80	24,641.00	(4,945.67)
UTILITY CHARGES	173,645.82	144,484.68	29,161.14	1,526,287.74	1,300,362.12	225,925.62	88	1,734,510.00	(208,222.26)
USE OF MONEY AND PROPERTY	47,024.37	28,680.18	18,344.19	272,645.45	258,121.62	14,523.83	79	344,300.00	(71,654.55)
GRANTS/DONATIONS/Transfer IN	0.00	179,430.51	(179,430.51)	2,436,747.12	1,614,874.59	821,872.53	113	2,154,028.00	282,719.12
TOTAL REVENUE	885,274.29	1,503,539.72	(618,265.43)	16,471,559.67	13,531,857.48	2,939,702.19	91	18,049,701.24	(1,578,141.57)

EXPENSE SUMMARY

Undesignated	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Legis. Mayor/Council	16,325.67	106,669.80	90,344.13	188,468.14	960,028.20	771,560.06	15	1,280,550.00	(1,092,081.86)
Executive - City Mgr./Sec.	110,539.23	79,294.23	(31,245.00)	681,049.12	713,648.07	32,598.95	72	951,912.00	(270,862.88)
Human Resources	37,770.20	35,579.98	(2,190.22)	193,205.20	320,219.82	127,014.62	45	427,131.00	(233,925.80)
Finance & Accounting	86,809.69	90,544.38	3,734.69	691,330.37	814,899.42	123,569.05	64	1,086,968.00	(395,637.63)
Municipal Court	30,742.72	28,531.11	(2,211.61)	276,655.61	256,779.99	(19,875.62)	81	342,511.00	(65,855.39)
Info Tech	69,652.36	70,445.09	792.73	715,754.55	634,005.81	(81,748.74)	85	845,680.00	(129,925.45)
Planning & Development	126,679.90	78,680.47	(47,999.43)	1,026,005.71	708,124.23	(317,881.48)	109	944,544.00	81,461.71
Bldg. Official/Inspection	58,177.31	34,238.43	(23,938.88)	322,679.20	308,145.87	(14,533.33)	79	411,026.00	(88,346.80)
Code Enforcement	57,307.33	20,394.06	(36,913.27)	225,349.75	183,546.54	(41,803.21)	92	244,827.00	(19,477.25)
Community Services Admin.	22,246.26	32,700.46	10,454.20	274,113.68	294,304.14	20,190.46	70	392,563.00	(118,449.32)
Library	57,032.84	54,755.06	(2,277.78)	529,201.96	492,795.54	(36,406.42)	81	657,324.00	(128,122.04)
Recreation Programming	55,766.19	60,629.36	4,863.17	598,832.40	545,664.24	(53,168.16)	82	727,844.00	(129,011.60)

Budget Variance Report
Fund: 110 - General Fund

As Of: 06/30/2026

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET			
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
Swimming Pool	41,574.36	12,132.63	(29,441.73)	105,903.74	109,193.67	3,289.93	73	145,650.00	(39,746.26)	27
Police Administration	115,231.84	77,696.85	(37,534.99)	991,075.56	699,271.65	(291,803.91)	106	932,736.00	58,339.56	-6
Police - Patrol	301,216.27	294,403.73	(6,812.54)	2,691,289.02	2,649,633.57	(41,655.45)	76	3,534,259.00	(842,969.98)	24
Police -CID	81,001.85	87,989.42	6,987.57	845,996.06	791,904.78	(54,091.28)	80	1,056,296.00	(210,299.94)	20
Police - Communications	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
Support Services	18,309.62	17,249.46	(1,060.16)	106,141.42	155,245.14	49,103.72	51	207,077.00	(100,935.58)	49
Public Works - Administration	19,758.98	22,741.85	2,982.87	198,860.69	204,676.65	5,815.96	73	273,012.00	(74,151.31)	27
Street Division	70,218.74	60,274.89	(9,943.85)	416,694.94	542,474.01	125,779.07	58	723,589.00	(306,894.06)	42
Sanitation -WM Contract	121,681.58	99,960.00	(21,721.58)	849,906.26	899,640.00	49,733.74	71	1,200,000.00	(350,093.74)	29
Parks Division	62,700.00	66,283.54	3,583.54	597,756.09	596,551.86	(1,204.23)	75	795,722.00	(197,965.91)	25
Facilities Maintenance	40,187.08	56,455.53	16,268.45	368,425.35	508,099.77	139,674.42	54	677,738.00	(309,312.65)	46
Equipment Services	9,509.45	22,928.87	13,419.42	94,062.41	206,359.83	112,297.42	34	275,257.00	(181,194.59)	66
Transfers Out from General Fund	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
County Line Rd Phase 4	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
Utility Billing	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	1,610,439.47	1,510,579.20	(99,860.27)	12,988,757.23	13,595,212.80	606,455.57	72	18,134,216.00	5,145,458.77	28
REVENUE OVER/(UNDER) EXPENDITURE	(725,165.18)	(7,039.48)	(718,125.70)	3,482,802.44	(63,355.32)	3,546,157.76		(84,514.76)	(6,723,600.34)	

REVENUE OVER/(UNDER) EXPENDITURE	(725,165.18)	(7,039.48)	(718,125.70)	3,482,802.44	(63,355.32)	3,546,157.76		(84,514.76)	(6,723,600.34)	
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Fund: 121 - Hotel-Motel Tax Fund

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET			
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES and FRANCHISE FEES	5,108.00	11,045.58	(5,937.58)	109,951.58	99,410.22	10,541.36	83	132,600.00	(22,648.42)	17
USE OF MONEY and PROPERTY	164.48	249.90	(85.42)	3,262.37	2,249.10	1,013.27	109	3,000.00	262.37	-9
GRANTS/DONATIONS/Transfer IN	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	5,272.48	11,295.48	(6,023.00)	113,213.95	101,659.32	11,554.63	83	135,600.00	(22,386.05)	17
<u>EXPENSE SUMMARY</u>										
Hotel-Motel Tax Operations	9,380.95	15,025.97	5,645.02	96,534.54	135,233.73	38,699.19	54	180,384.00	(83,849.46)	46
TOTAL EXPENSE	9,380.95	15,025.97	5,645.02	96,534.54	135,233.73	38,699.19	54	180,384.00	83,849.46	46
REVENUE OVER/(UNDER) EXPENDITURE										
	(4,108.47)	(3,730.49)	(377.98)	16,679.41	(33,574.41)	50,253.82		(44,784.00)	(106,235.51)	

Fund: 122 - Main Street Program

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET			
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
COMMUNITY SERVICES RATES AND FEES	600.44	7,580.30	(6,979.86)	50,385.73	68,222.70	(17,836.97)	55	91,000.00	(40,614.27)	45
USE OF MONEY AND PROPERTY	91.87	166.60	(74.73)	2,222.22	1,499.40	722.82	111	2,000.00	222.22	-11
GRANTS/DONATIONS/Transfer IN	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	692.31	7,746.90	(7,054.59)	52,607.95	69,722.10	(17,114.15)	57	93,000.00	(40,392.05)	43
EXPENSE SUMMARY										
Main Street Program	12,662.47	11,911.90	(750.57)	128,281.78	107,207.10	(21,074.68)	90	143,000.00	(14,718.22)	10
TOTAL EXPENSE	12,662.47	11,911.90	(750.57)	128,281.78	107,207.10	(21,074.68)	90	143,000.00	14,718.22	10
REVENUE OVER/(UNDER) EXPENDITURE										
	(11,970.16)	(4,165.00)	(7,805.16)	(75,673.83)	(37,485.00)	(38,188.83)		(50,000.00)	(55,110.27)	

Budget Variance Report

As Of: 06/30/2026

Fund: 123 - PEG Cable Franchise Subscriber

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET	
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	%
							TOTAL	REMAINING
<u>REVENUE SUMMARY</u>								
TAXES and FRANCHISE FEES	0.00	1,249.50	(1,249.50)	9,613.27	11,245.50	(1,632.23)	64	36
USE OF MONEY AND PROPERTY	206.25	224.91	(18.66)	3,945.45	2,024.19	1,921.26	146	-46
GRANTS/DONATIONS/Transfer IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	206.25	1,474.41	(1,268.16)	13,558.72	13,269.69	289.03	77	23
<u>EXPENSE SUMMARY</u>								
Cable Franchise Subscriber	0.00	508.13	508.13	8,411.15	4,573.17	(3,837.98)	138	-38
TOTAL EXPENSE	0.00	508.13	508.13	8,411.15	4,573.17	(3,837.98)	138	-38
REVENUE OVER/(UNDER) EXPENDITURE	206.25	966.28	(760.03)	5,147.57	8,696.52	(3,548.95)	11,600.00	(1,830.13)

Budget Variance Report

Fund: 126 - Court Tech Fund

As Of: 06/30/2026

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING
REVENUE SUMMARY									
FINES AND FORFEITURES	2,203.90	2,169.96	33.94	28,929.84	19,529.64	9,400.20	111	26,050.00	2,879.84
USE OF MONEY AND PROPERTY	180.84	249.90	(69.06)	3,367.40	2,249.10	1,118.30	112	3,000.00	367.40
TOTAL REVENUE	2,384.74	2,419.86	(35.12)	32,297.24	21,778.74	10,518.50	111	29,050.00	3,247.24
EXPENSE SUMMARY									
Court Technology	0.00	1,463.24	1,463.24	3,891.00	13,169.16	9,278.16	22	17,566.00	(13,675.00)
Court Security	0.00	416.50	416.50	0.00	3,748.50	3,748.50	0	5,000.00	(5,000.00)
Truancy Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENSE	0.00	1,879.74	1,879.74	3,891.00	16,917.66	13,026.66	17	22,566.00	18,675.00
REVENUE OVER/(UNDER) EXPENDITURE	2,384.74	540.12	1,844.62	28,406.24	4,861.08	23,545.16		6,484.00	(15,427.76)

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET	
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	%
<u>REVENUE SUMMARY</u>								
USE OF MONEY AND PROPERTY	1.10	249.90	(248.80)	20.62	2,249.10	(2,228.48)	1	99
GRANTS/DONATIONS/Transfer IN	0.00	0.00	0.00	0.00	0.00	0.00		0.00
TOTAL REVENUE	1.10	249.90	(248.80)	20.62	2,249.10	(2,228.48)	1	99
<u>EXPENSE SUMMARY</u>								
Cable Franchise Subscriber	0.00	249.90	249.90	0.00	2,249.10	2,249.10	0	100
TOTAL EXPENSE	0.00	249.90	249.90	0.00	2,249.10	2,249.10	0	100
REVENUE OVER/(UNDER) EXPENDITURE								
	1.10	0.00	1.10	20.62	0.00	20.62		(5,979.38)

Budget Variance Report

As Of: 06/30/2026

Fund: 140 - I&S Debt Service Fund

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET			
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES and FRANCHISE FEES	11,595.08	125,788.58	(114,193.50)	1,513,717.91	1,132,097.22	381,620.69	100	1,510,067.00	3,650.91	0
USE OF MONEY AND PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
GRANTS/DONATIONS/Transfer IN	0.00	219,970.80	(219,970.80)	0.00	1,979,737.20	(1,979,737.20)	0	2,640,706.00	(2,640,706.00)	100
TOTAL REVENUE	11,595.08	345,759.38	(334,164.30)	1,513,717.91	3,111,834.42	(1,598,116.51)	36	4,150,773.00	(2,637,055.09)	64
<u>EXPENSE SUMMARY</u>										
Gen Gov. Bonds P&I Payments	0.00	118,521.31	118,521.31	290,658.43	1,066,691.79	776,033.36	20	1,422,825.00	(1,132,166.57)	80
Utility Bonds P&I Payments	0.00	220,337.32	220,337.32	700.00	1,983,035.88	1,982,335.88	0	2,645,106.00	(2,644,406.00)	100
Com. CO/GO P&I Payments	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	0.00	338,858.63	338,858.63	291,358.43	3,049,727.67	2,758,369.24	7	4,067,931.00	3,776,572.57	93
REVENUE OVER/(UNDER) EXPENDITURE										
	11,595.08	6,900.75	4,694.33	1,222,359.48	62,106.75	1,160,252.73		82,842.00	(6,413,627.66)	

Budget Variance Report

Fund: 210 - Water/Sewer Utility Funds

As Of: 06/30/2026

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET			
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
GENERAL LICENSE, FEES AND CHARGES	12,766.56	8,291.76	4,474.80	117,482.42	74,625.84	42,856.58	118	99,541.00	17,941.42	-18
UTILITY CHARGES	1,089,980.69	750,069.23	339,911.46	7,249,686.29	6,750,623.07	499,063.22	81	9,004,433.00	(1,754,746.71)	19
USE OF MONEY AND PROPERTY	5,109.60	23,479.35	(18,369.75)	48,982.18	211,314.15	(162,331.97)	17	281,865.00	(232,882.82)	83
GRANTS/DONATIONS/Transfer IN	0.00	0.00	0.00	439,320.16	0.00	439,320.16		0.00	439,320.16	
TOTAL REVENUE	1,107,856.85	781,840.34	326,016.51	7,855,471.05	7,036,563.06	818,907.99	84	9,385,839.00	(1,530,367.95)	16
EXPENSE SUMMARY										
Public Works - Administration	22,506.80	19,378.78	(3,128.02)	178,491.36	174,409.02	(4,082.34)	77	232,639.00	(54,147.64)	23
Utility Bonds P&I Payments	0.00	0.00	0.00	536,252.40	0.00	(536,252.40)		0.00	536,252.40	
Utility Administration	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
Utility Billing	65,894.34	100,300.39	34,406.05	724,671.94	902,703.51	178,031.57	60	1,204,087.00	(479,415.06)	40
Utility Administration	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
Water Service Operations	50,967.91	69,119.04	18,151.13	596,050.86	622,071.36	26,020.50	72	829,761.00	(233,710.14)	28
Water Operations	0.00	0.00	0.00	7,826.50	0.00	(7,826.50)		0.00	7,826.50	
Utility Maintenance	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
Utility Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
Wastewater Operations	98,764.10	81,763.17	(17,000.93)	970,721.92	735,868.53	(234,853.39)	99	981,551.00	(10,829.08)	1
Wastewater Operations	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
Utility Maintenance	75,154.29	99,167.43	24,013.14	675,835.75	892,506.87	216,671.12	57	1,190,486.00	(514,650.25)	43
Utility Transfers Out - Water	0.00	197,243.23	197,243.23	1,015,694.00	1,775,189.07	759,495.07	43	2,367,866.00	(1,352,172.00)	57
Utility Transfers Out- Sewer	0.00	201,906.94	201,906.94	1,071,681.00	1,817,162.46	745,481.46	44	2,423,853.00	(1,352,172.00)	56
Water Impact Fee	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
ISF Administration	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
EDC Operations	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	313,287.44	768,878.98	455,591.54	5,777,225.73	6,919,910.82	1,142,685.09	63	9,230,243.00	3,453,017.27	37
REVENUE OVER/(UNDER) EXPENDITURE										
	794,569.41	12,961.36	781,608.05	2,078,245.32	116,652.24	1,961,593.08		155,596.00	(4,983,385.22)	

Budget Variance Report

Fund: 230 - Water Impact Fee

As Of: 06/30/2026

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING
REVENUE SUMMARY									
UTILITY CHARGES	87,170.00	58,310.00	28,860.00	734,996.33	524,790.00	210,206.33	105	700,000.00	34,996.33
USE OF MONEY AND PROPERTY	5,183.02	7,497.00	(2,313.98)	95,184.37	67,473.00	27,711.37	106	90,000.00	5,184.37
TOTAL REVENUE	92,353.02	65,807.00	26,546.02	830,180.70	592,263.00	237,917.70	105	790,000.00	40,180.70
EXPENSE SUMMARY									
Utility Transfers Out- Sewer	0.00	0.00	0.00	1,428.20	0.00	(1,428.20)		0.00	1,428.20
Water Impact Fee	0.00	37,485.00	37,485.00	0.00	337,365.00	337,365.00	0	450,000.00	(450,000.00)
Sewer Impact Fee	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
TOTAL EXPENSE	0.00	37,485.00	37,485.00	1,428.20	337,365.00	335,936.80	0	450,000.00	448,571.80
REVENUE OVER/(UNDER) EXPENDITURE	92,353.02	28,322.00	64,031.02	828,752.50	254,898.00	573,854.50		340,000.00	(408,391.10)

Budget Variance Report

Fund: 240 - Sewer Impact Fee

As Of: 06/30/2026

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET	
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	%
<u>REVENUE SUMMARY</u>								
UTILITY CHARGES	394,464.00	74,970.00	319,494.00	942,245.33	674,730.00	267,515.33	105	42,245.33
USE OF MONEY AND PROPERTY	8,043.31	8,330.00	(286.69)	148,304.14	74,970.00	73,334.14	148	48,304.14
TOTAL REVENUE	402,507.31	83,300.00	319,207.31	1,090,549.47	749,700.00	340,849.47	109	90,549.47
<u>EXPENSE SUMMARY</u>								
Utility Transfers Out- Sewer	0.00	0.00	0.00	1,428.20	0.00	(1,428.20)	0.00	1,428.20
Sewer Impact Fee	0.00	0.00	0.00	205,957.00	0.00	(205,957.00)	0.00	205,957.00
WWTP No. 2	0.00	0.00	0.00	2,540.00	0.00	(2,540.00)	0.00	2,540.00
TOTAL EXPENSE	0.00	0.00	0.00	209,925.20	0.00	(209,925.20)	0.00	(209,925.20)
REVENUE OVER/(UNDER) EXPENDITURE	402,507.31	83,300.00	319,207.31	880,624.27	749,700.00	130,924.27	1,000,000.00	300,474.67

Budget Variance Report

As Of: 06/30/2026

Fund: 430 - TIRZ -Tax Increment Reinvestment Zone

	CURRENT MONTH			YEAR TO DATE			ANNUAL BUDGET			
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES and FRANCHISE FEES	0.00	25,406.50	(25,406.50)	342,257.20	228,658.50	113,598.70	112	305,000.00	37,257.20	-12
USE OF MONEY AND PROPERTY	1,648.46	1,832.60	(184.14)	15,169.71	16,493.40	(1,323.69)	69	22,000.00	(6,830.29)	31
GRANTS/DONATIONS/Transfer IN	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	1,648.46	27,239.10	(25,590.64)	357,426.91	245,151.90	112,275.01	109	327,000.00	30,426.91	-9
<u>EXPENSE SUMMARY</u>										
TIRZ Operations	229.00	755.76	526.76	5,580.15	6,801.84	1,221.69	62	9,073.00	(3,492.85)	38
TIRZ Debt Service	0.00	27,769.63	27,769.63	96,684.38	249,926.67	153,242.29	29	333,369.00	(236,684.62)	71
TIRZ Cap Improvements	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	229.00	28,525.39	28,296.39	102,264.53	256,728.51	154,463.98	30	342,442.00	240,177.47	70
REVENUE OVER/(UNDER) EXPENDITURE										
	1,419.46	(1,286.29)	2,705.75	255,162.38	(11,576.61)	266,738.99		(15,442.00)	(209,750.56)	



Elgin, TX

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - General Fund							
Revenue							
Class: 40 - TAXES and FRANCHISE FEES							
110-000-40110	Current Property Taxes	6,297,129.00	6,297,129.00	33,602.48	6,602,090.14	304,961.14	104.84 %
110-000-40120	Delinquent Property Taxes	0.00	0.00	5,220.99	198,365.23	198,365.23	0.00 %
110-000-40130	Delinquent Taxes- Prior Year	0.00	0.00	0.00	61,876.10	61,876.10	0.00 %
110-000-40140	Penalty and Interest/Prop Taxes	0.00	0.00	5,321.28	49,787.87	49,787.87	0.00 %
110-000-40200	Sales Tax	3,289,084.24	3,289,084.24	226,791.85	2,189,878.35	-1,099,205.89	33.42 %
110-000-40202	Beverage Tax	49,258.00	49,258.00	2,464.84	24,301.23	-24,956.77	50.67 %
110-000-40301	Franchise Fee - Electric	349,286.00	349,286.00	0.00	16,469.99	-332,816.01	95.28 %
110-000-40302	Franchise Fee - Gas	80,189.00	80,189.00	0.00	58,126.72	-22,062.28	27.51 %
110-000-40303	Franchise Fee - Telephone	8,408.00	8,408.00	0.00	5,614.90	-2,793.10	33.22 %
110-000-40305	Franchise Fee Solid Waste	44,552.00	44,552.00	0.00	25,670.78	-18,881.22	42.38 %
110-000-40307	Franchise Fee Cable	141,211.00	141,211.00	0.00	78,675.76	-62,535.24	44.28 %
Class: 40 - TAXES and FRANCHISE FEES Total:		10,259,117.24	10,259,117.24	273,401.44	9,310,857.07	-948,260.17	9.24%
Class: 41 - DEVELOPMENT SERVICES FEES							
110-000-41007	Building Permits	420,000.00	420,000.00	43,155.70	650,224.54	230,224.54	154.82 %
110-000-41010	Sign Permits	3,000.00	3,000.00	140.00	1,395.00	-1,605.00	53.50 %
110-000-41020	Security/Fire Alarm Permits	1,323.00	1,323.00	75.00	643.00	-680.00	51.40 %
110-000-41102	Zoning and Land Use	15,000.00	15,000.00	65.00	16,671.88	1,671.88	111.15 %
110-000-41105	Plats - Concept Plans	160,300.00	160,300.00	34,635.00	96,555.00	-63,745.00	39.77 %
110-000-41107	Subdivision Construction Plans	450,000.00	450,000.00	13,477.20	109,142.88	-340,857.12	75.75 %
110-000-41108	Building Inspections/Reinspections --	305,000.00	305,000.00	38,126.50	313,823.75	8,823.75	102.89 %
110-000-41120	Plan Review - External	665,000.00	665,000.00	119,414.96	760,183.31	95,183.31	114.31 %
110-000-41124	Postal/Filing Recovery Fees	0.00	0.00	0.00	735.00	735.00	0.00 %
110-000-41125	Re-notification Fees (Planning)	0.00	0.00	0.00	260.00	260.00	0.00 %
110-000-41127	Work without City Approval Penalty	2,000.00	2,000.00	225.00	1,463.40	-536.60	26.83 %
110-000-41130	Building Inspections/Reinspections --	355,140.00	355,140.00	34,225.00	291,177.50	-63,962.50	18.01 %
110-000-41135	Fire Inspection Fee	102,587.00	102,587.00	2,585.92	37,504.03	-65,082.97	63.44 %
110-000-41136	Fire Plan Review	9,000.00	9,000.00	1,414.50	18,361.90	9,361.90	204.02 %
110-000-41137	Certificate of Occupancy	6,050.00	6,050.00	100.00	3,200.00	-2,850.00	47.11 %
110-000-41138	School Site Fee	300,000.00	300,000.00	25,800.00	25,800.00	-274,200.00	91.40 %
110-000-41140	Site Development Plans	40,000.00	40,000.00	15,500.00	42,500.00	2,500.00	106.25 %
Class: 41 - DEVELOPMENT SERVICES FEES Total:		2,834,400.00	2,834,400.00	328,939.78	2,369,641.19	-464,758.81	16.40%
Class: 42 - FINES AND FORFEITURES							
110-000-42101	Arrest Fees	15,300.00	15,300.00	974.42	10,783.22	-4,516.78	29.52 %
110-000-42120	Municipal Court Fines	510,000.00	510,000.00	32,725.99	389,609.85	-120,390.15	23.61 %
110-000-42125	Court and Child Safety Fees	20,400.00	20,400.00	151.39	20,107.25	-292.75	1.44 %
110-000-42160	Court Truancy Prevention Fee	334.00	334.00	0.00	79.07	-254.93	76.33 %
110-000-42301	Animal Control Fees	510.00	510.00	0.00	0.00	-510.00	100.00 %
110-000-42321	Code Enforcement Penalties	1,163.00	1,163.00	900.00	2,750.86	1,587.86	236.53 %
110-000-42322	Code Enforce Lien Recovery	4,692.00	4,692.00	202.55	2,585.04	-2,106.96	44.91 %
Class: 42 - FINES AND FORFEITURES Total:		552,399.00	552,399.00	34,954.35	425,915.29	-126,483.71	22.90%
Class: 43 - COMMUNITY SERVICES RATES AND FEES							
110-000-43101	Library Card (Resident)	153.00	153.00	0.00	0.00	-153.00	100.00 %
110-000-43102	Library Card (Non-Resident)	9,706.00	9,706.00	1,407.51	8,724.70	-981.30	10.11 %
110-000-43110	Library Fines	2,013.00	2,013.00	550.58	2,831.76	818.76	140.67 %
110-000-43120	Library Copy Service	4,995.00	4,995.00	581.00	4,719.95	-275.05	5.51 %
110-000-43130	Library Misc. Charges	463.00	463.00	97.25	533.55	70.55	115.24 %
110-000-43166	Library Book Donations	1,285.00	1,285.00	0.00	0.00	-1,285.00	100.00 %
110-000-43225	Concessions	629.00	629.00	471.50	2,789.07	2,160.07	443.41 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
110-000-43300	Rec. All Purpose Annual Passes	24,136.00	24,136.00	3,680.00	17,340.00	-6,796.00	28.16 %
110-000-43301	Rec- memberships (resident)	49,420.00	49,420.00	5,925.00	36,886.00	-12,534.00	25.36 %
110-000-43305	Rec Membership Daily All Ages	30,316.00	30,316.00	2,710.00	20,713.00	-9,603.00	31.68 %
110-000-43315	Swim pool Admission Fees	14,143.00	14,143.00	9,085.86	9,683.86	-4,459.14	31.53 %
110-000-43318	Concessions - Pool	5,858.00	5,858.00	1,974.17	2,035.70	-3,822.30	65.25 %
110-000-43320	Participant fees - Rec Programs	2,679.00	2,679.00	5.00	517.95	-2,161.05	80.67 %
110-000-43601	HIST Dist. App. Modification Permit	510.00	510.00	99.96	2,994.94	2,484.94	587.24 %
Class: 43 - COMMUNITY SERVICES RATES AND FEES Total:		146,306.00	146,306.00	26,587.83	109,770.48	-36,535.52	24.97%
Class: 44 - GENERAL LICENSE, FEES AND CHARGES							
110-000-44017	Solicitor's Permits	1,313.00	1,313.00	0.00	0.00	-1,313.00	100.00 %
110-000-44018	Wrecker Permit	0.00	0.00	0.00	25.00	25.00	0.00 %
110-000-44020	Movie Location Fees	9,091.00	9,091.00	0.00	8,516.96	-574.04	6.31 %
110-000-44022	Police Accident Report Fees	718.00	718.00	54.00	808.00	90.00	112.53 %
110-000-44030	Open Rec./Copier/Notary	2,361.00	2,361.00	629.00	2,142.72	-218.28	9.25 %
110-000-44033	Seizure Proceeds	0.00	0.00	37.70	883.85	883.85	0.00 %
110-000-44322	Insurance Proceeds	10,821.00	10,821.00	0.00	5,518.80	-5,302.20	49.00 %
110-000-44520	EPD Escort Fees	337.00	337.00	0.00	1,800.00	1,463.00	534.12 %
Class: 44 - GENERAL LICENSE, FEES AND CHARGES Total:		24,641.00	24,641.00	720.70	19,695.33	-4,945.67	20.07%
Class: 45 - UTILITY CHARGES							
110-000-45401	SW Service Application Fee	510.00	510.00	0.00	0.00	-510.00	100.00 %
110-000-45402	Trash Collection Residential	1,224,000.00	1,224,000.00	115,335.74	1,016,899.49	-207,100.51	16.92 %
110-000-45403	Trash Collection Commercial Cart	0.00	0.00	0.00	-4,304.15	-4,304.15	0.00 %
110-000-45405	Trash Collect. Comm. Container	510,000.00	510,000.00	58,310.08	513,692.40	3,692.40	100.72 %
Class: 45 - UTILITY CHARGES Total:		1,734,510.00	1,734,510.00	173,645.82	1,526,287.74	-208,222.26	12.00%
Class: 47 - USE OF MONEY AND PROPERTY							
110-000-47101	Interest Income	250,000.00	250,000.00	12,858.51	179,728.84	-70,271.16	28.11 %
110-000-47201	Rec Center Rental	6,000.00	6,000.00	580.00	7,520.00	1,520.00	125.33 %
110-000-47202	Fleming Center Rentals	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
110-000-47203	Sports Venue Rental Fees	2,000.00	2,000.00	260.00	2,585.00	585.00	129.25 %
110-000-47204	Pool Rental	200.00	200.00	0.00	0.00	-200.00	100.00 %
110-000-47205	Park Rental All Parks	20,000.00	20,000.00	1,500.00	7,640.00	-12,360.00	61.80 %
110-000-47210	Fleming Center Rental	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
110-000-47211	Civic Center Rental .	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
110-000-47220	Reservation Cancellation Fee	50.00	50.00	0.00	0.00	-50.00	100.00 %
110-000-47230	Lease Revenue	50.00	50.00	0.00	0.00	-50.00	100.00 %
110-000-47301	Sale General Gov't Property	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
110-000-47501	Refunds/Rebates	25,000.00	25,000.00	31,731.66	51,314.59	26,314.59	205.26 %
110-000-47502	Insurance/ legal Claim Payments	0.00	0.00	0.00	7,600.50	7,600.50	0.00 %
110-000-47504	Other Income	6,000.00	6,000.00	94.20	16,256.52	10,256.52	270.94 %
110-000-47506	CASH - OVER/SHORT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
Class: 47 - USE OF MONEY AND PROPERTY Total:		344,300.00	344,300.00	47,024.37	272,645.45	-71,654.55	20.81%
Class: 48 - GRANTS/DONATIONS/Transfer IN							
110-000-48001	Federal Grants	0.00	0.00	0.00	269,218.12	269,218.12	0.00 %
110-000-48011	Grants - Library	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
110-000-48025	Library Grant TSLAC	500.00	500.00	0.00	0.00	-500.00	100.00 %
110-000-48066	St. David's Mental Health Grant	0.00	0.00	0.00	22,400.00	22,400.00	0.00 %
110-000-48231	Donations - Police General	3,500.00	3,500.00	0.00	21,250.00	17,750.00	607.14 %
110-000-48234	Donations - Music in the Park	500.00	500.00	0.00	0.00	-500.00	100.00 %
110-000-48312	Trsf from HOT Tax Fund	36,504.00	36,504.00	0.00	36,504.00	0.00	0.00 %
110-000-48326	Trsf From Utility Funds - Water	700,244.00	700,244.00	0.00	700,244.00	0.00	0.00 %
110-000-48336	Trsf From Utility Funds - Sewer	756,231.00	756,231.00	0.00	756,231.00	0.00	0.00 %
110-000-48337	Transfer in Utilities	630,899.00	630,899.00	0.00	630,900.00	1.00	100.00 %
110-000-48361	Transfer In from EDC	24,150.00	24,150.00	0.00	0.00	-24,150.00	100.00 %
Class: 48 - GRANTS/DONATIONS/Transfer IN Total:		2,154,028.00	2,154,028.00	0.00	2,436,747.12	282,719.12	13.13%
Revenue Total:		18,049,701.24	18,049,701.24	885,274.29	16,471,559.67	-1,578,141.57	8.74%
Fund: 110 - General Fund Total:		18,049,701.24	18,049,701.24	885,274.29	16,471,559.67	-1,578,141.57	8.74%

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 210 - Water/Sewer Utility Funds							
Revenue							
Class: 44 - GENERAL LICENSE, FEES AND CHARGES							
210-000-44310	Returned Check Fee	1,349.00	1,349.00	150.00	1,630.01	281.01	120.83 %
210-000-44312	Credit Card Fees	98,192.00	98,192.00	12,616.56	115,852.41	17,660.41	117.99 %
Class: 44 - GENERAL LICENSE, FEES AND CHARGES Total:		99,541.00	99,541.00	12,766.56	117,482.42	17,941.42	18.02%
Class: 45 - UTILITY CHARGES							
210-000-45001	Water Service Application Fee	33,062.00	33,062.00	3,900.00	36,400.00	3,338.00	110.10 %
210-000-45002	Water Sales - Residential	3,978,000.00	3,978,000.00	346,177.90	3,186,383.00	-791,617.00	19.90 %
210-000-45010	Water Taps	50,858.00	50,858.00	4,525.00	34,695.00	-16,163.00	31.78 %
210-000-45012	Meter Installation Fees	15,300.00	15,300.00	1,200.00	33,329.00	18,029.00	217.84 %
210-000-45013	Utility Account Transfer Fees	540.00	540.00	40.00	400.00	-140.00	25.93 %
210-000-45017	Reconnect Fees, after hour	31,487.00	31,487.00	2,700.00	26,175.00	-5,312.00	16.87 %
210-000-45019	Utility Service Late Fee	218,303.00	218,303.00	17,750.06	174,950.41	-43,352.59	19.86 %
210-000-45020	Aqua WSC Sales	173,400.00	173,400.00	17,879.46	147,679.42	-25,720.58	14.83 %
210-000-45030	Bulk Water Sales	778.00	778.00	27.13	348.95	-429.05	55.15 %
210-000-45035	Aqua Wholesale water	163,200.00	163,200.00	0.00	20,459.48	-142,740.52	87.46 %
210-000-45202	Sewer Service Residential	2,606,767.00	2,606,767.00	216,374.02	1,993,715.78	-613,051.22	23.52 %
210-000-45203	Sewer Service Commercial	0.00	0.00	0.00	-7,968.81	-7,968.81	0.00 %
210-000-45210	Wastewater Taps	100,000.00	100,000.00	4,525.00	47,543.00	-52,457.00	52.46 %
210-000-45220	Travis Co. MUD 14 Contract	832,738.00	832,738.00	105,132.12	1,185,826.06	353,088.06	142.40 %
210-000-45252	WWTP Capacity Fee	800,000.00	800,000.00	369,750.00	369,750.00	-430,250.00	53.78 %
Class: 45 - UTILITY CHARGES Total:		9,004,433.00	9,004,433.00	1,089,980.69	7,249,686.29	-1,754,746.71	19.49%
Class: 47 - USE OF MONEY AND PROPERTY							
210-000-47101	Interest Income	281,865.00	281,865.00	3,359.60	34,768.63	-247,096.37	87.66 %
210-000-47502	Insurance/ legal Claim Payments	0.00	0.00	0.00	11,427.08	11,427.08	0.00 %
210-000-47504	Other Income	0.00	0.00	1,750.00	2,858.11	2,858.11	0.00 %
210-000-47506	CASH - OVER/SHORT	0.00	0.00	0.00	-71.64	-71.64	0.00 %
Class: 47 - USE OF MONEY AND PROPERTY Total:		281,865.00	281,865.00	5,109.60	48,982.18	-232,882.82	82.62%
Class: 48 - GRANTS/DONATIONS/Transfer IN							
210-000-48339	Transfer in CIP	0.00	0.00	0.00	436,463.76	436,463.76	0.00 %
210-000-48391	Transfer In From Impact Fee	0.00	0.00	0.00	2,856.40	2,856.40	0.00 %
Class: 48 - GRANTS/DONATIONS/Transfer IN Total:		0.00	0.00	0.00	439,320.16	439,320.16	0.00%
Revenue Total:		9,385,839.00	9,385,839.00	1,107,856.85	7,855,471.05	-1,530,367.95	16.31%
Fund: 210 - Water/Sewer Utility Funds Total:		9,385,839.00	9,385,839.00	1,107,856.85	7,855,471.05	-1,530,367.95	16.31%
Report Total:		27,435,540.24	27,435,540.24	1,993,131.14	24,327,030.72	-3,108,509.52	11.33%

Group Summary

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - General Fund						
Revenue						
40 - TAXES and FRANCHISE FEES	10,259,117.24	10,259,117.24	273,401.44	9,310,857.07	-948,260.17	9.24%
41 - DEVELOPMENT SERVICES FEES	2,834,400.00	2,834,400.00	328,939.78	2,369,641.19	-464,758.81	16.40%
42 - FINES AND FORFEITURES	552,399.00	552,399.00	34,954.35	425,915.29	-126,483.71	22.90%
43 - COMMUNITY SERVICES RATES AND FEES	146,306.00	146,306.00	26,587.83	109,770.48	-36,535.52	24.97%
44 - GENERAL LICENSE, FEES AND CHARGES	24,641.00	24,641.00	720.70	19,695.33	-4,945.67	20.07%
45 - UTILITY CHARGES	1,734,510.00	1,734,510.00	173,645.82	1,526,287.74	-208,222.26	12.00%
47 - USE OF MONEY AND PROPERTY	344,300.00	344,300.00	47,024.37	272,645.45	-71,654.55	20.81%
48 - GRANTS/DONATIONS/Transfer IN	2,154,028.00	2,154,028.00	0.00	2,436,747.12	282,719.12	13.13%
Revenue Total:	18,049,701.24	18,049,701.24	885,274.29	16,471,559.67	-1,578,141.57	8.74%
Fund: 110 - General Fund Total:	18,049,701.24	18,049,701.24	885,274.29	16,471,559.67	-1,578,141.57	8.74%
Fund: 210 - Water/Sewer Utility Funds						
Revenue						
44 - GENERAL LICENSE, FEES AND CHARGES	99,541.00	99,541.00	12,766.56	117,482.42	17,941.42	18.02%
45 - UTILITY CHARGES	9,004,433.00	9,004,433.00	1,089,980.69	7,249,686.29	-1,754,746.71	19.49%
47 - USE OF MONEY AND PROPERTY	281,865.00	281,865.00	5,109.60	48,982.18	-232,882.82	82.62%
48 - GRANTS/DONATIONS/Transfer IN	0.00	0.00	0.00	439,320.16	439,320.16	0.00%
Revenue Total:	9,385,839.00	9,385,839.00	1,107,856.85	7,855,471.05	-1,530,367.95	16.31%
Fund: 210 - Water/Sewer Utility Funds Total:	9,385,839.00	9,385,839.00	1,107,856.85	7,855,471.05	-1,530,367.95	16.31%
Report Total:	27,435,540.24	27,435,540.24	1,993,131.14	24,327,030.72	-3,108,509.52	11.33%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
110 - General Fund	18,049,701.24	18,049,701.24	885,274.29	16,471,559.67	-1,578,141.57	8.74%
210 - Water/Sewer Utility Funds	9,385,839.00	9,385,839.00	1,107,856.85	7,855,471.05	-1,530,367.95	16.31%
Report Total:	27,435,540.24	27,435,540.24	1,993,131.14	24,327,030.72	-3,108,509.52	11.33%



Elgin, TX

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - General Fund						
Expense						
Department: 111 - Legis. Mayor/Council						
110-111-50002 Mayor/ Council Stipend	17,700.00	17,700.00	1,450.00	13,050.00	4,650.00	26.27 %
110-111-50200 Social Security	1,355.00	1,355.00	110.97	998.73	356.27	26.29 %
110-111-50202 Worker's Compensation	76.00	76.00	0.00	76.00	0.00	0.00 %
110-111-50600 Travel/Training Expenses	10,800.00	10,800.00	970.00	19,313.29	-8,513.29	-78.83 %
110-111-51001 Office Supplies	462.00	462.00	1,892.61	2,198.82	-1,736.82	-375.94 %
110-111-51010 Postage	400.00	400.00	0.00	0.00	400.00	100.00 %
110-111-51021 Meeting Expenses	0.00	0.00	11,902.09	12,865.92	-12,865.92	0.00 %
110-111-51040 Uniform Purchase	2,000.00	2,000.00	0.00	470.22	1,529.78	76.49 %
110-111-51080 City Events	2,500.00	2,500.00	0.00	122.89	2,377.11	95.08 %
110-111-53007 ESD #3 - EMS Services	1,192,589.00	1,192,589.00	0.00	83,700.00	1,108,889.00	92.98 %
110-111-53120 Dues & Memberships	2,668.00	2,668.00	0.00	3,861.80	-1,193.80	-44.75 %
110-111-53240 Community Service Prog/Non-Profit...	50,000.00	50,000.00	0.00	50,000.00	0.00	0.00 %
110-111-53441 Building Maint. Contract	0.00	0.00	0.00	1,810.47	-1,810.47	0.00 %
Department: 111 - Legis. Mayor/Council Total:	1,280,550.00	1,280,550.00	16,325.67	188,468.14	1,092,081.86	85.28%
Department: 112 - Executive - City Mgr./Sec.						
110-112-50010 Regular Salary/Wages	362,701.00	362,701.00	32,525.46	271,110.17	91,590.83	25.25 %
110-112-50012 Overtime	500.00	500.00	0.00	499.02	0.98	0.20 %
110-112-50130 Longevity	240.00	240.00	20.00	170.00	70.00	29.17 %
110-112-50200 Social Security	27,765.00	27,765.00	2,550.59	20,374.53	7,390.47	26.62 %
110-112-50201 Retirement- TMRS	47,395.00	47,395.00	5,153.98	37,003.48	10,391.52	21.93 %
110-112-50202 Worker's Compensation	1,488.00	1,488.00	0.00	1,488.00	0.00	0.00 %
110-112-50221 Group Medical Insurance	35,300.00	35,300.00	1,504.22	14,415.76	20,884.24	59.16 %
110-112-50410 Car Allowance	1,615.00	1,615.00	1,384.62	9,063.00	-7,448.00	-461.18 %
110-112-50600 Travel/Training Expenses	4,000.00	4,000.00	2,082.40	32,353.88	-28,353.88	-708.85 %
110-112-51001 Office Supplies	2,000.00	2,000.00	1,509.69	10,820.35	-8,820.35	-441.02 %
110-112-51010 Postage	300.00	300.00	78.00	78.00	222.00	74.00 %
110-112-51021 Meeting Expenses	1,000.00	1,000.00	135.63	2,464.60	-1,464.60	-146.46 %
110-112-51030 Minor Office Equip	200.00	200.00	0.00	238.14	-38.14	-19.07 %
110-112-51040 Uniform Purchase	687.00	687.00	168.00	1,720.83	-1,033.83	-150.48 %
110-112-51050 IT Hardware Accessories	0.00	0.00	0.00	195.00	-195.00	0.00 %
110-112-51080 Employee Appreciation	0.00	0.00	0.00	1,010.50	-1,010.50	0.00 %
110-112-53001 Legal Services	92,371.00	92,371.00	40,040.83	89,764.79	2,606.21	2.82 %
110-112-53004 Engineering Services	25,610.00	25,610.00	16,017.34	51,764.44	-26,154.44	-102.13 %
110-112-53010 Consulting Services	0.00	0.00	6,207.02	28,158.15	-28,158.15	0.00 %
110-112-53030 IT Services - Contract	9,000.00	9,000.00	0.00	9,435.38	-435.38	-4.84 %
110-112-53050 Record Management Services	8,000.00	8,000.00	0.00	8,771.40	-771.40	-9.64 %
110-112-53101 Coding Services (Ord Code)	4,500.00	4,500.00	0.00	4,690.76	-190.76	-4.24 %
110-112-53104 Print Public Notices	2,500.00	2,500.00	672.00	2,138.75	361.25	14.45 %
110-112-53107 Credit Card Pro. Fees	0.00	0.00	28.20	256.43	-256.43	0.00 %
110-112-53120 Dues & Memberships	5,000.00	5,000.00	0.00	7,449.62	-2,449.62	-48.99 %
110-112-53121 Election Services (County)	2,000.00	2,000.00	0.00	19,512.32	-17,512.32	-875.62 %
110-112-53132 Marketing/ Advertising	2,500.00	2,500.00	461.25	631.25	1,868.75	74.75 %
110-112-53142 Contract Services	0.00	0.00	0.00	3,954.00	-3,954.00	0.00 %
110-112-53184 Professional Services	0.00	0.00	0.00	51,490.08	-51,490.08	0.00 %
110-112-53190 Budget Contingency	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
110-112-53441 Building Maint. Contract	240.00	240.00	0.00	26.49	213.51	88.96 %
110-112-53820 Employee Bond	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Department: 112 - Executive - City Mgr./Sec. Total:	951,912.00	951,912.00	110,539.23	681,049.12	270,862.88	28.45%

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 113 - Human Resources							
110-113-50010	Regular Salary/Wages	237,730.00	237,730.00	18,477.01	182,087.60	55,642.40	23.41 %
110-113-50012	Overtime	0.00	0.00	0.00	91.60	-91.60	0.00 %
110-113-50130	Longevity	1,440.00	1,440.00	120.00	930.00	510.00	35.42 %
110-113-50131	Temp Employment Services	25,000.00	25,000.00	0.00	4,514.08	20,485.92	81.94 %
110-113-50200	Social Security	18,324.00	18,324.00	1,392.86	13,757.79	4,566.21	24.92 %
110-113-50201	Retirement- TMRS	33,535.00	33,535.00	2,837.01	26,825.93	6,709.07	20.01 %
110-113-50202	Worker's Compensation	982.00	982.00	0.00	982.00	0.00	0.00 %
110-113-50221	Group Medical Insurance	30,900.00	30,900.00	2,262.66	23,390.79	7,509.21	24.30 %
110-113-50600	Travel/Training Expenses	10,000.00	10,000.00	1,815.60	8,665.19	1,334.81	13.35 %
110-113-51001	Office Supplies	5,000.00	5,000.00	0.00	1,234.91	3,765.09	75.30 %
110-113-51021	Meeting Expenses	0.00	0.00	0.00	254.33	-254.33	0.00 %
110-113-51030	Minor Office Equip.	1,500.00	1,500.00	0.00	129.31	1,370.69	91.38 %
110-113-51040	Uniform Purchase	750.00	750.00	0.00	92.52	657.48	87.66 %
110-113-51080	Employee Appreciation	35,000.00	35,000.00	1,581.03	37,932.78	-2,932.78	-8.38 %
110-113-53010	Consulting Services	0.00	0.00	5,325.00	28,468.75	-28,468.75	0.00 %
110-113-53030	IT Services - Contract	0.00	0.00	0.00	432.00	-432.00	0.00 %
110-113-53120	Dues & Memberships	1,500.00	1,500.00	0.00	2,298.60	-798.60	-53.24 %
110-113-53150	Employee Pre Screening Services	5,000.00	5,000.00	2,831.47	5,850.36	-850.36	-17.01 %
110-113-53152	Recruitment	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
110-113-53153	Benefit Admin.	0.00	0.00	1,127.56	-144,749.84	144,749.84	0.00 %
110-113-53441	Building Maint. Contract	470.00	470.00	0.00	16.50	453.50	96.49 %
Department: 113 - Human Resources Total:		427,131.00	427,131.00	37,770.20	193,205.20	233,925.80	54.77%
Department: 114 - Finance & Accounting							
110-114-50010	Regular Salary/Wages	273,677.00	273,677.00	12,707.10	125,219.70	148,457.30	54.25 %
110-114-50012	Overtime	360.00	360.00	0.00	1,539.60	-1,179.60	-327.67 %
110-114-50130	Longevity	720.00	720.00	30.00	220.00	500.00	69.44 %
110-114-50200	Social Security	21,019.00	21,019.00	910.54	9,175.26	11,843.74	56.35 %
110-114-50201	Retirement- TMRS	38,466.00	38,466.00	1,934.76	13,829.94	24,636.06	64.05 %
110-114-50202	Worker's Compensation	1,127.00	1,127.00	0.00	1,127.00	0.00	0.00 %
110-114-50221	Group Medical Insurance	41,200.00	41,200.00	2,246.22	23,236.62	17,963.38	43.60 %
110-114-50600	Travel/Training Expenses	2,000.00	2,000.00	28,390.35	2,332.18	-332.18	-16.61 %
110-114-51001	Office Supplies	4,000.00	4,000.00	192.60	3,242.75	757.25	18.93 %
110-114-51010	Postage	0.00	0.00	0.00	26.37	-26.37	0.00 %
110-114-51012	Printed Forms	0.00	0.00	0.00	147.06	-147.06	0.00 %
110-114-51021	Meeting Expenses	0.00	0.00	57.32	118.69	-118.69	0.00 %
110-114-51030	Minor Office Equip	1,500.00	1,500.00	0.00	129.31	1,370.69	91.38 %
110-114-51040	Uniform Purchase	500.00	500.00	0.00	0.00	500.00	100.00 %
110-114-53003	Audit Services	40,000.00	40,000.00	0.00	54,091.87	-14,091.87	-35.23 %
110-114-53010	Consulting Services	120,000.00	120,000.00	15,056.45	156,489.70	-36,489.70	-30.41 %
110-114-53050	Record Management Services	0.00	0.00	114.36	807.46	-807.46	0.00 %
110-114-53120	Dues & Memberships	500.00	500.00	0.00	100.00	400.00	80.00 %
110-114-53122	Appraisal (CAD) Services	45,280.00	45,280.00	3,598.21	60,719.25	-15,439.25	-34.10 %
110-114-53123	Tax Collections - County	17,189.00	17,189.00	0.00	20,542.97	-3,353.97	-19.51 %
110-114-53301	Electric Utility	325,570.00	325,570.00	355.38	2,369.48	323,200.52	99.27 %
110-114-53305	Gas Utility	0.00	0.00	61.66	637.47	-637.47	0.00 %
110-114-53441	Building Maint. Contract	60.00	60.00	21,154.74	22,993.91	-22,933.91	-38,223.18 %
110-114-53801	Liability Insurance	65,000.00	65,000.00	0.00	79,096.94	-14,096.94	-21.69 %
110-114-53805	Real Estate Insurance	70,000.00	70,000.00	0.00	91,649.84	-21,649.84	-30.93 %
110-114-53820	Employee Bond	12,800.00	12,800.00	0.00	14,847.00	-2,047.00	-15.99 %
110-114-53824	Mobile Equip. Insurance	6,000.00	6,000.00	0.00	6,640.00	-640.00	-10.67 %
Department: 114 - Finance & Accounting Total:		1,086,968.00	1,086,968.00	86,809.69	691,330.37	395,637.63	36.40%
Department: 118 - Municipal Court							
110-118-50010	Regular Salary/Wages	197,945.00	197,945.00	15,430.41	151,446.66	46,498.34	23.49 %
110-118-50012	Overtime	0.00	0.00	0.00	97.91	-97.91	0.00 %
110-118-50130	Longevity	1,560.00	1,560.00	120.00	1,030.00	530.00	33.97 %
110-118-50200	Social Security	15,262.00	15,262.00	1,437.18	11,789.56	3,472.44	22.75 %
110-118-50201	Retirement- TMRS	22,307.00	22,307.00	1,906.42	17,902.14	4,404.86	19.75 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
110-118-50202	Worker's Compensation	818.00	818.00	0.00	818.00	0.00	0.00 %
110-118-50221	Group Medical Insurance	30,900.00	30,900.00	2,239.00	23,152.34	7,747.66	25.07 %
110-118-50600	Travel/Training Expenses	2,500.00	2,500.00	431.00	1,667.15	832.85	33.31 %
110-118-51001	Office Supplies	2,000.00	2,000.00	0.00	496.33	1,503.67	75.18 %
110-118-51012	Printed Forms	1,000.00	1,000.00	0.00	635.00	365.00	36.50 %
110-118-51030	Minor Office Equipt.	0.00	0.00	0.00	129.30	-129.30	0.00 %
110-118-51040	Uniform Purchase	500.00	500.00	0.00	221.46	278.54	55.71 %
110-118-53002	Collection Services (delinquent)	18,052.00	18,052.00	0.00	26,465.14	-8,413.14	-46.61 %
110-118-53021	Judicial Services	34,750.00	34,750.00	3,685.00	25,793.10	8,956.90	25.78 %
110-118-53022	Legal Services - Prosecutor	10,000.00	10,000.00	5,400.00	10,900.00	-900.00	-9.00 %
110-118-53050	Record Management Services	679.00	679.00	91.81	880.44	-201.44	-29.67 %
110-118-53120	Dues & Memberships	300.00	300.00	0.00	270.00	30.00	10.00 %
110-118-53145	Child Safety Fee	3,850.00	3,850.00	0.00	2,930.68	919.32	23.88 %
110-118-53160	Jury Service	50.00	50.00	0.00	0.00	50.00	100.00 %
110-118-53441	Building Maint. Contract	38.00	38.00	1.90	30.40	7.60	20.00 %
Department: 118 - Municipal Court Total:		342,511.00	342,511.00	30,742.72	276,655.61	65,855.39	19.23%
Department: 119 - Info Tech							
110-119-50010	Regular Salary/Wages	77,983.00	77,983.00	3,053.97	59,704.04	18,278.96	23.44 %
110-119-50130	Longevity	240.00	240.00	0.00	160.00	80.00	33.33 %
110-119-50200	Social Security	5,984.00	5,984.00	233.75	4,602.43	1,381.57	23.09 %
110-119-50201	Retirement- TMRS	10,951.00	10,951.00	462.40	8,719.76	2,231.24	20.37 %
110-119-50202	Worker's Compensation	321.00	321.00	0.00	321.00	0.00	0.00 %
110-119-50221	Group Medical Insurance	10,300.00	10,300.00	0.00	7,057.18	3,242.82	31.48 %
110-119-50600	Travel/Training Expenses	500.00	500.00	0.00	664.69	-164.69	-32.94 %
110-119-51001	Office Supplies	500.00	500.00	0.00	397.41	102.59	20.52 %
110-119-51040	Uniform Purchase	200.00	200.00	0.00	205.10	-5.10	-2.55 %
110-119-51050	IT Hardware Accessories	12,217.00	12,217.00	173.90	2,248.16	9,968.84	81.60 %
110-119-51051	Non Capital IT/Comm Hardware	44,409.00	44,409.00	0.00	15,691.59	28,717.41	64.67 %
110-119-51055	Non-capital IT Software	16,000.00	16,000.00	0.00	74,315.11	-58,315.11	-364.47 %
110-119-51205	Tools Equipment	500.00	500.00	0.00	590.18	-90.18	-18.04 %
110-119-53030	IT Support Services - Contract	265,000.00	265,000.00	21,297.50	191,735.38	73,264.62	27.65 %
110-119-53031	IT License & Maint. Services Contrac...	140,000.00	140,000.00	0.00	28,253.47	111,746.53	79.82 %
110-119-53033	Security Device Lease	18,500.00	18,500.00	2,227.62	19,969.56	-1,469.56	-7.94 %
110-119-53307	Telephone Land Line Serv.	50,000.00	50,000.00	7,572.02	60,409.52	-10,409.52	-20.82 %
110-119-53308	Cell Phone Service	60,000.00	60,000.00	7,772.45	82,921.92	-22,921.92	-38.20 %
110-119-53310	Internet Service	89,786.00	89,786.00	16,090.71	69,077.17	20,708.83	23.06 %
110-119-53441	Building Maint. Contract	2,789.00	2,789.00	0.00	0.00	2,789.00	100.00 %
110-119-53600	Copiers Lease/Rental	4,500.00	4,500.00	4,569.04	32,097.76	-27,597.76	-613.28 %
110-119-57401	Computer Hardware - Capital	35,000.00	35,000.00	0.00	30,576.99	4,423.01	12.64 %
110-119-57402	Computer Software - Capital	0.00	0.00	6,199.00	26,036.13	-26,036.13	0.00 %
Department: 119 - Info Tech Total:		845,680.00	845,680.00	69,652.36	715,754.55	129,925.45	15.36%
Department: 121 - Planning & Development							
110-121-50010	Regular Salary/Wages	101,089.00	101,089.00	5,777.81	123,633.34	-22,544.34	-22.30 %
110-121-50012	Overtime	0.00	0.00	0.00	374.45	-374.45	0.00 %
110-121-50130	Longevity	2,520.00	2,520.00	210.00	1,810.00	710.00	28.17 %
110-121-50200	Social Security	7,926.00	7,926.00	921.46	6,674.50	1,251.50	15.79 %
110-121-50201	Retirement- TMRS	14,505.00	14,505.00	1,828.25	12,693.61	1,811.39	12.49 %
110-121-50202	Worker's Compensation	425.00	425.00	0.00	425.00	0.00	0.00 %
110-121-50221	Group Medical Insurance	20,600.00	20,600.00	2,238.08	16,291.26	4,308.74	20.92 %
110-121-50600	Travel/Training Expenses	1,500.00	1,500.00	12,600.00	25,473.55	-23,973.55	-1,598.24 %
110-121-51001	Office Supplies	1,000.00	1,000.00	16.19	890.39	109.61	10.96 %
110-121-51010	Postage	136.00	136.00	0.00	0.00	136.00	100.00 %
110-121-51012	Printed Forms	500.00	500.00	0.00	0.00	500.00	100.00 %
110-121-51030	Minor Office Equip	300.00	300.00	0.00	0.00	300.00	100.00 %
110-121-51040	Uniform Purchase	300.00	300.00	0.00	68.08	231.92	77.31 %
110-121-51055	Non-capital IT Software	4,000.00	4,000.00	500.00	8,333.00	-4,333.00	-108.33 %
110-121-53001	Legal Services	0.00	0.00	0.00	364.14	-364.14	0.00 %
110-121-53006	Plan Review Reim.	750,000.00	750,000.00	97,095.79	789,513.22	-39,513.22	-5.27 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
110-121-53010	Consulting Services	0.00	0.00	5,301.45	34,644.52	-34,644.52	0.00 %
110-121-53030	IT Services - Contract	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
110-121-53050	Record Management Services	435.00	435.00	106.87	791.61	-356.61	-81.98 %
110-121-53103	Printing Services	500.00	500.00	0.00	512.00	-12.00	-2.40 %
110-121-53107	Credit Card Pro. Fees	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
110-121-53120	Dues & Memberships	300.00	300.00	0.00	55.00	245.00	81.67 %
110-121-53132	Marketing/ Advertising	2,500.00	2,500.00	84.00	3,001.75	-501.75	-20.07 %
110-121-53155	Filing Fees	2,000.00	2,000.00	0.00	456.29	1,543.71	77.19 %
110-121-53441	Building Maint. Contract	8.00	8.00	0.00	0.00	8.00	100.00 %
Department: 121 - Planning & Development Total:		944,544.00	944,544.00	126,679.90	1,026,005.71	-81,461.71	-8.62%
Department: 123 - Bldg. Official/Inspection							
110-123-50010	Regular Salary/Wages	99,788.00	99,788.00	10,244.89	81,257.62	18,530.38	18.57 %
110-123-50130	Longevity	720.00	720.00	50.00	400.00	320.00	44.44 %
110-123-50200	Social Security	7,689.00	7,689.00	787.87	6,248.72	1,440.28	18.73 %
110-123-50201	Retirement- TMRS	14,071.00	14,071.00	1,562.25	11,909.45	2,161.55	15.36 %
110-123-50202	Worker's Compensation	412.00	412.00	0.00	412.00	0.00	0.00 %
110-123-50221	Group Medical Insurance	20,600.00	20,600.00	1,494.80	15,447.59	5,152.41	25.01 %
110-123-50600	Travel/Training Expenses	500.00	500.00	0.00	0.00	500.00	100.00 %
110-123-51001	Office Supplies	500.00	500.00	0.00	163.53	336.47	67.29 %
110-123-51012	Printed Forms	292.00	292.00	0.00	0.00	292.00	100.00 %
110-123-51030	Minor Office Equip.	300.00	300.00	0.00	0.00	300.00	100.00 %
110-123-51040	Uniform Purchase	300.00	300.00	0.00	85.29	214.71	71.57 %
110-123-53001	Legal Services	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
110-123-53008	Inspection Serv.	250,000.00	250,000.00	44,332.50	206,755.00	43,245.00	17.30 %
110-123-53010	Consulting Services	13,554.00	13,554.00	0.00	0.00	13,554.00	100.00 %
110-123-53120	Dues & Memberships	300.00	300.00	-295.00	0.00	300.00	100.00 %
Department: 123 - Bldg. Official/Inspection Total:		411,026.00	411,026.00	58,177.31	322,679.20	88,346.80	21.49%
Department: 125 - Code Enforcement							
110-125-50010	Regular Salary/Wages	159,316.00	159,316.00	12,400.38	122,417.42	36,898.58	23.16 %
110-125-50012	Overtime	558.00	558.00	87.36	216.72	341.28	61.16 %
110-125-50130	Longevity	2,040.00	2,040.00	170.00	1,360.00	680.00	33.33 %
110-125-50200	Social Security	12,386.00	12,386.00	939.25	9,224.65	3,161.35	25.52 %
110-125-50201	Retirement- TMRS	22,668.00	22,668.00	1,922.70	18,063.44	4,604.56	20.31 %
110-125-50202	Worker's Compensation	1,409.00	1,409.00	0.00	1,409.00	0.00	0.00 %
110-125-50221	Group Medical Insurance	30,900.00	30,900.00	2,240.38	23,157.72	7,742.28	25.06 %
110-125-50600	Travel/Training Expenses	500.00	500.00	951.79	2,645.33	-2,145.33	-429.07 %
110-125-51001	Office Supplies	500.00	500.00	0.00	293.42	206.58	41.32 %
110-125-51010	Postage	62.00	62.00	0.00	10.48	51.52	83.10 %
110-125-51012	Printed Forms	188.00	188.00	0.00	0.00	188.00	100.00 %
110-125-51030	Minor Office Equip.	300.00	300.00	0.00	547.92	-247.92	-82.64 %
110-125-51040	Uniform Purchase	700.00	700.00	0.00	235.53	464.47	66.35 %
110-125-51401	Fuel - Gas Diesel	1,500.00	1,500.00	585.69	4,146.68	-2,646.68	-176.45 %
110-125-53120	Dues & Memberships	300.00	300.00	0.00	0.00	300.00	100.00 %
110-125-53155	Lien Filing Fees	500.00	500.00	0.00	0.00	500.00	100.00 %
110-125-53430	Code Violation abatement	9,000.00	9,000.00	1,415.00	4,515.00	4,485.00	49.83 %
110-125-53620	Routine Vehicle Maint.	2,000.00	2,000.00	112.45	624.11	1,375.89	68.79 %
110-125-57501	Light Vehicles	0.00	0.00	36,482.33	36,482.33	-36,482.33	0.00 %
Department: 125 - Code Enforcement Total:		244,827.00	244,827.00	57,307.33	225,349.75	19,477.25	7.96%
Department: 131 - Community Services Admin.							
110-131-50010	Regular Salary/Wages	223,142.00	223,142.00	14,367.97	185,838.49	37,303.51	16.72 %
110-131-50012	Overtime	7,413.00	7,413.00	395.93	7,475.59	-62.59	-0.84 %
110-131-50130	Longevity	1,200.00	1,200.00	70.00	550.00	650.00	54.17 %
110-131-50200	Social Security	17,729.00	17,729.00	1,128.63	10,954.09	6,774.91	38.21 %
110-131-50201	Retirement- TMRS	32,446.00	32,446.00	2,253.28	20,987.43	11,458.57	35.32 %
110-131-50202	Worker's Compensation	950.00	950.00	0.00	0.00	950.00	100.00 %
110-131-50204	Unemployment Insurance	0.00	0.00	0.00	203.15	-203.15	0.00 %
110-131-50221	Group Medical Insurance	41,200.00	41,200.00	2,255.10	23,159.33	18,040.67	43.79 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
110-131-50600	Travel/Training Expenses	5,000.00	5,000.00	0.00	2,871.16	2,128.84	42.58 %
110-131-51001	Office Supplies	2,517.00	2,517.00	0.00	219.97	2,297.03	91.26 %
110-131-51010	Postage	43.00	43.00	0.00	0.00	43.00	100.00 %
110-131-51012	Printed Forms	30,000.00	30,000.00	0.00	4,387.37	25,612.63	85.38 %
110-131-51040	Uniform Purchase	500.00	500.00	0.00	0.00	500.00	100.00 %
110-131-51401	Fuel - Gas Diesel	500.00	500.00	0.00	121.18	378.82	75.76 %
110-131-53010	Consulting Services	5,000.00	5,000.00	250.00	1,017.50	3,982.50	79.65 %
110-131-53120	Dues & Memberships	3,500.00	3,500.00	930.41	4,575.04	-1,075.04	-30.72 %
110-131-53231	Recreation Programs	20,000.00	20,000.00	462.35	9,668.48	10,331.52	51.66 %
110-131-53441	Building Maint. Contract	1,223.00	1,223.00	132.59	2,078.70	-855.70	-69.97 %
110-131-53620	Routine Vehicle Maint.	200.00	200.00	0.00	6.20	193.80	96.90 %
Department: 131 - Community Services Admin. Total:		392,563.00	392,563.00	22,246.26	274,113.68	118,449.32	30.17%
Department: 132 - Library							
110-132-50010	Regular Salary/Wages	417,937.00	417,937.00	31,826.14	311,208.56	106,728.44	25.54 %
110-132-50012	Overtime	0.00	0.00	0.00	7.02	-7.02	0.00 %
110-132-50130	Longevity	5,160.00	5,160.00	200.00	2,720.00	2,440.00	47.29 %
110-132-50200	Social Security	32,367.00	32,367.00	2,367.69	23,286.96	9,080.04	28.05 %
110-132-50201	Retirement- TMRS	53,919.00	53,919.00	4,504.59	42,279.12	11,639.88	21.59 %
110-132-50202	Worker's Compensation	2,327.00	2,327.00	0.00	0.00	2,327.00	100.00 %
110-132-50204	Unemployment Insurance	0.00	0.00	0.00	426.21	-426.21	0.00 %
110-132-50221	Group Medical Insurance	72,100.00	72,100.00	5,948.28	60,922.90	11,177.10	15.50 %
110-132-50600	Travel/Training Expenses	5,200.00	5,200.00	0.00	3,605.25	1,594.75	30.67 %
110-132-51001	Office Supplies	8,000.00	8,000.00	638.09	6,157.35	1,842.65	23.03 %
110-132-51002	Books/periodicals Purchase	25,000.00	25,000.00	3,342.59	17,306.50	7,693.50	30.77 %
110-132-51004	Grant Expense	200.00	200.00	4,569.81	21,452.82	-21,252.82	-10,626.41 %
110-132-51010	Postage	0.00	0.00	0.00	140.05	-140.05	0.00 %
110-132-51012	Printed Forms	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
110-132-51030	Minor Office Equip	5,000.00	5,000.00	562.07	2,801.67	2,198.33	43.97 %
110-132-51040	Uniform Purchase	114.00	114.00	81.65	145.75	-31.75	-27.85 %
110-132-53105	Subscription Services	8,000.00	8,000.00	584.00	5,634.99	2,365.01	29.56 %
110-132-53120	Dues & Memberships	3,000.00	3,000.00	0.00	427.00	2,573.00	85.77 %
110-132-53202	Summer Reading Prog.	4,500.00	4,500.00	640.43	2,509.51	1,990.49	44.23 %
110-132-53231	Recreation Programs	10,000.00	10,000.00	317.32	9,365.94	634.06	6.34 %
110-132-53301	Electric Utility	0.00	0.00	851.69	7,366.58	-7,366.58	0.00 %
110-132-53441	Building Maint. Contract	3,500.00	3,500.00	598.49	11,437.78	-7,937.78	-226.79 %
Department: 132 - Library Total:		657,324.00	657,324.00	57,032.84	529,201.96	128,122.04	19.49%
Department: 135 - Recreation Programming							
110-135-50010	Regular Salary/Wages	472,689.00	472,689.00	36,236.62	322,068.53	150,620.47	31.86 %
110-135-50012	Overtime	0.00	0.00	0.00	6.75	-6.75	0.00 %
110-135-50130	Longevity	1,920.00	1,920.00	90.00	770.00	1,150.00	59.90 %
110-135-50200	Social Security	36,308.00	36,308.00	2,636.89	24,211.64	12,096.36	33.32 %
110-135-50201	Retirement- TMRS	39,933.00	39,933.00	3,509.66	29,794.66	10,138.34	25.39 %
110-135-50202	Worker's Compensation	17,086.00	17,086.00	0.00	17,086.00	0.00	0.00 %
110-135-50221	Group Medical Insurance	61,800.00	61,800.00	4,468.66	111,265.65	-49,465.65	-80.04 %
110-135-50600	Travel/Training Expenses	2,000.00	2,000.00	0.00	2,424.16	-424.16	-21.21 %
110-135-51001	Office Supplies	2,948.00	2,948.00	0.00	1,168.70	1,779.30	60.36 %
110-135-51030	Minor Office Supplies/Equipment	8,000.00	8,000.00	59.98	2,883.57	5,116.43	63.96 %
110-135-51040	Uniform Purchase	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
110-135-51082	Grant Expenses - Parks & Rec	0.00	0.00	70.74	70.74	-70.74	0.00 %
110-135-51221	Bldg. Maintenance Supplies	1,110.00	1,110.00	0.00	386.87	723.13	65.15 %
110-135-51401	Fuel - Gas Diesel	1,000.00	1,000.00	0.00	111.25	888.75	88.88 %
110-135-51612	Safety Supplies	500.00	500.00	0.00	51.12	448.88	89.78 %
110-135-53010	Consulting Services	21,600.00	21,600.00	1,870.00	14,002.00	7,598.00	35.18 %
110-135-53105	Subscription Services	0.00	0.00	0.00	8,825.01	-8,825.01	0.00 %
110-135-53107	Credit Card Pro. Fees	13,000.00	13,000.00	430.32	9,964.67	3,035.33	23.35 %
110-135-53120	Dues & Memberships	800.00	800.00	0.00	480.80	319.20	39.90 %
110-135-53230	Sponsorship Expenses	0.00	0.00	0.00	9.99	-9.99	0.00 %
110-135-53231	Recreation Programs	15,000.00	15,000.00	599.42	14,622.52	377.48	2.52 %

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For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
110-135-53301	Electric Utility	0.00	0.00	4,577.00	30,200.25	-30,200.25	0.00 %
110-135-53302	Street Light - Electric	0.00	0.00	98.20	709.41	-709.41	0.00 %
110-135-53305	Gas Utility	0.00	0.00	0.00	583.48	-583.48	0.00 %
110-135-53441	Building Maint. Contract	30,000.00	30,000.00	1,074.47	7,074.43	22,925.57	76.42 %
110-135-53620	Routine Vehicle Maint.	500.00	500.00	44.23	60.20	439.80	87.96 %
110-135-53621	Equipt Maintenance	650.00	650.00	0.00	0.00	650.00	100.00 %
Department: 135 - Recreation Programming Total:		727,844.00	727,844.00	55,766.19	598,832.40	129,011.60	17.73%
Department: 136 - Swimming Pool							
110-136-50010	Regular Salary/Wages	63,155.00	63,155.00	23,490.38	26,906.65	36,248.35	57.40 %
110-136-50200	Social Security	4,831.00	4,831.00	1,797.03	2,058.40	2,772.60	57.39 %
110-136-50202	Worker's Compensation	2,274.00	2,274.00	0.00	2,274.00	0.00	0.00 %
110-136-50221	Group Medical Insurance	0.00	0.00	0.00	23.92	-23.92	0.00 %
110-136-50600	Travel/Training Expenses	8,000.00	8,000.00	2,300.00	3,080.00	4,920.00	61.50 %
110-136-51001	Office Supplies	0.00	0.00	0.00	11.90	-11.90	0.00 %
110-136-51030	Minor Office Equip	255.00	255.00	15.57	15.57	239.43	93.89 %
110-136-51040	Uniform Purchase	8,000.00	8,000.00	2,988.42	3,692.23	4,307.77	53.85 %
110-136-51210	Chemicals/Fertilizers	9,000.00	9,000.00	9,175.48	9,828.42	-828.42	-9.20 %
110-136-51221	Bldg. Maintenance Supplies	0.00	0.00	181.33	259.67	-259.67	0.00 %
110-136-51225	Emergency Response Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
110-136-51230	Concession Prod./Supplies	5,500.00	5,500.00	452.34	452.34	5,047.66	91.78 %
110-136-51231	POOLSUPPLIES/EQUIPMENT	17,691.00	17,691.00	0.00	11,352.79	6,338.21	35.83 %
110-136-53301	Electric Utility	0.00	0.00	797.00	5,949.49	-5,949.49	0.00 %
110-136-53441	Building Maint. Contract	1,444.00	1,444.00	361.66	25,102.80	-23,658.80	-1,638.42 %
110-136-53442	Pool Repairs	25,000.00	25,000.00	0.00	99.35	24,900.65	99.60 %
110-136-53621	Equipt Maintenance	0.00	0.00	15.15	14,796.21	-14,796.21	0.00 %
Department: 136 - Swimming Pool Total:		145,650.00	145,650.00	41,574.36	105,903.74	39,746.26	27.29%
Department: 211 - Police Administration							
110-211-50010	Regular Salary/Wages	582,367.00	582,367.00	70,056.17	488,356.50	94,010.50	16.14 %
110-211-50012	Overtime	34,705.00	34,705.00	2,235.93	25,748.24	8,956.76	25.81 %
110-211-50130	Longevity	3,480.00	3,480.00	260.00	2,200.00	1,280.00	36.78 %
110-211-50200	Social Security	47,472.00	47,472.00	5,541.41	39,346.66	8,125.34	17.12 %
110-211-50201	Retirement- TMRS	86,877.00	86,877.00	11,019.13	75,185.28	11,691.72	13.46 %
110-211-50202	Worker's Compensation	24,022.00	24,022.00	0.00	24,022.00	0.00	0.00 %
110-211-50221	Group Medical Insurance	82,400.00	82,400.00	5,315.24	53,816.58	28,583.42	34.69 %
110-211-50600	Travel/Training Expenses	10,000.00	10,000.00	72.78	10,562.24	-562.24	-5.62 %
110-211-51001	Office Supplies	8,000.00	8,000.00	0.00	2,695.58	5,304.42	66.31 %
110-211-51004	Grant Expenses	0.00	0.00	0.00	103,254.12	-103,254.12	0.00 %
110-211-51021	Meeting Expenses	0.00	0.00	96.55	932.55	-932.55	0.00 %
110-211-51030	Minor Office Equip	2,321.00	2,321.00	0.00	893.97	1,427.03	61.48 %
110-211-51040	Uniform Purchase	3,000.00	3,000.00	259.14	2,380.04	619.96	20.67 %
110-211-51050	IT Hardware Accessories	2,827.00	2,827.00	0.00	0.00	2,827.00	100.00 %
110-211-51055	Non-capital IT Software	7,000.00	7,000.00	0.00	19,959.06	-12,959.06	-185.13 %
110-211-51080	Employee Appreciation	0.00	0.00	0.00	190.38	-190.38	0.00 %
110-211-51225	Emergency Response Supplies	68.00	68.00	0.00	0.00	68.00	100.00 %
110-211-51401	Fuel - Gas Diesel	3,000.00	3,000.00	1,211.10	12,732.82	-9,732.82	-324.43 %
110-211-53010	Consulting Services	15,000.00	15,000.00	6,123.70	31,950.97	-16,950.97	-113.01 %
110-211-53050	Record Management Services	0.00	0.00	0.00	97.32	-97.32	0.00 %
110-211-53105	Subscription Services	0.00	0.00	675.00	61,237.89	-61,237.89	0.00 %
110-211-53120	Dues & Memberships	3,000.00	3,000.00	7,789.00	8,874.00	-5,874.00	-195.80 %
110-211-53225	Boot Camp Juvenile Prog.	4,620.00	4,620.00	0.00	0.00	4,620.00	100.00 %
110-211-53301	Electric Utility	0.00	0.00	1,142.64	7,743.26	-7,743.26	0.00 %
110-211-53305	Gas Utility	0.00	0.00	152.63	1,567.53	-1,567.53	0.00 %
110-211-53441	Building Maint. Contract	7,577.00	7,577.00	2,541.44	10,739.51	-3,162.51	-41.74 %
110-211-53620	Routine Vehicle Maint.	5,000.00	5,000.00	739.98	6,289.06	-1,289.06	-25.78 %
110-211-58262	ISF - Administration	0.00	0.00	0.00	300.00	-300.00	0.00 %
Department: 211 - Police Administration Total:		932,736.00	932,736.00	115,231.84	991,075.56	-58,339.56	-6.25%

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 212 - Police - Patrol							
110-212-50010	Regular Salary/Wages	1,728,040.00	1,728,040.00	119,355.42	1,249,454.46	478,585.54	27.70 %
110-212-50012	Overtime	295,042.00	295,042.00	13,094.20	122,186.39	172,855.61	58.59 %
110-212-50130	Longevity	7,440.00	7,440.00	360.00	3,280.00	4,160.00	55.91 %
110-212-50200	Social Security	148,534.00	148,534.00	9,982.33	103,432.26	45,101.74	30.36 %
110-212-50201	Retirement- TMRS	271,827.00	271,827.00	20,173.81	195,807.15	76,019.85	27.97 %
110-212-50202	Worker's Compensation	103,488.00	103,488.00	0.00	103,488.00	0.00	0.00 %
110-212-50221	Group Medical Insurance	231,000.00	231,000.00	15,057.96	159,755.04	71,244.96	30.84 %
110-212-50600	Travel/Training Expenses	20,000.00	20,000.00	309.95	6,504.85	13,495.15	67.48 %
110-212-51001	Office Supplies	5,000.00	5,000.00	861.76	21,727.45	-16,727.45	-334.55 %
110-212-51010	Postage	100.00	100.00	0.00	48.86	51.14	51.14 %
110-212-51012	Printed Forms	200.00	200.00	0.00	0.00	200.00	100.00 %
110-212-51030	Minor Office Equip	2,313.00	2,313.00	1,083.79	10,068.09	-7,755.09	-335.28 %
110-212-51040	Uniform Purchase	45,000.00	45,000.00	3,811.91	56,972.58	-11,972.58	-26.61 %
110-212-51050	IT Hardware Accessories	3,028.00	3,028.00	0.00	0.00	3,028.00	100.00 %
110-212-51055	Non-capital IT Software	1,500.00	1,500.00	0.00	2,565.00	-1,065.00	-71.00 %
110-212-51101	Investigative Supplies	2,500.00	2,500.00	0.00	468.17	2,031.83	81.27 %
110-212-51103	Ammunition	11,000.00	11,000.00	0.00	7,655.05	3,344.95	30.41 %
110-212-51104	Firearms	16,000.00	16,000.00	0.00	10,649.96	5,350.04	33.44 %
110-212-51220	Cleaning Supplies	1,417.00	1,417.00	0.00	101.43	1,315.57	92.84 %
110-212-51221	Bldg. Maintenance Supplies	0.00	0.00	36.17	676.16	-676.16	0.00 %
110-212-51401	Fuel - Gas Diesel	30,000.00	30,000.00	11,334.32	69,939.81	-39,939.81	-133.13 %
110-212-51420	Repair Parts	1,000.00	1,000.00	1,463.85	4,394.64	-3,394.64	-339.46 %
110-212-51612	Safety Supplies	4,844.00	4,844.00	0.00	955.74	3,888.26	80.27 %
110-212-53010	Consulting Services	50,000.00	50,000.00	0.00	49,650.00	350.00	0.70 %
110-212-53050	Record Management Services	0.00	0.00	106.87	838.86	-838.86	0.00 %
110-212-53120	Dues & Memberships	440.00	440.00	0.00	0.00	440.00	100.00 %
110-212-53142	Contract Services	10,000.00	10,000.00	806.00	34,475.00	-24,475.00	-244.75 %
110-212-53150	Employee Drug Screening	0.00	0.00	0.00	1,695.00	-1,695.00	0.00 %
110-212-53182	Detention Services	500.00	500.00	0.00	0.00	500.00	100.00 %
110-212-53441	Building Maint. Contract	3,046.00	3,046.00	0.00	0.00	3,046.00	100.00 %
110-212-53444	Contract Services- Gen.	350,000.00	350,000.00	93,983.24	326,990.33	23,009.67	6.57 %
110-212-53601	Vehicle Lease/Rental	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
110-212-53620	Routine Vehicle Maint.	160,000.00	160,000.00	9,394.69	104,762.74	55,237.26	34.52 %
110-212-53804	Law Enforcement Ins.	30,000.00	30,000.00	0.00	17,746.00	12,254.00	40.85 %
110-212-57501	Light Vehicles	0.00	0.00	0.00	25,000.00	-25,000.00	0.00 %
Department: 212 - Police - Patrol Total:		3,534,259.00	3,534,259.00	301,216.27	2,691,289.02	842,969.98	23.85%
Department: 214 - Police - CID							
110-214-50010	Regular Salary/Wages	657,152.00	657,152.00	53,237.22	500,627.04	156,524.96	23.82 %
110-214-50012	Overtime	65,715.00	65,715.00	2,167.22	36,313.95	29,401.05	44.74 %
110-214-50130	Longevity	3,360.00	3,360.00	280.00	1,980.00	1,380.00	41.07 %
110-214-50200	Social Security	55,556.00	55,556.00	4,238.18	40,920.40	14,635.60	26.34 %
110-214-50201	Retirement- TMRS	101,671.00	101,671.00	8,458.44	78,314.14	23,356.86	22.97 %
110-214-50202	Worker's Compensation	38,708.00	38,708.00	0.00	38,708.00	0.00	0.00 %
110-214-50221	Group Medical Insurance	82,400.00	82,400.00	5,351.44	51,340.42	31,059.58	37.69 %
110-214-50600	Travel/Training Expenses	8,000.00	8,000.00	360.00	11,368.00	-3,368.00	-42.10 %
110-214-51001	Office Supplies	1,000.00	1,000.00	29.72	969.44	30.56	3.06 %
110-214-51010	Postage	234.00	234.00	0.00	117.47	116.53	49.80 %
110-214-51030	Minor Office Equip	3,000.00	3,000.00	0.00	34.08	2,965.92	98.86 %
110-214-51040	Uniform Purchase	4,000.00	4,000.00	1,066.86	3,188.77	811.23	20.28 %
110-214-51050	IT Hardware Accessories	0.00	0.00	0.00	508.15	-508.15	0.00 %
110-214-51051	Non Capital IT/Comm Hardware	0.00	0.00	0.00	7,935.28	-7,935.28	0.00 %
110-214-51101	Investigative Supplies	7,000.00	7,000.00	2,468.38	6,478.23	521.77	7.45 %
110-214-51103	Ammunition	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
110-214-51401	Fuel - Gas Diesel	10,000.00	10,000.00	2,828.91	22,436.94	-12,436.94	-124.37 %
110-214-53120	Dues & Memberships	500.00	500.00	0.00	0.00	500.00	100.00 %
110-214-53620	Routine Vehicle Maint.	15,000.00	15,000.00	515.48	44,755.75	-29,755.75	-198.37 %
Department: 214 - Police -CID Total:		1,056,296.00	1,056,296.00	81,001.85	845,996.06	210,299.94	19.91%

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 217 - Support Services							
110-217-50010	Regular Salary/Wages	94,435.00	94,435.00	7,647.23	54,388.47	40,046.53	42.41 %
110-217-50012	Overtime	4,722.00	4,722.00	35.69	232.00	4,490.00	95.09 %
110-217-50130	Longevity	360.00	360.00	20.00	160.00	200.00	55.56 %
110-217-50200	Social Security	7,613.00	7,613.00	590.31	4,198.21	3,414.79	44.85 %
110-217-50201	Retirement- TMRS	13,932.00	13,932.00	1,170.08	8,011.59	5,920.41	42.50 %
110-217-50202	Worker's Compensation	6,220.00	6,220.00	0.00	6,220.00	0.00	0.00 %
110-217-50221	Group Medical Insurance	20,600.00	20,600.00	1,495.04	9,576.77	11,023.23	53.51 %
110-217-50600	Travel/Training Expenses	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
110-217-51001	Office Supplies	50.00	50.00	0.00	62.65	-12.65	-25.30 %
110-217-51010	Postage	50.00	50.00	0.00	0.00	50.00	100.00 %
110-217-51012	Printed Forms	50.00	50.00	0.00	0.00	50.00	100.00 %
110-217-51040	Uniform Purchase	2,000.00	2,000.00	2,117.38	4,439.75	-2,439.75	-121.99 %
110-217-51401	Fuel - Gas Diesel	3,500.00	3,500.00	373.89	2,170.90	1,329.10	37.97 %
110-217-51611	Minor Tools	300.00	300.00	0.00	909.28	-609.28	-203.09 %
110-217-53181	Animal Shelter Fees	50,245.00	50,245.00	4,860.00	13,932.00	36,313.00	72.27 %
110-217-53620	Routine Vehicle Maint.	2,000.00	2,000.00	0.00	1,839.80	160.20	8.01 %
Department: 217 - Support Services Total:		207,077.00	207,077.00	18,309.62	106,141.42	100,935.58	48.74%
Department: 311 - Public Works - Administration							
110-311-50010	Regular Salary/Wages	170,754.00	170,754.00	13,342.41	131,085.89	39,668.11	23.23 %
110-311-50012	Overtime	2,509.00	2,509.00	97.87	980.82	1,528.18	60.91 %
110-311-50130	Longevity	3,780.00	3,780.00	315.00	2,790.00	990.00	26.19 %
110-311-50200	Social Security	13,544.00	13,544.00	1,055.53	10,358.89	3,185.11	23.52 %
110-311-50201	Retirement- TMRS	24,786.00	24,786.00	2,089.47	19,655.79	5,130.21	20.70 %
110-311-50202	Worker's Compensation	7,003.00	7,003.00	0.00	7,003.00	0.00	0.00 %
110-311-50221	Group Medical Insurance	30,900.00	30,900.00	1,191.32	12,693.68	18,206.32	58.92 %
110-311-50600	Travel/Training Expenses	2,500.00	2,500.00	0.00	1,200.09	1,299.91	52.00 %
110-311-51001	Office Supplies	4,313.00	4,313.00	178.59	1,012.79	3,300.21	76.52 %
110-311-51003	Safety Supplies	200.00	200.00	0.00	181.55	18.45	9.23 %
110-311-51040	Uniform Purchase	2,246.00	2,246.00	179.57	1,755.33	490.67	21.85 %
110-311-51221	Bldg. Maintenance Supplies	585.00	585.00	0.00	464.72	120.28	20.56 %
110-311-51401	Fuel - Gas Diesel	4,000.00	4,000.00	259.88	1,601.00	2,399.00	59.98 %
110-311-53107	Credit Card Pro. Fees	0.00	0.00	0.00	250.00	-250.00	0.00 %
110-311-53120	Dues & Memberships	100.00	100.00	0.00	55.00	45.00	45.00 %
110-311-53301	Electric Utility	0.00	0.00	527.87	3,615.45	-3,615.45	0.00 %
110-311-53305	Gas Utility	0.00	0.00	128.70	1,127.17	-1,127.17	0.00 %
110-311-53441	Building Maint. Contract	2,792.00	2,792.00	392.77	2,486.15	305.85	10.95 %
110-311-53620	Routine Vehicle Maint.	3,000.00	3,000.00	0.00	543.37	2,456.63	81.89 %
Department: 311 - Public Works - Administration Total:		273,012.00	273,012.00	19,758.98	198,860.69	74,151.31	27.16%
Department: 314 - Street Division							
110-314-50010	Regular Salary/Wages	220,269.00	220,269.00	15,556.54	110,304.99	109,964.01	49.92 %
110-314-50012	Overtime	2,313.00	2,313.00	975.66	5,491.09	-3,178.09	-137.40 %
110-314-50130	Longevity	1,680.00	1,680.00	150.00	1,320.00	360.00	21.43 %
110-314-50200	Social Security	17,156.00	17,156.00	1,210.40	8,804.20	8,351.80	48.68 %
110-314-50201	Retirement- TMRS	31,397.00	31,397.00	2,534.03	17,063.22	14,333.78	45.65 %
110-314-50202	Worker's Compensation	17,089.00	17,089.00	0.00	17,089.00	0.00	0.00 %
110-314-50221	Group Medical Insurance	51,500.00	51,500.00	2,965.54	23,376.32	28,123.68	54.61 %
110-314-50600	Travel/Training Expenses	500.00	500.00	0.00	95.08	404.92	80.98 %
110-314-51001	Office Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
110-314-51003	Office Support Services	0.00	0.00	0.00	99.98	-99.98	0.00 %
110-314-51030	Minor Office Equip	250.00	250.00	0.00	0.00	250.00	100.00 %
110-314-51040	Uniform Purchase	2,926.00	2,926.00	276.08	1,971.23	954.77	32.63 %
110-314-51201	Road Repair Materials	140,000.00	140,000.00	30,762.14	99,505.83	40,494.17	28.92 %
110-314-51202	Traffic Control, Signs	15,134.00	15,134.00	568.61	17,133.94	-1,999.94	-13.21 %
110-314-51205	Tools/Equipment	8,941.00	8,941.00	0.00	1,665.41	7,275.59	81.37 %
110-314-51225	Emergency Response Supplies	0.00	0.00	0.00	759.84	-759.84	0.00 %
110-314-51401	Fuel - Gas Diesel	18,000.00	18,000.00	850.97	3,503.27	14,496.73	80.54 %
110-314-51611	Minor Tools	1,973.00	1,973.00	342.02	2,137.70	-164.70	-8.35 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
110-314-51612	Safety Supplies	3,778.00	3,778.00	0.00	643.15	3,134.85	82.98 %
110-314-53004	Engineering Services	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
110-314-53050	Record Management Services	3,211.00	3,211.00	0.00	0.00	3,211.00	100.00 %
110-314-53120	Dues & Memberships	50.00	50.00	0.00	0.00	50.00	100.00 %
110-314-53184	Professional Services	11,577.00	11,577.00	0.00	939.00	10,638.00	91.89 %
110-314-53302	Street Lights-Electric	70,000.00	70,000.00	11,513.00	80,071.98	-10,071.98	-14.39 %
110-314-53401	Hwy Maint. by Contract	5,719.00	5,719.00	900.00	2,125.75	3,593.25	62.83 %
110-314-53405	Crackseal Program	6,762.00	6,762.00	0.00	0.00	6,762.00	100.00 %
110-314-53620	Routine Vehicle Maint.	22,864.00	22,864.00	217.22	7,854.72	15,009.28	65.65 %
110-314-53621	Equipt Maintenance	20,000.00	20,000.00	1,396.53	14,739.24	5,260.76	26.30 %
Department: 314 - Street Division Total:		723,589.00	723,589.00	70,218.74	416,694.94	306,894.06	42.41%
Department: 317 - Parks Division							
110-317-50010	Regular Salary/Wages	475,377.00	475,377.00	34,039.79	336,055.13	139,321.87	29.31 %
110-317-50012	Overtime	4,993.00	4,993.00	1,835.12	11,903.28	-6,910.28	-138.40 %
110-317-50130	Longevity	6,480.00	6,480.00	450.00	4,530.00	1,950.00	30.09 %
110-317-50200	Social Security	37,244.00	37,244.00	2,784.08	26,582.64	10,661.36	28.63 %
110-317-50201	Retirement- TMRS	68,159.00	68,159.00	5,514.72	51,261.05	16,897.95	24.79 %
110-317-50202	Worker's Compensation	26,874.00	26,874.00	0.00	26,874.00	0.00	0.00 %
110-317-50221	Group Medical Insurance	113,300.00	113,300.00	7,407.86	76,701.77	36,598.23	32.30 %
110-317-50600	Travel/Training Expenses	500.00	500.00	13.59	878.38	-378.38	-75.68 %
110-317-51001	Office Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
110-317-51030	Minor Office Equip	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
110-317-51040	Uniform Purchase	5,000.00	5,000.00	575.10	4,788.94	211.06	4.22 %
110-317-51205	Tools Equipment	8,000.00	8,000.00	0.00	85.98	7,914.02	98.93 %
110-317-51207	Park Amenities- Replace	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
110-317-51210	Chemicals/Fertilizers	1,200.00	1,200.00	0.00	1,972.23	-772.23	-64.35 %
110-317-51211	Material-Seed/Sod	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
110-317-51212	Materials- Soil Material	1,200.00	1,200.00	0.00	400.00	800.00	66.67 %
110-317-51214	Materials- Irrigation	0.00	0.00	0.00	285.52	-285.52	0.00 %
110-317-51401	Fuel - Gas Diesel	10,000.00	10,000.00	2,654.57	14,494.64	-4,494.64	-44.95 %
110-317-51611	Minor Tools	614.00	614.00	85.98	1,808.99	-1,194.99	-194.62 %
110-317-51612	Safety Supplies	2,000.00	2,000.00	74.85	1,391.04	608.96	30.45 %
110-317-53240	Community Service Prog.	0.00	0.00	0.00	33.97	-33.97	0.00 %
110-317-53441	Building Maint. Contract	38.00	38.00	103.78	7,463.53	-7,425.53	-19,540.87 %
110-317-53443	Grounds Maint. Contract	9,100.00	9,100.00	5,543.07	19,209.71	-10,109.71	-111.10 %
110-317-53620	Routine Vehicle Maint.	8,000.00	8,000.00	680.52	4,893.78	3,106.22	38.83 %
110-317-53621	Equipt Maintenance	2,143.00	2,143.00	936.97	6,141.51	-3,998.51	-186.58 %
Department: 317 - Parks Division Total:		795,722.00	795,722.00	62,700.00	597,756.09	197,965.91	24.88%
Department: 318 - Facilities Maintenance							
110-318-50010	Regular Salary/Wages	266,414.00	266,414.00	16,935.23	210,477.27	55,936.73	21.00 %
110-318-50012	Overtime	3,138.00	3,138.00	0.00	954.88	2,183.12	69.57 %
110-318-50130	Longevity	3,900.00	3,900.00	255.00	2,610.00	1,290.00	33.08 %
110-318-50200	Social Security	20,919.00	20,919.00	1,312.97	16,368.90	4,550.10	21.75 %
110-318-50201	Retirement- TMRS	38,283.00	38,283.00	2,609.69	31,102.83	7,180.17	18.76 %
110-318-50202	Worker's Compensation	13,872.00	13,872.00	0.00	13,872.00	0.00	0.00 %
110-318-50221	Group Medical Insurance	0.00	0.00	3,014.22	44,114.85	-44,114.85	0.00 %
110-318-50600	Travel/Training Expenses	500.00	500.00	0.00	549.79	-49.79	-9.96 %
110-318-51040	Uniform Purchase	2,000.00	2,000.00	189.84	1,226.61	773.39	38.67 %
110-318-51080	Employee Appreciation	0.00	0.00	0.00	160.86	-160.86	0.00 %
110-318-51205	Tools Equipment	774.00	774.00	0.00	0.00	774.00	100.00 %
110-318-51220	Cleaning and Janitorial Supplies	15,000.00	15,000.00	1,790.44	13,869.73	1,130.27	7.54 %
110-318-51221	Bldg. Maintenance Supplies	10,000.00	10,000.00	12,365.92	14,235.27	-4,235.27	-42.35 %
110-318-51401	Fuel - Gas Diesel	5,000.00	5,000.00	685.67	4,241.20	758.80	15.18 %
110-318-51610	Misc Small Parts/Supplies	1,070.00	1,070.00	96.57	148.55	921.45	86.12 %
110-318-51611	Minor Tools	1,500.00	1,500.00	59.97	1,214.33	285.67	19.04 %
110-318-51612	Safety Supplies	0.00	0.00	0.00	169.67	-169.67	0.00 %
110-318-53441	Building Maint. Contract	55,000.00	55,000.00	864.00	10,819.94	44,180.06	80.33 %
110-318-53620	Routine Vehicle Maint.	328.00	328.00	7.56	2,144.23	-1,816.23	-553.73 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
110-318-53621	Equipt Maintenance	37.00	37.00	0.00	144.44	-107.44	-290.38 %
110-318-53630	Major Vehicle/Equipt. Repairs	3.00	3.00	0.00	0.00	3.00	100.00 %
110-318-57630	Building Improvements	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
Department: 318 - Facilities Maintenance Total:		677,738.00	677,738.00	40,187.08	368,425.35	309,312.65	45.64%
Department: 319 - Equipment Services							
110-319-50010	Regular Salary/Wages	101,414.00	101,414.00	6,509.38	63,336.44	38,077.56	37.55 %
110-319-50012	Overtime	345.00	345.00	0.00	224.89	120.11	34.81 %
110-319-50130	Longevity	540.00	540.00	45.00	340.00	200.00	37.04 %
110-319-50200	Social Security	7,826.00	7,826.00	502.88	4,903.31	2,922.69	37.35 %
110-319-50201	Retirement- TMRS	14,322.00	14,322.00	995.59	9,301.43	5,020.57	35.05 %
110-319-50202	Worker's Compensation	4,477.00	4,477.00	0.00	4,477.00	0.00	0.00 %
110-319-50221	Group Medical Insurance	30,900.00	30,900.00	795.44	8,656.65	22,243.35	71.98 %
110-319-50600	Travel/Training Expenses	500.00	500.00	0.00	0.00	500.00	100.00 %
110-319-51040	Uniform Purchase	500.00	500.00	43.07	299.97	200.03	40.01 %
110-319-51205	Tools Equipment	933.00	933.00	0.00	0.00	933.00	100.00 %
110-319-51401	Fuel - Gas Diesel	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00 %
110-319-51610	Misc Small Parts/Supplies	0.00	0.00	0.00	55.34	-55.34	0.00 %
110-319-51611	Minor Tools	2,500.00	2,500.00	24.88	501.43	1,998.57	79.94 %
110-319-53008	Inspection Serv.	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
110-319-53620	Routine Vehicle Maint.	15,000.00	15,000.00	588.35	1,709.70	13,290.30	88.60 %
110-319-53621	Equipt Maintenance	50,000.00	50,000.00	4.86	256.25	49,743.75	99.49 %
Department: 319 - Equipment Services Total:		275,257.00	275,257.00	9,509.45	94,062.41	181,194.59	65.83%
Expense Total:		16,934,216.00	16,934,216.00	1,488,757.89	12,138,850.97	4,795,365.03	28.32%
Fund: 110 - General Fund Total:		16,934,216.00	16,934,216.00	1,488,757.89	12,138,850.97	4,795,365.03	28.32%
Fund: 210 - Water/Sewer Utility Funds							
Expense							
Department: 311 - Public Works - Administration							
210-311-50010	Regular Salary/Wages	170,754.00	170,754.00	13,342.31	131,264.84	39,489.16	23.13 %
210-311-50012	Overtime	0.00	0.00	97.86	980.71	-980.71	0.00 %
210-311-50130	Longevity	1,380.00	1,380.00	145.00	1,240.00	140.00	10.14 %
210-311-50200	Social Security	13,168.00	13,168.00	963.77	9,531.94	3,636.06	27.61 %
210-311-50201	Retirement- TMRS	24,099.00	24,099.00	2,063.55	19,438.54	4,660.46	19.34 %
210-311-50202	Worker's Compensation	3,815.00	3,815.00	0.00	3,815.00	0.00	0.00 %
210-311-50221	Group Medical Insurance	11,300.00	11,300.00	1,182.26	13,224.73	-1,924.73	-17.03 %
210-311-50600	Travel/Training Expenses	5,000.00	5,000.00	110.56	-9,913.66	14,913.66	298.27 %
210-311-51001	Office Supplies	2,000.00	2,000.00	0.00	578.22	1,421.78	71.09 %
210-311-51012	Printed Forms	500.00	500.00	0.00	0.00	500.00	100.00 %
210-311-51040	Uniform Purchase	433.00	433.00	24.00	254.66	178.34	41.19 %
210-311-53010	Consulting Services	0.00	0.00	4,284.60	7,141.00	-7,141.00	0.00 %
210-311-53120	Dues & Memberships	0.00	0.00	211.00	211.00	-211.00	0.00 %
210-311-53441	Building Maint. Contract	170.00	170.00	81.89	658.40	-488.40	-287.29 %
210-311-53620	Routine Vehicle Maint.	20.00	20.00	0.00	65.98	-45.98	-229.90 %
Department: 311 - Public Works - Administration Total:		232,639.00	232,639.00	22,506.80	178,491.36	54,147.64	23.28%
Department: 702 - Utility Billing							
210-702-50010	Regular Salary/Wages	362,417.00	362,417.00	28,318.35	279,432.37	82,984.63	22.90 %
210-702-50012	Overtime	3,133.00	3,133.00	208.72	3,907.42	-774.42	-24.72 %
210-702-50020	Standby Pay-On Call	3,081.00	3,081.00	395.00	2,686.00	395.00	12.82 %
210-702-50130	Longevity	4,080.00	4,080.00	410.00	3,490.00	590.00	14.46 %
210-702-50200	Social Security	28,512.00	28,512.00	2,134.93	21,171.35	7,340.65	25.75 %
210-702-50201	Retirement- TMRS	52,180.00	52,180.00	4,455.55	42,187.78	9,992.22	19.15 %
210-702-50202	Worker's Compensation	8,110.00	8,110.00	0.00	8,110.00	0.00	0.00 %
210-702-50221	Group Medical Insurance	79,100.00	79,100.00	4,471.12	47,228.80	31,871.20	40.29 %
210-702-50600	Travel/Training Expenses	2,500.00	2,500.00	0.00	2,308.24	191.76	7.67 %
210-702-51001	Office Supplies	2,000.00	2,000.00	101.26	1,358.92	641.08	32.05 %
210-702-51010	Postage	56,603.00	56,603.00	4,242.58	37,236.08	19,366.92	34.22 %
210-702-51012	Printed Forms	500.00	500.00	0.00	135.00	365.00	73.00 %
210-702-51040	Uniform Purchase	2,000.00	2,000.00	30.04	334.72	1,665.28	83.26 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
210-702-51080	Employee Appreciation	0.00	0.00	17.99	156.78	-156.78	0.00 %
210-702-51401	Fuel - Gas Diesel	10,000.00	10,000.00	1,324.04	9,628.58	371.42	3.71 %
210-702-51606	Meters/boxes	60,000.00	60,000.00	199.58	67,069.48	-7,069.48	-11.78 %
210-702-51611	Minor Tools	1,000.00	1,000.00	14.57	795.75	204.25	20.43 %
210-702-51612	Safety Supplies	1,000.00	1,000.00	4.59	160.53	839.47	83.95 %
210-702-53107	Credit Card Pro. Fees	500,000.00	500,000.00	18,081.40	178,874.99	321,125.01	64.23 %
210-702-53120	Dues & Memberships	500.00	500.00	0.00	0.00	500.00	100.00 %
210-702-53128	Outsource Billing Services	10,000.00	10,000.00	889.88	6,587.25	3,412.75	34.13 %
210-702-53301	Electric Utility	0.00	0.00	207.53	207.53	-207.53	0.00 %
210-702-53305	Gas Utility	0.00	0.00	61.66	2,120.04	-2,120.04	0.00 %
210-702-53441	Building Maint. Contract	916.00	916.00	159.78	3,118.63	-2,202.63	-240.46 %
210-702-53444	Contract Services- Gen.	14,455.00	14,455.00	0.00	5,427.48	9,027.52	62.45 %
210-702-53620	Routine Vehicle Maint.	2,000.00	2,000.00	165.77	938.22	1,061.78	53.09 %
Department: 702 - Utility Billing Total:		1,204,087.00	1,204,087.00	65,894.34	724,671.94	479,415.06	39.82%
Department: 712 - Water Service Operations							
210-712-50010	Regular Salary/Wages	234,195.00	234,195.00	18,392.75	182,424.99	51,770.01	22.11 %
210-712-50012	Overtime	8,199.00	8,199.00	1,051.95	8,795.82	-596.82	-7.28 %
210-712-50020	Standby Pay-On Call	4,108.00	4,108.00	316.00	3,160.00	948.00	23.08 %
210-712-50130	Longevity	4,800.00	4,800.00	430.00	3,780.00	1,020.00	21.25 %
210-712-50200	Social Security	19,225.00	19,225.00	1,546.72	15,180.80	4,044.20	21.04 %
210-712-50201	Retirement- TMRS	35,182.00	35,182.00	3,066.97	28,883.03	6,298.97	17.90 %
210-712-50202	Worker's Compensation	11,309.00	11,309.00	0.00	11,309.00	0.00	0.00 %
210-712-50221	Group Medical Insurance	45,200.00	45,200.00	2,998.76	29,980.44	15,219.56	33.67 %
210-712-50600	Travel/Training Expenses	1,000.00	1,000.00	0.00	1,108.92	-108.92	-10.89 %
210-712-51001	Office Supplies	800.00	800.00	0.00	875.80	-75.80	-9.48 %
210-712-51012	Printed Forms	112.00	112.00	0.00	0.00	112.00	100.00 %
210-712-51040	Uniform Purchase	2,400.00	2,400.00	240.49	966.35	1,433.65	59.74 %
210-712-51221	Bldg. Maintenance Supplies	64.00	64.00	0.00	341.12	-277.12	-433.00 %
210-712-51401	Fuel - Gas Diesel	5,000.00	5,000.00	1,582.82	6,228.90	-1,228.90	-24.58 %
210-712-51610	Misc Small Parts/Supplies	1,000.00	1,000.00	6.55	264.87	735.13	73.51 %
210-712-51611	Minor Tools	1,100.00	1,100.00	0.00	157.93	942.07	85.64 %
210-712-51612	Safety Supplies	1,000.00	1,000.00	42.35	284.86	715.14	71.51 %
210-712-51620	Treatment Chemicals	75,000.00	75,000.00	0.00	32,553.80	42,446.20	56.59 %
210-712-53120	Dues & Memberships	0.00	0.00	0.00	400.00	-400.00	0.00 %
210-712-53301	Electric Utility	171,299.00	171,299.00	12,214.62	88,856.39	82,442.61	48.13 %
210-712-53441	Building Maint. Contract	1,268.00	1,268.00	3,512.50	3,629.54	-2,361.54	-186.24 %
210-712-53501	Lost Pine User Fees	70,000.00	70,000.00	0.00	65,439.60	4,560.40	6.51 %
210-712-53502	Op Fee - TCEQ Annual	9,200.00	9,200.00	0.00	11,495.40	-2,295.40	-24.95 %
210-712-53507	Lab Testing -Analysis	7,000.00	7,000.00	1,351.00	9,538.52	-2,538.52	-36.26 %
210-712-53508	Telemetry System Repair	6,000.00	6,000.00	0.00	11,780.50	-5,780.50	-96.34 %
210-712-53510	Water Tank Maint.	35,000.00	35,000.00	3,400.00	5,004.82	29,995.18	85.70 %
210-712-53511	Water Well Maint.	20,000.00	20,000.00	0.00	5,236.55	14,763.45	73.82 %
210-712-53512	Water Plant Maint.	20,000.00	20,000.00	666.69	19,666.36	333.64	1.67 %
210-712-53520	Pump/Motor Repair	35,000.00	35,000.00	0.00	25,341.79	9,658.21	27.59 %
210-712-53620	Routine Vehicle Maint.	5,000.00	5,000.00	0.00	16,026.19	-11,026.19	-220.52 %
210-712-53621	Equipt Maintenance	300.00	300.00	147.74	7,338.57	-7,038.57	-2,346.19 %
Department: 712 - Water Service Operations Total:		829,761.00	829,761.00	50,967.91	596,050.86	233,710.14	28.17%
Department: 722 - Wastewater Operations							
210-722-50010	Regular Salary/Wages	268,598.00	268,598.00	22,448.16	219,780.65	48,817.35	18.17 %
210-722-50012	Overtime	9,814.00	9,814.00	540.09	4,017.04	5,796.96	59.07 %
210-722-50020	Standby Pay-On Call	5,135.00	5,135.00	316.00	3,160.00	1,975.00	38.46 %
210-722-50130	Longevity	4,800.00	4,800.00	440.00	3,960.00	840.00	17.50 %
210-722-50200	Social Security	22,059.00	22,059.00	1,765.01	17,203.76	4,855.24	22.01 %
210-722-50201	Retirement- TMRS	40,369.00	40,369.00	3,606.75	33,662.58	6,706.42	16.61 %
210-722-50202	Worker's Compensation	12,976.00	12,976.00	0.00	12,976.00	0.00	0.00 %
210-722-50221	Group Medical Insurance	56,500.00	56,500.00	3,727.88	38,536.97	17,963.03	31.79 %
210-722-50600	Travel/Training Expenses	5,000.00	5,000.00	0.00	2,259.32	2,740.68	54.81 %
210-722-51001	Office Supplies	1,500.00	1,500.00	0.00	822.12	677.88	45.19 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
210-722-51040	Uniform Purchase	3,200.00	3,200.00	119.70	1,559.38	1,640.62	51.27 %
210-722-51220	Cleaning Supplies	0.00	0.00	0.00	19.99	-19.99	0.00 %
210-722-51221	Bldg. Maintenance Supplies	0.00	0.00	0.00	480.09	-480.09	0.00 %
210-722-51401	Fuel - Gas Diesel	5,000.00	5,000.00	497.87	2,638.32	2,361.68	47.23 %
210-722-51612	Safety Supplies	2,500.00	2,500.00	0.00	1,047.65	1,452.35	58.09 %
210-722-51615	Testing Supplies	7,000.00	7,000.00	292.52	3,641.99	3,358.01	47.97 %
210-722-51620	Treatment Chemicals	325,000.00	325,000.00	30,016.40	262,085.47	62,914.53	19.36 %
210-722-53120	Dues & Memberships	600.00	600.00	0.00	0.00	600.00	100.00 %
210-722-53301	Electric Utility	0.00	0.00	12,685.44	89,092.97	-89,092.97	0.00 %
210-722-53441	Building Maint. Contract	0.00	0.00	55.00	13,266.22	-13,266.22	0.00 %
210-722-53502	Op Fee - TCEQ Annual	35,000.00	35,000.00	0.00	9,754.19	25,245.81	72.13 %
210-722-53503	Util. - Lift Stations	23,000.00	23,000.00	3,612.81	19,506.79	3,493.21	15.19 %
210-722-53504	Wastewater Passthrough Fee	0.00	0.00	0.00	11,231.00	-11,231.00	0.00 %
210-722-53507	Lab Testing -Analysis	20,000.00	20,000.00	3,016.00	43,062.20	-23,062.20	-115.31 %
210-722-53520	Pump/Motor Repair	5,000.00	5,000.00	0.00	1,841.99	3,158.01	63.16 %
210-722-53531	Lift Station Maint.	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
210-722-53532	WasteWater Plant Maint.	20,000.00	20,000.00	4,679.43	41,567.86	-21,567.86	-107.84 %
210-722-53535	Contract Sludge Removal	102,000.00	102,000.00	10,935.66	112,508.95	-10,508.95	-10.30 %
210-722-53620	Routine Vehicle Maint.	5,000.00	5,000.00	9.38	292.53	4,707.47	94.15 %
210-722-53621	Equipmt Maintenance	500.00	500.00	0.00	6,033.18	-5,533.18	-1,106.64 %
210-722-55108	Interest Exp - Adj to bond premium	0.00	0.00	0.00	14,712.71	-14,712.71	0.00 %
Department: 722 - Wastewater Operations Total:		981,551.00	981,551.00	98,764.10	970,721.92	10,829.08	1.10%
Department: 730 - Utility Maintenance							
210-730-50010	Regular Salary/Wages	426,175.00	426,175.00	29,132.51	295,302.10	130,872.90	30.71 %
210-730-50012	Overtime	29,839.00	29,839.00	4,727.40	32,814.59	-2,975.59	-9.97 %
210-730-50020	Standby Pay-On Call	8,216.00	8,216.00	675.62	3,460.24	4,755.76	57.88 %
210-730-50130	Longevity	4,800.00	4,800.00	400.00	3,530.00	1,270.00	26.46 %
210-730-50200	Social Security	35,881.00	35,881.00	2,588.91	22,366.91	13,514.09	37.66 %
210-730-50201	Retirement- TMRS	65,664.00	65,664.00	5,240.08	43,544.43	22,119.57	33.69 %
210-730-50202	Worker's Compensation	21,106.00	21,106.00	0.00	21,106.00	0.00	0.00 %
210-730-50221	Group Medical Insurance	101,700.00	101,700.00	5,204.04	51,775.93	49,924.07	49.09 %
210-730-50600	Travel/Training Expenses	5,000.00	5,000.00	0.00	1,772.32	3,227.68	64.55 %
210-730-51001	Office Supplies	350.00	350.00	31.98	321.59	28.41	8.12 %
210-730-51040	Uniform Purchase	6,000.00	6,000.00	273.70	3,054.95	2,945.05	49.08 %
210-730-51201	Road Repair Materials	18,000.00	18,000.00	4,205.48	11,203.78	6,796.22	37.76 %
210-730-51401	Fuel - Gas Diesel	10,000.00	10,000.00	5,283.04	26,416.56	-16,416.56	-164.17 %
210-730-51601	Water/Mains	55,000.00	55,000.00	8,666.78	34,528.34	20,471.66	37.22 %
210-730-51602	Sewer Mains	15,000.00	15,000.00	30.98	4,259.02	10,740.98	71.61 %
210-730-51603	Manhole Cleanout/Repair	20,000.00	20,000.00	0.00	9,451.09	10,548.91	52.74 %
210-730-51605	Hydrants and Valves	18,000.00	18,000.00	7,779.00	10,154.93	7,845.07	43.58 %
210-730-51611	Minor Tools	15,000.00	15,000.00	74.92	8,594.45	6,405.55	42.70 %
210-730-51612	Safety Supplies	4,000.00	4,000.00	187.94	2,045.75	1,954.25	48.86 %
210-730-51620	Treatment Chemicals	12,000.00	12,000.00	0.00	22,050.00	-10,050.00	-83.75 %
210-730-53301	Electric Utility	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
210-730-53305	Gas Utility	0.00	0.00	0.00	1,104.84	-1,104.84	0.00 %
210-730-53441	Building Maint. Contract	0.00	0.00	23.00	391.97	-391.97	0.00 %
210-730-53444	Contract Services- Gen.	95,000.00	95,000.00	0.00	0.00	95,000.00	100.00 %
210-730-53520	Pump/Motor Repair	15,000.00	15,000.00	0.00	4,780.10	10,219.90	68.13 %
210-730-53525	Emergency Repairs/Services	90,800.00	90,800.00	0.00	0.00	90,800.00	100.00 %
210-730-53531	Lift Station Maint.	50,000.00	50,000.00	110.02	45,540.21	4,459.79	8.92 %
210-730-53620	Routine Vehicle Maint.	25,123.00	25,123.00	518.89	6,565.60	18,557.40	73.87 %
210-730-53621	Equipmt Maintenance	15,000.00	15,000.00	0.00	9,700.05	5,299.95	35.33 %
210-730-58261	ISF - IT Charges	7,832.00	7,832.00	0.00	0.00	7,832.00	100.00 %
Department: 730 - Utility Maintenance Total:		1,190,486.00	1,190,486.00	75,154.29	675,835.75	514,650.25	43.23%
Expense Total:		4,438,524.00	4,438,524.00	313,287.44	3,145,771.83	1,292,752.17	29.13%
Fund: 210 - Water/Sewer Utility Funds Total:		4,438,524.00	4,438,524.00	313,287.44	3,145,771.83	1,292,752.17	29.13%
Report Total:		21,372,740.00	21,372,740.00	1,802,045.33	15,284,622.80	6,088,117.20	28.49%

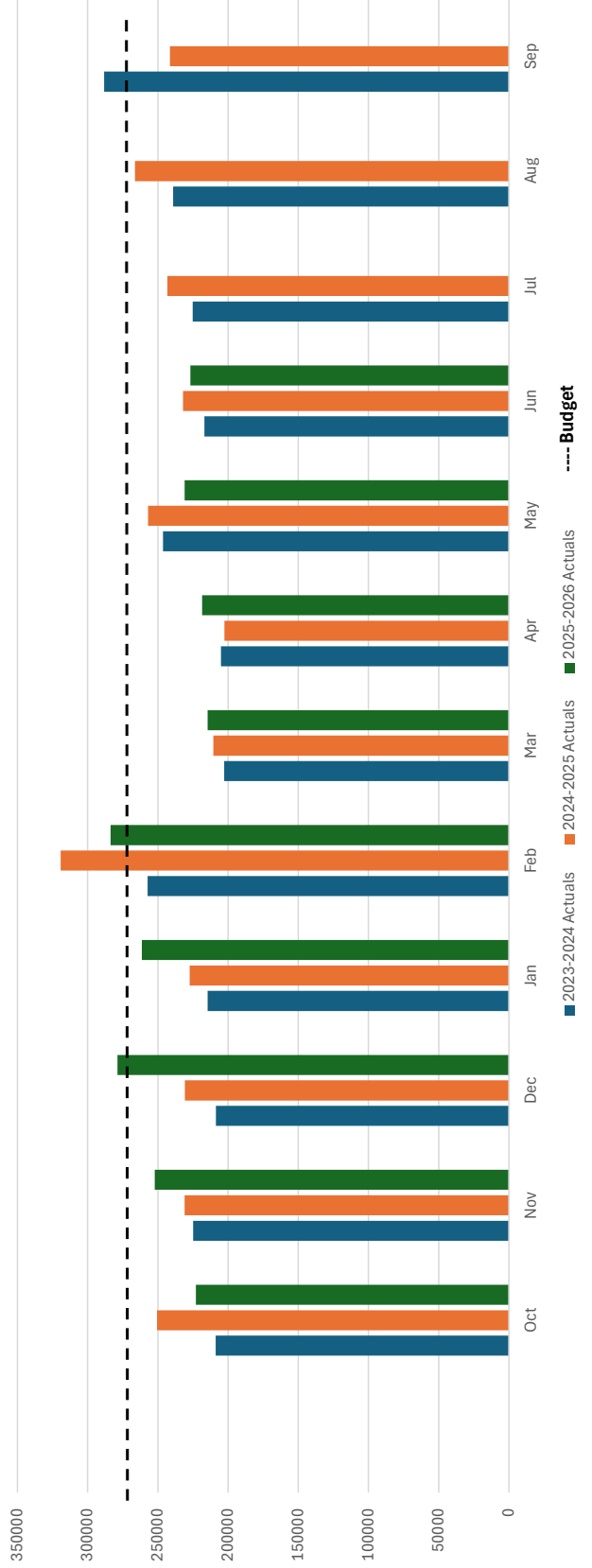
Group Summary

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - General Fund						
Expense						
111 - Legis. Mayor/Council	1,280,550.00	1,280,550.00	16,325.67	188,468.14	1,092,081.86	85.28%
112 - Executive - City Mgr./Sec.	951,912.00	951,912.00	110,539.23	681,049.12	270,862.88	28.45%
113 - Human Resources	427,131.00	427,131.00	37,770.20	193,205.20	233,925.80	54.77%
114 - Finance & Accounting	1,086,968.00	1,086,968.00	86,809.69	691,330.37	395,637.63	36.40%
118 - Municipal Court	342,511.00	342,511.00	30,742.72	276,655.61	65,855.39	19.23%
119 - Info Tech	845,680.00	845,680.00	69,652.36	715,754.55	129,925.45	15.36%
121 - Planning & Development	944,544.00	944,544.00	126,679.90	1,026,005.71	-81,461.71	-8.62%
123 - Bldg. Official/Inspection	411,026.00	411,026.00	58,177.31	322,679.20	88,346.80	21.49%
125 - Code Enforcement	244,827.00	244,827.00	57,307.33	225,349.75	19,477.25	7.96%
131 - Community Services Admin.	392,563.00	392,563.00	22,246.26	274,113.68	118,449.32	30.17%
132 - Library	657,324.00	657,324.00	57,032.84	529,201.96	128,122.04	19.49%
135 - Recreation Programming	727,844.00	727,844.00	55,766.19	598,832.40	129,011.60	17.73%
136 - Swimming Pool	145,650.00	145,650.00	41,574.36	105,903.74	39,746.26	27.29%
211 - Police Administration	932,736.00	932,736.00	115,231.84	991,075.56	-58,339.56	-6.25%
212 - Police - Patrol	3,534,259.00	3,534,259.00	301,216.27	2,691,289.02	842,969.98	23.85%
214 - Police - CID	1,056,296.00	1,056,296.00	81,001.85	845,996.06	210,299.94	19.91%
217 - Support Services	207,077.00	207,077.00	18,309.62	106,141.42	100,935.58	48.74%
311 - Public Works - Administration	273,012.00	273,012.00	19,758.98	198,860.69	74,151.31	27.16%
314 - Street Division	723,589.00	723,589.00	70,218.74	416,694.94	306,894.06	42.41%
317 - Parks Division	795,722.00	795,722.00	62,700.00	597,756.09	197,965.91	24.88%
318 - Facilities Maintenance	677,738.00	677,738.00	40,187.08	368,425.35	309,312.65	45.64%
319 - Equipment Services	275,257.00	275,257.00	9,509.45	94,062.41	181,194.59	65.83%
Expense Total:	16,934,216.00	16,934,216.00	1,488,757.89	12,138,850.97	4,795,365.03	28.32%
Fund: 110 - General Fund Total:	16,934,216.00	16,934,216.00	1,488,757.89	12,138,850.97	4,795,365.03	28.32%
Fund: 210 - Water/Sewer Utility Funds						
Expense						
311 - Public Works - Administration	232,639.00	232,639.00	22,506.80	178,491.36	54,147.64	23.28%
702 - Utility Billing	1,204,087.00	1,204,087.00	65,894.34	724,671.94	479,415.06	39.82%
712 - Water Service Operations	829,761.00	829,761.00	50,967.91	596,050.86	233,710.14	28.17%
722 - Wastewater Operations	981,551.00	981,551.00	98,764.10	970,721.92	10,829.08	1.10%
730 - Utility Maintenance	1,190,486.00	1,190,486.00	75,154.29	675,835.75	514,650.25	43.23%
Expense Total:	4,438,524.00	4,438,524.00	313,287.44	3,145,771.83	1,292,752.17	29.13%
Fund: 210 - Water/Sewer Utility Funds Total:	4,438,524.00	4,438,524.00	313,287.44	3,145,771.83	1,292,752.17	29.13%
Report Total:	21,372,740.00	21,372,740.00	1,802,045.33	15,284,622.80	6,088,117.20	28.49%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
110 - General Fund	16,934,216.00	16,934,216.00	1,488,757.89	12,138,850.97	4,795,365.03	28.32%
210 - Water/Sewer Utility Funds	4,438,524.00	4,438,524.00	313,287.44	3,145,771.83	1,292,752.17	29.13%
Report Total:	21,372,740.00	21,372,740.00	1,802,045.33	15,284,622.80	6,088,117.20	28.49%

SALES TAX Monthly Collection Comparison



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
2023-2024 Actuals	\$208,799	\$224,899	\$208,636	\$214,578	\$257,300	\$202,793	\$205,033	\$246,322	\$216,767	\$225,180	\$239,202	\$288,257
2024-2025 Actuals	\$250,598	\$230,956	\$230,747	\$227,253	\$319,226	\$210,511	\$202,642	\$257,023	\$232,140	\$243,142	\$266,382	\$241,349
2025-2026 Actuals	\$222,946	\$252,308	\$278,701	\$261,435	\$283,660	\$214,515	\$218,517	\$231,006	\$226,792	\$0	\$0	\$0



CURRENT QTR TO PRIOR (%)
-12%
CURRENT QTR TO PRIOR (\$)
-\$83,295

	Current	Prior
QTR 1	\$753,955	\$712,300
QTR 2	\$759,609	\$756,950
QTR 3	\$676,314	\$691,805
QTR 4	\$0	\$750,872
TOTAL YTD	\$2,189,878	#####

SALES TAX VARIANCE



Pooled Cash Report

Elgin, TX

For the period ending 6/30/2026

ACCOUNT #	ACCOUNT NAME	6/30/2026 Balance
<u>CLAIM ON CASH</u>		
110-10000	CLAIM ON CASH-GENERAL FUND	3,945,016.12
121-10000	CLAIM ON CASH-HOTEL/MOTEL TAX FUND	181,296.68
122-10000	CLAIM ON CASH-MAIN STREET PROGRAM	101,269.48
123-10000	CLAIM ON CASH-CABLE FRANCHISE SUBSCRIBER	227,350.19
126-10000	CLAIM ON CASH-COURT TECH FUND	199,342.68
127-10000	CLAIM ON CASH-LEOSE FUND	1,204.29
140-10000	CLAIM ON CASH-I&S DEBT SERVICE FUND	1,723,633.13
150-10000	CLAIM ON CASH-GF CONST/IMPROVEMENTS	(10,517.40)
151-10000	CLAIM ON CASH, MASTER DEVL FEE FUND	1,681,048.22
152-10000	CLAIM ON CASH-DRAINAGE CONSTRUCTION	(1,447,250.55) A
153-10000	CLAIM ON CASH-PARKS CONST/IMPROVEMENT	100,000.00
172-10000	CLAIM ON CASH-DEDICATED SIDEWALK FUNDS	1,738.25
181-10000	CLAIM ON CASH - CONSTRUCTION ROAD IMP	1,045,914.31
191-10000	CLAIM ON CASH - CAPITAL ASSET FUND	10,000.00
210-10000	CLAIM ON CASH-WATER/SEWER UT FUNDS	(1,809,797.08) B
230-10000	CLAIM ON CASH-WATER IMPACT FEE	5,713,227.06
240-10000	CLAIM ON CASH-SEWER IMPACT FEE	8,866,149.20
250-10000	CLAIM ON CASH-WATER CAPITAL IMPROVEMENT	(308,568.01) C
255-10000	CLAIM ON CASH-WASTEWATER CAPITAL IMPROVEMENT	(798,652.78) D
430-10000	CLAIM ON CASH-TIRZ	429,352.60
TOTAL CLAIM ON CASH		<u>19,851,756.39</u>

- A Pending grant reimbursements for Kennedy Street Drainage Project
- B The City has initiated a comprehensive utility rate study to address the ongoing operating deficits
- C Pending grant reimbursements for Water Treatment Plant Expansion
- D Pending developer participation payments for Wastewater Treatment Plant #2



City of Elgin
Capital Improvement Program

Weekly Period Ending:

6/30/2026

Fund	Project Code	TRC/WGA Project #	Project Name	Budget	Expenditures	Available Balance
WASTEWATER - 255						
255	765	255-765	WWTP 2 - land acquisition	\$ 1,060,000.00	\$ 1,617,610.01	\$ (557,610.01)
			WWTP 2 - legal/ permits/Fees		\$ 1,300,061.61	
TOTALS				\$ 1,060,000.00	\$ 2,917,671.62	\$ (557,610.01)
GENERAL FUND - 150						
150	604	150-604	SRTS (Safe Routes to School)	\$ 1,377,742.00	\$ 423,159.51	\$ 954,582.49
150	605	150-605	STRTS IMPR 2023 & 2024	\$ 1,000,000.00	\$ 1,748,514.80	\$ (748,514.80)
TOTALS				\$ 2,377,742.00	\$ 2,171,674.31	\$ 206,067.69
WATER - 250						
250	782	250-782	WTP IMPR. & EXP.	\$ 4,697,000.00	\$ 672,974.87	\$ 4,024,025.13
TOTALS				\$ 4,697,000.00	\$ 672,974.87	\$ 4,024,025.13
DRAINAGE - 152						
152	630	152-630	KENNEDY ST/CLR	\$ 11,050,391.00	\$ 2,675,753.43	\$ 8,374,637.57
152	632	152-632	TAYLOR LANE	\$ 300,000.00	\$ 38,207.50	\$ 261,792.50
TOTALS				\$ 11,350,391.00	\$ 2,713,960.93	\$ 8,636,430.07
PARKS - 153						
153	646	153-646	SHENANDOAH PARK	\$ 1,900,000.00	\$ -	\$ 1,900,000.00
TOTALS				\$ 1,900,000.00	\$ -	\$ 1,900,000.00
BLDG CONSTR. - 155						
155		155-651	POTH BLDG		\$ 179,351.18	\$ (179,351.18)
TOTALS				\$ -	\$ 179,561.17	\$ (179,351.18)
EDC - 410						
410			410			
GENERAL GRANTS						
		110-211-51004	MVCPA 25	\$ 63,000.00	\$ 63,000.00	\$ -
		110-211-51004	MVCPA 26	\$ 43,880.00	\$ 49,850.00	\$ (5,970.00)
		122-422-53244	MAINSTREET	\$ 60,000.00	\$ 55,790.00	\$ 4,210.00
		110-132-51004	LIBRARY GRANT	\$ 146,000.00	\$ 132,007.51	\$ 13,992.49
TOTALS				\$ 312,880.00	\$ 300,647.51	\$ 12,232.49



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Update on the City of Elgin's Strategic Planning Sessions

DEPARTMENT: Executive

PROPOSED ACTION: No action is necessary.

BACKGROUND:

The City Council held Strategic Planning Sessions on Thursday, July 16th, and Friday, July 17th.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒ N/A

RECOMMENDATION:

None.

ATTACHMENTS:

None

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: City Council Regular Meeting Minutes - May 19, 2026

DEPARTMENT: Executive

PROPOSED ACTION: Review and approve the meeting minutes for the May 19th meeting.

BACKGROUND:

The City Council held a regularly scheduled meeting on May 19, 2026.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {} included {} not included in the current-year budget {X} N/A

RECOMMENDATION:

Staff recommends approval of the meeting minutes.

ATTACHMENTS:

1. City Council Regular Meeting Minutes - May 19, 2026

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{X} This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



ELGIN CITY COUNCIL MINUTES
May 19, 2026
6:30 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30 PM.

ROLL CALL

Mayor McShan called roll.

Present:

Theresa Y. McShan, Mayor
Arthur Gibson III, Council Member, Ward 1
Joy Casnovsky, Council Member, Ward 1
Roland Silva, Council Member, Ward 2
YaLecia Love, Deputy Mayor Pro Tem, Ward 2
Tiffany St. Pierre, Council Member, Ward 3
Agatha Mayfield, Council Member, Ward 3
Liston Crim, Council Member, Ward 4
Brenda Pina, Council Member, Ward 4

Staff:

Robert Eads, City Manager
Peyton Standifer, City Secretary
Mark Schroeder, City Attorney
Kaley Frye, Economic Development Director
Michael Gonzalez, Public Works Director
Chris Noble, Police Chief
Beau Perry, Development Services Director/City Engineer
Pamela Sanders, Human Resources Director
Kristina Alvarez, Main Street Manager
Heather Fowler, Library Services Manager
Todd Johnson, Police Commander
Esmeralda Rangel, Assistant City Secretary
Uriel Campos, Administrative Assistant
Riggin Anderson, Parks and Recreation Manager
Joey Miller, Utility Systems Manager
Dylan Judd, Police Detective
Cameron Jonse, Police Sergeant
Charles Stone, Police Corporal and Evidence Technician
Daniel Mahoney, Police Corporal
Michael De La Rosa, Police Sergeant

Militiza Moreno, Police Officer
Brazhon Thomas, Police Corporal
Julissa Lira, Library Youth Program Assistant
James Brittain, Groundskeeper
Kayla Chavez, Custodian
Mary Morales, Animal Control Officer
Michelle Rodriguez, Crime Scene Evidence Technician
Joesph Morales Serratos, Patrol Officer
Jessica Vazquez Hernandez, Planning Assistant

INVOCATION

Deputy Mayor Pro Tem Love provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States and the Pledge of Allegiance to the Texas Flag.

PUBLIC HEARING

- 1. PUBLIC HEARING ON AN ORDINANCE GRANTING A SPECIFIC USE PERMIT FOR OPERATION OF A GYMNASIUM ON A PARCEL OF LAND KNOWN BY BASTROP COUNTY APPRAISAL DISTRICT AS PARCEL 8720493, SHAHOLLI ESTATES, LOT 4, ACRES 1.220, CITY OF ELGIN, BASTROP COUNTY, TEXAS, AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS. (BEAU PERRY - CITY ENGINEER)**

No one in attendance wished to speak. Mayor McShan closed the Public Hearing at 6:33 PM.

- 2. PUBLIC HEARING ON AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID ZONING MAP TO WIT: TO REZONE LAND FROM "R-2" SINGLE FAMILY AND DUPLEX DWELLING DISTRICT TO "C-2" GENERAL COMMERCIAL DISTRICT LOCATED ON PARCELS OF LAND KNOWN BY THE BASTROP COUNTY APPRAISAL DISTRICT AS PARCELS 8701906 (ELGIN CITY, BLOCK 21) AND 8701923 (ELGIN CITY, BLOCK 21, (ALLEYWAYS THRU LOTS 4-9)), CITY OF ELGIN, TEXAS, BASTROP COUNTY, BEING DESCRIBED IN EXHIBIT "A", ATTACHED HERETO AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS. (BEAU PERRY - CITY ENGINEER)**

No one in attendance wished to speak. Mayor McShan closed the Public Hearing at 6:34 PM.

- 3. PUBLIC HEARING ON AN ORDINANCE GRANTING A SPECIFIC USE PERMIT FOR USE OF A SKATING RINK ON PROPERTY LOCATED ON PARCELS OF LAND KNOWN BY THE BASTROP COUNTY APPRAISAL DISTRICT AS PARCEL 8701906 (ELGIN CITY, BLOCK 21) AND PARCEL 8701923 (ELGIN CITY, BLOCK 21, (ALLEYWAYS THRU LOTS 4-9)) ON THE SOUTHEAST CORNER OF E 1ST ST AND MLK BLVD BEING DESCRIBED IN EXHIBIT "A", ATTACHED HERETO AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS. (BEAU PERRY - CITY ENGINEER)**

No one in attendance wished to speak. Mayor McShan closed the Public Hearing at 6:35 PM.

4. **PUBLIC HEARING ON AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID ZONING MAP TO WIT: TO REZONE 45.405 ACRES OF LAND FROM "R-1" SINGLE-FAMILY RESIDENTIAL DISTRICT TO "C-3" HIGHWAY COMMERCIAL DISTRICT LOCATED ON PARCELS OF LAND KNOWN BY THE BASTROP COUNTY APPRAISAL DISTRICT AS PARCEL 57003 AND 15519, LOCATED AT 800 NORTH STATE HIGHWAY 95. (BEAU PERRY - CITY ENGINEER)**

No one in attendance wished to speak. Mayor McShan closed the Public Hearing at 6:36 PM.

PUBLIC COMMENT

Leopoldo Dominguez, North Avenue J, thanked the voters in Ward 4 for electing Brenda Piña and addressed the Council regarding the speeding issue coming from Blue. He requested more patrols on FM 3000 due to the speeding as well as speed bumps around the corner of N Ave J. In addition, he stated that Loop 109 is a very dangerous road and needs flashing lights, so people coming into town can see the stop sign. He also hopes to see the City grow and have more entertainment and restaurants available.

NEW BUSINESS PART 1

1. **Discussion and Possible Action Regarding Acceptance of the Resignation of the Ward 1 Council Member.**

Mayor McShan read the title of the item, and stated that a letter of resignation had been submitted by Council Member Casnovsky. Mayor McShan read the letter of resignation submitted. Council Member Casnovsky stated in the letter that she is resigning due to her relocation.

Deputy Mayor Pro Tem Love motioned to accept the resignation. Council Member Piña seconded the motion. All voted in favor. The motion carried.

Mayor McShan presented Council Member Casnovsky with a plaque to honor her time on the Elgin City Council.

2. **Discussion and Possible Action Regarding Appointment of a Qualified Resident to Fill the Ward 1 Council Seat Until the Successor is Elected and Qualified.**

Mayor McShan read the title of the item, and stated that an appointment could be made to fill the position until a Special Election can be held in November according to the Elgin City Charter. Council Member St. Pierre questioned why the applications were not advertised for everyone to apply. Discussion followed. Mayor McShan invited Mark Schroeder, City Attorney, to address the Council and explain the process of voting that the Council would be using. Discussion followed.

Council Member Gibson made a motion to move forward with the interview of the candidates and appointment. Council Member Piña seconded the motion. All voted in favor. The motion carried.

Mayor McShan invited Rick Harden to address the Council and explain why he would like to serve on the City Council. Mr. Harden stated that he is seeking this appointment because

Elgin is at a pivotal moment in the City's growth. He believes that his business and financial experience could help the City grow in a responsible way that works for its residents. While focusing on concerns surrounding growth and planning for the growth of the City to make sure it fits Elgin's long-term vision and help create stability. Mayor McShan invited Jessica Jaimes to address the Council and explain why she would like to serve on the City Council. Ms. Jaimes stated that she cares deeply about the progression and growth of the community. She has slowly been getting more involved in the community through various avenues and she would like to encourage greater community involvement. Through her public-facing job and military background, she has learned how important it is for people to feel heard and for residents to have a voice in decisions that affect our city. She also believes the city grows stronger when leadership is engaged, accessible, and committed to serving the community as a whole.

The Council took a poll of the members, and the candidate that reached the majority vote first was appointed. The poll is as follows:

For Rick Harden:

Council Member St. Pierre: Yes

Council Member Mayfield: No

Council Member Crim: Yes

Council Member Piña: Yes

Mayor McShan: No

Council Member Casnovsky: No

Council Member Gibson: No

Council Member Silva: No

Deputy Mayor Pro Tem Love: No

Mr. Harden received three "yes" votes and six "no" votes.

For Jessica Jaimes:

Council Member St. Pierre: No

Council Member Mayfield: Yes

Council Member Crim: No

Council Member Piña: No

Mayor McShan: Yes

Council Member Casnovsky: Yes

Council Member Gibson: Yes

Council Member Silva: Yes

Deputy Mayor Pro Tem Love: Yes

Ms. Jaimes received six "yes" votes and three "no" votes. Ms. Jaimes received the appointment to fill the Ward 1 vacancy.

3. Economic Development Corporation Board of Directors Member Appointment

This item was moved to after New Business Part 1 Item 4.

Mayor McShan read the title of the item and stated that the count that occurred at the previous City Council meeting was incorrect, so the vote would be taken again. Mayor McShan invited Mark Schroeder, City Attorney, to explain to the Council how the process would work. Mayor McShan called for nominations for seat one on the Economic Development Corporation Board of Directors. Council Member Gibson nominated himself, Council Member Piña nominated Council Member St. Pierre, Council Member Crim nominated himself, and Deputy Mayor Pro Tem Love nominated herself.

The votes for seat one in alphabetical order by last name were as follows:

For Liston Crim:

Council Member St. Pierre: Yes

Council Member Mayfield: No

Council Member Crim: Yes

Council Member Piña: Yes

Mayor McShan: No

Council Member Jaimes: No

Council Member Gibson: No

Council Member Silva: No

Deputy Mayor Pro Tem Love: No

Council Member Crim received three "yes" votes and six "no" votes.

For Arthur Gibson III:

Council Member St. Pierre: Yes

Council Member Mayfield: No

Council Member Crim: Yes

Council Member Piña: No

Mayor McShan: Yes

Council Member Jaimes: Yes

Council Member Gibson: Yes

Council Member Silva: Yes

Deputy Mayor Pro Tem Love: Yes

Council Member Gibson received seven "yes" votes and two "no" votes.

Deputy Mayor Pro Tem Love motioned to appoint Council Member Gibson to seat 1 on the Economic Development Board of Directors. Council Member Crim seconded the motion.

The vote was as follows:

Deputy Mayor Pro Tem Love: Yes

Council Member St. Pierre: Yes

Council Member Mayfield: No

Council Member Crim: Yes

Council Member Piña: Yes

Mayor McShan: Yes

Council Member Jaimes: Yes

Council Member Gibson: Yes

Council Member Silva: Yes

The motion carried with eight "yes" votes and one "no" vote.

Mayor McShan called for nominations for seat two on the Economic Development Corporation Board of Directors. For seat two, Council Member Piña nominated Council Member St. Pierre and Deputy Mayor Pro Tem Love nominated herself.

The votes for Seat two in alphabetical order by last name were as follows:

For YaLecia Love:

Council Member St. Pierre: No

Council Member Mayfield: Yes

Council Member Crim: No

Council Member Piña: No

Mayor McShan: Yes

Council Member Jaimes: Yes

Council Member Gibson: Yes
Council Member Silva: No
Deputy Mayor Pro Tem Love: Yes
Deputy Mayor Pro Tem Love received five "yes" votes and four "no" votes.

Council Member Crim motioned to accept Deputy Mayor Pro Tem Love to seat two on the Economic Development Board of Directors. Council Member Gibson seconded the motion.

The vote was as follows:

Council Member Crim: Yes
Council Member Piña: Yes
Mayor McShan: Yes
Council Member Jaimes: Yes
Council Member Gibson: Yes
Council Member Silva: Yes
Deputy Mayor Pro Tem Love: Yes
Council Member St. Pierre: No
Council Member Mayfield: Yes
The motion carried with eight "yes" votes and one "no" vote.

4. Swearing In of the Newly Appointed City Council Member

The City Secretary administered the Statement of Officer and Oath of Office to Ms. Jessica Jaimes as the appointed Ward 1 representative. Council Member Jaimes took her place on the dais as the representative for Ward 1.

ANNOUNCEMENTS

- 1. Steve Schroeder's Guide to Financial Planning Medicare Supplement Basics Saturday, May 30th 11AM-12PM at Elgin Public Library.**
Kristina Alvarez, Main Street Manager, provided this announcement.
- 2. Elgin Community Health Fair Saturday, May 23rd, 10AM-1PM at Elgin Public Library.**
Kristina Alvarez, Main Street Manager, provided this announcement.
- 3. Digital Literacy with Bastrop County Cares Thursday, May 21st 10AM-12PM at Elgin Recreation Center.**
Kristina Alvarez, Main Street Manager, provided this announcement.
- 4. Music in the Park every Friday in May 6pm-9pm at Elgin Veteran's Memorial Park.**
Kristina Alvarez, Main Street Manager, provided this announcement.

PRESENTATION

- 1. 66th Annual Public Works Week 2026 Proclamation**
Mayor McShan invited all Public Works employees to stand and be recognized as she read the proclamation. Mayor McShan presented the proclamation to Joey Miller and Tyson Courtney.
- 2. Emergency Medical Services Week 2026 Proclamation**
Mayor McShan invited all Emergency Medical Services (EMS) workers to stand and be recognized as the proclamation was read. Mayor McShan presented the proclamation to Chief Botello, Mike Gonzalez, and Nick Teague of Bastrop and Travis Emergency Services District No. 1.

3. Introduction of New Employees

Mayor McShan invited Pamela Sanders, Human Resources Director, to introduce the seven new employees joining the City this month. Ms. Sanders introduced:

Julissa Lira, Library Youth Program Assistant

James Brittain, Groundkeeper

Kayla Chavez, Custodian

Mary Morales, Animal Control Officer

Michelle Rodriguez, Crime Scene Evidence Tech

Joseph Morales Serratos, Patrol Officer

Jessica Vazquez Hernandez, Planning Assistant

CITY MANAGER'S REPORT

1. Discussion and Possible Direction to Staff to Transition Fire Inspection and Enforcement Services from Watkins Group Consultants, LLC to Emergency Services District No. 1

Mr. Robert Eads, City Manager, explained that a partnership has been created between Emergency Services District (ESD) No. 1 and the City of Elgin. Mr. Eads invited Beau Perry, Development Services Director/City Engineer, to address the Council. Mr. Perry explained that currently the City is acting as the Fire Chief, and conducting the annual fire inspections. The City has taken over the fire inspection for almost four years. Staff believes that the ESD may be able to offer better rates and create an overall better partnership not only with the City, but with the business owners they would deal with. Mr. Eads invited Commissioner Teague to address the Council. Commissioner Teague explained that they are happy to provide these services, and they currently have a Prevention Department established. Council Member Crim requested that Commissioner Teague give a timeline for the transition. Commissioner Teague stated that an Interlocal agreement is calculated to return for a vote around July, and they are estimating the implementation at the beginning of the new fiscal year. Discussion followed.

Council Member St. Pierre motioned to move forward with this item. Council Member Mayfield seconded the motion. All voted in favor. The motion carried.

CONSENT AGENDA

1. City Council Regular Meeting Minutes - May 5, 2026

Council Member St. Pierre motioned to approve the Consent Agenda as presented. Deputy Mayor Pro Tem Love seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS PART 2

1. Election of the Mayor Pro Tem by the City Council

Mayor McShan read the title of the item. Mayor McShan nominated Deputy Mayor Pro Tem Love for the Mayor Pro Tem position. Council Member Piña nominated Council Member St. Pierre for Mayor Pro Tem. Both nominees were asked to address the Council regarding their desire to serve as the Mayor Pro Tem.

The Council took a poll of the members, and the candidate that reached the majority vote first was elected Mayor Pro Tem. The poll is as follows:

For YaLecia Love:

Council Member St. Pierre: No

Council Member Mayfield: Yes
Council Member Crim: Yes
Council Member Piña: No
Mayor McShan: Yes
Council Member Jaimes: Yes
Council Member Gibson: Yes
Council Member Silva: Yes
Deputy Mayor Pro Tem Love: Yes
Deputy Mayor Pro Tem Love received seven "yes" votes and two "no" votes.

Council Member St. Pierre motioned to appoint Deputy Mayor Pro Tem Love to Mayor Pro Tem. Council Member Crim seconded the motion. All voted in favor. The motion carried. Deputy Mayor Pro Tem Love was elected Mayor Pro Tem.

2. Election of the Deputy Mayor Pro Tem by the City Council

Mayor McShan read the title of the item. Council Member Crim nominated Council Member St. Pierre for Deputy Mayor Pro Tem. Mayor Pro Tem Love nominated Council Member Gibson for Deputy Mayor Pro Tem.

The Council took a poll of the members, and the candidate that reached the majority vote first was elected Deputy Mayor Pro Tem. The poll is as follows:

For Arthur Gibson III:

Council Member St. Pierre: No
Council Member Mayfield: No
Council Member Crim: No
Council Member Piña: No
Mayor McShan: Yes
Council Member Jaimes: Yes
Council Member Gibson: Yes
Council Member Silva: No
Mayor Pro Tem Love: Yes
Council Member Gibson received four "yes" votes and five "no" votes.

For Tiffany St. Pierre:

Council Member St. Pierre: Yes
Council Member Mayfield: Yes
Council Member Crim: Yes
Council Member Piña: Yes
Mayor McShan: No
Council Member Jaimes: No
Council Member Gibson: No
Council Member Silva: Yes
Mayor Pro Tem Love: No
Council Member St. Pierre received five "yes" votes and four "no" votes.

Council Member Gibson motioned to appoint Council Member St. Pierre to Deputy Mayor Pro Tem. Mayor Pro Tem Love seconded the motion. All voted in favor. The motion carried. Council Member St. Pierre was elected Deputy Mayor Pro Tem.

3. AN ORDINANCE GRANTING A SPECIFIC USE PERMIT FOR OPERATION OF A GYMNASIUM ON A PARCEL OF LAND KNOWN BY BASTROP COUNTY APPRAISAL

DISTRICT AS PARCEL 8720493, SHAHOLLI ESTATES, LOT 4, ACRES 1.220, CITY OF ELGIN, BASTROP COUNTY, TEXAS, AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS. (BEAU PERRY - CITY ENGINEER)

Mayor McShan read the title of the item and invited Beau Perry, Development Services Director/City Engineer, to address the Council. Mr. Perry explained that for this specific item the petitioners were applying for a Special Use Permit to allow for the operation of a gymnasium. This item is project specific, and has gone before the Planning and Zoning Commission. A recommendation to approve the specific use permit was made by the Planning and Zoning Commission. Mr. Perry stated that, ultimately, the Council has the authority to allow the permit, and to add stipulations, timeframe, or approval based on the recommendations made by the Planning and Zoning Commission. The gymnasium would be a tumbling cheer-type of gymnasium that would still have to go through all the normal construction standards and meet City Codes. By granting the specific use permit, the Council is allowing them to operate as a gymnasium. Mr. Perry reiterated to the Council that this item is a project-specific use development. Mr. Perry and the developers answered questions from the Council.

Deputy Mayor Pro Tem St. Pierre motioned to approve the ordinance. Council Member Mayfield seconded the motion. All voted in favor. The motion carried.

- 4. AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID ZONING MAP TO WIT: TO REZONE LAND FROM "R-2" SINGLE FAMILY AND DUPLEX DWELLING DISTRICT TO "C-2" GENERAL COMMERCIAL DISTRICT LOCATED ON PARCELS OF LAND KNOWN BY THE BASTROP COUNTY APPRAISAL DISTRICT AS PARCELS 8701906 (ELGIN CITY, BLOCK 21) AND 8701923 (ELGIN CITY, BLOCK 21, (ALLEYWAYS THRU LOTS 4-9)), CITY OF ELGIN, TEXAS, BASTROP COUNTY, BEING DESCRIBED IN EXHIBIT "A", ATTACHED HERETO AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS. (BEAU PERRY - CITY ENGINEER)**

Mayor McShan read the title of the item, and invited Beau Perry, Development Services Director/City Engineer, to address the Council. Mr. Perry explained that this same parcel was recently rezoned to R-2, and that project did not move forward. The land was sold, and the new buyers have applied to have it rezoned to C-2. The Planning and Zoning Commission ultimately recommended the zoning change.

Mayor Pro Tem Love motioned to approve the ordinance. Deputy Mayor Pro Tem St. Pierre seconded the motion. All voted in favor. The motion carried.

- 5. AN ORDINANCE GRANTING A SPECIFIC USE PERMIT FOR USE OF A SKATING RINK ON PROPERTY LOCATED ON PARCELS OF LAND KNOWN BY THE BASTROP COUNTY APPRAISAL DISTRICT AS PARCEL 8701906 (ELGIN CITY, BLOCK 21) AND PARCEL 8701923 (ELGIN CITY, BLOCK 21, (ALLEYWAYS THRU LOTS 4-9)) ON THE SOUTHEAST CORNER OF E 1ST ST AND MLK BLVD BEING DESCRIBED IN EXHIBIT "A", ATTACHED HERETO AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS. (BEAU PERRY - CITY ENGINEER)**

Mayor McShan read the title of the item, and invited Beau Perry, Development Services

Director/City Engineer, to address the Council. Mr. Perry explained that a skating rink does not fall under the current zoning, and the developers are requesting a specific-use permit. Mr. Perry answered questions from the Council.

Deputy Mayor Pro Tem St. Pierre motioned to approve the ordinance as it was presented. Mayor Pro Tem Love seconded. All voted in favor. The motion carried.

6. AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID ZONING MAP TO WIT: TO REZONE 45.405 ACRES OF LAND FROM "R-1" SINGLE-FAMILY RESIDENTIAL DISTRICT TO "C-3" HIGHWAY COMMERCIAL DISTRICT LOCATED ON PARCELS OF LAND KNOWN BY THE BASTROP COUNTY APPRAISAL DISTRICT AS PARCEL 57003 AND 15519, LOCATED AT 800 NORTH STATE HIGHWAY 95. (BEAU PERRY - CITY ENGINEER)

Mayor McShan read the title of the item, and invited Beau Perry, Development Services Director/City Engineer, to address the Council. Mr. Perry reminded the Council that a portion of this property had previously been rezoned to Highway-Commercial by the City Council. The developers requested the rezoning of the remainder of the property to Highway-Commercial, as well. Mr. Perry stated that the Planning and Zoning Commission recommended approval.

Mayor Pro Tem Love motioned to approve the ordinance. Council Member Silva seconded the motion. All voted in favor. The motion carried.

7. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR CONSTRUCTION SERVICES FOR THE TEXAS DEPARTMENT OF TRANSPORTATION SAFE ROUTES TO SCHOOL SIDEWALK PROJECT ALSO KNOWN AS "SCHOOLS TO DOWNTOWN PROJECT" AND MAKING CERTAIN FINDINGS RELATED THERETO. (MICHAEL GONZALEZ DIRECTOR OF PUBLIC WORKS)

Mayor McShan read the title of the item, and invited Michael Gonzalez, Public Works Director, to address the Council. Mr. Gonzalez explained that the City began the Safe Routes to School program with former City employee Amy Miller, who applied for the grant in 2020. The funding for the project has been delayed by the state. The area that was put into the Safe Routes to School program was Alamo Street, Nina Street, and portions of Martin Luther King Boulevard extending to Maple Lane. This project intends to fill in gaps between sidewalks that are currently in place. The City held competitive bids with TxDOT overseeing the process, and G2 Construction Company was selected as the lowest bidder, for \$419,661. Mr. Gonzalez stated that this item was to approve the memorandum, and allow the City to move forward with an agreement.

Council Member Gibson motioned to approve the resolution. Deputy Mayor Pro Tem St. Pierre seconded the motion. All voted in favor. The motion carried.

8. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR ENGINEERING SERVICES FOR THE HAZARD MITIGATION ASSISTANCE GRANT, AND MAKING CERTAIN FINDINGS RELATED THERETO.(MICHAEL GONZALEZ - DIRECTOR OF PUBLIC WORKS)

Michael Gonzalez, Public Works Director, asked the Mayor and Council to table this item.

Council Member Gibson motioned to table New Business Part 2 item 8. Mayor Pro Tem Love seconded the motion. All voted in favor. The motion carried.

9. AN ORDINANCE OF THE CITY ELGIN, TEXAS, ZONING FOR TRAFFIC AND RATE OF SPEED THEREIN, ON SL 109 IN THE CITY LIMITS OF THE CITY OF ELGIN; DEFINING SPEEDING AND FIXING A PENALTY THEREFORE; DECLARING WHAT MAY BE A SUFFICIENT COMPLAINT IN PROSECUTIONS HEREUNDER; WITH A SAVING CLAUSE REPEALING CONFLICTING LAWS AND DECLARING AN EMERGENCY.

Mayor McShan read the title of the item. Robert Eads, City Manager, invited Peyton Standifer, City Secretary, to clarify why the Council was being presented this item for a second time. Mrs. Standifer explained to the Council that this item was originally passed by the City Council on April 21, 2026, but it was passed as a resolution to adopt an ordinance. For record keeping, the Council was asked to pass the ordinance and then re-pass the resolution separately. The content of both items remained the same as the first presentation.

Council Member Gibson motioned to approve the ordinance as presented. Council Member Mayfield seconded the motion. All voted in favor. The motion carried.

10. A RESOLUTION CONFIRMING THE ADOPTION OF AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, ZONING FOR TRAFFIC AND RATE OF SPEED THEREIN, ON SL 109 IN THE CITY LIMITS OF THE CITY OF ELGIN; DEFINING SPEEDING AND FIXING A PENALTY THEREFORE; DECLARING WHAT MAY BE A SUFFICIENT COMPLAINT IN PROSECUTIONS HEREUNDER; WITH A SAVING CLAUSE REPEALING CONFLICTING LAWS AND DECLARING AN EMERGENCY.

Mayor McShan read the title of the item.

Deputy Mayor Pro Tem St. Pierre motioned to approve the resolution as presented. Mayor Pro Tem Love seconded the motion. All voted in favor. The motion carried.

EXECUTIVE SESSION

Mayor McShan adjourned the meeting into Executive Session at 8:11PM.

- 1. Section 551.071, Texas Government Code, Consultation with Attorney, and Section 551.072, Texas Government Code, Deliberation Regarding Real Property, regarding the potential acquisition of real property by the Elgin Economic Development Corporation for economic development purposes.**

RECONVENE

Mayor McShan reconvened the open meeting at 9:00PM.

Deputy Mayor Pro Tem St. Pierre motioned to approve the Elgin Economic Development Corporation's purchase of land within the Jonathan Burleson Survey, Abstract No. 18, Bastrop County. Mayor Pro Tem Love seconded the motion. All voted in favor. The motion carried.

ADJOURNMENT

Mayor McShan adjourned the meeting at 9:02PM.

ATTEST:

Theresa Y. McShan, Mayor

Peyton Standifer, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Discussion and Possible Action Regarding the Transfer of Property Received by the Trinity Ranch MUD to the Bastrop County Emergency Services District No. 1

DEPARTMENT: Executive

PROPOSED ACTION: Discussion and possible action to direct staff to take the necessary steps to officially convey the property to ESD 1

BACKGROUND:

The City as part of its Development Agreement with the MUD called Trinity Ranch was due to receive by deed a property to be used for public safety services. The City recently received the property from the MUD and under agreement with Bastrop County ESD #1 has agreed to convey the property. The agenda item before City Council is to agree and provide direction to City staff to take all necessary steps to officially convey the property to the ESD.

The City of Elgin as part of its negotiations with various developments has sought to receive suitable properties throughout the great Elgin area for public safety service sites for the City to utilize or to work in conjunction with other providers to help to provide greater service to the citizens. These properties have real value as properties and help to further fund public services for the community.

Per the Development Agreement language as shown below, the property must be developed within the next five (5) years, or it converts back to the MUD for them to develop as they decide to handle it. The City of Elgin is under no other obligation to provide any services, engineering, architecture, permitting, or utilities to the site for ESD #1.

Section 6.02 Public Safety Services Site.

Developer and the City will work together to determine the location of the approximately 2-acre public safety services site within the Development, which the parties will endeavor to locate in an early phase of the Development (as agreed upon by Developer and the City, the "Public Safety Services Site"). Developer will, at the time of final platting the phase of the Development within which the Public Safety Services Site is located, convey the Public Safety Services Site to the City by warranty deed, at no cost to the City. The City shall not sell or convey the Public Safety Services Site to any third party, other than to an emergency services district or other public safety services entity (either, an "ESD"). Further, the Public Safety Services Site shall only be used for the construction and operation of an emergency services station or similar facility by an ESD. The City hereby agrees, and the warranty deed to the City shall state, that ownership of the Public Safety Services Site shall revert to Developer in the event that the City or a permitted successor-in-interest has not constructed and

commenced operation of an emergency services station or similar facility within five (5) years of the date of conveyance from Developer to the City pursuant to this provision.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {} included {} not included in the current-year budget {X} N/A

RECOMMENDATION:

Staff recommends the Council provide direction to staff to officially convey the property to ESD No 1.

ATTACHMENTS:

1. ITEM 11.1 Recorded [Century] Trinity Ranch - Deed (to Elgin)
2. ITEM 11.1 Recorded Trinity Ranch EMS site plat (sized)
3. ITEM 11.1 Binding Letter of Intent for Trinity Ranch Property 9.16.2025

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ELECTRONICALLY RECORDED

OFFICIAL PUBLIC RECORDS



Krista Bartsch

KRISTA BARTSCH, County Clerk

Bastrop Texas

June 03, 2026 09:26:43 AM

FEE: \$29.00

202609377

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

THE STATE OF TEXAS

§

KNOW ALL MEN BY THESE PRESENTS: THAT

§

COUNTY OF BASTROP

§

SPECIAL WARRANTY DEED

For the consideration of Ten Dollars, and other valuable consideration, the receipt and sufficiency of which are acknowledged, **Century Land Holdings II, LLC**, a Colorado limited liability company, as to an undivided one-half interest, and **GRBK Edgewood LLC**, a Texas limited liability company, as to an undivided one-half interest (collectively, "Grantor"), conveys to **City of Elgin, Texas**, a home-rule city located in Bastrop County, Texas, with extraterritorial jurisdiction extending into Travis County, Texas ("Grantee"), the following described real property situated in Bastrop County, together with Grantor's interest, if any, in and to all buildings, structures, improvements and fixtures on the real property and all rights and privileges appurtenant to the real property:

Trinity Ranch EMS Lot, a subdivision of 2.673 acres of land located in the Elizabeth Standiford Survey No. 24, Abstract No. 59, Bastrop County, Texas, recorded in the Plat records of Bastrop County, Texas, in Plat Cabinet 10, Page(s) 10-A (the "Property").

SUBJECT TO current taxes; assessments; patent reservations; all covenants, conditions, restrictions, reservations, easements, encumbrances, liens, and declarations or other matters of record or to which reference is made in the public record; any and all conditions, easements, encroachments, rights-of-way, or restrictions which a physical inspection, or accurate survey, of the Property would reveal; and the applicable zoning and use regulations of any municipality, county, state, or the United States affecting the Property; and provided that, in the event Grantee (or a permitted successor-in-interest) has not constructed and commenced operation of an emergency services station or similar facility within five (5) years of the Effective Date, ownership of the Property shall revert to Grantor.

Grantor binds itself and its successors to warrant and defend the title to the Property against every person whomsoever lawfully claiming or to claim the same by, through or under Grantor, but not otherwise, subject to the matters set forth above.

EXECUTED AND DELIVERED by Grantor on the counterpart signature page attached hereto, to be effective as of June 2, 2026 (the "Effective Date").

COUNTERPART SIGNATURE PAGE FOR ATTACHMENT TO
SPECIAL WARRANTY DEED

Executed by the undersigned as of the date of the acknowledgment below, to be effective as of the Effective Date of this Special Warranty Deed.

GRANTOR:

Century Land Holdings II, LLC
a Colorado limited liability company

By: 
Name: PAUL KWIATKOWSKI
Title: AUTHORIZED SIGNATORY

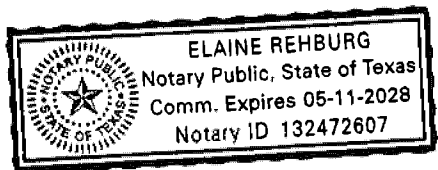
THE STATE OF TEXAS §
COUNTY OF Travis §

This instrument was acknowledged before me this 2 day of June, 2026 by Paul Kwiatkowski, Authorized Signatory of Century Land Holdings II, LLC, a Colorado limited liability company, on behalf of said limited liability company.

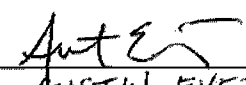
(SEAL)



Notary Public Signature



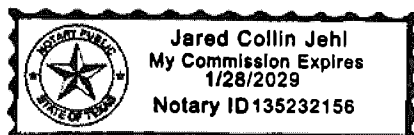
GRBK Edgewood LLC
a Texas limited liability company

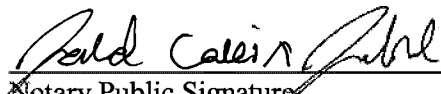
By: 
Name: AUSTIN EVETTS
Title: AUTHORIZED SIGNER

THE STATE OF TEXAS §
COUNTY OF Travis §

This instrument was acknowledged before me this 2 day of June, 2026 by Austin Evetts, Authorized Signer of GRBK Edgewood LLC, a Texas limited liability company, on behalf of said limited liability company.

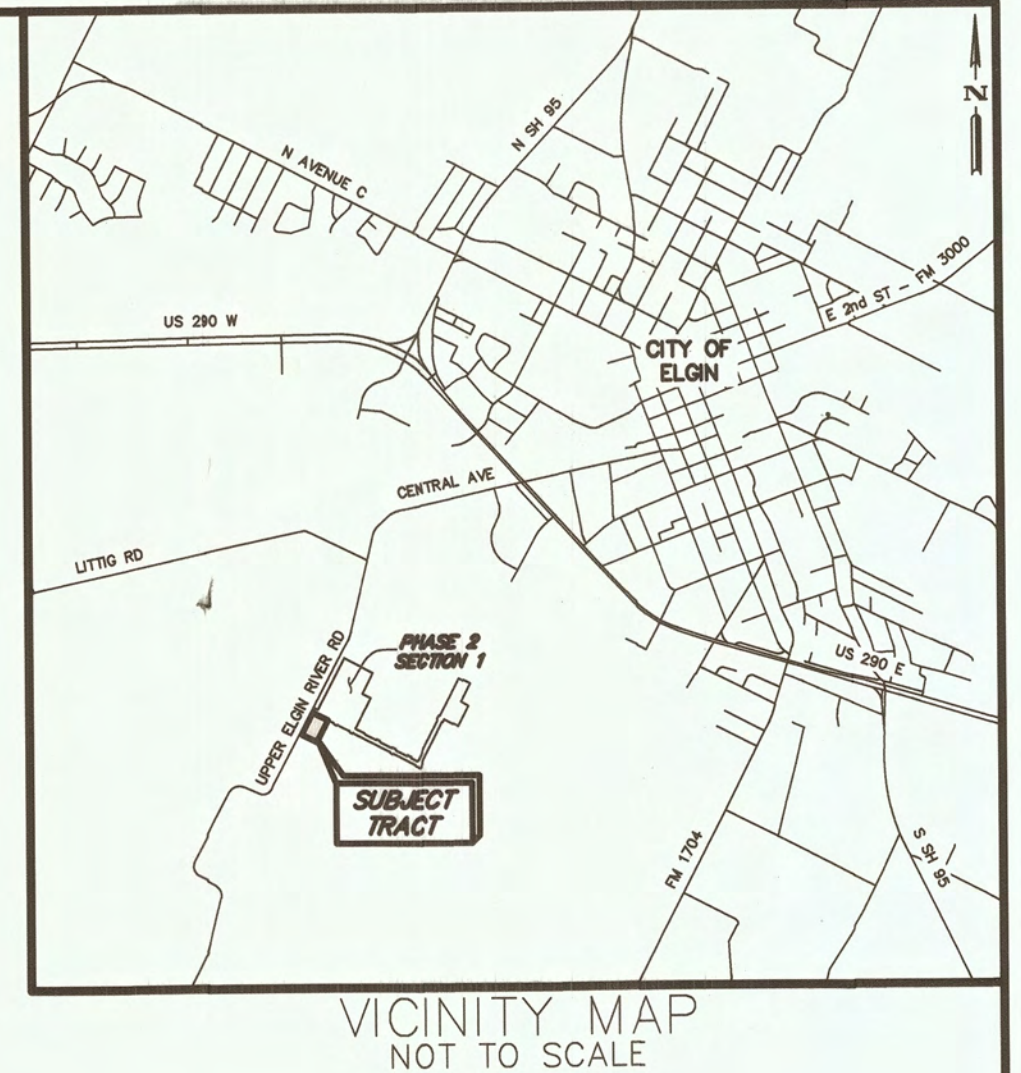
(SEAL)



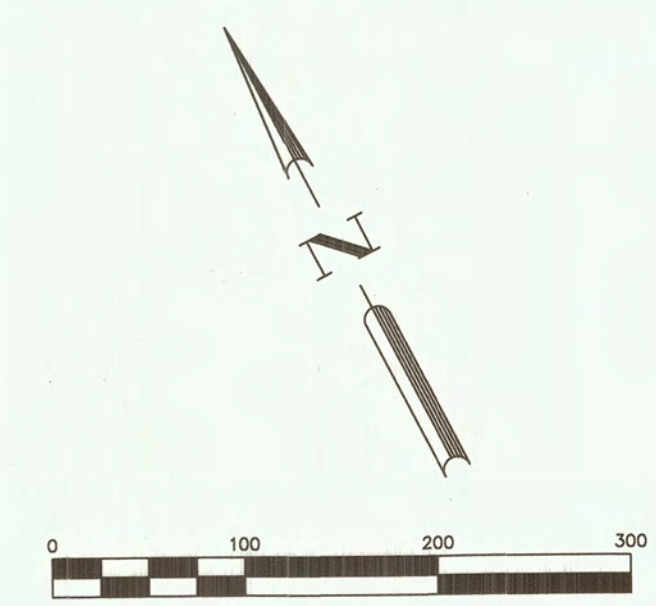


Notary Public Signature

10/10-A



VICINITY MAP
NOT TO SCALE



BENCHMARK #1

MAG NAIL SET AT THE INTERIOR CORNER OF A PAINTED CHEVRON ON ASPHALT ON THE EAST SIDE OF UPPER ELGIN RIVER ROAD LOCATED 469 FEET NORTHWEST OF THE NORTHWEST CORNER OF THE SUBJECT TRACT, AS SHOWN HEREON.

ELEVATION: 554.16 FEET NAVD-88

UPPER ELGIN RIVER ROAD R.O.W. WIDTH VARIES (NO REFERENCE FOUND)	LOT 138, BLOCK H CALLED 1.11 ACRES TRINITY RANCH PHASE 1, SECTION 1 CABINET 5, SLIDE 65-A P.R.B.C.T.	CENTURY LAND HOLDINGS II LLC & GRBK EDGEWOOD LLC (TRACT ONE) REMAINDER OF A CALLED 382.741 ACRES DOC. NO. 202202686 O.P.R.B.C.T.

DETAIL
NOT TO SCALE

LAND USE SCHEDULE		
DESCRIPTION	NO.	ACREAGE
EMS LOT	1	2.492 AC.
DEDICATED RIGHT-OF-WAY	-	0.181 AC.
TOTAL LOTS	1	2.492 AC.
TOTAL BLOCKS	1	-
TOTAL		2.673 AC.

LINE TABLE		
NUMBER	BEARING	DISTANCE
L1	S 62°32'44" E	20.00'
L2	N 62°33'25" W	20.02'

CURVE TABLE				
NUMBER	ARC LENGTH	RADIUS	DELTA	CHORD BEARING
C1	23.51'	15.00'	89°47'19"	N 72°20'15" E

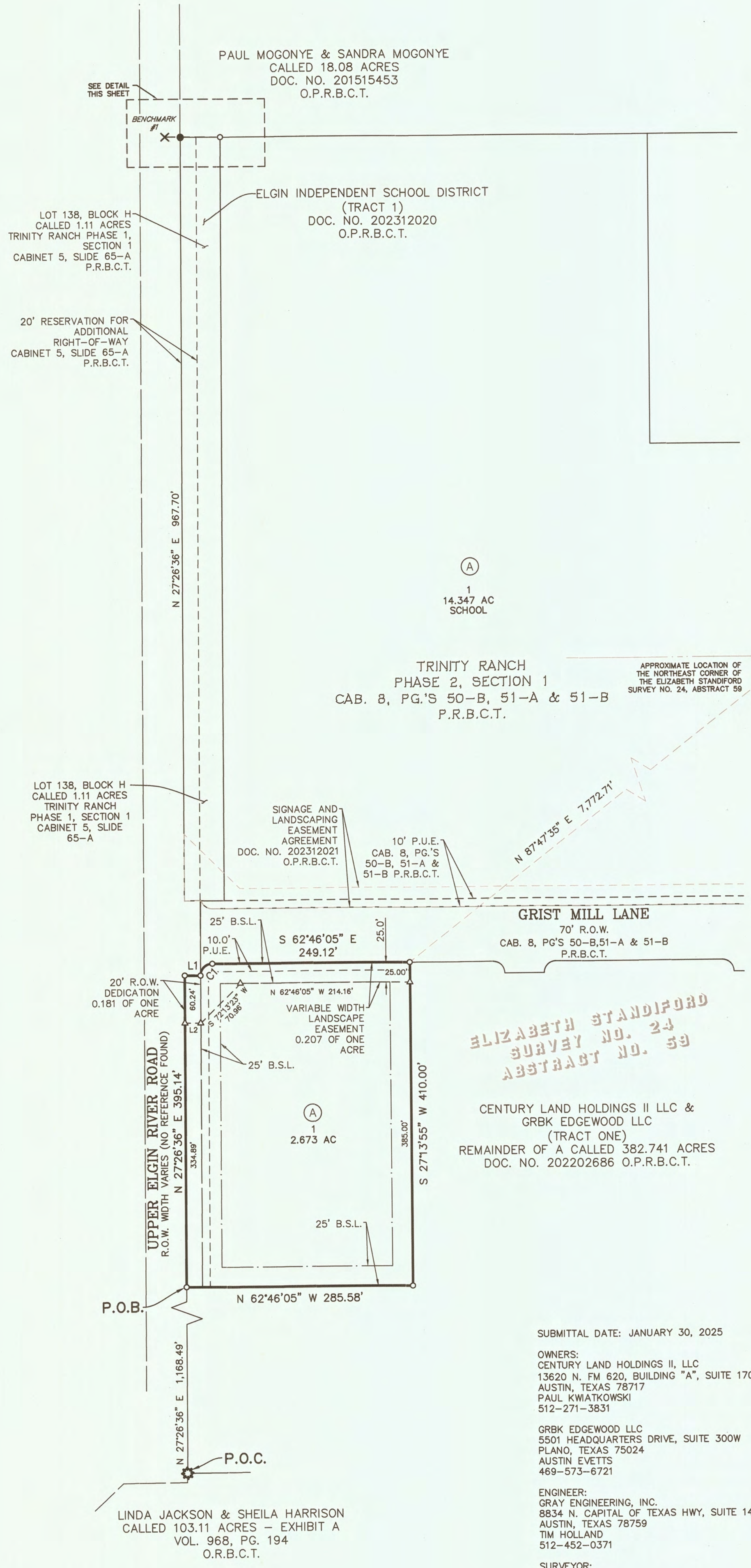
LEGEND

- DOC. DEED RECORDS OF BASTROP COUNTY
- D.R.B.C. ELECTRIC EASEMENT
- ESMT. NUMBER
- NO. OFFICIAL PUBLIC RECORDS OF BASTROP COUNTY, TEXAS
- O.P.R.B.C.T. OFFICIAL RECORDS OF BASTROP COUNTY, TEXAS
- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
- P.U.E. PUBLIC UTILITY EASEMENT
- P.R.B.C.T. PLAT RECORDS BASTROP COUNTY, TEXAS
- PG. PAGE
- R.O.W. RIGHT-OF-WAY
- VOL. VOLUME
- SET 1/2" IRON ROD W/CAP STAMPED "BGE INC"
- FOUND 1/2" IRON ROD
- FOUND 3" STEEL POST
- CALCULATED POINT
- EXISTING LOT
- EXISTING EASEMENT
- EXISTING RIGHT-OF-WAY
- PROPOSED SIDEWALK
- PROPERTY BOUNDARY
- PHASE LINE/ADJACENT PROPERTY
- PUBLIC UTILITY EASEMENT (P.U.E.)
- PROPOSED LOT LINE
- PROPOSED RIGHT-OF-WAY

SCALE BREAK SYMBOL

FINAL PLAT
TRINITY RANCH
EMS LOT

A SUBDIVISION OF 2.673 ACRES OF
LAND LOCATED IN THE
ELIZABETH STANDIFORD SURVEY NO. 24,
ABSTRACT NO. 59, BASTROP COUNTY, TEXAS



SUBMITTAL DATE: JANUARY 30, 2025

OWNERS:
CENTURY LAND HOLDINGS II, LLC
13620 N. FM 820, BUILDING "A", SUITE 170
AUSTIN, TEXAS 78717
PAUL KWIATKOWSKI
512-271-3831

GRBK EDGEWOOD LLC
5501 HEADQUARTERS DRIVE, SUITE 300W
PLANO, TEXAS 75024
AUSTIN EVETTS
469-573-6721

ENGINEER:
GRAY ENGINEERING, INC.
8834 N. CAPITAL OF TEXAS HWY, SUITE 140
AUSTIN, TEXAS 78759
TIM HOLLAND
512-452-0371

SURVEYOR:
BGE, INC.
7330 SAN PEDRO AVE., SUITE 202
SAN ANTONIO, TEXAS 78216
DION ALBERTSON
210-581-3600

DESCRIPTION OF A 2.673 ACRE TRACT OF LAND

FIELD NOTES FOR A 2.673 ACRE TRACT OF LAND IN THE ELIZABETH STANDIFER SURVEY NO. 24, ABSTRACT NO. 59, IN BASTROP COUNTY, TEXAS; BEING OUT OF A REMAINDER OF A CALLED 382.741 ACRE TRACT (TRACT 1) AS CONVEYED UNTO CENTURY LAND HOLDINGS II, LLC, AND GRBK EDGEWOOD, LLC, IN DOCUMENT NUMBER 202202686 OF THE OFFICIAL PUBLIC RECORDS OF BASTROP COUNTY, TEXAS; SAID 2.673 ACRE TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 3-inch steel fence post found on the east right-of-way line of Upper Elgin River Road (R.O.W. varies - No Reference Found), at the common corner of the remainder of said 382.741 acre tract and a called 103.11 acre tract of land as conveyed unto Linda Jackson and Sheila Harrison in Volume 968, Page 194 of the Official Records of Bastrop County, Texas, THENCE, N 27°26'36" E, coincident with the common line of the remainder of the 382.741 acre tract, and said right-of-way, a distance of 1,168.49 feet to a 1/2-inch iron rod with cap stamped "BGE, INC" set for the southwest corner and POINT OF BEGINNING of the herein described tract;

THENCE, N 27°26'36" E, continuing coincident with said common line, a distance of 395.14 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set at the common corner of the remainder of the 382.741 acre tract and said right-of-way for the northwest corner of the herein described tract;

THENCE, S 62°32'44" E, continuing coincident with said common line, a distance of 20.00 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set at the southwest end of the curve return from the south right-of-way line of Grist Mill Lane (R.O.W. ~ varies, 70' min.) as shown on the plat of Trinity Ranch Phase 2, Section 1 as recorded in Cabinet "B", Pages 50-B, 51-A, and 51-B of the Plat Records of Bastrop County, Texas, for the beginning of a non-tangent curve of the herein described tract;

THENCE, curving to the right, coincident with the common line of the remainder of the 382.741 acre tract and said curve return, with a radius of 15.00 feet, an arc length of 23.51 feet, a central angle of 89°47'19", a chord bearing of N 72°20'15" E, and a chord distance of 21.17 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for a point of tangency of the herein described tract;

THENCE, S 62°46'05" E, coincident with the common line of the remainder of the 382.741 acre tract and the south right-of-way line of said Grist Mill Lane, a distance of 249.12 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for the northeast corner of the herein described tract;

THENCE, S 27°13'55" W, departing said common line, over and across the remainder of the 382.741 acre tract, a distance of 410.00 feet to a 1/2-inch iron rod with a cap stamped "BGE INC" set for the southeast corner of the herein described tract;

THENCE, N 62°46'05" W, continuing over and across the remainder of the 382.741 acre tract, a distance of 285.58 feet to the POINT OF BEGINNING and containing 2.673 acres of land, more or less.



FILED
April 9, 2025
COUNTY CLERK
BASTROP COUNTY, TEXAS



BGE, Inc.
7330 San Pedro Ave., Suite 301
San Antonio, TX 78216
Tel: 210-581-3600 • www.bgeinc.com
TBPELS Registration No. F-1046
TBPELS Licensed Surveying Firm No. 10106500

STATE OF TEXAS §
COUNTY OF BASTROP §

KNOW ALL MEN BY THESE PRESENTS:

THAT CENTURY LAND HOLDINGS II, LLC (1/2 INTEREST), AND GREK EDGEWOOD LLC (1/2 INTEREST), BEING THE OWNERS OF A CALLED 382.741 ACRE TRACT OF LAND (TRACT 1) OUT OF THE ELIZABETH STANDFORD SURVEY, ABSTRACT NO. 59 SITUATED IN BASTROP COUNTY, TEXAS AS CONVEYED BY SPECIAL WARRANTY DEED RECORDED IN DOCUMENT NUMBER 202202686 OF THE OFFICIAL PUBLIC RECORDS OF BASTROP COUNTY, TEXAS, DOES HEREBY SUBDIVIDE 2.673 ACRES OF LAND IN ACCORDANCE WITH THE ATTACHED PLAT SHOWN HEREON, PURSUANT TO CHAPTER 212 OF THE TEXAS LOCAL GOVERNMENT CODE, TO BE KNOW AS:

TRINITY RANCH EMS LOT

AND DOES HEREBY DEDICATE TO THE PUBLIC THE USE OF THE STREETS AND EASEMENTS SHOWN HEREON, SUBJECT TO ANY EASEMENTS, AND/OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

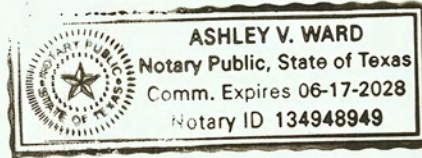
WITNESS MY HAND, THIS THE 11th DAY OF April, 2025 A.D.

Paul Kwiatkowski
PAUL KWIATKOWSKI, AUTHORIZED SIGNATORY
CENTURY LAND HOLDINGS II, LLC
13620 N. FM 620
BLD "A", SUITE 170
AUSTIN, TEXAS 78717

STATE OF TEXAS §
COUNTY OF BASTROP §

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED PAUL KWIATKOWSKI, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

Ashley V. Ward 4-11-25
NOTARY PUBLIC, STATE OF TEXAS



Ashley V. Ward
PRINT NOTARY'S NAME
MY COMMISSION EXPIRES 06-17-2028

Austin Evetts
AUSTIN EVETTS, AUTHORIZED SIGNER
GREK EDGEWOOD LLC
5501 HEADQUARTERS DRIVE, SUITE 300W
PLANO, TEXAS 75024

STATE OF TEXAS §
COUNTY OF BASTROP §

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED AUSTIN EVETTS, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

Jared Collin Jehl
NOTARY PUBLIC, STATE OF TEXAS



Jared Collin Jehl
PRINT NOTARY'S NAME
MY COMMISSION EXPIRES 12/28/2029

I, TIMOTHY M. HOLLAND, DO HEREBY CERTIFY THAT THE INFORMATION CONTAINED ON THIS PLAT COMPLY WITH THE SUBDIVISION ORDINANCES AND THE STORMWATER DRAINAGE POLICY ADOPTED BY THE CITY OF ELGIN, TEXAS.

Timothy M. Holland
TIMOTHY M. HOLLAND, P.E.
LICENSED PROFESSIONAL ENGINEER NO. 94848
GRAY ENGINEERING, INC.
8834 N CAPITAL OF TEXAS HWY, STE 140
AUSTIN, TEXAS 78759

4/10/2025
DATE



THAT I, DION P. ALBERTSON, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE ON-THE-GROUND SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF THE CITY OF ELGIN, TEXAS.

Dion P. Albertson
DION P. ALBERTSON, R.P.L.S.
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 4963
BGE, INC.
7330 SAN PEDRO AVE, SUITE 202
SAN ANTONIO, TEXAS 78216

4/4/2025
DATE



10/10-B

GENERAL NOTES:

- BEARING ORIENTATION IS BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE 4203, NAD83. COMBINED SCALE FACTOR = 0.99992788
- THIS PROPERTY LIES IN UNSHADED ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) AS DELINEATED ON THE FLOOD INSURANCE RATE MAPS FOR BASTROP COUNTY, TEXAS, AND INCORPORATED AREAS, MAP NUMBER 48021C0075E, REVISED JANUARY 19, 2006. ANY FLOODPLAIN BOUNDARIES SHOWN HEREON ARE APPROXIMATE AND ARE NOT DEPICTED AS A RESULT OF AN ON THE GROUND SURVEY.
- THIS FINAL PLAT CONFORMS TO THE APPROVED PRELIMINARY PLAT.
- UPON APPROVAL OF THIS PLAT BY THE THE CITY OF ELGIN FOR FILING AND SUBSEQUENT ACCEPTANCE OF MAINTENANCE OF STREETS BY BASTROP COUNTY, IT IS UNDERSTOOD THAT PLACEMENT OF ANY AND ALL TRAFFIC CONTROL DEVICES REQUIRING SIGNAGE SUCH AS STREET NAMES, SPEED LIMITS, STOP SIGNS, YIELD SIGNS, ETC., SHALL BE THE SOLE RESPONSIBILITY OF THE DEVELOPER UNDER THE DIRECTION OF THE CITY AND/OR THE COUNTY ENGINEER.
- NEITHER APPROVAL OF A SUBDIVISION PLAT BY THE CITY OF ELGIN, NOR THE FILING/RECORDING OF AN APPROVED SUBDIVISION PLAT CONSTITUTES ACCEPTANCE BY BASTROP COUNTY OF ANY DEDICATION OF THE ROADS/STREETS DEPICTED ON THE PLAT. ONLY THE BASTROP COUNTY COMMISSIONERS COURT, ACTING AS A BODY, HAS THE AUTHORITY TO ACCEPT ROADS/STREETS INTO THE BASTROP COUNTY ROAD SYSTEM FOR COUNTY MAINTENANCE. INDIVIDUAL MEMBERS OF THE BASTROP COUNTY COMMISSIONERS COURT HAVE NO AUTHORITY TO BIND BASTROP COUNTY BY SEPARATE ACTION. UNTIL BASTROP COUNTY, THROUGH ITS COMMISSIONERS COURT, ACCEPTS A ROAD/STREET THAT HAS BEEN DEDICATED IN A PLAT, SAID ROAD/STREET IS NOT A COUNTY ROAD, AND IS NOT SUBJECT TO COUNTY MAINTENANCE.
- NO LOT SHALL BE OCCUPIED UNTIL CONNECTED TO APPROVED ELECTRIC DISTRIBUTION SYSTEMS, WASTEWATER COLLECTION FACILITIES, AND UNTIL WATER IS SATISFACTORY FOR HUMAN CONSUMPTION IS AVAILABLE FROM A SOURCE IN ADEQUATE AND SUFFICIENT SUPPLY FOR THIS PROPOSED DEVELOPMENT.
- NO LOT SHALL BE OCCUPIED UNTIL CONNECTED TO AN APPROVED PUBLIC SEWER SYSTEM.
- BASTROP COUNTY WILL ONLY ACCEPT THE STREETS AND ROADWAYS FOR OPERATION AND MAINTENANCE; THE DISTRICT WILL BE OBLIGATED TO MAINTAIN THE GUTTERS/DRAINAGE SYSTEMS AND STREETLIGHTS UPON RECEIPT OF AUTHORIZATION FROM THE COUNTY TO UTILIZE ITS RIGHT OF WAY FOR SUCH PURPOSES.
- THIS DEVELOPMENT IS WITHIN THE ELGIN MUNICIPAL UTILITY DISTRICT (MUD) #1.
- ALL SANITARY SEWER WITHIN THIS DEVELOPMENT IS TO BE PRIVATE. ELGIN MUNICIPAL UTILITY DISTRICT (MUD) #1.
- PERMITS: PROPERTY IN THIS SUBDIVISION SHALL BE DEVELOPED IN ACCORDANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS INCLUDING, BUT NOT LIMITED TO: BASTROP COUNTY 9-1-1 ADDRESSING ASSIGNMENT, DRIVEWAY/CULVERT, DEVELOPMENT, FLOODPLAIN, ON-SITE SEWAGE FACILITY, AND LOST PINES HABITAT CONSERVATION PLAN. COUNTY PERMITS ARE OBTAINED AND ISSUED THROUGH THE BASTROP COUNTY DEVELOPMENT SERVICES DEPARTMENT.
- NO STRUCTURES MAY BE BUILT IN ANY EASEMENT. ANY EXISTING STRUCTURES LOCATED IN A PUBLIC UTILITIES EASEMENT MUST BE REMOVED AT UTILITY DISCRETION.
- ALL DRIVEWAYS IN THIS SUBDIVISION MUST BE CONSTRUCTED TO FACILITATE DRAINAGE ALONG THE R.O.W. THE DEVELOPER AND/OR PROPERTY OWNER SHALL BE RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF DRIVEWAYS IN ACCORDANCE WITH BASTROP COUNTY SPECIFICATIONS, WHICH MAY INCLUDE CULVERT PIPE INSTALLATION. A PERMIT MUST BE OBTAINED FROM BASTROP COUNTY PRIOR TO THE CREATION OF A DRIVEWAY. ACCESS TO STATE HIGHWAYS IS REGULATED BY TxDOT AND THEREFORE MUST BE APPROVED AND CONSTRUCTED TO ITS STANDARDS.
- THIS SUBDIVISION LIES WITHIN THE EXTRATERRITORIAL JURISDICTION (ETJ) OF THE CITY OF ELGIN.
- ALL CORNER LOTS WITHIN THIS DEVELOPMENT MAY ACCESS ONLY ONE STREET AND MUST TAKE THEIR ACCESS FROM THE MINOR OF THE TWO STREETS.
- FLOOD WARNING: THE DEGREE OF FLOOD PROTECTION REQUIRED BY THE CITY OF ELGIN FLOOD DAMAGE PREVENTION ORDER IS CONSIDERED REASONABLE FOR REGULATORY PURPOSES AND IS BASED ON SCIENTIFIC AND ENGINEERING CONSIDERATIONS. ON RARE OCCASIONS, GREATER FLOODS CAN AND WILL OCCUR AND FLOOD HEIGHTS MAY BE INCREASED BY MAN-MADE OR NATURAL CAUSES. ACCEPTANCE OF THIS PLAT BY THE CITY DOES NOT IMPLY THAT LAND OUTSIDE THE AREAS OF SPECIAL FLOOD HAZARDS OR USES PERMITTED WITHIN SUCH AREAS WILL BE FREE FROM FLOODING OF FLOOD DAMAGES. NOR SHALL ACCEPTANCE OF THIS PLAT CREATE LIABILITY ON THE PART OF CITY OF ELGIN OR ANY OFFICIAL OR EMPLOYEE THEREOF FOR ANY FLOOD DAMAGES THAT RESULT FROM RELIANCE ON THE INFORMATION CONTAINED WITHIN THIS PLAT OR ANY ADMINISTRATION DECISION LAWFULLY MADE THEREUNDER.
- EROSION AND SEDIMENTATION CONTROLS ARE REQUIRED FOR CONSTRUCTION ON EACH LOT, INCLUDING SINGLE-FAMILY, DUPLEX, AND MULTI-FAMILY CONSTRUCTION.
- NO STRUCTURES OR LAND USE INCLUDING, BUT NOT LIMITED TO BUILDINGS, FENCES, LANDSCAPING THAT NEGATIVELY IMPACTS STORM WATER FLOWS SHALL BE ALLOWED IN AREAS DESIGNATED AS PONDS, DRAINAGE EASEMENTS, OR DETENTION/RETENTION AREAS.
- DRAINAGE EASEMENTS, STORM WATER FACILITIES/FEATURES, AND EROSION CONTROLS SHALL BE MAINTAINED BY THE HOMEOWNER'S ASSOCIATION AND/OR BY INDIVIDUAL PROPERTY OWNERS. PROPERTY OWNERS AND THEIR ASSIGNS SHALL PROVIDE ACCESS TO DRAINAGE EASEMENTS AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY BASTROP COUNTY REPRESENTATIVES.
- UTILITY PROVIDERS ARE AS FOLLOWS: BLUEBONNET ELECTRIC COOP., CENTERPOINT ENERGY, SPECTRUM/TIME WARNER CABLE, AT&T TELEPHONE AND ELGIN MUNICIPAL UTILITY DISTRICT (MUD) #1.

CERTIFICATE OF APPROVAL:

THIS FINAL PLAT WAS APPROVED BY CITY OF ELGIN PLANNING & ZONING COMMISSION ON THIS 28 DAY OF APRIL, 2025.

Antonio A. Perez
CHAIRPERSON, PLANNING & ZONING COMMISSION

28 July 25
DATE

Melissa Lipiec
SECRETARY, PLANNING & ZONING COMMISSION

26 SEPT 25
DATE

STATE OF TEXAS §
COUNTY OF BASTROP §

I, KRISTA BARTSCH, CLERK OF BASTROP COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE 9th DAY OF April, 2026 A.D., AT 9 O'CLOCK A.M., AND DULY RECORDED ON THE 9th DAY OF April, 2026 A.D., AT 9 O'CLOCK A.M., OF SAID COUNTY AND STATE IN THE PLAT RECORDS OF BASTROP COUNTY, TEXAS, IN PLAT CABINET 10, PAGE(S) 10-A.

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK OF SAID COUNTY THE 9th DAY OF April, 2026 A.D.

KRISTA BARTSCH, COUNTY CLERK, BASTROP COUNTY, TEXAS

Geilyn Powers
DEPUTY

Krista Bartsch
Krsta Bartsch - County Clerk



FILED
April 9th 2026
COUNTY CLERK
BASTROP COUNTY, TEXAS



**BINDING LETTER OF INTENT
FOR TRINITY RANCH PROPERTY**

This Binding Letter of Intent for Trinity Ranch Property ("LOI") is made by and between the City of Elgin, Texas, a municipal corporation located at 310 N. Main Street, Elgin, Texas 78621 ("City"), and Bastrop-Travis Counties Emergency Services District #1 ("District"), a political subdivision and local governmental entity of the State of Texas located at 111 N. Avenue C, Elgin, Texas 78621 (collectively, the "Parties"). This LOI is intended to summarize the principal terms of an anticipated transfer of real property between the Parties.

WHEREAS, City understands the property located in Phase 1, Section 1 of the Trinity Ranch subdivision at Upper Elgin River Road near Grist Mill Lane ("Property") will be conveyed to the City by the developer of the Trinity Ranch subdivision currently under construction near Elgin, Texas ("Trinity Ranch");

WHEREAS, the Property consists of approximately 2.673 acres that have been set aside by the developer of Trinity Ranch for the construction of an emergency services station;

WHEREAS, as a governmental entities, the City and the District must obtain approval from their governing bodies before entering into certain contracts, including but not limited to, the transfer contemplated by this Agreement;

WHEREAS, the Board of Commissioners of the District and the City Council of the City wish to approve this LOI to both ultimately transfer the Property to the District and to allow for the District's development of an emergency services station on the Property;

WHEREAS, the Parties have authority pursuant to Texas Local Government Code Chapter 272 to enter into contracts for the lease or purchase of real property and also have the authority to enter into local cooperation agreements pursuant to Texas Government Code Chapter 791; and

WHEREAS, the City and the District believe that the transfer of the Property to the District is in the best interests of the residents of and visitors to the City and the District; and

WHEREAS, the Property will be used by the District to carry out the provision of emergency services, a purpose that benefits the public interest of both the District and the City; and

WHEREAS, the transfer of the Property will be made under terms that effect and maintain the public purpose for which the transfer will be made; and

WHEREAS, the title and right to possession of the Property will revert to the City if the District ceases to use the Property in carrying out the provision of emergency services.

NOW, THEREFORE, the Parties hereto, for good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, and intending to be legally bound, hereby agree as follows:

1. The recitals set forth above are true and correct and are incorporated into this LOI.

2. TRANSFER TERMS FOR THE PROPERTY:

When the City receives the Property from the Trinity Ranch developer, the City agrees to transfer the Property to the District via Special Warranty Deed. The Property is further described in a proposed plat attached hereto as Exhibit A and incorporated herein by reference.

3. AGREEMENT IS BINDING:

Upon execution, the Parties agree that this LOI shall be binding between them. It is understood and agreed that in the event no superseding event exists, this LOI shall control and be binding upon the Parties pursuant to the terms set forth herein.

4. FORMAL AGREEMENT:

The Parties agree that they shall promptly enter into a mutually agreeable formal agreement for the transfer of the Property upon determination by the governing bodies of the Parties that the Property was acquired by the City from the Trinity Ranch developer.

5. ENTIRE AGREEMENT

This LOI constitutes the entire agreement between the Parties, and supersedes all prior oral or written agreements, understandings, representations and warranties, and courses of conduct and dealing between the Parties on the subject matter hereof. This LOI may not be amended except by the written agreement of both Parties.

****Remainder of Page is Intentionally Blank****

CITY OF ELGIN, TEXAS:

By: Theresa McShan
Theresa McShan, Mayor

ATTEST:

By: Peyton Standifer
Peyton Standifer, City Secretary

**BASTROP-TRAVIS COUNTIES EMERGENCY
SERVICES DISTRICT NO. 1:**

By: Larry Moseley
Larry Moseley, President
Board President

ATTEST:

By: Brian Henson
Brian Henson, Secretary

EXHIBIT A
PROPOSED PLAT OF TRINITY RANCH

STATE OF TEXAS §
COUNTY OF BASTROP §

KNOW ALL MEN BY THESE PRESENTS:

THAT CENTURY LAND HOLDINGS II, LLC (1/2 INTEREST), AND GRBK EDGEWOOD LLC (1/2 INTEREST), BEING THE OWNERS OF A CALLED 382.741 ACRE TRACT OF LAND (TRACT 1) OUT OF THE ELIZABETH STANDIFORD SURVEY, ABSTRACT NO. 59 SITUATED IN BASTROP COUNTY, TEXAS AS CONVEYED BY SPECIAL WARRANTY DEED RECORDED IN DOCUMENT NUMBER 202202686 OF THE OFFICIAL PUBLIC RECORDS OF BASTROP COUNTY, TEXAS, DOES HEREBY SUBDIVIDE 2.673 ACRES OF LAND IN ACCORDANCE WITH THE ATTACHED PLAT SHOWN HEREON, PURSUANT TO CHAPTER 212 OF THE TEXAS LOCAL GOVERNMENT CODE, TO BE KNOW AS:

TRINITY RANCH EMS LOT

AND DOES HEREBY DEDICATE TO THE PUBLIC THE USE OF THE STREETS AND EASEMENTS SHOWN HEREON, SUBJECT TO ANY EASEMENTS, AND/OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

WITNESS MY HAND, THIS THE ____ DAY OF _____, 20____, A.D.

PAUL KWATKOWSKI, AUTHORIZED SIGNATORY
CENTURY LAND HOLDINGS II, LLC
13620 N. FM 620
BLD "A", SUITE 170
AUSTIN, TEXAS 78717

STATE OF TEXAS §
COUNTY OF BASTROP §

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED PAUL KWATKOWSKI, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

NOTARY PUBLIC, STATE OF TEXAS

PRINT NOTARY'S NAME
MY COMMISSION EXPIRES _____

AUSTIN EVETTS, AUTHORIZED SIGNER
GRBK EDGEWOOD LLC
5501 HEADQUARTERS DRIVE, SUITE 300W
PLANO, TEXAS 75024

STATE OF TEXAS §
COUNTY OF BASTROP §

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY APPEARED AUSTIN EVETTS, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

NOTARY PUBLIC, STATE OF TEXAS

PRINT NOTARY'S NAME
MY COMMISSION EXPIRES _____

I, TIMOTHY M. HOLLAND, DO HEREBY CERTIFY THAT THE INFORMATION CONTAINED ON THIS PLAT COMPLY WITH THE SUBDIVISION ORDINANCES AND THE STORMWATER DRAINAGE POLICY ADOPTED BY THE CITY OF ELGIN, TEXAS.

PRELIMINARY PENDING FINAL REVIEW

TIMOTHY M. HOLLAND, P.E. _____ DATE
LICENSED PROFESSIONAL ENGINEER NO. 94848
GRAY ENGINEERING, INC.
8834 N CAPITAL OF TEXAS HWY, STE 140
AUSTIN, TEXAS 78759

THAT I, DION P. ALBERTSON, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE ON-THE-GROUND SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF THE CITY OF ELGIN, TEXAS.

PRELIMINARY PENDING FINAL REVIEW

DION P. ALBERTSON, R.P.L.S. _____ DATE
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 4963
BGE, INC.
7330 SAN PEDRO AVE, SUITE 202
SAN ANTONIO, TEXAS 78216

GENERAL NOTES:

- BEARING ORIENTATION IS BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE 4203, NAD83. COMBINED SCALE FACTOR = 0.99992788
- NO PORTION OF THIS PROPERTY LIES IN UNSHADED ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) AS DELINEATED ON THE FLOOD INSURANCE RATE MAPS FOR BASTROP COUNTY, TEXAS, AND INCORPORATED AREAS, MAP NUMBER 48021C0075E, REVISED JANUARY 19, 2006. ANY FLOODPLAIN BOUNDARIES SHOWN HEREON ARE APPROXIMATE AND ARE NOT DEPICTED AS A RESULT OF AN ON THE GROUND SURVEY.
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- NO LOT SHALL BE OCCUPIED UNTIL CONNECTED TO AN APPROVED PUBLIC SEWER SYSTEM.
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- THIS DEVELOPMENT IS WITHIN THE ELGIN MUNICIPAL UTILITY DISTRICT (MUD) #1.
- ALL SANITARY SEWER WITHIN THIS DEVELOPMENT IS TO BE PRIVATE. ELGIN MUNICIPAL UTILITY DISTRICT (MUD) #1.
- PERMITS: PROPERTY IN THIS SUBDIVISION SHALL BE DEVELOPED IN ACCORDANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS INCLUDING, BUT NOT LIMITED TO: BASTROP COUNTY 9-1-1 ADDRESSING ASSIGNMENT, DRIVEWAY/CULVERT, DEVELOPMENT, FLOODPLAIN, ON-SITE SEWAGE FACILITY, AND LOST PINES HABITAT CONSERVATION PLAN. COUNTY PERMITS ARE OBTAINED AND ISSUED THROUGH THE BASTROP COUNTY DEVELOPMENT SERVICES DEPARTMENT.
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- FLOOD WARNING: THE DEGREE OF FLOOD PROTECTION REQUIRED BY THE CITY OF ELGIN FLOOD DAMAGE PREVENTION ORDER IS CONSIDERED REASONABLE FOR REGULATORY PURPOSES AND IS BASED ON SCIENTIFIC AND ENGINEERING CONSIDERATIONS. ON RARE OCCASIONS, GREATER FLOODS CAN AND WILL OCCUR AND FLOOD HEIGHTS MAY BE INCREASED BY MAN-MADE OR NATURAL CAUSES. ACCEPTANCE OF THIS PLAT BY THE CITY DOES NOT IMPLY THAT LAND OUTSIDE THE AREAS OF SPECIAL FLOOD HAZARDS OR USES PERMITTED WITHIN SUCH AREAS WILL BE FREE FROM FLOODING OF FLOOD DAMAGES. NOR SHALL ACCEPTANCE OF THIS PLAT CREATE LIABILITY ON THE PART OF CITY OF ELGIN OR ANY OFFICIAL OR EMPLOYEE THEREOF FOR ANY FLOOD DAMAGES THAT RESULT FROM RELJANCE ON THE INFORMATION CONTAINED WITHIN THIS PLAT OR ANY ADMINISTRATION DECISION LAWFULLY MADE THEREUNDER.
- EROSION AND SEDIMENTATION CONTROLS ARE REQUIRED FOR CONSTRUCTION ON EACH LOT, INCLUDING SINGLE-FAMILY, DUPLEX, AND MULTI-FAMILY CONSTRUCTION.
- NO STRUCTURES OR LAND USE INCLUDING, BUT NOT LIMITED TO BUILDINGS, FENCES, LANDSCAPING THAT NEGATIVELY IMPACTS STORM WATER FLOWS SHALL BE ALLOWED IN AREAS DESIGNATED AS PONDS, DRAINAGE EASEMENTS, OR DETENTION/RETENTION AREAS.
- DRAINAGE EASEMENTS, STORM WATER FACILITIES/FEATURES, AND EROSION CONTROLS SHALL BE MAINTAINED BY THE HOMEOWNER'S ASSOCIATION AND/OR BY INDIVIDUAL PROPERTY OWNERS. PROPERTY OWNERS AND THEIR ASSIGNS SHALL PROVIDE ACCESS TO DRAINAGE EASEMENTS AS MAY BE NECESSARY AND SHALL NOT PROHIBIT ACCESS BY BASTROP COUNTY REPRESENTATIVES.
- UTILITY PROVIDERS ARE AS FOLLOWS: BLUEBONNET ELECTRIC COOP., CENTERPOINT ENERGY, SPECTRUM/TIME WARNER CABLE, AT&T TELEPHONE AND ELGIN MUNICIPAL UTILITY DISTRICT (MUD) #1.

CERTIFICATE OF APPROVAL:

THIS FINAL PLAT WAS APPROVED BY CITY OF ELGIN PLANNING & ZONING COMMISSION ON THIS ____ DAY OF _____, 20____.

CHAIRPERSON, PLANNING & ZONING COMMISSION _____ DATE

SECRETARY, PLANNING & ZONING COMMISSION _____ DATE

STATE OF TEXAS §
COUNTY OF BASTROP §

I, KRISTA BARTSCH, CLERK OF BASTROP COUNTY, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING AND ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ____ DAY OF _____, 20____, A.D., AT ____ O'CLOCK ____M., AND DULY RECORDED ON THE ____ DAY OF _____, 20____, A.D., AT ____ O'CLOCK ____M., OF SAID COUNTY AND STATE IN THE PLAT RECORDS OF BASTROP COUNTY, TEXAS, IN PLAT CABINET ___, PAGE(S) _____

WITNESS MY HAND AND SEAL OF OFFICE OF THE COUNTY CLERK OF SAID COUNTY THE ____ DAY OF _____, 20____, A.D.

KRISTA BARTSCH, COUNTY CLERK, BASTROP COUNTY, TEXAS

DEPUTY

\\bealms\metro\0201\2330-07\SV\A\04_Finish\Drawings\EMS Post\14330-07_Trinity_Ranch_EMS_Split.dwg, 3/14/2025, 10:08 AM, Matthew Misk

FINAL PLAT
TRINITY RANCH
EMS LOT

A SUBDIVISION OF 2.673 ACRES OF
LAND LOCATED IN THE
ELIZABETH STANDIFORD SURVEY NO. 24,
ABSTRACT NO. 59, BASTROP COUNTY, TEXAS



BGE, Inc.
7330 San Pedro Ave., Suite 202
San Antonio, TX 78216
Tel: 210-581-3600 • www.bgeinc.com
TBPELS Registration No. F-1046
TBPELS Licensed Surveying Firm No. 10194490



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, ORDERING A SPECIAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, FOR THE PURPOSE OF (1) ELECTING A COUNCIL MEMBER TO REPRESENT WARD 1 TO FILL AN UNEXPIRED TERM OF OFFICE, AND (2) SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY THE QUESTION OF THE LEGAL SALE OF ALL ALCOHOLIC BEVERAGES, INCLUDING MIXED BEVERAGES; PROVIDING FOR THE CONDUCT OF THE ELECTION; AUTHORIZING JOINT ELECTION AGREEMENTS AND ELECTION SERVICES CONTRACTS; AND PROVIDING AN EFFECTIVE DATE. (Peyton Standifer - City Secretary)

DEPARTMENT: Executive

PROPOSED ACTION: Approval of the Ordinance ordering and establishing procedures for the November 3, 2026, Special Election for the City of Elgin.

BACKGROUND:

This is an item that orders the special election for the City of Elgin. The Special Election will be held on November 3, 2026, to fill the vacancy for a Ward 1 City Council Member for the current unexpired term left from the May 2, 2026, General Election. Candidates may submit their applications to the City Secretary at City Hall from July 22, 2026, to August 20, 2026, from 8:00 A.M. to 5:00 P.M. All applications for candidacy shall be on a form prescribed by the Secretary of State and the Texas Election Code. This item, also, orders a local option election for the question of the legal sale of all alcoholic beverages, including mixed beverages in the current City limits. The last local option election for the question of the legal sale of all alcoholic beverages was held in 1995, and reflects the City limits from that time.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {X} included {} not included in the next fiscal year's budget {}
N/A

The cost of this election will fall in Fiscal Year 2026–2027.

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

1. ORD - Calling MD and Ward 1
2. Election ORD2026-07-21-XX - SpanishRev

3. Elgin Alcohol Boundary Exhibit_7-13-2026
4. Exhibit A-1 2026 General Election Voting Schedule_ Legal Size
5. Exhibit A-2 Travis County
6. Bastrop - EA_Joint Election contract_COE
7. Travis - 2026 Joint Election Agreement
8. Travis - Updated_2026 Election Services Agreement

{X} Staff will be making a detailed presentation on this agenda item at the meeting.

{ } Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. 2026-07-21-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, ORDERING A SPECIAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, FOR THE PURPOSE OF (1) ELECTING A COUNCIL MEMBER TO REPRESENT WARD 1 TO FILL AN UNEXPIRED TERM OF OFFICE, AND (2) SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY THE QUESTION OF THE LEGAL SALE OF ALL ALCOHOLIC BEVERAGES, INCLUDING MIXED BEVERAGES; PROVIDING FOR THE CONDUCT OF THE ELECTION; AUTHORIZING JOINT ELECTION AGREEMENTS AND ELECTION SERVICES CONTRACTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, following the expiration of the elected term for the Ward 1 Council Member, the incumbent remained in office pursuant to Article XVI, Section 17 of the Texas Constitution until a successor could be elected and qualified; and,

WHEREAS, the resignation of the Ward 1 Council Member created a vacancy in that office; and,

WHEREAS, pursuant to the City of Elgin Home Rule Charter, the City Council appointed a qualified person to temporarily fill the vacancy pending a special election; and,

WHEREAS, the City Charter requires the City Council to call a special election to elect a Council Member to serve the remainder of the unexpired term; and,

WHEREAS, the City Council has determined that conducting the special election for the Ward 1 Council Member concurrently with the local option election on the November 3, 2026, Uniform Election Date will promote efficiency, reduce the cost of administering the elections, and provide the greatest opportunity for voter participation; and,

WHEREAS, pursuant to Chapters 251 and 501 of the Texas Alcoholic Beverage Code, the City Council is authorized to order a local option election on the question of the legal sale of all alcoholic beverages, including mixed beverages, and has determined that such an election should be held; and,

WHEREAS, Chapters 251 and 501 of the Texas Alcoholic Beverage Code and the Texas Election Code authorize the City Council to order a local option election on that question.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, BASTROP AND TRAVIS COUNTY, TEXAS:

SECTION 1. Election Ordered

A Special Municipal Election is hereby ordered to be held on Tuesday, November 3, 2026, for the following purposes:

(a) To elect one (1) Council Member to represent Ward 1 for the remainder of the unexpired term of office; and

(b) To submit to the qualified voters of the City the following proposition:

'The legal sale of all alcoholic beverages including mixed beverages within the City of Elgin, Texas.'

SECTION 2. Ballot

The official ballot shall be prepared in accordance with the Texas Election Code and the Texas Alcoholic Beverage Code. The ballot for Ward 1 shall contain the names of all qualified candidates.

The Local Option proposition shall appear substantially as follows:

PROPOSITION ____

THE LEGAL SALE OF ALL ALCOHOLIC BEVERAGES INCLUDING MIXED BEVERAGES.

____ FOR

____ AGAINST

SECTION 3. Conduct of Election

The elections shall be conducted concurrently in accordance with the Texas Election Code and the Texas Alcoholic Beverage Code. The City Manager and City Secretary are authorized to negotiate and execute Joint Election Agreements and Election Services Contracts with Bastrop County, Travis County, and participating political subdivisions. The Bastrop County Elections Administrator and Travis County Elections Division are appointed to perform election services authorized under such agreements.

SECTION 4. Election Precincts and Polling Places

Election Day polling places and precincts shall be those established by Bastrop County and Travis County for the November 3, 2026, Uniform Election and identified in the Notice of Election and attached exhibits. The City Secretary may make administrative revisions required by the County Elections Administrators.

SECTION 5. Early Voting

Early Voting by Personal Appearance shall be conducted beginning Monday, October 19, 2026, and ending Friday, October 30, 2026, at locations established by the County Elections

Administrators. Applications for Ballots by Mail shall be submitted to the appropriate Early Voting Clerk as required by law.

SECTION 6. Candidate Filing

Applications for a place on the ballot for the office of Council Member, Ward 1, shall be filed with the City Secretary during the filing period prescribed by the Texas Election Code. Write-in candidates shall comply with all applicable filing requirements.

SECTION 7. Voting System

The election shall utilize voting equipment approved by the Texas Secretary of State. Accessible voting equipment shall be available at each polling location.

SECTION 8. Bilingual Election Materials

All election notices, ballots, instructions, and other materials shall be prepared in English and Spanish as required by law.

SECTION 9. Notice of Election

The City Secretary shall cause Notice of Election to be published and posted as required by the Texas Election Code. The Notice shall include the office to be filled, the proposition, election date, polling places, early voting locations and hours, and all other information required by law.

SECTION 10. Canvass

The City Council shall canvass the election returns in accordance with Chapter 67 of the Texas Election Code and declare the results of both the Ward 1 Special Election and the Local Option Election.

SECTION 11. Authorization

The Mayor, City Manager, and City Secretary are authorized to execute documents and take actions necessary to carry out this Ordinance.

SECTION 12. Findings

The recitals are adopted as findings of the City Council.

SECTION 13. Severability

If any provision is held invalid, the remaining provisions shall remain in full force and effect.

SECTION 14. Effective Date

This Ordinance shall take effect immediately upon its adoption.

READ, PASSED AND ADOPTED this 21st day of July, 2026.

CITY OF ELGIN, TEXAS

Theresa McShan, Mayor

ATTEST:

Peyton Standifer, City Secretary

APPROVED AS TO FORM:

Mark J. Schroeder, City Attorney

ORDENANZA NÚM. 2026-07-21-XX

UNA ORDENANZA DEL CONCEJO MUNICIPAL DE LA CIUDAD DE ELGIN, TEXAS, QUE ORDENA LA CELEBRACIÓN DE UNA ELECCIÓN MUNICIPAL ESPECIAL EL 3 DE NOVIEMBRE DE 2026, CON EL PROPÓSITO DE (1) ELEGIR A UN MIEMBRO DEL CONCEJO PARA REPRESENTAR AL DISTRITO 1 A FIN DE CUBRIR UN PERÍODO NO CONCLUIDO DEL CARGO, Y (2) SOMETER A LOS VOTANTES CALIFICADOS DE LA CIUDAD LA CUESTIÓN DE LA VENTA LEGAL DE TODAS LAS BEBIDAS ALCOHÓLICAS, INCLUIDAS LAS BEBIDAS MEZCLADAS; ESTABLECIENDO EL PROCEDIMIENTO PARA LA CELEBRACIÓN DE LA ELECCIÓN; AUTORIZANDO CONVENIOS DE ELECCIÓN CONJUNTA Y CONTRATOS DE SERVICIOS ELECTORALES; Y ESTABLECIENDO UNA FECHA DE ENTRADA EN VIGOR.

CONSIDERANDO QUE, tras la expiración del período para el cual fue elegido el Miembro del Concejo del Distrito 1, el titular del cargo permaneció en funciones de conformidad con el Artículo XVI, Sección 17, de la Constitución del Estado de Texas, hasta que un sucesor pudiera ser elegido y debidamente calificado; y,

CONSIDERANDO QUE, la renuncia del Miembro del Concejo del Distrito 1 creó una vacante en dicho cargo; y,

CONSIDERANDO QUE, de conformidad con la Carta de Autonomía Local (*Home Rule Charter*) de la Ciudad de Elgin, el Concejo Municipal nombró a una persona calificada para ocupar temporalmente la vacante hasta la celebración de una elección especial; y,

CONSIDERANDO QUE, la Carta de Autonomía Local de la Ciudad requiere que el Concejo Municipal convoque una elección especial para elegir a un Miembro del Concejo que desempeñe el resto del período no concluido del cargo; y,

CONSIDERANDO QUE, el Concejo Municipal ha determinado que celebrar la elección especial para el Miembro del Concejo del Distrito 1 de manera concurrente con la elección de opción local del 3 de noviembre de 2026, Fecha Uniforme de Elecciones, promoverá la eficiencia, reducirá el costo de la administración de las elecciones y brindará la mayor oportunidad para la participación de los votantes; y,

CONSIDERANDO QUE, de conformidad con los Capítulos 251 y 501 del Código de Bebidas Alcohólicas del Estado de Texas (*Texas Alcoholic Beverage Code*), el Concejo Municipal está autorizado para ordenar una elección de opción local sobre la cuestión de la venta legal de todas las bebidas alcohólicas, incluidas las bebidas mezcladas, y ha determinado que dicha elección debe celebrarse; y,

CONSIDERANDO QUE, los Capítulos 251 y 501 del Código de Bebidas Alcohólicas del Estado de Texas y el Código Electoral del Estado de Texas autorizan al Concejo Municipal a ordenar una elección de opción local sobre dicha cuestión.

POR LO TANTO, EL CONCEJO MUNICIPAL DE LA CIUDAD DE ELGIN, CONDADOS DE BASTROP Y TRAVIS, TEXAS, ORDENA LO SIGUIENTE:

SECCIÓN 1. Elección Ordenada

Por la presente se ordena la celebración de una Elección Municipal Especial el martes 3 de noviembre de 2026, con los siguientes propósitos:

(a) Elegir a un (1) Miembro del Concejo para representar al **Distrito 1** durante el resto del período no concluido del cargo; y

(b) Someter a los votantes calificados de la Ciudad la siguiente propuesta:

"La venta legal de todas las bebidas alcohólicas, incluidas las bebidas mezcladas, dentro de la Ciudad de Elgin, Texas."

SECCIÓN 2. Boleta Electoral

La boleta oficial se preparará de conformidad con el **Código Electoral del Estado de Texas** y el **Código de Bebidas Alcohólicas del Estado de Texas**. La boleta correspondiente al Distrito 1 contendrá los nombres de todos los candidatos debidamente calificados.

La propuesta de Opción Local aparecerá sustancialmente de la siguiente manera:

PROPUESTA _____

LA VENTA LEGAL DE TODAS LAS BEBIDAS ALCOHÓLICAS, INCLUIDAS LAS BEBIDAS MEZCLADAS.

_____ **A FAVOR**

_____ **EN CONTRA**

SECCIÓN 3. Celebración de la Elección

Las elecciones se celebrarán de manera concurrente de conformidad con el ****Código Electoral del Estado de Texas**** y el ****Código de Bebidas Alcohólicas del Estado de Texas****. Se autoriza al Administrador de la Ciudad y al Secretario de la Ciudad para negociar y celebrar Convenios de Elección Conjunta y Contratos de Servicios Electorales con el Condado de Bastrop, el Condado de Travis y las subdivisiones políticas participantes. Se designa al Administrador de Elecciones del Condado de Bastrop y a la División de Elecciones del Condado de Travis para prestar los servicios electorales autorizados conforme a dichos convenios.

SECCIÓN 4. Distritos Electorales y Centros de Votación

Los centros de votación y los distritos electorales correspondientes al Día de la Elección serán aquellos establecidos por los Condados de Bastrop y Travis para la ****Elección Uniforme del 3 de noviembre de 2026****, y serán identificados en el Aviso de Elección y en los anexos correspondientes. El Secretario de la Ciudad podrá realizar las modificaciones administrativas que sean requeridas por los Administradores de Elecciones de los Condados.

SECCIÓN 5. Votación Anticipada

La Votación Anticipada en Persona se llevará a cabo a partir del ****lunes 19 de octubre de 2026**** y concluirá el ****viernes 30 de octubre de 2026****, en los lugares establecidos por los Administradores de Elecciones de los Condados continuarán recibéndose por el Secretario de Votación Anticipada correspondiente, de conformidad con lo requerido por la ley.

SECCIÓN 6. Presentación de Candidaturas

Las solicitudes para obtener un lugar en la boleta electoral para el cargo de **Miembro del Concejo, Distrito 1**, deberán presentarse ante el Secretario de la Ciudad durante el período de presentación establecido por el **Código Electoral del Estado de Texas**. Los candidatos por escrito (*write-in candidates*) deberán cumplir con todos los requisitos de presentación aplicables.

SECCIÓN 7. Sistema de Votación

La elección utilizará equipo de votación aprobado por el **Secretario de Estado de Texas**. En cada centro de votación estará disponible equipo de votación accesible para personas con discapacidades.

SECCIÓN 8. Materiales Electorales Bilingües

Todos los avisos electorales, boletas, instrucciones y demás materiales relacionados con la elección se prepararán en **inglés y español**, según lo exige la ley.

SECCIÓN 9. Aviso de Elección

El Secretario de la Ciudad dispondrá la publicación y colocación del Aviso de Elección conforme a lo requerido por el **Código Electoral del Estado de Texas**. Dicho Aviso incluirá el cargo que habrá de elegirse, la propuesta sometida a votación, la fecha de la elección, los centros de votación, los lugares y horarios de la votación anticipada, así como toda la demás información exigida por la ley.

SECCIÓN 10. Escrutinio Oficial

El Concejo Municipal realizará el escrutinio oficial de los resultados electorales de conformidad con el **Capítulo 67 del Código Electoral del Estado de Texas** y declarará los resultados tanto de la **Elección Especial del Distrito 1** como de la **Elección de Opción Local**.

SECCIÓN 11. Autorización

Se autoriza a la Alcaldesa, al Administrador de la Ciudad y al Secretario de la Ciudad para ejecutar los documentos y realizar todas las acciones necesarias para llevar a cabo la presente Ordenanza.

SECCIÓN 12. Declaraciones

Los considerandos se adoptan como determinaciones del Concejo Municipal.

SECCIÓN 13. Divisibilidad

Si alguna disposición de la presente Ordenanza fuere declarada inválida, las disposiciones restantes permanecerán en pleno vigor y efecto.

SECCIÓN 14. Fecha de Entrada en Vigor

La presente Ordenanza entrará en vigor inmediatamente después de su aprobación.

LEÍDA, APROBADA Y ADOPTADA el día 21 de julio de 2026.

CIUDAD DE ELGIN, TEXAS

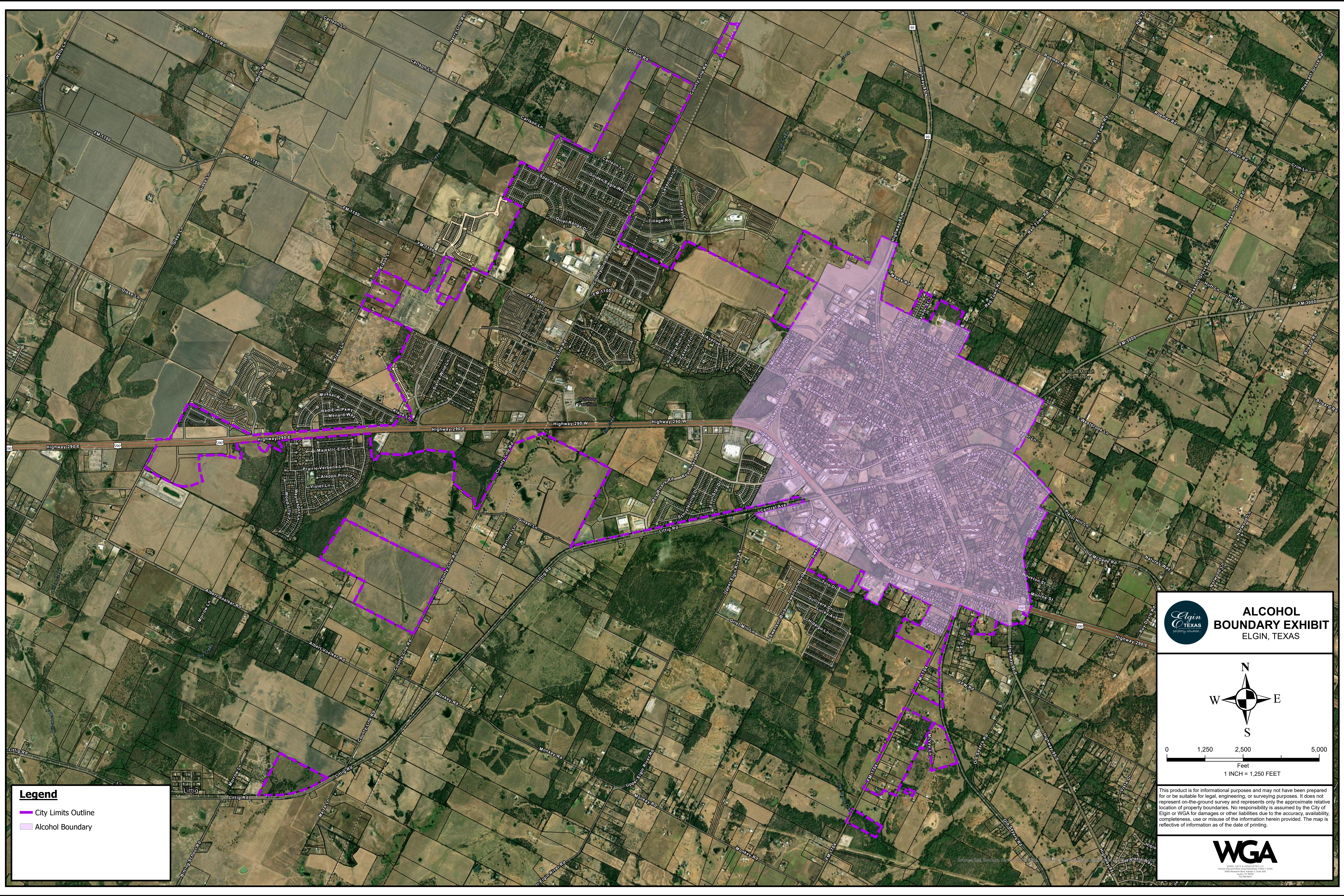
Theresa McShan, Alcaldesa

DAN FE:

Peyton Standifer, Secretario de la Ciudad

APROBADA EN CUANTO A SU FORMA:

Mark J. Schroeder, Abogado de la Ciudad



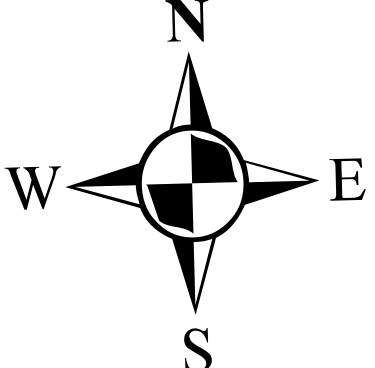
Legend

City Limits Outline

Alcohol Boundary



**ALCOHOL
BOUNDARY EXHIBIT**
ELGIN, TEXAS



01,2502,5005,000

Feet

1 INCH = 1,250 FEET

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent on-the-ground survey and represents only the approximate relative location of property boundaries. No responsibility is assumed by the City of Elgin or WGA for damages or other liabilities due to the accuracy, availability, completeness, use or misuse of the information herein provided. The map is reflective of information as of the date of printing.

WGA

WGA, INC. 1272 N. ASSOCIATES, LLC
TEXAS REGISTERED SURVEYING FIRM # 07000
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12/20/2020

2026 GENERAL ELECTION

-EARLY VOTING LOCATIONS, DATES AND TIMES-

MAIN EARLY VOTING LOCATION

❖Bastrop County Courthouse Annex, 804 Pecan St., Lower Level, Conference Room, Bastrop

BRANCH EARLY VOTING LOCATIONS

- ❖Smithville Recreation Center, 106 Royston St., Smithville
- ❖Bastrop County Cedar Creek Annex, 5785 FM 535, Cedar Creek
- ❖North Bastrop County Community Annex, 702 Bull Run, Elgin

October 19, 2026 – October 30, 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	19	20	21	22	23	24
	8am – 5pm	8am – 5pm	8am – 5pm	8am – 5pm	8am – 5pm	7am – 7pm
25	26	27	28	29	30	
9am – 3pm	7am – 7pm	7am – 7pm	7am – 7pm	7am – 7pm	7am – 7pm	

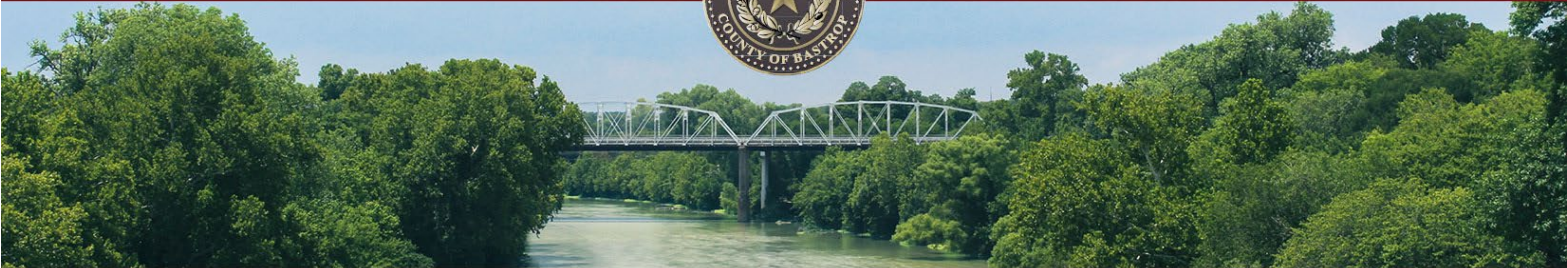
-ELECTION DAY POLLING LOCATIONS-

7am - 7pm

TUESDAY, NOVEMBER 3, 2026

On Election Day, a voter can vote at any of the locations listed below:

- ❖Aqua Water Supply, 401 Old Austin Hwy., Bastrop
- ❖River Valley Christian Fellowship, 1224 W. Hwy 71, Bastrop
- ❖Bastrop County Courthouse Annex, 804 Pecan St., Bastrop
- ❖Paige Community Center, 107 S. Main St., Paige
- ❖Bastrop County Community Center, 15 American Legion Dr., Bastrop
- ❖Smithville Rec Center, 106 Royston St., Smithville
- ❖Rosanky Community Center, 135 Main St., Rosanky
- ❖Bastrop County Cedar Creek Annex, 5785 FM 535, Cedar Creek
- ❖Cedar Creek United Methodist Church, 5630 FM 535, Cedar Creek
- ❖Red Rock Community Center, 114 Red Rock Rd., Red Rock
- ❖North Bastrop County Community Annex, 702 Bull Run, Elgin
- ❖Elgin Recreation Center, 361 SH 95, Elgin
- ❖Faith Lutheran Church, 230 Waco St., McDade
- ❖Family Worship Center, Vista Academy, 2418 FM 1704, Elgin
- ❖Bastrop County ESD#2 Station 4, 1432 N. Hwy 95, Bastrop



Bastrop County Elections

www.bastropvotes.org

804 PECAN STREET
BASTROP, TX 78602

512.581.7160
elections@co.bastrop.tx.us

ELECCIONS GENERALES DE 2026

- LUGARES DE VOTACIÓN ANTICIPADA, FECHAS Y HORARIOS -

SITIO PRINCIPAL DE VOTACIÓN ADELANTADA

❖ Bastrop County Courthouse Annex, 804 Pecan St., Lower Level, Conference Room, Bastrop

SUCURSAL SITIOS DE VOTACIÓN ADELANTADA

- ❖ Smithville Recreation Center, 106 Royston St., Smithville
- ❖ Bastrop County Cedar Creek Annex, 5785 FM 535, Cedar Creek
- ❖ North Bastrop County Community Annex, 702 Bull Run, Elgin

19 de octubre de 2026 – 30 de octubre de 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	19	20	21	22	23	24
	8am – 5pm	8am – 5pm	8am – 5pm	8am – 5pm	8am – 5pm	7am – 7pm
25	26	27	28	29	30	
9am – 3pm	7am – 7pm	7am – 7pm	7am – 7pm	7am – 7pm	7am – 7pm	

- LUGARES DE VOTACIÓN EL DÍA DE LAS ELECCIONES -

7am - 7pm

MARTES 3 DE NOVIEMBRE DE 2026

El día de las elecciones, un votante puede votar en cualquiera de los lugares que se enumeran a continuación:

- ❖ Aqua Water Supply, 401 Old Austin Hwy., Bastrop
- ❖ River Valley Christian Fellowship, 1224 W. Hwy 71, Bastrop
- ❖ Bastrop County Courthouse Annex, 804 Pecan St., Bastrop
- ❖ Paige Community Center, 107 S. Main St., Paige
- ❖ Bastrop County Community Center, 15 American Legion Dr., Bastrop
- ❖ Smithville Rec Center, 106 Royston St., Smithville
- ❖ Rosanky Community Center, 135 Main St., Rosanky
- ❖ Bastrop County Cedar Creek Annex, 5785 FM 535, Cedar Creek
- ❖ Cedar Creek United Methodist Church, 5630 FM 535, Cedar Creek
- ❖ Red Rock Community Center, 114 Red Rock Rd., Red Rock
- ❖ North Bastrop County Community Annex, 702 Bull Run, Elgin
- ❖ Elgin Recreation Center, 361 SH 95, Elgin
- ❖ Faith Lutheran Church, 230 Waco St., McDade
- ❖ Family Worship Center, Vista Academy, 2418 FM 1704, Elgin
- ❖ Bastrop County ESD#2 Station 4, 1432 N. Hwy 95, Bastrop

EXHIBIT “A-2”

TRAVIS COUNTY EARLY VOTING LOCATIONS, DATES AND TIMES

*As of the date the Election Order was issued, Travis County had not determined the Early Voting locations, dates and times. As soon as this information is made available from Travis County, it will be attached as Exhibit “A-2” to this Election Order.

TRAVIS COUNTY ELECTION DAY PRECINCTS AND POLLING PLACES

*As of the date the Election Order was issued, Travis County had not determined the Election Day precincts and polling places. As soon as this information is made available from Travis County, it will be attached as Exhibit “A-2” to this Election Order.

**CONTRACT FOR ELECTION SERVICES
AND
AGREEMENT TO CONDUCT JOINT ELECTION**

**THE STATE OF TEXAS §
 §
COUNTY OF BASTROP §**

This Contract for Election Services and Agreement to Conduct Joint Election (this “**Contract**”) is entered into by and among BASTROP COUNTY, a political subdivision of the State of Texas (the “**COUNTY**”), the BASTROP COUNTY ELECTIONS ADMINISTRATOR (“**ADMINISTRATOR**”), and the CITY OF ELGIN” (the “**CITY**”), a political subdivision of the State of Texas, individually, a “**Party**” or, collectively, the “**Parties**,” pursuant to Section 31.092 and Chapter 271 of the Texas Election Code.

RECITALS

WHEREAS, the CITY and the COUNTY each expect to call an election to be held on November 3, 2026; and

WHEREAS, the CITY and the COUNTY desire to conduct such elections jointly pursuant to Chapter 271 of the Texas Election Code, and the CITY desires that certain election services for the CITY’S election be provided by ADMINISTRATOR through the COUNTY’S Elections Department pursuant to Chapter 31, Subchapter D of the Texas Election Code; and

WHEREAS, ADMINISTRATOR has provided a cost estimate for election services to be rendered by her office under this Contract, which estimate is set out on **Exhibit “A”** attached hereto and made a part hereof; and

WHEREAS, the COUNTY, ADMINISTRATOR, and the CITY desire to enter into a contract setting out the respective responsibilities of the Parties;

NOW, THEREFORE, the Parties agree as follows:

**ARTICLE I
PURPOSE**

1.01 The Parties have entered into this Contract to conduct a joint election on November 3, 2026, and for certain election services to be provided to the CITY in connection with its election. The purpose of this agreement is to maintain consistency and accessibility in voting practices, polling places, and election procedures in order to best assist the voters of the CITY.

**ARTICLE II
JOINT ELECTION**

2.01 The COUNTY and the CITY agree to conduct their respective November 3, 2026 elections jointly pursuant to Chapter 271 of the Texas Election Code. ADMINISTRATOR is hereby appointed to serve as the CITY’S Election Officer and Early Voting Clerk to conduct the CITY’S November 3, 2026 election. As CITY’S Election Officer and Early Voting Clerk, ADMINISTRATOR will coordinate, supervise, and conduct all aspects of administering voting in connection with the CITY’S November 3, 2026 election in compliance with all applicable law, as provided in Article III hereof.

ARTICLE III

ELECTION SERVICES

3.01 ADMINISTRATOR agrees to provide to the CITY the following general election services with respect to the CITY'S November 3, 2026 election, including early voting, regular Election Day voting, and any resulting run-off:

- (A) Procure and distribute election supplies, including, but not limited to, the preparation, printing, and distribution of ballots and sample ballots, provided that the CITY will prepare the text of such ballots as set forth in Section 5.01(C) below;
- (B) Procure election judges and clerks for early voting and Election Day voting;
- (C) Procure early voting polling places and Election Day polling places. The ADMINISTRATOR will arrange for the use of all Election Day polling places and will arrange for the setting up of all polling locations for Election Day, including ensuring that each polling location has the necessary tables, chairs, and voting booths. The ADMINISTRATOR will provide the CITY with a list for presentation to the governing body of the CITY, containing a list of places, times, and dates of early voting suitable for consideration and adoption by the governing body in accordance with Texas Election Code Chapter 85. The ADMINISTRATOR will designate and confirm all Election Day polling place locations and present the list to the governing body of the CITY for approval;
- (D) Procure, prepare, and distribute adequate election equipment and transport equipment to and from all polling locations, including early voting polling locations, for the CITY;
- (E) Distribute the lists of registered voters to be used in conducting the election, as provided by Bastrop County Voter Registration;
- (F) Pay election day and early voting judges and clerks;
- (G) Pay the judges for election night returns and early voting returns;
- (H) Provide training and information for all election officers;
- (I) Provide general overall supervision of the election and advisory services;
- (J) Prepare writ of election to election officers and notice of appointment to Presiding and Alternate judges, as required by law;
- (K) Conduct election day voting and early voting, in person and by mail, for the CITY;
- (L) Establish a Central Counting Station for the purpose of tabulating ballots. The Tabulation Supervisor will be responsible for handling ballot tabulation in accordance with statutory requirements and county policies, under the auspices of ADMINISTRATOR, and will, thereafter, transport all election records to the ADMINISTRATOR. The ADMINISTRATOR will conduct a manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the CITY in a timely manner. The Secretary of State may waive this requirement. If applicable, a

written report will be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code. The ADMINISTRATOR will prepare the unofficial tabulation of precinct results under Section 66.056(a) of the Texas Election Code and will provide a copy of the tabulation to the CITY as soon as possible after the ADMINISTRATOR has received the precinct returns on election day night;

(M) Provide such incidental related services as may be necessary to effect the Election;

(N) At each polling location, provide at least one voting station with a voting system that:

(i) fully complies with applicable law relating to accessible voting systems which make voting accessible for disabled voters; and (ii) provides a practical and effective means for voters with physical disabilities to cast a secret ballot;

(O) Provide for Central Count Tabulation(s), including:

- a. Preparation and programming of the ballots on the ES&S 850 Optical Scanner; and
- b. Preparation and programming of the ES&S ExpressVote voting system;

(P) Serve as “regular early voting clerk” for the CITY to receive requests for applications for early voting ballots to be voted by mail. Applications for early voting ballots to be voted by mail will be processed in accordance with Title 7 of the Texas Election Code. Applications for early voting ballots to be voted by mail received by the CITY will be faxed as promptly as possible to ADMINISTRATOR for processing. The original application will then be forwarded to ADMINISTRATOR for proper retention.

(Q) Serve as the custodian of voted ballots and other election records and preserve all election records in accordance with the Texas Election Code. After the applicable retention period, ADMINISTRATOR will forward all election records to the CITY.

ARTICLE IV SCHEDULE FOR PERFORMANCE OF ELECTION SERVICES

4.01 ADMINISTRATOR will perform all election services in accordance and compliance with the time requirements set out in the Texas Election Code.

ARTICLE V SERVICES NOT PROVIDED BY COUNTY

5.01 The CITY will be responsible for:

(A) preparing, adopting, publishing all required election orders, resolutions, notices, and other documents, including bilingual materials, evidencing action by the governing authority of the CITY necessary to the conduct of the election;

(B) preparing the text for the CITY’S official ballot in English and Spanish, or other languages as required by law;

(C) on or before August 17, 2026, providing ADMINISTRATOR with a copy of a document showing the propositions/places that are to appear on the official ballot for the

CITY;

(D) conducting the official canvass of the CITY'S election;

(E) having a CITY representative serve as the custodian of its election records; and

(F) filing the CITY'S annual voting system report to the Secretary of State as required under Chapter 123 et seq. of the Texas Election Code.

(G) The CITY is solely responsible for the integrity and correctness of its boundary utilized by the Contracting Officer with respect to the November 3, 2026 election. The CITY shall ensure the Contracting Officer possesses an accurate boundary of its territory within Bastrop County, Texas. Before the coding and programming of the ballot begins, the CITY shall review and confirm, in a method provided by the Contracting Officer, its jurisdictional area as spatially accurate or submit its correct boundary information. If changes are necessary after programming has begun, the Political Subdivision responsible will incur the cost of re-programming for all entities involved. Note: Pursuant to Texas Election Code Section 276.006, a change in a boundary of a territorial unit of a political subdivision other than a county from which an office of the political subdivision is elected is not effective for an election unless the date of the order or other action adopting the boundary change is more than three months before election day, that deadline being August 3, 2026 for the November 3, 2026 election.

5.02 Pursuant to Section 271.006(c), the CITY designates ADMINISTRATOR to serve as "regular early voting clerk" for the CITY to receive requests for applications for early voting ballots.

5.03 The Secretary of the governing body of the CITY will serve as the Custodian of Records for the CITY to complete those tasks in the Election Code that ADMINISTRATOR will not perform.

ARTICLE VI TERM

6.01 Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held and administered by ADMINISTRATOR for the CITY hereunder have been completed.

ARTICLE VII COST OF SERVICE AND BILLING

7.01 In consideration for the services provided hereunder by ADMINISTRATOR, the CITY agrees to pay ADMINISTRATOR its pro rata share of performing the services, including any overtime incurred by ADMINISTRATOR'S employees. A cost estimate for election expenses is attached hereto and made a part of this contract as **Exhibit "A"**. The Parties agree that this is an estimate only and that the CITY is obligated to pay the actual expenses of the election as set forth herein. ADMINISTRATOR agrees to advise the CITY if it appears that the actual expenses incurred by ADMINISTRATOR will exceed by 20% or more the estimated expenses to be paid initially by the ADMINISTRATOR and reimbursed by the CITY. The CITY shall also pay ADMINISTRATOR an administrative fee equal to 10% of the actual costs set forth in Section 7.02(a) below, as permitted under Section 31.100(d) of the Texas Election Code.

7.02 As soon as reasonably possible after the election, ADMINISTRATOR will submit an itemized invoice to the CITY for (a) actual expenses directly attributable to the coordination, supervision, and running of the election and incurred on behalf of the CITY by ADMINISTRATOR, including expenses for supplies in connection with the election school(s), election supplies, wages paid to ADMINISTRATOR'S employees for services under this contract performed outside of normal business hours, election workers, and any other expenses reasonably and directly related to the election, including, without limitation, rental and programming of direct recording electronic voting devices and audio ballots, and (b) an administrative fee as provided in Section 7.01 above. Expenses related to wages shall be supported by compensation sheets. Other expenses shall be supported by invoices or receipts, except that the price of items coming out of ADMINISTRATOR'S stock of election supplies shall be supported by ADMINISTRATOR'S certificate about the number of items used and the unit cost therefore according to the vendor's standard price list. The total amount due according to these invoices shall be offset by any payments previously made pursuant to this Contract.

7.03 The CITY shall pay ADMINISTRATOR'S invoice within 30 days from the date of receipt to: **Bastrop County, Attn: Kristin Miles, Elections Administrator, 804 Pecan Street, Bastrop, TX 78602.** If the CITY disputes any portion of the invoice, the CITY shall pay the undisputed portion of the invoice, and the Parties will discuss in good faith a resolution of the disputed portion.

7.04 Payments made by the CITY in meeting its obligations under this Contract shall be made from current revenue funds available to the governing body of the CITY.

ARTICLE VIII GENERAL PROVISIONS

8.01 In accordance with Section 31.096 of the Texas Election Code, nothing in this contract shall be construed as changing

- a) the authority with whom applications of candidates for a place on the ballot are filed;
- b) the authority with whom documents relating to political funds and campaigns under Title 15 of the Texas Election Code are filed; or
- c) the authority to serve as custodian of voted ballots or other election records, except that the ADMINISTRATOR, if requested in writing by the CITY, will become the custodian of the voted ballots.

8.02 The parties acknowledge that the ADMINISTRATOR may contract with other entities holding elections at the same time as the CITY on November 3, 2026.

8.03 If the CITY cancels its election pursuant to Section 2.053 of the Texas Election Code, the ADMINISTRATOR shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of \$75. The ADMINISTRATOR shall submit an invoice for such expenses as soon as reasonably possible after the cancellation and the CITY shall make payment therefore in a manner similar to that set forth in 7.03 above. The ADMINISTRATOR agrees to use reasonable diligence not to incur major costs in connection with election preparations until it is known that the election will be held, unless the CITY authorizes such major costs in writing. An entity canceling an election will not be liable for any further costs incurred by the ADMINISTRATOR in conducting the November 3, 2026 Joint Election.

8.04 In accordance with Section 31.099 of the Texas Election Code, the ADMINISTRATOR agrees to file copies of this contract with the County Treasurer of Bastrop County, Texas and the County Auditor of Bastrop County, Texas.

8.05 This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in BASTROP County, Texas.

8.06 In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other provision, and this Contract shall be construed as if the invalid, illegal, or unenforceable provision had never been a part of the Contract.

8.07 This Contract constitutes the only agreement of the Parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.

8.08 No amendment, modification, or alteration of this Contract shall be binding unless it is in writing, dated subsequent to the date of the Contract and duly executed by all of the Parties.

8.09 Any notice to be given hereunder by any party to the other shall be in writing and may be effected by personal delivery, by certified mail, or by common carrier. Notice to a party shall be addressed as follows:

CITY:

Peyton Standifer
City Secretary
City of Elgin
310 N Main Street/PO Box 591
Elgin, TX 78621
Tel: (512) 229-3222
Fax: (512) 285-3016
Email: peyton.standifer@elgintexas.gov

COUNTY and ADMINISTRATOR:

Kristin Miles
Elections Administrator
Bastrop County
804 Pecan Street
Bastrop, TX 78602
Tel: (512) 581-7160
Fax: (512) 581-4260
Email: elections@co.bastrop.tx.us

Notice by hand-delivery is deemed effective immediately, notice by certified mail is deemed effective three days after deposit with a U.S. Postal Office or in a U.S. Mail Box, and notice by a common carrier, is deemed effective upon receipt. Each party may change the address for notice to it by giving notice of such change in accordance with the provisions of this Section.

Executed to be effective the ____ day of _____, 2026.

COUNTY:

BY: _____
Gregory Klaus
County Judge
Bastrop County, Texas

Executed to be effective the ____ day of _____, 2026.

ADMINISTRATOR:

BY: _____
Kristin Miles
Elections Administrator
Bastrop County, Texas

Executed to be effective the ____ day of _____, 2026.

CITY:

BY: _____

Printed Name: _____

Title: _____

EXHIBIT “A”

ESTIMATED COST FOR THE CITY OF ELGIN

Election Expenses	\$3,711.46
Election Kits & other precinct supplies	\$ 200.00
SUBTOTAL	\$3,911.46
10% ADMINISTRATIVE FEE	<u>\$ 391.15</u>
TOTAL	<u>\$4,302.61</u>

JOINT ELECTION AGREEMENT FOR NOVEMBER 3, 2026 ELECTIONS

Recitals

1. Travis County (the “County”) will be conducting general and special elections for the participating entities (each, a “Participating Entity,” and together, the “Participating Entities”) listed in Exhibit A, which is attached to and incorporated into this agreement, on November 3, 2026. Each Participating Entity requires elections to be held on November 3, 2026 in those portions the Participating Entity’s territory that are located in Travis County.
2. Under Texas Election Code Section 271.002, political subdivisions of the State of Texas are authorized to hold elections jointly in voting precincts that can be served by common polling places if elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory.
3. Texas Government Code Chapter 791 authorizes local governments to contract with one another and with state agencies for various governmental functions, including those in which the contracting parties are mutually interested.
4. It would benefit the County, the Participating Entities, and their respective citizens and voters to hold the elections jointly in the election precincts that common polling places can serve.

Pursuant to Texas Election Code Sections 271.002 and 271.003 and Texas Government Code Chapter 791, this Joint Election Agreement is entered into by and between Travis County, a political subdivision of the State of Texas acting by and through the Travis County Commissioners Court, and the Participating Entities, each acting by and through their respective governing bodies.

I. Scope of Joint Election Agreement

This agreement covers conducting the November 3, 2026 General and Special Elections for the Participating Entities. The Participating Entities will hold these elections on November 3, 2026 (“Election Day”) jointly for the Participating Entities’ voters who reside in Travis County. This agreement also covers any General and Special Election runoffs, if necessary.

II. Election Officer

The Participating Entities hereby appoint the Travis County Clerk, the election officer for Travis County, as the election officer to perform or supervise the County’s duties and responsibilities involved in conducting the joint election covered by this agreement.

III. Early Voting

Each of the Participating Entities agrees to conduct its early voting jointly. Each of the Participating Entities appoints the Travis County Clerk, the early voting clerk for Travis County, as the early voting clerk for the joint election. Early voting for the Participating Entities will be conducted at the dates, times, and locations as selected by the Election Officer and authorized and ordered by the governing body of each Participating Entity.

A. County Responsibilities

1. The County will provide to the governing body of each Participating Entity a list of locations, times, and dates of early voting polling places suitable for consideration and adoption by the governing body, in accordance with Texas Election Code chapter 85. The Election Officer will designate and confirm all Election Day polling place locations.
2. The Travis County Clerk, as the early voting clerk, will be responsible for conducting early voting by mail and by personal appearance for all Travis County voters voting in the joint election. The Travis County Clerk will receive from each Participating Entity's regular early voting clerk applications for early voting ballots to be voted by mail, under Texas Election Code Title 7. The Travis County Clerk will send early voting ballots by mail and receive early voting ballots for early voting by mail. The Travis County Clerk may appoint such deputy early voting clerks as necessary to assist the Travis County Clerk with voting to take place at the early voting locations.
3. The County will determine the number of election workers to hire to conduct early voting in the joint election. The Travis County Clerk will arrange or contract for training for all election workers and will assign all election workers employed for early voting in the joint election. The training of these election workers is mandatory; these individuals will be compensated for their time in training. The County will provide a training facility for election classes to train election workers employed in conducting early voting, including early voting by personal appearance at main and temporary branch early voting polling places, early voting by mail, and other aspects of the early voting program for the joint election. The County will name early voting deputies and clerks employed to conduct early voting.
4. The County will provide and deliver all supplies and equipment necessary to conduct early voting for the joint election, including ballots, election forms, any necessary ramps, utility hook-ups, signs, registration lists and ballot boxes, to early voting polling places. The County will designate and confirm all early voting polling place locations.
5. The County will be responsible for preparing and transporting the electronic voting equipment necessary to conduct early voting. The County will perform all tests of voting equipment as required, including posting notice of equipment testing.

6. Under Election Code sections 66.058 and 271.010, the Participating Entities appoint the Travis County Clerk as the joint custodian of records for the sole purpose of preserving all voted ballots securely in a locked room in the locked ballot boxes for the preservation period that the Election Code requires.
7. The County will receive ballot language in both English and Spanish from each Participating Entity and format the ballots as needed to include these languages. The County will provide each Participating Entity with a final proof of ballot language for approval before printing the ballots. Upon final proof approval, ballots will be printed in an expedited timeframe so as to allow ballot allocations for the ballot mail outs for the Early Voting by Mail Program.
8. A single joint voter sign-in process consisting of a common list of registered voters, and common signature rosters will be used for early voting. A single, combined ballot and any number of ballot boxes required for each election site, as determined by the County, will be used. The County will use an electronic voting system, as defined and described in Texas Election Code Title 8, and agrees to use ballots that are compatible with such equipment.
9. The County will be responsible for facilitating the appointment and operation of the Early Voting Ballot Board. The County will designate a person to serve as the presiding judge for the Early Voting Ballot Board and will provide that information to the governing body of each Participating Entity for entry of an order by that authority appointing this official. The presiding judge for the Early Voting Ballot Board is eligible to serve in this capacity. The presiding judge for the Early Voting Ballot Board will appoint two or more election clerks, and the judge and clerks will comprise the Early Voting Ballot Board and will count and return early voting ballots and perform other duties the Election Code requires of it. This provision applies only in elections that are also countywide elections. In elections that are not also countywide elections, the Participating Entity will be responsible in making the presiding judge and the alternate presiding judge appointment. The Participating Entity will be responsible for these appointments unless the Participating Entity expressly grants to the County that authority. If the Participating Entity does not make the appointments within 45 days of the election, then the County will make those appointments.
10. The County will be responsible for facilitating the appointment and operation of the Signature Verification Committee, if needed. The early voting clerk will issue a written order creating the committee if the early voting clerk determines that a signature verification committee should be appointed or if the clerk receives a petition signed by at least 15 registered voters for the creation of the committee. The early voting clerk will determine the number of members on the committee, providing for a minimum of five (the committee chair and four members), and they will comprise the Signature Verification Committee. The Signature Verification Committee will meet

prior to election day to compare signatures on the applications for ballot by mail to the corresponding carrier envelopes and perform other duties the Election Code requires of it. This provision applies only in elections that are also countywide elections.

In elections that are not also countywide elections, the Participating Entity will be responsible in making these appointments. Not later than the fifth day after the date the early voting clerk issues the order calling for the appointment of a signature verification committee, or not later than October 15 for a committee required on the written request by at least 15 registered voters of the county in the general election for state and county officers, the Participating Entity will be responsible for appointing the members unless the Participating Entity expressly grants to the County that authority. If the Participating Entity does not appoint the members of the Committee by the above deadline, then the County will make those appointments.

B. Participating Entities' Responsibilities

1. Each Participating Entity will appoint a qualified person to serve as the regular early voting clerk for the Participating Entity. The regular early voting clerk for each respective Participating Entity will receive requests for applications for early voting ballots to be voted by mail and will forward in a timely manner, as prescribed by law, any and all applications for early voting ballots to be voted by mail, received in the Entity's office, to the Travis County Clerk.
2. Each Participating Entity will appoint a qualified person to act as custodian of records for the Participating Entity to perform the duties imposed by the Election Code on the custodian of records for its respective entity.
3. Each Participating Entity will provide ballot language for the respective portion of the official ballot to the County in both English and Spanish. The Participating Entity must make any additions, modifications, deletions, or other changes to such ballot contents or language before the Participating Entity's final proof approval. The County will provide the Participating Entity with a final proof of ballot language, as it is to appear on the ballot, for final proof approval. Upon final proof approval, the ballot will be programmed for the voting equipment in an expedited timeframe so as to allow ballot allocations for the printed ballot mail outs for the Early Voting by Mail Program.

IV. Election Day

A. County Responsibilities

1. The County will designate and confirm all Election Day polling place locations for the joint election and will forward such information to the Participating Entities in a timely fashion to allow the governing body of the

respective Participating Entities to enter orders designating such polling places.

2. The County will designate the presiding election judge and the alternate presiding election judge to administer the election in the precinct in which a common polling place is to be used and will forward such information to the Participating Entities to allow the governing bodies of the respective Participating Entities to enter appropriate orders designating such officials before the election. The presiding election judge and alternate presiding election judge must be qualified voters of the Travis County election precinct in which the joint election is held. The presiding election judge for the precinct in which a common polling place is used may appoint election clerks as necessary to assist the judge in conducting the election at the precinct polling place. The alternate presiding election judge may be appointed as a clerk. The alternate presiding election judge may serve as the presiding election judge for the precinct in the presiding election judge's absence. Election judges and clerks will be compensated at the rate established by the County. The Texas Election Code and other applicable laws will determine compensable hours.
3. One set of election officials will preside over the election in the precinct using a common polling place. There will be a single joint voter sign-in process consisting of a common list of registered voters and common signature rosters in the precinct using a common polling place. A single, combined ballot and any number of ballot boxes required for each election site, as determined by the County, will be used. The officer designated by law to be the custodian of the voted ballots for the County will be custodian of all materials used in common in the precinct using a common polling place. The County will use an electronic voting system, as defined and described by Texas Election Code Title 8, and agrees to use ballots that are compatible with such equipment.
4. The County will arrange for training and will provide the instructors, manuals and other training materials deemed necessary for training all judges and clerks. Training for election judges and alternate judges is mandatory, and these individuals will be compensated for their time in training.
5. The County will arrange for election-day voter registration precinct lists for the joint election. The County will determine the amount of election supplies needed for Election Day voting.
6. The County, by and through the County Clerk's Elections Division, and Administrative Operations, will be responsible for preparing and transporting voting equipment and election-day supplies for use on Election Day.
7. The County, by and through the County Voter Registrar, will provide the list of registered voters as needed in the overlapping jurisdictions identified in

the attached exhibits, with designation of registered voters in each Participating Entity, for use at the joint election day polling place on Election Day.

8. The common polling place is designated as the polling place that the County uses. At the common polling place, any number of ballot boxes required for each election site, as determined by the County, will be used for depositing all ballots cast in the joint election. At this polling place, one voter registration list and one combination poll list and signature roster form will be kept for the joint election. The final returns for each Participating Entity and the County will be canvassed separately by each respective Participating Entity. The Travis County Clerk will maintain a return center on Election Day for the purpose of receiving returns from the County. The Travis County Clerk will provide unofficial election results to the qualified individual appointed by each Participating Entity.
9. On Election Day, the Travis County Clerk or the clerk's Elections Division will field all questions from election judges.
10. The County will make available translators capable of speaking English and Spanish to assist Spanish-speaking voters in understanding and participating in the election process in the territory covered by this agreement.

B. Participating Entities' Responsibilities

1. Before Election Day, each Participating Entity will answer questions from the public with respect to the Participating Entity's election during regular office hours of 8:00 a.m. – 5:00 p.m.
2. Each Participating Entity shall keep their office open for election duties for at least 3 hours per day, during regular office hours, on regular business days beginning no later than the 50th day before the date of each general election or by the 3rd day after the date a special election is ordered and ending no earlier than the 40th day after election day.
3. The custodian of records for each Participating Entity will receive returns from the Travis County Clerk on Election Day.

V. Election Night

A. County Responsibilities

1. The County will be responsible for all activities on election night, including setting up a central counting station, coordinating and supervising the results tabulation, coordinating and supervising the physical layout of the

support stations that are the joint election's receiving substations, and coordinating and managing election media coverage.

2. The County is responsible for coordinating the transport of voted ballot boxes to the central counting station.
3. The County will appoint the presiding judge and alternate presiding judge of the central counting station to maintain order at the central counting station, to administer oaths as necessary, to receive sealed ballot boxes, and to perform such other duties that the Texas Election Code requires, and will forward such information to each Participating Entity in a timely fashion to allow the governing body of each Participating Entity to enter appropriate orders designating such election officials before the election. The presiding judge of the central counting station may appoint clerks to serve at the central counting station. In addition, the County will appoint a tabulation supervisor to be in charge of operating the automatic tabulating equipment at the central counting station; an individual to serve as central counting station manager; and an assistant counting station manager to be in charge of administering the central counting station and generally supervising the personnel working at the central counting station. The County will forward such information to each Participating Entity in a timely fashion to allow the governing body of each Participating Entity to enter appropriate orders designating such election officials before the election. This provision applies only in elections that are also countywide elections.

In elections that are not also countywide elections, the Participating Entity will be responsible in making these appointments. The Participating Entity will be responsible for all appointments unless the Participating Entity expressly grants to the County that authority. If the Participating Entity does not make the appointments within 45 days of the election, then the County will make those appointments.

4. The County will provide the Participating Entities with reasonable space in a public area adjacent to the central counting station at which each Participating Entity may have representatives or other interested persons present during the counting process.

B. Participating Entities' Responsibilities

Other than receiving returns from the Travis County Clerk, the Participating Entities have no role or responsibility on the night of the election.

VI. County Resources

- A. The County will provide the Elections Division permanent staff and offices to administer the joint election, under the Travis County Clerk's direction.

- B. For early voting, the County will provide a locked and secure area in which voted ballot boxes will be stored until the Early Voting Ballot Board convenes. The County, by and through Administrative Operations, will be responsible for transporting the ballot boxes to the central counting station for the Early Voting Ballot Board.
- C. The County will be responsible for providing and maintaining voting equipment and testing any voting equipment as required by the Texas Election Code.
- D. The County will process the payroll for all temporary staff hired to conduct the joint election. The payroll processing includes statutory reporting and providing W-2 forms where applicable.
- E. The County will conduct early voting as indicated in this agreement.

VII. Joint Election Costs; Payment

- A. Concurrently with its submittal of an executed copy of this agreement each Participating Entity must also submit payment via check or ACH, in the amount equal to the deposit identified for that Participating Entity in the Cost Estimate attached as Exhibit B, which is also incorporated into this agreement. The County is under no obligation to conduct a Participating Entity's elections until the County receives that Participating Entity's payment of Cost Estimate. All checks must be made payable to Travis County. This deposit represents approximately 60% of the costs of the Participating Entity's share of the estimated election costs, or \$100, whichever amount is greater. The County will submit an invoice to each Participating Entity for the balance of the Participating Entity's actual joint election expenses upon the election's completion. Joint-election expenses include expenses for facilities, personnel, supplies, and training that the County actually incurs for establishing and operating all early voting and election-day activities at the polling place in the joint election territory as well as activities related to tabulating votes, all as reflected on the Cost Estimate. Each Participating Entity will pay the total amount of its invoice no later than 30 days of receiving it.
- B. In the event of a recount, the expense of the recount will be borne by the Participating Entity involved in the recount on a pro-rata basis.
- C. In the event a Participating Entity cancels its respective election because of unopposed candidates under Texas Election Code Title 1, the Participating Entity will be responsible for its respective share of election expenses incurred through the date that the election is canceled as allocated to the cancelling entity based on the formula in the Cost Estimate, adjusted for the actual expenses incurred by the County through the date of the cancellation. If a Participating Entity cancels its election, the County will recalculate the allocation percentages among the remaining Participating Entities according to the formula used in the Cost Estimate.

- D. In the event there are any expenses associated with processing a ballot arising from a write-in candidate, the Participating Entity that received the declaration will bear the expenses.
- E. If the Participating Entity desires to establish an early voting polling place, other than those sites the Election Officer has already selected, the Participating Entity must submit the request to the Election Officer no later than 60 days before the election. The Election Officer will work with the Participating Entity to explore whether adding the location is appropriate for that election. Notwithstanding any provision to the contrary, the Election Officer has sole discretion to determine whether to provide any additional early voting sites requested by the Participating Entity.

If the Election Officer agrees that adding a proposed location is appropriate for that election, the Election Officer will thereafter provide a written estimate to the Participating Entity that sets forth the estimated cost for providing the additional early voting location(s) and the deadline by which the cost estimate must be paid, as set forth in Exhibit B. The Participating Entity will be responsible for the full cost of the additional site(s) that is being requested. If after receiving the cost estimate, the Participating Entity desires to move forward with having the additional early voting location(s), the Participating Entity will notify the Election Officer and include payment of the cost estimate with the Participating Entity's notice to the Election Officer no later than the deadline specified in the Election Officer's cost estimate.

VIII. General Provisions

A. Legal Notices

Each of the Participating Entities will be individually responsible for preparing the election orders, resolutions, notices, and other pertinent documents for adoption or execution by its own respective governing board and for all related expenses. The Travis County Clerk will provide each Participating Entity information on changes affecting the Participating Entity's election, such as polling place changes and changes in voting equipment, when such changes are confirmed, verified, or otherwise become known to the clerk's office. Each of the Participating Entities will be individually responsible for posting or publishing election notices and for all related expenses. Each of the Participating Entities further will be individually responsible for election expenses incurred in relation to any polling place that is not a common polling place as designated in this agreement.

B. Communication

Throughout this agreement's term, the Travis County Clerk or the clerk's employee will meet as necessary with the designated representative of each Participating Entity to discuss and resolve any problems that might arise regarding the joint election.

C. Custodian

The Travis County Clerk will serve as the custodian of the keys to the ballot boxes for voted ballots in the joint election.

D. Effective Date

This agreement takes effect upon its complete execution by all Participating Entities and the County. The obligation of each Participating Entity to the County under this agreement will not end until that Participating Entity pays the County its share of the joint election costs.

IX. Miscellaneous Provisions

A. Amendment/Modification of Exhibits A and B

1. The Participating Entities acknowledge and agree that Exhibit A and Exhibit B may be amended to add or remove entities wishing to participate or cease participating in the agreement. The Participating Entities agree to future amendments of Exhibit A and Exhibit B and authorize the County to enter into such amendments without the Participating Entities' having to sign the future amendments. The County agrees to notify all Participating Entities of any amendments to Exhibit A and Exhibit B.
2. Except as otherwise provided, this Agreement may not be amended in any respect whatsoever except by a further agreement in writing, duly executed by the parties to this agreement. No official, representative, agent, or employee of the County has any authority to modify this Agreement except by express authorization from the Travis County Commissioners Court. No official, representative, agent, or employee of any Participating Entity has any authority to modify this agreement except by express authorization from the governing body of the respective Participating Entity. The Travis County Clerk may propose necessary amendments to this agreement in writing in order to conduct the joint election smoothly and efficiently, except that any such proposed amendment must be approved by the Travis County Commissioners Court and the governing body of each respective Participating Entity before the amendment will be effective.

B. Notice

Any notice to be given in this agreement, by any party to the other, must be in writing and delivered personally or by certified mail, return receipt requested, to the proper party at the addresses listed in Exhibit A.

Each party may change the address for notice to it by giving notice of the change under this section's terms.

C. Force Majeure

In the event that the County cannot perform any of its obligations in this agreement or is interrupted or delayed by any occurrence not occasioned by its own conduct, whether it be an act of God, the result of war, riot, civil commotion, sovereign conduct, epidemic, pandemic, or other event declared a disaster (including a disaster declared by the County Judge), or like reason, then the County will be excused from performing for such period of time as is reasonably necessary after such occurrence to remedy its effects.

D. Venue and Choice of Law

The Participating Entities agree that venue for any dispute arising under this agreement will lie in the appropriate courts of Austin, Travis County, Texas. This agreement is governed by and is to be construed under the laws of Texas and the United States of America.

E. Entire Agreement

This agreement contains the parties' entire agreement relating to the rights granted and the obligations assumed in it, and it supersedes all prior agreements, including prior election services contracts relating to each Participating Entity's November 3, 2026 election. Any prior agreements, promises, negotiations, or representations not expressly contained in this agreement are of no force or effect. Any oral representations or modifications concerning this agreement have no force or effect, except a subsequent amendment in writing as this agreement provides.

F. Severability

If any provision of this agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability will not affect the agreement's remaining provisions; and its parties will perform their obligations under the agreement's surviving terms and provisions.

G. Breach

In the event that any Participating Entity or the County breaches any of its obligations under this agreement, the non-breaching party will be entitled to pursue any and all rights and remedies allowed by law.

H. Payments from Current Revenues

Payments made by the Participating Entities in meeting their obligations under this agreement will be made from current revenue funds available to the governing body of the respective Participating Entity. Payments made by the County in meeting its obligations under this agreement will be made from current revenue funds available to the County.

I. Other Instruments

The Participating Entities agree that they will execute other and further instruments or any documents as may become necessary or convenient to effectuate and carry out this agreement's purposes.

J. Third-Party Beneficiaries

Except as otherwise provided in this agreement, nothing in this agreement, expressed or implied, is intended to confer upon any person, other than the parties to it, any of its benefits, rights, or remedies.

K. Other Joint Election Agreements

The County and the Participating Entities expressly understand and acknowledge that each may enter into other joint election agreements with other political subdivisions, to be held on Election Day and at common polling places covered by this agreement, and that the addition of other political subdivisions as parties to this agreement will require amending Exhibits A and B.

L. Mediation

When mediation is acceptable to both parties in resolving a dispute arising under this agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Texas Civil Practice and Remedies Code section 154.023. Unless both parties are satisfied with the mediation's result, the mediation will not constitute a final and binding resolution to the dispute. All communications within the scope of the mediation will remain confidential as described in section 154.073, unless both parties agree, in writing, to waive the confidentiality. Despite this, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term "confidential" as used in this agreement has the same meanings as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act. Notwithstanding any provision to the contrary, nothing in this Agreement requires the County or a Participating Entity to waive any applicable exceptions to disclosure under the Texas Public Information Act.

M. Counterparts

This Agreement may be executed in multiple counterparts, all of which will be deemed originals and with the same effect as if all parties to it had signed the same document. Signatures transmitted electronically by e-mail in a "PDF" format or by DocuSign or similar e-signature service shall have the same force and effect as original signatures. All of such counterparts will be construed together and will constitute one and the same agreement.

TRAVIS COUNTY

BY: _____
Andy Brown
County Judge

Date: _____
Dyana Limon-Mercado
County Clerk

PARTICIPATING ENTITIES

Name of Participating Entity	_____
Address	_____ _____ _____
Name of Authorized Signatory	_____
Signature	_____
Date signed	_____
E-mail address	_____

EXHIBIT A *[this list needs to be updated]*

Municipalities

School Districts

MUDs

ESDs

EXHIBIT B
COST ESTIMATE

ELECTION AGREEMENT BETWEEN TRAVIS COUNTY AND THE CITY OF ELGIN

Pursuant to Chapter 31, Subchapter D, Chapter 123, and Chapter 271 of the Texas Election Code and Chapter 791 of the Texas Government Code, Travis County (the "County") and the City of Elgin ("Participating Entity") enter into this agreement (this "Agreement") for the Travis County Clerk, as the County's election officer (the "Election Officer"), to conduct the Participating Entity's elections, including runoffs, and for the Participating Entity's use of the County's current or future-acquired election equipment for any voting system that the County adopts, as authorized under Title 8 of the Texas Election Code, for all Participating Entity elections. The purpose of this Agreement is to maintain consistency and accessibility in voting practices, polling places, and election procedures in order to best assist the voters of the Participating Entity.

Section 1. GENERAL PROVISIONS

- (A) Except as otherwise provided in this Agreement, the term "election" refers to any Participating Entity election, occurring on any uniform election date prescribed by the Texas Election Code or a primary election date, along with any resulting runoff, if necessary, within all Participating Entity's territory located in Travis County. If a runoff is necessary, to the extent the date is not already set by statute, the Participating Entity shall work with the Election Officer to determine a mutually acceptable run-off date. In the event that the Participating Entity and the Election Officer do not agree on a run-off date, the Participating Entity agrees to the run-off date selected by the Election Officer.
- (B) If the Participating Entity determines it is necessary to conduct an election during a time other than that specified in Section 1(A), the Election Officer and a representative designated by the Participating Entity will meet as soon as possible thereafter to determine the feasibility of the Election Officer conducting such an election. If both parties agree that the Election Officer will administer the election, the new election will be based on all other applicable provisions of this Agreement except provisions that are inconsistent and cannot be feasibly applied.
- (C) Except as otherwise provided in this Agreement:
 - (1) The term "Election Officer" refers to the Travis County Clerk;
 - (2) The term "precinct" means all voter registration precincts in the territory of the Participating Entity located within Travis County;
 - (3) The term "election services" refers to services used to perform or supervise any or all of the duties and functions that the Election Officer determines necessary for the conduct of an election; and

- (4) The term “cost for election services” includes the costs for personnel, supplies, materials, or services needed for providing these services and an administrative fee as permitted by the Texas Election Code but does not refer to costs relating to the use of the voting equipment.
- (D) Except as otherwise provided in this Agreement, the cost for “use of voting equipment” for a particular election is the amount the County will charge the Participating Entity for use of the County’s voting equipment in use at the time of that election.
- (E) The Participating Entity agrees to commit the funds necessary to pay for all election-related expenses for Participating Entity elections in accordance with this Agreement.
- (F) The Election Officer has the right to enter into agreements with other entities at any time, including during the dates listed in Section 1(A).
- (G) As a condition for providing election services and equipment usage, the Election Officer may require authorities of political subdivisions holding elections on the same day in all or part of the same territory to enter into a joint election agreement as authorized in Chapter 271 of the Texas Election Code, and the Participating Entity agrees to enter into any joint election agreement required by the County.

SECTION 2. PARTICIPATING ENTITY’S USE OF VOTING EQUIPMENT; DUTIES OF THE ELECTION OFFICER AND OF THE PARTICIPATING ENTITY

The County shall make available to the Participating Entity the County’s current voting system and any future-acquired voting system as authorized under Title 8 of the Texas Election Code, subject to restrictions and conditions imposed by the Election Officer to ensure availability of the equipment for County-ordered elections, primary elections, special elections, and subsequent runoff elections, if applicable. The Election Officer may also impose restrictions and conditions to protect the equipment from misuse or damage.

SECTION 3. APPOINTMENT OF ELECTION OFFICER

- (A) The Travis County Election Officer (“Election Officer”) is appointed to serve as the Participating Entity’s Election Officer and Early Voting Clerk to conduct the Participating Entity’s elections described in Section 1.
- (B) As the Participating Entity’s Election Officer and Early Voting Clerk, the Election Officer shall coordinate, supervise, and conduct all aspects of administering voting in Participating Entity elections in compliance with all applicable laws, subject to Section 3(C) below.

- (C) The Participating Entity shall continue to perform those election duties listed in (1) through (6) below and any other election duties, such as receipt of candidate applications, that are not allowed to be delegated to another governmental entity:
- (1) Preparing, adopting, and publishing all required election orders, including orders for appointment of central counting station personnel, early voting ballot board personnel, and signature verification personnel in elections where needed, resolutions, notices, and other documents, including bilingual materials, evidencing action by the governing authority of the Participating Entity necessary to the conduct of an election, except that:
 - a. The Election Officer does not provide newspaper notices on behalf of the Participating Entity with respect to a specific election.
 - b. With respect to each debt obligation election the Election Officer conducts for the Participating Entity pursuant to this Agreement:
 - i. The Election Officer, after receiving from the Participating Entity a copy of the debt obligation election order, shall post the notice required by and in accordance with Texas Election Code Section 4.003(f)(1) on election day and during early voting by personal appearance, in a prominent location at each polling place;
 - ii. The Election Officer shall provide written confirmation to the Participating Entity that the debt obligation election order was posted in accordance with Texas Election Code Section 4.003(f)(1); and
 - iii. The Participating Entity shall pay any applicable expenses incurred by the Election Officer that directly relates to the posting required by Texas Election Code Section 4.003(f)(1).
 - (2) Preparing the text for the Participating Entity's official ballot in English and Spanish and any other languages as required by law;
 - (3) Providing the Election Officer with a list of candidates or propositions showing the order and the exact manner in which the candidates' names and the propositions are to appear on the official ballot;
 - (4) Conducting the official canvass of a Participating Entity election;
 - (5) Administering the Participating Entity's duties under state and local campaign finance laws;
 - (6) Filing the Participating Entity's annual voting system report to the Secretary of State as required under Texas Election Code Chapter 123.

- (D) The Participating Entity shall also be responsible for proofing and attesting to the accuracy of all ballot language, including any required language translations, and format information programmed by the County. This includes any information programmed for use with the audio or tactile button features of the equipment. The Participating Entity may also monitor and review all logic and accuracy testing and mandatory tabulations. The Participating Entity will complete its duties within timeframes as prescribed by the County. If the Participating Entity finds any discrepancies or concerns, it will immediately report them to the Election Officer and work with her to resolve any issues so that final approval can be reached. The Participating Entity shall be responsible for any and all actual costs associated with correcting the ballot and ballot programming if the error is discovered after the Participating Entity has signed off on its final proof containing the error.
- (E) The City Secretary will assist the County whenever possible when the conduct of the election requires assistance from Participating Entity departments and staff. The City Secretary will serve as the Regular Early Voting Clerk for the Participating Entity to receive requests for applications for early voting ballots and forward these applications to the Joint Early Voting Clerk. The City Secretary will serve as the Custodian of Records for the Participating Entity to complete those tasks in the Texas Election Code that the Election Officer will not perform.

SECTION 4. ELECTION WORKERS AND POLLING PLACES

- (A) For presentation to the governing body of the Participating Entity, the County shall provide a list containing the locations, times, and dates of early voting polling places suitable for consideration and adoption by the governing body in accordance with Texas Election Code Chapter 85.
- (B) The Election Officer will assume the responsibility for recruiting election personnel; however, if by the 5th day before the Election, the Election Officer reports vacancies in positions for election judges, alternate judges, election day clerks, early voting ballot board, receiving substation clerks, or any other key election personnel, the Participating Entity shall provide emergency personnel in these positions.
- (C) The Election Officer shall notify each of the election judges and alternates of their appointment and the eligibility requirements that pertain to them and to the selection of Election Day clerks. Included in this notification will be the number of clerks that each precinct should have in addition to the election judge and alternate judge. The election judges and/or the alternates are responsible for recruiting and supervising their clerks.

- (D) All election workers must agree to attend training sessions as determined by the Election Officer. Costs for these training sessions and compensation for attendees will be included as part of the election services costs.
- (E) During any election and any subsequent runoff election that involves entities in addition to the Participating Entity, the Election Officer will work with all parties to find a plan that can be agreed upon regarding the designation of polling places. If agreement cannot be reached, the Election Officer will resolve the differences. In all cases, the Election Officer has sole discretion to determine whether polling place changes are necessary.

SECTION 5. PAYMENTS FOR ELECTION SERVICES

- (A) Costs and payments for the use of voting equipment are addressed separately in Section 6 of this Agreement.
- (B) Requests for Election Services. For each election the Participating Entity desires the Election Officer to conduct, the Participating Entity must submit a written request to the Election Officer that describes the general nature of the election and specifies the date of the election.
- (C) Cancellations. On or before 11:59 p.m. on the 68th day before an election for which the Participating Entity has requested election services, the Participating Entity shall notify the Election Officer as to whether the Participating Entity anticipates the cancellation of its election, and on or before 11:59 p.m. on the 60th day before the election the Participating Entity shall notify the Election Officer as to whether the Participating Entity will cancel that election. If the Election Officer receives written notice from the Participating Entity on or before 11:59 p.m. of the 60th day before an election that the Participating Entity's election will be cancelled in accordance with Subchapters C and D of Texas Election Code Chapter 2, the Contracting Officer shall only be entitled to receive the actual expenses incurred before the date of cancellation in connection with the election and an administrative fee of \$100.
- (D) Notice, Cost Estimate, Initial Invoicing, and Initial Payment.
 - (1) Notwithstanding the provisions in Section 9(B), the County and the Participating Entity agree that notice under Section 5 can be provided via email. The following email address will be used for email communications to or from the County pursuant to Section 5: elections@traviscountytexas.gov, with a copy to ElectionEntities@traviscountytexas.gov. The Participating Entity has designated the City Secretary as the Participating Entity's representative for sending and receiving email communications under Section 5, and the Participating Entity designates the following email

address as the Participating Entity's email address for sending and receiving email communications pursuant to Section 5: peyton.standifer@elgintexas.gov.

- (2) Initial Cost Estimate. On or before the 60th day before an election for which the Participating Entity has requested election services, the Election Officer will mail and/or email the Participating Entity a cost estimate for conducting the election. The cost estimate will include an administrative fee that is equal to 10% of the total estimated cost of conducting the Participating Entity's election, excluding the costs of voting equipment. In the event of a joint election, the cost estimate will reflect that election costs will be divided on a pro rata basis among all entities involved in the election in the manner set forth in this Section 5. The proportional cost for the Election Officer to conduct each participating entity's election will be calculated by dividing the number of registered voters in the territorial jurisdiction of each participating entity by the total number of registered voters for all of the participating entities involved in the joint election and multiplying that quotient by the total cost of the election. The product of these numbers is the pro rata cost share for each participating entity. The Participating Entity acknowledges and understands that if any other participating entity listed in the cost estimate cancels its election, each remaining participating entity's pro rata cost (including the Participating Entity's pro rata cost share) will result in a proportionate cost increase.
- (3) Initial Invoice and Initial Payment. Along with the initial cost estimate, the Election Officer will also include an initial invoice for the Participating Entity to pay 60% of the initial cost estimate. The Participating Entity must pay the County the amount specified in each invoice no later than 30 days after the Participating Entity's receipt of the invoice.
- (4) Runoff Elections. For each runoff election the Participating Entity has requested that the Election Officer conduct, the Participating Entity must make a payment equal to 60% of the projected costs for the runoff election no later than three business days after receiving that cost estimate from the Election Officer. The projected share of election costs will include an administrative fee that is equal to 10% of the total estimated cost of conducting the Participating Entity's runoff election, excluding the costs of voting equipment.
- (5) Each party may change its respective email addresses for email communications under this Section 5, without the need to amend this Agreement, by sending notice to the other party in accordance with Section 9(B).

- (F) Final Accounting and Final Invoice. The County will send the Participating Entity a final invoice of election expenses not later than 90 days after an election unless the Election Officer notifies the Participating Entity during that 90-day period following the election that the Election Officer requires additional time to send a final invoice to the Participating Entity. The final invoice will include a listing of additional costs incurred at the Participating Entity's behalf and specify the total payment due from the Participating Entity for any unpaid portion of the Participating Entity's costs.
- (1) Within 30 days after receipt of an election cost invoice setting forth the Election Officer's actual contract expenses and charges incurred in the conduct of the election, the Participating Entity shall pay the Election Officer the balance due on each final invoice no later than 30 days after the Participating Entity's receipt of that invoice.
 - (2) A refund may be due from the County to the Participating Entity if the final costs are lower than the amount already paid by the Participating Entity or if, at the end of the calendar year, the County Auditor's Office makes adjustments to the election workers' payroll and the amount already paid by the Participating Entity for election worker payroll costs exceeds the payroll amounts calculated by the County Auditor's Office.
- (G) The Participating Entity shall promptly review an election invoice and any supporting documentation when received from the County. The Participating Entity may audit, during the County's normal business hours, relevant County election or accounting records upon reasonable notice to the County. The Participating Entity shall pay the entire final invoice or the undisputed portion of the final invoice not later than the 30th day after receiving the invoice. Failure by the Participating Entity to timely pay an invoice in full may impact the Election Officer's participation in future elections with the Participating Entity.

SECTION 6. PAYMENTS FOR USE OF VOTING EQUIPMENT

- (A) The Election Officer shall conduct elections using a voting system certified by the Secretary of State in accordance with the Texas Election Code and that has been approved for use by the Travis County Commissioners Court unless otherwise agreed upon by the Participating Entity, the Travis County Clerk, and the Travis County Commissioners Court.
- (B) The Participating Entity shall make payments to Travis County as consideration for the use of the County's voting equipment.

- (1) For each election the Election Officer conducts for the Participating Entity after January 1, 2026, through January 1, 2027, the Participating Entity shall pay (a) the sum of 5% of the cost of the electronic voting system equipment installed at a polling place and 5% for each unit of other electronic equipment used by the Travis County Clerk's Office to conduct the election or provide election services, if the sum is greater than \$100.00, and (b) \$100.00 if the sum described in (a) is \$100.00 or less.
 - (2) In this Agreement "other electronic equipment" includes ballot marking devices, ballot scanners, ballot printers, ballot tabulators, electronic pollbooks, and ballot programming software.
- (C) Payment by the Participating Entity to the County for voting equipment is due no later than 30 days after the Participating Entity's receipt of an invoice from the County.
 - (D) If the County acquires additional equipment, different voting equipment, or upgrades to existing equipment during the term of this Agreement, the charge for the use of the equipment may be renegotiated.

SECTION 7. ADDITIONAL EARLY VOTING LOCATIONS

- (A) All of the Participating Entity's voters within Travis County will have access to all the Travis County Early Voting sites in each election at no additional cost.
- (B) If the Participating Entity desires to have one or more early voting sites that are in addition to those sites the Election Officer has already selected for a specific election, the Participating Entity must submit the request to the Election Officer no later than 60 days before the election. The Election Officer will work with the Participating Entity to explore whether adding the location is appropriate for that election. Notwithstanding any provision to the contrary, the Election Officer has sole discretion to determine whether to provide any additional early voting sites requested by the Participating Entity.
- (C) If the Election Officer agrees that adding a proposed location is appropriate for that election, the Election Officer will thereafter provide a written estimate to the Participating Entity that sets forth the estimated cost for providing the additional early voting location(s) and the deadline by which the cost estimate must be paid. The Participating Entity will be responsible for the full cost of the additional site(s) that is being requested. If after receiving the cost estimate, the Participating Entity desires to move forward with having the additional early voting location(s), the Participating Entity will notify the Election Officer and include payment of the cost estimate with the Participating Entity's notice to the Election Officer no later than the deadline specified in the Election Officer's cost estimate.

SECTION 8. COMMUNICATIONS

- (A) The Participating Entity and the Election Officer shall each designate a member of their staff to serve as the primary contact for the respective offices under this Agreement and provide the name and contact information for that individual to the other party. Each party may change their designated staff members by sending notice to the other party without the further need to amend this Agreement.
- (B) Throughout the term of this Agreement, the Participating Entity and the County will engage in ongoing communications on issues related to Participating Entity elections, the use of County's voting equipment, and the delivery of services under this Agreement and, when necessary, the County Clerk, Elections Division staff members, and other election workers shall meet with the Participating Entity to discuss and resolve any problems which might arise under this Agreement.
- (C) The Election Officer shall be the main point of media contact for election information related to election administration. The Participating Entity designates the City Secretary to serve as the main point of contact for media inquiries related to the content of the Participating Entity's ballot or candidates.

SECTION 9. MISCELLANEOUS PROVISIONS

- (A) Amendment/Modification. Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing and duly executed by the parties hereto. No official, representative, agent, or employee of the County has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the Commissioners Court of Travis County, Texas. No official, representative, agent, or employee of the Participating Entity has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the Participating Entity. Dyana Limon-Mercado, Travis County Clerk (or her successor), may propose necessary amendments or modifications to this Agreement in writing in order to conduct a joint election smoothly and efficiently, except that any such proposals must be approved by the Commissioners Court of the County and the governing body of the Participating Entity.
- (B) Notice. Unless otherwise provided herein, any notice to be given hereunder by any party to the other shall be in writing and may be affected by personal delivery, by certified mail, or by common carrier. Notice to a party shall be addressed as follows:

THE CITY OF ELGIN

Peyton Standifer, City Secretary
310 North Main Street
Elgin, Texas 78621

TRAVIS COUNTY

Honorable Dyana Limon-Mercado, Travis County Clerk (or her successor)
1000 Guadalupe Street, Room 222
Austin, Texas 78701

Cc: Honorable Delia Garza, Travis County Attorney (or her successor)
314 West 11th Street, 5th Floor
Austin, Texas 78701

Notice by hand-delivery is deemed effective immediately, notice by certified mail is deemed effective three days after deposit with a U.S. Postal Office or in a U.S. Mail Box, and notice by a common carrier, is deemed effective upon receipt. Each party may change the address for notice to it by giving notice of such change in accordance with the provisions of this Section. When notices by email are permitted by this Agreement, (1) the notice is deemed effective upon the day it is sent if the email is received before 5:00 p.m. on a business day; (2) the notice is deemed effective on the first business day after the email was received if the email was received after 5:00 p.m. on a business day or anytime on a Saturday or Sunday. In this Agreement, "business day" means any weekday that is not a holiday designated by the Travis County Commissioners Court.

- (C) Force Majeure. In the event that the performance by the County of any of its obligations or undertakings hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party hereto or in privity thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.
- (D) Venue and Choice of Law. The Participating Entity agrees that venue for any dispute arising under this Agreement will lie in the appropriate courts of Austin, Travis County, Texas. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the United States of America.
- (E) Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and also supersedes all prior agreements, including prior election services contracts and prior agreements to conduct joint elections. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of

no force or effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.

- (F) Severability. If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement. Parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.
- (G) Breach. In the event that Participating Entity or County breaches any of its obligations under this Agreement, the non-breaching party shall be entitled to pursue any and all rights and remedies allowed by law.
- (H) Payments from Current Revenues. Payments made by the Participating Entity in meeting its obligations under this Agreement shall be made from current revenue funds available to the governing body of the Participating Entity. Payments made by the County in meeting its obligations under this Agreement shall be made from current budget or revenue available to the County.
- (I) Other Instruments. The County and the Participating Entity agree that they will execute other and further instruments, or any documents as may become necessary or convenient to effectuate and carry out the purposes of this Agreement.
- (J) Third Party Beneficiaries. Except as otherwise provided herein, nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto, any benefits, rights or remedies under or by reason of this Agreement.
- (K) Joint Election Agreements. The County and the Participating Entity expressly understand and acknowledge that each may enter into other joint election agreements with other jurisdictions, to be held on Election Day and at common polling places covered by this Agreement.
- (L) Mediation. When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section

154.053 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term “confidential” as used in this Agreement has the same meaning as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

- (M) Addresses for Payments. Payments made to the County, or the Participating Entity under this Agreement shall be addressed to following respective addresses:

Travis County Clerk – Elections Division
P.O. Box 149325
Austin, Texas 78714

THE CITY OF ELGIN
Peyton Standifer, City Secretary
310 North Main Street
Elgin, Texas 78621

- (N) Effective Date. This Agreement is effective upon execution by both parties and remains in effect until either party terminates this agreement for any reason upon providing 60 days written notice to the other party.
- (O) Reference of Time. All times referenced in this Agreement are to Central Time, and in all instances, the time-stamp clock used by the Travis County Clerk’s Office at 5501 Airport Boulevard in Austin, Texas is the official clock for determining the correct time.
- (P) Signatures. The individuals below have been authorized to sign this Agreement.

IN TESTIMONY WHEREOF, the parties hereto have executed this Agreement in multiple copies, each of equal dignity, and this Agreement takes effect on the date it is fully executed by the Participation Entity, the Travis County Judge (on behalf of the Travis County Commissioners Court), and the Travis County Clerk.

[Signatures on following page]

THE CITY OF ELGIN

BY: _____
Theresa Y. McShan
Mayor

DATE: _____

TRAVIS COUNTY

BY: _____
Dyana Limon-Mercado (or her successor)
County Clerk

DATE: _____

Election Services Agreement



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Discussion and Possible Action Regarding a Newly Elected Council Onboarding Outline

DEPARTMENT: Executive

PROPOSED ACTION: Discussion and possible action regarding establishing a newly elected Council Member onboarding process

BACKGROUND:

Purpose:

The purpose of this onboarding procedure is to establish a structured onboarding process that ensures new officials begin their service with clarity, confidence, and a foundation in the essential functions of city governance. Consistent onboarding seeks to strengthen the effectiveness of the governing body, reduce preventable errors, and promote professionalism that facilitates newly elected officials to participate fully and responsibly in council deliberations from their first meeting forward.

Program Overview

- Responsible Parties: City Council & Mayor
- Facilitators: Mayor, Council Members, City Manager, HR Director, Finance Director, EDC Director, and other relevant staff
- Timing: The Saturday morning following the swearing-in ceremony
- Duration: 3–4 hours
- Format: Five structured sections combining presentation, discussion, and interactive practice

Onboarding Procedure Outline

Section 1 — Introductions & City Staff Overview

Establish a clear understanding of the organizational structure and the professional resources available to newly elected officials.

Section 2 — Reference Materials Overview

Ensure new officials understand the purpose and priority of the materials provided to them.

Section 3 — Legal & Procedural Foundations (TOMA, PIA, Robert's Rules, Executive session)

Provide essential legal and procedural knowledge to prevent early mistakes.

Section 4 — Mock Council Meetings (Two Sessions Minimum)

Build confidence through hands-on practice with real-world scenarios.

Section 5 — Open Question & Answer Session

Provide an opportunity for new officials to clarify uncertainties, explore real-world scenarios, and receive guidance in a supportive environment.

Conclusion

A structured and consistent onboarding process is essential for building a knowledgeable, confident, and effective governing body. We hope this process will facilitate success for both the newly elected official(s) and the City of Elgin.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {} included {} not included in the current-year budget {X} N/A

RECOMMENDATION:

Staff has no recommendations.

ATTACHMENTS:

None

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- { } Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.