



ELGIN CITY COUNCIL MINUTES
February 3, 2026
6:30 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30 PM.

ROLL CALL

Mayor McShan called roll. Mayor McShan stated that Mayor Pro Tem Brashar was absent due to a family illness. Deputy Mayor Pro Tem Love motioned to excuse Mayor Pro Tem Brashar. Council Member Gibson seconded the motion. All voted in favor. The motion carried.

Present:

Theresa Y. McShan, Mayor
Arthur Gibson III, Council Member, Ward 1
Joy Casnovsky, Council Member, Ward 1
Chuck Swain, Council Member, Ward 2
YaLecia Love, Deputy Mayor Pro Tem, Ward 2
Tiffany St. Pierre, Council Member, Ward 3
Al Rodriguez, Council Member, Ward 3
Liston Crim, Council Member, Ward 4

Absent:

Sue Brashar, Mayor Pro Tem, Ward 4

Staff:

Robert Eads, City Manager
Peyton Standifer, City Secretary
Mark Schroeder, City Attorney
Kaley Frye, Economic Development Director
Beau Perry, Development Services Director/City Engineer
Kristina Alvarez, Main Street Manager
Heather Fowler, Library Services Manager
Todd Johnson, Police Commander
Esmeralda Rangel, Assistant City Secretary
Uriel Campos, Administrative Assistant
Grace Perez, Interim Parks and Recreation Manager
Mathew Decker, Police Sergeant

INVOCATION

Council Member Gibson provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States and the Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

No one in attendance wished to speak.

ANNOUNCEMENTS

1. **Cards for Hospitalized Kids with Elgin First Responders Friday, February 6th 5pm-7pm at Elgin Recreation Center**
Heather Fowler, Library Services Manager, provided this announcement to the Council.
2. **Adult Craft Day Valentines Cards Friday, February 6th at 2pm at Elgin Public Library**
Heather Fowler, Library Services Manager, provided this announcement to the Council.
3. **Story Time with City Council Member Arthur Gibson Tuesday, February 17th at 10:30 AM at Elgin Public Library**
Heather Fowler, Library Services Manager, provided this announcement to the Council.

PRESENTATION

1. **A PROCLAMATION HONORING MARILYN E. JONES, Ph.D**
Mayor McShan read the proclamation. No one was present to receive the proclamation. Mayor McShan stated she would be reading the proclamation at the Hatitude event on Saturday, February 7, 2026, at Firewild to celebrate the beginning of Black History Month.
2. **Annual Presentation by the Chamber of Commerce and Visitor's Center to the City Council**
Heather Bloom, Chamber of Commerce President, provided the annual presentation on the performance of the Visitor's Center to the City Council. Ms. Bloom stated that the Chamber of Commerce and Visitor's Center welcomed 42 visitors from out of Bastrop County with 4 from out of state. The Visitor's Center plans to expand their presence on social media, and engage more visitors that could stay overnight. Ms. Bloom reviewed the signature events throughout 2025 that the Chamber of Commerce and Visitor's Center hosted. For 2026, the Visitor's Center plans to renew their partnership with Main Street, improve the visitor tracking, sell Elgin merchandise, and update the logo and signage.

CITY MANAGERS REPORT

1. **Public Safety Advisory Committee Quarterly Report**
Robert Eads, City Manager, stated the Public Safety Advisory Committee Quarterly Report is available for their review. There were no questions from the Council.
2. **Economic Development Corporation Quarterly Report**
Robert Eads, City Manager, stated the Economic Development Corporation Quarterly Report is available for their review. There were no questions from the Council.
3. **Main Street Board Quarterly Report**
Robert Eads, City Manager, stated the Main Street Board Quarterly Report is available for their review. There were no questions from the Council.

4. Explore Elgin (Alvarez)

Robert Eads, City Manager, invited Kristina Alvarez, Main Street Manager, to address the Council. Ms. Alvarez stated that Explore Arts and Culture would be expanded to all year, and not confined to just May. Council Member Casnovsky questioned how the expansion would overlap with the Chamber of Commerce and Visitor's Center. Ms. Alvarez responded that the expansion would coincide with Western Days and added that Main Street recently purchased an American Bus Association membership and is coordinating with Ms. Bloom to attract tour groups to visit the City.

5. Discussion and Possible Action on the Establishment of Date/s in June or July 2026 for a Strategic Planning Session, after the May 2, 2026, Elections in order to reserve date with facilitator and venue

Robert Eads, City Manager, explained that this item was to discuss and possibly set a date in June or July for Strategic Planning. Mr. Eads stated that to find an appropriate facilitator for the planning session, the planning session will need to take place later in the year. There were no questions from the Council.

6. Report on Timeline of the Refunding of Maturing Bonds

Robert Eads, City Manager, explained that the City has maturing bonds that can be called upon to be refunded. The City has a Bond council that will walk them through the process. The City will be able to save \$50,000 to \$60,000 a year by refunding these bonds. Mr. Eads walked the Council through the calendar of events that would take place if the Council chooses to authorize the refunding of the bonds. Mr. Eads stated that this item is for the Council to consider with no action. Discussion followed.

CONSENT AGENDA

1. City Council Regular Meeting Minutes - January 20, 2026

This item was approved on the consent agenda.

2. A RESOLUTION OF THE CITY OF ELGIN, AUTHORIZING THE CITY TO EXECUTE CONTRACTS FOR PROPERTY ACQUISITION FOR THE KENNEDY STREET AND COUNTY LINE ROAD DRAINAGE PROJECTS ALSO KNOWN AS GLO CONTRACT No. 22-085-029-D270 AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)

This item was approved on the consent agenda.

Deputy Mayor Pro Tem Love motioned to approve the consent agenda. Council Member Rodriguez seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE CREATION AND FUNDING OF ONE (1) FULL-TIME EQUIVALENT ADMINISTRATIVE ASSISTANT II POSITION WITHIN THE POLICE DEPARTMENT. (Sanders/Johnson)

Mayor McShan read the title of the item and invited Todd Johnson, Police Commander, to address the Council. Commander Johnson explained that this position is funded by salary savings, and the primary function of this role would be to address Public Information Requests. Deputy Mayor Pro Tem Love questioned the funding for the position. Commander Johnson stated that it would be funded by salary savings, and would not cost the City additional funds. Discussion followed.

Council Member Rodriguez motioned to approve the resolution. Deputy Mayor Pro Tem Love seconded the motion. All voted in favor. The motion carried.

2. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE EMERGENCY SERVICES DISTRICT NUMBER 3 FOR EMERGENCY MEDICAL SERVICES FOR THE TRAVIS COUNTY RESIDENTS OF THE CITY OF ELGIN, TEXAS, AND PROVIDING AN EFFECTIVE DATE.**

Mayor McShan stated that the Council would address New Business Item No. 3 before this item. After addressing New Business Item No. 3, Mayor McShan read the title of the item and adjourned the Council into Executive Session to consult with the City Attorney.

3. **AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A GENERAL ELECTION ON MAY 2, 2026, FOR THE PURPOSE OF ELECTING CERTAIN CITY OFFICIALS: DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATING TO SUCH CITY ELECTION (Standifer)**

Mayor McShan read the title of the item, and invited Peyton Standifer, City Secretary, to address the Council. Mrs. Standifer stated that this was a routine item to order the election in May for the eligible positions on the Council. Discussion followed regarding polling places.

Council Member Crim motioned to approve the ordinance. Council Member Rodriguez seconded the motion. All voted in favor. The motion carried.

EXECUTIVE SESSION

Mayor McShan read the title of the item, stated that the Council would also be consulting with the City Attorney regarding New Business Item No. 2 in Executive Session, and adjourned the meeting into Executive Session at 7:15PM.

1. **The City Council will convene in Executive Session pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) to seek legal advice from the City Attorney regarding Wastewater Treatment Plant No. 2, including legal issues related to the City's rights, obligations, regulatory matters, real property interests, and potential claims or litigation associated with the facility.**

RECONVENE

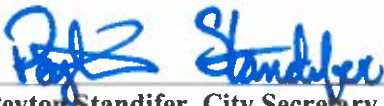
Mayor McShan reconvened the meeting into open session at 8:17PM.

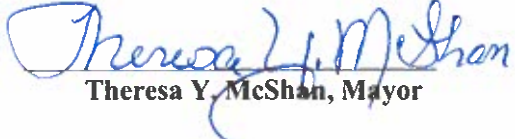
Mayor McShan stated the Council would not be taking any action on New Business Item No. 2, or on the Executive Session item.

ADJOURNMENT

Mayor McShan adjourned the meeting 8:18PM.

ATTEST:


Peyton Standifer, City Secretary


Theresa Y. McShan, Mayor