



ELGIN CITY COUNCIL MINUTES
October 21, 2025
6:30 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30 PM.

ROLL CALL

Mayor McShan called roll.

Present:

Theresa Y. McShan, Mayor
Arthur Gibson III, Council Member, Ward 1
Joy Casnovsky, Council Member, Ward 1
Chuck Swain, Council Member, Ward 2
YaLecia Love, Deputy Mayor Pro Tem, Ward 2
Tiffany St. Pierre, Council Member, Ward 3
Al Rodriguez, Council Member, Ward 3
Liston Crim, Council Member, Ward 4
Sue Brashar, Mayor Pro Tem, Ward 4

Staff:

Robert Eads, Interim City Manager
Peyton Standifer, City Secretary
Mark Schroeder, City Attorney
Kaley Frye, Interim Economic Development Director
Michael Gonzales, Public Works Director
Chris Noble, Chief of Police
Beau Perry, Development Services Director/City Engineer
Pamela Sanders, Human Resources Director
Sonia Browder, Media Specialist
Elizabeth Marzec, Recreation & Leisure Services Manager
Todd Johnson, Police Commander
Esmeralda Rangel, Assistant City Secretary
Terry Fowler, Public Works
Michael De La Rosa, Police Sergeant
Melissa Lipiec, Planning Technician

INVOCATION

Mayor Pro Tem Brashar provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States and the Pledge of Allegiance to the Texas Flag.

PUBLIC HEARING

- 1. PUBLIC HEARING ON AN ORDINANCE AMENDING CHAPTER 20 FLOODS, SEC. 20-19, SEC. 20-21 THROUGH SEC. 20-29, SEC. 20-49 THROUGH SEC. 20-53, SEC. 20-80 THROUGH SEC. 20-82; REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, 2013; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.**

Mayor McShan read the caption of the Public Hearing. No one in attendance wished to speak. Mayor McShan closed the Public Hearing.

PUBLIC COMMENT

Keith Simpson, Emergency Services District No. 3 Commissioner, provided an update on the ESD No. 3. He stated that on October 15th the Bastrop County Emergency Services District #3 Board of Commissioners voted to transition to an ESD-operated EMS. The target to complete this transition is October of 2026. In the interim period, Acadian ambulance will continue providing services.

Daniel Phillhower, Windy Ridge Road, owner of the Elgin Courier and other newspaper outlets, addressed the Council regarding Proposition L of the proposed Elgin City Charter amendments. He expressed concern that the proposed language was vague and open to interpretation. He emphasized the importance of maintaining a verifiable, permanent, and unalterable record, noting that Texas law requires municipalities to publish notices in a newspaper. He highlighted the value of passive discovery in print publications compared to the lower likelihood of residents seeking out notices on a website.

ANNOUNCEMENTS

- 1. Bastrop County Cares and City of Elgin CARTS Bus Passes Program (Marzec)**
Elizabeth Marzec, Recreation & Leisure Services Manager, introduced Maddy from Bastrop County Cares, Health Access Coordinator, to discuss a new program now available at the Recreation Center and Library. The program offers free CARTS passes to assist residents in accessing medical and social services.
- 2. Prime Timer Craft - Decorative Ghost Votives Monday, October 20th at the Elgin Recreation Center**
Elizabeth Marzec, Recreation Program Manager, provided the Council with information on this announcement.
- 3. Lanterns of Remembrance Wednesday, October 22nd at the Elgin Recreation Center**
Elizabeth Marzec, Recreation Program Manager, provided the Council with information on this announcement.
- 4. Trees 101: Planting for Success Sunday, October 26th at the Elgin Recreation Center**
Elizabeth Marzec, Recreation Program Manager, provided the Council with information on this announcement.
- 5. 38th Annual Hogeye Festival Saturday, October 25th in Downtown Elgin**
Elizabeth Marzec, Recreation Program Manager, provided the Council with information on this announcement.

PRESENTATION

1. A PROCLAMATION HONORING RONALD D. CREPPON'S YEARS OF SERVICE AS A MEMBER OF THE PLANNING AND ZONING COMMISSION

Mayor McShan read the proclamation, and presented to Ronald Creppon.

2. A PROCLAMATION HONORING S.H. MCSHAN'S YEARS OF SERVICE AS A MEMBER OF THE BOARD OF ADJUSTMENTS

Mayor Pro Tem Brashar read the proclamation, and presented to S.H. McShan.

3. Presentation of the Annual Audit Report for the period ending September 30, 2024, by BrooksWatson &Co. PLLC.

Mayor McShan invited Mike Brooks from Brooks and Watson to address the Council and provide the presentation of the annual audit report. Mr. Brooks began by explaining the audit process and reported that the City received an unmodified opinion. He reviewed several financial highlights, including revenues and expenses excluding utility funds, as well as changes in fund balance for governmental funds, noting a reduction in the General Fund and Capital Projects Fund. He noted that two letters accompanied the audit: one was the required auditor's disclosure letter; the second contained findings and recommendations for the City's consideration. Mr. Brooks answered questions from the Council. Mayor McShan stated that since they had just received the audit there would be a workshop to review the documents presented. Discussion followed.

CITY MANAGERS REPORT

1. Discussion about Audit Findings

Robert Eads, Interim City Manager, presented a slide that listed out the history of audit findings from the past, present, and anticipated. Mr. Eads invited Pamela Sanders, Human Resources Director/Interim Finance Director, to provide clarification to the Council. Mr. Eads and Mrs. Sanders answered questions from the Council. Discussion followed.

2. Discussion over the Approved 2025 Tax Rate

Robert Eads, Interim City Manager, provided clarification regarding recent discussions about Senate Bill 1851 (SB 1851) and its implications for municipal operations. He noted that the Texas Municipal League (TML) issued an opinion interpreting the legislation as taking effect beginning in the 2026 tax year, which would affect the Fiscal Year 2026-2027, showing that the City's current adopted tax rate does not violate this. Mr. Eads answered questions from the Council and discussion followed.

3. Update on the Cost Incurred by Fee Waivers for Special Events in the City of Elgin (Marzec/Gonzalez)

Elizabeth Marzec, Recreation & Leisure Services Manager, noted that the Council's packet includes two memos prepared in response to a question raised at the September 16th City Council meeting regarding the amount of money the City spends on fee waivers. The memos detail all waivers granted. Public Works support, Police Department services, park rentals, street closures, and other City services were all taken into account for each of these waivers to give the Council an accurate estimate.

4. Historic Review Board Quarterly Report

Robert Eads, Interim City Manager, invited the Council to view the report in their packet and requested any questions. Council Member Casnovsky requested an update on the

Crosswalks of Unity Project from Beau Perry. Beau Perry, Development Services Director/City Engineer, reported that the local TxDOT office was reviewing the matter. He explained that TxDOT outlined three options: first, remove the crosswalks within 30 days; second, submit a removal plan, if additional time beyond 30 days is necessary; or provide stamped and sealed plans demonstrating compliance with FHWA and the Texas Municipal Traffic Control Devices' standards. Mr. Perry stated that the City is seeking an exemption to retain the crosswalks and that staff will prepare documentation to support the crosswalk's safety and traffic compliance. Submissions must be made within the 30-day period if an exemption is requested. Mr. Perry answered questions from the Council.

5. Notification of the Appointment of Kaley Frye as the Economic Development Director by the Economic Development Corporation

Robert Eads, Interim City Manager, notified the City Council that on October 8th, the EDC Board met and appointed Kaley Frye, previously Interim Director, as the Director of the EDC.

CONSENT AGENDA

1. City Council Special Meeting Minutes - September 9, 2025

This item was approved on the consent agenda.

2. City Council Regular Meeting Minutes - September 16, 2025

This item was approved on the consent agenda.

3. City Council Work Session Minutes - September 23, 2025

This item was approved on the consent agenda.

4. Possible Action to Approve the Waiver of the Noise Ordinance for the Hogeye Street Dance on Friday, October 24th, Through Midnight. (Gonzalez)

This item was approved on the consent agenda.

5. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, RATIFYING PAYMENT AND AUTHORIZATION OF THE REPAIR OF PUMP FOUR AT THE WATER TREATMENT PLANT AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)

This item was approved on the consent agenda.

6. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING A ROUTINE PAYMENT TO WGA ENGINEERS FOR DESIGN OF THE WASTEWATER TREATMENT PLANT 2; AND MAKING CERTAIN FINDINGS RELATED THERETO (GONZALEZ)

This item was approved on the consent agenda.

Council Member Crim made a motion to approve the consent agenda. Deputy Mayor Pro Tem seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. AN ORDINANCE AMENDING CHAPTER 20 FLOODS, SEC. 20-19 THROUGH SEC. 20-29, SEC. 20-49 THROUGH SEC. 20-53, SEC. 20-80 THROUGH SEC. 20-82; REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, 2013; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS. (LIPIEC)

Mayor McShan noted that this item was the same as the public hearing and invited Beau Perry, Development Services Director/City Engineer, to provide additional details. Mr. Perry

recapped that the Planning & Zoning Commission had held workshops to discuss sections of the Code for the City. Currently, if you are building a structure, the base of the structure is required to be at or above the 100-year floodplain. The proposed change would require the base of structures to be at least one foot above or higher than the 100-year floodplain, ensuring that buildings are elevated higher than the 100-year floodplain. This proposed change would apply to new buildings only, as it is not retroactive.

Council Member Casnovsky made a motion to approve the ordinance. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried.

EXECUTIVE SESSION

The City Council did not adjourn into executive session.

RECONVENE

ADJOURNMENT

Mayor McShan adjourned the meeting at 8:05 PM.

ATTEST:


Theresa Y. McShan, Mayor


Peyton Standifer, City Secretary