



ELGIN CITY COUNCIL REGULAR MEETING MINUTES
September 2, 2025
6:00 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:00 PM.

EXECUTIVE SESSION

Mayor McShan read the three titles for the Executive Session, and adjourned the meeting into executive session at 6:01 PM.

1. **Section 551.074, Texas Government Code (Personnel Matters): To discuss Interim City Manager assignments and duties.**
2. **Section 551.074 – Personnel Matters. Deliberation regarding the process for hiring a new City Manager, including discussion of candidate qualifications, recruitment and selection methods, and consideration of interim management arrangements pending the appointment of a new City Manager.**
3. **Section 551.071 – Consultation with Attorney. Consultation with the City Attorney regarding legal issues related to the City Manager recruitment process and the use of interim appointments.**

RECONVENE

Mayor McShan reconvened the meeting at 6:42 PM. There was no action taken.

ROLL CALL

Mayor McShan called roll. Mayor McShan stated that Mayor Pro Tem Brahar was out on medical leave. Council Member Casnovsky made a motion to approve her absence. Deputy Mayor Pro Tem Love seconded the motion. All voted in favor. The motion carried.

Present:

Theresa Y. McShan, Mayor
Arthur Gibson III, Council Member, Ward 1
Joy Casnovsky, Council Member, Ward 1
Chuck Swain, Council Member, Ward 2
YaLecia Love, Deputy Mayor Pro Tem, Ward 2
Tiffany St. Pierre, Council Member, Ward 3
Al Rodriguez, Council Member, Ward 3
Liston Crim, Council Member, Ward 4

Absent:

Sue Brashar, Mayor Pro Tem, Ward 4

Staff:

Isaac Turner, Interim City Manager
Peyton Standifer, City Secretary
Mark Schroeder, City Attorney
Kaley Frye, Interim Economic Development Director
Michael Gonzales, Public Works Director
Pamela Sanders, Human Resources Director
Sonia Browder, Media Specialist
Elizabeth Marzec, Recreation Program Manager
Todd Johnson, Police Commander
Aaron Crim, Police Commander
Esmeralda Rangel, Assistant City Secretary
Lori Lankford, Gradient Solutions Consultant
Grace Perez, Program Coordinator
Yadira Duque, Court Administrator
Amanda Carter, Municipal Court Judge
Nathan Nietsch, Police Detective

INVOCATION

Mayor McShan provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States and the Pledge of Allegiance to the Texas Flag.

PUBLIC HEARING

Mr. Turner explained to Council that there would be a brief budget presentation, which he recommended they review prior to the public hearings. Council agreed. Ms. Sanders then provided the presentation, highlighting revenue growth projections, funding of existing positions, the comprehensive compensation and benefits study, the proposed COLA increase, total appropriations of funds, general fund expenditures, property tax rate, distribution of property taxes, and the voter-approval tax rate.

1. PUBLIC HEARING on 5-Year Capital Improvement Projects for FY 2025-2026 for the City of Elgin, Texas

Mayor McShan read the caption of the Public Hearing. No one in attendance wished to speak. Mayor McShan closed the Public Hearing.

2. PUBLIC HEARING and FIRST READING on the Proposed FY 2025-2026 Annual Budget for the City of Elgin, Texas

Mayor McShan read the caption of the Public Hearing. No one in attendance wished to speak. Mayor McShan closed the Public Hearing.

3. PUBLIC HEARING and FIRST READING on Proposed FY 2025-2026 Property Tax Rate for the City of Elgin, Texas

Mayor McShan read the caption of the Public Hearing. No one in attendance wished to speak. Mayor McShan closed the Public Hearing.

PUBLIC COMMENT

There were no public comments.

ANNOUNCEMENTS

1. **Planting Fall Veggies at Elgin Public Library on Saturday, September 6, 2025, from 11AM-1PM**

Elizabeth Marzec, Recreation Program Manager, provided the Council with information on this announcement.

2. **Adult Co-Ed Kickball League at the Elgin Recreation Center in October and November**

Elizabeth Marzec, Recreation Program Manager, provided the Council with information on this announcement.

3. **Coffee with a Cop at the Elgin Recreation Center on September 08, 2025, from 8AM-10AM**

Elizabeth Marzec, Recreation Program Manager, provided the Council with information on this announcement.

4. **Sip Shop & Stroll in Downtown Elgin is on September 11, 2025, at 5PM**

Elizabeth Marzec, Recreation Program Manager, provided the Council with information on this announcement.

5. **Hogeye Volunteer Meeting is on September 10, 2025, at 6:30PM**

Elizabeth Marzec, Recreation Program Manager, provided the Council with information on this announcement.

PRESENTATION

1. **A PROCLAMATION RECOGNIZING HISPANIC HERITAGE MONTH IN THE CITY OF ELGIN**

Mayor McShan read the proclamation. Grace Perez, Rec Center Program Coordinator, received the proclamation from Mayor McShan.

CITY MANAGERS REPORT

1. **Presentation by Interim City Manager**

Mr. Turner gave a farewell speech addressing the City Council, City staff, leadership team, and the residents of the City. He also invited everyone to a farewell party on Thursday, Sept 3rd, from 4:30 -6:00 PM. Mayor McShan also expressed her gratitude towards Mr. Turner and all he has done for the council.

2. **Update on Strategic Planning Goal: Secure Healthcare Services (Frye)**

Ms. Frye provided a presentation updating Council on healthcare statutes. She reported that the City has met with Ascension and is in contact with their rural marketing director, and noted that Ascension is expanding primary care along with additional services. She also stated that other providers have purchased land in the area.

CONSENT AGENDA

1. **City Council Work Session Minutes - August 12, 2025**

This item was approved on the consent agenda.

2. **City Council Regular Meeting Minutes - August 19, 2025**

This item was approved on the consent agenda.

3. Authorize the Interim City Manager to Execute the Amended Interlocal Agreement with Emergency Services District No. 3 for Emergency Medical Services

This item was approved on the consent agenda.

Council Member Rodriguez made a motion to approve the consent agenda as presented. Deputy Mayor Pro Tem seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING AND ADOPTING THE 2025-26 FIVE-YEAR CAPITAL IMPROVEMENT PLAN, A REPORT ON ANTICIPATED CAPITAL EXPENDITURES AND PROJECTS FOR ALL MUNICIPAL OPERATIONS; AND PROVIDING FOR RELATED MATTERS. (FINANCE AND PUBLIC WORKS)

Mr. Turner stated that although no specific presentation was being made, he wanted to remind Council and the public that in March of next year, there would be an opportunity to review the City's finances and potentially consider funding new capital projects at that time. Ms. Sanders added that staff intends to continue projects currently funded through other sources.

Deputy Mayor Pro Tem Love made a motion to approve the resolution. Council Member Crim seconded the motion. All voted in favor. The motion carried.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING STREET CLOSURES AND WAVING ASSOCIATED FEES WITH THE SAME FOR THE ELGIN CHAMBER OF COMMERCE AWARDS BANQUET 2025 AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ/OSBORN)

Mr. Gonzalez addressed Council, explaining that event requests are reviewed by City staff, including the Elgin Police Department, Public Works Department, and Downtown Management. For this particular event, he noted there would be some facilitation required from Public Works and the Police Department, as outlined in the Council packet, and stated he was available for any follow-up questions. Veronica Seever, President of the Elgin Chamber of Commerce, presented to the Council and described the event as an opportunity to celebrate both the heart of the community and its businesses. She presented an overview of the event layout plan, which included closing Central Avenue from Main Street to Avenue C, and provided additional event details, including the presentation of ten awards. Ms. Seever also addressed questions raised by the Council. Discussion continued.

Council Member Rodriguez made a motion to approve the resolution. Council Member Crim seconded the motion. All voted in favor. The motion carried.

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH AMANDA CARTER OF ELGIN, TEXAS RE-APPOINTING HER AS JUDGE OF THE CITY OF ELGIN MUNICIPAL COURT IN ACCORDANCE WITH THE CITY CHARTER; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.

Judge Amanda Carter stated that, by law, her contract is subject to renewal every two years, and she was present to request reappointment. There were no questions from the Council.

Deputy Mayor Pro Tem Love made a motion to approve the resolution. Council Member Gibson seconded the motion. All voted in favor. The motion carried.

4. **AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, GRANTING TO SIENERGY GAS, LLC A FRANCHISE TO FURNISH AND SUPPLY GAS TO THE GENERAL PUBLIC IN THE CITY OF ELGIN, BASTROP AND TRAVIS COUNTIES, TEXAS, AND TO TRANSPORT, DELIVER, SELL, AND DISTRIBUTE GAS IN AND OUT OF AND THROUGH SAID MUNICIPALITY FOR ALL PURPOSES; PROVIDING FOR THE PAYMENT OF A FEE OR CHARGE FOR THE USE OF THE STREETS, ALLEYS, AND PUBLIC WAYS; AND PROVIDING A SEVERABILITY CLAUSE, A PENALTY CLAUSE, AND AN EFFECTIVE DATE. (GONZALEZ)**

Mr. Gonzalez stated that this was the second reading of the ordinance previously presented, noting that there would be one additional reading on September 16th. He explained that the ordinance presented a standard franchise agreement in order to bring gas services to the West side of town.

No action was taken.

5. **(First Reading) AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ELGIN, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE (TURNER & SANDERS)**

Deputy Mayor Pro Tem made a motion to ratify the property tax increase reflected in the proposed budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026 which raises more revenue from property taxes than the previous year. Council Member Crim seconded the motion. All voted in favor. The motion carried.

Council Member Crim made a motion to approve the ordinance on its first reading adopting the proposed budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026. Deputy Mayor Pro Tem seconded the motion. All voted in favor. The motion carried.

6. **(First Reading) AN ORDINANCE LEVYING AD VALOREM TAXES FOR MAINTENANCE AND OPERATION SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ELGIN, TEXAS, AND PROVIDING FOR APPORTIONMENT OF SAID LEVY; PROVIDING FOR PENALTIES AND INTEREST; AND PROVIDING FOR AN EFFECTIVE DATE. (TURNER & SANDERS)**

Council Member Casnovsky made a motion to approve the ordinance on its first reading levying property taxes for the tax year 2025 that the property tax rate be increased by the adoption of a tax rate of \$0.619296 per 100 dollars valuation and is comprised of the M&O rate being \$0.501934 and the interest and sinking rate being \$0.117362, which is effectively a total of 8.64% increase in the tax rate. Deputy Mayor Pro Tem Love seconded the motion. All voted in favor. The motion carried.

EXECUTIVE SESSION

Mayor McShan read the three items for Executive Session, and adjourned the meeting into executive session at 7:31 PM.

1. **Section 551.074, Texas Government Code (Personnel Matters): To discuss Interim City Manager assignments and duties.**
2. **Section 551.074 – Personnel Matters. Deliberation regarding the process for hiring a new City Manager, including discussion of candidate qualifications, recruitment and selection methods, and consideration of interim management arrangements pending the appointment of a new City Manager.**
3. **Section 551.071 – Consultation with Attorney. Consultation with the City Attorney regarding legal issues related to the City Manager recruitment process and the use of interim appointments.**

RECONVENE

Mayor McShan reconvened the meeting at 8:09 PM. There was no action taken.

ADJOURNMENT

Council Member Crim reminded the Council of the school groundbreaking ceremony for Legacy Oak scheduled for Thursday morning. Mayor McShan also reminded the Council of Mr. Turner's farewell party on Thursday at 4:00 p.m.

Mayor McShan adjourned the meeting at 8:10 PM.

ATTEST:


Peyton Standifer, City Secretary


Theresa Y. McShan, Mayor