



**ELGIN CITY COUNCIL AGENDA
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
September 16, 2025
6:30 PM**

Members of the public may watch the meeting at:

https://www.youtube.com/channel/UC3OGBV_IoV0Nr3AqM1jJTzA

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC HEARING

- 1. PUBLIC HEARING ON AN ORDINANCE GRANTING A SPECIFIC USE PERMIT FOR A SHORT-TERM RENTAL LOCATED AT 907 NORTH AVENUE C ON A PARCEL OF LAND KNOWN BY BASTROP COUNTY APPRAISAL DISTRICT AS PARCEL 13622, W & O, BLOCK 6, LOT 3 (E 1/2), CITY OF ELGIN, TEXAS, BASTROP COUNTY, TEXAS, AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS. (PERRY)**

VI. PUBLIC HEARING ON BUDGET AND TAX RATE

This proposed budget will raise more revenue from property taxes than last year's budget by \$830,490 which is a 12.95% increase over last year and of that amount \$268,137 is tax revenue to be raised from new property added to the tax roll this year. Taxpayer Impact: The total tax rate (per \$100 of value) is proposed to be an 8.64% change from 2024 (0.5700 tax rate) to 2025 (0.619296 tax rate). The average homestead taxable value from 2024 (\$265,922) saw a change of 2.63% to 2025 (\$272,924). The tax due on an average homestead increased from \$1,515 in 2024 to \$1,690 in 2025, which is a 11.55% difference. The total tax levy on all properties will see a 12.94% change from \$6,415,020 in 2024 to \$7,245,510 in 2025.

- 1. (Second Reading) AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ELGIN, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS**

THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE.

- 2. (Second Hearing) AN ORDINANCE LEVYING AD VALOREM TAXES FOR MAINTENANCE AND OPERATION SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ELGIN, TEXAS, AND PROVIDING FOR APPORTIONMENT OF SAID LEVY; PROVIDING FOR PENALTIES AND INTEREST; AND PROVIDING FOR AN EFFECTIVE DATE.**

VII. PUBLIC COMMENT

The "PUBLIC COMMENT" item posted on the agenda is reserved for members of the public who would like to address the City Council regarding posted agenda items or non-agenda items. Individuals requesting to speak or address the City Council during the meeting shall do so under the "PUBLIC COMMENT" agenda item. Speakers shall be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts, or information for Council, to the City Secretary prior to commencement of the Council meeting. **As of May 1, 2022, all such public comments will be done IN PERSON. You may email public comments and they will be distributed to each of the Council Members but not read out loud.**

Speaker comments are limited to three (3) minutes. No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a PUBLIC HEARING will allow a member of the public an opportunity to speak during the Public Hearing and does not require a "PUBLIC COMMENT FORM".

Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or Staff Member. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from any personal attacks or derogatory comments directed at any Council Member, Staff Member, other individual, or group.

VIII. ANNOUNCEMENTS

IX. PRESENTATION

- 1. A PROCLAMATION HONORING THE LATE EDDIE COCKRELL SHAW**
- 2. A PROCLAMATION DESIGNATING OCTOBER AS DOMESTIC VIOLENCE AND BULLYING PREVENTION MONTH IN THE CITY OF ELGIN**
- 3. A PROCLAMATION DECLARING SEPTEMBER AS CAPCOG PREPAREDNESS MONTH IN THE CITY OF ELGIN**
- 4. A PROCLAMATION AUTHORIZING RECOGNITION OF SEPTEMBER 22-26, 2025 AS FALLS PREVENTION AWARENESS WEEK IN THE CITY OF ELGIN**
- 5. A PROCLAMATION AUTHORIZING RECOGNITION OF SEPTEMBER 2025 AS SENIOR CENTER AWARENESS MONTH IN THE CITY OF ELGIN**
- 6. A PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS HUNGER ACTION MONTH IN THE CITY OF ELGIN**

X. CITY MANAGERS REPORT

1. **Library Advisory Board Quarterly Report**
2. **Building Standards Commission Quarterly Report**
3. **Board of Adjustments Quarterly Report**
4. **Parks and Recreation Advisory Board Quarterly Report**
5. **Update to Council on Short Term Rental Properties (Perry)**
6. **Review and Discuss the Remaining Meeting Dates in 2025**

XI. CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that are considered to be self-explanatory by the City Council and will be enacted with one motion, one second, and one vote. Any member of the City Council may pull any item from the Consent Agenda in order that the City Council discuss and act upon it individually as a part of the Regular Agenda.

1. **City Council Special Meeting Minutes - August 26, 2025**
2. **City Council Regular Meeting Minutes - September 2, 2025**
3. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS CANCELING THE OCTOBER 28, 2025, MEETING AND RESCHEDULING THE TUESDAY, NOVEMBER 11, 2025, MEETING TO MONDAY, NOVEMBER 17, 2025, AND PROVIDING FOR A SAVINGS CLAUSE.**
4. **Authorize the Mayor to Execute a Letter of Intent with Emergency Services District No. 1 for Trinity Ranch Property**
5. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY COUNCIL TO DISCUSS, CONSIDER, AND SELECT ENGINEERING AND ARCHITECTURAL SERVICE PROVIDER TO COMPLETE APPLICATION AND PROJECT IMPLEMENTATION FOR THE HAZARD MITIGATION ASSISTANCE (HMA) FUNDING ADMINISTERED BY THE TEXAS DIVISION OF EMERGENCY MANAGEMENT AND/OR THE TEXAS WATER DEVELOPMENT BOARD. (GONZALEZ)**
6. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, RATIFYING PAYMENT AND AUTHORIZATION PAY APPLICATION TO GRANT WORKS FOR MILESTONE 6 OF THE PISTOL HILL BOOSTER STATION PROJECT, AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)**

XII. NEW BUSINESS

1. **AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ELGIN, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, IN ACCORDANCE WITH THE LOCAL GOVERNMENT CODE OF THE STATE OF TEXAS AND THE ORDINANCES AND RULES OF THE CITY OF ELGIN, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH AND PROVIDING FOR AN EFFECTIVE DATE. (PERRY/SANDERS)**

2. **AN ORDINANCE LEVYING TAXES FOR MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ELGIN, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE 2025 TAX YEAR. (PERRY/SANDERS)**
3. **AN ORDINANCE TO UPDATE THE COMPREHENSIVE SCHEDULE OF FEES AND CHARGES NECESSARY TO GENERATE FUNDING FOR GENERAL AND SPECIFIC OPERATIONS REQUIRED TO SATISFY SERVICE NEEDS OF THE CITY; PROVIDE FOR A SAVINGS CLAUSE; REPEAL CONFLICTING ORDINANCES OR RESOLUTIONS; AND PROVIDE THAT THIS ORDINANCE SHALL BECOME EFFECTIVE AS STATED HEREIN. (Sanders)**
4. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, ESTABLISHING OFFICIAL HOLIDAYS TO BE OBSERVED BY THE CITY OF ELGIN AS A PART OF THE BENEFITS PROVIDED TO FULL-TIME STAFF; PROVIDING THAT CITY OFFICES AND BUILDINGS SHALL BE CLOSED IN OBSERVANCE OF SUCH HOLIDAYS; ESTABLISHING RULES FOR HOLIDAYS FALLING ON WEEKENDS; PROVIDING FOR RELATED MATTERS; AND ESTABLISHING AN EFFECTIVE DATE. (SANDERS)**
5. **AN ORDINANCE GRANTING A SPECIFIC USE PERMIT FOR A SHORT-TERM RENTAL LOCATED AT 907 NORTH AVENUE C ON A PARCEL OF LAND KNOWN BY BASTROP COUNTY APPRAISAL DISTRICT AS PARCEL 13622, W & O, BLOCK 6, LOT 3 (E 1/2), CITY OF ELGIN, TEXAS, BASTROP COUNTY, TEXAS, AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS. (PERRY)**
6. **AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, GRANTING TO SIENERGY GAS, LLC A FRANCHISE TO FURNISH AND SUPPLY GAS TO THE GENERAL PUBLIC IN THE CITY OF ELGIN, BASTROP AND TRAVIS COUNTIES, TEXAS, AND TO TRANSPORT, DELIVER, SELL, AND DISTRIBUTE GAS IN AND OUT OF AND THROUGH SAID MUNICIPALITY FOR ALL PURPOSES; PROVIDING FOR THE PAYMENT OF A FEE OR CHARGE FOR THE USE OF THE STREETS, ALLEYS, AND PUBLIC WAYS; AND PROVIDING A SEVERABILITY CLAUSE, A PENALTY CLAUSE, AND AN EFFECTIVE DATE. (GONZALEZ)**
7. **Appointment/Re-Appointment of Members to Various City Commissions, Boards, and/or Committees Including the Planning & Zoning Commission, Board of Adjustments, Library Advisory Boards, Park & Recreation Advisory Board, Economic Development Corporation Board of Directors, Historic Review Board, Main Street Board of Directors, and Building Standard Commission**
8. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, NOMINATING PERSONS FOR THE BASTROP CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS**
9. **Consider and Take Possible Action to Approve Waiver of Performance Requirements Under the Funding Agreement Between The City of Elgin and the Elgin Chamber of Commerce for Expenditure of Hotel Occupancy Tax Funds for the First Quarter of 2025 and Second Quarter of 2025 Quarterly Payments, and Authorize Payment of the Quarterly Funding, with Findings that Such Payment Serves a Valid Public Purpose.**

XIII. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during

the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

- 1. Section 551.074 – Personnel Matters. Deliberation regarding the process for hiring a new City Manager, including discussion of candidate qualifications, recruitment and selection methods, and consideration of interim management arrangements pending the appointment of a new City Manager.**
- 2. Section 551.071 – Consultation with Attorney. Consultation with the City Attorney regarding legal issues related to the City Manager recruitment process and the use of interim appointments.**

XIV. RECONVENE

The City Council will reconvene in Open Session to consider and take possible action regarding items discussed in Executive Session, including but not limited to: a. Establishing the process and timeline for hiring a new City Manager. b. Appointment of an Interim City Manager. c. Authorize the Mayor to enter an employment contract with an Interim City Manager

XV. ADJOURNMENT

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3223. Please provide forty-eight hours notice when feasible.

I, Peyton Standifer, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Wednesday, September 10, 2025, in accordance with Chapter 551 of the Texas Government Code.

A handwritten signature in black ink, appearing to read "Peyton Standifer". The signature is written in a cursive, flowing style with a large initial "P" and "S".

Peyton Standifer, City Secretary