



*perfectly situated...*

**ELGIN CITY CITY COUNCIL MINUTES**

**August 12, 2025**

**5:30 PM**

**CALL TO ORDER**

Mayor McShan called the meeting to order at 5:30 PM.

**ROLL CALL**

Mayor McShan called roll. She stated that Council Member Gibson was on his way and that Council Member Casnovsky was out of town. As this is not a regularly scheduled meeting, it was discussed and decided a motion to excuse was unnecessary.

**Present:**

Theresa Y. McShan, Mayor  
Arthur Gibson III, Council Member, Ward 1  
Chuck Swain, Council Member, Ward 2  
YaLecia Love, Deputy Mayor Pro Tem, Ward 2  
Al Rodrigues, Council Member, Ward 3  
Tiffany St. Pierre, Council Member, Ward 3  
Liston Crim, Council Member, Ward 4  
Sue Brashar, Mayor Pro Tem, Ward 4

**Absent:**

Joy Casnovsky, Council Member, Ward 1

**Staff:**

Isaac Turner, Interim City Manager  
Peyton Standifer, City Secretary  
Kaley Frye, Interim Economic Development Director  
Michael Gonzalez, Public Works Director  
Chris Noble, Chief of Police  
Stacey Osborne, Acting Community Services Director  
Beau Perry, City Engineer & Development Services Director  
Pamela Sanders, Human Resources Director  
Kristina Alvaraz, Main Street Manager  
Elizabeth Marzec, Recreation Program Manager  
Dodie Navejas, Utility Billing Customer Services Manager  
Esmeralda Rangel, Assistant City Secretary  
Lori Lankford, Gradient Consultant Specialist

**INVOCATION**

Council Member Gibson provided the invocation.

## **EXECUTIVE SESSION**

Mayor McShan read the two item titles for Executive Session items and adjourned the meeting into executive session at 5:35 PM.

- 1. Section 551.074, Texas Government Code (Personnel Matters): To discuss executive recruitment for the City Manager position.**
- 2. Section 551.071, Texas Government Code (Consultation with Attorney): To discuss contract negotiations with the City Manager.**

## **RECONVENE**

Mayor McShan reconvened the meeting at 7:05 PM. There was no action taken.

## **GENERAL DISCUSSION**

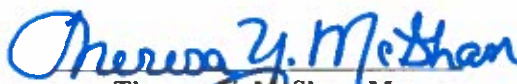
Mayor McShan provided an opportunity for members of the public to speak on items on the agenda before council resumed into their work session. No members of the public wished to speak. Mayor McShan resumed the work session.

- 1. REVIEW AND DISCUSSION OF THE PROPOSED CITY OF ELGIN FY 25-2026 ANNUAL OPERATING BUDGET AS PRESENTED BY THE CITY MANAGER. (Turner/Sanders)**  
Mr. Turner stated that there were four objectives for discussion: (1) review the updated summary sheets, (2) review tax rate scenarios, (3) determine the rate for newspaper publication, and (4) inform the Council of upcoming meeting dates. He noted that Ms. Lankford would provide a detailed presentation of the updated summary/recap sheet and the various tax rate scenarios requested by Council. Mr. Turner explained that the tax rate for publication in the newspaper needed to be established, recommending that this published rate should represent the highest rate the Council would consider adopting, as it could be lowered later but not increased. Ms. Lankford distributed a tax rate scenario sheet and reviewed eight scenarios, each outlining estimated revenues for each fund, the additional revenue generated under each scenario, and the average tax bill impact based on average home values from BCAD and TCAD. Discussion followed.
- 2. Tax Rate**  
Mr. Turner informed Council that staff needed consensus on the tax rate to be published, recommending that the highest possible rate be used for publication since it could later be reduced but not increased. Council reached consensus to publish the 0.619 voter-approval tax rate for publication purposes only. Deputy Mayor Pro Tem Love inquired about credit card fees, and staff responded that the fee schedule is being updated and will be presented at the next Council meeting. She also asked about adding a bank as a payment option for city utilities; Ms. Navejas explained that while a bank cannot be added, residents may establish a bank draft by completing a form through city staff, which will not have the convenience fee applied. Discussion followed, and Mr. Turner encouraged Council to follow up with any additional questions should they have any.

Mayor McShan announced that a public hearing for the ESD would be held on August 13th at 5:00 p.m. at the County Commission Court. Mr. Turner informed Council that the next regular Council meeting would be on August 19, followed by a September 2 meeting that would include the first public hearing and vote on the budget and tax rate, and a September 16 meeting that would include the second public hearing and vote on the budget and tax rate. Council Member Rodriguez announced that tomorrow would be the first day of school and reminded the community to drive with caution.

## ADJOURNMENT

Mayor McShan adjourned the meeting at 7:55 PM.

  
Theresa Y. McShan, Mayor

ATTEST:

  
Peyton Standifer, City Secretary

