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ELGIN CITY CITY COUNCIL MINUTES

July 1, 2025

6:30 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30PM.

ROLL CALL

Mayor McShan called roll.

Present:

Theresa Y. McShan, Mayor
Arthur Gibson III, Council Member Ward 1
Joy Casnovsky, Council Member Ward 1
Chuck Swain, Council Member Ward 2
YaLecia Love, Council Member Ward 2
Tiffany St. Pierre, Council Member Ward 3
Al Rodriguez, Council Member Ward 3
Liston Crim, Council Member Ward 4
Sue Brashar, Mayor Pro Tem, Ward 4

Staff:

Isaac Turner, Interim City Manager
Peyton Standifer, City Secretary
Michael Gonzalez, Public Works Director
Chris Noble, Chief of Police
Beau Perry, City Engineer & Development Services Director
Pamela Sanders, Human Resources Director
Sonia Browder, Media Specialist
Heather Fowler, Library Services Manager
Elizabeth Marzec, Recreation Program Manager
Esmeralda Rangel, Assistant City Secretary
Lori Lankford, Gradient Leadership Solutions
Oscar Toboda, Police Officer

INVOCATION

Council Member Rodriguez provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States and the Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

There were no public comments.

ANNOUNCEMENTS

1. **The Dino Splash Bash will be on Friday July 11th from 6PM-8PM at Thomas Memorial Park**
Heather Fowler, Library Services Manager, provided the Council with information on this announcement.
2. **Water Aerobics are available Monday, Wednesday, and Friday from 10:30AM-11:30 AM and Tuesday and Thursday from 7:15PM-8:15PM at the Morris Memorial Pool**
Heather Fowler, Library Services Manager, provided the Council with information on this announcement.
3. **The 77th McDade Watermelon Festival and Parade is on Saturday July 12th**
Heather Fowler, Library Services Manager, provided the Council with information on this announcement.
4. **The Elgin VFW Post 6115 4th of July Celebration is on July 4th at 5PM at the Elgin VFW**
Heather Fowler, Library Services Manager, provided the Council with information on this announcement.

Council Member Love shared the initial announcement regarding a town hall meeting scheduled for July 19th at the EISD Administration Building, noting that additional reminders and announcements would follow.

PRESENTATION

1. **A PROCLAMATION RECOGNIZING JULY AS NATIONAL PARK AND RECREATION MONTH IN THE CITY OF ELGIN**
Mayor McShan read the proclamation. Elizabeth Marzec, Recreation Program Manager, received the proclamation from Mayor McShan.

STAFF REPORT

1. **Financial Improvement Overview (Sanders/Lankford)**
Mayor McShan read the title of the item and asked Mr. Turner, Interim City Manager, to address the Council. Mr. Turner then invited Lorie Landford, Gradient Solutions, and Pam Sanders, Human Resources Director, to present to the Council. Their presentations focused on the progress within the Finance Department and provided updates on the budget process. Both presenters delivered their reports and responded to questions made from the City Council.
2. **Library Grant Award Announcement**
Mayor McShan read the title of the item and invited Heather Fowler, Library Services Manager, to address the Council. Ms. Fowler announced that the Elgin Library had been awarded a grant that would help fund the development of a sensory space for children with disabilities. She also responded to questions from the Council.

CITY MANAGERS REPORT

1. Briefing from the Development Services Director on the Property for the Elgin Police Department (Perry)

Mayor McShan read the title and invited Beau Perry, City Engineer and Development Services Director, to address the Council. Mr. Perry provided an update and stated that staff believed there was a solid timeline in place and strong communication with the lead developer, ensuring that the item did not need to be rushed and that sufficient time was available. Mr. Perry also responded to additional questions and comments from the Council.

CONSENT AGENDA

1. City Council Regular Meeting Minutes - June 17, 2025

This item was approved on the consent agenda.

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE A TWO-YEAR SERVICE AGREEMENT WITH BASTROP COUNTY TO PROVIDE DISPATCHING SERVICES TO THE ELGIN POLICE DEPARTMENT IN THE ANNUAL AMOUNT OF \$62,218.00; AND TO AUTHORIZE THE MAYOR TO EXECUTE SAID AGREEMENT (Noble)

Mayor McShan stated that this item would be pulled and brought back for the August 5th meeting.

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE PAY REQUEST No. 5 FOR THE WELL 17 PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)

This item was approved on the consent agenda.

4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, RATIFYING THE PAYMENT TERMS OF THE CREEKS CROSSING UTILITY LINE UPSIZING AGREEMENT WITH BRIGHTLAND HOMES AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)

This item was approved on the consent agenda.

Mayor Pro Tem Brashar motioned to approve the items on the consent agenda. Council Member Love seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, ANNEXING TERRITORY ADJACENT AND CONTIGUOUS TO THE EXISTING EXTRATERRITORIAL JURISDICTION INTO THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF ELGIN, TEXAS, FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREA SHALL BECOME A PART OF THE EXTRATERRITORIAL JURISDICTION OF THE CITY AND THAT THE OWNERS AND INHABITANTS THEREOF SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF THOSE RESIDING IN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF ELGIN, TEXAS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; AND PROVIDING AN EFFECTIVE DATE. (Perry)

Mayor McShan read the title and invited Beau Perry, City Engineer and Development Services Director, to address the Council. Mr. Perry stated that this was the most recently purchased property for the wastewater treatment plant and that staff highly recommended

opting the property into the City's ETJ in order to maintain developmental control. He also responded to questions from the Council.

Council Member Love motioned to approve the ordinance as presented. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried.

2. Appointment of Council Member Love as the Deputy Mayor Pro Tem

Mayor McShan read the title and expressed her belief that there should be a succession plan in place. She noted that Council Member Love had shown interest in becoming Mayor Pro Tem and stated that she deemed it appropriate to begin training her now so she would have the necessary understanding of the responsibilities associated with the role. Mayor McShan also responded to questions from the Council.

Council Member Crim motioned to approve the appointment. Council Member St. Pierre seconded the motion. All voted in favor. The motion carried.

3. Update on the Charter Review Committee (Lundgren/Standifer)

Mayor McShan read the title and invited Jessica Jaimes, Charter Review Committee Board Chair, and Peyton Standifer, City Secretary, to address the Council. Ms. Jaimes presented the propositions the board had developed so far, reading each recommendation aloud and providing background on the reasoning behind them. Ms. Standifer offered additional information when needed. Council members were asked to hold their questions until the end of the presentation. Mr. Turner clarified that the Council would have the option to accept or reject the recommendations presented by the board. He also noted that the committee would present its final recommendations on July 15th, at which time the Council would vote on them. Questions made from the Council were addressed and answered.

EXECUTIVE SESSION

Mayor MsChan read the two item titles for Executive Session, and adjourned the meeting into executive session at 8:10 PM.

- 1. Section 551.074, Texas Government Code, to discuss Interim City Manager assignments and duties.**
- 2. In accordance with Chapter 551 of the Texas Government Code, the Council will convene into executive session, pursuant to Section 551.074 (Personnel Matters): Discuss executive recruitment for the City Manager**

RECONVENE

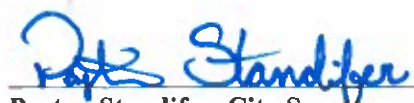
Mayor McShan reconvened the meeting at 10:14 PM. There was no action taken.

ADJOURNMENT

Mayor McShan adjourned the meeting at 10:15 PM.

ATTEST:


Theresa Y. McShan, Mayor



Peyton Standifer, City Secretary

