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ELGIN CITY COUNCIL MINUTES

May 6, 2025

6:30 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30PM.

ROLL CALL

Mayor McShan called roll.

Present:

Theresa Y. McShan, Mayor
Arthur Gibson III, Council Member Ward 1
Joy Casnovsky, Council Member Ward 1
Chuck Swain, Council Member Ward 2
YaLecia Love, Council Member Ward 2
Al Rodriguez, Council Member Ward 3
Matthew Callahan, Council Member Ward 3
Forest Dennis, Council Member Ward 4
Sue Brashar, Mayor Pro Tem, Ward 4

Staff:

Isaac Turner, Interim City Manager
Peyton Standifer, City Secretary
Mark Schroeder, City Attorney
Owen Rock, Economic Development Director
Michael Gonzalez, Public Works Director
Chris Noble, Chief of Police
Beau Perry, City Engineer & Development Services Director
Sonia Browder, Media Specialist
Kristina Alvarez, Main Street Manager
Heather Fowler, Library Services Manager
Esmeralda Rangel, Assistant City Secretary
Terry Fowler, Construction Manager
Starr LaSalde, Police Officer

INVOCATION

Council Member Gibson provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States and the Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

Alfred Hoerig, Loesch Drive, spoke to the Council about his concern for the marginalized people of Elgin with the current economic issues, tariffs, and shortages. The churches in the community provide meals to those in need on a rotating schedule, and Mr. Hoerig encouraged the Council to get involved and prepare.

Debbie Wahrmund, Marines Cove, thanked Forest Dennis for his service on the City Council.

ANNOUNCEMENTS

Kristina Alvarez, Main Street Manager, provided the announcements for the Council, including the BEST County Mixer, Music in the Park, and other events.

PRESENTATION

1. A PROCLAMATION DECLARING MAY AS NATIONAL HISTORIC PRESERVATION MONTH

Mayor McShan read and presented the proclamation to Kristina Alvarez.

2. A PROCLAMATION RECOGNIZING MADISON WOehl AS SCOUTING AMERICA TROOP 473'S FIRST EAGLE SCOUT

Mayor McShan read and presented the proclamation to Madison Woehl.

CITY MANAGERS REPORT

1. Planning and Zoning Commission Quarterly Report

Mr. Turner, Interim City Manager, read the title and invited Council to ask any questions. Council had no questions.

2. Public Safety Advisory Committee Quarterly Report

Mr. Turner, Interim City Manager, read the title and invited Council to ask any questions. Council had no questions.

3. Economic Development Corporation Board Quarterly Report

Mr. Turner, Interim City Manager, read the title and invited Council to ask any questions. Council had no questions.

4. FY SB224 Catalytic Converter Grant Award to the Elgin Police Department (Noble)

Mr. Turner invited Chief Chris Noble to announce the award of the Fy SB224 Catalytic Converter Grant to the City of Elgin Police Department. Chief Noble informed Council that the Police Department has been awarded \$63,000.00 with a 20% match.

5. Elgin Media Day (Osborne)

Mr. Turner, Interim City Manager, provided Council with an explanation of the upcoming Elgin Media Day. It will be held from 3:00 PM to 4:00 PM on May 8th at Millie's on Main. The media will meet the Community Services staff, and have the opportunity to take tours of the City.

CONSENT AGENDA

1. City Council Strategic Planning Session Minutes - March 29, 2025

This item was approved on the consent agenda.

2. City Council Regular Meeting Minutes - April 15, 2025

This item was approved on the consent agenda.

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE PAY REQUEST No. 3 FY2023-2024 ANNUAL STREET RESURFACING PROGRAM AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)

This item was approved on the consent agenda.

Council Member Dennis motioned to approve the items on the Consent Agenda as they were presented. Council Member Love seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE AN AGREEMENT WITH UNION PACIFIC RAILROAD COMPANY FOR THE SAFE ROUTES TO SCHOOL PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)

Michael Gonzalez, Public Works Director, addressed Council to inform them that this item was related to the Safe Routes to School grant for sidewalks. A partner in this project is Union Pacific Railroad, and they have already begun their construction. This item was to approve the payment to Union Pacific Railroad, and the City will be reimbursed by the grant funds.

Mayor Pro Tem Brashar motioned to approve the resolution as it was presented. Council Member Gibson seconded the motion. All voted in favor. The motion carried.

2. RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING A REAL ESTATE CONTRACT BETWEEN THE CITY OF THE ELGIN ECONOMIC DEVELOPMENT CORPORATION AND DLJ HOLDINGS LLC, AUTHORIZING THE MAYOR TO APPROVE THE CONTRACT AND AUTHORIZING THE ECONOMIC DEVELOPMENT DIRECTOR TO SIGN ALL CLOSING DOCUMENTS (ROCK/FRYE)

Owen Rock, Economic Development Director, addressed Council to inform them that this item is to approve the purchase of 1 acre in the downtown area. The Economic Development Corporation Board approved this purchase in February of 2025. The Economic Development Corporation intends to develop the land. Mayor Pro Tem Brashar clarified that this property was formerly going to be an assisted living facility. Council Member Dennis clarified that this would be purchased using the EDC's funds and not the City's funds. Mr. Rock stated the purchase price, not including closing costs, will be \$305,500.00.

Council Member Casnovsky motioned to approve the resolution. Council Member Swain seconded the motion. All voted in favor. The motion carried.

3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE AN AGREEMENT FOR ENGINEERING SERVICES FOR THE TAYLOR LANE DRAINAGE PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)

Michael Gonzalez, Public Works Director, explained that this item is related to the Capital Improvement Projects, and will be funded by the development fees from the Katy Project. This item is to approve the survey.

Mayor Pro Tem Brashar motioned to approve the resolution as it was presented. Council Member Love seconded the motion. All voted in favor. The motion carried.

4. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING A NEW PROPOSAL FOR SERVICES AGREEMENT BETWEEN WATKINS GROUP CONSULTANTS, LLC FOR THE CONTINUATION OF FIRE CODE REVIEW, INSPECTION SERVICES AND DEPARTMENT DEVELOPMENT ASSISTANCE AND MAKING CERTAIN FINDINGS RELATED THERETO. (PERRY)**

Beau Perry, City Engineer and Development Services Director, addressed Council to explain that this item is for a new contract for the third-party fire inspectors that the City uses. The contract has not been updated for four years. Certain services will see an increase in price while others decrease. City staff recommends the new contract. Mr. Perry answered questions from the Council.

Council Member Swain motioned to approve the resolution as it was presented. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried.

5. **AN ORDINANCE TO UPDATE CERTAIN SECTIONS OF THE COMPREHENSIVE SCHEDULE OF FEES AND CHARGES NECESSARY TO CORRECT ERRORS, INCREASE FEES AS A RESULT OF HALF YEAR TRENDS, AND AS A RESULT OF THE NEW CONTRACT FOR FIRE PROTECTION SERVICES; PROVIDE FOR A SAVINGS CLAUSE; REPEAL CONFLICTING ORDINANCES OR RESOLUTIONS; AND PROVIDE THAT THIS ORDINANCE SHALL BECOME EFFECTIVE AS STATED HEREIN. (PERRY)**

Beau Perry, City Engineer and Development Services Director, addressed Council to explain that this will account for the increases in price from the previous item, and the City will not be in a deficit regarding the fees. Mayor McShan asked if a business owner is able to refuse the inspection. Mr. Perry replied that businesses are able to refuse the inspection to hire their own inspector, and City staff is not forcing their way into buildings or shutting down businesses if they do not comply as was directed by Council. However, fire inspections are required by law and insurance companies, and the fee is now a flat fee instead of varying rates. Mr. Perry answered further questions from Council.

Council Member Love motioned to approve the ordinance as it was presented. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried.

EXECUTIVE SESSION

Mayor McShan read the titles of the items for Executive Session, and adjourned the meeting into closed session at 7:11PM.

1. **In accordance with Chapter 551 of the Texas Government Code, the Council will convene into executive session, pursuant to Section 551.071 (Consultations with Attorney): Discuss and consider possible action regarding the Interlocal Agreement For Emergency Medical Services between Bastrop County Emergency Services District No. 3 and the City of Elgin**
2. **In accordance with Texas Government Code, Chapter 551, the Council will convene into executive session, pursuant to Section 551.072, Tex. Gov't Code (Real Property): Discuss and consider the purchase of certain real property for the City of Elgin.**

3. Section 551.074, Texas Government Code, to discuss Interim City Manager assignments and duties.

RECONVENE

Mayor McShan reconvened the meeting back into open session at 8:16PM.

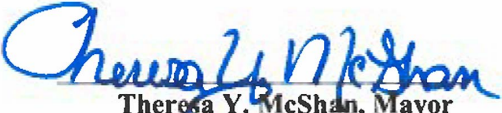
Council Member Casnovsky motioned to approve the Mayor to execute all documents necessary for the purchase of approximately 38 acres of land for the purpose of constructing a Wastewater Treatment Plant. Council Member Callahan seconded the motion. All voted in favor. The motion carried.

ADJOURNMENT

Mayor McShan reminded the Council Members and the public that there will be a Special Meeting on May 13th to CANVASS the votes and swear in new City Council Members. Photos will begin at 6:00PM.

Mayor McShan adjourned the meeting at 8:17PM.

ATTEST:


Theresa Y. McShan, Mayor


Peyton Standifer, City Secretary

