

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
TUESDAY, AUGUST 1, 2017**

CALL TO ORDER

Mayor Chris Cannon called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Chris Cannon, Mayor

Juan Gonzalez, Mayor Pro Tem

Mary Penson, Council Member

Susie Arreaga, Council Member

Daniel Lopez, Council Member

Jessica Bega, Council Member

Sue Brashar, Council Member

Neil Beyer, Council Member

Staff: Thomas L. Mattis, City Manager

Chris Bratton, Police Chief

Owen Rock, Economic Development Director

Buck LaQuey, Finance Director

Sandy Ott, Library Director

Gary Cooke, Planning Director

Barbara Wilson, HR Director

Joe Parten, Public Works Director

Mayor Cannon certified there was a quorum and stated that Council Member Thomas was not present and Council agreed to wait a while to see if he would arrive.

INVOCATION

Council Member Penson gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Chris Cannon led the Pledge of Allegiance to the United States and Texas Flags.

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Mayor Cannon recessed the regular meeting at 7:02 p.m. and opened the Public Hearing.

PUBLIC HEARING

1. Public Hearing on proposed zoning recommendation for the Homestead Subdivision.

With no one wishing to speak, Mayor Cannon closed the Public Hearing at 7:04 p.m. and opened the regular meeting.

PUBLIC COMMENT

Lynn Cottle spoke on item #6 regarding rules, procedures and term limits on Boards and Commissions. She stated she noticed that they would be considering letting the boards decide their start times for the meetings, but the problem with that was right now there were 3 or 4 committees that were meeting at 7:00 or 7:30 in the morning and people cannot attend. She stated that 6:00 p.m. or 7:00 p.m. would be better and easy to remember, rather than some in the morning and other meetings in the evening. She stated people should live in the city limits in order to serve on these boards, and should be held to the same standards as the Council, if they do not show up for meetings then they should be taken off the boards.

With no one wishing to speak, Mayor Cannon closed the Public Comment period.

PRESENTATIONS

1. Presentation by the City Manager of the Proposed FY2017-18 City of Elgin Annual Budget for all city funds and programs

City Manager Thomas Mattis stated that some issues had come up and he felt that it would be best to delay the presentation of the Proposed FY 2017-18 Annual Budget and would like to figure out a date to reschedule it. He stated the only City Charter requirement was that the City Manager is compelled to provide a budget at least 45 days prior to the start of the fiscal year, which would mean August 15th. He stated that there were some tentative dates for meetings in the budget calendar, and August the 8th was the next one, but there were scheduling conflicts for some of the Council Members. It was decided an email would be sent out to get everyone's availability for Monday, August 14th.

2. Employee of the Third Quarter 2017

Sandy Ott, Library Director announced that Karol Jarmon was selected as the Employee of the Third Quarter 2017. She stated some of the comments were that Karol did an outstanding job of handling community concerns in a positive manner, consistently comes to work with a positive attitude and provides staff with fluids and drinks. She is approachable and easy to talk to.

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CITY MANAGER'S REPORT

1. October 3, 2017 Regular Council Meeting - Scheduling conflict with National Night Out and TML Annual Conference.

Mr. Mattis informed Council that the TML conference would conflict with the October 3rd regular scheduled council meeting as well as the National Night Out. He said he understood conflicting with that date usually happens and wanted to see if they wanted to move the meeting.

Council Member Brashar moved to reschedule the October 3rd, 2017 meeting to October 10th, 2017. Council Member Penson seconds the motion. Motion carried by unanimous vote 8-0.

2. TML Region 10 Meeting on September 27, 2017 hosted by the City of Leander

Mr. Mattis mentioned the TML Region meeting to be held on September 27, 2017 will be hosted by the City of Leander and asked that they notify staff if they would like to attend.

He also mentioned that staff had met with Ms. Krebs about the flea market last week and it was a good productive meeting and they left with a clear understanding about how they might bring that event into compliance. He stated they had gotten a response from them but had not gone through it yet, but should have something to Council in September for recommendations.

3. Monthly Departmental Activity Reports – June

Mr. Mattis stated that the monthly reports were attached and asked if anyone had any questions.

CONSENT AGENDA

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A SPECIAL ELECTION TO BE HELD ON NOVEMBER 7, 2017 FOR THE PURPOSE OF ELECTING COUNCIL MEMBER WARD 3 TO FILL AN UNEXPIRED TERM; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATED TO SUCH ELECTION.

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(Second Reading) A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$50,000.00 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR ALLAN TOLBERT'S 112-114 N. MAIN STREET AND 109 CENTRAL AVENUE BUILDINGS REMODELING PROJECTS AND MAKING CERTAIN FINDINGS RELATED THERETO

City Council Regular Meeting Minutes - July 11, 2017

Council Member Brashar moved to approve items 1 to 3 on the Consent Agenda as presented with the corrections to the minutes. Council Member Penson seconds the motion. Motion carried by unanimous vote 8-0.

NEW BUSINESS

1. AN ORDINANCE APPROVING THE FIRST AMENDED PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN FOR THE TAX INCREMENT REINVESTMENT ZONE (TIRZ) NO. 1, Elgin, Texas

Council Member Penson moved to approve the ordinance to formally amend the City of Elgin TIRZ No. 1 Project Plan and Reinvestment Zone to facilitate the Lee Dildy Boulevard construction project and authorizing the staff to move forward with said project. Council Member Arreaga seconds the motion. Motion carried by unanimous vote 8-0.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS; EVIDENCING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT FROM THE CITY OF ELGIN TAX INCREMENT REINVESTMENT ZONE NO. 1

Council Member Penson moved to approve the Resolution authorizing the staff to commence work and incur expenses on the TIRZ #1 Lee Dildy Boulevard project. Motion carried by unanimous vote 8-0.

3. AN ORDINANCE ANNEXING ADJACENT AND CONTIGUOUS TERRITORY TO THE CITY OF ELGIN, TEXAS, TO WIT: 120.569 ACRES OF LAND, OUT OF THE HENRY MARTIN SURVEY NUMBER 65, ABSTRACT NO. 518, IN TRAVIS COUNTY; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREA SHALL BECOME A PART OF THE CITY AND THAT THE OWNERS AND INHABITANTS THEREOF SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HERE IN AFTER ADOPTED; PROVIDING FOR A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.

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Council Member Brashar moved to approve the ordinance as written. Council Member Penson seconds the motion. Motion carried by unanimous vote 8-0.

4. AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID OFFICIAL ZONING MAP, TO WIT: TO ZONE AS R-3 SINGLE FAMILY DWELLING, WITH SPECIAL CONDITIONS, THE PROPERTY BEING OUT OF THE HENRY MARTIN SURVEY NO. 65, A-518, CITY OF ELGIN, TRAVIS COUNTY, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

Council Member Penson moved to approve the ordinance as written. Council Member Brashar seconds the motion. Motion carried by unanimous vote 8-0.

5. AN ORDINANCE ESTABLISHING GENERAL RULES AND PROCEDURES, INCLUDING APPOINTMENTS, TERM LIMITS, AND RELATED MATTERS FOR ALL BOARDS AND COMMISSIONS OF THE CITY OF ELGIN, TEXAS; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

Discussion only. No action taken.

6. Discussion and action to appoint/re-appoint members to the Public Safety Advisory Committee to expiring terms.

Council Member Penson moved to reappoint the 3 members to the Public Safety Committee. Council Member Beyer seconds the motion. Motion carried by unanimous vote 8-0.

7. A RESOLUTION OF NO OBJECTION FROM THE CITY OF ELGIN TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR HOUSING TAX CREDITS USED FOR THE REHABILITATION OF MEADOWPARK APARTMENTS

Council Member Brashar moved to approve a Resolution of no objection from the City of Elgin to the Texas Department of Housing and Community Affairs for Housing Tax Credits used for the Rehabilitation of Meadowpark Apartments. Council Member Arreaga seconds the motion. Motion carried by unanimous vote 8-0

8. A RESOLUTION AUTHORIZING THE TEXAS HOUSING FOUNDATION TO EXERCISE ITS POWERS WITHIN THE TERRITORIAL BOUNDARIES OF THE CITY OF ELGIN, TEXAS; AND AUTHORIZING A COOPERATION AGREEMENT

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Council Member Penson moved to approve the Resolution as written for the Texas Housing Foundation. Council Member Breyer seconds the motion. Motion carried by unanimous vote 8-0.

9. Authorize the City Manager to award the construction project for the 2017 Street Improvement Project to the selected contractor, Wheeler, an Old Castle Company in the amount of \$214,956.03, and authorize the City Manager to approve change orders up to 25% of the contract.

Council Member Penson moved to approve awarding the construction project for the 2017 Street Improvement Project to the selected contractor, Wheeler an Old Castle Company in the amount of \$214,956.03, and authorize the City Manager to approve change orders up to 25% of the contract. Council Member Bega seconds the motion. Motion carried by unanimous vote 8-0.

10. Authorize the City Manager to award the 2017 Downtown Re-Striping (business district) Project to the selected contractor, Accurate Pavement Striping, in the amount of \$66,311.64, and authorize the City Manager to approve change orders up to 25% of the contract.

Council Member Brashar moved to authorize the City Manager to award the 2017 Downtown Re-Striping (business district) Project to the selected contractor, Accurate Pavement Striping, in the amount of \$66,311.64, and authorize the City Manager to approve change orders up to 25% of the contract. Council Member Penson seconds the motion. Motion carried by unanimous vote 8-0.

ANNOUNCEMENTS

Mrs. Cottle mentioned that a new citizen's academy would be starting soon and encouraged Council Members to sign up and that it was very educational in what the Police Officers did as part of their jobs.

Council Member Penson mentioned Sip, Shop and Stroll would be next week on Thursday night.

Chief Bratton reminded all that school would be starting soon so watch the school zones.

EXECUTIVE SESSION

Recess the Regular Council meeting and call to order Executive Session in a closed session.

Mayor Cannon recessed the regular meeting at 8:10 p.m.

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Mayor Cannon called the Executive Session to Order at 8:18 p.m.

1. Adjourn into Executive Session pursuant to (1) Section § 551.087 Deliberation Regarding Economic Development Negotiations: to deliberate the offer of a financial or other incentive to a business prospect.

Adjourn the Executive Session and call public back in to Reconvene Regular Council meeting.

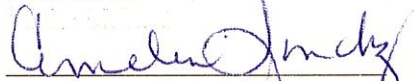
RECONVENE

Mayor Cannon adjourned the Executive Session and Reconvened the Regular Council Meeting at 9:09 p.m.

ADJOURNMENT

Mayor Cannon adjourned the City Council meeting at 9:09 p.m.

ATTEST:


Amelia Sanchez, City Secretary

APPROVED


Chris Cannon, Mayor