



**AGENDA
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, AUGUST 1, 2017
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
7:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

Recess REGULAR MEETING and call to order PUBLIC HEARING

V. PUBLIC HEARING

1. Public Hearing on proposed zoning recommendation for the Homestead Subdivision

Close PUBLIC HEARING and Reconvene REGULAR MEETING

VI. PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda, by requesting to speak during the meeting and under "PUBLIC COMMENT" and will be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts or information for Council, to the City Secretary prior to commencement of the Council meeting. Speaker comments are limited to three (3) minutes.

No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require submission of a "PUBLIC COMMENT FORM". Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or member of Staff. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Council Member, member of Staff, other individual or group.

VII. PRESENTATIONS

1. Presentation by the City Manager of the Proposed FY2017-18 City of Elgin Annual Budget for all city funds and programs
2. Employee of the First Quarter 2017

VIII. CITY MANAGER'S REPORT

1. October 3, 2017 Regular Council Meeting - Scheduling conflict with National Night Out and TML Annual Conference
2. TML Region 10 Meeting on September 27, 2017 hosted by the City of Leander

3. Monthly Departmental Activity Reports - June

IX. **CONSENT AGENDA**

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A SPECIAL ELECTION TO BE HELD ON NOVEMBER 7, 2017 FOR THE PURPOSE OF ELECTING COUNCIL MEMBER WARD 3 TO FILL AN UNEXPIRED TERM; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATED TO SUCH ELECTION.
2. *(Second Reading)* A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$50,000.00 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR ALLAN TOLBERT'S 112-114 N. MAIN STREET AND 109 CENTRAL AVENUE BUILDINGS REMODELING PROJECTS AND MAKING CERTAIN FINDINGS RELATED THERETO
3. City Council Regular Meeting Minutes - July 11, 2017

X. **UNFINISHED BUSINESS**

None

XI. **NEW BUSINESS**

1. AN ORDINANCE APPROVING THE FIRST AMENDED PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN FOR THE TAX INCREMENT REINVESTMENT ZONE (TIRZ) NO. 1, ELGIN, TEXAS
2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS; EVIDENCING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT FROM THE CITY OF ELGIN TAX INCREMENT REINVESTMENT ZONE NO. 1
3. AN ORDINANCE ANNEXING ADJACENT AND CONTIGUOUS TERRITORY TO THE CITY OF ELGIN, TEXAS, TO WIT: 120.569 ACRES OF LAND, OUT OF THE HENRY MARTIN SURVEY NUMBER 65, ABSTRACT NO. 518, IN TRAVIS COUNTY; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREA SHALL BECOME A PART OF THE CITY AND THAT THE OWNERS AND INHABITANTS THEREOF SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; PROVIDING FOR A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.

4. AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID OFFICIAL ZONING MAP, TO WIT: TO ZONE AS R-3 SINGLE FAMILY DWELLING, WITH SPECIAL CONDITIONS, THE PROPERTY BEING OUT OF THE HENRY MARTIN SURVEY NO. 65, A-518, CITY OF ELGIN, TRAVIS COUNTY, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.
5. AN ORDINANCE ESTABLISHING GENERAL RULES AND PROCEDURES, INCLUDING APPOINTMENTS, TERM LIMITS, AND RELATED MATTERS FOR ALL BOARDS AND COMMISSIONS OF THE CITY OF ELGIN, TEXAS; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE
6. Discussion and action to appoint/re-appoint members to the Public Safety Advisory Committee to expiring terms.
7. A RESOLUTION OF NO OBJECTION FROM THE CITY OF ELGIN TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR HOUSING TAX CREDITS USED FOR THE REHABILITATION OF MEADOWBROOK APARTMENTS
8. A RESOLUTION AUTHORIZING THE TEXAS HOUSING FOUNDATION TO EXERCISE ITS POWERS WITHIN THE TERRITORIAL BOUNDARIES OF THE CITY OF ELGIN, TEXAS; AND AUTHORIZING A COOPERATION AGREEMENT.
9. Authorize the City Manager to award the construction project for the 2017 Street Improvement Project to the selected contractor, Wheeler an Old Castle Company in the amount of \$214,956.03, and authorize the City Manager to approve change orders up to 25% of the contract.
10. Authorize the City Manager to award the 2017 Downtown Re-Striping (business district) Project to the selected contractor, Accurate Pavement Striping, in the amount of \$66,311.64, and authorize the City Manager to approve change orders up to 25% of the contract.

XII. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

Recess the Regular Council meeting and call to order Executive Session in a closed session.

1. Adjourn into Executive Session pursuant to (1) Section § 551.087 Deliberation Regarding Economic Development Negotiations: to deliberate the offer of a financial or other incentive to a business prospect

Adjourn Executive Session and call public back in to Reconvene Regular Council meeting.

RECONVENE

XIII. The City Council will return to open session for possible discussion and action as a result of the Executive Session.

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT

NOTICE

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight hours notice when feasible.

I, Amelia Sanchez, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before July 28, 2017 in accordance with Chapter 551 of the Texas Government Code.

Amelia Sanchez

Amelia Sanchez, City Secretary



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

Public Hearing on proposed zoning recommendation for the Homestead Subdivision

DEPARTMENT: Planning & Development

PROPOSED ACTION:

None.

BACKGROUND:

The Planning and Zoning Commission held the first of two public hearings on the requested zoning for The Homestead Subdivision on June 26, 2017. This is the second of the two required hearings. The owners of the property have requested that the zoning be R-3 Single Family Dwelling with Special Conditions and the Planning and Zoning Commission has recommended the change.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒ N/A

RECOMMENDATION:

Hear public comment on the proposed zoning for the Homestead Subdivision.

ATTACHMENTS:

Planning & Zoning Agenda
Zoning Request Letter
6-26-17 Meeting Minutes

☐ Staff will be making a detailed presentation on this agenda item at the meeting.

- ☐ Staff will provide brief comments and answer questions on this item at the meeting.
- ☒ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



AGENDA
ELGIN PLANNING AND ZONING COMMISSION
PUBLIC HEARING/ REGULAR MEETING
MONDAY, JUNE 26, 2017, 6:30 P.M.
CITY HALL ANNEX COUNCIL CHAMBERS
310 NORTH MAIN STREET

CALL TO ORDER

PUBLIC COMMENT

Individuals may request to speak on items on the agenda, and items not on the agenda. Speaker comments are limited to three (3) minutes. No formal action can be taken on items not posted on the agenda. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from personal attacks or derogatory comments directed at any Commission Member, member of Staff, other individual or group.

CONSENT

1. Approval of minutes, May 31, 2017.

UNFINISHED BUSINESS

1. NONE.

NEW BUSINESS

1. REVIEW AND TAKE ACTION ON A PRELIMINARY PLAT SUBMITTED BY CARLSON, BRIGANCE AND DOERING, INC. FOR REAL ESTATE DEVELOPMENT & FINANCE CO. LLC, THE AGENT FOR THE OWNERS OF THE PROPERTIES LOCATED IN ABS 518, SUR 65 MARTIN H., ACR 60.259, PROPERTY ID 877318 AND ABS 518, SUR 65 MARTIN H, ACR 60.259, PROPERTY ID 358740, CITY OF ELGIN, EXTRA TERRITORIAL JURISDICTION, TRAVIS COUNTY, TEXAS TO DIVIDE THEIR PROPERTY INTO FOUR HUNDRED AND TWENTY-SIX (426) LOTS TO BE KNOWN AS "THE HOMESTEAD SUBDIVISION" AND MAKE POSSIBLE RECOMMENDATIONS TO THE ELGIN CITY COUNCIL TO ZONE THESE PROPERTIES R-2 AND R-3 SINGLE FAMILY ONLY.

2. REVIEW AND TAKE ACTION ON A PRELIMINARY PLAT SUBMITTED BY JAMES E. GARON & ASSOCIATES FOR IRMA CHAVARRIA, THE OWNER OF THE PROPERTY LOCATED IN EWING ADDITION, LOT 2, ACRES 3.574 (RESUB OF LOT 2), 706 E 9TH STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO SIX (6) LOTS TO BE KNOWN AS "CHAVERRIA SUBDIVISION".

3. REVIEW AND TAKE ACTION ON A FINAL PLAT SUBMITTED BY JAMES E. GARON & ASSOCIATES FOR IRMA CHAVARRIA, THE OWNER OF THE PROPERTY LOCATED IN EWING ADDITION, LOT 2, ACRES 3.574 (RESUB OF LOT 2), 706 E 9TH STREET, CITY OF ELGIN, COUNTY OF BASTROP, TEXAS, TO DIVIDE HER PROPERTY INTO SIX (6) LOTS TO BE KNOWN AS "CHAVERRIA SUBDIVISION".

EXECUTIVE SESSION

The board may adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

RECONVENE

The board returns to open session for possible discussion and action as a result of the Executive Session.

ANNOUNCEMENTS

ADJOURNMENT

NOTICE

I, Gary N. Cooke, Director Planning & Development for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before the 9th of June, 2017 before 5:00 p.m. in accordance with Chapter 551 of the Texas Government Code. The Elgin City Council will meet on new business item #1 on July 11, 2017.



Gary N. Cooke, Director Planning & Development

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512) 281-5724. Please provide forty-eight hours notice when feasible.

Para informacion en espanol favor de llamar 512-281-0119. Servicios de traduccion disponible en la reunion.



Carlson, Brigance & Doering, Inc.

Civil Engineering ❖ Surveying

June 05, 2017

City of Elgin
Planning and Development Department
Attn: Mr. Gary Cooke, Planning and Development
Director 1135 Swenson Boulevard
Elgin, Texas 78621

RE: LETTER OF INTENT FOR ZONING for the HOMESTEAD TRACT
CBD # 4907

Dear Mr. Cooke:

On behalf of the owners of those two tracts combined for a total of 120.569 acres of land identified by the Travis Central Appraisal District as property IDs 06-4209-0107 and 06-4209-0101, Carlson, Brigance and Doering, Inc. hereby requests the properties to be zoned by the City of Elgin in conjunction with the voluntary petition for annexation being filed concurrently. This tract is 120.569 acres of land located on the west side of County Line Road north of Highway 290.

The zoning requested for the site is R-3 with special conditions as a part of the zoning. The special conditions are: 52% of the lots in each final plat must be lots with an area of not less than 7,500 square feet; and each of these lots shall have a minimum lot width of 60 feet at the front building line, and such lot shall abut on a street for a distance of not less than 35 feet.

The remainder of the lots in each final plat shall comply with standard R-3 zoning requirements.

Thank you for your time and review of this project. Please let us know if you need any additional information in order to process this request.

Respectfully,

Carlson, Brigance & Doering, Inc. (F3791)

Brett R. Pasquarella,
P.E. Vice President,
Principal

MINUTES
PLANNING AND ZONING COMMISSION
PUBLIC HEARING-REGULAR MEETING
MONDAY, JUNE 26, 2017 – 6:30 PM

1. **CALL TO ORDER** Chairman Antonio Prete called the meeting to order at 6:32 PM.

PRESENT: Geno Chavarria, Ronnie Creppon, Antonio Prete, Dorothy McCarther, Rudy L. Ramirez. Staff: Gary N. Cooke, Melissa Lipiec, Carlos Navejas, Beau Perry-City Engineer

ABSENT: David Lanford

Guest: Travis Lundgren, Ronnie Moore, Kaylana Geurin, Bill Cerone, German Briones for Irma B. Chaverria

2. **PUBLIC COMMENT:** None.

3. **MINUTES:** Antonio Prete asked for a motion to approve the minutes of the May 31, 2017 meeting and Ronnie Creppon made a motion to approve the meeting minutes as presented. Rudy L. Ramirez seconded the motion and a vote was taken. The motion passed with a vote of five (5) for, zero (0) against.

4. **UNFINISHED BUSINESS**

1. None.

5. **NEW BUSINESS** Chairman Antonio Prete announced that he was changing the order of the items and started with item #2 first.

2. Review and take action on a preliminary plat submitted by James E. Garon & Associates for Irma Chaverria, the owner of the property located in the Ewing Addition, Lot 2, Acres 3.574 (Resub of Lots 2), 706 E 9th Street, City of Elgin, County of Bastrop, Texas, to divide her property into six (6) lots to be known as :Chaverria Addition”. Gary N. Cooke addressed the commission and noted that the plat that is before the commission is the first draft. The latest one with comments addressed came back as of today and water and sewer services are available to all properties. He further stated that this subdivision is zoned R-1 and all lots meet the minimum 9,000 square foot size requirements and that Mr. Briones was in attendance representing Irma Chaverria if the commission had any comments. Tony Prete then asked for public comments on this item. Kaylana Geurin of 602 E 9th Street stated that she would like to see the layout of the lots and was concerned about drainage because all the water pools in the corner of Ballpark Road and 9th Street. Beau Perry, City Engineer addressed her drainage concerns by stating that any development on the lots would not be allowed to make the drainage situation worse and they would be subject to providing drainage calculations before any lots can be sold. Antonio Prete asked how many letters were sent out and Melissa Lipiec responded that 21 notices were sent out; two letters were returned and 14 delivery confirmations were received. The notices were sent out via both regular and certified mail and no phone calls or written communications were received either in for or against this subdivision. Antonio Prete pointed out that there was no tie to the original survey noted on the plat. No ROW tie on E 9th Street or Louise St. He also noted that the Average Square Foot note needs to be removed from the plat. Antonio Prete then called for a motion. Ronnie Creppon moved to approve the preliminary plat and Dorothy McCarther seconded the motion. A vote was taken and the motion passed with a vote of 5 for and 0 against.

3. Review and take action on a final plat submitted by James E. Garon & Associates for Irma Chaverria, the owner of the property located in the Ewing Addition, Lot 2, Acres 3.574 (Resub of Lots 2), 706 E 9th Street, City of Elgin, County of Bastrop, Texas, to divide her property into six (6) lots to be known as Chaverria Addition”. Antonio Prete noted that the structures shown on lots 2 & 8 needs to be removed on the Final Plat as well as the curb lines

and the electrical easements. Beau Perry stated that he would relay the corrections to James E. Garon & Associates to be corrected. Antonio Prete then called for a motion. Ronnie Creppon made a motion to approve the final plat contingent on the corrections stated above and Geno Chavarria seconded the motion. A vote was taken and the motion passed with a vote of 5 for and 0 against.

1. Review and take action on a Preliminary Plat submitted by Carlson, Brigrance and Doering, Inc. for Real Estate Development & Finance Co., LLC, the agent for the owners of the properties located in ABS 518, SUR 65 Martin H., ACR 60.259, Property ID 877318 and ABS 518, SUR 65 Martin H., ACR 60.259, Property ID 358740, City of Elgin, Extra Territorial Jurisdiction, Travis County, Texas, to divide their property into four hundred and twenty-six (426) lots to be known as "The Homestead Subdivision" and make possible recommendations to the Elgin City Council to zone these properties R-2 and R-3 Single Family Only. Ronnie Creppon noted that the number of lots has changed from 426 to 425 lots. Gary N. Cooke stated that the property owners are requesting annexation and zoning at the same time which is allowed by law. He also noted that the special zoning that they are requesting is applicable to each phase since typically subdivisions are built in phases. Each phase will be required to have a mixture of 52% lots at 7,500 sf and 48% lots at 6,000 sf. Beau Perry noted that variances to side yard setbacks will be required on specific lots and those lots will either be noted on the plat or as an attachment to the plat. Ronnie Moore of Carlson, Brigrance and Doering, Inc addressed the commission regarding the zoning and lot sizes and noted that the final plats may be submitted in sections and each will have the 52/48% split. Geno Chavarria noted that some of the lots are larger than 6,000 square feet. Ronnie Moore stated that 6,000 square feet is the minimum lot size and when you are laying out the lots; some of them end up being larger due to required drainage easements and spacing. Antonio Prete then called for a motion and Ronnie Creppon made a motion to approve the preliminary plat with the condition that the zoning notes are added to the plat. Dorothy McCarther seconded the motion and a vote was taken. The motion passed with a vote of 5 for and 0 against.

6. **EXECUTIVE SESSION:** None

7. **ANNOUNCEMENTS:** Gary N. Cooke informed the commission that renewal notices were not sent out because the Mayor and Council are looking at imposing term limits on Board Members. We are awaiting direction from them before proceeding. Melissa Lipiec stated that no submittals have been received as of the meeting time

8. **ADJOURNMENT:** Antonio Prete adjourned the meeting at 7:56 PM

Anotnio Prete
Chairman, Planning and Zoning Commission

ATTEST:

Gary N. Cooke
Secretary, Planning and Zoning Commission



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

Presentation by the City Manager of the Proposed FY2017-18 City of Elgin Annual Budget for all city funds and programs

DEPARTMENT: Administration

PROPOSED ACTION:

This item is for presentation of the proposed FY2017-18 City of Elgin Annual Budget by the City Manager

BACKGROUND:

In accordance with the Elgin City Charter, the City Manager does hereby 'submit a balanced annual budget not later than forty-five (45) days prior to the end of the current fiscal year to the council for review, consideration, and revision, if desired. The council shall call a public hearing on the budget in accordance with the state laws.' The budget document will be presented and distributed to Council at the meeting.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒
N/A

RECOMMENDATION:

This item is for presentation only; no action requested or anticipated by Council at this time. Further deliberations by the Council will take place over the next two months in accordance with the Budget Development Calendar (copy attached).

ATTACHMENTS:

Staff memorandum

- ☒ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☐ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Memorandum

Date: April 24, 2017

To: Mayor and City Council
Department Heads

Subject: Calendar for Formulation and Adoption of
FY2017-18 Annual Operating Budget
and Five-Year Capital Plan



Following is a projected schedule relating to the development and formal adoption of the 2017 *Five-Year Capital Plan* and the *FY2017-18 Annual Operating Budget* for the City of Elgin in accordance with the City Charter and applicable state law:

APRIL

Thursday, April 20, 2017.....Briefing of departmental staff by Director of Finance on the budget development process and new automated system for submission of budget requests

Friday, April 21, 2017.....Deadline for submission of departmental requests for inclusion in the Proposed 2017 *Five-Year Capital Plan*

MAY

Tuesday, May 2, 2017.....**Presentation of Proposed 2017 Five-Year Capital Plan to Mayor and City Council by City Manager**
(Regular Council Meeting)

Tuesday, May 16, 2017.....City Council 5YRCP Review/ Work Session (*tentative**)
(Special Called Meeting)

Wednesday, May 31, 2017.....Deadline for submission of all departmental requests for funding within the Proposed *FY2017-18 Annual Operating Budget*

JUNE

Tuesday, June 6, 2017..... Public Hearing on Proposed 2017 *Five Year Capital Plan*
(Regular Council Meeting)

.....City Council Resolution formally adopting the 2017 Five-Year Capital Plan

Monday, June 12 through

Friday, July 14, 2017.....Review and consideration of departmental budget requests by City Manager, Director of Finance, and applicable Department Heads (as needed)

AUGUST

Tuesday, August 1, 2017.....**Presentation of Proposed FY2017-18 Annual Operating Budget to Mayor & City Council by City Manager**
(Regular Council Meeting)

AUGUST (continued)

Wednesday, August 2, 2017.....Publish General Budget Summary and Notice of Public Hearing on Proposed Budget on August 22

Tuesday, August 8, 2017.....Council Budget Review/Work Session (*tentative**)

Wednesday, August 9, 2017.....Publish Effective Property Tax Rate & Rollback Calculation

Tuesday, August 15, 2017.....Council Budget Review/ Work Session (*tentative**)

Tuesday, August 22, 2017.....Public Hearing on Proposed FY2017-18 Annual Budget
(*Special Called Meeting*).....**First Reading** of Appropriations Ordinance Adopting FY2017-18 Annual Operating Budget

Tuesday, August 29, 2017.....Council Budget Review/ Work Session (*tentative**)

+++++

SEPTEMBER

Tuesday, September 5, 2017.....**Second Reading** of Appropriations Ordinance and Final
(*Regular Council Meeting*) Adoption of FY2017-18 Annual Operating Budget

.....Second Public Hearing on Proposed Budget (*if desired**)

Wednesday, September 27, 2017.....Deadline established by City Charter for final adoption of FY2017-18 Annual Operating Budget
(“The budget shall be finally adopted not later than three {3} calendar days prior to the end of the fiscal year”)

Sunday, October 1, 2017.....Beginning of FY2017-18 Fiscal Year

Please let me know at your earliest convenience if you have any comments or questions; or require additional information regarding the budget development process.



Thomas L. Mattis
City Manager

****Tentative dates for Council Budget Work Sessions. Actual number and schedule for work sessions to be determined by City Council.***



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

Employee of the First Quarter 2017

DEPARTMENT: Public Library

PROPOSED ACTION:

No action required, informational only.

BACKGROUND:

The Employee Recognition Committee has selected Karol Jarmon as Employee of the Third Quarter of FY 2017 for the months of April, May, and June 2017.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒
N/A

RECOMMENDATION:

The Employee Recognition Committee congratulates Karol for her nominations and recognition.

ATTACHMENTS:

Employee of the Third Quarter 2017

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



July 24, 2017

Dear Karol Jarmon,

Congratulations! You have been selected as the Employee of the Quarter for the Third Quarter of 2017. The Employee Awards Committee selected you for the following reasons.

“Karol does an outstanding job of handling community concerns in a polite and professional manner. Consistently comes to work with a positive attitude and provides staff with fluids and drinks with reminders to hydrate themselves. She is approachable and easy to talk to, handling staff in regards to timesheets, vehicle safety records and correspondence in a fast and efficient manner. Excellent employee”

“Explains things to us”

“Very helpful, very organized, dependable”

“good worker”

“very good worker”

As Employee of the Quarter you may choose one day of paid leave, which needs to be taken within the next thirty days, or \$100 less payroll deductions. Please let your supervisor and Finance Department know if you select the day off or the cash option. Please plan to attend the City Council meeting on Tuesday, August 1, 2017 at 7 pm where Mayor Chris Cannon will present a Certificate of Appreciation to you. Each Employee of the Quarter will be considered for Employee of the Year.

Thank you for your service to the City of Elgin.

Sincerely,

Tom Mattis
City Manager

cc: Laura Schwartz, Assistant to Finance Director
Buck LaQuey, Finance Director

P.O. Box 591

310 North Main

Elgin, Texas 78621

Phone 512.281.5724



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

October 3, 2017 Regular Council Meeting - Scheduling conflict with National Night Out and TML Annual Conference

DEPARTMENT: Administration

PROPOSED ACTION:

Discussion and possible action regarding a scheduling conflict with National Night Out and the Texas Municipal league (TML) Annual Conference occurring on Tuesday, October 3, 2017, the same day as the regularly scheduled City Council meeting.

BACKGROUND:

National Night Out is an annual event celebrated in communities nationwide to promote partnerships with the police and the community and to make neighborhoods safer. Neighborhoods host block parties, with visits from emergency personnel; and typically Councilmembers and other staff have participated in this event. Also in conflict with this meeting date is the TML Annual Conference in Houston, which a number of Councilmembers, the Mayor and City Manager are all currently scheduled to attend.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒ N/A

RECOMMENDATION:

Consider rescheduling the October 3rd Regular City Council Meeting.

ATTACHMENTS:

☐ Staff will be making a detailed presentation on this agenda item at the meeting.

- ☐ Staff will provide brief comments and answer questions on this item at the meeting.
- ☒ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

TML Region 10 Meeting on September 27, 2017 hosted by the City of Leander

DEPARTMENT: Administration

PROPOSED ACTION:

No action required.

BACKGROUND:

The City of Elgin is a member of the Texas Municipal League. TML will be having a meeting for our region hosted by the City of Leander on September 27, 2017.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☒ included ☐ not included in the current-year budget ☐
N/A

RECOMMENDATION:

ATTACHMENTS:

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



**ELGIN CITY COUNCIL MEETING
AGENDA ITEM EXECUTIVE SUMMARY**

ITEM:

Monthly Departmental Activity Reports - June

DEPARTMENT: Administration

PROPOSED ACTION:

Departmental reports are informational only for City Council and no action is required.

BACKGROUND:

Routine monthly reports.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒
N/A

RECOMMENDATION:

No action is required.

ATTACHMENTS:

Water Treatment Report
PD Monthly Report
Police Department Summary Letter
Utility Billing
Public Works Report
Parks and Rec
OCA Report
Community Development Report - June
Main Street Report
Library Report
Building and Code Enforcement Report - June

- ☐ **Staff will be making a detailed presentation on this agenda item at the meeting.**
- ☐ **Staff will provide brief comments and answer questions on this item at the meeting.**
- ☒ **This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

Monthly Reports June 2017

Department 023 Water Treatment

Well # 10	0 Gallons
Well # 11	1,916,00 Gallons
Well # 14	17,833,000 Gallons
Well # 15	17,810,000 Gallons
Water loss due to leaks or flushing	100,000 Gallons
Total Water Pumped	37,459,000 Gallons

Chemicals Used

Chlorine	998 Pounds
Sequest	300 Gallons

Distribution Samples

Bacteriological Samples Taken	11
Average Chlorine Residual	1.80 mg/l
Violations	0

Department 024 Distribution

Line Repairs/New installations

Main Line Breaks	1
Service Line Breaks	3
Miscellaneous Repairs/Complaint Calls	30
New Connections/Taps	0
Installation of New Water Main	0

Department 026 Wastewater

Collections

Backups

Main Lines	0
Service Lines	5
After Hours Call-Outs	10

Line Repairs/New Installations

Curb Side Cleanout Caps Replaced	2
Curb Side Cleanouts Installed	0
Main Line Repairs	0
New Main Line Installed	0
New Taps Installed	0
Lines TV'd	2
Manholes Installed/Repaired	0

Lift Station Maintenance/Repairs

Hour Meter Reads/Daily Site Checks	9 Daily
Pumps Pulled	0
Pumps Installed	0
Pumps De-raged	1
Motors Pulled	0
Motors Installed	0
Electrical Issues (Repair/Replace Parts)	0
Floats Cleaned/Replaced	0
Grass/Weed Maintenance	0
After Hours Call Outs	10

Wastewater Treatment Plant**Maintenance/Repairs**

Pumps Pulled	1
Pumps Installed	1
Motors Pulled	0
Motors Installed	0
Control System/Electrical Repairs	2
Cleaned Wet Well Floats	1
Miscellaneous Repairs	20
After Hours Call-Outs	1

Chemicals Used

Alum/Gallons	4,000
Bleach 10%/ Gallons	2,000
Polymer/ 55 gallon drums	2

Monthly Plant Flows and Test Results

Minimum Daily Flow	488,400 Gallons
Maximum Daily Flow	795,200 Gallons
Average Daily Flow	552,500 Gallons
Total Monthly Flow	17,128,100 Gallons

Effluent DO (Dissolved Oxygen) Average	6.741
Effluent Chlorine Residual Average	1.76 mg/l
Effluent pH Average	7.45
Total Phosphorus Average	0.19
CBOD (Carbonaceous Biochemical Oxygen Demand) Average	2.18
TSS (Total Suspended Solids) Average	2
Ammonia/Nitrates Average	0.079

Remarks :

Elgin Police Department
Monthly Report June 2017

CATEGORY	Jun-17	16-Jun	15-Jun	14-Jun	13-Jun	12-Jun
Calls for Service						
Total Calls for Service	1124	934	1022	1029	833	629
Police calls	935	803	694	690	523	456
Fire calls	21	39	48	45	61	46
Animal calls	53	80	97	131	60	59
Activity logs	85	133	168	154	189	63
City calls	30	9	15	9	0	4
Pageouts	0	0	0	0	0	0
Offense Reports						
Total Offense Reports	63	72	71	99	71	88
Active (Open) cases	20	26	20	27	16	24
Cases Inactivated	7	18	18	29	24	23
Cases Closed	1	5	2	4	3	2
Documentation (no crime)	0	1	0	0	2	1
Other	0	1	1	1	0	2
Unfounded	0	1	1	1	0	0
Referred to other agency	3	0	0	0	2	0
Citations						
Total Citations	330	206	338	217	418	390
Citations for violations	168	154	173	112	223	173
Warnings	162	52	165	105	195	217
Collisions						
Total Accidents	21	24	25	19	30	25
Major accidents (with injury)	2	0	0	2	3	4
Minor accidents (no injury)	14	20	24	12	23	20
Leaving the scene accidents	5	4	1	5	4	1
Alarms						
Business alarms	17	24	13	22	16	10
Residential alarms	4	7	6	9	7	4
Fire alarms	6	6	2	1	0	5
Arrests						
Felony arrests	5	7	7	7	9	8
Misdemeanor arrests	26	15	19	23	14	34
Other arrests	9	1	3	8	2	1
Animal Control						
Total Animal Control calls	53	80	97	131	60	59
Animal Cruelty calls	0	0	0	0	0	0
Canine Impounds	5	7	14	45	13	22
Feline Impounds	9	8	9	37	8	23
Citations issued	2	5	3	6	0	0
Bite Cases	0	1	0	1	3	1
Dead animal calls	3	3	12	13	7	5
Wildlife calls	4	12	11	16	0	2
Rabies cases	0	1	0	3	0	1
Livestock Calls/Issues	1	2	5			



Elgin Police Department

Office of the Chief

202 Depot Street • Elgin, Texas 78621 • 512 / 281-3330



June 2017 Monthly Summary Letter

The month of June was a busy month for the Police Department. We worked the Juneteenth weekend and followed that up with the Western Days week. Both of those events required an “all hands on deck” approach to the staffing of the events and we were fortunate to receive additional support from both the Bastrop County Sheriff’s Department and the Texas Department of Public Safety. I’m glad to report that both events were a huge success and both were uneventful from a police perspective. We saw the expected numbers of people at both events and there were no incidents worthy of mention from our point of view.

Location Code		Sum of Vehicle Count
EG01	WB TX 290 @ COUNTY LINE RD	430262
	1	430262
	2	7012
	3	221517
		201733
EG02	WB TX 290 @ W 11TH ST	411918
	1	411918
	2	1206
	3	196604
		214108
EG03	EB TX 290 @ TX LOOP 109 / HARRIS ST	449666
	1	449666
	2	13323
	3	201602
		234741
EG04	EB TX 290 @ US 95 NORTH / SARATOGA FARMS BLVD	390532
	1	390532
	2	36838
	3	180107
		173587
Grand Total		1682378

This seemed to be a lighter traffic month but we still saw almost 1.7 million vehicles come through town.

“Community First”

UTILITY BILLING REPORT		June 2017
Billed out	\$398,365.78	
Past due notices	699	\$82,283.02
Work orders-Cut offs	75	
Disconnected for non pmt	71	
Extension to pay 1st	59	
Extension due for disconnect	3	
Meter tamper fee	0	
After Hour turn on	3	
Accounts set to final	6	for non pmt

METER REPORT		
WORK ORDERS	COMPLETED	INCOMPLETE
START READ	40	6
FINAL READ	40	1
TRANSFERS / IN AND OUT	5	0
CTO'S / DISCONNECT NON-PMT	75	0
SET METER	2	2
ERT REPLACEMENTS	7	17
METER REPLACEMENTS	66	22
VISUAL READS	19	0
FAILURE TO READ (MOBILE MISS)	76	0
RE READS	59	0
WL / CHECK FOR WATER LEAK	10	3
METERS DATA LOGGED	3	0
MISCELLANEOUS	20	0
TOTAL NUMBER OF WORK ORDERS	422	51
CURB STOPS		
BROKEN CURB STOPS	0	32
TOTAL NUMBER OF WORK ORDER	0	32
BULK WATER		
PURCHASES	22	
TRIPS/GALLONS	41/18,600	
TOTAL COLLECTED	\$91.12	

Dodie Navejas, Utility Billing Supervisor
Customer Service/A/R Supervisor

310 N. Main Street
512-229-3220 office

Public Works – June - 2017

Right of Way and Easement mowing and maintenance:

TX DOT Right of Way mowing/maintenance, and City of Elgin Right of Way shredding, mowing, weed eating and maintenance is ongoing

Sign replacement:

Sign on 1704

Permanent Street, utility cut repairs, pot hole repairs:

5 locations on Carver Street
2 locations on Lake Terrace Drive
4 locations on Martin Luther King Boulevard
East Alamo Street
2 locations on West 2nd Street
Level-ups on Louise Street
Excavated, added base, and patched East 1st Street
2 locations on West 11th Street
Numerous pot holes were patched during June

Curb, Gutters, Drains, and Ditch Cleaning

Curb and gutter North Main Street Historic District
Curb and gutter East Alamo Street from Martin Luther King Boulevard to South Main Street
Curb and gutter Martin Luther King Boulevard from Alamo Street to Church Street
Curb and gutter Houston Street
Ditch work on West 11th Street
Ditch work on North Avenue F
Cleaned downtown area prior to two (2) parades

Litter Control

Trash picked up on U. S. Highway 290
Trash picked up on Farm to Market 1100
Trash picked up on State Highway 95 North
Trash picked up on Taylor Road

Miscellaneous:

Unclogged drains at Dog Pound
Spread rock on bleeding areas on County Line Road, Lexington Road, and West 11th Street
Cleaned concrete channel from West Alamo Street to U. S. Highway 290

Events:

Traffic control for Juneteenth parade
Traffic control for Western Days parade

2016-2017 Street Maintenance Project:

Street preparations underway
August 1, 2017 – Contract award
Construction to begin later this summer

2016-2017 Business District Re-Paint Striping:

Re-paint striping scheduled later in the summer
Bid opening scheduled July 18, 2017

2015-2016 Drainage Project - Proposal 1:

West Brenham Street Box Culvert
Work substantially complete

Saratoga Farms Subdivision:

Subgrade, flex-base, and curb and gutter

Lee Dildy Boulevard: (Portion)

Subgrade and flex-base

TxDOT U.S. 290 Illumination Project:

Project complete

Joe Parten

Director, Public Works
City of Elgin

Michael Gonzalez
Parks and Recreation Director
mgonzalez@ci.elgin.tx.us 512-285-6190



June 2017 Parks Report.

Update on Summer Programs

we had a variety of park programs offered in the month of June and we were pleasantly surprised to see all our activities grow in participation from last year's events. Our Movies in the Park programs had exceptional attendance at each showing as well as our adventure programs. For these programs to increase in popularity it is important for staff to set aside time for planning and implementation. Staff is evaluating certain aspects of the programs and adding those positive ideas to programs in the future. We are excited to be moving in a direction of offering more programs and also a variety of programs.

Elgin Municipal Pool Report: -Patrick Nicks, Program Coordinator

This year the pool has had a great year. We expanded our concession stand, branching out to offering snow cones, popcorn, a variety of snacks, and popsicles to the public. Families and kids alike thoroughly enjoyed the variety of items available at the concession stand this year. Because of this, we were able to more than double our revenue this year. Also, this year we updated our pool hours to accommodate more to the public. Longer public swim hours, water aerobics, designated day care swim, family free swim night, and swim lessons have turned out large crowds attending the pool this summer. We also had the pleasure of working with the Elgin School District's ACE program to provide kids the opportunity to enjoy the pool this summer. Roughly 200-400 kids attended each week and had the chance to swim and play with their friends and school mates. To give kids an opportunity to learn how to swim, we had our lifeguards teach swim lessons to kids aged 3 years old to 16 years old this summer. We had a huge turnout of swim lesson students who now have become avid swimmers and some of them came back for more lessons to enhance their swim skills. Looking back on this summer, I believe we had a great success but more improvements can be made to make next summer even better.

Goals for July 2017

- Chalk it up and July 4th Celebration
- Beach party at Elgin Memorial
- CPR First Aid Class

Park Activity Summary		April 2017
Facility	Number of uses	
Park/ Pavilion Rental	15	
Ball Field Rental	18	
Fleming Community Center	42	
Pool Entries	2741	
Water Aerobics	371	
Pool Rentals	5	
Deposits	\$11,336.95	

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month June

Year 2017

Municipal Court for the City CITY OF ELGIN

Presiding Judge Amanda Carter

If new, date assumed office

Court Mailing Address P.O. BOX 591

City ELGIN

, TX Zip 7-8621

Phone Number (512) 281-0318

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by Yadira Duque

Date Jul 14, 2017

Phone Number (512) 281-0318

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION

P O BOX 12066

AUSTIN, TX

78711-2066

PHONE: (512) 463-1625

FAX: (512) 936-2423

CRIMINAL SECTION

City of CITY OF ELGIN Month June Year 2017	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	13,098	13	0	0	2,601	21
a. Active Cases	8,992	11	0	0	1,245	5
b. Inactive Cases	4,106	2	0	0	1,356	16
2. New Cases Filed	156	0	0	0	60	5
3. Cases Reactivated	46	0	0	0	13	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	9,194	11	0	0	1,318	10
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	161	0	0	0	25	1
b. Dismissed by Prosecution	5	0	0	0	2	0
7. Dispositions at Trial:						
a: Convictions						
1) Guilty Plea or Nolo Contendere	11	0	0	0	19	1
2) By the Court	2	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b: Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	18					
b: After Deferred Disposition	6	0	0	0	2	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	2					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	12	0	0	0	1	0
10. Total Cases Disposed	217	0	0	0	49	2
11. Cases Placed On Inactive Status	59	0	0	0	38	0
12. Total Cases Pending End of Month:	13,037	13	0	0	2,612	24
a: Active Cases	8,918	11	0	0	1,231	8
b: Inactive Cases	4,119	2	0	0	1,381	16
13. Show Cause Hearings Held	9	0	0	0	2	0
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0
b: Without Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court CITY OF ELGIN	TOTAL
Month June Year 2017	
1. Transportation Code Cases Filed	5
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	1
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	1
9. All Other Non-Traffic Fine-Only Filed	1
10. Transfer to Juvenile Court:	0
a. Mandatory Transfer	
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning:	0
a. Warnings Administered	
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court CITY OF ELGIN		Number Given	Number Requests For Counsel
Month June	Year 2017		
1. Magistrate Warnings:			
a. Class C Misdemeanors		47	
b. Class A and B Misdemeanors		10	
c. Felonies		6	
			TOTAL
2. Arrest Warrants Issued:			97
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			1
c. Felonies			
3. Capiases Pro Fine Issued			44
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			1
9. Magistrate's Orders for Ignition Interlock Device Issued			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held			0
12. Disposition of Stolen Property Hearings Held			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			0
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			27
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			\$0.00
18. Fines, Court Costs and Other Amounts Collected:			\$31,424.16
a. Kept by City			\$16,977.75
b. Remitted to State			
c. Total			\$48,401.91



MEMORANDUM

To: Tom Mattis, City Manager
From: Amy Miller, Community Development Director
Date: July 7, 2017
RE: Community Development Department Report June, 2017

The FM 1100 TAP Grant sidewalk project easement process continued working with owners, the appraiser and engineer. Final engineering plans were submitted to TXDOT. Project is on track and should let through TXDOT by August. Downtown 14 North Main and 109 North Main are contract pending with possible closings by end of July. These two new investors would create loft space and new commercial space. At least one existing business would relocate to 109 N Main. Closeout paperwork for the CDBG utility line grant completed. Main Street worked with the chamber to showcase downtown businesses at Western Days in the park and through an early open before the parade event. Both activities successfully engaged the public and businesses reported greater traffic and sales than in past years. Main Street provided a Parking 101 flyer and had personal meetings with businesses to share options for more effectively providing on street parking to customers.

Projects

- TAP FM 1100 & County Line Road Sidewalk project, easement process.
- Met with Public Safety Advisory Committee and shared an update on the TAP Grant and the Safe Routes to School program. Discussed sidewalk needs in the community.
- Met with Capital Metro to discuss growth in the community and future mass transit needs.
- Working with American Legion and VFW on Veterans Appreciation parade set for November 4.
- Worked with Elgin ISD Farm to School program on a chef demo event for Western Days.
- Organized downtown open early for the Western Days parade and businesses having a booth at Western Days. Both had good participation and successfully showcased the new investment downtown.
- Discussed plan to apply for a GLO Grant in coordination with the HMGP grant.
- Kick off meeting for the HMGP grant.
- Sip Shop & Stroll June 8 – Celebrate Dad, Juneteenth Festival June 9-10, Western Days Festival June 20-24 were all well attended community events.
- Planned program for July 4 event after parade.

- Attended Clean Air Force meeting with CAPCOG.
- Provided public comment for Travis County bonds hearing.
- Met with Elgin Arts Association to discuss plans for Pearls Before Swine Art Show with Hogeye 2017.
- Researched sponsorship packages and logo use policies by other major festivals.
- Met with potential buyers and realtors for properties downtown.
- Met with property owners about renovation plans and possible tenants.
- Met with business owners seeking lease space.
- Booked the Show Dawgs and Sean Orr and the Texas Gold band for the Friday night Hogeye street dance, sponsor packages and applications for HEB, and vendor applications for Hogeye Festival.
- City of Elgin E-News
- Facebook Pages: City of Elgin, Visit Elgin, Envision Elgin
- Instagram – visitelgintx
- City website – updates.

Boards & Committees, Seminars

CAMPO, Transportation Advisory Committee

Farm to School grant meeting with EISD

Main Street Board

Historic Review Board

Hogeye Festival Committee

Promotion Tourism Committee

Organization Committee

Business Retention Recruitment Committee

Clean Air Coalition Advisory Committee, CAPCOG

Upcoming Events

July 4th People's parade & Program

Sip Shop & Stroll July 13 – Ice cold treats – Summer fun

Sip Shop & Stroll August 10 - Back to School Teacher appreciation



MONTHLY ACTIVITY REPORT

For the local program, monthly reports are a way to track and document progress of both the program and the downtown revitalization effort. It is also an effective tool to use for updating the board on the program's overall activities and for communicating your progress to stakeholders, such as City Council and other funding entities. For the state office, monthly reports help us provide more direct and effective services by giving us a way to spot trends, challenges, issues etc. The report should reflect BOTH the work of staff and volunteers. While not all programs use the traditional four-committee structure any longer, the work of all programs should still be able to be reflected in the four-point categories below.

The Monthly Report is **due by the 10th of each month**. Please use electronic version, type or print legibly. Please use this electronic version and email to mainstreet-reports@thc.state.tx.us.

CITY: ELGIN

MONTH/YEAR: June 2017

DATE SUBMITTED: 7-7-2017

1. Updates on Projects, Activities for the month.

MAIN STREET BOARD: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
Did not meet in June	Friday night street dance at Hogeys Festival to celebrate 30 th anniversary will include The Shop Dawgs and Sean Orr and the Texas Gold Band. Researched other festivals sponsorship and logo use policies. Finalized sponsorship packages for 2017 with plans to mail out after July 6. Working on all elements of the festival. Started work on Table on Main in partnership with the Chamber of Commerce. Submitted budget to the City.

ORGANIZATION: *(After typing, TAB to the next cell)*

Meeting Dates:	Update on projects or activities
6-20-2017	Completed updates for the Downtown Elgin Guide map. Continued distribution of flyers and brochures through the kiosks located around town, 14 locations total. Planned program for July 4 th event after the parade.

PROMOTION:

Meeting Dates:	
June 8, 2017	Juneteenth Festival June 9-10 was larger than in past years and very well attended. Several businesses from downtown had a booth at the park for Western Days. They reported a good day with sales and general promotion to visit downtown. Businesses opened early before the parade downtown and reported more foot traffic and better sales than in past years. Western Days was a great success for the community and very well attended. Sip shop and stroll on 2nd Thursday had really good attendance. Met with Elgin Art Association to discuss plans for Pearls Before Swine Art Show at Hogeys Festival.

Email to: mainstreet-reports@thc.state.tx.us

DESIGN:

June 6, 2017	Parking 101 – developed a parking tips flyer for businesses and map noting public parking lots. Met with businesses and discussed need to park in lots and leave on street parking open to the public for everyone’s customers. Businesses responded very positively and many employees etc. are now parking off street. New paving material choices for the district and the Zoning overlay were approved by City Council. Recruited new members for the committee who will begin meeting in July. Utility line construction underway. Striping of parking spaces to begin alter this summer. Roof of gazebo was replaced by City.

ECONOMIC RESTRUCTURING:

Meeting Dates:	Update on projects or activities
June 7, 2017	Planned Dine Elgin First Campaign for July – August. Planning Small Business Saturday promotion. Working with owners on renovation plans, reviews, and lease recruitment. Contract pending for 14 N Main, and 109 North Main. New location is great for Double R Hat House at 30 North Main. lease space available at 116 Depot Street, and one space at 30 North Main. Properties for sale: and 113 Central Avenue, 112 East 2 nd Street, 110 South Main Street.

2. Program Commentary *(list critical issues, problems, and successes/ completed projects of the past month):*

3. Outlook. *Goals and challenges; plans for upcoming major projects such as public improvements etc.:*

4. Suggestions for Texas Main Street Center *(list suggestions on services or training topics; new resources; questions):*

5. Main Street in the News. *If your programs or its activities have been spotlighted in press coverage during the month, please provide a link here. If there is a newsworthy event or announcement that would be appropriate for the Main Street Matters e-newsletter, please email mainstreet-reports@thc.state.tx.us with the information. Please provide event information as many months in advance as possible.*

July 4 parade & Program

Sip Shop & Stroll – Ice cold refreshments! July 13

Email to: mainstreet-reports@thc.state.tx.us

Building: The restroom tile floors have been scrubbed. Civic Center is being used more than the previous year.

Circulation was down 3% in June. We did 146 Interlibrary Loans in the first half of FY 2017. Last year Texas State Library and Archives Commission reimbursed \$7.07 a lend.

Classes: the Citizenship and ESL classes are continuing through the summer until July 13. Citizenship will start back up after August 8th with ESL resuming later in fall.

Collection size is lower because of weeding of the shelves.

The Summer Reading Programs have good attendance although less than last year. Potluck Book Club meet, ate, and discussed their first pick, Neil Gaiman's The Ocean at the end of the lane. July's book is Hillbilly Elegy by J.D. Vance.

Staff is busy with more patrons with the summer programs and working on the shelves - weeding, inventorying, and straightening.

The wi-fi usage count showed almost 1,600 people using the service.

Volunteer hours are increased from June 2016.

Categories	Units	June '16	June '17	Fiscal YTD '16	Fiscal YTD '17
Total Circulation		9,223	9,004	64,298	59,709
+ or - Same month previous year	Percent		-3%		
Additions					
Interlibrary Loans	Each	3	21	13	194
New Patrons	Each	157	144	738	690
Collection					
Items Added	Each	211	344	3,624	2,276
Items Withdrawn	Each	392	794	2,064	2,460
Total Collection	Each	39,815	39,293	39,815	39,293
General Statistics					
Gate Count	Each	5,151	5,140	36,018	36,268
Hours Open	Hours	171	171	1,481	1,465
Library Tours	Each	0	0	2	4
Program Visitors	Each	865	682	4,529	3,825
Public Computer Use	Hours	622	517	5,621	3,985
Patrons using computers	Each	901	784	8,304	6,022
Wifi Patron Use		N/A	1,587	N/A	13,233
Volunteer Hours	Each	105	168	1,042	1,398
Receipts					
		\$1,786	\$1,558	\$23,021	\$9,689
Civic Center Use					
City	Each	3	7	27	54
Library	Each	18	35	98	192
Public Rental	Each	6	2	29	17
Other - not for profit	Each	6	3	89	42
Total Civic Center Use		33	47	243	305

**Monthly Report to Administrative Manager
Building Department
For the Month of June 2017**

Type of Inspections	Jun-16	Jun-17	Fiscal Yr. To Date	Calendar Yr. To Date
Building	48	27	307	140
Electrical	34	19	229	128
Plumbing	38	13	229	114
Gas	9	1	83	21
Mechanical	9	6	107	43
TOTAL	138	66	955	446
Building				
Permits	17	23	175	125
Value	\$ 1,392,179.00	\$ 2,128,355.21	\$ 24,837,301.35	\$ 23,697,649.36
Fees	\$ 8,420.30	\$ 10,379.35	\$ 106,171.90	\$ 95,435.85
Electrical				
Permits	11	8	101	72
Fees	\$ 2,002.50	\$ 1,010.00	\$ 13,687.50	\$ 8,930.00
Plumbing				
Permits	22	11	71	46
Fees	\$ 4,077.50	\$ 1,470.00	\$ 11,327.50	\$ 7,310.00
Gas				
Permits	11	2	28	13
Fees	\$ 1,787.50	\$ 210.00	\$ 3,460.00	\$ 1,490.00
Mechanical				
Permits	11	7	60	28
Fees	\$ 1,792.50	\$ 1,000.00	\$ 8,945.00	\$ 3,720.00
Total All Fees	\$ 18,080.30	\$ 14,069.35	\$ 143,591.90	\$ 116,885.85

**June 2017
Building Permits**

Number of Permits		Type/Classification	Permit Fees		Valuation	
Jun-16	Jun-17		Jun-16	Jun-17	Jun-16	Jun-17
3	0	New Single Family	\$ 2,324.55	\$ -	\$ 307,744.00	\$ -
		New Duplex				
		New Manufactured				
		New Multi-Family				
1	1	New Commercial	\$ 3,565.00	\$ 7,733.00	\$ 750,000.00	\$ 1,800,000.00
		New Industrial				
		New Swimming Pools				
		Moving Permit				
3	3	New Signs	\$ -	\$ 245.06	\$ 285.00	\$ 8,160.00
4	12	Residential	\$ 465.75	\$ 1,225.92	\$ 34,150.00	\$ 83,395.21
2	2	Non-Residential	\$ 2,015.00	\$ 1,125.37	\$ 300,000.00	\$ 236,800.00
4	5	Demolitions	\$ 50.00	\$ 50.00	\$ -	\$ -
17	23		\$ 8,420.30	\$ 10,379.35	\$ 1,392,179.00	\$ 2,128,355.21
*BOA Request		None				
P & Z Request		Approve Preliminary Plat of the Homestead Subdivision and recommend zoning. Approve Preliminary and Final Plats of the Chaverria Addition.				
Code Enforcement	Active June 2016	Active June 2017	Closed June 2016	Closed June 2017	Calendar YTD	
Abandoned/Junked	1		1	1	58	
Animal Control				1	1	
Beer Permits					0	
Environmental				10	14	
Fire Code			3		0	
Health and Sanitation			5		2	
Illegal Signs			54	42	263	
Property Maintenance			31	1	19	
Unsafe Structures					0	
Water/Sewer	1		3		0	
Zoning					3	
Total	2	0	97	55	360	

*Board of Adjustments

Submitted By: Carlos Navejas
Date: July 26, 2017



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A SPECIAL ELECTION TO BE HELD ON NOVEMBER 7, 2017 FOR THE PURPOSE OF ELECTING COUNCIL MEMBER WARD 3 TO FILL AN UNEXPIRED TERM; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATED TO SUCH ELECTION.

DEPARTMENT: Administration

PROPOSED ACTION:

Formal authorization and approval to call for a Special Election to be held on November 7, 2017 to fill an unexpired term.

BACKGROUND:

The Council seat for Ward 3 became vacant in May 2017, after Council Member Craig Fromme resigned due to his moving out of the city. Daniel Lopez was appointed in the interim, and a Special Election will be held on November 7, 2017 to fill the unexpired term.

Attached are the Order of Election, Exhibit "A", the Bastrop Polling Places, Exhibit "A-1", Travis County Polling Places, Exhibit "A-2" (subject to change), and the early voting dates and times, Bastrop County, Exhibit "B-1" and Travis County, "Exhibit "B-2", .

Contracts for Bastrop and Travis Counties to conduct the election for the Elgin Special Election will be included in an upcoming agenda as soon as Travis County provides their contract for services.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☒ included ☐ not included in the current-year budget ☐
N/A

RECOMMENDATION:

Approval of the Ordinance and Order calling the Special Election as presented.

ATTACHMENTS:

Ordinance

Ordinance (Spanish)

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING A SPECIAL ELECTION TO BE HELD ON NOVEMBER 7, 2017 FOR THE PURPOSE OF ELECTING COUNCILMEMBER WARD 3 TO FILL AN UNEXPIRED TERM; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATED TO SUCH ELECTION.

STATE OF TEXAS	§	
	§	
COUNTIES OF BASTROP	§	KNOW ALL BY THESE PRESENTS:
AND TRAVIS	§	
	§	
CITY OF ELGIN	§	

WHEREAS, pursuant to the provisions of the Texas Election Code (as amended), other related statutes, and its Home Rule Charter, the City Council of the City of Elgin, Texas, is authorized to order a special city election for the purpose of electing Councilmember Ward 3; and

WHEREAS, the City Council has determined that Tuesday, November 7, 2017 is the appropriate date for holding the election to elect Councilmember Ward 3; and

WHEREAS, the City Council wishes to encourage all registered voters in the city to vote in this election; Now Therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, THAT:

I.

Section 1. ELECTION DATE, PRECINCTS AND POLLING PLACES, AND ELECTION JUDGES.

Election Date. An election shall be held between the hours of 7:00 a.m. and 7:00 p.m. on Tuesday, November 7, 2017, in accordance with the attached Order of Election, which Order of Election is labeled as Exhibit “A” attached hereto and incorporated herein by reference for all purposes.

Precincts and Polling Places. For voters in Bastrop County, the City hereby designates the election precincts and polling places designated by the Bastrop County Elections Administrator and approved by the Bastrop County Commissioners Court for Election Day voting, and same are delineated on Exhibit “A-1” attached to the Order of Election and incorporated herein by reference for all purposes.

For voters in Travis County, the City hereby designates the election precincts and polling places designated by the Travis County Elections Administrator and approved by the Travis County Commissioners Court for Election Day voting, and same are delineated on Exhibit “A-2” attached to the Order of Election and incorporated herein by reference for all purposes.

Election Judges. For voters in Bastrop County, the Bastrop County Elections Administrator is conducting such election for the City pursuant to the terms of a Contract for Election Services. The City Council hereby appoints, for the term of such election, the presiding election judge(s) and alternate election judge(s) as being those designated by the Bastrop County Elections Administrator.

For voters in Travis County, the Travis County Clerk is conducting such election for the City pursuant to the terms of a Contract for Election Services. The City Council hereby appoints, for the term of such election, the presiding election judge(s) and alternate election judge(s) as being those designated by the Travis County Clerk.

Section 2. ELECTION CLERKS.

The presiding election judge is hereby authorized to appoint the number of election clerks necessary to assist in the proper conduct of the election, and such election clerks shall be qualified voters of the City of Elgin, Texas. If the election is conducted by the regularly appointed presiding election judge, then the alternate presiding election judge shall be appointed to serve as one of the clerks. The appointment of such clerks shall include a person fluent in the Spanish language to serve as a clerk to render oral aid in the Spanish language to any voter desiring such aid at the polls on the day of the election.

Section 3. EARLY VOTING.

Early Voting Clerk. For voters in Bastrop County, the City Council hereby appoints the Bastrop County Elections Administrator as the City of Elgin Election Officer and Early Voting Clerk. The Early Voting Clerk’s mailing address to which applications for ballots by mail may be sent, for voters residing in Bastrop County, is as follows:

Bastrop County Early Voting Clerk
804 Pecan St.
Bastrop, TX 78602

For voters in Bastrop County, a completed, scanned application for a ballot by mail containing an original signature may be submitted electronically to bridgete.escobedo@co.bastrop.tx.us

For voters in Travis County, the City Council hereby appoints the Travis County Clerk as the City of Elgin Election Officer and Early Voting Clerk. The Early Voting Clerk's mailing address to which applications for ballots by mail may be sent, for voters residing in Travis County, is as follows:

Travis County Early Voting Clerk
PO Box 149325
Austin, TX 78714-9325

For voters in Travis County, a completed, scanned application for a ballot by mail containing an original signature may be submitted electronically to ebbm@traviscountytexas.gov.

Applications for ballots by mail must be received not later than 5:00 p.m. on Friday, October 27, 2017.

Dates for Early Voting. Early voting shall commence on Monday, October 23, 2017 and continue through Friday, November 3, 2017, as provided by the Texas Election Code and as shown on attached exhibits.

Places for Early Voting. For voters in Bastrop County, early voting shall be conducted by personal appearance and by mail at the early voting polling places and temporary polling places designated by the Bastrop County Elections Administrator and approved by the Bastrop County Commissioners Court for early voting, and same are delineated on Exhibit "B-1" attached to the Order of Election and incorporated herein by reference for all purposes.

For voters in Travis County, early voting shall be conducted by personal appearance and by mail at the early voting polling places and temporary polling places designated by the Travis County Clerk and approved by the Travis County Commissioners Court for early voting, and same are delineated on Exhibit "B-2" attached to the Order of Election and incorporated herein by reference for all purposes.

Times for Early Voting. For voters in Bastrop County, during the period in which early voting is required or permitted by law, that being October 23, 2017 through November 3, 2017, the hours designated for early voting by personal appearance shall be designated in writing by the Bastrop County Elections Administrator, and approved by the Bastrop County Commissioners Court.

For voters in Travis County, during the period in which early voting is required or permitted by law, that being October 23, 2017 through November 3, 2017, the hours designated for early voting by personal appearance shall be designated in writing by the Travis County Clerk, and approved by the Travis County Commissioners Court.

Section 4. EARLY VOTING BALLOT BOARD.

For voters in Bastrop County, an Early Voting Ballot Board is hereby created to process early voting results, and the City hereby appoints the presiding judge of the Early Voting Ballot

Board as appointed by the Bastrop County Elections Administrator. Such presiding judge shall appoint not less than two (2) other qualified members to serve on such Board.

For voters in Travis County, an Early Voting Ballot Board is hereby created to process early voting results, and the City hereby appoints the presiding judge of the Early Voting Ballot Board as appointed by the Travis County Clerk. Such presiding judge shall appoint not less than two (2) other qualified members to serve on such Board.

Section 5. CUSTODIAN OF ELECTION RECORDS.

For voters in Bastrop County, pursuant to the Texas Election Code and the applicable Contract for Election Services, the Bastrop County Elections Administrator shall serve as the custodian of voted ballots, and the City Clerk of Elgin, Texas shall be appointed as custodian of all other election records.

For voters in Travis County, pursuant to the Texas Election Code and the applicable Contract for Election Services, the Travis County Clerk shall serve as the custodian of voted ballots, and the City Clerk of Elgin, Texas shall be appointed as custodian of all other election records.

Section 6. CANDIDATE FILING PERIOD.

In accordance with Section 143.007(c) (2) of the Texas Election Code, the deadline for filing an application for a place on the ballot for this special election is declared to be 5:00 p.m., Monday, August 21, 2017. The deadline for a write-in candidate to declare candidacy is Friday, August 25, 2017.

Section 7. VOTERS.

All resident, qualified voters of the City shall be entitled to vote at the election.

Section 8. NOTICE.

Posting. Notice of this election, including a Spanish translation hereof, shall be given by posting the appropriate documentation on the bulletin board used for posting notices of City Council meetings, and same shall be posted not later than Tuesday, October 17, 2017 and shall remain posted through Election Day.

Publication. Notice of this election, including a Spanish translation hereof, shall be published once in a newspaper of general circulation in the City, the publication to appear not earlier than October 8, 2017 or later than October 17, 2017.

Authorization to City Secretary. The City Secretary is hereby authorized and directed to publish and post the required notices in the manner and for the time periods required by law.

Section 9. VOTING DEVICES.

For voters in Bastrop County, pursuant to the Election Code and the applicable Contract for Election Services, the Bastrop County Elections Administrator may use electronic voting systems and corresponding voting devices and equipment in conducting the election. The Bastrop County Elections Administrator is currently using election systems and software certified by the Texas Secretary of State.

For voters in Travis County, pursuant to the Election Code and the applicable Contract for Election Services, the Travis County Clerk may use electronic voting systems and corresponding voting devices and equipment in conducting the election. The Travis County Clerk is currently using election systems and software certified by the Texas Secretary of State.

The Bastrop County Elections Administrator and the Travis County Clerk, respectively, may also utilize a central counting station as provided by Texas Election Code Section 127.000 *et seq.*, as amended.

The City Council of the City of Elgin, Texas, finds as follows:

Section 61.012, Texas Election Code, requires that at least one accessible voting station must be provided in each polling place used in a Texas election. Such system must comply with state and federal laws setting the requirements for voting systems that (i) fully comply with applicable laws relating to accessible voting systems which make voting accessible for disabled voters; and (ii) provide a practical and effective means for voters with physical disabilities to cast a secret ballot. The Office of the Texas Secretary of State has certified that the DRE - Election Systems and Software iVotronic is an accessible voting system that may legally be used in Texas elections.

Sections 123.032 and 123.035, Texas Election Code, authorize the acquisition of voting systems by local political subdivisions and further mandate certain minimum requirements for contracts relating to the acquisition of such voting systems. For voters in Bastrop County and for voters in Travis County, as chief elections officer for the City of Elgin, the Bastrop County Elections Administrator and the Travis County Clerk shall provide at least one DRE - Election Systems and Software iVotronic in each polling place at every polling location used to conduct any election. The DRE - Election Systems and Software iVotronic may be acquired by any legal means available to the City of Elgin, including but not limited to lease or rental from Bastrop County or Travis County or from any other legal source, as authorized or required by Sections 123.032 and 123.035 of the Texas Election Code.

Section 10. CONDUCT ACCORDING TO STATUTES.

In all substantive respects, the election shall be conducted in accordance with applicable provisions of the Texas Election Code, any other applicable statutes, and the City of Elgin's Home Rule Charter.

Section 11. ELECTION RESULTS.

For voters in Bastrop County, the Bastrop County Elections Administrator shall conduct an unofficial tabulation of results after the closing of the polls on November 7, 2017.

For voters in Travis County, the Travis County Elections Administrator shall conduct an unofficial tabulation of results after the closing of the polls on November 7, 2017.

The official canvass, tabulation and declaration of the results of the election shall be conducted by the City Council at a regular or special council meeting held in accordance with provisions of the Texas Election Code. The canvass of the November 7, 2017 has been scheduled for Tuesday, November 14, 2017, providing that there are no provisional ballots. If necessary, the canvass will then be held on Tuesday, November 21, 2017 at a special council meeting.

Section 12. MISCELLANEOUS.

The provisions of this Ordinance are severable; and in case any one or more of the provisions of this Ordinance or the application thereof to any person or circumstance should be held to be invalid, unconstitutional, or ineffective as to any person or circumstance, then the remainder of this Ordinance nevertheless shall be valid, and the application of any such invalid provision to persons or circumstances other than those as to which it is held invalid shall not be affected thereby.

II.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ, APPROVED and ADOPTED on the first reading this _____2017.

CHRIS CANNON, Mayor
City of Elgin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary

EXHIBIT “A”

**ORDER OF SPECIAL ELECTION
CITY OF ELGIN, TEXAS**

A special election is hereby ordered to be held on Tuesday, November 7, 2017 for the purpose of electing Councilmember, Ward 3.

For voters in Bastrop County, early voting by personal appearance will be conducted at the locations designated by the Bastrop County Elections Administrator and approved by the Bastrop County Commissioners Court, all as are delineated on Exhibit “B-1” attached hereto and incorporated herein by reference for all purposes.

For voters in Travis County, early voting by personal appearance will be conducted at the locations designated by the Travis County Elections Administrator and approved by the Travis County Commissioners Court, all as are delineated on Exhibit “B-2” attached hereto and incorporated herein by reference for all purposes.

For voters in Bastrop County, applications for ballots by mail shall be mailed to:

Bastrop County Early Voting Clerk
804 Pecan St.
Bastrop, TX 78602

For voters in Bastrop County, a completed, scanned application for a ballot by mail containing an original signature may be submitted electronically to elections@co.bastrop.tx.us.

For voters in Travis County, applications for ballots by mail shall be mailed to:

Travis County Early Voting Clerk
PO Box 149325
Austin, TX 78714-9325

For voters in Travis County, a completed, scanned application for a ballot by mail containing an original signature may be submitted electronically to ebbm@traviscountytexas.gov.

Applications for ballot by mail must be received no later than 5:00 pm on Friday, October 27, 2017.

Issued this _____ day of _____, 2017.

CHRIS CANNON, Mayor
City of Elgin, Texas

EXHIBIT “A-1”

BASTROP COUNTY ELECTION DAY PRECINCTS AND POLLING PLACES

Election Day Times

Tuesday, November 7, 2017 – 7:00 a.m. to 7:00 p.m.

Election Day Voting Precincts and Locations – Ward 2

Pct. 4017	Elgin Public Library, 400 N. Main, Elgin
Pct. 4019	Family Worship Center, 2418 FM 1704, Elgin
Pct. 4020	New Life Baptist Fellowship Center, 175 Hwy 95 S, Elgin

Polling places subject to change

EXHIBIT "A-2"

TRAVIS COUNTY ELECTION DAY PRECINCTS AND POLLING PLACES



ELECTION DAY POLLING LOCATIONS

TUESDAY, NOVEMBER 7, 2017 (by precinct) *Sitio*

de Votación para el Día de Elección Martes, 7 de noviembre, 2017 (por precinto)

Polls are open 7 am - 7 pm Horas de Servicio 7 am - 7 pm

These Early Voting locations are also open on Election Day:

Estos Sitios de Votación Adelantada también estarán abiertos el Día de Elecciones:

ACC Highland Mall

6001 Airport Blvd

Austin Area Urban League

8011A Cameron Rd, STE 100

Austin City Hall

301 W 2nd St

Bee Cave City Hall

4000 Galleria Pkwy

Ben Hur Shrine Center

7811 Rockwood Ln

Carver Branch Library

1161 Angelina St

County Tax Office, Pflugerville

15822 Foothill Farms Loop

Dan Ruiz Public Library

1600 Grove Blvd

Del Valle ISD Administration Bldg

5301 Ross Rd

Disability Rights Texas

2222 W Braker Ln

Dove Springs Recreation Center

5801 Ainez Dr

Fiesta Mart Central 3909 North IH-35

Fiesta Mart Stassney 5510 South IH-35

Gardner/Betts Annex 2501 S. Congress

Goodwill Community Center

1015 Norwood Park Blvd

Hartfield Performing Arts Center

5800 McNeil Dr

Howson Public Library 2500 Exposition

Little Walnut Creek Library

835 W Rundberg

Manor ISD Administration Bldg

10335 E 290 Hwy

Parque Zaragoza Recreation Center

2608 Gonzales Street at 7th St

Randalls Ben White 2025 W. Ben White

Randalls Brodie and Slaughter 9911 Brodie

Randalls Flagship West Lake Hills

3300 Bee Caves Rd

Randalls Lakeway 2301 RR 620 S

Randalls Research and Braker

10900-D Research Blvd

Randalls South Mopac and William Cannon

6600 South Mopac

Randalls Steiner Ranch

5145 RM 620 N

Southpark Meadows

9600 IH-35, Suite 600

Millennium Youth Complex

1156 Hargrave St

Travis County Granger Building

314 W. 11th St., 1st Floor

University of Texas Flawn Academic Ctr

2400 Inner Campus Dr

101 Dailey Middle School

14000 Westall St

102 Copperfield Elem. School

12135 Thompkins Dr

103 Graham Elementary School

11211 Tom Adams Dr

104 Combined @ 103 Graham Elem.

11211 Tom Adams Dr

105 Manor ISD Admin. Building

10335 US Highway 290E

106 Elgin High School

14000 County Line Rd

107 New Sweden Lutheran Church

12809 New Sweden Church Rd

108 Combined @ 103 Graham Elem.

11211 Tom Adams Dr

109 Parmer Ln Elem. School

1806 W. Parmer Ln

110 Park Crest Middle School

1500 North RailRd Ave

111 National American University

13801 Burnet Rd #300

112 Dessau Elementary School

1501 Dessau Ridge Ln

113 Wieland Elementary School

900 Tudor House Rd

114 Combined @ 101 Dailey Middle School

14000 Westall St

115 Combined @ 101 Dailey Middle School

14000 Westall St

116 Combined @ 101 Dailey Middle School

14000 Westall St

117 Turner-Roberts Rec. Center

7201 Colony Loop Dr

118 Combined @ 151 Dottie Jordan Recreation

2803 Loyola Ln

119 Combined @ 101 Dailey Middle School

14000 Westall St

120 Combined @ 117 Turner-Roberts Rec. Center

7201 Colony Loop Dr

121 LBJ High School

7309 Lazy Creek Dr

122 YMCA East Community Branch

5315 Ed Bluestein Blvd

123 Murchison Elementary School

2215 Kelly Ln

124 Carver Branch Library

1161 Angelina St

125 Combined @ 154 Bluebonnet Tr. Elem.

11316 Farmhaven Rd

126 David Chapel Portable

2211 East MLK Jr. Blvd

127 Combined @ 154 Bluebonnet Tr. Elem.

11316 Farmhaven Rd

128 Combined @ 121 LBJ High School

7309 Lazy Creek Dr

129 Sims Elementary School

1203 Springdale Rd

130 Memorial United Methodist Church

6100 Berkman Dr

131 Combined @ 121 LBJ High School

7309 Lazy Creek Dr

132 Pecan Springs Elementary School

3100 Rogge Ln

133 Blanton Elementary School

5408 Westminster Dr

134 Combined @ 121 LBJ High School

7309 Lazy Creek Dr

135 Messiah Lutheran Church

5701 Cameron Rd

136 Pfluger Hall

2038 E. Pecan St

137 Blackhawk Amenity Center

3111 Speidel Dr

138 Combined @ 101 Dailey Middle School

14000 Westall St

139 Gus Garcia Rec Center

1201 East Rundberg Ln

140 Dobie Middle School

1200 East Rundberg Ln

141 Combined @ 139 Gus Garcia Rec Center

1201 East Rundberg Ln

142 Combined @ 156 Virginia Brown Rec Ctr

7500 Blessing Ave

145 Windermere Elem. School

1101 Picadilly Dr

146 Combined @ 148 County Tax Office

15822 Foothill Farms Loop

148 County Tax Office (Community Room)

15822 Foothill Farms Loop (Pflugerville)

149 Reilly Elementary School

405 Denson Dr

150 Brookhollow Elem. School

1200 North RailRd Ave

151 Dottie Jordan Recreation Center

2803 Loyola Ln

152	Maplewood Elementary School 3808 Maplewood Ave	218	ACC Northridge Campus 11928 Stonehollow Dr	243	Ben Hur Shrine Center 7811 Rockwood Ln
153	Pioneer Crossing Elementary School 11300 Samsung Blvd	219	Caldwell Elementary School 1718 Picadilly Dr	244	Randalls Steiner Ranch 5145 RM 620 North
154	Bluebonnet Tr. Elementary School 11316 Farmhaven Rd	220	Combined @ 221 Bridge Point Elementary 6401 Cedar St	245	Grandview Hills Elementary School 12024 Vista Parke Dr
156	Virginia Brown Recreation Center 7500 Blessing Ave	221	Bridge Point Elementary School 6401 Cedar St	246	Hill Elementary School 8601 Tallwood Dr
160	Spring Hill Elementary School 600 S. Heatherwilde Blvd	222	Cook Elementary School 1511 Cripple Creek Dr	247	Doss Elementary School 7005 Northledge Dr
161	Combined @ 110 Park Crest Middle School 1500 North RailRd Ave	223	Combined @ 217 Lanier High School 1201 Payton Gin Rd	248	Burnet Middle School 8401 Hathaway Dr
163	Combined @ 123 Murchison Elementary 2215 Kelly Ln	224	Combined @ 217 Lanier High School 1201 Payton Gin Rd	249	St Matthew's Episcopal Church 8134 Mesa Dr
164	Barrington Elementary School 400 Cooper Dr	225	Wells Branch MUD Recreation Center 3000 Shoreline Dr	250	St Luke United Methodist Church 1306 West Lynn St
200	Winters Building 701 West 51st St	226	Combined @ 211 Walnut Creek Elem. 401 West Braker Ln	251	Combined @ 210 O. Henry Middle School 2610 West 10th St
202	Red River Church 4425 Red River St	227	Combined @ 203 Boulder Ridge Community Rm 3300 Killingsworth Ln	252	North Village Library 2505 Steck Ave
203	Boulder Ridge Community Room 3300 Killingsworth Ln	228	Combined @ 260 Jaime Padron Elementary 2011 W. Rundberg Ln	253	Combined @ 262 Anderson High School 8403 Mesa Dr
205	River Oaks Elementary School 12401 Scofield Farms Dr	229	Wells Branch Community Center 2106 Klattenhoff Dr	254	Brookdale North Austin 5310 Duval Rd
206	Combined @ 275 Baker Center 3908 Ave B (enter off 39th St)	231	Cat Mountain Homeowners Association 6007 Mount Bonnell Rd	256	Howson Library 2500 Exposition Blvd
207	Hartfield Performing Arts Center 5800 McNeil Dr	232	Canyon Ridge Middle School 12601 Country Trails Ln	258	McBee Elementary School 1001 West Braker Ln
208	UT Flawn Academic Center 2400 Inner Campus Dr	233	River Place Elementary School 6500 Sitio Del Rio Blvd	259	Summitt Elementary School 12207 Brigadoon Ln
209	Combined @ 222 Cook Elementary School 1511 Cripple Creek Dr	234	Combined @ 244 Randalls Steiner Ranch 5145 RM 620 North	260	Jaime Padron Elementary School 2011 W. Rundberg Ln
210	O. Henry Middle School 2610 West 10th St	235	McCallum High School 5600 Sunshine Dr	262	Anderson High School 8403 Mesa Dr
211	Walnut Creek Elementary School 401 West Braker Ln	236	Rosedale School 2117 West 49th St	263	United Christian Church 3500 West Farmer Ln
212	Combined @ 221 Bridge Point Elementary 6401 Cedar St	237	Highland Park Baptist Church 5206 Balcones Dr	266	Combined @ 256 Howson Library 2500 Exposition Blvd
213	Combined @ 237 Highland Park Baptist Church 5206 Balcones Dr	238	Murchison Middle School 3700 North Hills Dr	267	Combined @ 259 Summitt Elementary 12207 Brigadoon Ln
214	Bryker Woods Elementary School 3309 Kerbey Ln	239	Gullett Elementary School 6310 Treadwell Blvd	268	Grant AME Worship Center 1701 Kramer Ln
215	Combined @ 216 Northwest Elementary School 14014 Thermal Dr	240	Highland Park Elementary School 4900 Fairview Dr	273	Congregation Beth Israel 3901 Shoal Creek Blvd
216	Northwest Elementary School 14014 Thermal Dr	241	Combined @ 239 Gullett Elementary School 6310 Treadwell Blvd	274	Combined @ 275 Baker Center 3908 Ave B (enter off 39th St)
217	Lanier High School 1201 Payton Gin Rd	242	Northwest Baptist Church 6301 Woodrow Ave	275	Baker Center 3908 Ave B (enter off 39th St)
277	University Co-op 2246 Guadalupe St	321	Combined @ 323 Randalls Research & Braker 10900 D Research Blvd @ Braker Ln	343	Combined @ 337 Lakewood HOA 7317 Lakewood Dr
301	Sunset Valley City Hall 3205 Jones Rd	323	Great Hills Baptist Church 10500 Jollyville Rd	344	Combined @ 352 Jubilee Christian Center 2909 W William Cannon Dr
302	Bailey Middle School 4020 Lost Oasis Hollow	324	Bee Cave City Hall 4000 Galleria Pkwy. (Bee Cave)	345	Combined @ 323 Randalls Research & Braker 10900 D Research Blvd @ Braker Ln
303	Oak Hill Primitive Baptist Church 11408 FM 1826	325	Combined @ 329 Austin City Hall 301 West 2nd St, Media Room	346	Serene Hills Elem. School 3301 Serene Hills Dr
304	Kiker Elementary School 5913 LaCrosse Ave	326	Laurel Mountain Elementary 10111 DK Ranch Rd	347	Hill Country Middle School 1300 Walsh Tarlton Ln
305	Combined @ 323 Randalls Research & Braker 10900 D Research Blvd @ Braker Ln	327	Fire Station # 33 9409 Bluegrass Dr	349	ACC Pinnacle Campus 7748 Highway 290 West
306	Combined @ 319 Lakeway Activity Center 105 Cross Creek	328	Renaissance Retirement Center 11279 Taylor Draper Ln	350	Cowan Elementary School 2817 Kentish Dr
307	Rollingwood Municipal Building 403 Nixon Dr	329	Austin City Hall 301 West 2nd St, Media Room	351	Small Middle School 4801 Monterey Oaks Blvd
308	Briarcliff P.O.A. Community Center 22801 Briarcliff Dr	330	Laura's Library 9411 Bee Cave Rd	352	Jubilee Christian Center 2909 W William Cannon Dr
309	Combined @ 350 Cowan Elem. School	331	Kathy Caraway Elementary School	354	Travis Country H.O.A. Office

310 Manchaca United Methodist Church 1011 FM 1626 (Manchaca)	332 Zilker Elementary School 1900 Bluebonnet Ln	356 Combined @ 307 Rollingwood Municipal 403 Nixon Dr
311 ACC Rio Grande 1212 Rio Grande St	333 Canyon Creek Elementary School 10210 Ember Glen Dr	357 Combined @ 330 Laura's Library 9411 Bee Cave Rd
312 Travis County Sheriff's Office 3800 Hudson Bend Rd	334 Combined @ 336 Hallmark Baptist Church 9023 Old Lampasas Tr.	358 Covington Middle School 3700 Convict Hill Rd
313 Senior Activity Center-Lamar 2874 Shoal Crest Ave	335 Canyon Vista Middle School 8455 Spicewood Springs Rd	359 LTISD Educational Development Center 607 RR 620 North (Enter off of Kollmeyer Dr)
314 Oak Hill Fire Dept. Barton Creek Station #302 4111 Barton Creek Blvd	336 Hallmark Baptist Church 9023 Old Lampasas Tr.	360 Bowie High School 4103 West Slaughter Ln
315 Villages Amenities 12006 Gatling Gun Ln	337 Lakewood Homeowner's Association 7317 Lakewood Dr	361 Oak Hill Fire Dept. Station #301 9211 Circle Dr
316 Travis County Parks Office 14624 Hamilton Pool Rd	338 Travis County WCID #18 1502 San Juan Dr	362 Will Hampton Branch Public Library 5125 Convict Hill Rd
317 Lost Creek Limited District 1305 Quaker Ridge Dr	339 Western Hills Church of Christ 6211 Parkwood Dr	363 Shepherd of the Hills Presbyterian Church 5226 W. William Cannon Dr
318 Austin Ridge Bible Church 9300 Bee Cave Rd	340 Combined @ 332 Zilker Elementary 1900 Bluebonnet Ln	364 Randalls Flagship West Lake Hills 3300 Bee Cave Rd
319 Lakeway Activity Center 105 Cross Creek	341 Combined @ 332 Zilker Elementary 1900 Bluebonnet Ln	365 Community Center at Oak Hill 8656 Highway 71 West
320 Randalls Lakeway 2301 RR 620 South	342 Barton Hills Elementary School 2108 Barton Hills Dr	366 Mills Elementary School 6201 Davis Ln
367 Clayton Elementary School 7525 LaCrosse Ave	413 Combined @ 448 Langford Elementary 2206 Blue Meadow Dr	435 Southwest Church of Christ 8900 Manchaca Rd
368 Combined @ 324 Bee Cave City Hall 4000 Galleria Pkwy. (Bee Cave)	414 Texas Oaks Baptist Church 9910 Bilbrook Place	436 Combined @ 426 Govalle Elem. 3601 Govalle Ave
369 Christ Episcopal Church 3520 W Whitestone Blvd	415 Casey Elementary School 9400 Texas Oaks Dr	437 Twin Oaks Branch Library 1800 South 5th St
370 Round Mountain Community Center 14340 Round Mountain Rd (Leander)	416 Akins High School 10701 South 1st St	438 Sanchez Elementary School 73 San Marcos St
371 Lago Vista Middle School 8039 Bar-K Ranch Rd	417 Combined @ 406 St Alban's Church 11819 IH-35 South	439 Cantu/Pan Am Recreation Center 2100 East 3rd St
372 Community Center at Jonestown 18649 FM 1431, Suite 6A	418 Combined @ 448 Langford Elementary 2206 Blue Meadow Dr	440 Cityview at the Park Senior Apts. 2000 Woodward St
373 Lago Vista City Hall 5803 Thunderbird St	419 Combined @ 447 Odom Elem. 1010 Turtle Creek Blvd	441 St John's Lutheran Church 409 West Ben White Blvd
374 Deer Creek Elementary 2420 Zeppelin Dr	420 Parker Ln United Methodist Church 2105 Parker Ln	442 Combined @ 433 Travis High School 1211 East Oltorf St
375 Volente Fire Dept. 15406 FM 2769	421 Church on Congress Ave 1511 South Congress Ave	443 Combined @ 450 Southeast Branch Library 5803 Nuckols Crossing Rd
401 Del Valle ISD Administration Building 5301 Ross Rd	422 Fulmore Middle School 201 East Mary St	444 Combined @ 426 Govalle Elem. 3601 Govalle Ave
402 Elroy Community Library 13512 FM 812	423 Montopolis Recreation Center 1200 Montopolis Dr	446 St Elmo Elem. School 600 West St Elmo Rd
403 Creedmoor Elementary School 5604 FM 1327	424 South Austin Rec. Center 1100 Cumberland Rd	447 Odom Elem. School 1010 Turtle Creek Blvd
404 Blazier Elementary School 8601 Vertex Blvd	425 Combined @ 446 St Elmo Elem. School 600 West St Elmo Rd	448 Langford Elementary School 2206 Blue Meadow Dr
405 Ojeda Middle School 4900 McKinney Falls Pkwy.	426 Govalle Elementary School 3601 Govalle Ave	450 Southeast Branch Library 5803 Nuckols Crossing Rd
406 St Alban's Episcopal Church 11819 IH-35 South	427 Combined @ 426 Govalle Elem. School 3601 Govalle Ave	451 Bedichek Middle School 6800 Bill Hughes Rd
407 Community Center at Del Valle 3518 South FM 973	428 Combined @ 438 Sanchez Elementary 73 San Marcos St	452 Houston Elementary School 5409 Ponciana Dr
408 Combined @ 435 Southwest Church 8900 Manchaca Rd	429 Dan Ruiz Branch Public Library 1600 Grove Blvd	454 Randalls Ben White and Manchaca 2025 West Ben White Blvd
409 Galindo Elementary School 3800 South 2nd St	430 Combined @ 461 Wheatville Food Co-op 4001 South Lamar Blvd	458 Combined @ 460 ACC South Austin 1820 West Stassney Ln
410 Science & Health Resource Center 305 North Bluff Dr	431 Baty Elementary School 2101 Faro Dr	460 ACC South Austin Campus 1820 West Stassney Ln
411 Southpark Meadows Shopping Ctr South 9600 IH-35 Suite 600	432 Combined @ 438 Sanchez Elementary 73 San Marcos St	461 Wheatville Food Co-op South Lamar 4001 South Lamar Blvd
412 Combined @ 454 Randalls Ben White 2025 West Ben White Blvd	433 Travis High School 1211 East Oltorf St	463 Williams Elementary School 500 Mairo St
	434 Combined @ 438 Sanchez Elementary 73 San Marcos St	

EXHIBIT “B-1”

**EARLY VOTING LOCATIONS, DATES AND TIMES –
BASTROP COUNTY**

Early Voting Dates and Times

Monday, October 23, 2017 – Wednesday, November 3, 2017 - 8:00 a.m. to 5:00 p.m.

(No early voting on Sunday)

Thursday, November 2, 2017 and Friday, November 4, 2017 - 7:00 a.m. to 7:00 p.m.

Early Voting Locations

Main Location - Bastrop County Courthouse Annex – 804 Pecan Street, Bastrop

Elgin Public Library – 400 N. Main, Elgin

Smithville City Hall – 317 Main Street, Smithville

Cedar Creek United Methodist Church – 5630 FM 535, Cedar Creek

Polling places subject to change

EXHIBIT “B-2”

EARLY VOTING LOCATIONS, DATES AND TIMES - TRAVIS COUNTY



Travis County Early Voting for the November 7, 2017 Election

Early Voting begins Monday, October 23 and ends Friday, November 3

Monday—Saturday (7am–7pm), Sunday (Noon—6pm)

lunes—sábado (7am—7pm), domingo (mediodía—6pm)

Sitios de Votación Adelantada del Condado de Travis, para la Elección, del 7 de Noviembre, 2017
La Votación Adelantada empieza el lunes, 23 de Octubre y termina el viernes, 3 de Noviembre

CONVENIENT MEGA VOTING SITES - added to Reduce Waiting Time

Lots of Parking! More Voting Machines! More Workers to Serve You!

Nuevo! Sitio de Votación grande y conveniente – agregado para reducir el tiempo de espera.
¡Bastante estacionamiento! ¡Más Equipo de Votación! ¡Más personal electoral para servirle!

- ➔ **NORTH MEGA SITE:** **ACC Highland Mall, 6001 Airport Blvd**
Voters use South entrance to Mall Bldg 4000, STE 2420
- ➔ **WEST MEGA SITE:** **Ben Hur Shrine Center, 7811 Rockwood Ln**
- ➔ **SOUTH MEGA SITE:** **Southpark Meadows, 9600 IH-35 South**
Use South access rd, enter near Hobby Lobby, STE 600
- ➔ **EAST MEGA SITE:** **Millennium Youth Complex, 1156 Hargrave St**

CENTRAL (CENTRAL)

Austin City Hall	301 W 2ND St
Fiesta Mart Central in Delwood Shopping Center	3909 North IH-35
Howson Public Library	2500 Exposition Blvd
Travis County Granger Building	314 W 11th St, 1st Floor
University of Texas Flawn Academic Center (Lobby)	2400 Inner Campus Dr
Goodwill Community Center	1015 Norwood Park Blvd

NORTH (NORTE)

County Tax Office, Pflugerville (Community Room)	15822 Foothill Farms Loop
Little Walnut Creek Library	835 W Rundberg Ln
Hartfield Performing Arts Center	5800 McNeil Dr
Disability Rights Texas	2222 W Braker Ln

NORTHEAST (NORESTE)

Austin Area Urban League	8011A Cameron Rd, STE 100
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NORTHWEST (NOROESTE)

Randalls Research and Braker	10900-D Research Blvd
Randalls Steiner Ranch	5145 RM 620 North

SOUTH (SUR)

Gardner / Betts Annex	2501 S Congress
Randalls Ben White and Manchaca	2025 W Ben White Blvd

SOUTHEAST (SURESTE)

Dan Ruiz Public Library	1600 Grove Blvd
Fiesta Mart Stassney	5510 South IH-35
Del Valle ISD Administration Building	5301 Ross Rd
Dove Springs Recreation Center	5801 Ainez Dr

SOUTHWEST (SUROESTE)

Randalls South Mopac and William Cannon	6600 South Mopac
Randalls Brodie and Slaughter	9911 Brodie Ln

EAST (ESTE)

Carver Branch Library	1161 Angelina St
Parque Zaragoza Recreation Center	2608 Gonzales S at 7TH St
Manor ISD Administration Building	10335 E HWY 290

WEST (OESTE)

Randalls Flagship West Lake Hills	3300 Bee Caves Rd
Randalls Lakeway	2301 RR 620 S
Bee Cave City Hall	4000 Galleria Pkwy

Polling Places are subject to change

(512) 238-VOTE (8683)

www.traviscountyelections.org

elections@traviscountytexas.gov

ORDENANZA NO. _____

ORDENANZA DE LA CIUDAD DE ELGIN, TEXAS, CONVOCANDO UNA ELECCIÓN ESPECIAL QUE SE LLEVARÁ A CABO EL 7 DE NOVIEMBRE, 2017 CON EL PROPÓSITO DE ELEGIR UN CONCEJAL PARA EL DISTRITO ELECTORAL 3 PARA EL PLAZO AUN NO VENCIDO; DESIGNAR PRECINTOS ELECTORALES Y SITIOS DE VOTACIÓN; DISPOSICIONES PARA LA VOTACIÓN ADELANTADA Y VOTACIÓN EN EL DÍA DE ELECCIONES; DISPOSICIONES TOCANTES EL DESEMPEÑO DE DEBERES ADMINISTRATIVOS REQUERIDOS; DISPONER PROVISIONES PARA LLEVAR A CABO DICHA ELECCIÓN; DISPONER LA CERTIFICACIÓN DE SISTEMAS ACCESIBLES PARA VOTAR EN CADA SITIO DE VOTACIÓN; Y PROVISIONES PARA OTROS ASUNTOS RELACIONADOS CON DICHA ELECCIÓN.

ESTADO DE TEXAS	§	
	§	
CONDADOS DE BASTROP	§	POR LO PRESENTE SE HACE SABER:
Y TRAVIS	§	
	§	
CIUDAD DE ELGIN	§	

POR CUANTO, de acuerdo con provisiones del Código Electoral de Texas (con sus enmiendas), con estatutos relacionados, y con su Carta de Autonomía, el Consejo Municipal de la Ciudad de Elgin, Texas tiene autoridad de ordenar una elección especial de la ciudad con el propósito de elegir un Concejal para el Distrito Electoral 3; y

POR CUANTO, el Consejo de la Ciudad ha determinado que el martes, 7 de noviembre, 2017 es fecha apropiada para llevar a cabo la elección para elegir al Concejal para el Distrito Electoral 3; y

POR CUANTO, el Consejo de la Ciudad desea animar a todo votante registrado en la ciudad, para que voten en esta elección; Ahora Por lo Tanto,

ORDÉNESE POR EL CONSEJO MUNICIPAL DE LA CIUDAD DE ELGIN, TEXAS, QUE:

I.

Sección 1. FECHA DE LA ELECCIÓN, PRECINTOS Y SITIOS DE VOTACIÓN, Y JUECES ELECTORALES.

Fecha de la Elección. Se llevará a cabo una elección en las horas de 7:00 a.m. a 7:00 p.m. el martes, 7 de noviembre, 2017 de acuerdo con la Orden de Elección adjunta, que se ha titulado Adjunto "A" y que está adjuntado a lo presente e incorporado a lo presente por

referencia para todo propósito.

Precintos y Sitios de Votación. Para votantes del Condado de Bastrop, la Ciudad por lo presente designa los precintos electorales y sitios de votación designados por el/la Administrador/a Electoral del Condado de Bastrop y aprobados por la Corte de Comisionados del Condado de Bastrop para la votación durante el Día de Elecciones, y los mismos son detallados en el Adjunto “A-1” adjuntado a la Orden de Elección e incorporado a lo presente por referencia para todo propósito.

Para votantes del Condado de Travis, la Ciudad por lo presente designa los precintos electorales y sitios de votación designados por el/la Administrador/a Electoral del Condado de Travis y aprobados por la Corte de Comisionados del Condado de Travis para la votación durante el Día de Elecciones, y los mismos son detallados en el Adjunto “A-2” adjuntado a la Orden de Elección e incorporado a lo presente por referencia para todo propósito.

Jueces Electorales. Para votantes en el Condado de Bastrop, el/la Administrador/a Electoral del Condado de Bastrop llevará a cabo la elección de la Ciudad de acuerdo con los términos del Contrato de Servicios Electorales. El Consejo de la Ciudad por lo presente nombra, para que actúen durante el plazo de dicha elección al juez (jueces) presidente(s) electorales y al juez (jueces) alternos electorales que hayan sido designados por el/la Administrador/a Electoral del Condado de Bastrop.

Para votantes en el Condado de Travis, el/la Secretario/a del Condado de Travis llevará a cabo la elección para la Ciudad de acuerdo con los términos de un Contrato de Servicios electorales. El Consejo de la Ciudad por lo presente nombra para que actúen durante el plazo de dicha elección al juez (jueces) presidente(s) electorales y al juez (jueces) alternos electorales que hayan sido designados por el/la Secretario/a del Condado de Travis.

Sección 2. SECRETARIOS ELECTORALES.

El juez presidente electoral por lo presente es autorizado para nombrar el número de secretarios electorales necesario para asistir en la administración apropiada de la elección y dichos secretarios electorales serán votantes calificados de la Ciudad de Elgin, Texas. Si la elección es llevada a cabo por el juez presidente electoral nombrado, entonces el juez alternativo electoral será nombrado al puesto de secretario. El nombramiento de dichos secretarios incluirá una persona que domine el idioma español para el puesto de secretario quien dará asistencia oral en español a cualquier votante que desea tal asistencia en los sitios de votación el día de la elección.

Sección 3. VOTACIÓN ADELANTADA.

Secretario/a de la Votación Adelantada. Para votantes en el Condado de Bastrop, el Consejo Municipal por lo presente nombra a el/la Administrador/a Electoral del Condado de Bastrop para que actúe de Oficial Electoral de la Ciudad de Elgin y de Secretario/a de la Votación Adelantada. La dirección postal del/la Secretario/a de la Votación Adelantada a cual se deberán enviar las solicitudes para boletas por correo, para los votantes que viven en el Condado de Bastrop es la siguiente:

Secretario/a de la Votación Adelantada
del Condado de Bastrop
(*Bastrop County Early Voting Clerk*)
804 Pecan St.
Bastrop, TX 78602

Votantes en el Condado de Bastrop serán permitidos someter en formato electrónico una solicitud para boleta por correo completa y escaneada con firma original y enviada a bridgete.escobedo@co.bastrop.tx.us

Para votantes en el Condado de Travis, el Consejo Municipal por lo presente nombra al/la Secretario/a del Condado Travis para que actúe de Oficial Electoral de la Ciudad de Elgin y de Secretario/a de la Votación Adelantada. La dirección postal del/la Secretario/a de la Votación Adelantada a cual se deberán enviar las solicitudes para boletas por correo, para los votantes que viven en el Condado de Travis es la siguiente:

Secretario/a de la Votación Adelantada
del Condado de Travis
(*Travis County Early Voting Clerk*)
PO Box 149325
Austin, TX 78714-9325

Votantes en el Condado de Travis serán permitidos someter en formato electrónico una solicitud para boleta por correo completa y escaneada con firma original y enviada a ebbm@traviscountytexas.gov.

Solicitudes para boletas por correo deberán ser recibidas a no más tardar de las 5:00 p.m. el viernes, 27 de octubre, 2017.

Fechas de la Votación Adelantada. La votación adelantada principiará el lunes, 23 de octubre, 2017 y continúa hasta el viernes, 3 de noviembre, 2017, de acuerdo con el Código Electoral de Texas y con lo detallado en los adjuntos adjuntados.

Sitios de la Votación Adelantada. Para votantes en el Condado de Bastrop, la votación adelantada será llevada a cabo en persona y por correo en los sitios de votación adelantada y en sitios de votación temporales designados por el/la Administrador/a Electoral del Condado de Bastrop y aprobados por la Corte de Comisionados del Condado de Bastrop para la votación

adelantada, y los mismos son detallados en el Adjunto “B-1” adjuntado a la Orden de la Elección e incorporado a lo presente por referencia para todo propósito.

Para votantes en el Condado de Travis, la votación adelantada será llevada a cabo en persona y por correo en los sitios de votación adelantada y en sitios de votación temporales designados por el/la Secretaria del Condado de Travis y aprobados por la Corte de Comisionados del Condado de Travis para la votación adelantada, y los mismos son detallados en el Adjunto “B-2” adjuntado a la Orden de la Elección e incorporado a lo presente por referencia para todo propósito.

Horario de la Votación Adelantada. Para votantes en el Condado de Bastrop durante el periodo en cual la votación adelantada se requiere o se permite por ley, que es del 23 de octubre, 2017 hasta el 3 de noviembre, 2017, y las horas designadas para la votación adelantada en persona serán indicadas por escrito por el/la Administrador/a Electoral del Condado de Bastrop y aprobados por la Corte de Comisionados del Condado de Bastrop.

Para votantes en el Condado de Travis durante el periodo en cual la votación adelantada se requiere o se permite por ley, que es del 23 de octubre, 2017 hasta el 3 de noviembre, 2017, y las horas designadas para la votación adelantada en persona serán indicadas por escrito por el/la Secretario/a del Condado de Travis y aprobados por la Corte de Comisionados del Condado de Travis.

Sección 4. JUNTA DE BOLETAS DE LA VOTACIÓN ADELANTADA.

Para votantes en el Condado de Bastrop, por lo presente se instituye una Junta de Boletas de la Votación Adelantada para procesar los resultados de la votación adelantada, y la Ciudad por lo presente nombra al juez presidente de la Junta de Boletas de la Votación Adelantada que sea el/la mismo/a que nombre el/la Administrador/a Electoral del Condado de Bastrop. Dicho juez presidente nombrará a no menos de dos (2) otros miembros calificados que actúen en dicha Junta.

Para votantes en el Condado de Travis, por lo presente se instituye una Junta de Boletas de la Votación Adelantada para procesar los resultados de la votación adelantada, y la Ciudad por lo presente nombra al juez presidente de la Junta de Boletas de la Votación Adelantada que sea el/la mismo/a que nombre el/la Secretario/a del Condado de Travis. Dicho juez presidente nombrará a no menos de dos (2) otros miembros calificados que actúen en dicha Junta.

Sección 5. GUARDIÁN DE RÉCORDS ELECTORALES.

Para votantes en el Condado de Bastrop County, de acuerdo con el Código Electoral de Texas y con el Contrato de Servicios Electorales aplicable, el/la Administrador/a Electoral del Condado de Bastrop actuará de guardián de la boletas emitidas (votadas), y el/la Secretario/a de la Ciudad de Elgin, Texas será nombrado/a guardián de todos los demás récords electorales.

Para votantes en el Condado de Travis, de acuerdo con el Código Electoral de Texas y

con el Contrato de Servicios Electorales aplicable, el/la Secretario/a del Condado de Travis actuará de guardián de la boletas emitidas (votadas), y el/la Secretario/a de la Ciudad de Elgin, Texas será nombrado/a guardián de todos los demás récords electorales

Sección 6. PERIODO PARA ARCHIVAR CANDIDATURAS.

De acuerdo con la Sección 143.007(c) (2) del Código Electoral de Texas, la fecha límite en que se puede archivar la solicitud para ser apuntado en la boleta de esta elección especial se ha declarado ser a las 5:00 p.m., lunes, 21 de agosto, 2017. La fecha límite en que candidatos por escrito podrán declarar su candidatura es el viernes, 25 de agosto, 2017.

Sección 7. VOTANTES.

Todo residente, votante calificado de la Ciudad tendrá el derecho de votar en la elección.

Sección 8. AVISO.

Fijar Aviso. Aviso de esta elección, incluyendo una traducción al español del mismo, será dado fijando la documentación apropiada en el tablón de boletines usado para fijar avisos de las reuniones del Consejo de la Ciudad, y el mismo será fijado a no más tardar que el martes, 17 de octubre, 2017 y permanecerá fijado hasta el Día de la Elección.

Publicación. Aviso de esta elección, incluyendo una traducción al español del mismo será publicado una vez en un periódico de circulación general en la Ciudad, y dicha publicación no habrá de ser antes del 8 de octubre, 2017 ni después del 17 de octubre, 2017.

Autorización para la Secretaria de la Ciudad. El/la Secretario/a de la Ciudad por lo presente es autorizado/a y se le encomienda que publique y fije los avisos requeridos en la manera y por los periodos de tiempo requeridos por ley.

Sección 9. EQUIPO DE VOTACIÓN.

Para votantes en el Condado de Bastrop, de acuerdo con el Código Electoral y con el Contrato de Servicios Electorales aplicable, el/la Administrador/a Electoral del Condado de Bastrop podrá usar sistemas de votar electrónicos y aparatos/equipo de votación correspondientes para llevar acabo la elección. El/la Administrador/a Electoral del Condado de Bastrop actualmente usa sistemas electorales y programas de software certificados por el/la Secretario/a de Estado de Texas.

Para votantes en el Condado de Travis, de acuerdo con el Código Electoral y con el Contrato de Servicios Electorales aplicable, el/la Secretario/a del Condado de Travis podrá usar sistemas de votar electrónicos y aparatos/equipo de votación correspondientes para llevar acabo la elección. El/la Secretario/a del Condado de Travis actualmente usa sistemas electorales y programas de software certificados por el/la Secretario/a de Estado de Texas.

El/la Administrador/a Electoral del Condado de Bastrop y el/la Secretario/a del Condado de Travis respectivamente, además podrán utilizar un sitio central para contar votos de acuerdo con las provisiones del Código Electoral de Texas, Sección 127.000 *et seq.*, con sus enmiendas.

El Consejo de la Ciudad de Elgin, Texas, determina lo siguiente:

Sección 61.012, Código Electoral de Texas requiere que al menos se provee un lugar de votar accesible en cada sitio de votación que se use en elecciones en Texas. Dicho sistema deberá cumplir con las leyes estatales y federales que estatuyen los requisitos de sistemas de votación que (i) plenamente cumplen con las leyes aplicables pertinentes a sistemas de votación accesibles para votantes discapacitados; y (ii) proveen medios prácticos y eficaces para que votantes con discapacidades físicas emitan su boleta secreta. La oficina del/la Secretario/a de Estado de Texas ha certificado que el Sistema Electoral DRE y su programa de software iVotronic es sistema de votación accesible que se permite usar legalmente en elecciones en Texas.

Las Secciones 123.032 y 123.035, del Código Electoral de Texas autorizan la adquisición de sistemas de votación por subdivisiones políticas locales y además ordena ciertos requisitos mínimos para contratos relacionados a la adquisición de dichos sistemas de votación. Para votantes en el Condado de Bastrop y para votantes en el Condado de Travis, en su puesto como oficiales electorales ejecutivos de la Ciudad de Elgin, el/la Administrador/a Electoral del Condado de Bastrop y el/la Secretario/a del Condado de Travis deberán proporcionar al menos un Sistema Electoral DRE y el programa Software iVotronic en cada sitio de votación usado para llevar a cabo cualquier elección. El Sistema Electoral DRE y el programa Software iVotronic se permitirá ser adquirido por cualquier medida legal disponible a la Ciudad de Elgin, incluyendo pero sin limitarse a alquilar o rentar del Condado de Bastrop o del Condado de Travis o de alguna otra fuente legal de acuerdo con la autorización de las Secciones 123.032 y 123.035 del Código Electoral de Texas.

Sección 10. ADMINISTRACIÓN DE ACUERDO CON LOS ESTATUTOS.

En todo aspecto substantivo, la elección se llevará a cabo de acuerdo con provisiones aplicables del Código Electoral de Texas, de otros estatutos aplicables, y de la Carta de Autonomía de la Ciudad de Elgin.

Sección 11. RESULTADOS DE LA ELECCIÓN.

Para votantes en el Condado de Bastrop, el/la Administrador/a Electoral del Condado de Bastrop llevará a cabo la cuenta no oficial de los resultados después de cerrarse los sitios de votación el día 7 de noviembre, 2017.

Para votantes en el Condado de Travis, el/la Secretario/a del Condado de Travis llevará a cabo la cuenta no oficial de los resultados después de cerrarse los sitios de votación el día 7 de noviembre, 2017.

El repaso oficial, la cuenta y declaración de los resultados de la elección se llevarán a

cabo por el Consejo de la Ciudad en su reunión regular o especial efectuada de acuerdo con provisiones del Código Electoral de Texas. El repaso de la elección del 7 de noviembre, 2017 se ha programado para el martes, 14 de noviembre, 2017, siempre que no hayan boletas provisionales. Si es necesario, el repaso entonces se llevará a cabo el martes, 21 de noviembre, 2017 en una reunión especial del consejo.

Sección 12. MISCELANEO.

Las disposiciones de esta Ordenanza son divisibles; y en caso de que alguna o más de las disposiciones de esta Ordenanza o de la aplicación de la misma a cualquier persona o circunstancia se determine ser invalida, inconstitucional, o ineficaz en el caso de cualquier persona o circunstancia, de todas maneras el resto de esta Ordenanza será válido, y la aplicación de tal disposición invalida a personas o circunstancias que no sean las que hayan sido afectadas por cierta invalidez no serían afectadas por lo mismo.

II.

A. Toda ordenanza, partes de ordenanzas, o resoluciones contrarias a lo presente son expresamente revocadas.

B. La invalidez de cualquier sección o disposición de esta ordenanza no invalidará otras secciones o disposiciones de lo mismo.

C. El Consejo de la Ciudad por lo presente determina y declara que un aviso escrito se fijó detallando la fecha, hora, lugar y tema de la reunión en cual esta ordenanza fue adoptada y que dicha reunión fue abierta al público como lo requiere la ley durante el tiempo en que esta ordenanza y el tema de lo mismo fueron discutidos, considerados, y cuando formalmente se aprobó, todo de acuerdo con los requisitos de la Ley de Reuniones Públicas (*Open Meetings Act*), Capítulo 551, del Código Gubernamental de Texas, con sus enmiendas.

LEÍDO, APROBADO y ADOPTADO en su primera lectura este día _____ de _____ 2017.

CHRIS CANNON, Alcalde
Ciudad de Elgin, Texas

CERTIFICO:

AMELIA SANCHEZ, Secretaria de la Ciudad

ADJUNTO “A”

ORDEN DE ELECCIÓN ESPECIAL DE LA CIUDAD DE ELGIN, TEXAS

Por lo presente se ordena una elección especial que se llevará a cabo el martes, 7 de noviembre, 2017 con el propósito de elegir un Concejal para el Distrito Electoral 3.

Para votantes en el Condado de Bastrop, la votación adelantada en persona será llevada a cabo en los sitios designados por el/la Administrador/a Electoral del Condado de Bastrop y aprobados por la Corte de Comisionados del Condado de Bastrop de acuerdo con lo detallado en el Adjunto “B-1” adjuntado a lo presente e incorporado a lo presente por referencia para todo propósito.

Para votantes en el Condado de Travis, la votación adelantada en persona será llevada a cabo en los sitios designados el/la Administrador/a Electoral del Condado de Travis y aprobados por la Corte de Comisionados del Condado de Travis de acuerdo con lo detallado en el Adjunto “B-2” adjuntado a lo presente e incorporado a lo presente por referencia para todo propósito.

A votantes en el Condado de Bastrop se les permitirá solicitar sus boletas por correo dirigiéndolas por correo a:

Secretario/a de la Votación Adelantada
del Condado de Bastrop
(*Bastrop County Early Voting Clerk*)
804 Pecan St.
Bastrop, TX 78602

A votantes en el Condado de Bastrop se les permitirá solicitar sus boletas por correo en formato electrónico si someten una solicitud completa, escaneada con su firma original enviada a elections@co.bastrop.tx.us

A votantes en el Condado de Travis se les permitirá solicitar sus boletas por correo dirigiéndolas por correo a:

Secretario/a de la Votación Adelantada
del Condado de Travis
(*Travis County Early Voting Clerk*)
PO Box 149325
Austin, TX 78714-9325

A votantes en el Condado de Travis se les permitirá solicitar sus boletas por correo en formato electrónico si someten una solicitud completa, escaneada con su firma original enviada a ebbm@traviscountytexas.gov

Solicitudes para boletas por correo deberán ser recibidas a no más tardar de las 5:00 p.m. el viernes, 27 de octubre, 2017.

Emitida este día _____ de _____, 2017.

CHRIS CANNON, Alcalde
Ciudad de Elgin, Texas



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

(Second Reading) A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$50,000.00 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR ALLAN TOLBERT'S 112-114 N. MAIN STREET AND 109 CENTRAL AVENUE BUILDINGS REMODELING PROJECTS AND MAKING CERTAIN FINDINGS RELATED THERETO

DEPARTMENT: Economic Development

PROPOSED ACTION:

Discuss and Approve a Resolution of the City of Elgin, Texas approving the expenditure of \$50,000. by the Elgin Economic Development Corporation for the remodeling projects on Main Street and Central Avenue.

BACKGROUND:

The \$50,000. being paid to Allan Tolbert is from the EDC's Mega Grant Program. Allan renovated two buildings, 109 Central Avenue, and 112-114 N Main Street. Allan put an estimated \$300,000. into 109 Central Avenue and put an estimated \$450,000. into 112-114 N Main Street. The EDC approved the payments at their last meeting on June 14, 2017.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☒ included ☐ not included in the current-year budget ☐
N/A

RECOMMENDATION:

Approval of the Resolution and grant award as presented.

ATTACHMENTS:

Resolution

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. 2017

(Second Reading) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$50,000 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR ALLAN TOLBERT’S 112-114 N. MAIN STREET AND 109 CENTRAL AVENUE BUILDINGS REMODELING PROJECTS AND MAKING CERTAIN FINDINGS RELATED THERETO

WHEREAS, the City of Elgin, Texas (the “City”) has caused to be created the Elgin Economic Development Corporation (the “Corporation”) pursuant to the provisions of Chapter 505 of the Texas Local Government Code, being the (“Act”); and

WHEREAS, the Corporation desires to expend \$25,000_to pay for Allan Tolbert’s Mega Grant of 112-114 N. Main Street building remodeling project; and

WHEREAS, the Corporation desires to expend \$25,000_to pay for Allan Tolbert’s Mega Grant of 109 Central Avenue building remodeling project; and

WHEREAS, solely for satisfying the requirements of the Act, and for no other purposes whatsoever, the City is willing to approve said expenditures;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Elgin, Texas:

1. That the above recitals are true and correct.
2. That the City hereby approves the expenditure of up to \$50,000

That it is officially found and determined that this approval is given solely to satisfy the requirements of the Act and for no other purpose whatsoever. In particular, the City shall have no liability whatsoever in regard to the expenditures, which will be solely the liability of the Corporation.

Adopted on this 1st day of August, 2017.

CITY OF ELGIN, TEXAS

Chris Cannon, Mayor

ATTEST:

Amelia Sanchez, City Secretary



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

City Council Regular Meeting Minutes - July 11, 2017

DEPARTMENT: Administration

PROPOSED ACTION:

Review and approve the July 11, 2017 Regular City Council Meeting Minutes.

BACKGROUND:

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☒ included ☐ not included in the current-year budget ☐
N/A

RECOMMENDATION:

Approval of the minutes.

ATTACHMENTS:

City Council Regular Meeting Minutes - 7-11-2017

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☐ Staff will provide brief comments and answer questions on this item at the meeting.
- ☒ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET
TUESDAY, JULY 11, 2017**

CALL TO ORDER

Mayor Chris Cannon called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Chris Cannon, Mayor

Juan Gonzalez, Mayor Pro Tem
Mary Penson, Council Member
Susie Arreaga, Council Member
Daniel Lopez, Council Member
Phillip Thomas, Council Member
Jessica Bega, Council Member
Sue Brashar, Council Member
Neil Beyer, Council Member

Staff: Thomas L. Mattis, City Manager

Chris Bratton, Police Chief
Owen Rock, Economic Development Director
Buck LaQuey, Finance Director
Michael Gonzalez, Parks Director
Sandy Ott, Library Director
Gary Cooke, Planning Director
Amy Miller, Community Development Director

Mayor Cannon certified there was a quorum and all Council Members were present.

INVOCATION

Council Member Penson gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Chris Cannon led the Pledge of Allegiance to the United States and Texas Flags.

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 2

City Annex Council Chambers

City Manager Thomas Mattis stated that Council Member Lopez had been appointed to the Ward 3 place that was vacant due to Craig Fromme moving out of the city. He stated that Mr. Lopez had already taken the oath of office and was officially a member of the City Council but wanted to do the ceremony tonight. He stated that the seat would be up for election in November and again in May.

Mayor Cannon moved to the Public Hearing

PUBLIC HEARING

1. A Public Hearing on the Proposed 2017 City of Elgin Five –Year Capital Improvement Plan.

Mr. Mattis stated that the Council would be taking public comments and voting on a Five-Year Capital Improvement Plan in an effort to develop a long term Capital Planning exercise to address the various capital needs in the community. He stated the plan was on the city website for review or copies could be provided, and that the objective was to try to identify all of the capital needs. He stated that about \$65,000,000 in projects had been identified in the city, such as streets, utility, parks, community development and virtually every type of capital investment that needs to be addressed over the next 5 years, pending the availability of funds. Mr. Mattis stated that currently there was either under construction or funding in place for almost \$25,000,000 worth of projects, such as the rec center and drainage project that were included in the plan. He stated that there was about \$40,000,000 worth of projects that were identified that were needed that no funding was available for at this time, but was trying to get those addressed. He went over other projects on the other side of 290 that are expected to begin before the end of the year, such as wastewater expansion in partnership with the developer at Saratoga Farms, Lee Dildy Boulevard project, and the wastewater treatment plant, a big project but mandatory for the future. He stated that the good news about the \$25,000,000 worth of projects underway now, is that almost a third came from outside sources and the residents, tax payer and utility customers are paying two thirds of the cost associated with these projects. Mr. Mattis briefly went over other projects listed in the plan.

Before opening the Public Hearing Mayor Pro Tem Gonzalez administered the Oath of Office to Council Member Lopez.

Mayor Cannon asked that the record show that Council Member Lopez had taken his seat on the dais at 7:13 p.m.

Mayor Cannon recessed the regular meeting at 7:13 p.m. and opened the Public Hearing.

PUBLIC HEARING

1. A Public Hearing on the Proposed 2017 City of Elgin Five –Year Capital Improvement Plan.

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 3

City Annex Council Chambers

Patricia Alford spoke and stated she was curious about the plan and amount of money talked about which would eventually come from the people and asked how they were planning to accumulate these funds. She asked if it would be through grants or increase taxes to come up with all of this money.

Mr. Mattis responded that it was a yes to all, but the first step was identifying the need and \$40,000,000 was a huge burden that no one would think should be put on the tax payers, but as the money became available with growth, and encouraging business development, that at that point begin we could begin prioritizing the projects.

Marilyn Jones spoke and directed her comments to her representatives in Ward 1 and encouraged the Council to make the children a priority. She stated that she worked at Booker T Washington School and 15 to 30 children walk to school with no sidewalks. She asked the Council to revisit their shopping list and that this side of town was important too, and has historical value to the community. She thanked the Council for their efforts for the stop signs on her street and speed bumps.

Council Member Bega spoke and encouraged the residents to stay in touch about essentials that are important to their Ward and had spoken to people about the sidewalks and would like to see that bumped up on the list.

Theresa McShan spoke and stated that when she was on the Council several years ago Booker T Washington was on the list for sidewalks but there are still no sidewalks. She stated that with more residents and the schools, sidewalks were needed and important on the south side.

Mr. Mattis stated that the plan being considered tonight does have 4 different sidewalk projects in the downtown area, with one major project in the MLK area.

2. A Public Hearing on a proposed amendment to Chapter 46, Zoning Ordinance regarding camping, recreational vehicle, motor home, travel trailer, and other trailer restrictions.

Planning Director Gary Cooke gave a background on the proposed amendment stating that from time to time Planners review how the city is growing and how we want the growth to proceed, and in doing that they begin by looking at existing ordinances. He stated things such as definitions in the ordinance that do not place those definitions in the right place, and that this was the case in RV's and travel trailers. He stated they needed to take the definition and apply it to Manufactured Home Park Standards, and all that needed to be done was amend the ordinance to add these very specific things that say if you are going to create a travel trailer park, or RV park these are the minimum standards required in the corporate city limits. He stated that the Planning Commission recommends the amendments to the ordinance.

There were no comments on the amendment by the public.

Mayor Cannon closed the public hearing at and reconvened the regular meeting at 7:27 p.m.

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 4

City Annex Council Chambers

PUBLIC COMMENT

Patricia Alford spoke about the Elgin Flea Market and stated that a couple of months ago she loaded up her truck and headed to the park only to find no one there. She found out the flea market was not being held anymore and was curious who made the decision to discontinue this event. She stated it was a tradition, and an opportunity to meet people that came from out of town to shop there. She stated she heard trash was being left there and asked if the city would add dumpsters or possibly have people that needed community service hours clean up. She asked the Council to reconsider allowing them to continue their fellowship at the park.

Cindy Wood stated she was from Copeland and a teacher for 18 years, taught 5 years in Elgin and now taught in Thrall. She stated that in Copeland there is a picnic table at the park and people put their stuff there to sell. She stated that a preacher from Elgin had come there and told them that there were 80 vendors at the park, people that come are elderly, people give free bibles, and it would help businesses with people coming here and stopping to shop and eat downtown. She stated that it needs to continue for the fellowship provided by having the flea market.

Bobbie Bolen stated she also came to the park every first of the month and could not believe it was closed with no word to the community. She stated it is a community with all races, different abilities and with different things to sell. She asked the Council to reconsider and allow the flea market to continue.

PRESENTATIONS

1. Recognition of former City Council Member Craig Fromme.

Mr. Mattis stated that he could not be in attendance but would do it at a later date.

2. Presentation of the Annual Audit Report for the period ending September 30, 2016 by Brooks Cardiel, PLLC.

Mike Brooks, with Brooks Cardiel, presented the Annual Audit Report ending September 30, 2016.

CITY MANAGER'S REPORT

1. Review and Discussion of Elgin Flea Market Days.

Mayor Cannon asked the Council for their comments regarding the Flea Market before opening up the discussion and comments to the public.

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 5

City Annex Council Chambers

Council Member Penson spoke and stated she had been to the market days and that it is a lot of fun and fellowship. She stated that whatever anyone was looking for you could find at the market, and that she agreed with everyone that had spoken. She stated business was generated throughout the city due to the newcomers that visit the market. She agreed with the suggestion of bringing someone in to address the problem of trash being left and would like to see the Elgin Flea Market Days every first Saturday of the month continue.

Mayor Pro Tem Gonzales spoke and stated that they had heard from a large cross section of the community and they are overwhelmingly in favor of keeping it open. He stated he attended the last day and was surprised to see hundreds of people there. He stated that the flea market needed to stay.

City Manager Thomas Mattis spoke and stated he wanted to try to clarify a couple of things. He stated the staff's actions in this regard had been misinterpreted and misrepresented in a conversation that was had, most specifically the negativity they felt, which he said was not coming from Mrs. Krebs. He stated Mrs. Krebs was very nice and had written him a very nice letter and her interaction with him was very positive. Mr. Mattis stated the staff's job was to enforce the rules and compliance with the city ordinances. He stated the decision was made at his desk but did not feel the decision to cancel the event was ever made, which is not within the staff's discretion, but simply want people to comply with the rules. The event as it was being run did not comply with the rules as the ordinance requires. He stated he had written a memo two months ago explaining why this situation did not comply with our rules and that no one came forward and said they were willing to organize the event and comply with the rules according to the city ordinance. He stated this was not the city's flea market as some had referred to it, and, in the case of the flea market, the city was open to having a special agreement with anyone that wanted to come forward and comply with all the rules, and that the city was ready to move forward as soon as someone came forward with a proposal.

Council Member Brashar stated she was fine with the flea market but that the rules were not being followed. She stated that maybe the Friends of the Park because they are a 403c non-profit, could help to take care of the trash situation by taking some of the money and providing more trash bins and felt that the Friends of the Parks would be good stewards of the park. She stated she did not want the flea market to go away but the rules needed to be followed.

Council Member Bega spoke and asked if events or people were not following ordinances and if rules were being broken, how were they notified and given the opportunity to fix the issue before closing the flea market. She asked if any warnings were given telling them they were not following the rules and what they needed to do. She asked if second notices could be given and then have a discussion that if this continued then there was a possibility of shutting it down.

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 6

City Annex Council Chambers

City Manager Thomas Mattis responded that no notice such as a notice of violation had been issued. He stated the memo he sent mentioned that this closing was a temporary thing and that the staff had ongoing verbal discussions on what the conflicts were.

Council Member Arreaga spoke and asked if they could be reinstated on a probationary period to allow the citizen's to abide by the rules.

Mayor Cannon stated that the Council had the authority to enact staff to handle the situation and that Mayor Pro Tem Gonzalez had a motion prepared. He stated that there were citizens there to speak on this subject before the motion was made.

Council Member Bega spoke and stated that it was important that they all understand, as well as the organizers, that there will be a new set of rules and will understand when rules are agreed upon and per the ordinance before anything is reinstated if that is under consideration.

Council Member Beyer spoke and stated he wanted to understand what the conflict was. He asked who the organizers were, if it was entities or individuals, and who was in violation of the ordinance. He stated this was for profit and asked who was profiting from the flea market.

Mr. Mattis responded that it was an individual.

Council Member Beyer asked if the individual was present and someone replied that Ms. Krebs was.

Mayor Cannon asked Ms. Krebs if she would like to speak or answer questions. Ms. Krebs stated that she didn't want to take up a lot of time. She stated that there was a lot of confusion about this.

Council Member Beyer stated he wanted to get to the bottom of the confusion and understood this was not a permit issued for people to do this. He stated that his understanding was that the city was saying that she was violating an ordinance by doing what she is doing in the park. He asked what the major issues were that needed to be addressed. He stated he lived close to the park and he liked having the flea market. He stated he had concerns with the parking with construction of the rec center going on, with cars coming out into the street and concerns about hitting a child.

Mayor Cannon stated that twice before a fee structure had been decided but that it had never been applied to this event. He stated that what had occurred was a small city that was doing things a certain way, an event that was small and allowed to operate under a less professional manner than demanded, and grew with time. He stated he was looking for a resolution and asked to move forward and let the citizens speak.

Kay Silkenson spoke and stated that this was a long standing event and that the Council was underestimating how important this event was to the community.

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 6

City Annex Council Chambers

She stated that she would appreciate any efforts by the Council to organize either with Ms. Krebs or someone else. She stated she wished it had been done differently to let the people know about the violations giving people a chance to fix it and might have caused less confusion.

Jan Raby spoke and stated that everything she was going to say had already been said so she would not go over it again. She stated she appreciated the Mayor clarifying the problem that is going on. She stated that there were many people that relied on the flea market and that it was a service to the community. She asked the Council to reconsider and work together to get something done to help comply with the ordinances.

Ms. Krebs spoke and stated she thought there was a lot of misunderstanding and was very sorry for the confusion. She stated that when she started this a long time ago, about 1983 or 85 there was no money to buy banners or advertise, but just a small group of people and thought the city didn't even know about it. She stated that church members helped and she eventually took it over. She stated she looked over some ordinances and didn't find anything that said she did anything wrong. She stated that she provided a policy about the trash in English and Spanish and felt that the issue with the trash was dealt with. She stated she went around and cleaned up herself and then hired someone to help with the trash, so she didn't understand the trash issue.

Miguel, a student at the high school spoke and stated that he proposed that the Elgin High School students take it over and help manage it.

Mayor Pro Tem Gonzalez moved that city staff meet and come to an agreement with any group that wants to reinstate the flea market at the park. City staff should make this event a city sponsored event and provide resources such as trash pickup as done for other events. An agreement should be in place so that the flea market can be held the first Saturday in September.

Council Member Bega stated that for the city to engage in cleanup and things like that, they would need to discuss the logistics and asked if that was what she heard in the motion.

Mayor Pro Tem Gonzales replied that this event should be provided resources by the city as it does for all other events in the city.

Council Member Bega stated she didn't think trash was an issue and if the ordinances were followed the city would not have to spend much time, money or energy doing that, but if trash was left the expectation would be for staff enforce the ordinance.

Mayor Cannon asked Council Member Bega if she would second the motion as presented or offer an amendment.

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 7

City Annex Council Chambers

Council Member Bega replied that Mayor Pro Tem Gonzalez clarified the questions she had.

Mayor Cannon stated the motion failed for lack of a second.

Council Member Beyer moved to direct city staff to meet with any group, entity or individual and attempt to come to an agreement with any entity, individual or group that wants to reinstate the flea market in the park and try to do that by the first Saturday of September so the flea market could be active by that time. Council Member Penson seconds the motion. Motion carried by unanimous vote 9-0.

CITY MANAGER'S REPORT

2. Update and Review of Economic Development and Capital Improvements Projects

City Manager Thomas Mattis provided some pictures of the new parks maintenance building under construction and stated that the staff was very appreciative. He mentioned that concrete was being poured the next day for the rec center, and that progress on the Lee Dildy project was moving forward with a final sign off on the adjusted plan scheduled for Friday.

Mr. Mattis stated that the budget would be presented at the next meeting on August 1st and he would ask the Council to be ready to make a decision on the solid waste contract and the he had gotten feedback from some on the Council.

Mr. Mattis stated he wanted to acknowledge Laura and Michael for the improvements made to the Council Chambers.

3. Update on possible adjustments to rules for appointments and terms on City Boards and Committees.

4. Monthly Departmental Activity Reports – June

Mr. Mattis stated the Monthly Reports were attached and asked if anyone had any questions.

CONSENT AGENDA

1. AN ORDINANCE ASSIGNING NEWLY ANNEXED PROPERTY TO CITY COUNCIL WARD AREA NO. 3; PROVIDING FOR A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE; PROVIDING FOR A SAVINGS CLAUSE AND CONFLICTING ORDINANCES OR RESOLUTIONS

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 8

City Annex Council Chambers

2. Approval of a request to close Depot Street from Avenue C to Avenue B Thursday, October 26, Friday, October 27, Saturday, October 28, and Sunday, October 29 for the carnival at the 30th Annual Hogeye Festival.
3. Approval of a request for street closures for the 30th Annual Hogeye Festival on October 28, 2017.
4. Approval of a request to waive the open container ordinance for the 30th Annual Hogeye Festival sponsored by Elgin Main Street Board and the City of Elgin on Friday, October 27 from 6pm to 10pm on Depot Street for the Street Dance; from 5:00pm to 11:59 pm the area from Central Avenue to Depot Street from Main Street to Avenue A for the Gordon Swenson Memorial BBQ Pork Cook-off; and on Saturday, October 28 from 10:00 a.m. to 7:00 p.m. in the festival area: Loop 109 (Main Street) from Austin Street to Lexington, Central Avenue, Depot Street, 1st Street, 2nd Street and 3rd Street from the Union Pacific railroad tracks to Avenue A.
5. City Council Special Meeting Minutes - June 1, 2017
6. City Council Regular Meeting Minutes - June 6, 2017

Council Member Brashar moved to approve the Consent Agenda with the corrections to the minutes given to the City Secretary. Council Member Penson seconds the motion. Motion carried by unanimous vote 9-0.

NEW BUSINESS

1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS APPROVING AND ADOPTING THE 2017 FIVE-YEAR CAPITAL IMPROVEMENT PLAN, A REPORT ON ANTICIPATED CAPITAL EXPENDITURES AND PROJECTS FOR ALL MUNICIPAL OPERATIONS FROM OCTOBER 2017 THROUGH SEPTEMBER 2022; AND PROVIDING FOR RELATED MATTERS

Council Member Penson moved to approve a Resolution of the City of Elgin approving and adopting the 2017 Five Year Capital Improvement Plan as presented and as may be amended. Council Member Bega seconds the motion. Motion carried by unanimous vote 9-0.

2. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$50,000.00 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR ALLAN TOLBERT'S 112-114 N. MAIN STREET AND 109 CENTRAL AVENUE BUILDINGS REMODELING PROJECTS AND MAKING CERTAIN FINDINGS RELATED THERETO

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 9

City Annex Council Chambers

Council Member Brashar moved to approve a Resolution by the City Council of the City of Elgin, Texas approving the expenditure of \$50,000 by the Elgin Economic Development Corporation for Allan Tolbert's 112-114 N. Main Street and 109 Central Avenue buildings remodeling projects and making certain findings of fact related thereto. Council Member Beyer seconds the motion. Motion carried by unanimous vote 9-0.

3. A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING A CHAPTER 380 ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF ELGIN AND BFB ELGIN RETAIL PARTNERS, LLC AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

Council Member Thomas moved to approve a Resolution by the City Council of the City of Elgin, Texas approving a Chapter 380 Economic Development Agreement as presented. Council Member Penson seconds the motion. Motion carried by unanimous vote 9-0.

4. AN ORDINANCE AMENDING CHAPTER 46, ARTICLES I, II, AND V, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, BY AMENDING CHAPTER 46, SECTIONS 46-1, 46- 138, and 46-598; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

Council Member Brashar moved to approve the Ordinance as presented. Council Member Beyer seconds the motion. Motion carried by unanimous vote 9-0.

5. DISCUSSION AND ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN AN EXTENSION TO A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF ELGIN, TEXAS AND NOVINGER RESOURCES, INC. FOR FIVE (5) YEARS.

Council Member Thomas moved to approve this extension with the amendment as presented. Council Member Penson seconds the motion. Motion carried by unanimous vote 9-0.

6. Discussion and possible action related to a funding request by the Capital Area Planning Council of Governments (CAPCOG) Clean Air Coalition in support of the regional air quality program.

Council Member Penson moved to authorize \$1065.00 funded for the regional air quality program by CAPCOG in 2017-18 and \$400.00 funded form 16-17. Council Member Thomas seconds the motion. Motion carried by unanimous vote 9-0.

7. Discussion and possible action regarding the appointment of Rosanna Abreo as a temporary replacement Municipal Court Judge.

CITY COUNCIL MEETING MINUTES

July 11, 2017 – Page 10

City Annex Council Chambers

Council Member Penson moved to approve the appointment of Rosanna Abreo as a temporary replacement Municipal Court Judge. Council Member Brashar seconds the motion. Motion carried by unanimous vote 9-0

ANNOUNCEMENTS

Council Member Penson mentioned Sip, Shop and Stroll on Thursday night.

ADJOURNMENT

Mayor Cannon adjourned the City Council meeting at 9:19 p.m.

APPROVED

ATTEST:

Chris Cannon, Mayor

Amelia Sanchez, City Secretary



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

AN ORDINANCE APPROVING THE FIRST AMENDED PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN FOR THE TAX INCREMENT REINVESTMENT ZONE (TIRZ) NO. 1, ELGIN, TEXAS

DEPARTMENT: Administration

PROPOSED ACTION:

Consideration of an Ordinance to formally amend the City of Elgin Tax Increment Reinvestment Zone (TIRZ) No. 1 Project Plan and Reinvestment Zone Financing Plan to facilitate the Lee Dildy Boulevard Construction Project..

BACKGROUND:

In 2012 the City approved the original Project Plan a Reinvestment Zone Financing Plan for the Tax Increment Refinance Zone (TIRZ) No. 1 for the City of Elgin. Since the original adoption of the plan the TIRZ has experienced retail and residential growth. Currently over 400 new homes are under construction in the TIRZ; and a variety of commercial projects are anticipated for the near future. While the original TIRZ Plan generally contemplated this development, certain details and aspects of the original plan must now be formally amended to reflect Council's and the TIRZ Board of Directors immediate goals. The primary objective of both the original and to-be-amended plan is the construction of Lee Dildy Boulevard, to serve as the main roadway through the TIRZ area and provide connectivity to three (3) existing city streets. This project is now imminent, as TIRZ has now been determined to be financially sufficient to fund all costs associated with such project. The new plan will also expand the project to open up more land for development in the TIRZ and to have ease of access to the new housing development. The new Lee Dildy Blvd. will intersect with Saratoga Farms Road and Roy Rivers Road; and will also, for the first time, provide direct access from HWY290 to an 80-acre tract of land long-owned by the Elgin Economic Development Corporation. To fund this project, it is anticipated the City/TIRZ will issue debt in the approximate amount of \$2M, which debt will be serviced entirely by TIRZ revenues. Due to the funding mechanism provided by the TIRZ, there will be no direct costs to current city taxpayers for this project. The TIRZ Board of Directors unanimously approved the revised plan as hereby presented at its most recent Board Meeting on July 24, recommending its approval by the City Council.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☒ included ☐ not included in the current-year budget ☐
N/A

RECOMMENDATION:

Approval of the Ordinance to formally amend the City of Elgin Tax Increment Reinvestment Zone (TIRZ) No. 1 Project Plan and Reinvestment Zone Financing Plan to facilitate the Lee Dildy Boulevard Construction Project, authorizing staff to move forward with said project as described.

ATTACHMENTS:

Ordinance
TIRZ Project Plan
Exhibit 1
Map 1
Map 2
Map 3
Map 4
Map 5
Financing Schedule

☒ **Staff will be making a detailed presentation on this agenda item at the meeting.**

- ☐ **Staff will provide brief comments and answer questions on this item at the meeting.**
- ☐ **This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. 2017-08-01-

AN ORDINANCE APPROVING THE FIRST AMENDED PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN FOR THE TAX INCREMENT REINVESTMENT ZONE NO. 1, ELGIN, TEXAS

Whereas, the Elgin City Council, on the 6th day of November 2012 adopted Ordinance No. 2012-11-20-27, which created the Tax Increment Reinvestment Zone No. 1, City of Elgin, Texas (the "Zone"), after complying with all applicable provisions and requirements of Chapter 311 of the Texas Tax Code, and

Whereas, the Elgin City Council, on the 4th day of December 2012 adopted Ordinance No. 2012-12-04-29, approving the Final Project Plan and Reinvestment Zone Financing Plan for the Tax Increment Reinvestment Zone No. 1, City of Elgin, Texas (the "Zone"), after complying with all applicable provisions and requirements of Chapter 311 of the Texas Tax Code, and

Whereas, pursuant to Section 311. 011 of the Texas Tax Code, the City must adopt Amended Project Plan and Reinvestment Zone Financing Plan after submittal to the City by the Board of Directors of the Zone

Whereas, the Board of Directors of the Zone adopted an Amended Project Plan and Reinvestment Zone Financing Plan and submitted the same for approval by the City

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

Section 1. Findings

- a) That the facts and recitations contained in the preamble of this Ordinance are hereby found and declared to be true and correct and are adopted as part of this Ordinance for all purposes.
- b) That all provisions of Ordinance No. 2012-11-20-27, and later amendments, as previously adopted by the Council remain in full force and effect, except as amended herein.

Section 2. Amended Project Plan and Reinvestment Zone Financing Plan. Pursuant to Section 311.011 of the Texas Tax Code, the City Council hereby approves the Amended Project Plan and Reinvestment Zone Financing Plan, which is attached hereto and incorporated herein as Exhibit "A". The Council further finds that the Amended Project Plan and Reinvestment Zone Financing Plan are feasible.

Section 3. Open Meetings. It is hereby found, determined and declared that a sufficient written notice of the date, hour, place and subject of the meeting of the City Council at which this Ordinance was adopted was posted at a place convenient and readily accessible at all times to the general public at the City Hall of the City for the time required by law preceding its meeting, as required by the Open Meetings Law, Texas Government Code, Ch. 551, and that this meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter hereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

READ, CONSIDERED, PASSED AND APPROVED by the City Council of Elgin at a regular meeting on the ____ day of _____, 2017 at which a quorum was present and for the due notice was given pursuant to section 551.001, et. Seq. of the Government Code.

APPROVED this ____ day of _____, 2017

Chris Cannon, Mayor

ATTEST:

Amelia Sanchez, City Secretary

**TAX INCREMENT REINVESTMENT ZONE NUMBER ONE
CITY OF ELGIN, TEXAS**

**FIRST AMENDED
PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN**

July 14, 2017

REINVESTMENT ZONE NUMBER ONE, CITY OF ELGIN, TEXAS

First Amended Project Plan and Reinvestment Zone Financing Plan

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Exhibit 1 – Projected Assessed Valuations and Projected Zone Revenues

Map 1 – Boundary Map

Map 2 – Aerial View of Property in and surrounding the Zone

Map 3 - Existing Land Use/Property Classification of Property in the Zone

Map 4 – Taxable Value

Map 5 – Proposed Projects

Introduction

The Reinvestment Zone One, City of Elgin, Texas ("TIRZ"), was created by the City Council of the City of Elgin, Texas ("City") on November 6, 2012, by Ordinance No. 2012-11-06-26. On November 20, 2012, the ordinance was amended to allow restructuring of the Zone's Board of Directors pursuant to Ordinance No. 2012-11-20-27. The Final Project Plan was approved by City Council on December 4th, 2012 by Ordinance No. 2012-12-04-29.

The purpose of the tax increment reinvestment zone ("TIRZ") is to finance construction of public facilities and infrastructure necessary to catalyze residential and commercial development and redevelopment within the Zone boundaries.

The TIRZ is a new source of tax revenue - not an additional tax - that would not be available if not for investment in new and/or expanding development. The TIRZ allows the City of Elgin to capture growth of the local property tax base from new development within the TIRZ boundaries; and dedicate a portion of those new revenues for needed infrastructure projects.

Since the creation of the TIRZ, the City of Elgin has been, and will continue to be, solely responsible for all administrative management of the TIRZ, the design and construction of all TIRZ projects, and the future maintenance/operation of such projects.

In support of the City's efforts and recognizing the potential benefit to county residents, Bastrop County, Texas ("County") will provide limited funding support of the City of Elgin TIRZ No. 1. The terms of the County's financial support of TIRZ No. 1 are detailed in the "Interlocal Agreement Regarding Tax Increment Financing" approved and adopted by both the Bastrop County Commissioners and the Elgin City Council in December 2012. That agreement specifies that *"In no event shall the County Tax Increment Participation contribution to the TIF ("TIRZ") Fund exceed a total of \$1,100,000."*

Location

Reinvestment Zone No. 1 is approximately 943 acres and is roughly bounded by the Capital Metro Rail line to the south, property abutting the north side of US Highway 290 to the north, County Line Road on the north side of US Highway 290 is the western boundary and west of County Line Road south of US Highway 290, it extends to the west to the eastern portion of the proposed Enclave subdivision. The majority of the Zone lies within Bastrop County, with a small portion in Travis County. The Zone consists primarily of vacant/undeveloped land and lacks the necessary infrastructure and roadway network to support commercial and residential development. Map 1 depicts the location of the Tax Increment Reinvestment Zone No. 1, in context of the surrounding area.

First Amended Project Plan and Reinvestment Zone Financing Plan

The TIRZ and the City propose the First Amendment to the Project Plan and Reinvestment Zone Financing Plan. The Amended Plan updates the development assumptions for the Zone, and allows for additional infrastructure improvements in the area, permitting the Zone to complete the purposes for which it was established. Proposed improvements for Phase 1 in the Zone include extending 11th Street west, connecting it with Saratoga Farms Boulevard and with Roy Rivers Road, with the new road being named Lee Dildy Boulevard. Improvements include but are not necessarily limited to streets, sidewalks, drainage, sewer, water, lighting, and irrigation. Future projects will likely also include further extending the roadway network with related public improvements throughout the TIRZ area.

A. Project Plan

Existing and Proposed Uses of Land (Texas Tax Code § 311.011(b)(1)):

Existing Conditions: Existing land uses within the TIRZ include predominately undeveloped, vacant land with some residential and commercial development. Commercial development is primarily located along the US 290 corridor, and includes Wal-Mart, HEB and other restaurant/retail uses. Austin Community College is in the western part of the TIRZ and residential development includes a subdivision located off Saratoga Farms Boulevard that is currently under construction. Overall, the area lacks adequate public infrastructure including water, wastewater and drainage, a sufficient roadway network, street lighting, sidewalks, signage, and related facilities. **Maps 2 ,3 and 4** depict existing conditions.

Table 1 – Property Classification

Property Class	Acreage	Percent of Total Acreage
Commercial	83.27	8.83%
Educational	75.27	7.98%
Single-Family Residential	10.65	1.13%
Undeveloped Land	765.18	81.15%
Warehouse	8.50	0.90%
	942.87	100.00%

Surrounding Land Uses: Land surrounding the TIRZ ranges from vacant and agriculture to single family residential and commercial uses. The aerial view shown in **Map 2** shows surrounding land uses.

Proposed Land Use: Proposed land uses shall include single-family and multi-family residential, commercial, office, retail, industrial, and parks and open spaces with increasingly diminished undeveloped land over time.

Proposed Changes of Zoning Ordinances, Master Plan of Municipality, Building Codes, and Other Municipal Ordinances (Texas Tax Code § 311.011(b)(2)):

All construction will be done in conformance with existing building code regulations of the City of Elgin. There are no proposed changes of any city development ordinances, master plans, or building codes.

Estimated Non-Project Costs (Texas Tax Code § 311.011(b)(3)):

Costs that are project costs but are derived from other parties, such as the City of Elgin, Bastrop County, the Texas Department of Transportation or private sources, are non-project costs. Funding identified in Table 2 are inclusive of project costs to be incurred by the TIRZ only and will be leveraged to acquire non-project funding. Currently known non-project costs are estimated at \$392,570 for Phase 1.

Method of Relocating Persons to be Displaced, if any, as a result of implementing the Plan (Texas Tax Code § 311.011(b)(4)):

There will be no persons displaced as a result of implementing the plan.

B. Reinvestment Zone Finance Plan

Estimated Project Costs (Texas Tax Code § 311.011(c)(1)):

Table 2 lists the estimated project costs for the TIRZ including administrative expenses. As set forth in this Plan, the dollar amounts are approximate, not-to-exceed numbers that may be amended from time to time as necessary by the Board of Directors of the TIRZ with approval of the City Council. The financing costs are a function of project financing needs and will vary with market conditions.

Table 2 – Estimated Project Costs

Project	Estimated Project Cost	Estimated Non- Project Cost	Total
Lee Dildy Boulevard (Phase 1)	\$ 3,295,468	\$ 392,570	\$ 3,688,038
Roadway/Infrastructure Improvements (Phase 2)	\$ 4,000,000	\$ 500,000	\$ 4,500,000
Administration	\$ 120,000		\$ 120,000
Total	\$ 7,415,468	\$ 892,570	\$ 8,308,038

Proposed Kind, Number, and Location of all Proposed Public Works or Public Improvements to be Financed by the Zone (Texas Tax Code § 311.011(c)(2)):

These details are described throughout the Plan, including but not limited to roadway construction/reconstruction, stormwater conveyance and management systems, water, wastewater improvements, sidewalks, irrigation, lighting, signage, and landscaping enhancements; as well as related design, engineering, and administrative costs. The number and location of proposed improvements are contained in Table 2 and Map 5.

Economic Feasibility (Texas Tax Code § 311.011(c)(3)):

An economic feasibility study was completed in 2012 as part of the original Project Plan and Reinvestment Zone Financing Plan. The TIRZ is approximately 943 acres, consists primarily of undeveloped land and lacks the necessary infrastructure and roadway network to support commercial and residential development. Without significant infrastructure improvements, through the assistance of the TIRZ, the area would likely remain under-developed for many years.

As development continues east of Austin, Elgin anticipates significant growth and increased demand for housing, jobs, and related services. The TIRZ is already experiencing development pressure with recent new home construction and the Saratoga Farms development currently underway. The proposed infrastructure projects identified in this plan would facilitate development of the area and further encourage quality residential and commercial development.

Exhibit 1 constitutes incremental revenue estimates for this Plan. The future anticipated revenue of the district exceeds the cost of proposed improvements. **Exhibit 1** does not consider the positive contributions resulting from new investment and subsequent increases in property values, with the exception of Saratoga Farms, nor the additional costs associated with debt service. **Projects will be implemented based on available funding.**

The Zone and the City find and determine that the Plan is economically feasible.

Table 3 – Estimated Revenue

Year	Estimated Revenue Annual	Estimated Revenue Cumulative
2017	\$184,998	\$ 540,151
2020	\$352,196	\$ 1,341,980
2025	\$335,060	\$ 3,520,055
2030	\$384,802	\$ 5,342,610
2035	\$384,755	\$ 7,268,560
2040	\$375,267	\$ 9,166,468
2045	\$425,476	\$ 11,191,441
2050	\$480,911	\$ 13,482,932

Estimated Amount of Bond Indebtedness; Estimated Time When Related Costs or Monetary Obligations Incurred (Texas Tax Code § 311.011(c)(4), § 311.011(c)(5)):

Issuance of notes and bonds by the TIRZ will occur as tax increment revenues allow. The value and timing of the issuance of notes or bonds will correlate to debt capacity as derived from the projects and revenue schedules included in Table 2 and Exhibit 1, as well as actual market conditions for the issue and sale of such notes and bonds.

It is anticipated that initial debt in support of Phase 1 of the Project Plan will be issued when the TIRZ satisfies two criteria:

- (1) The TIRZ has created enough cash to have one year of debt service payments set aside in a debt service reserve fund, and
- (2) Initial debt will not be issued until the annual cash flow of the TIRZ is 1.5 times greater than the project amount of annual debt service for Phase 1 of the Project Plan.

Methods and Sources of Financing Project Costs and Percentage of Increment from Taxing Units Anticipated to Contribute Tax Increment to the Zone (Texas Tax Code § 311.011(c)(6)):

Methods and sources of financing include the issuance of notes and bonds, as well as collaboration with developers and other entities for grant funding and partnerships. Tax increment will consist of contributions from the City and County. This figure is calculated as follows:

City of Elgin:

- Tax Years 2013-2021 - \$0.591224/\$100 of assessed valuation (90% of tax rate)
- Tax Years 2022-2031 – \$0.525533/\$100 of assessed valuation (80% of tax rate)
- Tax Years 2032-2036 – \$0.459841/\$100 of assessed valuation (70% of tax rate)
- Tax Years 2037 -2050 – \$0.394150/\$100 of assessed valuation (60% of tax rate)

Bastrop County:

- Tax Years 2013-2017 - \$0.377100/\$100 of assessed valuation (90% of tax rate)
- Tax Years 2018-2021 – \$0.356150/\$100 of assessed valuation (85% of tax rate)
- Tax Years 2022-2023 – \$0.335200/\$100 of assessed valuation (80% of tax rate)

In addition to the contribution of property tax revenue generated within the TIRZ as described above, the County will provide \$315,000 in cash to the TIRZ for construction of Phase 1 of the Project Plan.

Current Total Appraised Value of Taxable Real Property (Texas Tax Code § 311.011(c)(7)):

As of January 2017, the current appraised value of taxable real property in the Zone is **\$46,674,738**.

Estimated Captured Appraised Value of Zone During Each Year of Existence (Texas Tax Code § 311.011(c)(8)):

It is projected that taxable property values in the Zone will increase to approximately **\$155,284,975** by 2050. Exhibit 1 shows the annual captured value of these increases in property value during the existence of the Zone.

Table 4 – Estimated Taxable Value

Year	Estimated Taxable Value
2017	\$ 46,674,738
2020	\$ 74,554,738
2025	\$ 94,650,986
2030	\$ 104,502,337
2035	\$ 115,379,024
2040	\$ 127,387,765
2045	\$ 140,646,386
2050	\$ 155,284,975

Zone Duration (Texas Tax Code § 311.011(c)(9)):

The TIRZ was established by the City on November 6, 2012 and will terminate on December 31, 2050. The Elgin City Council may terminate the TIRZ at an earlier time designated by subsequent ordinance, or at such time, subsequent to the issuance of proposed revenue bonds, notes or other obligations, if any, that all project costs, bonds, and interest on bonds have been paid in full.

EXHIBIT 1
Valuation and Available Revenue

			City Taxable Base Value (1)	County Taxable Base Value (1)	Estimated City Taxable Value (2)	Estimated County Taxable Value	City Captured Value (Increment)	County Captured Value (Increment)	Projected City TIRZ Revenue				Projected County TIRZ Revenue				City and County TIRZ Capacity		
									Tax Rate (3)	Rate of Participation (%)	Participation Tax Rate	Tax Increment Revenues (5)	County Tax Rate (4)	Rate of Participation (%)	Participation Tax Rate	Tax Increment Revenues (5)	Annual	Cumulative	
1	Tax Year	Coll Year																	
2	2013	2014	\$27,737,741	\$23,644,137															
3	2014	2015	\$27,737,741	\$23,644,137								\$113,220				\$57,833	\$171,053	\$171,053	
4	2015	2016	\$27,737,741	\$23,644,137								\$117,448				\$66,652	\$184,100	\$355,153	
5	2016	2017	\$27,737,741	\$23,644,137								\$118,346				\$66,652	\$184,998	\$540,151	
6	2017	2018	\$27,737,741	\$23,644,137	\$46,674,738	\$42,184,558	\$18,936,997	\$18,540,421	0.656916	90%	0.591224	\$109,721	0.419	90%	0.377100	\$68,518	\$178,239	\$718,390	
7	2018	2019	\$27,737,741	\$23,644,137	\$57,129,738	\$52,609,558	\$29,391,997	\$28,965,421	0.656916	90%	0.591224	\$170,297	0.419	85%	0.356150	\$101,097	\$271,394	\$989,784	
8	2019	2020	\$27,737,741	\$23,644,137	\$65,842,238	\$61,297,058	\$38,104,497	\$37,652,921	0.656916	90%	0.591224	\$220,777	0.419	85%	0.356150	\$131,419	\$352,196	\$1,341,980	
9	2020	2021	\$27,737,741	\$23,644,137	\$74,554,738	\$69,984,558	\$46,816,997	\$46,340,421	0.656916	90%	0.591224	\$271,258	0.419	85%	0.356150	\$161,741	\$432,998	\$1,774,978	
10	2021	2022	\$27,737,741	\$23,644,137	\$83,267,238	\$78,672,058	\$55,529,497	\$55,027,921	0.656916	90%	0.591224	\$321,738	0.419	85%	0.356150	\$192,062	\$513,800	\$2,288,779	
11	2022	2023	\$27,737,741	\$23,644,137	\$89,191,738	\$84,579,558	\$61,453,997	\$60,935,421	0.656916	80%	0.525533	\$316,502	0.419	80%	0.335200	\$200,170	\$516,672	\$2,805,451	
12	2023	2024	\$27,737,741	\$23,644,137	\$90,975,573	\$86,271,149	\$63,237,832	\$62,627,012	0.656916	80%	0.525533	\$325,689	0.419	80%	0.335200	\$53,856	\$379,545	\$3,184,996	
13	2024	2025	\$27,737,741	\$23,644,137	\$92,795,084	\$87,996,572	\$65,057,343	\$64,352,435	0.656916	80%	0.525533	\$335,060	0.419		0.000000	\$0	\$335,060	\$3,520,055	
14	2025	2026	\$27,737,741	\$23,644,137	\$94,650,986	\$89,756,504	\$66,913,245	\$66,112,367	0.656916	80%	0.525533	\$344,618	0.419		0.000000	\$0	\$344,618	\$3,864,673	
15	2026	2027	\$27,737,741	\$23,644,137	\$96,544,006	\$91,551,634	\$68,806,265	\$67,907,497	0.656916	80%	0.525533	\$354,367	0.419		0.000000	\$0	\$354,367	\$4,219,041	
16	2027	2028	\$27,737,741	\$23,644,137	\$98,474,886	\$93,382,666	\$70,737,145	\$69,738,529	0.656916	80%	0.525533	\$364,312	0.419		0.000000	\$0	\$364,312	\$4,583,353	
17	2028	2029	\$27,737,741	\$23,644,137	\$100,444,383	\$95,250,320	\$72,706,642	\$71,606,183	0.656916	80%	0.525533	\$374,455	0.419		0.000000	\$0	\$374,455	\$4,957,808	
18	2029	2030	\$27,737,741	\$23,644,137	\$102,453,271	\$97,155,326	\$74,715,530	\$73,511,189	0.656916	80%	0.525533	\$384,802	0.419		0.000000	\$0	\$384,802	\$5,342,610	
19	2030	2031	\$27,737,741	\$23,644,137	\$104,502,337	\$99,098,433	\$76,764,596	\$75,454,296	0.656916	80%	0.525533	\$395,355	0.419		0.000000	\$0	\$395,355	\$5,737,964	
20	2031	2032	\$27,737,741	\$23,644,137	\$106,592,383	\$101,080,401	\$78,854,642	\$77,436,264	0.656916	80%	0.525533	\$406,119	0.419		0.000000	\$0	\$406,119	\$6,144,083	
21	2032	2033	\$27,737,741	\$23,644,137	\$108,724,231	\$103,102,009	\$80,986,490	\$79,457,872	0.656916	70%	0.459841	\$364,961	0.419				\$364,961	\$6,509,044	
22	2033	2034	\$27,737,741	\$23,644,137	\$110,898,716	\$105,164,049	\$83,160,975	\$81,519,912	0.656916	70%	0.459841	\$374,760	0.419				\$374,760	\$6,883,804	
23	2034	2035	\$27,737,741	\$23,644,137	\$113,116,690	\$107,267,330	\$85,378,949	\$83,623,193	0.656916	70%	0.459841	\$384,755	0.419				\$384,755	\$7,268,560	
24	2035	2036	\$27,737,741	\$23,644,137	\$115,379,024	\$109,412,677	\$87,641,283	\$85,768,540	0.656916	70%	0.459841	\$394,951	0.419				\$394,951	\$7,663,510	
25	2036	2037	\$27,737,741	\$23,644,137	\$117,686,604	\$111,600,931	\$89,948,863	\$87,956,794	0.656916	70%	0.459841	\$405,349	0.419				\$405,349	\$8,068,860	
26	2037	2038	\$27,737,741	\$23,644,137	\$120,040,336	\$113,832,949	\$92,302,595	\$90,188,812	0.656916	60%	0.394150	\$356,534	0.419				\$356,534	\$8,425,394	
27	2038	2039	\$27,737,741	\$23,644,137	\$122,441,143	\$116,109,608	\$94,703,402	\$92,465,471	0.656916	60%	0.394150	\$365,808	0.419				\$365,808	\$8,791,202	
28	2039	2040	\$27,737,741	\$23,644,137	\$124,889,966	\$118,431,800	\$97,152,225	\$94,787,663	0.656916	60%	0.394150	\$375,267	0.419				\$375,267	\$9,166,468	
29	2040	2041	\$27,737,741	\$23,644,137	\$127,387,765	\$120,800,436	\$99,650,024	\$97,156,299	0.656916	60%	0.394150	\$384,915	0.419				\$384,915	\$9,551,383	
30	2041	2042	\$27,737,741	\$23,644,137	\$129,935,520	\$123,216,445	\$102,197,779	\$99,572,308	0.656916	60%	0.394150	\$394,756	0.419				\$394,756	\$9,946,139	
31	2042	2043	\$27,737,741	\$23,644,137	\$132,534,231	\$125,680,774	\$104,796,490	\$102,036,637	0.656916	60%	0.394150	\$404,794	0.419				\$404,794	\$10,350,933	
32	2043	2044	\$27,737,741	\$23,644,137	\$135,184,915	\$128,194,389	\$107,447,174	\$104,550,252	0.656916	60%	0.394150	\$415,033	0.419				\$415,033	\$10,765,965	
33	2044	2045	\$27,737,741	\$23,644,137	\$137,888,614	\$130,758,277	\$110,150,873	\$107,114,140	0.656916	60%	0.394150	\$425,476	0.419				\$425,476	\$11,191,441	
34	2045	2046	\$27,737,741	\$23,644,137	\$140,646,386	\$133,373,443	\$112,908,645	\$109,729,306	0.656916	60%	0.394150	\$436,128	0.419				\$436,128	\$11,627,570	
35	2046	2047	\$27,737,741	\$23,644,137	\$143,459,314	\$136,040,912	\$115,721,573	\$112,396,775	0.656916	60%	0.394150	\$446,994	0.419				\$446,994	\$12,074,564	
36	2047	2048	\$27,737,741	\$23,644,137	\$146,328,500	\$138,761,730	\$118,590,759	\$115,117,593	0.656916	60%	0.394150	\$458,077	0.419				\$458,077	\$12,532,640	
37	2048	2049	\$27,737,741	\$23,644,137	\$149,255,070	\$141,536,964	\$121,517,329	\$117,892,827	0.656916	60%	0.394150	\$469,381	0.419				\$469,381	\$13,002,021	
38	2049	2050	\$27,737,741	\$23,644,137	\$152,240,171	\$144,367,704	\$124,502,430	\$120,723,567	0.656916	60%	0.394150	\$480,911	0.419				\$480,911	\$13,482,932	
39	2050	2051	\$27,737,741	\$23,644,137	\$155,284,975	\$147,255,058	\$127,547,234	\$123,610,921	0.656916	60%	0.394150	\$492,672	0.419				\$492,672	\$13,975,605	
												\$12,875,605					\$1,100,000	\$13,975,605	

CITY OF ELGIN

- Zone1 Boundary 2012
- Corp. Limits
- County Boundary

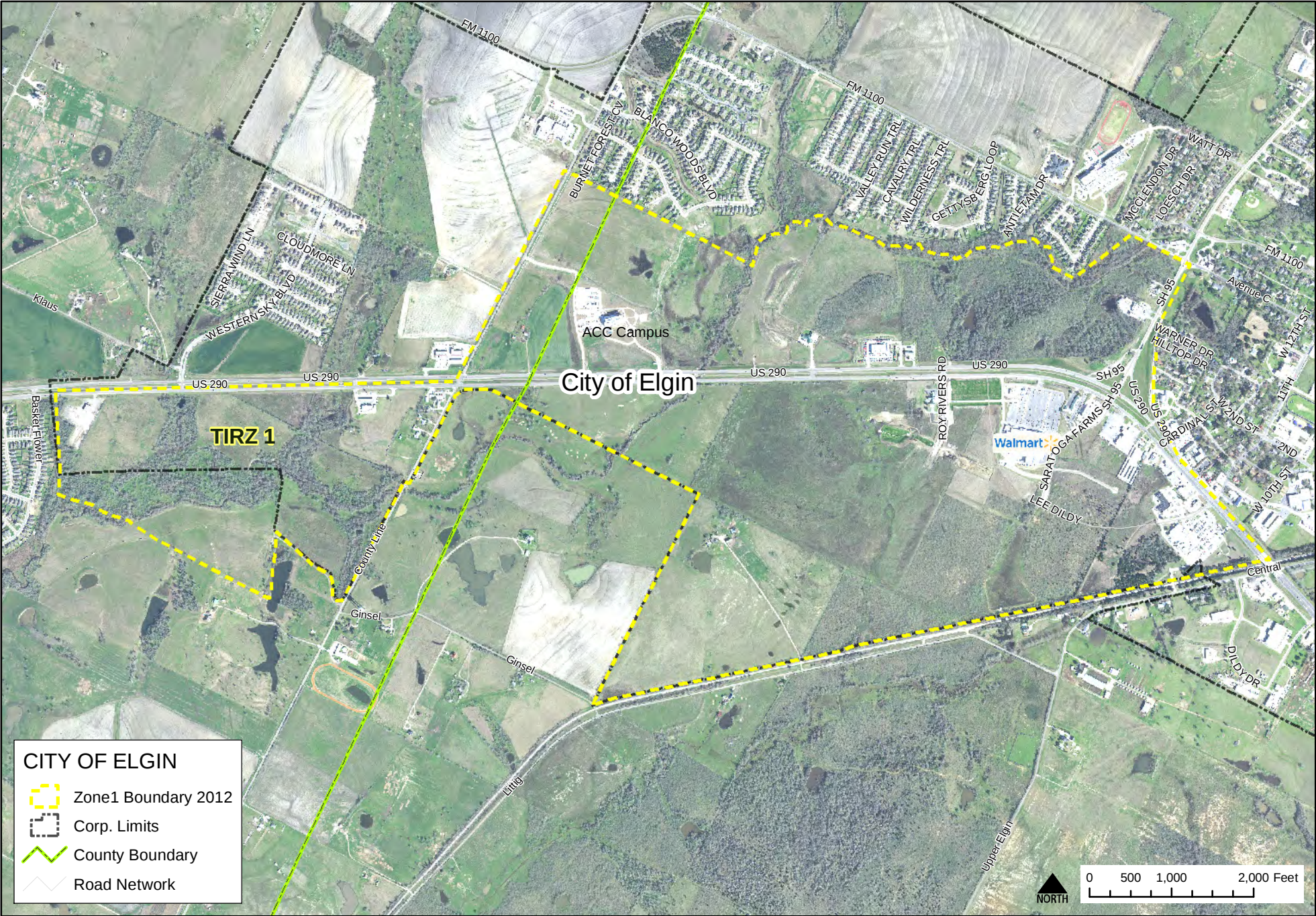
Map labels include: City of Elgin, ACC Campus, TIRZ 1, Elm Creek, Ginseil Ln, Littig Rd, Central Ave, Diddy Dr, W 11th St, W 10th St, Saratoga Farms Blvd, Walmart, N Avenue C, Highway 1100, Highway 290, Highway 93, TX-109 Loop, McClendon Dr, Loesch Dr, Watt Dr, Valley Run Trl, Cavalry Trl, Wilderness Trl, Gettysburg Loop, Shendoan Trl, Blanco Woods Blvd, Bander Woods Blvd, Lavaca Loop, Trivis Bastrop, Sierra Wind Ln, Windtree Ln, Crestwind Ln, Western Sky Blvd, and Little Sandy Creek.

Scale: 0 500 1,000 2,000 Feet

NORTH

Data Sources: Sources: Esri, DeLorme, NAVTEQ, TomTom, USGS, Intermap, IPC, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand) Texas Orthoimagery Program 2015

Map 2- Aerial View



Data Sources: Texas Orthoimagery Program 2015

CITY OF ELGIN

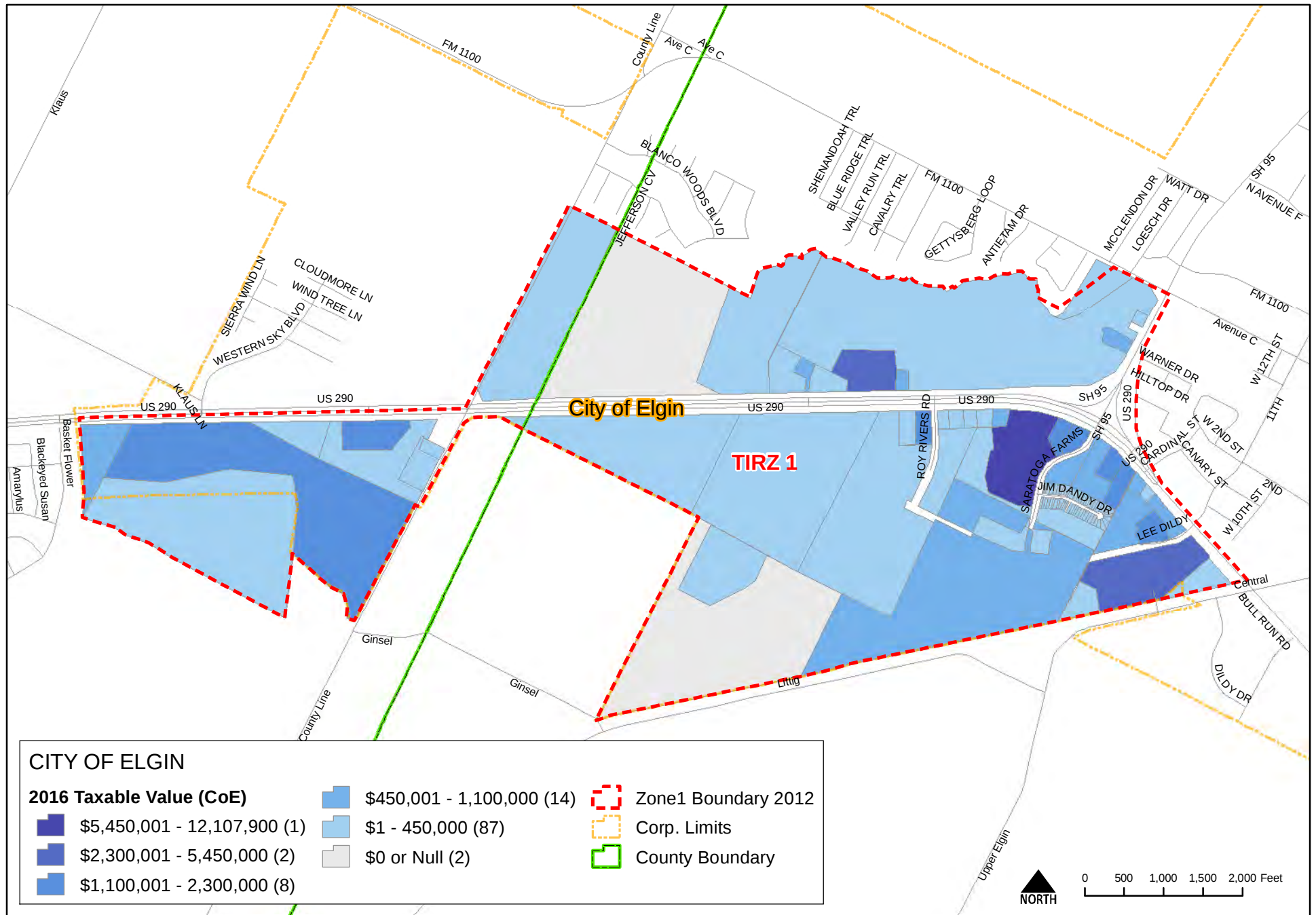
Property Class

- Commercial (24)
- Single-Family Residential (60)
- Educational (1)
- Warehouse (1)
- Undeveloped Land (31)
- Zone1 Boundary 2012
- Corp. Limits
- County Boundary

0 500 1,000 1,500 2,000 Feet

NORTH

Map 4 - Taxable Value



CITY OF ELGIN

- Zone 1 Boundary 2012
- Road Improvements
 - Phase One
 - Phase Two
- Corp. Limits
- County Boundary

0 500 1,000 1,500 2,000 Feet

NORTH



Financing Timetable City of Elgin, Texas

\$1,931,000*

Tax Increment Reinvestment Zone Revenue Bonds, Series 2017

Jul-17							Aug-17							Sep-17						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5							1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
30																				

Completion Date	Event	Responsibility
Tues – July 25	⇒ Distribute first draft of Preliminary Official Statement (“POS”) to Working Group (“WG”)	FA
Tues – Aug 1	⇒ Submit comments on 1 st draft of POS to FA	FWG
Mon – Aug 7	⇒ Distribute second draft of POS	FA
	⇒ Distribute credit packages to rating agencies and insurance companies	FA
Mon – Aug 14	⇒ Submit comments on 2 nd draft of POS to FA	FWG
Fri – Aug 18	⇒ Distribute 3 rd draft of POS	FA
Week of Aug 21	⇒ Rating Call	City, FA
Fri – Aug 25	⇒ Receive Rating	City, FA
	⇒ Receive bids from insurance companies	FA
	⇒ Submit comments on 3 rd draft of POS	FWG
Tues – Aug 29	⇒ Distribute electronic POS to potential investors	FA
Tues – Sep 5	⇒ City Council Meeting: Award Certificates to Underwriter / Adopt Ordinance	FWG, UW
Wed – Sep 6	⇒ Submit transcript for Attorney General approval	BC
Thurs – Sep 7	⇒ Distribute draft of final Official Statement (“OS”)	FA
Fri – Sep 8	⇒ Return comments on final OS to FA	FWG, UW

**Preliminary Subject To Change
FirstSouthwest, a Division of Hilltop Securities*

Completion Date	Event	Responsibility
Mon – Sep 11	⇒ Print and distribute final OS	FA
Wed – Sep 13	⇒ Distribute draft of closing memorandum	FA
Mon – Sep 18	⇒ Comments due on draft of closing memorandum	FWG
Wed – Sep 20	⇒ Circulate final closing memo	FA
Wed – Sep 27	⇒ Closing	FWG, UW

Symbol Key

FWG	Finance Working Group	Includes City, BC & FA
City	Issuer.....	City of Elgin, Texas
BC	Bond Counsel.....	Andrews Kurth
FA	Financial Advisor.....	FirstSouthwest, a Division of Hilltop Securities
UW	Senior Underwriter	TBD



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

A RESOLUTION OF THE CITY OF ELGIN, TEXAS; EVIDENCING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT FROM THE CITY OF ELGIN TAX INCREMENT REINVESTMENT ZONE NO. 1

DEPARTMENT: Administration

PROPOSED ACTION:

Approval of Resolution authorizing the staff to commence work and incurring expenses on the TIRZ No. 1/Lee Dildy Boulevard Project

BACKGROUND:

This item is a procedural action that will allow work - and expenses related thereto - to begin immediately on the TIRZ No. 1/Lee Dildy Boulevard Project. All such costs will be provided for through debt proceeds; with such debt being serviced by annual TIRZ revenues. The process of issuing the appropriate debt, however, will take 2-3 months before the City actually receives the proceeds. This Resolution is a procedural requirement that will allow meaningful work on this long-awaited project to begin immediately; with the City then being able to reimburse itself for any associated costs from such proceeds when they are received.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☒ not included in the current-year budget
N/A

RECOMMENDATION:

Approval of Resolution as presented to allow

ATTACHMENTS:

Resolution

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. 2017-_____

**A RESOLUTION OF THE CITY OF ELGIN, TEXAS; EVIDENCING INTENT
TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT FROM THE
CITY OF ELGIN TAX INCREMENT REINVESTMENT ZONE NO. 1**

WHEREAS, the City of Elgin and Bastrop County, Texas Tax Increment Reinvestment Zone No. 1 (TIRZ#1), (the "Issuer") intends to issue revenue bonds (the "Obligations") to finance the acquisition of certain real estate for authorized needs and purposes, including the construction of streets and infrastructure (collectively, the "Project"); and

WHEREAS, the Issuer desires to pay capital expenditures of acquiring and constructing the Project from its General Fund, and reimburse itself with the proceeds of the Obligations to be issued subsequent to the payment of such capital expenditures;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

Section 1 The Issuer hereby expresses its intent to reimburse itself for all capital expenditures paid and to be paid, in connection with, the acquisition and construction of the Project from the proceeds of the Obligations to be issued subsequent to the payment of all or a portion of such capital expenditures.

Section 2 In lieu of incurring debt, at this time, the Issuer expects to pay a portion of the capital expenditures associated with the acquisition and construction of the Project from the Issuer's General Fund.

Section 3 The Issuer expects that debt service on the Obligations to be issued to reimburse the Issuer for the capital expenditures to be paid in connection with the acquisition and construction of the Project will be paid from the Issuer's revenues.

Section 4 The maximum principal amount of the Obligations to be issued to finance the acquisition and construction of the Project will be no more than \$2,100,000.

READ, PASSED, and ADOPTED on first reading this 1st day of August 2017.

CHRIS CANNON, Mayor
City of Elgin, Texas

ATTEST:

Amelia Sanchez, City Secretary



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

AN ORDINANCE ANNEXING ADJACENT AND CONTIGUOUS TERRITORY TO THE CITY OF ELGIN, TEXAS, TO WIT: 120.569 ACRES OF LAND, OUT OF THE HENRY MARTIN SURVEY NUMBER 65, ABSTRACT NO. 518, IN TRAVIS COUNTY; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREA SHALL BECOME A PART OF THE CITY AND THAT THE OWNERS AND INHABITANTS THEREOF SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; PROVIDING FOR A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.

DEPARTMENT: Administration

PROPOSED ACTION:

Consideration and approval of the Ordinance annexing the 120.569 acres as presented.

BACKGROUND:

The owners of the properties located in ABS 518, SUR Martin H, ACR 60.259, Property ID number 877318 and ABS 518, SUR Martin H, ACR 60.259 Property ID number have submitted a petition to the Elgin City Council for voluntary annexation and zoning of their properties.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☒ not included in the current-year budget

N/A

RECOMMENDATION:

Staff recommends annexing the two parcels into the Elgin City Limits.

ATTACHMENTS:

Annexation Ordinance

Map of Area to be Annexed

Petition for Annexation

- ☐ **Staff will be making a detailed presentation on this agenda item at the meeting.**
- ☒ **Staff will provide brief comments and answer questions on this item at the meeting.**
- ☐ **This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. _____

AN ORDINANCE ANNEXING ADJACENT AND CONTIGUOUS TERRITORY TO THE CITY OF ELGIN, TEXAS, TO WIT: 120.569 ACRES OF LAND, OUT OF THE HENRY MARTIN SURVEY NUMBER 65, ABSTRACT NO. 518, IN TRAVIS COUNTY; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREA SHALL BECOME A PART OF THE CITY AND THAT THE OWNERS AND INHABITANTS THEREOF SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; PROVIDING FOR A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.

WHEREAS, the City is a duly constituted Home Rule City pursuant to Chapter 9, Local Government Code, as amended, and

WHEREAS, pursuant to Section 43.028, Local Government Code, the owners of a tract of land containing 120.569 acres of land, more or less, out of the Henry Martin Survey Number 65, Abstract No. 518, in Travis County (the "Property"), more fully described in Exhibit A, have petitioned the City Council in writing to annex the Property, and

WHEREAS, the petition for annexation is attached as Exhibit "B" hereto and incorporated herein for all purposes, and

WHEREAS, the petition was filed more than five (5) days and less than thirty (30) days before the City Council heard the petition and the arguments for and against the annexation, and

WHEREAS, the Property is (1) one-half mile or less in width; (2) contiguous to the City; and (3) vacant and without residents, or on which less than three (3) qualified voters reside, and

WHEREAS, the City Council has determined that all requirements of Section 43.028, Local Government Code have been complied with and hereby consider it appropriate to grant the petition for annexation, Now Therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

I.

That all of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

II.

That the City Council has heard the arguments for and against the annexation and has determined to grant the petition for annexation.

III.

That the property described in Exhibits "A", attached hereto and incorporated herein for all purposes, be and is hereby annexed and brought within the corporate limits of the City of Elgin, Travis County, Texas, and same is hereby made an integral part hereof.

IV.

That the owners and future inhabitants of the area herein annexed be entitled to all of the rights and privileges of other citizens and property owners of said City and are hereby bound by all acts, ordinances and all other legal action now in full force and effect and all those which may be hereafter adopted.

V.

That the official map and boundaries of the City, heretofore adopted and amended be and is hereby amended so as to include the aforementioned territory as part of the City of Elgin, Texas.

VI.

That the City Manager is hereby directed and authorized to perform or cause to be performed all acts necessary to correct the official map of the City to add the territory hereby annexed as required by law.

VII.

That this Ordinance shall become effective after its passage.

VIII.

That the City Clerk is hereby directed and authorized to file a certified copy of this Ordinance in the Office of the County Clerk of Travis County, Texas.

IX.

If any section, subsection, sentence, phrase, or word of this Ordinance be found to be illegal, invalid or unconstitutional or if any portion of said property is incapable of being annexed by the City, for any reason whatsoever, the adjudication shall not affect any other section, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, sentence, phrase, word, paragraph or provision of any other Ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance and would have annexed the valid property without the invalid part, and to this end the provisions of this Ordinance are declared to be severable.

X.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

By motion duly made, seconded and passed with an affirmative vote of all the Council members present, the requirement for reading this ordinance on two separate days was dispensed with.

READ, PASSED, and ADOPTED on this 1st day of August, 2017.

CHRIS CANNON, Mayor
City of Elgin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary

THE HOMESTEAD SUBDIVISION



**PETITION REQUESTING ANNEXATION
TERRITORY IN WHICH THERE ARE FEWER THAN THREE VOTERS**

TO THE MAYOR OF THE GOVERNING BODY OF THE CITY OF
ELGIN, TEXAS.

The undersigned owners of the hereinafter described tract of land, which is vacant and without residents, or on which less than three qualified voters reside, hereby petition your Honorable Body to extend the present city limits so as to include as part of the City of Elgin, Texas, the following described territory, to wit:

See Exhibit "A", attached hereto and incorporated herein.
(Here describe territory by metes and bounds.)

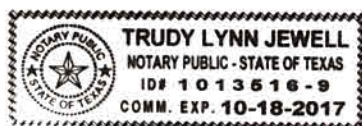
We certify that the above described tract of land is contiguous and adjacent to the City of Elgin, Texas, is not more than one-half (1/2) mile in width and that this petition is signed and duly acknowledged by each and every person or corporation having an interest in said land.

Signed: Betty Lundgren
Signed: Travis Lundgren
Signed: Don Lundgren
Signed: Julie Lundgren

THE STATE OF TEXAS
COUNTY OF Travis.

Before me, the undersigned authority, on this day personally appeared Betty Lundgren, Travis Lundgren, Don Lundgren, and Julie Lundgren, known to me to be the persons whose names are subscribed to the foregoing instrument and each acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this 27 day of July, 20 17.



Trudy Lynn Jewell
Notary Public, State of Texas

Exhibit "A"

FIELD NOTES

BEING ALL THAT CERTAIN TRACT OR PARCEL OF LAND OUT OF AND A PART OF THE HENRY MARTIN SURVEY NUMBER 65, ABSTRACT NUMBER 518, SITUATED IN TRAVIS COUNTY, TEXAS, SAID TRACT BEING ALL OF A 60.259 ACRE TRACT OF LAND CONVEYED TO DON LUNDGREN AND JULIE LUNDGREN IN DOCUMENT NUMBER 2016064136, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS (O.P.R.T.C.TX.), AND ALL OF A 60.259 ACRE TRACT OF LAND CONVEYED TO BETTY AND TRAVIS LUNDGREN IN DOCUMENT NUMBER 2017018074 OF THE (O.P.R.T.C.TX.), SAID 120.569 ACRE TRACT OF LAND BEING MORE FULLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING, at a capped iron rod found for the easternmost corner of said Betty and Travis Lundgren tract, being also the southernmost corner of Eagle's Landing Phase 1, a subdivision recorded in Document Number 200400192, (O.P.R.T.C.TX.), also being in the western right-of-way line of County Line Road (60' R.O.W.), and also being the easternmost corner and the **POINT OF BEGINNING** of the herein described tract,

THENCE, with the common boundary line of said Betty and Travis Lundgren tract, said Don and Julie Lundgren tract, and said County Line Road, S27°08'40"W, a distance of 1343.60 feet to a capped ½" iron rod set for the southernmost corner of said Don and Julie Lundgren tract, being also the easternmost corner of that certain 92.465 acre tract of land conveyed to Elgin I.S.D. in Volume 9331, Page 902, Real Property Records of Travis County, Texas (R.P.R.T.C.TX.),

THENCE, with said Don and Julie Lundgren tract, said Elgin I.S.D. tract, and that certain 39.216 acre tract of land conveyed to Chester Charles Nelle in Volume 12687, page 1932 (R.P.R.T.C.TX.), N62°44'29"W, a distance of 3919.87 feet to a capped iron rod found, being in the northeastern boundary line of said 39.216 acre tract, also being the westernmost corner of said Don and Julie Lundgren tract, and also being the southernmost corner of that certain 75.710 acre tract of land conveyed to Chester C. and Barbara K. Nelle in Volume 12531, Page 1372 (R.P.R.T.C.TX.),

THENCE, with the common boundary line of said Don and Julie Lundgren tract, Betty and Travis Lundgren, and said 75.710 acre tract, N26°38'27"E, 669.62 feet pass a capped iron rod found and in all 1304.67 feet to a capped iron rod found, being the easternmost corner of said 75.710 acre tract, also being the northernmost corner of said Betty and Travis Lundgren tract, and also being in the southwestern boundary line of that certain 34.715 acre tract conveyed to Larry H. Axelson and Mary Jo Beng in Volume 1334, Page 50 (R.P.R.T.C.TX.),

THENCE, with the common boundary line of said Betty and Travis Lundgren tract and said 34.715 acre tract, the following two (2) courses and distances, numbered 1 and 2,

1. S63°11'44"E, a distance of 667.79 feet to a capped ½" iron rod set, and
2. N26°38'41"E, a distance of 34.70 feet to a capped iron rod found, being in the southeastern boundary line of said 34.715 acre tract, also being the westernmost corner of that certain 36.37 acre tract of land conveyed to Brenda J. Hagn,

THENCE, with the common boundary line of said 36.37 acre tract, said Betty and Travis Lundgren tract, that certain 27.51 acre tract of land conveyed to SREF Eagles Landing, LP. In Document Number 2008015271 (O.P.R.T.C.TX.), and also said Eagle's Landing Phase 1, S62°43'27"E, 1329.35 pass a capped iron rod found at the common corner of said 36.37 acre tract and said 27.51 acre tract, 2139.23 feet pass a capped iron rod found for the common boundary corner of said 27.51 acre tract and said Eagle's Landing Phase 1, in all 3263.86 feet to the **POINT OF BEGINNING** and containing 120.569 acres of land.

Surveyed by:



23 MAR 2014

Aaron V. Thomason, R.P.L.S. NO. 6412
Carlson, Brigance & Doering, Inc.
5501 West William Cannon Drive
Austin, TX 78749
Phone: (512) 280-5160
aaron@cbdeng.com



BEARING BASIS: TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (4203)



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID OFFICIAL ZONING MAP, TO WIT: TO ZONE AS R-3 SINGLE FAMILY DWELLING, WITH SPECIAL CONDITIONS, THE PROPERTY BEING OUT OF THE HENRY MARTIN SURVEY NO. 65, A-518, CITY OF ELGIN, TRAVIS COUNTY, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

DEPARTMENT: Administration

PROPOSED ACTION:

Consideration and approval of the Ordinance granting the requested zoning for the Homestead Subdivision.

BACKGROUND:

The Planning and Zoning Commission held a meeting on June 26, 2017 and voted to recommend the zoning plan for the Homestead Subdivision as requested by the property owner. Their Zoning Request Letter is attached as well as the minutes to the June 26, 2017 meeting.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒ N/A

RECOMMENDATION:

Staff recommends approval of the Ordinance and zoning for the Homestead subdivision as presented.

ATTACHMENTS:

Zoning Request Letter

June 26, 2017 P&Z Meeting Minutes

Map of the proposed zoning area.

Zoning Ordinance

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Carlson, Brigance & Doering, Inc.

Civil Engineering ❖ Surveying

June 05, 2017

City of Elgin
Planning and Development Department
Attn: Mr. Gary Cooke, Planning and Development
Director 1135 Swenson Boulevard
Elgin, Texas 78621

RE: LETTER OF INTENT FOR ZONING for the HOMESTEAD TRACT
CBD # 4907

Dear Mr. Cooke:

On behalf of the owners of those two tracts combined for a total of 120.569 acres of land identified by the Travis Central Appraisal District as property IDs 06-4209-0107 and 06-4209-0101, Carlson, Brigance and Doering, Inc. hereby requests the properties to be zoned by the City of Elgin in conjunction with the voluntary petition for annexation being filed concurrently. This tract is 120.569 acres of land located on the west side of County Line Road north of Highway 290.

The zoning requested for the site is R-3 with special conditions as a part of the zoning. The special conditions are: 52% of the lots in each final plat must be lots with an area of not less than 7,500 square feet; and each of these lots shall have a minimum lot width of 60 feet at the front building line, and such lot shall abut on a street for a distance of not less than 35 feet.

The remainder of the lots in each final plat shall comply with standard R-3 zoning requirements.

Thank you for your time and review of this project. Please let us know if you need any additional information in order to process this request.

Respectfully,

Carlson, Brigance & Doering, Inc. (F3791)

Brett R. Pasquarella,
P.E. Vice President,
Principal

MINUTES
PLANNING AND ZONING COMMISSION
PUBLIC HEARING-REGULAR MEETING
MONDAY, JUNE 26, 2017 – 6:30 PM

1. **CALL TO ORDER** Chairman Antonio Prete called the meeting to order at 6:32 PM.

PRESENT: Geno Chavarria, Ronnie Creppon, Antonio Prete, Dorothy McCarther, Rudy L. Ramirez. Staff: Gary N. Cooke, Melissa Lipiec, Carlos Navejas, Beau Perry-City Engineer

ABSENT: David Lanford

Guest: Travis Lundgren, Ronnie Moore, Kaylana Geurin, Bill Cerone, German Briones for Irma B. Chaverria

2. **PUBLIC COMMENT:** None.

3. **MINUTES:** Antonio Prete asked for a motion to approve the minutes of the May 31, 2017 meeting and Ronnie Creppon made a motion to approve the meeting minutes as presented. Rudy L. Ramirez seconded the motion and a vote was taken. The motion passed with a vote of five (5) for, zero (0) against.

4. **UNFINISHED BUSINESS**

1. None.

5. **NEW BUSINESS** Chairman Antonio Prete announced that he was changing the order of the items and started with item #2 first.

2. Review and take action on a preliminary plat submitted by James E. Garon & Associates for Irma Chaverria, the owner of the property located in the Ewing Addition, Lot 2, Acres 3.574 (Resub of Lots 2), 706 E 9th Street, City of Elgin, County of Bastrop, Texas, to divide her property into six (6) lots to be known as :Chaverria Addition”. Gary N. Cooke addressed the commission and noted that the plat that is before the commission is the first draft. The latest one with comments addressed came back as of today and water and sewer services are available to all properties. He further stated that this subdivision is zoned R-1 and all lots meet the minimum 9,000 square foot size requirements and that Mr. Briones was in attendance representing Irma Chaverria if the commission had any comments. Tony Prete then asked for public comments on this item. Kaylana Geurin of 602 E 9th Street stated that she would like to see the layout of the lots and was concerned about drainage because all the water pools in the corner of Ballpark Road and 9th Street. Beau Perry, City Engineer addressed her drainage concerns by stating that any development on the lots would not be allowed to make the drainage situation worse and they would be subject to providing drainage calculations before any lots can be sold. Antonio Prete asked how many letters were sent out and Melissa Lipiec responded that 21 notices were sent out; two letters were returned and 14 delivery confirmations were received. The notices were sent out via both regular and certified mail and no phone calls or written communications were received either in for or against this subdivision. Antonio Prete pointed out that there was no tie to the original survey noted on the plat. No ROW tie on E 9th Street or Louise St. He also noted that the Average Square Foot note needs to be removed from the plat. Antonio Prete then called for a motion. Ronnie Creppon moved to approve the preliminary plat and Dorothy McCarther seconded the motion. A vote was taken and the motion passed with a vote of 5 for and 0 against.

3. Review and take action on a final plat submitted by James E. Garon & Associates for Irma Chaverria, the owner of the property located in the Ewing Addition, Lot 2, Acres 3.574 (Resub of Lots 2), 706 E 9th Street, City of Elgin, County of Bastrop, Texas, to divide her property into six (6) lots to be known as Chaverria Addition”. Antonio Prete noted that the structures shown on lots 2 & 8 needs to be removed on the Final Plat as well as the curb lines

and the electrical easements. Beau Perry stated that he would relay the corrections to James E. Garon & Associates to be corrected. Antonio Prete then called for a motion. Ronnie Creppon made a motion to approve the final plat contingent on the corrections stated above and Geno Chavarria seconded the motion. A vote was taken and the motion passed with a vote of 5 for and 0 against.

1. Review and take action on a Preliminary Plat submitted by Carlson, Brigrance and Doering, Inc. for Real Estate Development & Finance Co., LLC, the agent for the owners of the properties located in ABS 518, SUR 65 Martin H., ACR 60.259, Property ID 877318 and ABS 518, SUR 65 Martin H., ACR 60.259, Property ID 358740, City of Elgin, Extra Territorial Jurisdiction, Travis County, Texas, to divide their property into four hundred and twenty-six (426) lots to be known as "The Homestead Subdivision" and make possible recommendations to the Elgin City Council to zone these properties R-2 and R-3 Single Family Only. Ronnie Creppon noted that the number of lots has changed from 426 to 425 lots. Gary N. Cooke stated that the property owners are requesting annexation and zoning at the same time which is allowed by law. He also noted that the special zoning that they are requesting is applicable to each phase since typically subdivisions are built in phases. Each phase will be required to have a mixture of 52% lots at 7,500 sf and 48% lots at 6,000 sf. Beau Perry noted that variances to side yard setbacks will be required on specific lots and those lots will either be noted on the plat or as an attachment to the plat. Ronnie Moore of Carlson, Brigrance and Doering, Inc addressed the commission regarding the zoning and lot sizes and noted that the final plats may be submitted in sections and each will have the 52/48% split. Geno Chavarria noted that some of the lots are larger than 6,000 square feet. Ronnie Moore stated that 6,000 square feet is the minimum lot size and when you are laying out the lots; some of them end up being larger due to required drainage easements and spacing. Antonio Prete then called for a motion and Ronnie Creppon made a motion to approve the preliminary plat with the condition that the zoning notes are added to the plat. Dorothy McCarther seconded the motion and a vote was taken. The motion passed with a vote of 5 for and 0 against.

6. **EXECUTIVE SESSION:** None

7. **ANNOUNCEMENTS:** Gary N. Cooke informed the commission that renewal notices were not sent out because the Mayor and Council are looking at imposing term limits on Board Members. We are awaiting direction from them before proceeding. Melissa Lipiec stated that no submittals have been received as of the meeting time

8. **ADJOURNMENT:** Antonio Prete adjourned the meeting at 7:56 PM

Anotnio Prete
Chairman, Planning and Zoning Commission

ATTEST:

Gary N. Cooke
Secretary, Planning and Zoning Commission

THE HOMESTEAD SUBDIVISION



ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ELGIN, TEXAS ADOPTED IN CHAPTER 46, SECTION 46-3, REVISED CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, 2013 AND MAKING THIS AMENDMENT A PART OF SAID OFFICIAL ZONING MAP, TO WIT: TO ZONE AS R-3 SINGLE FAMILY DWELLING, WITH SPECIAL CONDITIONS, THE PROPERTY BEING OUT OF THE HENRY MARTIN SURVEY NO. 65, A-518, CITY OF ELGIN, TRAVIS COUNTY, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

WHEREAS, the Property was annexed by the City on August 1, 2017, pursuant to Ordinance No. _____, and

WHEREAS, pursuant to Section 46-7, City of Elgin Ordinances, newly annexed areas are automatically classified in the R-1 district until permanent zoning is established, and

WHEREAS, an application has been made to the City Council of the City of Elgin, Texas to amend the Official Zoning Map to zone the property described in Exhibit "A" attached hereto and incorporated herein, as R-3 with special conditions, and

WHEREAS, the City Council has submitted the requested change in the Official Zoning Map to the Planning and Zoning Commission for its recommendation and report, and

WHEREAS, the Planning and Zoning Commission held a public hearing concerning the requested change on June 26, 2017, following lawful publication of the notice of said public hearing, and

WHEREAS, after considering the public testimony received at such hearing, the Planning and Zoning Commission has recommended that the Official Zoning Map be amended so that the zoning classification of the property described in Exhibit "A" be R-3 (Single-Family Dwelling) with special conditions, and

WHEREAS, on the 1st of August, 2017, after proper notification, the City Council held a public hearing on the requested zoning, and

WHEREAS, the City Council determines that the zoning and special conditions provided for herein promote the health, safety, morals, and protects and preserves the general welfare of the community, and

WHEREAS, each and every requirement set forth in Chapter 211, Sub-Chapter A, Texas Local Government Code, and Chapter 46, City of Elgin Ordinances, concerning public notices, hearings, and other procedural matters has been fully complied with, Now Therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ELGIN, TEXAS, THAT:

I.

The Official Zoning Map adopted in Chapter 46, Section 46-3, City of Elgin, Texas is hereby amended so that the zoning classification of the property described in Exhibit "A" is classified as R-3 (Single-Family Dwelling) with the following special conditions: 52% of the lots in each final plat must be lots within an area of not less than 7,500 square feet, and each of these lots shall have a minimum lot width of sixty feet (60') at the front of the building line, and such lot shall abut a street for a distance of not less than thirty-five feet (35').

II.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this Ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ, PASSED, and ADOPTED on first reading this the 1st day of August 2017.

CHRIS CANNON, MAYOR

ATTEST:

Amelia Sanchez, City Secretary



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

AN ORDINANCE ESTABLISHING GENERAL RULES AND PROCEDURES, INCLUDING APPOINTMENTS, TERM LIMITS, AND RELATED MATTERS FOR ALL BOARDS AND COMMISSIONS OF THE CITY OF ELGIN, TEXAS; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

DEPARTMENT: Administration

PROPOSED ACTION:

Intended for discussion only; This item is for consideration of an Ordinance to clarify and establish certain rules and procedures for all city boards and commissions as recently identified by the City Council

BACKGROUND:

The City has a variety of standing boards and commissions advising the City Council on myriad of issues and projects. Over time, inconsistency and/or lack of clarity has developed regarding said boards and commissions, including appointment schedules and qualifications. In an effort to clarify and provide consistency in the administration of said boards and commissions, this first draft of an Ordinance is provided for Council's review, discussion, and feedback.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒
N/A

RECOMMENDATION:

Review and discussion of the Ordinance as proposed; and further direction to staff regarding same.

ATTACHMENTS:

Ordinance

- ☒ **Staff will be making a detailed presentation on this agenda item at the meeting.**
- ☐ **Staff will provide brief comments and answer questions on this item at the meeting.**
- ☐ **This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. 2017-_____

**AN ORDINANCE ESTABLISHING GENERAL RULES AND PROCEDURES,
INCLUDING APPOINTMENTS, TERM LIMITS, AND RELATED MATTERS
FOR ALL BOARDS AND COMMISSIONS OF THE CITY OF ELGIN, TEXAS;
REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN
CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE**

WHEREAS, Article XI of the Home Rule Charter of the City of Elgin provide the City Council with exclusive authority to establish “boards and commissions as it may deem necessary conduct of city business and management of municipal affairs”; and,

WHEREAS, Article XI of the Home Rule Charter of the City of Elgin further provides the City Council with authority to establish “authority, functions, and responsibilities of such boards and commissions”; and,

WHEREAS, the City Council is now desirous of establishing, among other items, procedural consistency regarding the appointment schedules for all such boards and commissions as well as term limits regarding same.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS:

I.

Sec. 1 - Purpose.

The purpose of this Ordinance is to establish clarity as to general rules and procedures for all City of Elgin Boards and Commissions.

Sec. 2 – City Charter Authority

Article XI of the Home Rule Charter of the City of Elgin, states “The city council shall have the authority to establish by ordinance for the such boards and commissions as it may deem necessary conduct of city business and management of municipal affairs. The authority, functions, and responsibilities of such boards and commissions shall be such as is spelled out in the ordinance establishing them. All existing boards and commissions

heretofore established shall be continued in accordance with the ordinance or other acts under which they have been created, or until the city council shall by ordinance abolish, modify, or alter the ordinances or acts under which they exist. Notwithstanding, any other provision of this Charter the elected city council shall have paramount authority over all matters affecting the budgets, appropriation of funds expenditures, purchases, and sale of properties and procedures for accounting therefore consistent with the express provisions of this Charter and applicable provisions of the State Constitution and law of this State.”

Sec. 3 – Boards and Commissions

(1) As of the date of this Ordinance, the following Boards and/or Commissions have been authorized and or duly recognized by the City Council:

- Planning & Zoning Commission
- Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Economic Development Corporation Board of Directors
- Tax Increment Reinvestment Zone Board of Directors
- Public Safety Advisory Committee
- Historic Review Board
- Main Street Board of Directors
- Building Standards Commission

- (2) Ad hoc boards may be temporarily appointed and terminate upon completion of a specific task or special purpose for which it was created, or when abolished by a majority vote of the City Council. No ad hoc board shall have powers other than advisory to the City Council.

Sec. 4 – Meeting Times and Agenda

Boards, commissions, and committees shall set their own meeting times. All boards, commissions, and committees shall be subject to these rules. Each board, commission, and committee shall set their own agenda, so long as it is in accordance with the Texas Open Meetings Act.

Sec. 5 – Regulatory Authority

The Board of Adjustments, Economic Development Corporation, and Planning and Zoning Commission, are the only such boards and commissions that have regulatory authority.

Sec. 6 – Appointments

The City Council will review applications and may, at their discretion, interview eligible applicants for open positions on boards and commissions. Applications are accepted year-round and will be kept on file in the City Secretary's Office until the next appointment process.

Sec. 7 – Board and/or Commission Members

Members appointed to boards or commissions serve at the will of the Council and may be removed, replaced, or not reappointed at the discretion of the Council, by majority vote, with or without cause. When conducting the business of the City, appointed

members of all boards or commissions shall follow the rules of procedure set forth by the City Council.

Sec. 8 – Qualifications of Board and/or Commission Appointees

- (1) Members appointed to boards and commissions, for at least twelve (12) months preceding their appointment, must be
 - a. registered voters of the city who have resided within the corporate limits of the City of Elgin, or within territory annexed prior to the appointment; or
 - b. an owner of real property within the corporate limits of the City; or,
 - c. an owner of a business located within the corporate limits of the City.
- (2) Members appointed to boards and commissions should not have any delinquent City taxes, City utilities, or other City assessments; and must not have any pending claim against the City.
- (3) Members appointed to boards and commissions serve without compensation and must not be employed by or hold any other position in city government.
- (4) No member of a board or commission may remain in his/her position after being elected or appointed to City Council.
- (5) In addition to any other requirements prescribed by the City Council, members must maintain the qualifications established while in office.
- (6) Solely at its discretion, the City Council may consider the waiver of any and all such qualification requirements for appointments to any board or commission on a case-by-case basis and as may be warranted.

Sec. 9 – Uniform Appointment Schedule for Board and/or Commission Members

All board and/or commission appointments shall be made at the Regular Meeting of the City Council in January of each year. The City Secretary shall establish deadlines and procedures for providing all applications to the City Council relating to upcoming board and commission appointments at least thirty (30) days prior to the January Regular City Council Meeting each year.

Sec. 9 – Term Limits for Board and/or Commission Members

Members of a board or commission are limited to three (3) consecutive full terms in office. A person who has served three consecutive full terms as a board or commission member may not again hold the same office until at least one term out of office.

Sec. 10 – Open Government Training

Upon initial appointment, within 90 days of taking the oath of office or assuming duties, all board, commission, and or committee members shall be required to watch the Texas Public Information Act and the Texas Open Meetings Act training videos as provided by the City Secretary.

II.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof was discussed, considered and formally acted upon, all as required by the Open Meeting Act, Chapter 551, Texas Government Code, as amended.

READ, PASSED, and ADOPTED on first reading this ____ day of _____, 2017.

CHRIS CANNON, Mayor
City of Elgin, Texas

ATTEST:

Amelia Sanchez, City Secretary



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

Discussion and action to appoint/re-appoint members to the Public Safety Advisory Committee to expiring terms.

DEPARTMENT: Police

PROPOSED ACTION:

Discussion and action to appoint/re-appoint members to the Public Safety Advisory Committee to expiring terms.

- Mike Walterscheid

-Barbara Tate

-Byron Green

BACKGROUND:

Members terms expired in June and staff requests re-appointment of these three members.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒
N/A

RECOMMENDATION:

Re-appoint these three members for two year terms.

ATTACHMENTS:

☐ Staff will be making a detailed presentation on this agenda item at the meeting.

- ☐ Staff will provide brief comments and answer questions on this item at the meeting.
- ☒ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

A RESOLUTION OF NO OBJECTION FROM THE CITY OF ELGIN TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR HOUSING TAX CREDITS USED FOR THE REHABILITATION OF MEADOWBROOK APARTMENTS

DEPARTMENT: Economic Development

PROPOSED ACTION:

Review and discuss A Resolution of No Obligation fir the City of Elgin to the Texas Department of Housing and Community Affairs for Housing Tax Credits used for the Rehabilitation of Maedowbrook Apartments.

BACKGROUND:

This resolution is needed to show that the City has no objection to the mode of funding being sought by the Texas Housing Foundation to complete this transaction. THF has made application to the Texas Dept of Housing and Community Affairs for bond funding and tax credits. THF anticipates a closing on the bond later this year.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☒ included ☐ not included in the current-year budget ☐
N/A

RECOMMENDATION:

Approval of the Resolution.

ATTACHMENTS:

Resolution

☐ Staff will be making a detailed presentation on this agenda item at the meeting.

- ☒ **Staff will provide brief comments and answer questions on this item at the meeting.**
- ☐ **This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION # _____

A RESOLUTION OF NO OBJECTION FROM THE CITY OF ELGIN TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR HOUSING TAX CREDITS USED FOR THE REHABILITATION OF MEADOWBROOK APARTMENTS

WHEREAS, THF Elgin Meadowpark, LLC has proposed the acquisition and rehabilitation of 28 affordable rental housing units that will be located at 401 North Highway 95 in the City of Elgin, Bastrop County; and

WHEREAS, THF Elgin Meadowpark, LLC intends to submit an application to the Texas Department of Housing and Community Affairs for 2017 Housing Tax Credits for Elgin Meadowpark Apartments.

It is hereby

RESOLVED, that in accordance with the requirements of Tex. Gov't Code §2306.67071 and Texas Administrative Code §10.204(4), it is hereby found that:

1. Notice has been provided to the Governing Body in accordance with Tex. Gov't Code, §2306.67071(a); and
2. The Governing Body has had sufficient opportunity to obtain a response from the Applicant regarding any questions or concerns about the proposed Development; and
3. The Governing Body has held a hearing at which public comment may be made on the proposed Development in accordance with Tex. Gov't Code, §2306.67071(b); and
4. After due consideration of the information provided by the Applicant and public comment, the Governing Body does not object to the proposed Application; and

FURTHER RESOLVED, that as provided for in §11.3(b) of the Qualified Allocation Plan, it is expressly acknowledged and confirmed that the City of Elgin has more than twice the state average of units per capita supported by Housing Tax Credits or Private Activity Bonds; and

FURTHER RESOLVED, that the City of Elgin hereby supports the proposed Elgin Meadowpark Apartments, and confirms that its governing body has voted specifically to approve the rehabilitation of the Development and to authorize an allocation of Housing Tax Credits for the Development pursuant to Tex. Gov't Code §2306.6703(a)(4); and

FURTHER RESOLVED, that for and on behalf of the Governing Body, Chris Cannon, Mayor is hereby authorized, empowered, and directed to certify these resolutions to the Texas Department of Housing and Community Affairs.

This resolution shall take effect immediately and upon passage.

PASSED, APPROVED and ADOPTED this ____ day of _____ 2017 at a regular meeting of the city council of the City of Elgin.

Chris Cannon, Mayor

Seal

Amelia Sanchez, City Secretary



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

A RESOLUTION AUTHORIZING THE TEXAS HOUSING FOUNDATION TO EXERCISE ITS POWERS WITHIN THE TERRITORIAL BOUNDARIES OF THE CITY OF ELGIN, TEXAS; AND AUTHORIZING A COOPERATION AGREEMENT.

DEPARTMENT: Economic Development

PROPOSED ACTION:

Discussion and approval of a Resolution authorizing the Texas Housing Foundation to exercise its powers within the territorial boundaries of the City of Elgin Texas; and authorizing a cooperation agreement.

BACKGROUND:

The Texas Housing Foundation is working with the US Dept of Agriculture's rural housing program to acquire and extensively rehabilitate 17 properties located across the state. The Texas Housing Foundation (THF) is a regional public housing authority. One such property is located in Elgin named the Meadowpark Apartments. In order for our work to be done in the city of Elgin, it will require passage of a resolution which will authorize a Cooperation Agreement between the THF and the City.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☒ included ☐ not included in the current-year budget ☐
N/A

RECOMMENDATION:

Approval of the Resolution.

ATTACHMENTS:

Resolution

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE TEXAS HOUSING FOUNDATION TO EXERCISE ITS POWERS WITHIN THE TERRITORIAL BOUNDARIES OF THE CITY OF ELGIN, TEXAS; AND AUTHORIZING A COOPERATION AGREEMENT.

WHEREAS, there exists in the City of Elgin a shortage of safe and sanitary housing available to lower income residents at rents they can afford; and

WHEREAS, the Texas Housing Foundation ("Foundation") has significant experience and expertise in successfully providing, developing, financing and managing housing projects that are affordable to lower income residents and are assets to the community; and

WHEREAS, Texas Local Government Code, Section 392.017 (d) requires that the governing body of a municipality adopt a resolution declaring a need for a municipal housing authority to exercise its powers in another jurisdiction, and authorizing a cooperation agreement under Section 392.059;

NOW, THEREFORE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELGIN:

- Section 1. The City Council is the governing body of the City of Elgin.
- Section 2. Pursuant to Texas Local Government Code, Section 392.017(d)(1), the City Council declares that there is a need for the Foundation to exercise its powers in the territorial boundaries of the City of Elgin, limited to the Meadowpark Apartments located at 401 N. Highway 95, to provide decent, safe and sanitary housing that is affordable for lower income residents of Elgin. The Foundation is hereby authorized to exercise its powers in the territorial boundaries of the City of Elgin.
- Section 3. Pursuant to Texas Local Government Code, Section 392.017(d)(2) and the Cooperation Agreement attached hereto and incorporated herein between the Foundation and the City of Elgin, the Foundation is hereby authorized under Texas Local Government Code Section 392.059(a) to exercise its powers within the City of Elgin, limited to the Meadowpark Apartments located at 401 N. Highway 95. The City of Elgin agrees to cooperate with the Foundation to allow the Foundation to provide housing for lower income residents in the territorial boundaries of the City of Elgin consistent with the terms of the Cooperation Agreement. The Foundation is authorized to exercise its powers under the Texas Housing Authorities

Law, Texas Local Government Code Chapter 392, to finance, plan, undertake, construct, or operate housing projects in the City of Elgin, limited to the Meadowpark Apartments located at 401 N. Highway 95, consistent with the terms of the Cooperation Agreement. The Mayor is hereby authorized to execute the Cooperation Agreement on behalf of the City of Elgin.

Section 4. The Mayor is authorized to take any reasonable and necessary action to effectuate the direction and intention of this resolution and the Cooperation Agreement.

Passed and Approved this _____ day of _____, 2017.

Mayor

Attest:

City Secretary

COOPERATION AGREEMENT
BETWEEN
THE CITY OF ELGIN, TEXAS
AND THE
TEXAS HOUSING FOUNDATION

EFFECTIVE _____, 2017

WHEREAS, on _____, 2017 under provisions of the Tex. Local Government Code, Section 392.017(d), the City of Elgin, declared that there is a need for the Texas Housing Foundation, to exercise its powers within the territorial boundaries of the City of Elgin, Texas (the "City") because there exists in City of Elgin a shortage of safe and sanitary housing available to lower income persons at rentals they can afford;

WHEREAS, Tex. Local Govt. Code, Section 392.017(d), requires that the City Council adopt a resolution authorizing the Texas Housing Foundation to exercise its powers in the city, limited to the Meadowpark Apartments located at 401 N. Highway 95, and authorizing a cooperation agreement under Section 392.059(a);

WHEREAS, the Board of Commissioners of the Texas Housing Foundation also adopted a resolution to exercise its powers in the city, limited to the Meadowpark Apartments located at 401 N. Highway 95, and authorized a cooperation agreement under Section 392.059(a);

NOW, THEREFORE, the parties hereto, the City, and the Texas Housing Foundation agree as follows:

Section 1: Cooperation Agreement. The City and the Texas Housing Foundation agree to cooperate to allow the Texas Housing Foundation, to provide housing for lower income persons in the City, limited to the Meadowpark Apartments located at 401 N. Highway 95, consistent with the provisions below.

Section 2: Housing Project Authorization. The Texas Housing Foundation, is authorized to exercise its powers under the Texas Housing Authorities Law, Tex. Local Govt. Code, Chapter 392, to finance, plan undertake, or operate a housing project in the City, limited to the Meadowpark Apartments located at 401 N. Highway 95, as provided in this Agreement.

Section 3: The Texas Housing Foundation is authorized to acquire land, develop site improvements, and construct buildings for housing development within the territorial boundaries of the City, limited to the Meadowpark Apartments located at 401 N. Highway 95, and to operate and manage such project for the benefit of lower income residents of the City.

Section 4. Annual Reports. The Texas Housing Foundation shall submit within 120 days after the end of its fiscal year a report to the Mayor of the City describing the housing and services operation undertaken for the benefit of lower income residents of the City of Elgin and other activities of the Texas Housing Foundation in the City.

Section 5. Preservation of Authority. No applicable provision or intention in this cooperation agreement limits the authority or power of the City to exercise its powers under any law. No provision or intention in this cooperation agreement limits the authority or power of the Texas Housing Foundation to exercise its powers under the Texas Housing Authorities Law, Tex. Local Govt. Code, Chapter 392, to finance, plan, undertake, construct, or operate a housing project under this Cooperation Agreement or in the area of operation of the Texas Housing Foundation defined in Tex. Local Govt. Code 392.013.

Section 6. Implementation. The Mayor of the City and the President of the Texas Housing Foundation are authorized to take any reasonable and necessary action to effectuate and implement the direction and intention of this cooperation agreement and the authorizing resolutions.

Agreed this ____ day of _____, 2017.

City of Elgin

By: _____, Mayor

Texas Housing Foundation

By: Mark Mayfield, President

Attest:

City Secretary



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

Authorize the City Manager to award the construction project for the 2017 Street Improvement Project to the selected contractor, Wheeler an Old Castle Company in the amount of \$214,956.03, and authorize the City Manager to approve change orders up to 25% of the contract.

DEPARTMENT: Public Works

PROPOSED ACTION:

Consider awarding of the street repaving/improvements construction project in the amount of \$214,956.03 to Wheeler an Old Castle Company.

BACKGROUND:

This item is for awarding of the annual street repaving/improvements project included in the Public Works Annual Budget. The project consists of approximately 69,000 S. Y. of Single-Course Surface Treatment (Seal Coat) and the replacement of all existing Reflective Pavement Markings in various locations throughout the City (as listed in the attached information). This particular portion of said street repaving budget was estimated at \$300,000. Two (2) sealed bids were received at Elgin City Hall on June 27; and bids ranged from \$214,956.03 from Wheeler, to \$265,538.14 from Lone Star Paving. The contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond and Payment Bond to the City. Staff has determined Wheeler an Old Castle Company to be the lowest, qualified bidder.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☒ included ☐ not included in the current-year budget ☐
N/A

RECOMMENDATION:

Award the bid and construction project as presented to Wheeler an Old Castle Company in the amount of \$214,956.03, with authorization of appropriate change orders up to 25%.

ATTACHMENTS:

Letter of Recommendation

- ☐ **Staff will be making a detailed presentation on this agenda item at the meeting.**
- ☒ **Staff will provide brief comments and answer questions on this item at the meeting.**
- ☐ **This is a routine procedural item and no presentation is planned for the meeting.**

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



T.B.P.E. #F-8632

505 East Huntland Drive
Suite 250
Austin, TX 78752

512.454.8716 PHONE

512.454.2433 FAX

www.TRCsolutions.com

June 29, 2017

Honorable Mayor and City Council
City of Elgin
310 North Main
Elgin, Texas 78621

Attn: Mr. Thomas Mattis, City Manager

**RE: 2017 Street Improvements
Bid Recommendation**

Dear Mayor Cannon and Council Members:

Two (2) sealed bids were received at Elgin City Hall on June 27, 2017 at 11:00 A.M. for the above-referenced project. The bids ranged from \$214,956.03 from Wheeler, to \$265,538.14 from Lone Star Paving.

The project consists of approximately 69,000 S.Y. of Single-Course Surface Treatment (Seal Coat) and the replacement of all existing Reflective Pavement Markings. The following locations are included in this project:

Single-Course Surface Treatment (Seal Coat)

- West 10th Street (from Lark Street to West 2nd Street)
- West 10th Street (from North Avenue C to North Main Street)
- Robin Street (from West 11th Street to West 10th Street)
- Lake Terrace Drive (from West 2nd Street to West 2nd Street)
- East 8th Street (from North Main Street to Louise Street)
- Louise Street (from East 10th Street to End)
- Lloyd Lane (from Louise St to Lexington Road)
- North Avenue F (from Lexington Road to East 2nd Street)
- Martin Luther King Boulevard (from East 2nd Street to US-290)
- West Alamo Street (from US-290 to North Main Street)
- East Alamo Street (from Old McDade Road to South Main Street)
- Houston Street (from Martin Luther King Boulevard to City Limits)
- Carver Street (from Houston Street to US-290)

The construction completion period is thirty (30) consecutive calendar days.

It is recommended that Wheeler an Old Castle Company, be awarded the construction project in the amount of \$214,956.03. TRC conducted reference checks on projects supplied by the contractor and has attached those for your review. The Contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond and Payment Bond to the City. A detailed bid tabulation is attached for your reference.

If you have any other questions or comments, please do not hesitate to contact this office.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Beau Perry". The signature is fluid and cursive, with the first name "K." being more distinct than the last name "Perry".

K. Beau Perry, P.E.
Vice President

Enclosures



CITY OF ELGIN
 2017 Street Improvements
 Bid Tabulation
 June 27, 2017 - 11:00 AM



				Wheeler, an Old Castle Company 1320 Arrow Point Dr, #600 Cedar Park, TX 78361		Lone Star Paving 11675 Jollyville Rd, #205 Austin, TX 78759	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
BASE BID PROPOSAL							
P.1	Single Course Surface Treatment (Seal Coat)	68,978	S.Y.	\$2.95	\$203,485.10	\$3.64	\$251,079.92
P.2	4" Yellow (Solid) Reflective Pavement Markings	963	L.F.	\$2.64	\$2,542.32	\$3.36	\$3,235.68
P.3	4" White (Solid) Reflective Pavement Markings	514	L.F.	\$4.75	\$2,441.50	\$5.60	\$2,878.40
P.4	12" White (Solid) Reflective Pavement Markings	73	L.F.	\$6.27	\$457.71	\$7.98	\$582.54
P.5	24" White (Solid) Reflective Pavement Markings	180	L.F.	\$8.58	\$1,544.40	\$10.92	\$1,965.60
P.6	Accessibility Space Reflective Pavement Markings	3	EA.	\$375.00	\$1,125.00	\$504.00	\$1,512.00
P.7	Turn and Through Reflective Pavement Markings	1	EA.	\$390.00	\$390.00	\$504.00	\$504.00
P.8	Grade Crossing Reflective Pavement Markings	6	EA.	\$495.00	\$2,970.00	\$630.00	\$3,780.00
	TOTAL BASE BID				\$214,956.03		\$265,538.14



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

Authorize the City Manager to award the 2017 Downtown Re-Striping (business district) Project to the selected contractor, Accurate Pavement Striping, in the amount of \$66,311.64, and authorize the City Manager to approve change orders up to 25% of the contract.

DEPARTMENT: Public Works

PROPOSED ACTION:

Discussion and approval of awarding of a contract for the 2017 Downtown Re-Striping Project.

BACKGROUND:

This item is for awarding of the 2017 Downtown Re-Striping Project included in the Public Works Annual Budget. The project consists of an upgrade and/or reestablishing of all exiting paving markings in the downtown business district area, including the replacement of all existing Reflective Pavement Markings and ADA Accessibility markings and signs. This particular portion of said street repaving budget was estimated at \$100,000. Four (4) sealed bids were received at Elgin City Hall on June 27, 2017 at 11:00 A.M. for the above referenced project. The bids ranged from \$66,311.64 from Accurate Pavement Striping, LLC, to \$93,874.00 from Alpha Paving Industries, LLC. The contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond and Payment Bond to the City. Staff has determined Accurate Pavement Striping to be the lowest, qualified bidder for this project.

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☒ included ☐ not included in the current-year budget ☐
N/A

RECOMMENDATION:

Award the bid and pavement restriping project as presented to Accurate Pavement Striping in the amount of \$63,311.64, with authorization of appropriate change orders up to 25%.

ATTACHMENTS:

Letter of Recommendation

Bid Tabulation

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



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July 21, 2017

Honorable Mayor and City Council
City of Elgin
310 North Main
Elgin, Texas 78621

Attn: Mr. Thomas Mattis, City Manager

**RE: 2017 Downtown Re-Striping
Bid Recommendation**

Dear Mayor Cannon and Council Members:

Four (4) sealed bids were received at Elgin City Hall on June 27, 2017 at 11:00 A.M. for the above-referenced project. The bids ranged from \$66,311.64 from Accurate Pavement Striping, LLC, to \$93,874.00 from Alpha Paving Industries, LLC.

The project consists of the replacement of all existing Reflective Pavement Markings and ADA Accessibility markings and signs.

The construction completion period is thirty (30) consecutive calendar days.

It is recommended that Accurate Pavement Striping, be awarded the construction project in the amount of \$66,311.64. TRC conducted reference checks on projects supplied by the contractor and has attached those for your review. The Contractor has a bid bond and will be required to furnish a Standard Form of Agreement, Performance Bond and Payment Bond to the City. A detailed bid tabulation is attached for your reference.

If you have any other questions or comments, please do not hesitate to contact this office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'K. Beau Perry', is located below the 'Sincerely,' text.

K. Beau Perry, P.E.
Vice President

Enclosures

City of Elgin
2017 Downtown Re-Striping Project
Bid Tabulation
July 18, 2017 - 11:00 A.M.



				Accurate Pavement Striping, LLC 2411 Paterson Industrial Drive Pflugerville, Texas 78660		Stripe It Up 11675 Jollyville Road, Suite 150 Austin, Texas 78759	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
P.1	ADA Accessibility Parking Space Reflective Pavement Markings	6	EA	\$369.00	\$2,214.00	\$284.00	\$1,704.00
P.2	ADA Accessibility Signs	6	EA	\$334.00	\$2,004.00	\$710.00	\$4,260.00
P.3	Grade Crossing Reflective Pavement Markings	2	EA	\$1,450.00	\$2,900.00	\$2,130.00	\$4,260.00
P.4	4" White (Solid) Reflective Pavement Markings	6,932	LF	\$0.88	\$6,100.16	\$1.63	\$11,299.16
P.5	4" Yellow (Solid) Reflective Pavement Markings	1,432	LF	\$0.99	\$1,417.68	\$1.64	\$2,348.48
P.6	12" White (Solid) Reflective Pavement Markings	1,905	LF	\$3.11	\$5,924.55	\$4.90	\$9,334.50
P.7	24" White (Solid) Reflective Pavement Markings	822	LF	\$7.25	\$5,959.50	\$9.80	\$8,055.60
P.8	Black Out Existing Reflective Pavement Markings	1	LS	\$5,432.75	\$5,432.75	\$10,650.00	\$10,650.00
P.9	Remove Existing Noncompliant ADA Signs	1	LS	\$1,854.00	\$1,854.00	\$3,550.00	\$3,550.00
P.10	Traffic Control Plan	1	LS	\$32,505.00	\$32,505.00	\$11,500.00	\$11,500.00
TOTAL PROPOSAL				\$66,311.64		\$66,961.74	

				CFG Industries, LLC 22535 Magnolia Hills Drive Magnolia, Texas 77354		Alpha Paving Industries, LLC P.O. Box 6565 Round Rock, Texas 78683	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
P.1	ADA Accessibility Parking Space Reflective Pavement Markings	6	EA	\$200.00	\$1,200.00	\$650.00	\$3,900.00
P.2	ADA Accessibility Signs	6	EA	\$1,000.00	\$6,000.00	\$750.00	\$4,500.00
P.3	Grade Crossing Reflective Pavement Markings	2	EA	\$950.00	\$1,900.00	\$1,500.00	\$3,000.00
P.4	4" White (Solid) Reflective Pavement Markings	6,932	LF	\$3.00	\$20,796.00	\$4.00	\$27,728.00
P.5	4" Yellow (Solid) Reflective Pavement Markings	1,432	LF	\$3.00	\$4,296.00	\$3.00	\$4,296.00
P.6	12" White (Solid) Reflective Pavement Markings	1,905	LF	\$8.00	\$15,240.00	\$6.00	\$11,430.00
P.7	24" White (Solid) Reflective Pavement Markings	822	LF	\$11.00	\$9,042.00	\$10.00	\$8,220.00
P.8	Black Out Existing Reflective Pavement Markings	1	LS	\$800.00	\$800.00	\$22,000.00	\$22,000.00
P.9	Remove Existing Noncompliant ADA Signs	1	LS	\$360.00	\$360.00	\$2,500.00	\$2,500.00
P.10	Traffic Control Plan	1	LS	\$12,800.00	\$12,800.00	\$6,300.00	\$6,300.00
TOTAL PROPOSAL				\$72,434.00		\$93,874.00	



ELGIN CITY COUNCIL MEETING AGENDA ITEM EXECUTIVE SUMMARY

ITEM:

Adjourn into Executive Session pursuant to (1) Section § 551.087 Deliberation Regarding Economic Development Negotiations: to deliberate the offer of a financial or other incentive to a business prospect

DEPARTMENT: Administration

PROPOSED ACTION:

Consider information presented by staff and/or the City Attorney in Executive Session

BACKGROUND:

Under Texas Open Meetings law, there are seven exceptions that generally authorize closed meetings, also known as "Executive Sessions." The exceptions include discussions involving: (1) purchase or lease of real property; (2) security measures; (3) receipt of gifts; (4) consultation with attorney; (5) personnel matters; (6) economic development; and (7) certain homeland security matters. However, any and all final actions, decisions, or votes of the Elgin City Council related to such Executive Session items will be made in an open meeting

BUDGET/FINANCIAL IMPACT:

Funding for this item was ☐ included ☐ not included in the current-year budget ☒
N/A

RECOMMENDATION:

Direction to staff and/or City Attorney as appropriate on matters discussed in Executive Session

ATTACHMENTS:

- ☐ Staff will be making a detailed presentation on this agenda item at the meeting.
- ☒ Staff will provide brief comments and answer questions on this item at the meeting.
- ☐ This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.