

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 6, 2017
ELGIN PUBLIC LIBRARY, CIVIC CENTER, 404 N MAIN STREET**

CALL TO ORDER

Mayor Chris Cannon called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Juan Gonzalez, Mayor Pro Tem
Mary Penson, Council Member
Susie Arreaga, Council Member
Phillip Thomas, Council Member
Jessica Bega, Council Member
Sue Brashar, Council Member
Neil Beyer, Council Member

Mayor Cannon certified there was a quorum and stated that Council Member Penson was not in attendance but he had been notified she was on her way.

Staff: Thomas L. Mattis, City Manager
Chris Bratton, Police Chief
Buck LaQuey, Finance Director
Michael Gonzalez, Parks Director
Sandy Ott, Library Director
Barbara Wilson, HR Director
Gary Cooke, Planning Director
Doug Prinz, Utilities Director
Amy Miller, Community Development Director

INVOCATION

Council Member Thomas gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Chris Cannon led the Pledge of Allegiance to the United States and Texas Flags.

CITY COUNCIL MEETING MINUTES

June 6, 2017 – Page 2

Elgin Public Library, Civic Center

PUBLIC COMMENT

Aletha Krebs spoke and stated that she was there on behalf of the vendors and buyers at the flea market and that she had been the coordinator for about 25 years. She stated that the vendors and buyers are usually from the Elgin area and most were there to make a little extra money for the rest of the month. She stated most enjoyed visiting with family and friends and that many people traveled here from as far as Dallas and Houston to shop at the flea market as well as downtown. She stated she had been asked questions on the reason for the closing and would like the opportunity to visit with the Council and help clarify some misunderstandings.

Don Murphy spoke and stated that he was not an Elgin resident and lived in Webberville for 38 years and shops and dines here. He stated he and his daughter started selling at flea markets a few years ago and Elgin was his favorite. He stated it was friendly and a good place to socialize and shop. He stated he had been at the flea market for about three years and not missed but a couple of times. He stated that closing the flea market would be a big mistake.

Jan Raby spoke and respectfully requested that the Council reconsider the closure of the Elgin Market Days and city wide garage sale on the first Saturday in May at the park. She stated her husband picks up cans and treasures along the county roads and decided to sell some of these treasures and it was a success. She stated the market days was a big event and an asset to the community. She stated the park had a lot of shade with public restrooms and water and that many people came and took advantage of all the bargains. She asked the Council to reconsider not closing this event.

Kay Silkenson spoke and thanked everyone that came to support this effort and the Council Members for listening to them. She stated that when she spoke to members in the community concerning this issue there was a lot of interest in continuing the market days, but more importantly to continue it in the park. She stated suggestions had been made to move it to another location but they were there to officially request that the City Council look deeper into fixing whatever problems or perceived problems exist in order for the market days to stay at the park. She stated moving it to other suggested locations would not be as safe, or have the shade the park provides, as well as having a place for the children to play while parents shop. She stated that anytime a long held tradition in a small community like Elgin is just cancelled without the involvement of the people in that community such decisions only causes hurt feelings and misunderstandings. She stated she had brought an informal petition in order to show that there are people that are interested in continuing the market days at the park. Ms. Silkenson stated she was presenting 321 signatures to the Council requesting that they look into the market days to continue in the park on the first Saturday of each month and officially to place on the agenda in order for the community to be heard.

Mayor Cannon acknowledged the concerns discussed about the market days and stated the item could be placed at the next council meeting for discussion.

CITY COUNCIL MEETING MINUTES

June 6, 2017 – Page 3

Elgin Public Library, Civic Center

Mayor Cannon asked the City Secretary to let the record show that Council Member Penson had arrived at 7:04 p.m.

Gena Carter, with the Elgin Chamber of Commerce spoke and stated that in two weeks they would kick off the 48th annual Western Days. She stated she had shirts for everyone and reminded everyone the parade would be happening on Saturday, June 2, with a kick off Tuesday with a pageant, the carnival would start on Thursday with family night and a movie in the park, and on Friday there will be a dance with the parade on Saturday. She thanked the Council for their support in everything that goes into planning an event like this.

PRESENTATIONS

1. Introduction of New City Employee : Administration Department

- Renee Anderson – Executive Assistant

City Manager Thomas Mattis introduced Renee Anderson as the new administrative assistant to the City Manager, EDC Director and the City Secretary.

2. Introduction of New City Employee – Public Works Joe Parten

- Jack Hall – Equipment Operator
- Jose Jimenez – Equipment Operator

Public Works Director Joe Parten introduced the two new employees in the Public Works Department, Jack Hall and Jose Jimenez.

CITY MANAGER'S REPORT

1. Discussion and possible action on rescheduling the July 4th Regular City Council meeting.

Council Member Thomas moved to reschedule the July 4th Regular City Council meeting to July 11th. Council Member Brashar seconds the motion. Motion carried by unanimous vote 8-0.

2. Monthly Departmental Activity Reports – April

City Manager Thomas stated the monthly reports were attached if anyone had questions. He also mentioned that he would like some feedback from Council on the trash collection contract. Mr. Mattis stated that the Rec Center Committee needed to get together and talk about a color palette. He also informed Council about vandalism at the new basketball courts.

CITY COUNCIL MEETING MINUTES

June 6, 2017 – Page 4

Elgin Public Library, Civic Center

CONSENT AGENDA

1. City Council Meeting Minutes – May 2, 2017
2. City Council Meeting Minutes – May 16, 2017
3. Approval of Street Closures on Main Street from 11th Street to Brenham Street, Saturday, November 4, 2017 from 9:00 A.M. to 11:00 A.M. for the Veterans Appreciation Parade.
4. (*Second Reading*) AN ORDINANCE OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF \$900,000 MORE OR LESS BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR THE PARTIAL PAYMENT TO PURCHASE 60.803 ACRES LOCATED ON HIGHWAY 290 AND ROY RIVERS ROAD AND MAKING CERTAIN FINDINGS RELATED THERETO

Council Member Brashar moved to approve the Consent Agenda. Council Member Penson seconds the motion. Motion carried by unanimous vote 8-0.

NEW BUSINESS

1. Discussion and possible action regarding the election of the Mayor Pro Tem.

Council Member Bega moved to re-appoint Council Member Juan Gonzales as Mayor Pro Tem. Council Member Arreaga seconds the motion. Motion carried by unanimous vote 8-0.

2. Consideration of possible temporary appointment to the City Council Ward 3 vacancy.

City Manager Thomas Mattis stated that after discussion with the City Attorney the Council would need to call for a Special Election on the next uniform election date; and, in the meantime, consider appointing an individual to serve in the vacant position until such election occurs.

Council Member Thomas spoke and stated that since he was in Ward 3, he had been speaking to people to see if anyone was interested in serving but had not had much response from anyone he knew. He stated Daniel Lopez's name came up and so he visited with him and Mr. Lopez stated he was interested in serving and had in fact run for Council before, so he was nominating Mr. Lopez to fill the vacancy.

Mayor Cannon spoke and stated he wanted the record to show that the name brought up was someone related to him and so he would abstain from any conversation on the nomination. He asked if there were any other names to consider for the vacancy or any questions on the vetting process.

Council Member Penson asked if there would be a conflict of interest because he was related to the Mayor. City Manager Thomas Mattis replied that it would not be a conflict of interest and did not believe it was a conflict for the Mayor to vote on this issue but probable in the interests of appearance he probably is doing the right thing by abstaining.

CITY COUNCIL MEETING MINUTES

June 6, 2017 – Page 5

Elgin Public Library, Civic Center

Council Member Thomas moved to appoint Daniel Lopez Ward 3 temporary appointment until the election in November. Mayor Pro Tem Gonzalez seconds the motion. With Mayor Cannon abstaining, motion carried by unanimous vote 7-0.

3. Consideration of possible changes to appointment schedules and terms for all City Boards, Commissions, and Standing Committees; and related matters.

Mayor Cannon spoke about the Council being more involved in the appointment of members to the boards and committees as well as having a procedure for advertising, accepting and reviewing applications. Mayor Cannon stated his thoughts were to discuss this and then ask staff to bring an ordinance to vote on at the next meeting. City Manager Thomas Mattis stated that there had been some discussion on term limits and expiration on term dates and staff would like some direction on this and then bring an ordinance for Council to vote on. Council Member Thomas stated he liked having a uniform expiration date for all boards. Council Member Penson stated the EDC would probably prefer appointments as early as possible as opposed to waiting until October due to the budget. Council Member Bega asked if by having Council Members serve on some of these boards they were creating a conflict of interest since they also voted at council meetings. City Manager Thomas stated that the issue would be a quorum issue and some of these were advisory boards so he did not see a problem. Mr. Mattis stated that if they had any more questions or input as to what they wanted included in an ordinance just to let him know.

4. Discussion and action to appoint/re-appoint members to the Library Board to expiring terms.

- Lois Horstman - Incumbent
- Patsy Hoffman - Incumbent
- Kay Silkenson - Incumbent
- Sandy Smith – Incumbent

Council Member Brashar moved to re-appoint Lois Horstman, Patsy Hoffman, Kay Silkenson, and Sandy Smith to the Library Board. Council Member Penson seconds the motion. Motion carried by unanimous vote 8-0.

5. Discussion and action to appoint/re-appoint members to the Parks & Recreation Advisory Board to expiring terms.

- Emily Brown - Incumbent
- Tara Minor - Incumbent
- Erin Flores – Incumbent
- James Sides – Incumbent

Council Member Penson moved to re-appoint Emily Brown, Tara Minor, Erin Flores, and James Sides to the Parks & Recreation Advisory Board. Council Member Bega seconds the motion. Motion carried by unanimous vote 8-0.

CITY COUNCIL MEETING MINUTES

June 6, 2017 – Page 6

Elgin Public Library, Civic Center

A RESOLUTION AMENDING THE CITY OF ELGIN DESIGN GUIDELINES FOR THE DOWNTOWN HISTORIC DISTRICT TO INCLUDE PAVING MATERIALS GUIDELINES

Council Member Brashar moved to approve a Resolution amending the City of Elgin design guidelines for the downtown Historic District to include paving materials guidelines. Council Member Thomas seconds the motion. Motion carried by unanimous vote 8-0.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES (2013 EDITION), CITY OF ELGIN, TEXAS, CHAPTER 46, ARTICLE IV, DIVISION 7, SECTION 46-394; REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR A SAVINGS CLAUSE

Council Member Brashar moved to approve an Ordinance amending the Code of Ordinances (2013 Edition) City of Elgin, Texas, Chapter 46, Article IV, Division 7, Section 46-394; Repealing all other ordinances and parts of ordinances in conflict therewith; and providing for a savings clause. Council Member Penson seconds the motion. Motion carried by unanimous vote 8-0.

A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT WITH TEXAS DEPARTMENT OF PUBLIC SAFETY FOR HMGP GRANT, DR-4245-015 TO ELEVATE THE PUCKETT WATER TREATMENT PLANT PUMP STATION.

Council Member Thomas moved to approve a Resolution of the City of Elgin, Texas authorizing the City Manager to enter into an agreement with Texas Department of Public Safety for HMGP Grant De-4245-015 to elevate the Puckett Water Treatment Plant Pump Station. Council Member Arreaga seconds the motion. Motion carried by unanimous vote 8-0.

Mayor Cannon skipped to XIV

UNFINISHED BUSINESS

1. Review and Discussion of Proposed 2017 City of Elgin Five-Year Capital Improvement Plan

City Manager Thomas Mattis spoke about the Five-Year Capital Improvement Plan that he presented at the last Council meeting. He stated he had gotten feedback from some Council Members and felt some discussion was needed at this meeting, and if the Council wanted to proceed, the Council would need to adopt the plan by resolution. He stated that there are no appropriations and would not commit the city to anything but merely says this is a plan for projects when the city can afford them and can be modified if necessary. He stated that there would need to be a public hearing and if they wanted to move forward everyone would need to be in agreement about what is included in the plan before the public hearing. He stated that the Council, from a policy making standpoint if there are projects that were missed or some included that wouldn't be done even if the money was there, it is important to know where the priorities are. He stated that they would revisit this plan every year and make sure the projects are still priorities.

CITY COUNCIL MEETING MINUTES

June 6, 2017 – Page 7

Elgin Public Library, Civic Center

Mr. Mattis asked how the Council wanted to proceed, if they wanted to go page by page through the document and that staff was there for any questions they might have.

Council Member Bega stated she thought the plan was great with a nice balance and mix with a lot of different projects to be considered. She stated in looking at the document she assessed it from the essential versus what is nice to have, with the quality of life type projects being very important. She stated she was glad to see some long standing projects listed and that all the projects were important but she thought they needed to decide what is truly essential. Mayor Pro Tem Gonzalez stated that he agreed with Council Member Bega that water and wastewater were essential, and next would be the issue of flooding of homes. Council Member Bega also mentioned that some of the projects could be funded by grants although it might take a little longer to get the funding.

Mr. Mattis stated that that was a good point and that he understood that the city had relied mostly on grants in the past to do any significant sidewalk projects. He stated there were some large projects with small pieces of sidewalks they were trying to connect, but that the MLK project was a good example of a major project and did not ever have adequate row out there, as well as S Main, but they were projects they would continue to pursue and have opportunities for grant funds. Mr. Mattis asked if they agreed with the plan he would go ahead and have the public hearing and resolution at the next meeting.

Council Member Brashar stated that she wanted to say to Mr. Mattis and staff everyone did a good job in putting this together in one document to be able to review it.

Mayor Cannon moved back to Announcements.

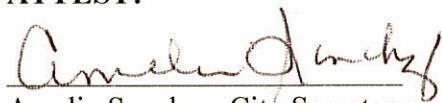
ANNOUNCEMENTS

Council Member Brashar reminded all about the Juneteenth parade on Saturday. Mayor Cannon asked everyone to rsvp if they planned to ride in the parade. Council Member Brashar mentioned that Bethlehem Lutheran Church would be celebrating their 120th anniversary on June 11th at the church. Mr. Mattis stated that they were property owners. Mayor Cannon stated Elgin has made the front page of the newspaper on graduation and urged everyone to read the article.

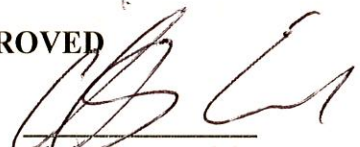
ADJOURNMENT

Mayor Cannon adjourned the City Council meeting at 8:31 p.m.

ATTEST:


Amelia Sanchez, City Secretary

APPROVED


Chris Cannon, Mayor