



ELGIN CITY CITY COUNCIL MINUTES
March 18, 2025
6:30 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30 P.M.

ROLL CALL

Mayor McShan called roll call. Council Members Love and Rodriguez were absent. Council Member Gibson motioned to excuse Council Members love and Rodriguez. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried. Council Member Dennis arrived at 6:32 P.M.

Present:

Theresa Y. McShan, Mayor
Joy Casnovsky, Council Member Ward 1
Arthur Gibson III, Council Member Ward 1
Chuck Swain, Council Member Ward 2
Matthew Callahan, Council Member Ward 3
Al Rodriguez, Council Member Ward 3
Forest L. Dennis, Council Member Ward 4
Sue Brashar, Mayor Pro Tern Ward 4
Forest L. Dennis, Council Member Ward 4

Absent:

YaLecia Love, Council Member Ward 2
Al Rodriguez, Council Member Ward 3

Staff:

Isaac Turner, Interim City Manager
Peyton Standifer, City Secretary
Michael Gonzalez, Public Works Director
Beau Perry, Development Services Director/ City Engineer
Pam Sanders, Human Resources Director
Sonia Browder, Media Specialist
Kristina Alvarez, Main Street Manager
Heather Fowler, Library Services Manager
Esmeralda Rangel, Assistant City Secretary
Bryan Heinrich, Police Officer

INVOCATION

Council Member Callahan provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States and the Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

Tiffany St. Pierre, 18737 Golden Eagle Way, stated her concern about the lack of emergency medical services, and the Seton deal that had not yielded the expected results.

Wes Callais, 18304 Willow Sage Lane, stated his concern after the fire department's struggle with a water hydrant that had been turned off. Mr. Callais expressed his unhappiness at the occurrence and questioned why the fire hydrant was not functioning.

ANNOUNCEMENTS

Kristina Alvarez, Elgin Main Street Manager, provided the announcements to Council. The Farmers Market is every Thursday, and the Parks and Recreation Department is hosting their free Spring Break Activities this week.

CITY MANAGERS REPORT

Isaac Turner, Interim City Manager, stated that there were four reports from various Boards and Commissions and the annual Racial Profiling Report from the Elgin Police Department available for Council's review. Mr. Turner asked for questions or comments.

- 1. Library Advisory Board Quarterly Report**

Council had no questions or comments.

- 2. Historic Review Board Quarterly Report**

Council had no questions or comments.

- 3. Parks and Recreation Advisory Board Quarterly Report**

There were no questions from Council. Council Member Casnovsky reminded everyone that the Parks and Rec Board were in need of applicants to be members.

- 4. Planning and Zoning Commission Quarterly Report**

Council had no questions or comments.

- 5. Annual Racial Profiling Report**

There were no questions from Council.

CONSENT AGENDA

- 1. City Council Regular Meeting Minutes - March 4, 2025**

This item was approved on the consent agenda.

- 2. CONSIDER REQUEST TO CLOSE DEPOT STREET FOR THE COMMUNITY POTLUCK ON FRIDAY, MARCH 21, 2025 FROM 5PM-9PM.**

This item was approved on the consent agenda.

- 3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE PAY REQUEST No. 1 FOR THE FY2023-2024 ANNUAL STREET RESURFACING PROGRAM; AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)**

This item was approved on the consent agenda.

4. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE PAY REQUEST No. 19 WITH BAIRD/WILLIAMS CONSTRUCTION FOR THE ELGIN POLICE DEPARTMENT PROJECT BID PACKAGE #2, AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)**
This item was approved on the consent agenda.
5. **Continue Agreement for Management of Community Services Department and Public Information Officer (PIO) Services**
This item was approved on the consent agenda.

Mayor Pro Tem Brashar motioned to approve the Consent Agenda as presented. Council Member Dennis seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE PROPOSALS FOR ENGINEERING SERVICES FOR SURVEY AND ENVIRONMENTAL REVIEW OF THE WASTEWATER PLANT II PROJECT, AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)**
Mayor McShan read the item title. Michael Gonzalez, Public Works Director, briefly explained to the Council that the proposed engineering services for the Wastewater Plant Project were to ensure the City is doing their due diligence. There were no questions or comments from the Council.
Mayor Pro Tem Brashar motioned to approve the resolution. Council Member Swain seconded the motion. All voted in favor. The motion carried.
2. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE THE FIRST AMENDMENT TO THE AGREEMENT FOR PASS THROUGH WASTEWATER SERVICE AT THE POTH TRACT, AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)**
Mayor McShan read the title of the item. Michael Gonzalez, Public Works Director, explained that the amendment would allow the City to share the expense of new meters with Crossroads Utilities, and the meters are easier for staff to read. Council Member Dennis motioned to approve the resolution. Council Member Casnovsky seconded the motion. All voted in favor. The motion carried.
3. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE AN AGREEMENT WITH STRATEGIC GOVERNMENT RESOURCES FOR THE RECRUITMENT OF FINANCE DIRECTOR, AND MAKING CERTAIN FINDINGS RELATED THERETO. (Sanders)**

Mayor McShan read the title of the item. Pamela Sanders, Human Resources Director, was available for questions. There were no questions or comments from Council. Council Member Casnovsky motioned to approve the resolution. Council Member Gibson seconded the motion. All voted in favor. The motion carried.

4. **Receive Update, and Provide Direction to the Emergency Medical Services (EMS) Subcommittee**
Mayor Pro Tem Brashar addressed the council to report that the subcommittee was building relationships with ESD No. 3 with various meetings, and attending their board meetings. Mr. Turner and Chief Noble are set to meet with Travis County to discuss the situation, as well. The subcommittee agrees that they are close to finding an agreeable solution. Mr. Turner

recommends a meeting between all four involved entities to discuss operations once they are on-site. Mayor Pro Tem suggests an inter-local agreement be made. Mr. Turner answered questions from Council Members. Mayor Pro Tem Brashar stated that whatever solution is found will be brought back to Council and presented. Mr. Turner invited Commissioner Keith Simpson from ESD No. 3 to speak to Council, where he assured Council that ESD No. 3 is committed to making the City of Elgin part of the EMS system and is willing to assist in any way needed. Mayor McShan invited Rusty Wood, Acadian Medical Services, to address Council to state that we will be in good hands with ESD No. 3, the City of Elgin will not be "left hanging" with regard to service, and Acadian recommends partnering with ESD No. 3 because an EMS system is better than a single EMS vehicle. Council Member Casnovsky questioned whether the City of Elgin could possibly enter into an agreement with ESD No. 3 to serve Elgin residents in Travis County. Mr. Turner responded in the affirmative. Commissioner Simpson stated that ESD No. 3 is planning to contract with Acadian and will be assuming the current contract that Bastrop County has with Acadian. Council Member Casnovsky thanked ESD No. 3, Acadian, and the sub-committee for working to find a solution. Mr. Turner summarized the next steps in the process. Mayor McShan asked for head nods from each of the Council Members to indicate their understanding, and received them from each Council Member.

EXECUTIVE SESSION

Mayor McShan read the item titles for the Executive Session. The City Council adjourned the meeting into Executive Session at 6:59 PM.

- 1. Section 551.074, Texas Government Code, to discuss Interim City Manager assignments and duties.**
- 2. In accordance with Texas Government Code, Chapter 551, the Council will convene into executive session, pursuant to Section 551.072, Tex. Gov't Code (Real Property): Discuss and consider the purchase of certain real property for the City of Elgin.**
- 3. Section 551.074, Texas Government Code, (Personnel Matters) to discuss executive recruitments**

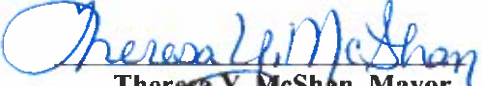
RECONVENE

Mayor McShan reconvened the meeting into open session at 8:42 PM. No action was taken.

ADJOURNMENT

Michael Gonzalez, Public Works Director, informed Council about the new audio visual equipment that was installed in the Council Chambers, and about the technical difficulties that were experienced during the meeting. Council Member Swain reminded everyone about Relay for Life. Mayor McShan adjourned the meeting at 8:43 PM.

ATTEST:


Theresa Y. McShan, Mayor


Peyton Standifer, City Secretary