



**ELGIN CITY COUNCIL AGENDA
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
March 4, 2025
6:30 PM**

Members of the public may watch the meeting at:

https://www.youtube.com/channel/UC3OGBV_IoV0Nr3AqM1jJTzA

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

The "PUBLIC COMMENT" item posted on the agenda is reserved for members of the public who would like to address the City Council regarding posted agenda items or non-agenda items. Individuals requesting to speak or address the City Council during the meeting shall do so under the "PUBLIC COMMENT" agenda item. Speakers shall be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts, or information for Council, to the City Secretary prior to commencement of the Council meeting. **As of May 1, 2022, all such public comments will be done IN PERSON. You may email public comments and they will be distributed to each of the Council Members but not read out loud.**

Speaker comments are limited to three (3) minutes. No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a PUBLIC HEARING will allow a member of the public an opportunity to speak during the Public Hearing and does not require a "PUBLIC COMMENT FORM".

Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or Staff Member. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from any personal attacks or derogatory comments directed at any Council Member, Staff Member, other individual, or group.

VI. PRESENTATION

1. **PROCLAMATION DESIGNATING APRIL AS FAIR HOUSING MONTH (GRANT WORKS/SANDERS)**

VII. CITY MANAGERS REPORT

1. **Board of Adjustments Quarterly Report**
2. **Building Standards Commission Quarterly Report**
3. **Strategic Planning Session Schedule**
4. **Introduction of Stacey Ford Osborne, Acting Director of Community Affairs Department.**

VIII. CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that are considered to be self-explanatory by the City Council and will be enacted with one motion, one second, and one vote. Any member of the City Council may pull any item from the Consent Agenda in order that the City Council discuss and act upon it individually as a part of the Regular Agenda.

1. **Parks & Rec Advisory Board Member Appointment**
2. **City Council Regular Meeting Minutes - February 18, 2025**
3. **City Council Special Meeting Minutes - February 24, 2025**
4. **DISCUSS, CONSIDER, AND ADOPT A RESOLUTION TO DESIGNATE AUTHORIZED SIGNATORIES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT – MITIGATION PROGRAM (CDBG-MIT) PROGRAM FOR GLO STATE CONTRACT NUMBER 24-065-100-E832. (GRANT WORKS/SANDERS)**
5. **A RESOLUTION BY THE CITY COUNCIL OF CITY OF ELGIN ADOPTING AND REAFFIRMING CIVIL RIGHTS PROCEDURES AND POLICIES PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT MITIGATION PROGRAM (CDBG-MIT) GENERAL LAND OFFICE (GLO) STATE CONTRACT NUMBER 24-065-100-E832. (GRANT WORKS/SANDERS)**
6. **RESOLUTION AMENDING AN ADMINISTRATIVE SERVICES CONTRACT WITH GRANTWORKS, INC., RELATED TO CDBG MIT-MOD CONTRACT 24-065-100-E832. (GRANT WORKS/PERRY)**
7. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE PAY APPLICATION NO. 37 WITH CSA CONSTRUCTION FOR THE WASTEWATER TREATMENT PLANT EXPANSION PROJECT AND MAKING CERTAIN FINDINGS RELATED THERETO (GONZALEZ/PERRY)**
8. **RESOLUTION AMENDING RESOLUTION 2024-01-09-10 TO REFLECT THE CORRECT DATE OF SELECTION AND CONTRACT EFFECTIVE DATE FOR TRC ENGINEERS, RELATED TO CDBG MIT-MOD CONTRACT 24-065-100-E832 (GRANT WORKS/PERRY)**
9. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER No. 1 FOR THE FY2023-2024 ANNUAL**

STREET RESURFACING PROGRAM; AND MAKING CERTAIN FINDINGS RELATED THERETO. (GONZALEZ)

- 10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO APPROVE A LETTER OF ENGAGEMENT WITH DEL CARMEN CONSULTING LLC., TO PROVIDE ANALYSIS OF RACIAL PROFILING DATA AND OTHER SERVICES AS REQUIRED TO THE ELGIN POLICE DEPARTMENT; AND TO AUTHORIZE THE INTERIM CITY MANAGER TO EXECUTE SAID LETTER OF ENGAGEMENT. (NOBLE)**

IX. NEW BUSINESS

- 1. Appointment of Two Representative on the Charter Review Committee**
- 2. Charge to Charter Review Committee (Schroeder)**
- 3. AUTHORIZING THE ACQUISITION OF CERTAIN PROPERTY INTERESTS BY AGREEMENT OR EMINENT DOMAIN (PERRY)**

X. ANNOUNCEMENTS

- 1. Elgin Parks and Recreation Spring Break 2025**

XI. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

- 1. Section 551.074, Texas Government Code, to discuss Interim City Manager assignments and duties.**

XII. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XIII. ADJOURNMENT

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the

agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3223. Please provide forty-eight hours notice when feasible.

I, Peyton Standifer, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, February 28, 2025, in accordance with Chapter 551 of the Texas Government Code.

A handwritten signature in dark ink, appearing to read "Peyton Standifer". The signature is stylized with a large initial "P" and a cursive "Standifer".

Peyton Standifer, City Secretary