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ELGIN CITY CITY COUNCIL MINUTES

January 7, 2025

6:30 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor McShan called roll call. She stated that Mr. Callahan would not be in attendance. Ms. Love made a motion to excuse his absence. Mr. Rodriguez seconded the motion. All voted in favor. The motion carried.

Present:

Theresa Y. McShan, Mayor
Joy Casnovsky, Council Member Ward 1
Arthur Gibson III, Council Member Ward 1
Chuck Swain, Council Member Ward 2
YaLecia Love, Council Member Ward 2
Al Rodriguez, Council Member Ward 3
Forest Dennis, Council Member Ward 4
Sue Brashar, Mayor Pro Tem Ward 4

Absent:

Matthew Callahan, Council Member Ward 3

Staff:

Beau Perry, Acting City Manager/City Engineer/Development Services Director
Peyton Standifer, City Secretary
Esmeralda Rangel, Assistant City Secretary
Sonia Browder, Media Specialist
Amy Miller, Community Services Director
Mark Schroeder, City Attorney
Pam Sanders, HR Director
Todd Johnson, Commander
Dodie Navejas, UB Customer Services Manager
Yadi Duque, Court Administrator
Amanda Carter, Presiding Judge
Charlie Navejas, Permit Tech
Kristina Alvarez, Main Street Manager
Mathew Decker, Police Sergeant
Matthew Hicks, Police Lieutenant

INVOCATION

Mayor McShan provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States of America and Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

Stefanie Francohi, 210 MLK Dr., voiced her concern about the water main break at MLK and Brenham, expressing hope that her visit today would lead to the water being tested, as she believes it is not safe for the city to drink.

Mayor McShan closed the public comment.

PRESENTATION

1. Main Street Board Annual Report

Kristina Alvarez, Main Street Manager, introduced Krista Marx, President of the Main Street Board, who presented the 2024 annual report. The report highlighted several of Main Street's key accomplishments, including the opening of 7 new businesses, \$2.88 million in public and private investments, and over 725.5 volunteer hours. Krista also detailed the success of Hogeys, which raised more than \$61,000 in sponsorships, added 20 new vendor spaces (boosting total spaces by 111%), and logged over 500 volunteer hours. Additionally, she discussed the 30+ annual Main Street events, such as Sip, Shop & Stroll, and Music in the Park, as well as the various community partnerships with events like the Farmer's Market, National Night Out, and much more.

2. Municipal Court Youth Diversion Plan

Amanda Carter, Presiding Judge, informed the council about a new program called the Youth Deviation Program. The program aims to help young individuals avoid creating extensive juvenile records by redirecting their behavior and reducing future interactions with the law. Launched on January 1st, the program is available to youth ages 10-17 who qualify and have parental consent. Yadi Daque, Court Administrator, is serving as the juvenile case manager for the program.

CITY MANAGERS REPORT

1. Centerpoint Energy Update to Part B of Rate Schedule No. CRR

Mr. Perry made brief remarks, noting that CenterPoint has sent the official letter regarding the rates approved by the Texas Railroad Commission, which went into effect on November 27, 2024.

2. Direction to Staff to Set the Second Monthly Meetings for the City Council

Mr. Perry mentioned that the provided calendar is intended to help staff prepare agendas and establish a schedule, though it is subject to change based on direction given.

3. Library Advisory Board Quarterly Report

Mr. Perry stated that the council can review the report at their convenience and reach out directly if they have additional questions. Ms. Casnovsky expressed her appreciation for the library's extended hours.

4. Historic Review Board Quarterly Report

Mr. Perry stated that the council can review the report at their convenience and reach out directly if they have additional questions.

5. Planning and Zoning Commission Annual Summary for 2023 and 2024

Mr. Perry shared key highlights from the Planning and Zoning Commission, along with a one-page annual summary covering the years 2023 and 2024.

6. Discussion And Possible Direction To Staff Regarding The Minor Change To Usage of The Circle Brewing facility under a Planned Development District agreement with the City of Elgin.

Mr. Perry stated that there was a change in usage for the Circle Brewery Facility since EISD had purchased it. Temporarily it will be used for office space and EISD staff training. Though this item is not up for council action this was to keep the council informed about the purchased property. Mike Brooks with EISD was available to answer city council questions.

7. Discussion And Possible Direction To Staff Regarding The Memorandum Of Understanding Between The City Of Elgin And The Elgin Independent School District Stone Creek Ranch Planned Development District Dated March 15, 2022.

Mr. Perry explained that this development is located south of the Baptist church and is related to the Stone Creek Ranch planned development. At the time, the city council approved a PDD, and a portion of the land was sold to EISD. The school district has now returned to the city council to inform them that the land is being planned for use as a transportation center, in addition to its existing facility. A school district representative was present to answer questions.

Mr. Perry stated that the federal government was closing offices on January 9th in remembrance of Mr. Carter's passing. However, Bastrop County commissioners are keeping their offices open, and as a result, the City of Elgin will also remain open.

CONSENT AGENDA

1. Building Standard Commission Board Member Appointment

The appointment was approved on the consent agenda.

2. Library Advisory Board Member Appointment

The appointment was approved on the consent agenda.

3. City Appointment for CAPCOG General Assembly for Council Member Chuck Swain

The appointment was approved on the consent agenda.

4. City Council Regular Meeting Minutes - August 20, 2024

The minutes were approved on the consent agenda.

5. City Council Special Meeting Minutes - August 27, 2024

The minutes were approved on the consent agenda.

6. City Council Regular Meeting Minutes - September 3, 2024

The minutes were approved on the consent agenda.

7. City Council Regular Meeting Minutes - October 8, 2024

The minutes were approved on the consent agenda.

8. **City Council Special Meeting Minutes - November 26, 2024**
The minutes were approved on the consent agenda.
9. **City Council Regular Meeting Minutes - December 3, 2024**
The minutes were approved on the consent agenda.
10. **City Council Special Meeting Minutes - December 10, 2024**
The minutes were approved on the consent agenda.

Mayor Pro Tem Brashar made a motion to approve the consent agenda as presented. Mr. Swain seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. **City Appointments to the Elgin Chamber of Commerce Board**
Mr. Perry stated that staff recommended appointing Kaley from EDC, as she has expressed her commitment to attending the meetings.

Ms. Love made a motion to appoint Kaley. Ms. Casnovsky seconded the motion. All voted in favor. The motion carried.

2. **Discussion And Possible Direction To Staff Regarding The Distribution Of Community Non-Profit Support Funding As Included In The FY2024-2025 Annual Operating Budget**
Mayor McShan stated that this item would be tabled until the next council meeting as some council members have not submitted their evaluations.
3. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH FOR THE FY2023-2024 ANNUAL STREET RESURFACING PROGRAM; AND MAKING CERTAIN FINDINGS RELATED THERETO.**
Mr. Perry stated that in the previous budget year, the city council allocated funds for the street resurfacing program. There was a delay due to the focus on Avenue B, which involved adding curbs, gutters, and additional parking to connect to Veterans Park. The designers put the project out to bid, and the bid came back well within budget, prompting staff to recommend approval.

Mayor Pro Tem Brashar made a motion to approve the resolution. Ms. love seconded the motion. All voted in favor. The motion carried.

4. **AN ORDINANCE AMENDING CHAPTER 40, ARTICLE III, DIVISION 6 SECTION 40-282, DIVISION 2, SECTION 40-171, AND DIVISION 9, SECTION 40-340 OF THE CITY OF ELGIN, TEXAS CODE OF ORDINANCES; MAKING CERTAIN AMENDMENTS REGARDING THE TIME SCHEDULE FOR ENFORCEMENT OF SCHOOL SPEED ZONES, PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS,**
Mr. Perry stated that EISD, due to school start times, wants to adjust the hours during which speed limits are enforced at certain locations. He clarified that this change does not affect the speed limits or the boundaries of the school zones but only alters the hours during which the speed limits are enforced.

Mr. Dennis made a motion to approve the ordinance. Mr. Gibson seconded the motion. All voted in favor. The motion carried.

5. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE A FUNDING AGREEMENT BETWEEN THE CITY OF ELGIN, TEXAS AND THE ELGIN CHAMBER OF COMMERCE FOR EXPENDITURE OF HOTEL OCCUPANCY TAX FUNDS; AND PROVIDING FOR A RELATED MATTER

Mr. Perry stated that the previous contract required some adjustments. After further discussion, the revised contract is for one year, with the option to extend for an additional year if both parties agree, at a cost of \$52,000 to operate the visitor center. The contract has been approved by the chamber board and now needs to be executed by the city council.

Mr. Dennis made a motion to approve the resolution. Mr. Rodriguez seconded the motion. All voted in favor. The motion carried.

6. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A MASTER PROFESSIONAL SERVICES AGREEMENT AND WORK AUTHORIZATION WITH GRADIENT SOLUTIONS CORPORATION OF MANSFIELD, TEXAS FOR FINANCE-RELATED SERVICES; AND MAKING CERTAIN FINDINGS RELATED THERETO

Mr. Perry stated that he brought this item back to the city council as he believed that this was something the city needed. He emphasized that this will not interfere with the ongoing search for a finance director. Discussion followed.

Mr. Swain made a motion to approve the resolution. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried.

7. Bastrop County Advisory Board of Health Applications

Mr. Perry stated that the application was posted online for people to submit. While no action is required tonight, an appointment will need to be made at the next council meeting.

8. Discuss and take possible action regarding creation of City Charter committee or amendments to City Charter.

In response to the council's request, Mr. Schroeder, the city attorney, brought in Mr. Zech, an attorney with expertise in city charters for both large cities like San Antonio and El Paso, as well as smaller cities like ours. Mr. Zech gave a detailed presentation on the process and addressed questions from the city council.

Mr. Zech recommended that the city council select the individuals they wish to appoint to the committee at the next city council meeting.

9. Discussion and possible action regarding the Interim City Manager position

Mayor Pro Tem Brashar made a motion to authorize the Mayor to enter into a contract with Isaac Turner to serve as the interim city manager. Mr. Dennis seconded the motion. All voted in favor. The motion carried.

EXECUTIVE SESSION

The City Council retired into Executive Session at 7:06 p.m.

- 1. In accordance with Texas Government Code, Chapter 551, the Council will convene into executive session, pursuant to Section 551.072, Tex. Gov't Code (Real Property):** Discuss and consider the purchase of certain real property for the City of Elgin.

2. Pursuant to Texas Government Code Section 551.074 (Personnel Matters), the City Council will convene in Executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, specifically related to the Interim City Manager position.

RECONVENE

The City Council reconvened at 7:59 p.m.

ANNOUNCEMENTS

Ms. Miller stated that Thursday will be Sip, Shop & Stroll and Elgin will be traveling to Bastrop on the third Monday for the MLK walk. Mayor McShan also stated that the Elgin Gospel Choir will have rehearsals on Sunday.

ADJOURNMENT

Mayor McShan adjourned the meeting at 9:05 p.m.

ATTEST:


Theresa Y. McShan, Mayor


Esmeralda Rangel, Assistant City Secretary