MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 7, 2017
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET

CALL TO ORDER

Mayor Chris Cannon called the meeting to order at 6:59 p.m.

ROLL CALL

Present: Chris Cannon, Mayor
Mary Penson, Council Member
Susie Arreaga, Council Member
Craig Fromme, Council Member
Phillip Thomas, Council Member
Sue Brashar, Council Member
Jessica Bega, Council Member
Neil Beyer, Council Member

Staff: Thomas L. Mattis, City Manager
Chris Bratton, Police Chief
Buck LaQuey, Finance Director
Owen Rock, ED Director
Michael Gonzalez, Parks Director
Doug Prinz, Utilities Director
Yadira Duque, Supervisory Court Clerk

Mayor Cannon stated that Mayor Pro Tem Juan Gonzalez would not be attending as he was still recovering from surgery. Council Member Bega moved to excuse Mayor Pro Tem Gonzalez's absence. Council Member Penson seconds the motion. Motion carried unanimously 8-0.

INVOCATION

Reverend Lindsey R. Wilson Sr. gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Chris Cannon led the Pledge of Allegiance to the United States and Texas flags.

PRESENTATIONS

1. A Recognition of former City Council Member Keith Joesel
2. Employee of the First Quarter
3. Introduction of New City Employees:
   Swearing in of Elgin Police Officer Stephen Dudley
   Utility Department – Meter Readers Gary Olivas and Robert Ramirez
   Water Department – Tommy Wright

Mayor Cannon asked Mr. Joesel to come forward and presented him with a plaque. He thanked him for his many years of service. Mr. Joesel thanked everyone and stated he was privileged to have served the community, and is looking forward to the work the Council will continue for the city.

Sandy Ott, Library Director, stated that the committee had chosen Laura Schwartz as the 2017 employee of the first quarter. Ms. Ott stated that her fellow employee's comments were about her dedication and helpfulness. Laura is always friendly and willing to work on weekends to stay caught up with her many tasks.

Thomas Mattis, City Manager, stated that the introduction of new employees was something new and that it would be done as new employees are hired to make sure the Council knows who they are and vice versa.

Chief Bratton introduced Stephen Dudley, a newly hired Police Officer, and asked Judge Carter to administer the Oath of Office.

Buck LaQuey, Finance Director, introduced two new meter readers, Gary Olivas and Robert Ramirez.

Doug Prinz, Utility Department Director, introduced Tommy Wright who holds a Master Electrician license.

PUBLIC COMMENT

None

CITY MANAGER'S REPORT

1. Review and confirmation of 2017 Street Paving (Chip Seal) Program
2. General Activity Report and Project Update: Bulk Trash Collection Service
3. Monthly Departmental Activity Reports - January

City Manager, Thomas Mattis, stated that the first item was to give the Council a chance to review the list and provide feedback on the schedule for chip seal that was budgeted for this year. He stated that the staff was ready to start preparations for this year's program that required a lot of prep work by the staff before the contractor comes in. Mr. Mattis said he thought there should probably be a Council discussion on a long term comprehensive plan for street grading by the City in the future.

Mr. Mattis stated the item for General Activity Report would be included in the agenda to give the opportunity for Council to ask questions on any of the projects or activities going on and not a part of the City Manager's report. He also wanted to mention that this week full implementation of the bulk trash collection would begin. Enforcement and issuing citations would also begin and give people an opportunity to address the issue.

Mayor Cannon took this time to welcome Neil Beyer to the Council. He thanked him for serving and fulfilling the vacancy in Ward 4.

CONSENT AGENDA

All the items on the consent agenda are considered self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items unless a council member removes an item from the Consent Agenda and places it on the New Business section for Discussion and action.

1. City Council Meeting Minutes – February 7, 2017

2. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, CALLING AN ELECTION ON MAY 6, 2017 FOR THE PURPOSE OF ELECTING CERTAIN CITY OFFICIALS; DESIGNATING ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR EARLY VOTING AND ELECTION DAY VOTING; PROVIDING FOR PERFORMANCE OF REQUIRED ADMINISTRATIVE DUTIES; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; CERTIFYING PROVISION OF REQUIRED ACCESSIBLE VOTING SYSTEMS AT EACH POLLING PLACE; AND PROVIDING FOR OTHER MATTERS RELATING TO SUCH CITY ELECTION

3. Fiscal Year 2017 First Quarter Investment Report

4. Review and approve street closures in support of the Superhero 5K Fun Run; South Ave. C from Central Ave. to West 11th, West 2nd from Ave. C to West 11th, West 11th from West 2nd to Ave. C and Depot Street from Ave. C to Main Street on March 4th from 8:00 a.m. to 12:00 p.m.

5. Review and consider approving waving the Open Container Ordinance and Park Curfew Ordinance in Elgin Memorial Park for the 29th Annual Elgin Volunteer Fire Department Cookout and Fundraiser from 12:00 p.m. Thursday, April 6, 2017 to 12:00 a.m. Sunday, April 9, 2017.

6. Review and consider approval of a request to waive the Open Container Ordinance for the Taste the Town Fundraiser on Thursday, April 20th from 5:30 to 8:00 p.m.

Council Member Brashar moved to approve the Consent Agenda items with the minor corrections provided to the City Secretary. Council Member Penson seconds the motion. Motion carried by unanimous vote, 8 for 0 against.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO PROCEED WITH THE ELGIN MEMORIAL PARK COURTS REVITALIZATION PROJECT IN PARTNERSHIP WITH FRONTIER BANK, TO UTILIZE FUNDS AS DESCRIBED, AND MAKING CERTAIN FINDINGS RELATED THERETO

Council Member Penson moved to approve a Resolution authorizing the City Manager to proceed with the Elgin Memorial Park Courts Revitalization project. Council Member Fromme seconds the motion. Motion carried by unanimous vote, 8 for 0 against.

2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE AGREEMENT WITH ELGIN 384, L.P. FOR THE SHARING OF COSTS RELATED TO THE CONSTRUCTION OF SARATOGA FARMS BOULEVARD AND A SECTION OF LEE DILDY BOULEVARD AND MAKING CERTAIN FINDINGS RELATED THERETO

Council Member Brashar moved to approve a Resolution authorizing the Mayor to execute a cooperative agreement with SF Development, Inc. Council Member Thomas seconds the motion. Motion carried by unanimous vote, 8 for 0 against.

Mr. Mattis corrected the name on the Resolution from Elgin 384 L.P. to SF Development Inc.

3. RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS APPROVING THE EXPENDITURE OF $12,000 BY THE ELGIN ECONOMIC DEVELOPMENT CORPORATION FOR STANSBURY PUBLIC RELATIONS AND MAKING CERTAIN FINDINGS RELATED THERETO

Council Member Penson moved to approve A Resolution approving the expenditure of $12,000.00 by the EDC for Stansbury Public Relations. Council Member Thomas seconds the motion. Motion carried by unanimous vote, 8 for 0 against.

4. Consideration of appointments of Renee Girling, Stacey Gruetzner, Jamie Hausladen, and Theresa McShan to the Main Street Board for terms to expire on December 31, 2018.

Council Member Brashar moved to approve the appointments to the Main Street Board. Council Member Beyer seconds the motion. Motion carried by unanimous vote, 8 for 0 against.

5. Consideration of appointment of Kay Silkenson to the Library Advisory Board.

Council Member Penson moved to approve the appointment. Council Member Arreaga seconds the motion. Motion carried by unanimous vote, 8 for 0 against.

ANNOUNCEMENTS

Mayor Cannon asked the City Manager and Staff if there were any announcements. Amy Miller announced that there would be a blood drive the following week on Wednesday at the Fleming Community Center, an Art Show this weekend downtown, and a Sip, Shop and Stroll on Thursday night. Chief Bratton announced that the Police Department had received a $2000.00 grant for the Law Enforcement Explorers program to send students to competitions.

EXECUTIVE SESSION

Recess the Regular Council meeting and call to order Executive Session in a closed session.

Mayor Cannon recessed the meeting at 7:53 p.m. and called to order the Executive Session at 7:58 p.m.

1. Adjourn into Executive Session pursuant to Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, or duties of a public office or employee, to wit: City Manager and Department Heads.

RECONVENE

Mayor Cannon adjourned the Executive Session at 8:49 p.m. and reconvened the Regular Meeting at 8:49 p.m.

XIII. **ADJOURNMENT**

Mayor Cannon adjourned the City Council meeting at 8:49 p.m.

APPROVED:

CHRIS CANNON
Mayor, Elgin, Texas

ATTEST:

AMELIA SANCHEZ
City Secretary