ELGIN CITY CITY COUNCIL MINUTES
October 8, 2024
6:30 PM

CALL TO ORDER
Mayor McShan called the meeting to order at 6:30 p.m.

ROLL CALL
Mayor McShan announced there was a quorum. She stated that Ms. Love, Mr. Aurthur, Mr. Rodriguez, and Mr. Dennis would not be in attendance. Mayor Pro Tem Brashar made a motion to excuse their absences. Mr. Swain seconded the motion. All voted in favor. The motion carried.

Present:
Theresa Y. McShan, Mayor
Joy Casnovsky, Council Member
Chuck Swain, Council Member
Matthew Callahan, Council Member
Sue Brashar, Mayor Pro Tem

Absent:
YaLecia Love, Council Member
Arthur Gibson III, Council Member
Al Rodriguez, Council Member
Forest Dennis, Council Member

Staff:
Thomas L. Mattis, City Manager
Michael Gonzalez, Public Works Director
Chris Noble, Chief of Police
Beau Perry, City Engineer/Dev. Services Director
Esmeralda Rangel, Assistant City Secretary
Peyton Standifer, Executive Assistant
Daniel Mahonney, Police Officer

INVOCATION
Mr. Callahan provided the invocation.

PLEDGE OF ALLEGIANCE
Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States of America and Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT
Brett Douglas, 906 Main St, Chairman of Bastrop Pride, wanted to share that they had a successful

pride festival in the historic downtown Bastrop for the 4th year in July. They also have P-flag support groups open to all every Tuesday in Bastrop more information can be found at bastroppride.org They are also excited to hold a booth at the Hogeye Festival again this year.

CITY MANAGERS REPORT

1. **General Activity Report and/or Project Update**

CONSENT AGENDA

1. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE A RATE INCREASE TO THE WHOLESALE WATER SERVICE AGREEMENT BETWEEN THE CITY AND AQUA WATER SUPPLY CORPORATION WITH TERMS AND CONDITIONS FOR THE PROVISION OF WHOLESALE WATER SERVICE TO AQUA WATER SUPPLY CORPORATION AND MAKIN CERTAIN FINDINGS RELATED THERETO**
   The resolution was approves on the consent agenda.

2. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS ESTABLISHING OFFICIAL CITY OF ELGIN HOLIDAYS FOR THE PERIOD OF OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025; AND PROVIDING FOR RELATED MATTERS.**
   Ms. Casnovsky pulled this item from the consent agenda. Ms.Casnovsky made a motion to change Columbus Day to Indigenous People's Day. Mayor Pro Tem seconded the motion. All voted in favor. The motion carried.

   Ms. Casnovsky made a motion to approve all other holidays as listed. Mr. Callahan seconded the mortion. All voted in favor. The motion carried.

3. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN MEMORANDUM OF UNDERSTANDING WITH TRAVIS COUNTY MUD 14 FOR PASS THROUGH WASTEWATER SERVICE AND MAKING CERTAIN FINDINGS RELATED THERETO.**
   The resolution was approved on the consent agenda.

   Mayor Pro Tem Brashar made a motion to approve items one and three on the consent agenda. Ms.Casnovsky seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. **Appointment/Re-Appointment Of Members To Various City Commissions, Boards, And/Or Committees Including The Planning & Zoning Commission, Board of Adjustments, Library Advisory Boards, Park & Recreation Advisory Board, Economic Development Corporation Board of Directors, Historic Review Board, Main Street Board of Directors, And Building Standard Commission**
   Mayor Pro Tem Brashar made a motion to approve the Board of Adjustments as presented. Ms. Casnovsky seconded the motion. All voted in favor. The motion carried.
   Ms. Casnovsky made a motion to approve the Building Standards Commissions as presented. Mr. Swain seconded the motion. All voted in favor. The motion carried.
   Ms. Casnovsky made a motion to approve the EDC Board of Directors as presented. Mr. Swain seconded the motion. All voted in favor. The motion carried.
   Mr. Callahan made a motion to approve the Historic Review Board as presented. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried.

Mayor Pro Tem Brashar made a motion to approve the Library Advisory Board as presented. Ms. Casnovsky seconded the motion. All voted in favor. The motion carried.
Mr. Swain made a motion to approve the Main Street Board as presented. Mr. Callahan seconded the motion. All voted in favor. The motion carried.
Mayor Pro Tem Brashar made a motion to approve the Parks & Advisory Board as presented. Mr. Callahan seconded the motion. All voted in favor. The motion carried.
Mr. Callahan made a motion to approve the Planning & Zoning Commission as presented. Ms. Casnovsky seconded the motion. All voted in favor. The motion carried.
Ms. Casnovsky made a motion to approve the Public Safety Advisory Committee as presented. Mayor Pro Tem seconded the motion. All voted in favor. The motion carried.

2. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, CONSENTING TO THE APPOINTMENT OF PEYTON STANDIFER AS CITY SECRETARY OF THE CITY OF ELGIN IN ACCORDANCE WITH THE CITY CHARTER; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS**
Mr. Mattis stated that the City Secretary position needs to be approved by the council per the city charter. He stated that over thirty applicants had applied and Peyton rose above the rest. Ms.Standifer then provided a bit about herself. Discussion followed.

Ms. Casnovsky made a motion to approve the resolution as written. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried

3. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS AUTHORIZING THE CITY MANAGER TO RENEW AN INTERLOCAL AGREEMENT WITH BASTROP COUNTY "COUNTY" TO SUPPORT THE 9-1-1 GEOGRAPHIC INFORMATION SYSTEM DATABASE MANAGEMENT AND MAKING CERTAIN FINDINGS RELATED THERETO.**
Mr. Mattis stated that this was a routine renewal of the contract. The primary role of the system is to verify street names and addresses and to make sure that they provide no conflict for 9-1-1 operators to respond to those addresses. Discussion followed.

Mr. Swain made a motion to approve the resolution. Mr. Callahan seconded the motion. All voted in favor. The motion carried.

4. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE THE UNIMPROVED PROPERTY CONTRACT WITH MAREDIA BUSINESS, INC. FOR THE SALE OF CERTAIN REAL PROPERTY BY THE CITY OF ELGIN; AND MAKING CERTAIN FINDINGS RELATED THERETO**
Mr. Mattis stated that when there is an unused or undeveloped property that the city owns, it can be conveyed to a neighboring property owner. The requestor must pay for a land survey and a certified appraisal is used to determine the value of the property. Mr. Mattis reiterated that the action tonight was only to authorize the sale of the property and the owner has complied with all the rules and has agreed to pay the appraised value.

Mr. Callahan made a motion to approve the resolution as presented. Mr. Swain seconded the motion. All voted in favor. The motion carried.

5. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ATLAS CONSTRUCTION CORPORATION OF GRANITE SHOALSTEXAS FOR ROY RIVERS PHASE IV UTILITIES AND MAKING CERTAIN FINDINGS RELATED THERTO.**
Mr. Mattis stated that this will extend utilities from the business park to the Roy Rivers development. Mr. Perry provided more details. Discussion followed.

Mayor Pro Tem Brashar made a motion to approve the resolution as read. Mr. Swain seconded the motion. All voted in favor. The motion carried.

6. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, NOMINATING PERSONS FOR THE TRAVIS CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS**
   Mr. Mattis stated that the city council can make a nomination every year for both county appraisal districts for the board of directors. This was discussed at the last meeting. Since that meeting, Debbie Cartwright has requested the council to nominate her so she can be on the ballot.

   Mr. Swain made a motion to approve the resolution as present. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried.

EXECUTIVE SESSION
The City Council did not adjourn into excecutive session.

RECONVENE

ANNOUNCEMENTS
Mayor Pro Tem Brashar stated that the VFW would have a trunk or treat and would also be creating a haunted house. Any other pamphlets for announcements were left at the city council's place at the dias.

ADJOURNMENT
Mayor McShan adjourned the meeting at 7:11 p.m.

Theresa Y. McShan
Theresa Y. McShan, Mayor

ATTEST:

Esmeralda Rangel
Esmeralda Rangel, Assistant City Secretary