



**ELGIN CITY CITY COUNCIL MINUTES**  
**October 22, 2024**  
**6:30 PM**

**CALL TO ORDER**

Mayor McShan called the meeting to order at 6:31 p.m.

**ROLL CALL**

Mayor McShan called roll call. Council Member Gibson motioned to excuse Council Member Dennis as he is out on medical leave. Council Member Casnovsky seconded the motion. All voted in favor. The motion carried.

**Present:**

Theresa Y. McShan, Mayor  
Arthur Gibson III, Council Member  
Joy Casnovsky, Council Member  
YaLecia Love, Council Member  
Chuck Swain, Council Member  
Sue Brashar, Mayor Pro Tem

**Absent:**

Forest Dennis, Council Member  
Matthew Callahan, Council Member  
Al Rodriguez, Council Member

**Staff:**

Thomas L. Mattis, City Manager  
Peyton Standifer, City Secretary  
Pam Sanders, HR Director  
Chris Noble, Chief of Police  
Michael Gonzalez, Public Works Director  
Sonia Browder, Media Specialist  
Aaron Crim, Police Commander  
Dodie Navejas, Utility Billing Customer Service Manager  
Esmeralda Rangel, Assistant City Secretary  
Deborah Gibson, Grant Specialist  
Kristina Alvarez, Main Street Manager

**INVOCATION**

Council Member Swain provided the invocation.

## **PLEDGE OF ALLEGIANCE**

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States of America and Pledge of Allegiance to the Texas Flag.

## **PUBLIC HEARING**

1. **Public Hearing to review performance and obtain comments regarding the 2021 Texas Community Development Block Grant (CDBG) Contract CDV21-0026**  
Allison Land, from Grant Works, provided brief comments on the 2021 Texas Community Development Block Grant Contract for the Elgin Wastewater SCADA Project. This was a procedural item for the completion of the Grant and project. The project installed SCADA equipment at 12 facilities around the City. The beneficiaries for the project are everyone who is served by the City of Elgin Wastewater network.

Michael Gonzalez, Public Works Director, explained Supervisory Control and Data Acquisitions (SCADA) equipment allows the Public Works Department to monitor both water and wastewater from the control room.

## **PUBLIC COMMENT**

There was no public comment.

## **CITY MANAGERS REPORT**

1. **Flock Safety Cameras Update & Crime Statistics Comparison for 2022 - To Date**  
Chief Noble provided a presentation on the Flock Safety Cameras currently operating in the City to update the council, a presentation of Crime Statistics Comparison for 2022 - To Date, and answered questions from the council.
2. **Residential Curbside Collection of Solid Waste and Recyclables Services**  
Council Member Swain voiced his concern about recycling.
3. **Emergency Medical Services (EMS) Council Committee Report**  
Mayor Pro Tem Brashar provided comments on the EMS Council Committee Meeting.
4. **Upcoming City Council Meeting Schedule**  
Council Member Casnovsky requested a schedule of meetings be posted on the website.
5. **General Activity Report and/or Project Update**  
Kristina Alvarez, Main Street Manager, reviewed the schedule for the Hogeye Festival and provided comments and answered questions from the council.

## **CONSENT AGENDA**

No action was taken.

## **NEW BUSINESS**

1. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A MASTER PROFESSIONAL SERVICES AGREEMENT AND WORK AUTHORIZATION WITH GRADIENT SOLUTIONS CORPORATION OF MANSFIELD, TEXAS FOR FINANCE-RELATED SERVICES; AND MAKING CERTAIN FINDINGS RELATED THERETO**  
City Manager Mattis provided comments on Gradient Solutions and the contract that has been negotiated. Lorie Lankford and Calvin Webb from Gradient Solutions provided a

summary of the services being offered, and answered questions from the council. Discussion followed. Mayor McShan tabled this resolution for the November 12th Regular Council Meeting.

2. **AN ORDINANCE OF THE CITY OF ELGIN, TEXAS AMMENDING THE TRAFFIC CODE BY REDUCING THE RATE OF SPEED ON SECTIONS OF FM 1100 AND SL 109 IN THE CITY LIMITS OF THE CITY OF ELGIN; DEFINING SPEEDING AND FIXING A PENALTY; THEREFORE, DECLARING WHAT MAY BE A SUFFICIENT COMPLAINT IN PROSECUTIONS HEREUNDER; WITH A SAVING CLAUSE REPEALING CONFLICTING ORDINANCES OR RESOULUTIONS.**

City Manager Mattis stated this was based on a traffic survey done by TXDOT to make the speed limit more consistent. Chief Noble stated the action tonight was for a proposed speed limit change to North Main Street to 35 m.p.h. on the section indicated by the traffic map, and answered questions from council. Mayor Pro Tem Brashar motioned to approve the ordinance as present. Council Member Love seconded the motion. All voted in favor. The motion carried.

3. **AN ORDINANCE TO UPDATE THE COMPREHENSIVE SCHEDULE OF FEES AND CHARGES NECESSARY TO GENERATE FUNDING FOR GENERAL AND SPECIFIC OPERATIONS REQUIRED TO SATISFY SERVICE NEEDS OF THE CITY; PROVIDE FOR A SAVINGS CLAUSE; REPEAL CONFLICTING ORDINANCES OR RESOLUTIONS; AND PROVIDE THAT THIS ORDINANCE SHALL BECOME EFFECTIVE AS STATED HEREIN.**

City Manager Mattis stated this was a routine annual approval of the updated comprehensive fee schedule with changes made based on a request from Mayor Pro Tem Brashar and were included in the adopted budget. Discussion followed. Council Member Swain motioned to approve the ordinance as presented. Mayor Pro Tem Brashar seconded the motion. All voted in favor. The motion carried.

4. **AN ORDINANCE AMENDING CHAPTER 6, ARTICLE IX, SECTION 6-265; AMENDING CHAPTER 6, ARTICLE XI, SECTION 6-330, CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.**

City Manager Mattis this was an ordinance about replacing windows. Mayor Pro Tem Brashar explained that the ordinance would allow citizens to replace a 25% of windows in their homes at a time without paying the fee from the City. City Manager Mattis clarified that this would not change the fee for replacing windows. Mayor Pro Tem Brashar motioned to approve the ordinance as present. Council Member Gibson seconded the motion. All voted in favor. The motion carried.

5. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS TO AUTHORIZE AN APPLICATION TO THE TEXAS DEPT. OF MOTOR VEHICLES – MOTOR VEHICLES CRIME PREVENTION AUTHORITY FOR GRANT FUNDS TO BE UTILIZED BY THE ELGIN POLICE DEPARTMENT AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE SAID AGREEMENT.**

City Manager Mattis stated this is standard resolution that is required for the grant application, and allows staff to apply for the grant. Chief Noble provided comments on the grant application and need for the grant from TXDoT. City Manager Mattis clarified that this action tonight was to approve the staff to submit the grant application. Council Member Swain motioned to approve the resolution as presented. Council Member Gibson seconded the motion. All voted in favor. The motion carried.

**EXECUTIVE SESSION**

There was no executive session.

**RECONVENE****ANNOUNCEMENTS**

Michael Gonzalez, Public Works Director, provided a reminder that the 200 Block of Depot Street will be a one way street heading East bound.

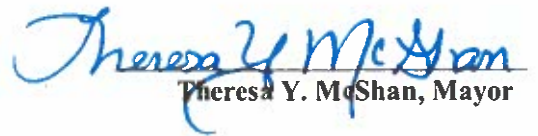
**ADJOURNMENT**

Mayor McShan adjourned the meeting at 8:06 p.m.

ATTEST:

A handwritten signature in blue ink, appearing to read "Peyton Standifer", written over a horizontal line.

Peyton Standifer, City Secretary

A handwritten signature in blue ink, appearing to read "Theresa Y. McShan", written over a horizontal line.

Theresa Y. McShan, Mayor