

**MINUTES
ELGIN CITY COUNCIL SPECIAL MEETING
TUESDAY, SEPTEMBER 20, 2016 AT 7:00 P.M.
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET**

CALL TO ORDER

Mayor Chris Cannon called the meeting to order at 7:00 p.m

ROLL CALL

Present: Chris Cannon, Mayor
Juan Gonzalez, Mayor Pro-Tem
Jessica Bega, Council Member
Mary Penson, Council Member
Susie Arreaga, Council Member
Phillip Thomas, Council Member
Craig Fromme, Council Member
Sue Brashar, Council Member
Keith Joesel, Council Member (arrived at 7:13 p.m.)

Absent: None

Staff: Thomas L. Mattis, City Manager
Lucretia Alvarez, City Secretary
Chris Bratton, Police Chief
Amy Miller, Community Development Director
Sidney LaQuey, Finance Director
Gary N. Cooke, Planning and Development Director
Joe Parten, Public Works Director
Yadira Duque, Municipal Court Clerk

INVOCATION

Council Member Phillip Thomas gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Chris Cannon led the pledge of allegiance to the United States and Texas flags.

Mayor Chris Cannon recessed the REGULAR MEETING at 7:03 p.m. and called to order the PUBLIC HEARING at 7:03 p.m.

PUBLIC HEARING

1. Receive public comments on the proposed updates to the Executive Summary and Chapters 1, 2, 4 and 6 of the 2009 Elgin Comprehensive Plan.

Thomas L. Mattis, City Manager
Gary N. Cooke, Planning and Development Director

There being no public comment, Mayor Chris Cannon closed the PUBLIC HEARING at 7:03 p.m. and reconvened the REGULAR MEETING at 7:04 p.m.

PUBLIC COMMENT

None

PRESENTATIONS

None

REPORTS

None

CONSENT AGENDA

1. To consider and take action approving the Investment Policy for the City of Elgin, TX.

Thomas L. Mattis, City Manager
Sidney Laquey, Finance Director

Council Member Sue Brashar made a motion to approve the Consent Agenda as presented, Council Member Craig Fromme seconded, and motion passed unanimously 8 for, 0 against.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and action to consider an Ordinance updating the Executive Summary and Chapters 1, 2, 4 and 6 of the 2009 Elgin Comprehensive Plan.

Thomas L. Mattis, City Manager
Gary N. Cooke, Planning and Development Director
Beau Perry, TRC Solutions

Council Member Mary Person made a motion to approve Ordinance No. 2016-09-20-22 which updates the Executive Summary and Chapters 1, 2, 4 and 6 of the 2009 Elgin Comprehensive Plan, Council Member Sue Brashar seconded, and motion passed unanimously 8 for, 0 against.

ORDINANCE NO. 2016-09-20-22

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, AMENDING CHAPTERS 1, 2, 4, AND 6 OF THE 2009 ELGIN COMPREHENSIVE PLAN; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

2. Discussion and action to consider authorizing the mayor to enter into a service agreement with Eileen Merritt, Inc. (dba ATS Engineers, Inspectors & Surveyors), a Texas corporation for plan review and inspection services.

Thomas L. Mattis, City Manager
Gary N. Cooke, Planning and Development Director

Council Member Jessica Bega made a motion to approve the service agreement with Eileen Merritt, Inc. (dba ATS Engineers, Inspectors & Surveyors), for plan review and inspection services, Council Member Craig Fromme seconded, and motion passed unanimously 8 for, 0 against.

Council Member Keith Joesel arrived at 7:13 p.m.

3. Discussion and action to consider adopting an ordinance of the City of Elgin, Texas, amending the fiscal year budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016; appropriating and adopting the operating budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017; providing budgetary appropriations for the various operations of the City; authorizing the City Manager to make adjustments, as needed; ratifying previous adjustments; providing a severability clause; and providing an effective date.

Thomas L. Mattis, City Manager
Sidney Laquey, Finance Director

Council Member Sue Brashar made a motion to approve Ordinance No. 2016-09-20-23 which amends the fiscal year budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016; appropriates and adopts the operating budget for the fiscal year beginning October 1, 2016 and ends September 30, 2017; and all other required actions relating to the operating budget for the City of Elgin fiscal year October 1, 2016 to September 30, 2017, Council Member Keith Joesel seconded, and motion passed unanimously 9 for, 0 against.

ORDINANCE NO. 2016-09-20-23

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS, AMENDING THE FISCAL YEAR BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; APPROVING AND ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; PROVIDING BUDGETARY APPROPRIATIONS FOR THE VARIOUS OPERATING FUNDS OF THE CITY; AUTHORIZING THE CITY MANAGER TO MAKE

**ADJUSTMENTS, AS NEEDED; RATIFYING PREVIOUS
ADJUSTMENTS; PROVIDING A SEVERABILITY CLAUSE; AND
PROVIDING AN EFFECTIVE DATE.**

4. Discussion and action to consider adopting an ordinance levying ad valorem taxes for use and support of the municipal government of the City of Elgin, Texas.

Thomas L. Mattis, City Manager
Sidney Laquey, Finance Director

Council Member Mary Penson made a motion to approve Ordinance No. 2016-09-20-24 to levy the ad valorem taxes at 24.38 percent for the use and support of the municipal government of the City of Elgin, Texas for the 2016-2017 Fiscal Year; and approving all other required actions relating to the ad valorem taxes for the City of Elgin, Council Member Craig Fromme seconded, and motion passed unanimously 9 for, 0 against.

ORDINANCE NO. 2016-09-20-24

**AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE
AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE
CITY OF ELGIN, TEXAS FOR THE 2016-2017 FISCAL YEAR;
PURPOSES; PROVIDING FOR A STATEMENT REQUIRED BY
SECTION 26.05(B) OF PROPERTY TAX CODE; AND PROVIDING
WHEN TAXES SHALL BECOME DELINQUENT IF NOT PAID.
THIS TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND
OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE
WILL EFFECTIVELY BE RAISED BY 24.38 PERCENT AND WILL
RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A
\$100,000 HOME BY \$39.10.**

5. Discussion and action to consider an ordinance approving the installation of a four way stop at the intersection of Martin Luther King and East Brenham Street.

Thomas L. Mattis, City Manager
Jessica Bega, Council Member Ward 1

No action taken.

6. Discussion and action to consider a Resolution authorizing the submission of a Texas Community Development Block Grant program application to the Texas Department of Agriculture for the Disaster Relief Fund; authorizing the Mayor to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant program.

Thomas L. Mattis, City Manager
Amy Miller, Community Development Director
Sydney Laquey, Finance Director
Joe Parten, Public Works Director

Council Member Phillip Thomas made a motion to approve Resolution No. 2016-09-20-18 which authorizes the submission of a Texas Community Development Block Grant program application to the Texas Department of Agriculture for the Disaster Relief Fund; and authorizing the Mayor to act as the City's executive officer and representative in all matters pertaining to the participation in the Texas Community Development Block Grant program, Council Member Sue Brashar seconded, and motion passed unanimously 9 for, 0 against.

RESOLUTION 2016-09-20-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DISASTER RELIEF FUND; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

Mayor Chris Cannon changed the order of business for Announcements.

ANNOUNCEMENTS

- Welcome Tom Mattis, City Manager
- October 4 is National Night Out. Next regular council meeting is October 11, 2016.
- Elgin police caught counterfeiters out of Houston area.
- Elgin received the attendance award at the TML Region 10 meeting in Lockhart.

Mayor Chris Cannon recessed the Regular Meeting at 7:28 p.m.

EXECUTIVE SESSION

1. The City Council will convene in Executive Session pursuant to Section 551.074 of the Texas Government Code regarding personnel matters for employment of Municipal Court Judge.

Mayor Chris Cannon called to order the Executive Session at 7:42 p.m. pursuant to Section 551.074 of the Texas Government Code regarding personnel matters for employment of Municipal Court Judge.

The Executive Session was adjourned at 9:34 p.m.

RECONVENE

1. The City Council returned to open session for possible discussion and action as a result of the Executive Session pursuant to Section 551.074 of the Texas Government Code personnel matters regarding consideration of the appointment of the Municipal Court Judge.

The City Council reconvened into Regular Session at 9:34 p.m. No action was taken.

ADJOURNMENT

Mayor Chris Cannon adjourned the meeting at 9:35 p.m.

APPROVED:



CHRIS CANNON
Mayor of Elgin, Texas

ATTEST:



LUCRETIA ALVAREZ
City Secretary of Elgin, Texas