



**ELGIN CITY COUNCIL AGENDA
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
August 20, 2024
6:30 PM**

Members of the public may watch the meeting at:

https://www.youtube.com/channel/UC3OGBV_loV0Nr3AqM1jTzA

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

The "PUBLIC COMMENT" item posted on the agenda is reserved for members of the public who would like to address the City Council regarding posted agenda items or non-agenda items. Individuals requesting to speak or address the City Council during the meeting shall do so under the "PUBLIC COMMENT" agenda item. Speakers shall be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts, or information for Council, to the City Secretary prior to commencement of the Council meeting. **As of May 1, 2022, all such public comments will be done IN PERSON. You may email public comments and they will be distributed to each of the Council Members but not read out loud.**

Speaker comments are limited to three (3) minutes. No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a PUBLIC HEARING will allow a member of the public an opportunity to speak during the Public Hearing and does not require a "PUBLIC COMMENT FORM".

Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or Staff Member. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from any personal attacks or derogatory comments directed at any Council Member, Staff Member, other individual, or group.

VI. CITY MANAGERS REPORT

1. General Activity Report and/or Project Update

VII. NEW BUSINESS

- 1. (Discussion Only) AN ORDINANCE OF THE CITY OF ELGIN, TEXAS SETTING THE PER DIEM AND RELATED COMPENSATION FOR THE MAYOR AND MEMBERS OF CITY COUNCIL; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; DECLARING AN EFFECTIVE DATE AND MAKING CERTAIN FINDINGS RELATED THERETO**
- 2. Review and Discussion of a City Charter Review Process**
- 3. Debriefing on City Council Planning Retreat - *Mayor McShan***

VIII. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

IX. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

X. ANNOUNCEMENTS

XI. ADJOURNMENT

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3223.

Please provide forty-eight hours notice when feasible.

I, Esmeralda Rangel, Assistant City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Friday, August 16, 2024, in accordance with Chapter 551 of the Texas Government Code.

A handwritten signature in black ink that reads "Esmeralda Rangel". The signature is written in a cursive style with a large, stylized "E" and "R".

Esmeralda Rangel, Assistant City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: General Activity Report and/or Project Update

DEPARTMENT: Executive

PROPOSED ACTION: No Council action proposed or requested; This item is to allow for general update and/or activities report relating to various on-going city projects or issues.

BACKGROUND:

This item is to provide opportunities for miscellaneous updates and comments by the staff; and general Q&A with the City Council relative to on-going, non-agenda projects and/or issues.

BUDGET/FINANCIAL IMPACT:

Funding for this item was { } included { } not included in the current-year budget {X}
N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

None

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
- { } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: *(Discussion Only)* AN ORDINANCE OF THE CITY OF ELGIN, TEXAS SETTING THE PER DIEM AND RELATED COMPENSATION FOR THE MAYOR AND MEMBERS OF CITY COUNCIL; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; DECLARING AN EFFECTIVE DATE AND MAKING CERTAIN FINDINGS RELATED THERETO

DEPARTMENT: Executive

PROPOSED ACTION: No Council action requested on this item; Review and discussion of the recommended process and previous Council actions related to the adjustment of compensation for the Mayor and City Councilmembers.

BACKGROUND:

Discussed at previous meetings; Recently, the City Council has engaged in preliminary discussions as to whether consideration should be given to the possible adjustment of the compensation levels provided to the City's elected officials.

Currently, the Mayor receives a monthly stipend of \$250 per month or \$3,000 per year; while each City Councilmember receives \$150 per month/\$1,800 per year. City Council pay was last discussed and increased to current levels in 2018.

The elected officials receive no other compensation; although they are eligible to receive reimbursement for direct costs or travel expenses related to their roles as Councilmembers. These compensation levels/practices were established long ago and pre-date all current elected officials/staff.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {} included {} not included in the current-year budget {X} N/A

RECOMMENDATION:

Discussion of the recommended process and previous Council actions related to the adjustment of compensation for the Mayor and City Councilmembers; and direction to staff, if any, regarding same.

ATTACHMENTS:

1. ORD councilpay103118

{ } Staff will be making a detailed presentation on this agenda item at the meeting.

{X} Staff will provide brief comments and answer questions on this item at the meeting.

{ } This is a routine procedural item and no presentation is planned for the meeting.

Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.

ORDINANCE NO. 2018-_____

AN ORDINANCE OF THE CITY OF ELGIN, TEXAS SETTING THE PER DIEM AND RELATED COMPENSATION FOR THE MAYOR AND MEMBERS OF CITY COUNCIL; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; DECLARING AN EFFECTIVE DATE AND MAKING CERTAIN FINDINGS RELATED THERETO

WHEREAS, the Elgin City Charter, Article IV, Section 6 provides for “Expense Reimbursement” for the Mayor and members of City Council as follows: “Members of the council shall receive per diem for each month they serve on the council as established by ordinance. The council shall, as well, be entitled to reimbursement for all other expenses incurred in the performance of their official duties upon approval of the mayor.”; and,

WHEREAS, Texas Local Government Code, V.T.C.S.A., Section 141.004 also provides that: “The governing body of a Home Rule municipality may set the amount of compensation for each officer of the municipality.”; and,

WHEREAS, the Mayor and City Council have sufficiently reviewed and considered the terms and conditions under which they receive compensation, and have determined that compensation for the Mayor and members of Council should be adjusted to be more in line with the increased scope of duties and responsibilities of a legislative body working in a dynamic and increasingly complex environment.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS THAT:

Section 1. Findings. The forgoing recitals are incorporated into this Ordinance as true and correct findings of fact.

Section 2. Expense Reimbursement Per Diem. The City Council hereby establishes the expense reimbursement per diem for Mayor and City Council Members as follows:

- (1) a monthly stipend for the Mayor is set at \$250.00 (Two Hundred Fifty Dollars) per month
- (2) a monthly stipend for the members of City Council is set at \$150.00 (One Hundred Fifty Dollars) per month

Section 3. Additional Expense Reimbursement. The Mayor and members of the City Council may also be reimbursed for all other direct expenses incurred in performance of their official duties consistent with policies and procedures as established for all city employees.

Section 4. Implementation Schedule. The City Manager is hereby directed to take necessary administrative actions to initiate the expense reimbursement monthly stipend as described herein as of the first pay period in June, 2019.

Section 5. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with this Ordinance are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this ordinance and any other code or ordinance of the city, the terms and provisions of this ordinance shall govern.

Section 6. Severability. The provisions of this Ordinance are severable, and if any court of competent jurisdiction enters a final order which holds that any section, subsection, sentence, clause, phrase, or other portion of this Ordinance is invalid, illegal, or otherwise unenforceable, then any such portion shall be deemed a separate, distinct and independent provision, and any such ruling shall not affect any other provision of this Ordinance which are not specifically designated as being illegal, invalid or unenforceable, and that all said remaining provisions shall continue in full force and effect.

Section 7. Open Meetings. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 8. Effective Date. This Ordinance shall take effect immediately from and after its passage.

PASSED AND ADOPTED this ____th day of _____ 2018

CHRIS CANNON, Mayor
City of Egin, Texas

ATTEST:

AMELIA SANCHEZ, City Secretary



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Review and Discussion of a City Charter Review Process

DEPARTMENT: Executive

PROPOSED ACTION: Consideration of information provided relating to the Elgin City Charter and a potential City Charter Review process

BACKGROUND:

Discussed at the last meeting; A City Charter is typically known as "the constitution" of the applicable city, as it provides the most basic framework for the city government and is established by city electors (and can only be changed by city electors).

Typically, City Charters also include provisions stipulating how said Charter is to be reviewed periodically and considered for amendment. The Elgin City Charter was adopted nearly 40 years ago, but did not include a requirement for Charter Review. As such, it appears that a comprehensive review of the Elgin City Charter has not occurred.

The current City Council is now in agreement that a formal, comprehensive review of the City Charter should be considered. This item is for discussion of how such a review would be accomplished.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {} included {} not included in the current-year budget {X} N/A

RECOMMENDATION:

Consideration of information provided relating to the Elgin City Charter and a potential City Charter Review process; and direction to staff, if any, regarding same.

ATTACHMENTS:

None

- { } Staff will be making a detailed presentation on this agenda item at the meeting.
- {X} Staff will provide brief comments and answer questions on this item at the meeting.
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Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience.



Elgin City Council Meeting Agenda Item Executive Summary

ITEM: Debriefing on City Council Planning Retreat - *Mayor McShan*

DEPARTMENT: Executive

PROPOSED ACTION: No Council action proposed by staff; This item has been placed on the agenda at the request of Mayor McShan.

BACKGROUND:

Discussed at previous meetings; This item is for general discussion of the City Council's recent Planning Retreat.

BUDGET/FINANCIAL IMPACT:

Funding for this item was {} included {} not included in the current-year budget {X} N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

None

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