



ELGIN CITY CITY COUNCIL MINUTES

April 2, 2024

6:30 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor McShan announced there was a quorum. Mr. Gibson arrived at 6:31 p.m.

Present:

Theresa Y. McShan, Mayor
Arthur Gibson III, Council Member
Joy Casnovsky, Council Member
YaLecia Love, Council Member
Chuck Swain, Council Member
Matthew Callahan, Council Member
Forest Dennis, Council Member
Sue Brashar, Mayor Pro Tem

Absent:

Al Rodriguez, Council Member

Staff:

Thomas L. Mattis, City Manager
Jennifer Stubbs, City Secretary
Pam Sanders, HR Director
Amy Miller, Community Services Director
Beau Perry, City Engineer/Development Services Director
Owen Rock, EDC Director
Chris Noble, Chief of Police
Todd Johnson, Commander
Michael Gonzalez, Public Works Director
Sonia Browder, Media Specialist
Esmeralda Rangel, Administrative Assistant

INVOCATION

Mr. Gibson III provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States of America and Pledge of Allegiance to the Texas Flag.

PUBLIC HEARING

1. **Public Hearing On an ordinance of the City of Elgin, Texas to modify an existing Planned Development District (PDD) Ordinance (2022-11-15-37) to add ten (10) acres of land located on parcels of land known by the Travis County Appraisal District as Parcels 248220 and 248234, located on the east side of Klaus Lane, and west of the existing forty-nine point ninety three (49.93) acre Northside Meadows PDD being more particularly described in Exhibit "A"; and providing for a savings clause and repealing conflicting ordinances and resolutions.**
Mr. Mattis provided comments. There was no one who wished to speak under the public hearing item. Mayor McShan closed the public hearing item.

PUBLIC COMMENT

Mayor McShan stated there was an e-mail public comment from Diane Dunigan.

Krista Marx, 208 E. 8th Street, invited the public to the Relay for Life Event on April 13th and provided additional details about the event.

PRESENTATION

CITY MANAGERS REPORT

1. **Review of the Proposed Rhode Tract Commercial Center Concept Plan**
Mr. Mattis stated that developers purchased land off 290 and provided information about the concept plan. He answered questions of the Council.
2. **Presentation of plans for establishing a "Depot District" in Historic Downtown Elgin**
Krista Marx, Main Street Board President, provided a presentation about the Depot District. She stated that this plan would allow for residents to walk with alcohol in the Historic Downtown because this would invite people to stay, play, and pay. Mr. Mattis answered questions of the Council.
3. **Presentation of Veterans Memorial Park Expansion, Public Art Project**
Ms. Miller provided a presentation about the Veterans Memorial Park Expansion Project. She stated that Margo Sawyer plans to create a public art project in early May. Ms. Miller answered questions of the Council.
1. **A Proclamation Recognizing the Honorable Gladys Ward**
Mayor McShan read the proclamation and presented it to Ms. Gladys Ward. Ms. Pamela Noelle, Bastrop MLK Holiday Commission, provided a plaque to Ms. Ward.
5. **General Activity Report and/or Project Update**
Mr. Mattis provided information about eligible public safety spots from the ETJ MUDs. He stated that there will be early voting locations at ACC for residents who live in Travis County.

CONSENT AGENDA

1. **City Council Regular Meeting Minutes-March 5, 2024**
The minutes were approved on the consent agenda.
2. **City Council Special Meeting Minutes- March 26, 2024**
The minutes were approved on the consent agenda.

3. **CONSIDER REQUEST TO CLOSE STREETS FOR ELGIN LIGHTED HOLIDAY PARADE SATURDAY, DECEMBER 7, 2024.**
The request was approved on the consent agenda.
4. **CONSIDER REQUEST TO CLOSE STREETS FOR WESTERN DAYS PARADE ON SATURDAY, JUNE 22, 2024.**
The request was approved on the consent agenda.
5. **CONSIDER REQUEST TO WAIVE FEES FOR THE WESTERN DAYS PARADE & FESTIVAL ON SATURDAY, JUNE 22, 2024.**
The request was approved on the consent agenda.
6. **CONSIDER REQUEST TO WAIVE OPEN CONTAINER REQUIREMENT FOR WESTERN DAYS THURSDAY, JUNE 20 FROM 6:00PM to 10:00PM AND SATURDAY, JUNE 22 FROM 9:00AM to 5:00PM IN ELGIN MEMORIAL PARK, AND FRIDAY, JUNE 21 FROM 4:00PM to 10:00PM ON MAIN STREET FROM LEXINGTON ROAD TO BRENHAM STREET; AND ON 2ND STREET, FIRST STREET, DEPOT STREET, CENTRAL AVENUE, AUSTIN STREET, BRENHAM STREET FROM MAIN STREET TO AVENUE C; AND ON AVENUE C FROM BRENHAM STREET TO 2ND STREET.**
The request was approved on the consent agenda.
7. **CONSIDER REQUEST TO WAIVE OPEN CONTAINER ORDINANCE FOR SPRING FESTIVAL SPONSORED BY SACRED HEART CATHOLIC CHURCH IN ELGIN MEMORIAL PARK FRIDAY, MAY 10TH, FROM 6:00PM TO 10:00PM AND ON SATURDAY, MAY 11TH, FROM 10:00AM TO 10:00PM.**
The request was approved on the consent agenda.
8. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE PROFESSIONAL SERVICES FEES WITH BAIRD/WILLIAMS CONSTRUCTION, LTD RELATED TO THE ELGIN POLICE DEPARTMENT STATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.**
The resolution was approved on the consent agenda.
9. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE REALLOCATION AND RE-TITLING OF A COMMISSIONED POSITION WITHIN THE PUBLIC SAFETY DEPARTMENT TO A NON-COMMISSIONED POSITION.**
The resolution was approved on the consent agenda.
10. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY COUNCIL TO APPROVE AND ADOPT A WATER CONSERVATION PLAN ACCORDANCE WITH THE TEXAS ADMINISTRATIVE CODE AND MAKING CERTAIN FINDINGS RELATED THERTO.**
The resolution was approved on the consent agenda.
11. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY COUNCIL TO APPROVE A STREET RESURFACING PLAN FOR THE 2024 SEASON AND PROVIDING DIRECTION TO STAFF IF ANY.**
The resolution was approved on the consent agenda.

Mayor Pro Tem Brashar made a motion to approve the consent agenda. Mr. Gibson III seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

1. **AN ORDINANCE ANNEXING ADJACENT AND CONTIGUOUS TERRITORY TO THE CITY OF ELGIN, TEXAS, TO WIT: 10.00 ACRES OF LAND OUT OF THE WILLIAM HINES SURVEY NUMBER 53, ABSTRACT NUMBER 345, ACRES 10.0 IN TRAVIS COUNTY, TEXAS AND BEING FULLY DESCRIBED IN EXHIBIT "A", ATTACHED HERETO; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.**

Mr. Mattis stated that this item was to annex the 10 acres into the development. Ms. Love made a motion to approve the ordinance. Mr. Swain seconded the motion. All voted in favor. The motion carried.

2. **AN ORDINANCE ASSIGNING NEWLY ANNEXED PROPERTY TO CITY COUNCIL WARD AREA NO. 2: PROVIDING FOR A SEVBERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.**

Mr. Mattis stated that this was assigning the area to council ward 2. Mr. Swain made a motion to approve the ordinance. Ms. Love seconded the motion. All voted in favor. The motion carried.

3. **AN ORDINANCE OF THE CITY OF ELGIN, TEXAS TO MODIFY AN EXISTING PLANNED DEVELOPMENT DISTRICT (PDD) ORDINANCE (2022-11-15-37) TO ADD TEN (10) ACRES OF LAND LOCATED ON PARCELS OF LAND KNOWN BY THE TRAVIS COUNTY APPRAISAL DISTRICT AS PARCELS 248220 AND 248234, LOCATED ON THE EAST SIDE OF KLAUS LANE, AND WEST OF THE EXISTING FORTY-NINE POINT NINETY THREE (49.93) ACRE NORTHSIDE MEADOWS PDD BEING MORE PARTICULARLY DESCRIBED IN EXHIBIT "A"; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.**

Mr. Mattis stated this was to approve the modification to accommodate what was discussed. Mayor Pro Tem Brashar made a motion to approve the ordinance. Mr. Dennis seconded the motion. All voted in favor. The motion carried.

4. **Recognition of 2024 Elgin 101 Graduating Class**

Ms. Stubbs recognized the graduates of Elgin 101. Chair Jessica Jaimes provided a brief speech on behalf of the graduation class.

EXECUTIVE SESSION

The City Council did not retire into executive session.

RECONVENE

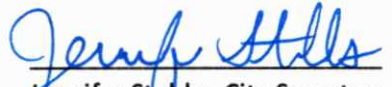
ANNOUNCEMENTS

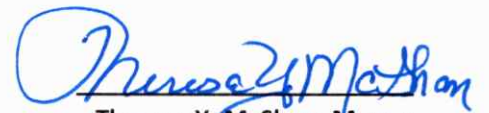
Ms. Miller stated that the Spring Downtown 78621 will be arriving soon. The Pearls of Youth Art Show is this Saturday. Relay for Life is Saturday, April 13th. Mr. Mattis stated there was a groundbreaking ceremony for the new elementary school.

ADJOURNMENT

Mayor McShan adjourned the meeting at 7:52 p.m.

ATTEST:


Jennifer Stubbs, City Secretary


Theresa Y. McShan, Mayor