

**MINUTES
ELGIN CITY COUNCIL
REGULAR MEETING
TUESDAY, JULY 5, 2016 AT 7:00 P.M.
CITY ANNEX COUNCIL CHAMBERS, 310 NORTH MAIN STREET**

CALL TO ORDER

Mayor Chris Cannon called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Chris Cannon, Mayor

Juan Gonzalez, Mayor Pro-Tem

Sue Brashar, Council Member

Jessica Bega, Council Member

Craig Fromme, Council Member

Phillip Thomas, Council Member

Absent: Mary Penson, Council Member (arrived 7:04 p.m.)

Keith Joesel, Council Member (arrived 7:08 p.m.)

Staff: Kenneth Reneau, Interim City Manager

Lucretia Alvarez, City Secretary

Chris Bratton, Police Chief

Amy Miller, Community Development Director

Buck LaQuey, Finance Director

Gary Cooke, Planning and Development Director

Doug Prinz, Utilities Director

Joe Parten, Public Works Director

Owen Rock, Economic Development Corporation Director

Kevin Perry, City Engineer

Laura Schwartz, Purchasing Agent/Finance Administrator

Dodie Navejas, Utility Billing Supervisor

Charlie Navejas, Code Enforcement

INVOCATION

Pastor Jason Huddleston of First Baptist Church gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Chris Cannon led the pledge of allegiance to the United States and Texas flags.

Council Member Mary Penson arrived at 7:04 p.m.

Mayor Chris Cannon recessed the REGULAR MEETING at 7:04 p.m. and called to order the PUBLIC HEARING at 7:04 p.m.

PUBLIC HEARING

1. A public hearing regarding the submission of an application(s) to the Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) grant(s). To allow citizens an opportunity to discuss the citizen participation plan, the development of local housing and community development needs, the amount of TxCDBG funding available, all eligible TxCDBG activities, and the use of past TxCDBG funds.

Kenneth Reneau, Interim City Manager

Judy Langford, Langford Community Management Services

Doug Prinz, Utilities Director

Amy Miller, Community Development Director

Judy Langford, Langford Community Management Services stated details for the public hearing, and there were no public comments.

Mayor Chris Cannon closed the PUBLIC HEARING at 7:07 p.m. and reconvened the REGULAR MEETING at 7:07 p.m.

Council Member Keith Joesel arrived at 7:07 p.m.

PUBLIC COMMENT

None

PRESENTATIONS

None

REPORTS

1. Monthly Department Reports for May 2016.
Kenneth Reneau, Interim City Manager

Kenneth Reneau, Interim City Manager, stated the reports are informational only.

CONSENT AGENDA

Council Member Sue Brashar made a motion to approve the Consent Agenda as presented, Council Member Craig Fromme seconded, and motion passed unanimously 9 for, 0 against.

1. Approval of minutes of the regular council meeting June 7, 2016.
Kenneth Reneau, Interim City Manager
Lucretia Alvarez, City Secretary
2. Approval of minutes of the special council meeting June 28, 2016.
Kenneth Reneau, Interim City Manager
Lucretia Alvarez, City Secretary

3. Approval of Resolution 2016-07-05-09 to enter into an agreement with Texas Department of Transportation for street closure of Loop 109 for the 29th Annual Hogeye Festival on October 22, 2016.
Kenneth Reneau, Interim City Manager
Amy Miller, Community Development Director
4. Approval of a request to close Depot Street from Avenue C to Avenue B Thursday, October 20, Friday, October 21, Saturday, October 22, and Sunday, October 23 for the carnival at the Annual Hogeye Festival.
Kenneth Reneau, Interim City Manager
Amy Miller, Community Development Director
Chris Bratton, Police Chief
5. Approval of a request to waive the open container ordinance for the 29th Annual Hogeye Festival sponsored by Elgin Main Street Board and the City of Elgin on Saturday, October 22 from 10:00 a.m. to 7:00 p.m. in the festival area: Loop 109 (Main Street) from Austin Street to Lexington, Central Avenue, Depot Street, 1st Street, 2nd Street and 3rd Street from the Union Pacific railroad tracks to Avenue A and for the Gordon Swenson Memorial BBQ Pork Cook-off on Friday, October 21 from 5:00 p.m. to 11:59 p.m. on Central Avenue and Depot Street and from Main Street to Avenue A.
Kenneth Reneau, Interim City Manager
Amy Miller, Community Development Director

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and Possible Action authorizing the Elgin Economic Development Corp. amend the EEDC Budget amendment that would allow a \$40,800 repayable loan secured by EEDC's Certificate of Deposit, thus allowing Donald & Catherine Koslosky to purchase and remodel 19 N. Main Street, Elgin (City Cafe)
Kenneth Reneau, City Manager
Owen Rock, Economic Development Director

Council Member Sue Brashar made a motion to approve Resolution 2016-07-05-100 authorizing the Elgin Economic Development Corp. amend the EEDC Budget amendment that would allow a \$40,800 repayable loan secured by EEDC's Certificate of Deposit, thus allowing Donald & Catherine Koslosky to purchase and remodel 19 N. Main Street, Elgin (City Cafe), Council Member Craig Fromme seconded, and motion passed unanimously 9 for, 0 against.

RESOLUTION NO. 2016-07-05-100

**RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS
APPROVING A CERTIFICATE OF DEPOSIT BY THE ELGIN ECONOMIC
DEVELOPMENT CORPORATION FOR DONALD & CATHERINE KOSLOSKY
FOR 19 N. MAIN STREET RENOVATION PROJECT AND MAKING CERTAIN
FINDINGS RELATED THERETO**

2. Discussion and action to consider authorization to begin the process for issuing Certificates of Obligation to: Plan, design, and permit a wastewater treatment facility, plan and construct a replacement wastewater pumping facility, and drill a replacement water well.
Kenneth Reneau, Interim City Manager
Sidney LaQuey, Finance Director
Kevin Perry, TRC Engineering

Council Member Keith Joesel made a motion to authorize staff to begin the process for issuing Certificates of Obligation to: Plan, design, and permit a wastewater treatment facility, plan and construct a replacement wastewater pumping facility, and drill a replacement water well, Council Member Mary Penson seconded, and motion passed unanimously 9 for, 0 against.

3. Discussion and action to consider an Ordinance Amending School Zones, Slow Zones, and Parking near Schools.
Kenneth Reneau, Interim City Manager
Chris Bratton, Chief of Police

Council Member Mary Penson made a motion to approve Ordinance 2016-07-05-15 Amending School Zones, Slow Zones, and Parking near Schools, Council Member Keith Joesel seconded, and motion passed unanimously 9 for, 0 against.

ORDINANCE NO. 2016-07-05-15

AN ORDINANCE AMENDING CHAPTER 40, ARTICLE III, DIVISION 6, SECTION 40-282 OF THE CODE OF ORDINANCES AND CHAPTER 40, ARTICLE III, DIVISION 9, SECTION 40-340 OF THE CODE OF ORDINANCES, AND CHAPTER 40, ARTICLE III, DIVISION 2, SECTION 40-171 OF THE CODE OF ORDINANCES, CITY OF ELGIN, TEXAS, BY MAKING CERTAIN AMENDMENTS REGARDING THE SCHEDULE OF SCHOOL SPEED ZONES, PARKING IN SCHOOL ZONES, AND DESIGNATION OF SLOW ZONES, AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS,

4. Discussion and action to consider a Resolution approving an advanced funding agreement with the Texas Department of Transportation for a Transportation Alternatives Program project, pedestrian connections from SH 95 to FM 1100, FM 1100 to Vicksburg Loop, and County Line Road from Bandera Woods to Austin Community College campus.
Kenneth Reneau, Interim City Manager
Amy Miller, Community Development Director
Sydney Laquey, Finance Director
Joe Parten, Public Works Director

Council Member Sue Brashar made a motion to approve Resolution 2016-07-05-10 advanced funding agreement with the Texas Department of Transportation for a Transportation Alternatives Program project, pedestrian connections from SH 95 to FM 1100, FM 1100 to Vicksburg Loop, and County Line Road from Bandera Woods to Austin Community College campus, Council Member Jessica Bega seconded, and motion passed unanimously 9 for, 0 against.

RESOLUTION NO. 2016-07-05-10

A RESOLUTION APPROVING AN ADVANCED FUNDING AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR A TRANSPORTATION ALTERNATIVES PROGRAM PROJECT, PEDESTRIAN CONNECTIONS FROM SH 95 TO FM 1100, FM 1100 TO VICKSBURG LOOP, AND COUNTY LINE ROAD FROM BANDERA WOODS TO AUSTIN COMMUNITY COLLEGE CAMPUS.

5. Discussion and action to consider a Resolution Authorizing the submission of a Texas Community Development Block Grant program application to the Texas Department of Agriculture for the Community Development Fund; authorizing the Interim City Manager, City Manager, and or the Mayor to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant program.
Kenneth Reneau, Interim City Manager
Amy Miller, Community Development Director
Sydney Laquey, Finance Director
Doug Prinz, Utilities Director

Council Member Phillip Thomas made a motion to approve Resolution 2016-07-05-11 Authorizing the submission of a Texas Community Development Block Grant program application to the Texas Department of Agriculture for the Community Development Fund; authorizing the Interim City Manager, City Manager, and or the Mayor to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant program, Council Member Mary Penson seconded, and motion passed unanimously 9 for, 0 against.

RESOLUTION NO. 2016-07-05-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE INTERIM CITY MANAGER, CITY MANAGER, AND/OR THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

6. Discussion and action to consider a Resolution authorizing the Mayor as the Chief Executive officer and authorized representative to act in all matters in connection with the FEMA Mitigation project and committing the city to provide matching funds to complete the FEMA mitigation grant, Texas Community Block Grant Program (TxCDBG), the FEMA Mitigation grant.
Kenneth Reneau, Interim City Manager
Amy Miller, Community Development Director
Judy Langford, Community Management Services
Sydney Laquey, Finance Director
Doug Prinz, Utilities Director
Laura Schwartz, Purchasing Agent, Finance Administrator

Council Member Craig Fromme made a motion to approve Resolution 2016-07-05-12 authorizing the Mayor as the Chief Executive officer and authorized representative to act in all matters in connection with the FEMA Mitigation project and committing the city to provide matching funds to complete the FEMA mitigation grant, Texas Community Block Grant Program (TxCDBG), the FEMA Mitigation grant, Council Member Mary Penson seconded, and motion passed unanimously 9 for, 0 against.

RESOLUTION NO. 2016-07-05-12

A RESOLUTION OF THE CITY OF ELGIN, TEXAS, APPOINTING THE MAYOR AS THE CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE TO ACT IN ALL MATTERS IN CONNECTION WITH THE FEMA MITIGATION PROJECT AND COMMITTING THE CITY TO PROVIDE MATCHING FUNDS TO SECURE AND COMPLETE THE FEMA MITIGATION GRANT.

7. Discussion and action to award the construction contract to Casto Lopez Concrete, LLC in the amount of \$212,128.00 for the Community Development Block Grant (CDBG) program grant Contract No. 7215151 and authorize the Interim City Manager or the City Manager to approve change orders for up to 25% of the contract.
Kenneth Reneau, Interim City Manager
Amy Miller, Community Development Director
Doug Prinz, Utilities Director

Council Member Sue Brashar made a motion to award the construction contract to Casto Lopez Concrete, LLC in the amount of \$212,128.00 for the Community Development Block Grant (CDBG) program grant Contract No. 7215151 and authorize the Interim City Manager or the City Manager to approve change orders for up to 25% of the contract, Council Member Mary Penson seconded, and motion passed unanimously 9 for, 0 against.

8. Discussion and action to consider amending Section 11.1 Medical Insurance of the existing Employee Personnel Policy to include retiree benefits.
Kenneth Reneau, Interim City Manager
Bonnie Crankshaw, Human Resources
Sue Brashar, Council Member

Council Member Jessica Bega made a motion to amend Section 11.1 Medical Insurance of the existing Employee Personnel Policy to include retiree benefits, Council Member Craig Fromme seconded, and motion passed unanimously 9 for, 0 against.

9. Discussion and action to consider Section 7.05 Tuition Reimbursement Program to be included in the existing Employee Personnel Policy.
Kenneth Reneau, Interim City Manager
Bonnie Crankshaw, Human Resources

Council Member Phillip Thomas made a motion to approve Section 7.05 Tuition Reimbursement Program to be included in the existing Employee Personnel Policy, Council Member Mary Penson seconded, and motion passed unanimously 9 for, 0 against.

10. Discussion and direction to staff regarding the current bulk waste service for brush and bulky items.

Kenneth Reneau, Interim City Manager

After detailed discussion, council directed staff to consult with our solid waste contractor for options, and return to the August council meeting.

Mayor Chris Cannon changed the order of business to hear Announcements before Executive Session.

ANNOUNCEMENTS

- TML 2016 Annual Conference will be in Austin this fall
- ATX Homemade Jerky ribbon cutting is Thursday 1:00 p.m. right after Chamber Lunch
- Chamber Lunch is Thursday 11:30 a.m. at the library
- FEMA is working in Elgin this week for mitigation
- New Citizens Academy will be Thursday nights September 29 through December 8

EXECUTIVE SESSION

Mayor Chris Cannon recessed the REGULAR MEETING at 8:58 p.m. and called to order the EXECUTIVE SESSION at 9:12 p.m.

1. The City Council will convene in Executive Session pursuant to Section 551.074 of the Texas Government Code regarding personnel matters for employment of City Manager.

Mayor Chris Cannon adjourned the EXECUTIVE SESSION at 11:59 p.m. and reconvened the REGULAR MEETING at 11:59 p.m.

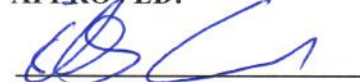
RECONVENE

None

ADJOURNMENT

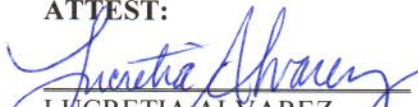
Mayor Chris Cannon adjourned the meeting at 12:00 midnight.

APPROVED:



CHRIS CANNON
Mayor of Elgin, Texas

ATTEST:



LUCRETIA ALVAREZ
City Secretary of Elgin, Texas