



perfectly situated...

ELGIN CITY CITY COUNCIL MINUTES

March 5, 2024

6:30 PM

CALL TO ORDER

Mayor McShan called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor McShan announced there was a quorum. Mr. Gibson arrived at 6:31 p.m.

Present:

Theresa Y. McShan, Mayor
Arthur Gibson III, Council Member
Joy Casnovsky, Council Member
YaLecia Love, Council Member
Chuck Swain, Council Member
Matthew Callahan, Council Member
Al Rodriguez, Council Member
Forest Dennis, Council Member
Sue Brashar, Mayor Pro Tem

Staff:

Thomas L. Mattis, City Manager
Jennifer Stubbs, City Secretary
Pam Sanders, HR Director
Amy Miller, Community Services Director
Beau Perry, City Engineer/Development Services Director
Belen Pena, Finance Director
Chris Noble, Chief of Police
Michael Gonzalez, Public Works Director
Sonia Browder, Media Specialist

INVOCATION

Mr. Swain provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor McShan led those in attendance in reciting the Pledge of Allegiance to the Flag of the United States of America and Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

Krista Marx, 208 E. 8th Street, thanked the City Council for their support for Relay for Life. She invited the public to the Relay for Life event on Saturday, April 13th and provided details.

Melissa Misselhorn, 603 W. 2nd Street, asked for the City Council to enact in some way the infiltration of the homeless camp sites in the City of Elgin. She has witnessed drug use, assaults, vandalism and fires next door. Ms. Misselhorn stated that a homeless person broke into her home.

Judy Boettcher, 609 W. 2nd Street, stated that a homeless man broke into her home and she called the police. She asked for the City of Elgin or a committee to get a plan in place so that other people like us are not traumatized by the homeless. She stated that she doesn't want the homeless problem to grow.

CITY MANAGERS REPORT

1. BOA Quarterly Report

There were no comments or questions from Council.

2. BSC Quarterly Report

There were no comments or questions from Council.

3. HRB Quarterly Report

There were no comments or questions from Council.

4. General Activity Report and/or Project Update

Mr. Mattis mentioned that he participated in the State of the City last week with the Chamber of Commerce and the EDC, and he stated that it went well. He provided some of the highlights of his presentation.

CONSENT AGENDA

1. City Council Regular Meeting Minutes-February 20, 2024

The minutes were approved on the consent agenda.

2. CONSIDER REQUEST TO CLOSE STREETS FOR THE VETERANS APPRECIATION PARADE ON SATURDAY, NOVEMBER 2, 2024.

The request was approved on the consent agenda.

3. CONSIDER REQUEST TO WAIVE FEES FOR THE VETERANS APPRECIATION PARADE ON SATURDAY, NOVEMBER 2, 2024.

The request was approved on the consent agenda.

4. CONSIDER REQUEST TO CLOSE STREETS FOR THE JUNETEENTH FESTIVAL STREET DANCE FRIDAY, JUNE 7 ON DEPOT STREET AND FOR THE PARADE ON SATURDAY, JUNE 8, 2024

The request was approved on the consent agenda.

5. CONSIDER REQUEST TO WAIVE FEES FOR THE JUNETEENTH FESTIVAL, STREET DANCE AND PARADE ON JUNE 7- 8, 2024.

The request was approved on the consent agenda.

6. CONSIDER REQUEST TO WAIVE OPEN CONTAINER REQUIREMENT FOR THE JUNETEENTH STREET DANCE FRIDAY, JUNE 7, 2024 FROM 6:00PM to MIDNIGHT, AND FOR JUNETEENTH FESTIVAL AND PARADE ON SATURDAY JUNE 8, 2024 FROM 8:00AM to 6:00PM IN THE 100 and 200 BLOCKS OF DEPOT STREET AND CENTRAL AVENUE, AVENUE C FROM 21 AVENUE C TO BRENHAM STREET AND

VETERANS MEMORIAL PARK.

The request was approved on the consent agenda.

7. **CONSIDER REQUEST TO WAIVE FEES FOR ELGIN RELAY FOR LIFE SATURDAY, APRIL 13, 2024**

The request was approved on the consent agenda.

8. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING AN AMENDMENT TO THE ADVANCE FUNDING AGREEMENT FOR THE ELGIN SCHOOLS TO DOWNTOWN CONNECTIONS PROJECT, TEXAS DEPARTMENT OF TRANSPORTATION SAFE ROUTES TO SCHOOL FUNDS; AND MAKING CERTAIN FINDINGS RELATED THERETO**

The resolution was approved on the consent agenda.

9. **CONSIDER REQUEST TO WAIVE OPEN CONTAINER REQUIREMENT FOR EXPLORE ELGIN ARTS AND CULTURE FROM 4:00PM TO 10:00PM ON MAY 9TH, 4:00PM TO 10:00PM MAY 10TH, 11:00AM TO 10:00PM ON MAY 11TH AND 10:00AM TO 5:00PM MAY 12TH ON MAIN STREET FROM LEXINGTON ROAD TO BRENHAM STREET; AND ON 2ND STREET, FIRST STREET, DEPOT STREET, CENTRAL AVENUE, AUSTIN STREET, BRENHAM STREET FROM MAIN STREET TO AVENUE C; AND ON AVENUE C FROM BRENHAM STREET TO 2ND STREET.**

The request was approved on the consent agenda.

10. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH BASTROP TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT #1; AND MAKING CERTAIN FINDINGS RELATED THERETO**

The resolution was approved on the consent agenda.

11. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER #1 FOR VETERANS MEMORIAL PARK EXPANSION, AND MAKING CERTAIN FINDINGS RELATED THERETO.**

The resolution was approved on the consent agenda.

12. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER #2 FOR VETERANS MEMORIAL PARK EXPANSION, AND MAKING CERTAIN FINDINGS RELATED THERETO.**

The resolution was approved on the consent agenda.

13. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER #3 FOR VETERANS MEMORIAL PARK EXPANSION, AND MAKING CERTAIN FINDINGS RELATED THERETO.**

The resolution was approved on the consent agenda.

14. **A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE PROFESSIONAL SERVICES FEES WITH FGM ARCHITECTS INC. RELATED TO THE ELGIN POLICE DEPARTMENT STATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.**

The resolution was approved on the consent agenda.

- 15. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NUMBER 13, WITH CSA CONSTRUCTION FOR THE WASTEWATER TREATMENT PLANT PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.**

The resolution was approved on the consent agenda.

Ms. Casnovsky made a motion to approve the consent agenda. Mr. Dennis seconded the motion. All voted in favor. The motion carried.

NEW BUSINESS

- 1. AN ORDINANCE ACKNOWLEDGING RECEIPT OF "CERTIFICATE OF UNOPPOSED STATUS" PURSUANT TO SECTION 2.052 TEXAS ELECTION CODE; DECLARING UNOPPOSED CANDIDATES TO BE ELECTED TO THEIR RESPECTIVE OFFICES AND CANCELLING THE MAY 4, 2024 GENERAL ELECTION FOR MAYOR AT-LARGE; AND CANCELLING THE MAY 4, 2024 GENERAL ELECTION FOR WARD 1; AND CANCELLING THE MAY 4, 2024 GENERAL ELECTION FOR WARD 2 AND DECLARING THE UNOPPOSED CANDIDATE TO BE ELECTED TO THE RESPECTIVE OFFICES; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES.**

Mr. Mattis provided comments and stated that this was a routine ordinance. Mayor Pro Tem Brashar made a motion to approve the ordinance. Ms. Love seconded the motion. All voted in favor. The motion carried.

- 2. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY COUNCIL TO APPROVE A STREET RESURFACING PLAN FOR THE 2024 SEASON AND PROVIDING DIRECTION TO STAFF IF ANY.**

Mr. Mattis stated that half a million dollars was set aside for streets and that prices were competitive if staff bid out in September. He provided the list of the streets to the Council. Mr. Mattis stated that final approval will be at the next meeting. No action was taken.

- 3. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING A LIST OF CAPITAL EQUIPMENT PURCHASES FOR FISCAL YEAR 2023-2024 AND MAKING CERTAIN FINDINDINGS RELATED THERETO.**

Mr. Mattis provided information and answered questions of the Council. Mr. Gibson made a motion to approve the resolution. Mr. Rodriguez seconded the motion. All voted in favor. The motion carried.

- 4. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO WAIVE FEES FOR NEW CONSTRUCTION AT 414 NORTH MAIN STREET; AND MAKING CERTAIN FINDINGS RELATED THERETO**

Item 4 was pulled from agenda. No action was taken.

EXECUTIVE SESSION

The City Council did not retire into executive session.

RECONVENE

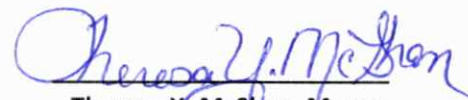
ANNOUNCEMENTS

Ms. Miller stated that EISD Spring Break was next week and encouraged those in attendance to check out all of the events happening. A book bus program was happening on Friday from 12-4 p.m.

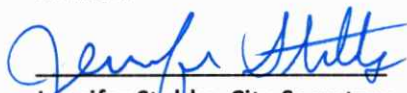
The Community Easter Egg Hunt is on Saturday, March 23rd, at Elgin Memorial Park. Mr. Dennis mentioned the Eclipse viewing was coming up.

ADJOURNMENT

Mayor McShan adjourned the meeting at 7:13 p.m.


Theresa Y. McShan, Mayor

ATTEST:


Jennifer Stubbs, City Secretary