



**ELGIN CITY COUNCIL AGENDA
ELGIN PUBLIC LIBRARY ANNEX COUNCIL CHAMBERS
404 NORTH MAIN STREET
April 2, 2024
6:30 PM**

Members of the public may watch the meeting at:

https://www.youtube.com/channel/UC3OGBV_loV0Nr3AqM1jJTzA

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC HEARING

- 1. Public Hearing On an ordinance of the City of Elgin, Texas to modify an existing Planned Development District (PDD) Ordinance (2022-11-15-37) to add ten (10) acres of land located on parcels of land known by the Travis County Appraisal District as Parcels 248220 and 248234, located on the east side of Klaus Lane, and west of the existing forty-nine point ninety three (49.93) acre Northside Meadows PDD being more particularly described in Exhibit "A"; and providing for a savings clause and repealing conflicting ordinances and resolutions.**

VI. PUBLIC COMMENT

The "PUBLIC COMMENT" item posted on the agenda is reserved for members of the public who would like to address the City Council regarding posted agenda items or non-agenda items. Individuals requesting to speak or address the City Council during the meeting shall do so under the "PUBLIC COMMENT" agenda item. Speakers shall be required to fill out a "PUBLIC COMMENT FORM" and present it, along with any material, handouts, or information for Council, to the City Secretary prior to commencement of the Council meeting. **As of May 1, 2022, all such public comments will be done IN PERSON. You may email public comments and they will be distributed to each of the Council Members but not read out loud.**

Speaker comments are limited to three (3) minutes. No formal action can be taken by the City Council on items not posted on the agenda. Items requiring a PUBLIC HEARING will allow a member of the public an opportunity to speak during the Public Hearing and does not require a

"PUBLIC COMMENT FORM".

Speakers must address their comments to the Mayor or Presiding Officer rather than to an individual Council Member or Staff Member. All speakers must limit their comments to the specific subject matter noted on the "PUBLIC COMMENT FORM" and refrain from any personal attacks or derogatory comments directed at any Council Member, Staff Member, other individual, or group.

VII. PRESENTATION

- 1. A Proclamation Recognizing the Honorable Gladys Ward**

VIII. CITY MANAGERS REPORT

- 1. Review of the Proposed Rhode Tract Commercial Center Concept Plan**
- 2. Presentation of plans for establishing a "Depot District" in Historic Downtown Elgin**
- 3. Presentation of Veterans Memorial Park Expansion, Public Art Project**
- 4. Recognition of 2024 Elgin 101 Graduating Class**
- 5. General Activity Report and/or Project Update**

IX. CONSENT AGENDA

The Consent Agenda includes non-controversial and routine items that are considered to be self-explanatory by the City Council and will be enacted with one motion, one second, and one vote. Any member of the City Council may pull any item from the Consent Agenda in order that the City Council discuss and act upon it individually as a part of the Regular Agenda.

- 1. City Council Regular Meeting Minutes-March 5, 2024**
- 2. City Council Special Meeting Minutes- March 26, 2024**
- 3. CONSIDER REQUEST TO CLOSE STREETS FOR ELGIN LIGHTED HOLIDAY PARADE SATURDAY, DECEMBER 7, 2024.**
- 4. CONSIDER REQUEST TO CLOSE STREETS FOR WESTERN DAYS PARADE ON SATURDAY, JUNE 22, 2024.**
- 5. CONSIDER REQUEST TO WAIVE FEES FOR THE WESTERN DAYS PARADE & FESTIVAL ON SATURDAY, JUNE 22, 2024.**
- 6. CONSIDER REQUEST TO WAIVE OPEN CONTAINER REQUIREMENT FOR WESTERN DAYS THURSDAY, JUNE 20 FROM 6:00PM to 10:00PM AND SATURDAY, JUNE 22 FROM 9:00AM to 5:00PM IN ELGIN MEMORIAL PARK, AND FRIDAY, JUNE 21 FROM 4:00PM to 10:00PM ON MAIN STREET FROM LEXINGTON ROAD TO BRENHAM STREET; AND ON 2ND STREET, FIRST STREET, DEPOT STREET, CENTRAL AVENUE, AUSTIN STREET, BRENHAM STREET FROM MAIN STREET TO AVENUE C; AND ON AVENUE C FROM BRENHAM STREET TO 2ND STREET.**
- 7. CONSIDER REQUEST TO WAIVE OPEN CONTAINER ORDINANCE FOR SPRING FESTIVAL SPONSORED BY SACRED HEART CATHOLIC CHURCH IN ELGIN**

MEMORIAL PARK FRIDAY, MAY 10TH, FROM 6:00PM TO 10:00PM AND ON SATURDAY, MAY 11TH, FROM 10:00AM TO 10:00PM.

- 8. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE PROFESSIONAL SERVICES FEES WITH BAIRD/WILLIAMS CONSTRUCTION, LTD RELATED TO THE ELGIN POLICE DEPARTMENT STATION PROJECT; AND MAKING CERTAIN FINDINGS RELATED THERETO.**
- 9. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE REALLOCATION AND RE-TITLING OF A COMMISSIONED POSITION WITHIN THE PUBLIC SAFETY DEPARTMENT TO A NON-COMMISSIONED POSITION.**
- 10. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY COUNCIL TO APPROVE AND ADOPT A WATER CONSERVATION PLAN ACCORDANCE WITH THE TEXAS ADMINISTRATIVE CODE AND MAKING CERTAIN FINDINGS RELATED THERTO.**
- 11. A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE CITY COUNCIL TO APPROVE A STREET RESURFACING PLAN FOR THE 2024 SEASON AND PROVIDING DIRECTION TO STAFF IF ANY.**

X. NEW BUSINESS

- 1. AN ORDINANCE ANNEXING ADJACENT AND CONTIGUOUS TERRITORY TO THE CITY OF ELGIN, TEXAS, TO WIT: 10.00 ACRES OF LAND OUT OF THE WILLIAM HINES SURVEY NUMBER 53, ABSTRACT NUMBER 345, ACRES 10.0 IN TRAVIS COUNTY, TEXAS AND BEING FULLY DESCRIBED IN EXHIBIT "A", ATTACHED HERETO; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.**
- 2. AN ORDINANCE ASSIGNING NEWLY ANNEXED PROPERTY TO CITY COUNCIL WARD AREA NO. 2: PROVIDING FOR A SEVBERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE; PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES OR RESOLUTIONS.**
- 3. AN ORDINANCE OF THE CITY OF ELGIN, TEXAS TO MODIFY AN EXISTING PLANNED DEVELOPMENT DISTRICT (PDD) ORDINANCE (2022-11-15-37) TO ADD TEN (10) ACRES OF LAND LOCATED ON PARCELS OF LAND KNOWN BY THE TRAVIS COUNTY APPRAISAL DISTRICT AS PARCELS 248220 AND 248234, LOCATED ON THE EAST SIDE OF KLAUS LANE, AND WEST OF THE EXISTING FORTY-NINE POINT NINETY THREE (49.93) ACRE NORTHSIDE MEADOWS PDD BEING MORE PARTICULARLY DESCRIBED IN EXHIBIT "A"; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.**

XI. EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting at any time during the meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on the agenda and/or as permitted by Chapter 551 of the Texas Government Code.

XII. RECONVENE

The City Council will return to open session for possible discussion and action as a result of the Executive Session

XIII. ANNOUNCEMENTS

XIV. ADJOURNMENT

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

Notice of Assistance at Public Meetings, the City of Elgin is committed to compliance with the Americans with Disabilities Act. Elgin City Hall and Council Chambers are wheelchair accessible and special marked parking is available. Persons with Disabilities who plan to attend this meeting and who may need assistance are requested to contact the City Secretary's Office at (512)229-3222. Please provide forty-eight hours notice when feasible.

I, Jennifer Stubbs, City Secretary for the City of Elgin, hereby certify this notice was posted at the City Hall Annex of the City of Elgin, Texas on or before Thursday, March 28, 2024, in accordance with Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script, reading "Jennifer Stubbs".

Jennifer Stubbs, City Secretary